

**CITY OF YORKTON
SASKATCHEWAN**

**REGULAR COUNCIL MEETING MINUTES
February 1, 2021**

Minutes of the Regular Council Meeting held on Monday, February 1, 2021 in City Hall Council Chambers.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears (via Zoom), Ken Chyz (via Zoom), Randy Goulden, Quinn Haider (via Zoom), Chris Wyatt and Darcy Zaharia (via Zoom).

City Administration Present in Council Chambers: Lonnie Kaal - City Manager, Ashley Stradeski – Director of Finance, Michael Eger – Director of Planning, Building & Development, Darcy McLeod – Director of Community Development, Parks & Recreation, Jessica Matsalla – Director of Legislation and Procedures (City Clerk) and Raelyn Knudson – Assistant City Clerk.

Regrets: None

Absent: None

Recording: Raelyn Knudson – Assistant City Clerk.

CALL TO ORDER

A quorum being present Mayor Hipsley called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

*****R00020-2021**

Wyatt/Chyz

That the Regular Council Meeting Agenda of February 1, 2021 be approved as presented.

Carried Unanimously.***

PUBLIC ACKNOWLEDGEMENTS

Councillor Brears:

1. Commended City Staff on the excellent work done on Patrick Park skating path. Reported that it is in great shape and Staff was very accommodating to users on the path when they were flooding it.

Councillor Goulden:

1. Commended City employees for the work they have been doing on Logan Green. Many users have expressed their appreciation for the walking paths.
2. Reported that the Municipalities of Saskatchewan Annual Conference is taking place virtually next week. There will be discussions with ministers, educational sessions and a tradeshow, along with the election for Chairperson.

APPROVAL OF MINUTES

Regular Council Meeting Minutes – January 11, 2021

*****R00021-2021**

Haider/Brears

That the Regular Council Meeting Minutes of January 11, 2021 be approved as presented.

Carried Unanimously.***

Committee of the Whole Council Meeting Minutes – January 18, 2021

*****R00022-2021**

Wyatt/Chyz

That the Committee of the Whole Council Meeting Minutes of January 18, 2021 be approved as presented.

Carried Unanimously.***

UNFINISHED BUSINESS

- No Items

REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED

Yorkton Public Library Board Meeting Minutes – July 21, 2020

*****R00023-2021**

Goulden/Haider

That the Yorkton Public Library Board Meeting Minutes of July 21, 2020 be received and filed.

Carried Unanimously.***

Protective Services Committee Meeting Minutes – September 8, 2020

*****R00024-2021**

Brears/Chyz

That the Protective Services Committee Meeting Minutes of September 8, 2020 be received and filed.

Carried Unanimously.***

Mayor Hipsley – Alternate Appointments to District Planning Commission

A report dated January 28, 2021 from Mayor Hipsley regarding the Alternate Council Appointments to the District Planning Commission was circulated for consideration of Council.

Mayor Hipsley passed the Chair to Deputy Mayor Goulden 5:06-5:07 pm.

*****R00025-2021**

Haider/Wyatt

That Council approve the following appointments as ‘alternate members’ to the District Planning Commission for 2021: Councillor Chris Wyatt (1) and Councillor Dustin Brears (2).

Carried Unanimously.***

HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

Everyday Heroes – Presentation – Fourth Annual Women’s Summit Seminar Series

Correspondence dated January 13, 2021 from Everyday Heroes regarding the Fourth Annual Women’s Summit Seminar Series was circulated for consideration of Council. Michelle Angelique and Kristin Martinuk, Everyday Heroes Committee Members, made a presentation to Council.

*****R00026-2021**

Wyatt/Haider

That Council receive and file the presentation from Everyday Heroes regarding the Fourth Annual Women’s Summit Seminar Series.

Carried Unanimously.***

BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

- No Items

CORRESPONDENCE

- No Items

BYLAWS

Director of Planning, Building & Development – Proposed Bylaw No. 1/2021 Permanent Closure of Unused Road Allowance Right-of-Way Adjacent to Section 9-26-4-W2 [1st Reading & Public Notice Authorization]

A report dated January 28, 2021 from the Director of Planning, Building & Development regarding Proposed Bylaw No. 1/2021 Permanent Closure of Unused Road Allowance Right-of-Way Adjacent to Section 9-26-4-W2 was circulated for consideration of Council. Michael Eger, Director of Planning, Building & Development, presented the report to Council.

*****R00027-2021**

Wyatt/Zaharia

That Bylaw No. 1/2021, a Bylaw of the City of Yorkton in the Province of Saskatchewan, to provide for the permanent closure of an unused road allowance right-of-way adjacent to the west half of Section 9, Township 26, Range 4, West of the 2nd Meridian, be introduced and given first reading this 1st day of February, A.D. 2021 and that Administration be authorized to proceed with the Public Notice process.

Carried Unanimously.***

Bylaw & Safety Supervisor – Proposed Bylaw No. 2/2021 Appointment of Bylaw Enforcement Officers

A report dated January 28, 2021 from the Bylaw & Safety Supervisor regarding Proposed Bylaw No. 2/2021 Appointment of Bylaw Enforcement Officers was circulated for consideration of Council. Nicole Baptist, Bylaw & Safety Supervisor, presented the report to Council.

*****R00028-2021**

Brears/Zaharia

That Bylaw No. 2/2021, a Bylaw of the City of Yorkton in the Province of Saskatchewan, to provide for the appointment of Bylaw Enforcement Officers be introduced and read a first time, this 1st day of February, A.D. 2021.

Carried Unanimously.***

*****R00029-2021**

Wyatt/Haider

That Bylaw No. 2/2021 be given second reading this 1st day of February, A.D. 2021.

Carried Unanimously.***

*****R00030-2021**

Goulden/Wyatt

That with unanimous consent of Council, Bylaw No. 2/2021 proceed to third reading at this February 1, A.D. 2021 meeting.

Carried Unanimously.***

*****R00031-2021**

Haider/Wyatt

That Bylaw No. 2/2021 a Bylaw of the City of Yorkton in the Province of Saskatchewan to provide for the appointment of Bylaw Enforcement Officers be given third and final reading and entered into the Bylaw Register for the City of Yorkton.

Carried Unanimously.***

ADMINISTRATIVE REPORTS

Director of Legislation & Procedures (City Clerk) – Recommendations from the Committee of the Whole Council Meeting January 18, 2021 – Budget Deliberations

A report dated January 28, 2021 from the City Clerk regarding Recommendations from the Committee of the Whole Council Meeting of January 18, 2021 – Budget Deliberations was circulated for consideration of Council. Jessica Matsalla, City Clerk, presented the report to Council.

*****R00032-2021**

Wyatt/Haider

That Council accept recommendation C0004-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C00004-2021

Wyatt

That the Committee of the Whole Council recommend to Council to direct Administration to further prepare the 2021 budget by continuing with status quo for the RCMP members.

Councillor Brears opposed.

Carried.”

Carried Unanimously.***

*****R00033-2021**

Wyatt/Brears

That Council accept recommendation C0005-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C00005-2021

Wyatt

That the Committee of the Whole Council recommend to Council to direct Administration to further prepare the 2021 budget by immediately terminating the Harvest Meats SaskPower surcharge incentive.

**Councillors Haider and Zaharia opposed.
Carried.”**

Carried Unanimously.***

*****R00034-2021**

Haider/Chyz

That Council accept recommendation C0006-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C00006-2021

Haider

That the Committee of the Whole Council recommend to Council to direct Administration to bring more information on certain staffing levels as discussed to a future Council Meeting.

Carried Unanimously.”

Carried Unanimously.***

*****R00035-2021**

Zaharia/Chyz

That Council accept recommendation C0007-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C0007-2021

Hipsley

That the Committee of the Whole Council recommend to Council to direct Administration to defer the ‘Ravine Room Renovation’ item to a future year’s budget.

Carried Unanimously.”

Carried Unanimously.***

*****R00036-2021**

Wyatt/Zaharia

That Council accept recommendation C0008-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

C0008-2021

“Zaharia

That the Committee of the Whole Council recommend to Council to direct Administration to remove the ‘Operational Review Consulting’ item from the budget and direct Administration to bring a report to Council in advance of the renewal period for the current Deer Park operations agreement.

Carried Unanimously.”

Carried Unanimously.***

*****R00037-2021**

Wyatt/Chyz

That Council accept recommendation C0009-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C00009-2021

Wyatt

That the Committee of the Whole Council recommend to Council to defer the Capital Budget 2022 approval to a future Council Meeting. Carried Unanimously.”

Carried Unanimously.***

*****R00038-2021**

Brears/Zaharia

That Council accept recommendation C0010-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C00010-2021

Brears

That the Committee of the Whole Council recommend to Council to direct Administration to defer the ‘Flexi-hall Staging’ item from the 2021 Capital budget to a future year’s budget.

Carried Unanimously.”

Carried Unanimously.***

Mayor Hipsley passed the Chair to Deputy Mayor Goulden 5:39 – 5:40 pm.

*****R00039-2021**

Wyatt/Brears

That Council accept recommendation C0010-2021 as contained in the Committee of the Whole Council Meeting Minutes of the January 18, 2021 meeting:

“C00011-2021

Hippesley

That the Committee of the Whole Council recommend to Council to direct Administration to proceed with preparing a zero per-cent (0%) overall increase for the 2021 Budget.

Carried Unanimously.”

Carried Unanimously.***

Director of Community Development, Parks & Recreation – Municipal Cultural Plan Community Engagement and Planning Update & Funding Application Request

A report dated January 25, 2021 from the Director of Community Development, Parks & Recreation regarding the Municipal Cultural Plan Community Engagement and Planning Update & Funding Application Request was circulated for consideration of Council. Darcy McLeod, Director of Community Development, Parks & Recreation, presented the report to Council. Samantha Mack from Prairie Wild Consulting also joined the discussion via Zoom.

*****R00040-2021**

Wyatt/Haider

That Council endorse the Municipal Cultural Planning project and authorize Administration to submit an application to SaskCulture through their Community Cultural Engagement and Planning Grant Program, which aims to support research, community engagement, cultural planning, community investment and development, and collaboration and partnerships between various cultural organizations and community sectors that promote cultural vitality and economic sustainability.

Carried Unanimously.***

Director of Finance – 2021 Board of Revision Appointment

A report dated January 27, 2021 from the Director of Finance regarding the 2021 Board of Revision appointment was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

*****R00041-2021**

Wyatt/Chyz

That Council, in accordance with Section 192 of *The Cities Act*, approve the appointment of

Clint Krismer – Chair

Gord Krismer – Vice Chair

Cameron Duncan – Vice Chair

Christina Krismer - Member

Jeff Hutton – Member

David Lang– Member

Kirby Bodnard – Member

Brenda Lauf – Member

Pam Malach – Member

Aileen Swenson – Board Secretary

of Gord Krismer & Associates as the City of Yorkton’s Board of Revision for the 2021 assessment year; and further, should Board Member Vacancies occur during the course of the year, Krismer and Associates will recommend Board Member replacements which Council will be required to appoint to the Board; and further, Board member remuneration and expenses be set as follows:

Annual Retainer to Krismer & Associates \$ 200

Daily Fees (3 panel members)

Full Day (4-8 hrs) \$1,800

Half Day (2-4 hrs) \$ 900

Minimum (less than 2 hrs) \$ 600

Additional Costs

Travel – per hour \$ 40

Mileage – per km \$ 0.55

Accommodation City Cost

Meals per day/member \$ 45

Secretarial Fees – per hour \$ 40

Printing and Photocopies \$ 0.40 per page –

double sided

Envelopes and Labels \$ 0.40 each

Postage actual costs

Carried Unanimously.***

Director of Finance – Tax Enforcement Process & Fees Policy

A report dated January 27, 2021 from the Director of Finance regarding Tax Enforcement Process & Fees Policy was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

Mayor Hipsley passed the Chair to deputy Mayor Goulden 6:15 – 6:16 pm.

*****R00042-2021**

Wyatt/Zaharia

That Council authorize administration to implement a new Tax Enforcement Process and Fees Policy.

Carried Unanimously.***

Director of Planning, Building & Development – Business Improvement Incentive Program - Update

A report dated January 28, 2021 from the Director of Planning, Building & development regarding the Business Improvement Incentive Program – Update was circulated for consideration of Council. Michael Eger, Director of Planning, Building & Development, presented the report to Council.

*****R00043-2021**

Wyatt/Haider

That Administration be directed to expand the applicability of Business Improvement Incentive Program – Policy #10.430 by allowing business owners who reside in neighbouring communities to be considered for pro-rated incentives that are otherwise available to those who reside in the City, and return to a future Council meeting for adoption.

Carried Unanimously.***

Land Use Planner – Discretionary Use DU01-2021 Automotive Maintenance in C-1 Zoning District – 134 Broadway Street East [Public Notice Authorization]

A report dated January 27, 2021 from the Land Use Planner regarding DU01-2021 Automotive Maintenance in C-1 Zoning District – 134 Broadway Street East was circulated for consideration of Council. Carleen Koroluk, Land Use Planner, presented the report to Council.

*****R00044-2021**

Chyz/Goulden

That Administration be authorized to proceed with Public Notification for Discretionary Use application DU01-2021 which proposes an Automotive Repair use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 134 Broadway Street East, legally described as Lots 15 and 16, Blk/Par M, Plan 98Y02216, and that the application be brought back to Council for its review and decision.

Carried Unanimously.***

GIVING NOTICE OF MOTION

- No Items

IN CAMERA SESSION

*****R00045-2021**

Zaharia/Haider

That this Regular Council Meeting move to an In Camera Session to deal with two matters categorized as ‘Property’, two matters categorized as ‘Other’ and one matter categorized as ‘Personnel’ as per LAFOIP contained in Appendix A of *The Procedures Bylaw No. 1/2016*, Sections 3,4,5(a)(b)(d)(e)6(a)(b)8,11 – 6:30 pm.

Carried Unanimously.***

Mayor Hipsley called a fifteen (15) minute recess to clear Council Chambers at 6:30 p.m.

Mayor Hipsley called the In-Camera session to order at 6:45 p.m.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt and Darcy Zaharia.

City Administration Present in Council Chambers: Lonnie Kaal – City Manager (present from 6:45 – 8:18pm) , Michael Eger – Director of Planning, Building & Development (present from 6:45 – 7:47pm), Gord Kennedy – Director of Human Resources, Darcy McLeod – Director of Community Development, Parks & Recreation (present from 6:45 – 8:18pm), Jessica Matsalla – Director of

Legislation and Procedures (City Clerk) and Raelyn Knudson – Assistant City Clerk (present from 6:45 – 8:18 pm)

Others Present in Council Chambers: Cliff Leshchyshyn and Lauren Leshchyshyn (present from 6:45 – 7:04pm)

*****R00046-2021**

Wyatt/Haider

That this meeting extend past 10:00 pm in accordance with subsection 37.1(b) of *The Procedures Bylaw No. 1/2016* – 10:00 p.m.

Carried Unanimously.***

*****R00047-2021**

Zaharia/Wyatt

That Council Rise and Report to the Regular Scheduled meeting agenda – 10:31 pm.

Carried Unanimously.***

RESOLUTIONS RESULTING FROM IN CAMERA SESSION

*****R00048-2021**

Zaharia/Wyatt

That Council authorize Administration to negotiate an agreement with the owners of the business located at 187 Hershey Road for repayment of a reduced balance owing on that service road, and further defer penalties on 2020 taxes until the end of 2021.

Councillors Chyz and Haider opposed.

Carried.***

*****R00049-2021**

Goulden/Zaharia

That Council direct Administration to bring a report back to Council on a review of participant fees for recreational user groups including a breakdown of subsidies provided for applicable recreational facilities, parks and spaces.

Carried Unanimously.***

*****R00050-2021**

Haider/Wyatt

That Council execute Option 5 from the report titled “Council Requested Options” from the Director of Human resources dated January 25, 2021.

Councillors Chyz, Hipsley and Zaharia opposed.

Carried.***

ADJOURNMENT

*****R00051-2021**

Zaharia/Haider

That this Regular Council Meeting adjourn at 10:34 p.m.

Carried Unanimously.***

Approved this 22nd day of February A.D., 2021

Mayor

City Clerk