

**CITY OF YORKTON
SASKATCHEWAN**

**REGULAR COUNCIL MEETING MINUTES
May 17, 2021**

Minutes of the Regular Council Meeting held on Monday, May 17, 2021 in City Hall Council Chambers.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt and Darcy Zaharia.

City Administration Present in Council Chambers: Lonnie Kaal - City Manager, Ashley Stradeski – Director of Finance, Trent Mandzuk – Director of Public Works, Jessica Matsalla – Director of Legislation and Procedures (City Clerk) and Raelyn Knudson – Assistant City Clerk.

Regrets: None

Absent: None

Recording: Raelyn Knudson – Assistant City Clerk.

CALL TO ORDER

A quorum being present Mayor Hipsley called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

*****R00144-2021**

Brears/Wyatt

That the Regular Council Meeting Agenda of May 17, 2021 be approved as presented.

*****R00145-2021**

Zaharia/Haider

That the agenda be amended by adding a Notice of Motion for the Pump Track and further that notice required for the Notice of Motion per subsection 52.1 of The Procedures Bylaw be waived.

Carried Unanimously.***

To approve the agenda as amended.

Carried Unanimously.***

PUBLIC ACKNOWLEDGEMENTS

Councillor Chyz:

1. Reported that he attended the unveiling of the plaque commemorating the 100 year anniversary of the Deer Park Golf Course. Many events have been planned to take place over the summer including gift baskets and draws, and on the 21st of each month, fees to golf will be \$10.00.

Councillor Goulden:

1. Reported that some interesting history about the Deer Park Golf Course was revealed at the anniversary celebration.
2. Recognized and thanked all the groups and individuals that participated in the Clean Up Week in Yorkton. Reminded people to keep their disposable masks in their pockets until you can dispose of them properly.

Councillor Zaharia:

1. Congratulated Noah Zerr and Peter Kozushka, former Yorkton Minor Football players, who were recently named to the University Sports East West Bowl All Star Game. This game showcases players eligible for the CFL draft, which is a great accomplishment.

APPROVAL OF MINUTES

Regular Council Meeting Minutes – April 26, 2021

*****R00146-2021**

Chyz/Goulden

That the Regular Council Meeting Minutes of April 26, 2021 be approved as presented.

Carried Unanimously.***

UNFINISHED BUSINESS

- No Items

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REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED

Yorkton Airport Authority Meeting Minutes – October 5, 2020

*****R00147-2021**

Haider/Wyatt

That the Yorkton Airport Authority Meeting Minutes of October 5, 2020 be received and filed.

Carried Unanimously.***

HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

Dr. CA Spies – Presentation – Hope Air Charity 2021 – Sponsorship Request

An email dated April 15, 2021 from Dr. Spies regarding Hope Air Charity 2021 was circulated for consideration of Council. Dr. Spies made a presentation to Council via Zoom.

Mayor Hipsley passed the Chair to Deputy Mayor Brears 5:15-5:16 pm.

*****R00148-2021**

Brears/Zaharia

That Council receive and file the presentation from Dr. Spies regarding Hope Air Charity 2021.

*****R00149-2021**

Goulden/Haider

**That the motion be amended to refer to Administration for a response.
Carried Unanimously.*****

That the motion be accepted as amended.

Carried Unanimously.***

Yorkton Chamber of Commerce – Presentation – Assessment and Taxes

Correspondence dated May 10, 2021 from the Yorkton Chamber of Commerce regarding Assessment and Taxes was circulated for consideration of Council. Marty Sveinbjornson, President of the Yorkton Chamber of Commerce, made a presentation to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Brears 5:48-5:49 pm.

*****R00150-2021**

Haider/Zaharia

**That Council refer the presentation from Yorkton Chamber of Commerce regarding assessment and taxation to Tax Planning deliberations.
Carried Unanimously.*****

Community Development Manager – Presentation – Bike Safety Week

A report dated May 10, 2021 from the Community Development Manager regarding Bike Safety Week was circulated for consideration of Council. Lisa Washington, Community Development Manager, made a presentation to Council.

*****R00151-2021**

Zaharia/Haider

That Council receive and file the presentation titled “Bike Safety Week”, written by the Community Development Manager, and furthermore that Council encourage all residents to make themselves aware of how to be bike safe in our community.

Carried Unanimously.***

Recreation Services Manager – Presentation – June is Recreation & Parks Month
A report dated May 10, 2021 from the Recreation Services Manager regarding June is Recreation and Parks Month was circulated for consideration of Council. Julia Schofer, Recreation Services Manager, made a presentation to Council.

*****R00152-2021**

Chyz/Zaharia

That Council receive and file the presentation titled “June is Recreation and Parks Month”, and furthermore that Council encourage all residents to participate and enjoy the many benefits that recreations and parks have to offer in our community.

Carried Unanimously.***

Allison Henderson – Presentation – Beekeeping in the City of Yorkton

An email dated May 4, 2021 from Allison Henderson regarding Beekeeping in the City was circulated for consideration of Council. Allison Henderson and her son, Ewan, made a presentation to Council via Zoom.

*****R00153-2021**

Goulden/Haider

That Council receive and file the “Beekeeping in the City” presentation and refer to Administration for a response.

Carried Unanimously.***

Public Hearing – Discretionary Use 02-2021 Bed & Breakfast in R-5 Mixed Density Residential District – 102 Third Ave. North

The City Clerk advised that one written submission was received in opposition of the Discretionary Use 02-2021 Bed & Breakfast on R-5 Mixed Density Residential District – 102 Third Ave. North. She was not aware of any petitioners present in the gallery to speak of the subject. The City Clerk read the submission aloud for the benefit of the public record.

*****R00154-2021**

Wyatt/Zaharia

That Council receive and file the written submission in opposition of the Discretionary Use 02-2021 for Bed & Breakfast on R-5 Mixed Density Residential District – 102 Third Ave. North.

Carried Unanimously.***

BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

Bylaw & Safety Supervisor – Response to Urban Beekeeping Presentation

A report dated May 11, 2021 from the Bylaw & Safety Supervisor regarding a Response to Urban Beekeeping Presentation was circulated for consideration of Council. Nicole Baptist, Bylaw & Safety Supervisor, presented the report to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Brears 6:30 – 6:31 pm.

*****R00155-2021**

Goulden/Brears

That Council direct Administration to complete a Letter of Understanding with a maximum of five participants to permit urban hobby beekeeping for 2021 and further direct Administration to evaluate the success of the pilot program to determine if urban hobby beekeeping should be permitted under the Animal Control Bylaw.

Carried Unanimously.***

Land Use Planner – Discretionary Use DU02-2021 Bed & Breakfast in R-5 Mixed Density Residential District – 102 Third Ave. North

A report dated May 11, 2021 from the Land Use Planner regarding DU02-2021 Bed & Breakfast in R-5 Mixed Density Residential District was circulated for consideration of Council. Carleen Koroluk, Land Use Planner, presented her report to Council.

*****R00156-2021**

Wyatt/Brears

That Discretionary Use application DU02-2021, which proposes a Bed and Breakfast use as defined in the City of Yorkton Zoning Bylaw No. 14/2003, at 102 Third Avenue North, legally described as Lot 16, Blk/Par 11, Plan 27474, be approved and the Development Officer be authorized to issue a Development Permit.

Carried Unanimously.***

CORRESPONDENCE

*****R00157-2021**

Haider/Goulden

That Council receive and file the letter from SARM dated May 3, 2021 regarding Membership vote for SUMA name change to “Municipalities of Saskatchewan”.

Carried Unanimously.***

Councillor Goulden declared a Conflict of Interest in the following item, as she is employed by the association. She exited Council Chambers at 6:36 pm.

*****R00158-2021**

Brears/Haider

That Council receive and file Tourism Yorkton’s Annual Report, Working Plan, 2021 Budget and Financial Statements.

Carried Unanimously.***

Councillor Goulden re-entered Council Chambers 6:38 pm.

BYLAWS

- No Items

ADMINISTRATIVE REPORTS

Director of Public Works – 2021 Water Main Replacement Program – Distribution System Update

A report dated May 11, 2021 from the Director of Public Works regarding 2021 Water Main Replacement Program – Distribution System Update was circulated for consideration of Council. Trent Mandzuk, Director of Public Works, presented the report to Council.

*****R00159-2021**

Wyatt/Zaharia

That Council award the 2021 Water Main Replacement tender to KMS Construction Ltd. for \$1,114,000 (plus taxes), and further authorize the Mayor and City Clerk to execute the agreement.

Carried Unanimously.***

Director of Public Works – 2021 Asphalt Paving Program – Roadway Update

A report dated May 11, 2021 from the Director of Public Works regarding 2021 Asphalt Paving Program – Roadway Update was circulated for consideration of Council. Trent Mandzuk, Director of Public Works, presented the report to Council.

*****R00160-2021**

Wyatt/Goulden

That Council award the 2021 Asphalt Paving Program tender to Fedorowich Construction Ltd. for \$1,286,280 (plus taxes), and further authorize the Mayor and City Clerk to execute the agreement.

Carried Unanimously.***

Director of Public Works – 2021 Curb and Sidewalk Replacement Program – Concrete Infrastructure Update

A report dated May 11, 2021 from the Director of Public Works regarding 2021 Curb and Sidewalk Replacement Program – Concrete Infrastructure Update was circulated for consideration of Council. Trent Mandzuk, Director of Public Works, presented the report to Council.

*****R00161-2021**

Wyatt/Haider

That Council award the 2021 Curb and Sidewalk replacement tender to North Star Concrete for \$423,725 (plus taxes), and further authorize the Mayor and City Clerk to execute the agreement.

Councillor Brears opposed.

Carried.***

Director of Finance – Preliminary 2020 Year-End Report

A report dated May 13, 2021 from the Director of Finance regarding the Preliminary 2020 Year-End report was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

*****R00162-2021**

Brears/Wyatt

That Council authorize Administration to make the 2020 year-end transfers to reserves in conjunction with net departmental results depicted as follows:

Estimated Net Departmental Surplus	\$325,281
Deposit to reserves:	
Fire	(13,000)
Community Development, Parks & Rec	(43,000)
Engineering & Asset Management	(38,000)
Planning Services / Airport	(58,000)
Public Works	<u>(85,000)</u>
Net to “Rainy Day” reserves	\$88,281

And further that Administration bring a final report back to Council noting the transfers and the remaining surplus for Council’s consideration in conjunction with the year-end audit results.

Carried Unanimously.***

Director of Finance – City Wide Account Write-offs for 2020

A report dated May 11, 2021 from the Director of Finance regarding City Wide Account Write-offs for 2020 was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

*****R00163-2021**

Chyz/Zaharia

That Council approve the write-off of AR account #AIKL001 in the amount of \$8,259.93, and further receive and file the summary of write-offs for 2020 as presented.

Carried Unanimously.***

GIVING NOTICE OF MOTION

Councillor Zaharia – Pump Track

Correspondence dated May 17, 2021 from Councillor Zaharia regarding the Pump Track was circulated for consideration of Council. Councillor Zaharia presented to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Brears 7:57 – 7:58 pm.

*****R00164-2021**

Zaharia/Haider

That Council refer this item to administration to investigate possible locations and scope of a pump track, get community input and bring a report back to a future Council meeting.

Carried Unanimously.***

IN CAMERA SESSION

*****R00165-2021**

Haider/Chyz

That this Regular Council Meeting move to an In Camera Session to deal with two matters categorized as ‘Property’ and one matter categorized as ‘Budgetary’, as per LAFOIP contained in Appendix A of *The Procedures Bylaw No. 1/2016*, Sections 3,5(a)(c)6(b)(e) – 8:00 pm.

Carried Unanimously.***

Mayor Hipsley called a ten (10) minute recess to clear Council Chambers at 8:00 p.m.

Mayor Hipsley called the In-Camera session to order at 8:10 p.m.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt and Darcy Zaharia.

City Administration Present in Council Chambers: Lonnie Kaal – City Manager, Jessica Matsalla – Director of Legislation and Procedures (City Clerk) and Raelyn Knudson – Assistant City Clerk.

*****R00166-2021**

Brears/Haider

That Council Rise and Report to the Regular Scheduled meeting agenda – 9:30 pm.

Carried Unanimously.***

RESOLUTIONS RESULTING FROM IN CAMERA SESSION

*****R00167-2021**

Haider/Zaharia

That Council direct Administration to prepare policy changes to the Leasing of City-owned Lands Policy No. 10.230 as follows:

- i) That General Commercial/Highway Encroachment/Other/Contra Leases have an ongoing renewal term with a mandatory review period of every eight (8) years, unless otherwise negotiated. Rates are subject to be reviewed in each revaluation year and may be adjusted accordingly.**
- ii) That lessees have an option to renew for a further 4 year term on tendered Ag Land leases as longer terms are more conducive to the industry for crop cycling and further that rates are to be at least the greater of the Ministry of Agriculture “median” or what the current payment is locked in at.**
- iii) That a “reserve bid” on tendered lands (both commercial and ag) be developed in revaluation years, and implemented for new and renewal leases.**
- iv) Develop criteria around equitable processes for future recipients of Donated Lands considering benefit to the City and the Community.**
- v) Investigate rates to consider inflation for Recreational Lease rates.**

And report back to a regular Council meeting for policy approval.

Carried Unanimously.***

*****R00168-2021**

Chyz/Wyatt

That Council approve the renewal of donation of Ag Lands to the following organizations:

- i) The Health Foundation’s Farming for Health Project – based on the funds from the proceeds being put towards the City’s committed portion to the new hospital, effective 2022-2025.**
- ii) The Parkland Regional College effective 2022-2025.**
- iii) The Yorkton Terriers Junior Booster Club – based on the Club using the funds to pay any balance owing to the City of Yorkton from previous debts for ice rental, advertising and office rental fees; to be effective 2022-2025, or shorter if the club so desires.**

And further that any changes effected within the policy apply to the renewed leases beginning in 2022.

Carried Unanimously.***

*****R00169-2021**

Goulden/Brears

That Council approve the renewal of leases for another four years for the following Ag Lands if the lessees wish, and if they release the land it will be tendered:

- i) Pt. NE 28-25-4-W2**
- ii) Pt. NW 28-25-4-W2**
- iii) NW 9-26-4-W2**
- iv) SW 31-25-3-W2**
- v) NE 12-26-4-W2**

And further that any changes effected within the policy apply to the renewed leases beginning in 2022.

Carried Unanimously.***

*****R00170-2021**

Wyatt/Chyz

That Council authorize the extension of the terms for the existing General Commercial, Highway Encroachment, Other/Contra leases and Recreational Leases; and further that any changes effected within the policy apply to the renewed leases beginning in 2022.

Carried Unanimously.***

*****R00171-2021**

Haider/Wyatt

That Council direct the Mayor and Councillor Goulden together with the City Manager as an observer, to meet with Kenn Propp and Geoff Propp to determine what they require in order to exempt clause 2.(b) of the agreement dated August 11, 1999 and further direct administration to bring a report back to Council for consideration.

Carried Unanimously.***

*****R00172-2021**

Chyz/Wyatt

That Council direct the City Manager to offer to purchase the entire parcel for the amount discussed at the In-camera meeting of May 17, 2020, protected by Appendix A - Sec. 5(c), 6(d)(e).

Councillor Brears, Goulden and Zaharia opposed.

Carried.***

ADJOURNMENT

*****R00173-2021**

Chyz/Zaharia

That this Regular Council Meeting adjourn at 9:38 p.m.

Carried Unanimously.***

Approved this 7th day of June A.D., 2021

Mayor

City Clerk