

Yorkton Public Library Board

MINUTES **NOVEMBER 10, 2021** **4:30 PM** **YPL MEETING ROOM**

Attendees	Councillor Chris Wyatt, Lauretta Ritchie-McInnes, Eileen Dellow, Tami Hall, Shirley Glauser, Darcy McLeod (Ex-Officio)
Regrets	Malena Vroom, Juanita Brown, Melinda Sevilla
Staff, Recording	Amber Harvey, Branch Manager
Call to order	Called to order by Ritchie-McInnes at 4:30 pm
Adjourn	5:57 pm

Agenda Topics

1. Call to Order	
2. Adoption of Agenda	
Motion 21-026	Hall Under New Business, item b) is now Canada Infrastructure Grant, and item c) Meeting Dates is removed. That the agenda be adopted as amended. CARRIED

3. Minutes of the September 8, 2021 Meeting	
Minutes from September 8, 2021 meeting of the Committee were circulated.	
Motion 21-027	Dellow That the minutes of September 8, 2021 meeting be approved as presented. CARRIED

4. Branch Manager Report	
The Branch Manager Report submitted by Harvey was discussed.	
Motion 21-028	Hall That the Branch Manager Report is received and filed. CARRIED

5. Correspondence	
The October 13, 2021 letter from the Sixties Scoop Indigenous Society of Alberta was shared.	
Motion 21-029	Dellow That the correspondence is received and filed. CARRIED

6. Financial Report	
The Branch Manager distributed the November 5, 2021 Financial Report.	
Motion 21-030	Glauser That the Financial Report be received and filed. CARRIED

7. Business Arising/Updates

- a. PRL Executive Meetings – McInnes summarized the plans for the next PRL executive meeting. This committee is now scheduling meetings on Saturdays so that those working Monday to Friday can attend.

8. New Business

- a. Capital Reserve request – Harvey reported that she worked with the Building Manager to prepare the details of the capital request report for the Library Programming Room. McLeod explained the capital request process through City Council.
- b. Canada Infrastructure Grant – McInnes shared information on a grant available for facility infrastructure that applies to community, cultural, and recreation programs. McLeod added that he is familiar with this program and suggests that an application comes from the City vs. the Board to increase the chances of better meeting the criteria. The Parks and Recreation department has applied for this funding in the past.
- c. Age/Dementia Friendly Audit Report – This audit was conducted at a number of City facilities over the summer. McInnes summarized the report and highlighted the value of directional signage when you enter the Library, more visible washroom signage, and discussion on a toilet in the parenting room for care partners to provide assistance. Further discussion will continue as we look at improvements to YPL.

Motion 21-031 Glauser

That the Dementia Friendly Audit is received and filed. CARRIED

- d. Board meeting appointments/planning 2022 – McInnes reminded all board members to let Harvey know if they are interested in serving on the YPL Committee in 2022.

9. In-Camera

Amber Harvey left the meeting at 5:29 pm.

Motion 21-032

Hall

That this meeting begin in-camera at 5:30 pm. CARRIED

Motion 21-033

Dellow

That this meeting to resume in open at 5:40 pm. CARRIED.

Motion 21-034

Wyatt

That a \$25 gift card be purchased and given to each staff as a special thank you for all of their hard work. CARRIED.

10. Adjournment

Motion 21-035

Dellow

That the meeting of the Yorkton Public Library Board be adjourned at 5:57 pm. CARRIED.

Lauretta Ritchie-McInnes

CHAIRPERSON

Lauretta Ritchie-McInnes

Amber Harvey

RECORDING SECRETARY

Amber Harvey