

CITY OF YORKTON
REGULAR COUNCIL MEETING AGENDA
Monday, March 7, 2022 - 5:00 p.m.
Council Chambers, City Hall

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC ACKNOWLEDGEMENTS**
4. **APPROVAL OF MINUTES**
 - Regular Council Meeting Minutes – February 14, 2022
5. **UNFINISHED BUSINESS**
6. **REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED**
 - Recreation & Community Services Committee Meeting Minutes – October 20, 2021
 - Yorkton Public Library Board Meeting Minutes – November 10, 2021
 - Economic Development Committee Meeting Minutes – December 16, 2021
 - Environmental Committee Meeting Minutes – January 13, 2022
 - Mayor Hipsley – Appointment to Economic Development Committee
7. **HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
 - Parkland Search & Rescue Presentation – Request for Funding
 - SIGN Youth Resilience Project Presentation – Overview of the Program and Their Mandate
 - Multicultural Council of Saskatchewan Presentation – Public Awareness for the International Day for the Elimination of Racial Discrimination
8. **BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
9. **CORRESPONDENCE**
 - Godfrey Dean Art Gallery Fee for Service Report 2022
10. **BYLAWS**
 - Director of Planning, Building & Development
 - Rescind Readings from Bylaw Nos. 11, 12, 13 and 14/2021
 - Proposed Bylaw No. 1/2022 Bylaw to Amend OCP Bylaw No. 12/2014 by Changing the Future Land Use Concept Map for 105 Darlington Street W from Commercial to Residential [1st Reading & Public Notice Authorization]
 - Proposed Bylaw No. 2/2022 Bylaw to Rezone 105 Darlington Street West from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential and Amend the Zoning Map [1st Reading & Public Notice Authorization]
 - Proposed Bylaw No. 3/2022 Bylaw to Amend OCP Bylaw No. 12/2014 by Changing the Future Land Use Concept Map for 139 Dominion Avenue from Industrial to Commercial [1st Reading & Public Notice Authorization]
 - Proposed Bylaw No. 5/2022 Bylaw to Rezone 139 Dominion Avenue from MI-1 Light Industrial to CMI-1 Commercial-Industrial Transitional and Amend the Zoning Map [1st Reading & Public Notice Authorization]
 - Director of Engineering & Asset Management & Bylaw and Safety Supervisor
 - Proposed Bylaw No. 6/2022 Amend Traffic Bylaw No. 18/2016 to Regulate Traffic, the Use of Public Streets and to Preserve Order Thereon [1st Reading & Public Notice Authorization]
11. **ADMINISTRATIVE REPORTS**
 - Director of Finance
 - 2022 Board of Revision Appointment
 - Taxation Clerk
 - Tax Enforcement Proceedings List of Land in Arrears
 - Director of Public Works
 - 2022 Water-main Replacement Program
 - Director of Planning, Building & Development
 - Street Naming Related to Proposed Subdivision SD02-2021
12. **GIVING NOTICE OF MOTION**
13. **IN CAMERA SESSION**
14. **RESOLUTIONS RESULTING FROM IN CAMERA SESSION**
15. **ADJOURNMENT**

Attendees	Chairperson: Delmar Zwirsky, Councillor Randy Goulden, Councillor Ken Chyz, Don Pfeifer, Tonia Vermette, Donna Brothwell, Melinda Sevilla
Regrets	
Absent	Isabel O'Soup
Staff	Darcy McLeod, Lisa Washington, Julia Schofer
Recording	Julia Schofer
Call to order	5:10 p.m.
Adjourn	6:23 p.m.

Agenda topics

1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. MINUTES OF PREVIOUS MEETINGS	
a. Minutes of the October 5, 2021 Meeting	
Minutes from the October 5, 2021 meeting of the committee were circulated.	
Motion 21-018	Vermette That the minutes of the October 5, 2021 meeting of the Recreation and Community Services Committee be approved as circulated. CARRIED.
4. BUSINESS ARISING	
Nothing at this time.	
5. NEW BUSINESS	
Nothing at this time.	
6. SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM ADJUDICATION	
Lisa Washington presented the groups that are in arrears and not eligible for further funding until such time as they complete their required follow-up report:	
- Double Tap Airsoft Group	\$750.00
- Moosejaw Pride	\$3,750.00
- Raider Gridder Football Alumni Association Inc. O/A Yorkton Minor Football	\$1,500.00
- Rediscover Downtown	\$2,625.00
- Sask/Moose Jaw Pride Network	\$3,375.00
- Special Olympics	\$3,281.25
- Yorkton Cardinals Baseball	\$3,750.00
Additionally, she presented two applications that were deemed not eligible:	
- Bring to Life Creative Counselling – private businesses are not eligible	
- Raider Gridder Football Alumni Inc. O/A Yorkton Minor Football – ineligible due to open grant.	

The Committee reviewed the applications and recommended funding for the following groups for the October 2021 intake of the Saskatchewan Lotteries Community Grant Program.

Motion 21-019	Pfeifer	That the following list of applicants to the October 2021 intake of the Saskatchewan Lotteries Community Grant Program be approved at the corresponding allocation, for a total of \$53,165.00.	
		Group	Approved
		BGC Yorkton	\$ 5,000.00
		Big Brothers Big Sisters (<i>pending more details</i>)	\$ 5,000.00
		New Horizons Senior Centre	\$ 2,570.00
		Paper Bag Players	\$ 2,500.00
		Pickleball Yorkton	\$ 2,600.00
		Skate Yorkton	\$ 1,550.00
		YBID	\$ 3,600.00
		YCKC	\$ 5,000.00
		Yorkton Arts Council	\$ 5,000.00
		Yorkton Cross Country Ski Club	\$ 3,000.00
		Yorkton Curling Club	\$ 4,900.00
		Yorkton Nursing Home	\$ 5,000.00
	Yorkton Park Swingers Square Dance Club	\$ 2,445.00	
	Yorkton United Football Club	\$ 5,000.00	
		\$ 53,165.00	
	CARRIED.		

9. NEXT MEETING

December 15, 2021 at 5:00 pm.

10. ADJOURNMENT

Motion 21-020	Brothwell	That the Recreation and Community Services Committee Meeting be adjourned at 6:23 p.m. CARRIED.
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Delmar Zwirsky

Chairperson, Delmar Zwirsky

Julia Schofer

Recording, Julia Schofer

Yorkton Public Library Board

MINUTES **NOVEMBER 10, 2021** **4:30 PM** **YPL MEETING ROOM**

Attendees	Councillor Chris Wyatt, Laretta Ritchie-McInnes, Eileen Dellow, Tami Hall, Shirley Glauser, Darcy McLeod (Ex-Officio)
Regrets	Malena Vroom, Juanita Brown, Melinda Sevilla
Staff, Recording	Amber Harvey, Branch Manager
Call to order	Called to order by Ritchie-McInnes at 4:30 pm
Adjourn	5:57 pm

Agenda Topics

1. Call to Order

2. Adoption of Agenda

Motion 21-026	Hall Under New Business, item b) is now Canada Infrastructure Grant, and item c) Meeting Dates is removed. That the agenda be adopted as amended. CARRIED
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3. Minutes of the September 8, 2021 Meeting

Minutes from September 8, 2021 meeting of the Committee were circulated.

Motion 21-027	Dellow That the minutes of September 8, 2021 meeting be approved as presented. CARRIED
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4. Branch Manager Report

The Branch Manager Report submitted by Harvey was discussed.

Motion 21-028	Hall That the Branch Manager Report is received and filed. CARRIED
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5. Correspondence

The October 13, 2021 letter from the Sixties Scoop Indigenous Society of Alberta was shared.

Motion 21-029	Dellow That the correspondence is received and filed. CARRIED
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6. Financial Report

The Branch Manager distributed the November 5, 2021 Financial Report.

Motion 21-030	Glauser That the Financial Report be received and filed. CARRIED
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7. Business Arising/Updates

- a. PRL Executive Meetings – McInnes summarized the plans for the next PRL executive meeting. This committee is now scheduling meetings on Saturdays so that those working Monday to Friday can attend.

8. New Business

- a. Capital Reserve request – Harvey reported that she worked with the Building Manager to prepare the details of the capital request report for the Library Programming Room. McLeod explained the capital request process through City Council.
- b. Canada Infrastructure Grant – McInnes shared information on a grant available for facility infrastructure that applies to community, cultural, and recreation programs. McLeod added that he is familiar with this program and suggests that an application comes from the City vs. the Board to increase the chances of better meeting the criteria. The Parks and Recreation department has applied for this funding in the past.
- c. Age/Dementia Friendly Audit Report – This audit was conducted at a number of City facilities over the summer. McInnes summarized the report and highlighted the value of directional signage when you enter the Library, more visible washroom signage, and discussion on a toilet in the parenting room for care partners to provide assistance. Further discussion will continue as we look at improvements to YPL.

Motion 21-031 **Glauser**

That the Dementia Friendly Audit is received and filed. CARRIED

- d. Board meeting appointments/planning 2022 – McInnes reminded all board members to let Harvey know if they are interested in serving on the YPL Committee in 2022.

9. In-Camera

Amber Harvey left the meeting at 5:29 pm.

Motion 21-032

Hall

That this meeting begin in-camera at 5:30 pm. CARRIED

Motion 21-033

Dellow

That this meeting to resume in open at 5:40 pm. CARRIED.

Motion 21-034

Wyatt

That a \$25 gift card be purchased and given to each staff as a special thank you for all of their hard work. CARRIED.

10. Adjournment

Motion 21-035

Dellow

That the meeting of the Yorkton Public Library Board be adjourned at 5:57 pm. CARRIED.

Lauretta Ritchie-McInnes

CHAIRPERSON

Lauretta Ritchie-McInnes

Amber Harvey

RECORDING SECRETARY

Amber Harvey

Economic Development Committee

MINUTES

DECEMBER 16, 2021

7:00 A.M.

CITY HALL COUNCIL CHAMBERS

Attendees	Marty Sveinbjornson, CV Sastry, Connie Brown, Dana Wilkins (via Zoom), Don Reed, Councillor Dustin Brears
Staff	Michael Eger (Director of Planning, Building & Development), David Balysky (Business Liaison), Shelby Miller (Administrative Assistant)
Guests	Mayor Mitch Hipsley
Regrets	Councilor Darcy Zaharia, Charles Ryder
Absent	Lonnie Kaal (City Manager), Gaurav Thakur
Recording	Shelby Miller
Call to order	7:06 a.m.
Adjourn	8:40 a.m.

Agenda Topics

Adoption of Agenda

Motion 17-21	SVEINBJORNSON That the Economic Development Committee Agenda be approved. CARRIED.
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Minutes of the May 13, 2021 Meeting

Discussion	Minutes from the May 13, 2021 meeting of the Committee were circulated.
Motion 18-21	BREARS That the minutes of the May 13, 2021 meeting be approved as presented. CARRIED.

Bidding Electronic Bidding Tool

Discussion	<ul style="list-style-type: none">• David presented to the group a presentation on the City of Yorkton's Bidding electronic bidding tool. The presentation highlighted how this electronic bidding creates a fair, consistent, and transparent opportunity for all vendors. He spoke on promotion of social media, and the continuation of vendor training that will be available.• A question and answer period followed the presentation and discussion amongst Committee and staff members ensued. Topics discussed included vendor registration and how the City has advertised this new program.
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Residential Construction Incentive	
Discussion	<ul style="list-style-type: none"> • Michael presented to the group the Draft Residential Construction Incentive Policy that provides applicants constructing either new single-unit or two-unit residential dwellings, a 100% tax refund for a 5-year period starting at the time of building occupancy. • Eger discusses challenges that arise with discounted or tax-free city lots possibly having an effect on private sales and private vacant land taxes. • Members had recommended that contractors be able to put advertisement signs on city-owned empty lots to provide options for buyers and help with possible sales. • Members support giving contractors an opportunity to put a deposit down on city-owned empty lots to build and take a smaller risk to build a spec home and sell as a lot/new build package. This option could include a deadline such as a 1-year timeframe.

Business Improvement Incentive Program Recap	
Discussion	<ul style="list-style-type: none"> • David presented to the group a Business Improvement Incentive Program Recap, which included 7 businesses that have used this program for their exterior upgrades. • A question and answer period followed the presentation and discussion amongst members ensued. Topics discussed included funding and potential applications in year two (2022). • Administration will look into if the remaining funding can be carried over into the New Year.

Extend EDC meeting invitation to Chamber Executive Director	
Discussion	<ul style="list-style-type: none"> • David communicated that Juanita Polegi, Executive Director of Yorkton Chamber of Commerce shows interest to sit in on the Economic Development Committee as a non-voting member. • Discussion amongst members led to extending an invite to YBID, Yorkton Tribal Council, Community Ventures, and any other local committees. Members agree more voices to the Economic Development Committee will be beneficial as a communication tool for our community.

Call for Committee Membership Renewals	
Discussion	<ul style="list-style-type: none"> • CV requested membership renewals for 2022. • Members that have agreed to renew memberships are Marty Sveinbjornson, CV Sastry, Dana Wilkins (replacing Connie Brown), and Don Reed. • Mayor Mitch Hipsley will appoint council members. • CV/David will be communicate with Charles Ryder and Gaurav Thakur regarding membership status for 2022.

Brears exits the meeting at 8:36 p.m.

Next Meeting	Thursday, January 13, 2022 at 7:00 a.m. at City Hall. <i>CV sent regrets for next meeting, chair will be appointed.</i>
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Adjournment	
Motion 19-21	That the Economic Development Committee Meeting be adjourned at 8:40 a.m. Quorum was lost.

CV Sastry
CHAIRPERSON
CV Sastry

Shelby Miller
RECORDING SECRETARY
Shelby Miller

Environmental Committee

MINUTES

THURS, JAN 13, 2022 7:30 A.M.

QUEEN ST WTP, STAFF ROOM

Members Present	Chair Shannon Erickson, Sandra Bilan, Dustin Brears, Darcy Zaharia, Stefan Bymak, Malena Vroom, Tom Courville
Absent	Jason Signarowski, Matt Poier, Michael Buchholzer
City Staff	Aron Hershmillier, Lyndon Hicks
Presentation	
Recording	Val Fatteicher
Call to order	7:33 a.m.
Adjourn	9:05 a.m.
1. Election of Chair and Vice Chair	
Secretary Val Fatteicher assumed the role of Chair and requested the call for nominations for Chair at 7:35 am Shannon Erickson was announced as Chair for 2022 by acclamation.	
Chair Shannon Erickson opened the floor for call for nominations for Vice-Chair at 7:36 am Sandra Bilan was announced as the Vice-Chair for 2022 by acclamation.	
2. Declaration of Conflict of Interest	
Declaration	No declaration of conflict of interest was made.
3. Approval of Agenda	
Discussion	Review of agenda items for discussion.
Motion 01-22	Darcy Zaharia To approve the agenda as presented. CARRIED
4. Minutes of the November 23, 2021 Meeting	
Discussion	Minutes from the November 23, 2021 Meeting of the Committee were circulated.
Motion 02-22	Dustin Brears That the minutes of November 23, 2021 be approved. CARRIED.
5. Yorkton HHW Collection Facility – Letter of Endorsement to Product Care	
Discussion	Due to collection of HHW products limited to once per year, residents currently have to store these products until that time and also work around one scheduled collection day per year. Product Care is the company setting up permanent collection sites in Saskatchewan for

	regular collection of HHW waste. Both Regina and Saskatoon have collection sites in place. Sask Abilities has provided that they can accommodate site and staffing required to handle HHW materials. Requesting a letter of support from the Environmental Committee to establish a collection site in Yorkton and also have Mayor Hipsley provide a letter of support on behalf of the city for same.
Motion 03-22	Sandra Bilan That the Environmental Committee provide a letter of support to Product Care for the creation of a permanent HHW material collection site at Sask Abilities in Yorkton and further that Mayor Hipsley be requested to provide a letter of support on behalf of the city for same. CARRIED.
6. Communication Plan Update (COY and Sask Abilities)	
Discussion	Growth Media has been contracted to provide marketing services for the communication plan. These services have been facilitated through Sask Abilities. Created content is shared with the City's communication staff that also post this information through their social media channels. Positive feedback from the community has been received.
7. 2022 Budget Update	
	<p>a. Landfill and Recycling Rates for 2022 No changes proposed for the current rates in 2022. Still maintaining self-sufficiency. There may be new rate information added to the bylaw for special product disposal later this year.</p> <p>b. 2022 Water/Sewer Rate increase An increase of \$1 per month has been added to the base rate as well as 3% to the consumption rate for residential services. Commercial and industrial accounts have an increase of 3% to consumption, with no change to their monthly base rate.</p> <p>c. Water Projects Providing improvements on water main replacement projects. Approximately \$1 million in annual project cost. Replacement locations based on pipe condition versus age of pipe.</p> <p>The water meter replacement project is almost complete with 17 accounts that have not been replaced yet. Those particular accounts will be surcharged. Neptune Technologies has completed installations and city staff will be completing the remainder. The new software program will be initiated and will allow the city to track usage or consumption concerns. The new program will be introduced to the public in early 2022.</p> <p>Ongoing work with our hydrogeologist and Water Security Agency on approvals and water resource allocation. Looking at well replacements, with well houses that include backup generators.</p> <p>Replacement of water main piping in the area of the water tower is planned for 2022. In 2023, the tower will be taken offline to perform an</p>

	<p>inspection on the tower liner.</p> <p>Grant approval has been received to develop a business plan for the wastewater treatment plant. Will be initiating internal discussions next week. The business plan will provide for the next stage of grant application process leading to plant upgrades, design and construction.</p> <p>Development of Green Policy within the City organization. Work with other city departments to evaluate an organics program.</p> <p>Updated water information brochure will be posted on the city website. Will include our current rates with comparisons to other Sask Cities.</p> <p>Malena left meeting – 8:44 am</p> <p>Committee members requested a tour of the water treatment plant to be coordinated with a future meeting date.</p>
8. Environmental Committee Objectives/Goals	
	Update on strategic plan – carried forward to next meeting.

9. Next Meeting Date - Poll to be sent for next meeting date for the week of February 7 to 11.

Next meeting date pending results of the Doodle Poll. Proposed for 2nd week of Feb.

10. Next Meeting Agenda Items

- o Environmental Committee Objectives/Goals

11. Adjournment 9:05 am

Motion 04-22	Tom Courville That the Environmental Committee Meeting be adjourned. CARRIED.
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These minutes have been approved by members of the Environmental Committee on February 8, 2022.

Shannon Erickson

Chair

Val Fatteicher

Recording Secretary



February 28, 2022

Memorandum to: Members of Yorkton City Council

Re: 2022 Appointment to the Economic Development Committee

Communication with the Parkland Regional College regarding representation on the Economic Development Committee has resulted in a change in member appointment. Gwen Machnee, employee of the Parkland Regional College, has submitted her application to be a member of the committee.

RECOMMENDATION:

That the Council of the City of Yorkton accept the resignation of Dana Wilkins and appoint Gwen Machnee to the Economic Development Committee for 2022.

Respectfully submitted,

Mitch Hipsley

MAYOR MITCH HIPPSLEY

From: parc@yorktonfire.ca
To: Paulin.Knaub@pc.ca
Subject: New Response Completed for Request to Appear Before Council Form
Date: Friday, February 4, 2022 11:35:59 AM

CAUTION: External Email

Hello,

Please note the following response to Request to Appear Before Council Form has been submitted at Friday February 4th 2022 11:35 AM with reference number 2022-02-04-012.

- **First name:**
Dale
- **Last Name:**
Hintz
- **Committee/Organization name:**
Parkland Search and Rescue

***Redacted pursuant to LAFOIP Sec. 23(1)**

- **Address:**
[Redacted]

- **City:**
Yorkton

- **Province:**
Saskatchewan

- **Postal code:**
[Redacted]

- **Name:**
Dale Hintz

- **Title:**
President

- **Daytime phone number:**
[Redacted]

- **Email:**
[Redacted]

- **Date of request:**
2/4/2022

- **Date of council meeting that the presenter is wishing to attend:**
3/7/2022

- **Topic being presented:**
History of Group & Request for support

- **Description of request: (Clearly state what is being asked of Council. Provide detailed information about why the information is being presented and the importance to the community)**
Search and Rescue in the province is considered the 4th emergency response - in addition to Fire, EMS, Police. We are 100% volunteer unpaid professionals and 100% funded by donations and fundraising. We do not receive any money from government, but are expected to be professionally trained and arrive on scene with professional equipment and resources.

We have been successful in meeting the requirements and are considered one of the most respected chapters in the province - based right out of Yorkton. We receive calls for service not only locally, but across Saskatchewan. We have a state of the art command post and radio trailer that we currently pull with our with our personal vehicles (if capable). Our current fundraising initiative is for a capable truck to transport our equipment. Our equipment is currently stored outside, which is incredibly hard on our gear during winter months and presents challenges for snow clearing, etc.

If someone goes missing - and we are activated - our volunteers respond 24/7/365 - rain/cold/snow/shine.

We are requesting an annual budget allocation of \$5000 and indoor storage bay (preferably heated).

Thank you for your consideration.

[This is an automated email notification -- please do not respond]



Parkland Search and Rescue

Fundraising Information Package

History of Parkland Search and Rescue

Parkland Search and Rescue (PSAR) was formally established as a member of Search and Rescue Saskatchewan Association of Volunteers (SARSAV) in the Spring of 2015. It was formed to meet the needs of the Parkland area, as there was an underserved area in Eastern Saskatchewan. We formally service 150 km around the Melville and Yorkton areas, however our services have been called out all across the province when there is a need for them.

Who We Are?

Parkland Search and Rescue members are from all walks of life and occupations. What is common to all of our members is a love of the outdoors and a desire to volunteer their time and effort to support their community. What drives us is the desire to help, to make a difference, to bring a loved one home should the unthinkable happen and they get lost. Our desire to support our communities is strong and we are trained and available to help in various emergency situations. We currently have about 21 members from all across the region including Yorkton, Melville, Esterhazy, Langenburg, Jedburgh, Neudorf and surrounding rural areas.

Our Mission

Parkland Search and Rescue's mission is to support the Saskatchewan Public Safety Agency, the RCMP, Emergency Measures Organizations or designated authority in their efforts to locate lost persons; or to assist in other related emergencies such as evidence recovery, door to door notification, or in severe weather activities within our community or other surrounding communities in the province of Saskatchewan.

Training

What makes our volunteers stand out from regular concerned citizens during an emergency is training. Like any skill, the more you practice the better you get. Our volunteers are taught not to just look for the subject, but also to look for clues, or lack of clues in the area. They can rule out areas very quickly with a smaller group of people than a large group of untrained volunteers can. Part of the strength of our group is our capacity to train, almost everything our members need can be taught in house without having to go outside our group.

All of our Volunteer Searchers are professionally trained to CSA standards. These are the same standards that are required of the RCMP and any other paid organization. We are the fourth emergency response in the province in addition to Fire, EMS, and Police.



Parkland Search and Rescue Fundraising Information Package

What type of training do we do?

Search Manager: This is the coordinator of the search, and takes hundreds of hours of training to excel at. We currently have 4 trained search managers in our group.

Team Leader: This is the leader of small groups of people who are actively searching. This position takes 60 - 100 hours of training to achieve. We currently have 5 team leaders in our group.

Basic Searcher: This training takes a member of the public to the level of a trained professional, teaching them to notice things untrained people wouldn't. This level takes more than 40 hours of training to become proficient at.

Additional Training: We also have First Aid training, Medical First Responder or Emergency Medical Responder level, which is an additional 40 to 80 hours of training!

We also train in Mental Health First Aid, Wilderness First Aid, rope skills, near water search skills, STARS landing zone, and ATV/UTV operation. However, that isn't all the training we do. If a skill is identified as something we require, we ensure our members receive the training to use that skill in the field.

Preventative Search and Rescue

PSAR invests a lot of time in Preventative Search and Rescue, offering free programs designed for all age groups. We have invested hundreds of volunteer hours doing presentations to different schools, and outdoor enthusiasts. Providing the message of trip planning, training and taking the essentials to hundreds of children and adults in our region with the goal to prevent them from getting lost in the first place! Each participant gets a small package of information, a whistle, an emergency blanket and a signalling mirror when they leave our session!

Equal Opportunities Policy in Recruitment and Selection

Our volunteer recruitment processes are carried out in a way that ensures that individuals are selected purely on the basis of their ability to do the role for which they have applied. No volunteer will receive less favourable treatment on the grounds of sex, marital status, disability, race, ethnic origin, nationality, age, sexual orientation, religious belief or political opinion or be disadvantaged by conditions or requirements which are not justified or relevant to the role.



Parkland Search and Rescue

Fundraising Information Package

The sole criteria for selection is the suitability of the applicant for the role. We are committed to ensuring that every applicant applying for a volunteer role within PSAR is treated fairly.

Fund Raising

So where does our fundraising come from?

We receive zero funds from the Provincial Government. We have a handful of local RM's and local companies who recognize the value of our team and have made contributions to our team in the past.

For the most part we are 95% volunteer fundraising based. Like all other Not-for-Profit Organizations, the opportunities for fundraising for our group have been dramatically affected these last couple years.

What are our Fundraising Needs?

Not all the equipment or expenses we need to successfully complete the tasks we respond to can be carried on the backs of our volunteers. So, we have a consistent need to fundraise for our group; some of our needs include the following:

- Operational Truck for towing Command Post. (It has happened where our Command Post was requested but we didn't have a vehicle available to tow it as we use our personnel vehicles to respond to a search. This truck would be outfitted with the required gear.)
- Yearly Insurance for our equipment and our people.
- Yearly expenses like payment for post office box, Active911 software used to activate our team.
- Updates for our command trailer, including computer, internet, AV Equipment, and a cell booster.
- AED battery replacement.
- Team GPS & Saskatchewan topographical maps.
- On-going training.
- PFD's for Near Water Rescue.
- Portable generator for communication trailer.
- Heated housing for two trailers and equipment. (Hard on equipment, currently our gear is stored in several locations.)



Parkland Search and Rescue Fundraising Information Package

To date our fundraising efforts have garnered us the following:

- AED for the command trailer
- Two Searcher packs
- Rescue Helmets with lights
- Small Communication Trailer
- Snowmobile Rescue Sled
- Portable generator for command post
- Team equipment, such as jackets for our members to ensure they are properly protected from the elements during a search.

Although we have been successful in securing some items these items are vulnerable to damage, loss and wear and will eventually require replacement.

Contact Information

If you require any additional information, please email sk.psar@gmail.com, or Dale Hintz at dhintz110@gmail.com. Dale can also be reached at (306-745-7480) and will answer any questions you may have.

Thank You for taking the time to read up on Parkland Search and Rescue!

Mailing Address:

Parkland Search and Rescue Corp
PO Box 472
Yorkton SK
S3N 2W4



Yorkton's Youth Resiliency Project





Healthy Communities, Healthy Youth

All children and youth need to be surrounded with networks of individuals and institutions that provide them with **support, opportunities, boundaries and structure**, and nurture in them the **commitments, values, competencies**, and **positive identity** they need to grow up healthy and competent.



Youth Resiliency Project Objectives



Cultivate
Community
Readiness,
Energy &
Commitment



Risk Reduction



Positive Youth
Development



Effective
Treatment
& Support
for Youth
with
Greater
Needs



Utilizing the SEARCH Institute's 40 Developmental Asset Framework

40 Developmental Assets

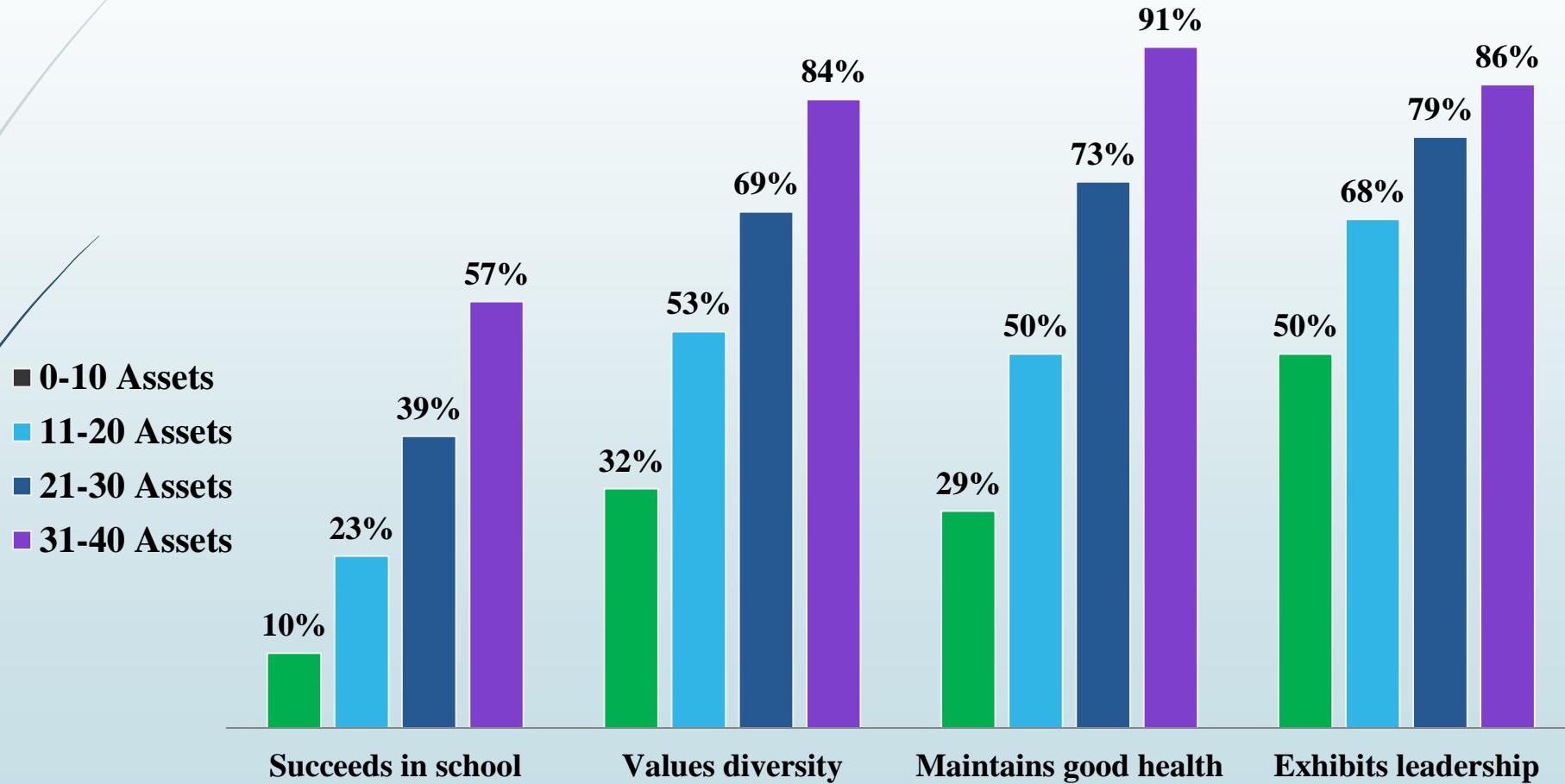
The choices youth make and the way they live their lives, including doing their best in school, staying healthy and safe, are strongly linked with what researchers call Developmental Assets.

What are the 40 Developmental Assets?

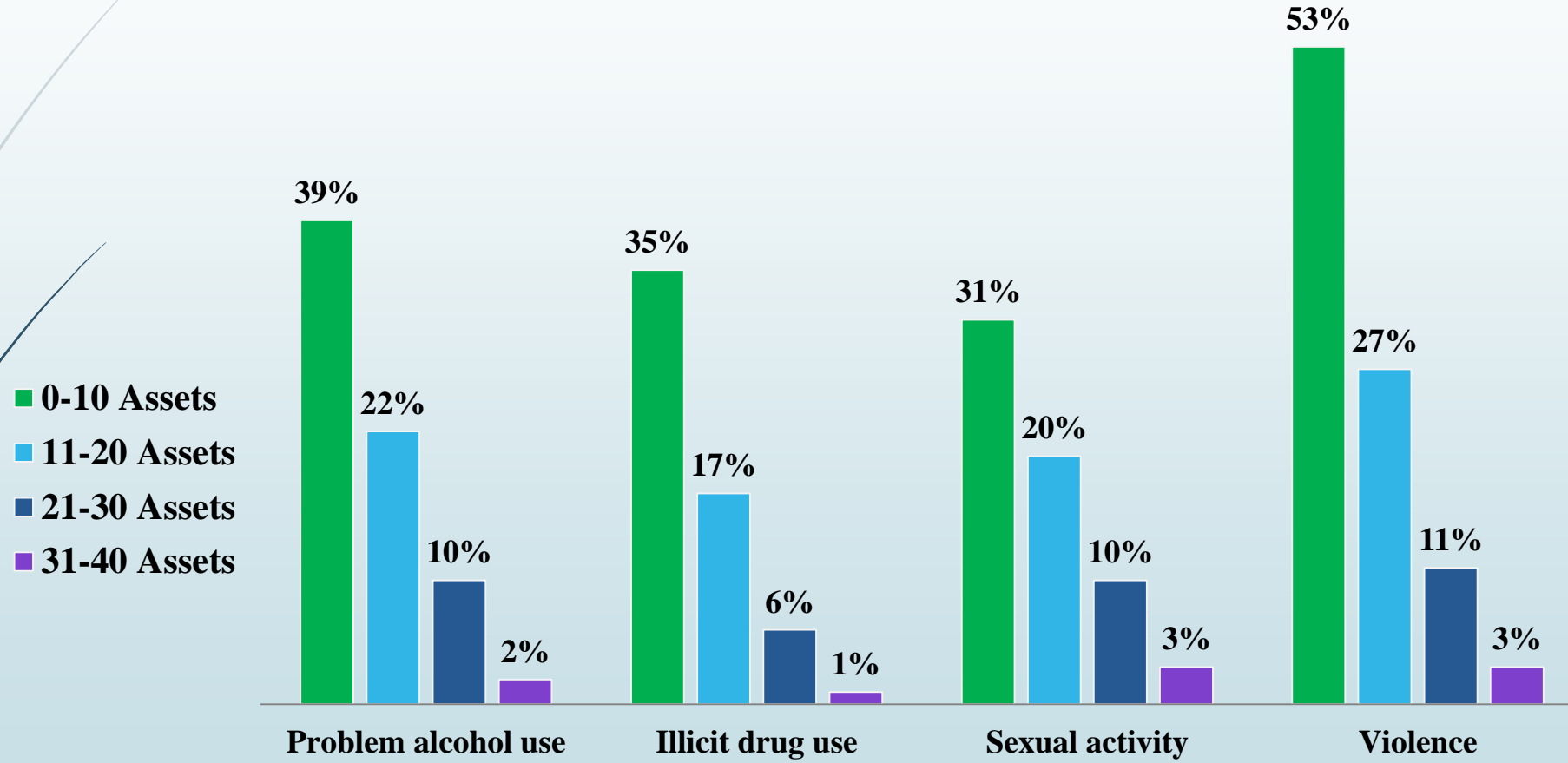
-  Support
-  Empowerment
-  Boundaries & Expectations
-  Constructive Use of Time
-  Commitment to Learning
-  Positive Values
-  Social Competencies
-  Positive Identity

Grouped into 8 categories, the assets are positive qualities, skills, characteristics, and experiences all young people need.

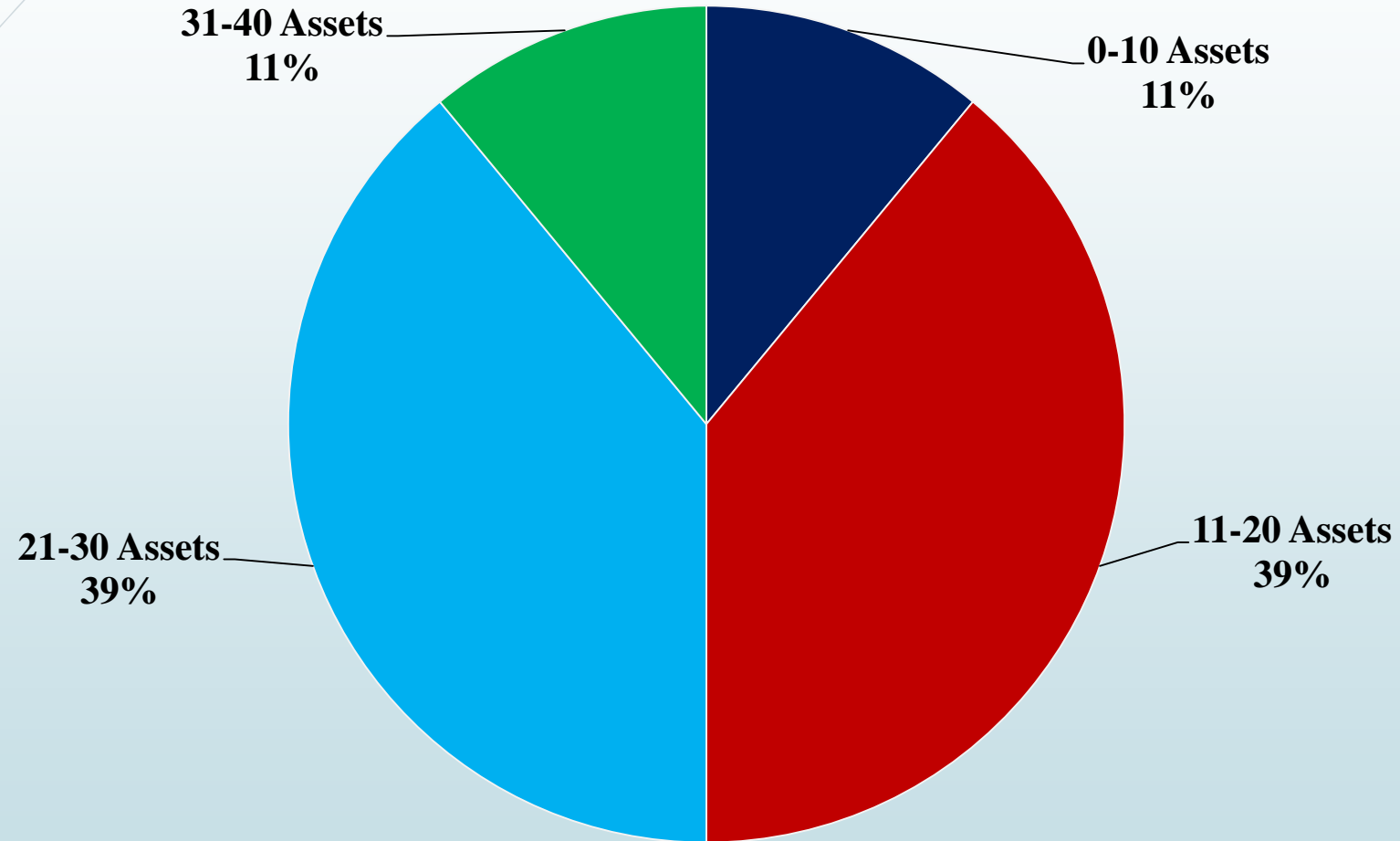
Power of Assets to Promote



Power of Assets to Protect



Youth with Different Levels of Assets



Progress To This Point



Support



Empowerment



Boundaries &
Expectations



Constructive Use of Time



Commitment to Learning



Positive Values



Social Competencies



Positive Identity

1. All schools in Yorkton are supporting the project.
2. I have a commitment from 17 Community Based Organizations or Ministry Departments to be part of Yorkton's Alliance of Asset Champions.
3. Commitment from the City RCMP to be involved with Positive Ticketing.
4. I have provided a number of workshops to various schools and community-based organizations called **Everyone's An Asset Builder**.

So What's Next?



Support



Empowerment



Boundaries &
Expectations



Constructive Use of Time



Commitment to Learning



Positive Values



Social Competencies



Positive Identity

1. I will do a survey called the **Developmental Asset Profile** in the spring with all youth in grades 6-12 to see where they have assets and where they are lacking.
2. I plan on creating **Youth Committees**, so youth can have a voice in addressing the results of the survey.
3. I will continue to provide **FUN** workshop opportunities to organizations who wish to learn more about the 40 Developmental Assets and the power of developing healthy relationships with our youth.

February 28, 2022.

Mayor and City Council

c/o City Clerk-City of Yorkton

P.O. Box 400

Yorkton, SK

I would like to attend the March 7th meeting of City Council. I represent the Multicultural Council of Saskatchewan (MCoS) and would like to present information about March 21st. I would like to promote a local event and resource. I have attached the information I would like to present to council.

Sincerely,


Darlene Stakiw

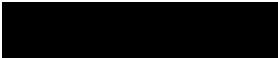
Darlene Stakiw

MCoS Member



Redacted pursuant to LAFOIP Sec. 23(1)

Yorkton SK S3N



March 21 is designated by the United Nations (UN) as the International Day for the Elimination of Racial Discrimination. It's a day observed all around the world to focus attention on the problems of racism and the need to promote racial harmony. The UN made this designation in 1966 to mark a tragic event that took place in 1960 in Sharpeville, South Africa when 69 people lost their lives and 180 others were injured when the police fired on a crowd of peaceful demonstrators who were challenging laws that restricted black South Africans' movements under apartheid.

Canada was one of the first countries to support the UN initiative and launched its first annual campaign against racial discrimination in 1989. In Saskatchewan, this remains the day when we join with nations around the world to promote a society which is free from all forms of racism. Despite the passing of subsequent years since the Sharpsville tragedy, and dedicated efforts to end racism, many Saskatchewan citizens are still denied respect and opportunities. Racism continues to deny people equality and equity in important areas of their lives including: employment, education, housing and public services.

We are one human family. These words occur in both the Universal Declaration of Human Rights and The Saskatchewan Human Rights Code. There is much diversity in this family and from that diversity we draw great strength. Every member of this family deserves equal consideration. The Multicultural Council of Saskatchewan is coordinating efforts throughout the province to recognize and reject racism. They have many resources online, including a free activity kit, at www.mcos.ca. We invite everyone to download the free kit and set it up leading up to March 21.

This year, we will be offering a couple of opportunities, using the book "Hana's Suitcase", by Karen Levine. For those of you who may be part of a book club, we invite you to read "Hana's Suitcase". We've made two "Book Clubs in a Bag" available at Yorkton Public Library. Each bag is signed out for six weeks by one patron, who then is responsible for the whole bag. Book Club in a Bag for "Hana's Suitcase" consists of: seven copies of the book, printed guidelines, sign out sheet in order to keep track of each copy, summary, author bio, discussion questions, and a bag to hold all everything. On Thursday, March 24th, we are hosting an event with Yorkton Film Festival who has been a great partner and supporter for many years. There will be a film screening of "Inside Hana's Suitcase", followed by facilitated small group discussions. A person

may wish to read the book with their book club, and attend the screening to discuss it with their club and other community members. Even if you haven't read the book, you are most welcome to attend the film screening and discussion. The screening is on **Thursday, March 24**, at 7:00 p.m. at the Godfrey Dean Cultural Centre Programming Room. Doors open at 6:30 p.m. It is a free event and we are asking people to register at [EventBrite.ca](https://www.eventbrite.ca) to ensure we have refreshments.

Sincerely,

A handwritten signature in black ink that reads "Darlene Stakiw". The signature is written in a cursive style with a long horizontal flourish at the end. The name "Darlene Stakiw" is printed in red text over the signature.

Darlene Stakiw, on behalf of the Multicultural Council of Saskatchewan

To: Jessica Matsalla, City Clerk
c/o Cindy Gottschall, Executive Administrative Assistant
City of Yorkton

From: Jeff Morton, Director and Curator
Godfrey Dean Art Gallery
49 Smith St. E., Yorkton, SK S3N 0H4

Date: Feb 28, 2022

Re: **GDAG Fee for Service Report 2022**



COVER LETTER

Thank you for this opportunity to submit the Godfrey Dean Art Gallery's annual report, as part of the terms of our Fee for Service Agreement. 2021 was an exciting and busy year at the gallery, and we have a lot more lined up for 2022 and 2023.

The attached Fee for Service Report 2022 provides details on the number of people who engaged with our programming last year and benefits provided to the community. The report also includes notes on specific budget lines in the attached 4-year financial overview.

Please note: GDAG's commercial liability insurance renews annually in May, so I have included a copy of our currently active policy, which will be renewed by May 15, 2022. I will forward the renewed policy when it is in place, at which time we will also have approved audited financial statements for 2021 that I can share.

I am available to answer any questions or provide further detail. My contact info is below.

Thank you again and kind regards,

A handwritten signature in black ink that reads 'Jeff Morton'. The signature is written in a cursive style. Below the signature, the name 'Jeff Morton' is printed in red text.

Jeff Morton, Director and Curator
Godfrey Dean Art Gallery
306-541-6725
director@godfreydeanartgallery.ca

Attachments:

Fee for Service Report 2022
Annual Report 2021
Annual Plan 2022-2023
Financial Overview 2020-2023
Budget Notes
RENEWAL May 15, 2021 SGI Commercial Pak - Client

Godfrey Dean Art Gallery

FEE FOR SERVICE REPORT 2022

PROGRAMMING DELIVERED IN 2021

See attached: *Annual Report 2021.pdf*

In 2021, our programming included a range of art exhibitions, special events, and art classes and workshops. The attached Annual Report 2021 includes details on all our activities, including photo documentation.

Exhibitions and Screenings	Visitors	Artists
Fibre Art Network: Threads of Hope	140	51
Geoff Phillips: Plantscapes of the Prairies	188	1
Madhu Kumar: The Stories of Immigrant Women	147	1
Local Artist Show 2021	285	48
David Stonhouse: POWERBOXES	276	1
Frank & Victor Cicansky: Keep On Going	135	2
Melanie Monique Rose: The Flower People	225	1
GDAG Gallery Shop	1116	12

In total 2,512 visitors visited our exhibitions in 2021, and GDAG showcased the work of 117 artists, of which 49 were local artists from our community.

Events	Audience
Artists in Conversation	41
David Stonhouse Artist Talk and Reception	26

These two in-person events were very well received. Artists in Conversation showcased Melanie Monique Rose and Tristen Durocher in artist talks and a fiddle music performance for a capacity crowd in the Land Titles Building. David Stonhouse's exhibition reception last summer likewise was well attended and featured a 45-minute gallery tour with the artist and homemade ice cream sandwiches from our sponsor YDB Scoops.

Lobby Screenings	Viewers
Two New Drawings by Parth Patel	928
David Stonhouse Artist Talk Recording	300

Lobby screenings are a new feature at GDAG. Last summer we installed a flat screen television in our lobby area at the top of the stairs. We feature regularly changing content on the television, including commissioned artwork and documentation of our events. The videos are short in duration, and loop throughout the day. Most of our visitors pause to take in the lobby screenings for at least a few minutes. Parth Patel's illustration videos showing a timelapse of his creative process were particularly popular last year, with many people watching the two roughly 4-minute videos from start to finish.

Art Classes and Workshops	Participants
----------------------------------	--------------

Saturday Morning Art Classes (March) (online)	11
Saturday Morning Art Classes (May) (online)	15
Conversations About Your Art	6
Paint Night with Yorkton Pride	12
Wool and Needle Felted Art Workshop	12
Chat and Drawing Jam (online)	11

In 2021, we produced art classes and workshops in person and online. Art classes in March and May were delivered via Zoom to 26 young people. Over the course of eight classes, that represents a total of 312 student hours.

In June, local artists featured in our annual Local Artist Show were invited to participate in a free mentorship activity, Conversations About Your Art. A total of 6 artists benefited from one-on-one sessions in the gallery with visiting professional artist Clint Neufeld. This is a professional development activity we intend to repeat regularly with the Local Artist Show, and of great value for developing local artist careers.

Two in-person art making workshops were presented in 2021. The first, in partnership with Yorkton pride, was presented with a capacity crowd of 12 people (maintaining social distancing and participant comfort). Later in the year, our Wool and Needle Felted Art Workshop with feature artist Melanie Monique Rose, engaged 12 people in making new fabric art creations. Both workshops were enthusiastically received, and it is clear there is an appetite for hands-on art making activities at GDAG.

Community Projects

In 2021, GDAG contributed to Culture Days with two activities, an augmented reality (AR) postcard campaign, and a live sound art performance with local artist Hanna Yokozawa Farquharson.

Re: Sending You Flowers is an AR postcard campaign produced by GDAG in partnership with the University of Saskatchewan and ShARed Spaces. Our postcard campaign reached over 350 people during Culture Days 2021 and remains active. People who receive a postcard can use a free app on their smartphones or tablets to see an original digital artwork created in augmented reality. When they point their device's camera at the postcard, a colour bouquet of flowers pops out in 3D. You can even walk around it and look close up at the individual flowers as they move slowly in an imaginary breeze.

Hanna Yokozawa Farquharson's sound art performance reached a crowd of 22 over a three-hour duration. Joined by a trio of musicians from the province, the group's unusual instrumentation included glass bowls, bells, flute, clarinet, organ, pedal steel guitar, and other instruments and sound making tools. The result was a quiet and meditative music, with some audience members listening for the full duration and relaxing on yoga mats, and other audience members stopping in for portions of the full performance as it unfolded throughout that Saturday afternoon.

Student and Class Visits

GDAG always welcomes local school and student visits to the gallery. We work with teachers to provide education guides and contextual information on the exhibitions and have developed some of these guides in collaboration with teachers to align their activities with the curriculum they are delivering. In 2021, GDAG welcomed 7 class visits and a total of 104 students.

Website and Social Media

We are paying close attention to our online engagement. In addition to being a platform for artistic work that our community can engage with, such as videos of artist talks and documentation of artwork in the gallery, social media also helps us better understand the community and their needs. GDAG maintains a simple and professional website that links to our social media and includes a growing collection of media content. Tracking engagement on our website is also useful for

Facebook Engagements (likes, etc)	16,140
Facebook Reach (views)	49,000
Instagram Likes	3,254
Vimeo (online video views)	93
Website visitors	3,225

Average of ~10 visitors per day,
7 new visitors for every 3 returning

*Website analytics do not include bot or spam traffic.

ANNUAL PLAN AND PROGRAMMING 2022-2023

See attached: *Annual Plan 2022-2023.pdf*

Full details on programming and activities planned in the coming years are included in the attached Annual Plan 2022-2023, including photos and documentation.

Below are additional details on programming areas and engagement strategies.

Exhibitions

Programming over the coming years includes gallery showcases of local artists, including Jinali Patel who will create a large-scale rangoli installation at GDAG, Ryan William, whose drawings and paintings recount his experience growing up in Yorkton, and Heather Peat Hamm, a prairie biologist and scientific illustrator who splits her time between in Runnymede and Forget, SK.

In September 2022, GDAG will host local artist Faith Rae's graduating MFA exhibition from the University of Brandon. This is a significant opportunity for our gallery to support and promote a local artist at a critical moment in their career.

In 2023, GDAG will host a special retrospective of celebrated Indigenous artist Edward Poitras, in partnership with galleries across the province, and looking ahead to 2024, a major exhibition with Cree musician and choral music director, Andrew Balfour, is being developed. These significant exhibitions will be unique to Yorkton and GDAG. Other exhibitions planned in the coming year highlight different approaches to art making, including different materials, techniques, concepts, and stories for the interest and benefit of our community.

Our annual Local Artist Show continues, expected to again engage over 50 local artists, and in 2022 we are launching a Member's Show and Sale in December, to provide local artists with a professional opportunity to share their work, and to drive membership at GDAG.

Outreach and Education

We try to include at least one kind of event or activity in conjunction with each exhibition we present. In the past this has included receptions, artist talk events, music performances, or workshops with visiting artists. While not always possible, especially over the past two years as in-person gatherings have sometimes been curtailed, we have found ways to engage people at the gallery and online through social media and livestream events. The same trend continues in the year ahead, with a number of exciting outreach and education activities planned.

In April 2022, local artist Parth Patel will be featured in a series of drawing classes. Designed for youth, but open to anyone who is interested, Parth will teach some of his illustration techniques for drawing familiar Pokémon and anime characters as well as famous sports heroes.

In May 2022, GDAG will work with a local birding group, in conjunction with the exhibition Art for Animals on display March 5 to May 28. Local prairie biologist and artist Heather Peat Hamm, will lead our group on a nature walk, pointing out birds and other elements of the natural landscape, including sharing her art practice as a scientific illustrator.

In August 2022, GDAG will again partner with Yorkton Pride, this year presenting a paint and karaoke night that is sure to be a fun activity to add colour and spirit for Yorkton's Pride Week.

In September 2022, visiting artist Ho Tam will work with local participants to make artwork and share stories from here. Ho Tam's photography and book-making specialization will guide the workshops and help participants create and share their work.

In November 2022, local artist Jinali Patel will create a large rangoli installation in the gallery. We plan to host a reception to celebrate the artist and share about this beautiful Indian artistic tradition.

As a recurring component, we will continue to offer professional development sessions as part of GDAG's annual Local Artist Show. Free for local artists, these sessions provide artistic guidance and career advice from an established professional artist.

GDAG's multi-year project *Belong Where You Find Yourself*, is an important element in our outreach strategy, engaging 12 local participants in a year-long creation exercise under the direction of two lead artists Alana Moore and Amber Phelps Bondaroff. Leading to a major show in 2023, this project provides local participants with the opportunity to work as (paid) artists in the creation of a gallery exhibition. Throughout the project, participants will be guided through multiple art classes and group activities.

Finally, in collaboration with local schools, starting in 2022 GDAG will develop student guides for the exhibitions we present. The guides will provide additional information for teachers and students, including questions and prompts to promote discussion. The guides are informed by school curriculum outcomes, and we plan to promote this resource and welcome more class visits in 2022 and 2023.

Through our outreach and education activities, GDAG engages a diverse range of people in our community. GDAG's outreach serves the general public, and through special initiatives we have also focussed effort for target groups such as people living with dementia, youth, students, and local artists.

Participant Numbers and Benefits to the Community

Looking at trends over the past two years, we expect to see increasing numbers of visitors and engagements online. Comparing our statistical tracking from 2022 to 2021, we see many positive trends, as follows:

[see following page]

Statistical Tracking

2020

1,058 gallery visitors

4 curated exhibitions

Local Artist Show, 60 artworks (online)

78 artists engaged

2 school visits

2 events/receptions

6 classes, 4 paint nights

5000+ Facebook engagements

49,000+ Facebook interactions in total

1000+ Instagram engagements

2021

2,512 gallery visitors

6 curated exhibitions

Local Artist Show, 152 artworks (in gallery)

117 artists engaged

7 schools visits

5 events/receptions

2 workshops, 8 classes, 1 paint night

16,140 Facebook engagements

3,254 Instagram engagements

93 Vimeo screenings viewed online

3,225 Website visitors

This statistical data shows the growing capacity of the Godfrey Dean Art Gallery following a significant transition to a new Director and Curator in 2020, and the specific context of the pandemic and the re-opening and re-engagement that continues since 2021. GDAG will continue to track statistical data and measuring our impact and reach against previous years.

Programming and outreach in the coming years will deliver personal and social benefits to community and mental health, as well as supporting amateur, emerging, and established artists in our community through art classes, workshops, and professional development.

The Godfrey Dean Art Gallery is an important pillar in the local arts ecology. As we maintain focus on our mandate and understanding the needs of our community, we will continue to engage a diverse range of artists for the benefit of people in our area and beyond.

Benefit to the Community

The social and mental health benefits of the arts is well-documented. Creative experiences provoke thought, reflection, dialogue, and learning. The benefits apply to both artists and audiences, as the experience of art is a creative activity unto itself. At GDAG, a local artist can create and show a new painting in the gallery, or a visitor can encounter a new art exhibition. Both experiences provide the social and mental health benefits that arts and culture provide.

All of our work at the Godfrey Dean Art Gallery is guided by our mandate: to publicly exhibit and present diverse artwork in the areas of visual art, performing arts, fine craft, and Indigenous art; to maintain facilities in Yorkton for public artistic exhibitions and related programming; and to engage the public and promote learning and dialogue through diverse educational and professional development opportunities.

Engaging with the arts benefits everyone. It encourages and provides opportunity for expression, dialogue, relaxation, tranquility, and joy of curiosity for people of any age. Programming at GDAG is varied to provide our community with encounters across a wide range of artistic styles, approaches, ideas, and inspirations.

Our gallery is accessible, and we maintain regular opening hours six days a week. It is a gathering space for individuals, families, and groups of friends. We often meet people who come to the gallery as a regular group activity, a way to see something new and visit while sharing in the experience. We do not charge admission at GDAG, and we work to make our programming accessible and engaging for everyone.

In addition to regularly changing art exhibitions and public events, we also present art classes and workshops for the benefit of the local community. These can include paint nights, art making workshops, children's art classes, and mentorship sessions. There is great value in offering these activities for everyone in our community. These are fun social activities and rare opportunities to play with new art techniques and tools. At the same time, we are also focussed on providing professional development and real-world experience for local artists who are maintaining and developing their professional careers.

Some Key Projects with Targeted Community Benefit

Belong Where You Find Yourself will engage 12 local participants, people whose lives are impacted by dementia, in a year-long creative art making process leading to a gallery exhibition.

Between Us partners two local artists with local honeybee farmer Howland's Honey, for an unusual creative experience of art making with bees. The artworks from this project will be on display at GDAG in 2024, a celebration of local artists and a local business whose shared interests have created a one-of-a-kind artistic result. This project is led by the Art Gallery of Regina, in partnership with GDAG and other provincial galleries in Estevan, Swift Current, and Prince Albert.

Faith Rae: Graduate Art Show 2022 is a presentation of the final exhibition by local artist Faith Rae, presented as the culmination of her MFA at the University of Brandon. In addition to the benefit of showing Faith's art in her home community, as a celebration of a local artist building her professional career, we are also very pleased to offer this in-person showing of Faith's exhibition. As a result of the pandemic, UBrandon was not able to offer an in-person show. It will

be our pleasure to celebrate Faith in this important moment, and we are planning a reception to welcome the public to the gallery to join in that celebration.

GDAG's Local Artist Show is a popular activity, and a way of engaging artists, artisans, craftspeople, or hobbyists at any professional or amateur level. The large number of artworks on display become a reflection of our community and a chance for people to meet each other and encounter one another's creativity. The same applies for our new Members Show and Sale in December, where local professional artists and artisans will be invited to show their newest creations and sell to the public.

Approach to Communications, Audience Development and Marketing Strategies

The Godfrey Dean Art Gallery has a strong social media presence with dynamic and varied content on Facebook, Instagram, Vimeo, and on our website (built and managed in-house). We maintain webpages dedicated to past projects and exhibitions curated and produced by GDAG, making our site an archive and resource.

Each gallery exhibition is accompanied by a 125+ local mailout campaign for which we share in-house designed and printed invitations, and we display posters around the city to promote exhibitions. Printing is done in-house on a large format high-quality EPSON P900 colour printer. In 2022, using our newly acquired paper roll attachment, we will produce extra-large format posters to fill a window display available to us for promotion in downtown Yorkton.

GDAG maintains a membership and mailing list, sending exhibition and event notices to over 250 individuals. When signing up to our mailing list, we ask people if they would be interested in volunteering at the gallery. Roughly half of the mailing list entries confirm they would be. As we engage more people directly with roles and responsibilities at the gallery and our events, a sense of ownership and involvement will promote a community enthusiasm is itself a grass-roots promotional strategy.

Partnerships and sponsorships amplify our promotional reach, keeping GDAG in view on social media as a connected and engaging arts organization. Our partnership with Yorkton Pride to present a Karaoke Paint Night in 2022 is an example, as is our partnership with Dementia Supports in Rural Saskatchewan, among others.

For each exhibition or project, we look for ways to create dynamic promotional content, for example the "silent film" advertisements for the POWERBOXES exhibition in July-August 2021. Activities produced in connection to exhibitions, such as workshops and artist talks, are also strategies to bring more attention to the artists and artworks being showcased by GDAG.

Using GDAG's smaller gallery space to showcase projects in development is an audience development strategy, bringing attention to the work we are doing and providing information and context for our community to understand the long-term timelines and process-based approaches that art projects can require.

In 2021 GDAG produced a simple enamel pin, in part to help launch our rebrand which accompanied the gallery's new logo and website. The pins are being distributed to local artists and friends of the gallery, getting our visual brand into the community, and giving people a sense of ownership and identification with us.

Diversity of programming and attention to developing community-engaged projects is another strategy to promote our work. Projects like *Belong Where You Find Yourself* and the mentorship opportunity *Conversations About Your Art* involve a relatively small number of participants but make a huge impact on their lives, with ripple effects outward as the community sees our work making a positive impact. Other projects like the *Local Artist Show* and our *Member Show and Sale* give artists buy-in and connection to the gallery, as ambassadors for GDAG.

Final Thoughts

Programming at the Godfrey Dean Art Gallery is varied and growing. We take particular pride in the number of partnerships we have built over the past year, including with local partners and sponsors who have helped in large and small ways. Our statistical tracking shows positive and increasing audience and engagement numbers.

The response we have had from our community, from local and provincial partners, and from the Canadian arts scene, is evidence of our capacity to reach people and to contribute to the social and personal benefits of arts and culture in and from our community.

Godfrey Dean Art Gallery

Annual Report 2021

LOOKING BACK AT 2021

Fibre Arts Network: *Threads of Hope*

January 5 to February 24

This exhibition from West coast artist collective the Fibre Arts Network featured over 50 artworks from 49 different artists. Each piece is an individual's unique approach to fibre art as a medium and to the theme of the show: hope, longing, and desire for the future of the world.

Just as the Fibre Arts Network challenged their members, we also had an opportunity to consider the questions posed in the works, to reflect on our relationship with the environment, what reconciliation means in practice, and how our individual positionalities affect what we hope for.



The Godfrey
DEAN
Art Gallery

FIBRE ART NETWORK
THREADS
of HOPE



JAN 5 – FEB 24, 2020

WWW.GODFREYDEANARTGALLERY.CA

The Godfrey
DEAN
Art Gallery

FIBRE ART NETWORK
THREADS
of HOPE



JAN 4 – FEB 24, 2020

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FIBRE ART NETWORK
THREADS
of HOPE



JAN 4 – FEB 24, 2020

WWW.GODFREYDEANARTGALLERY.CA



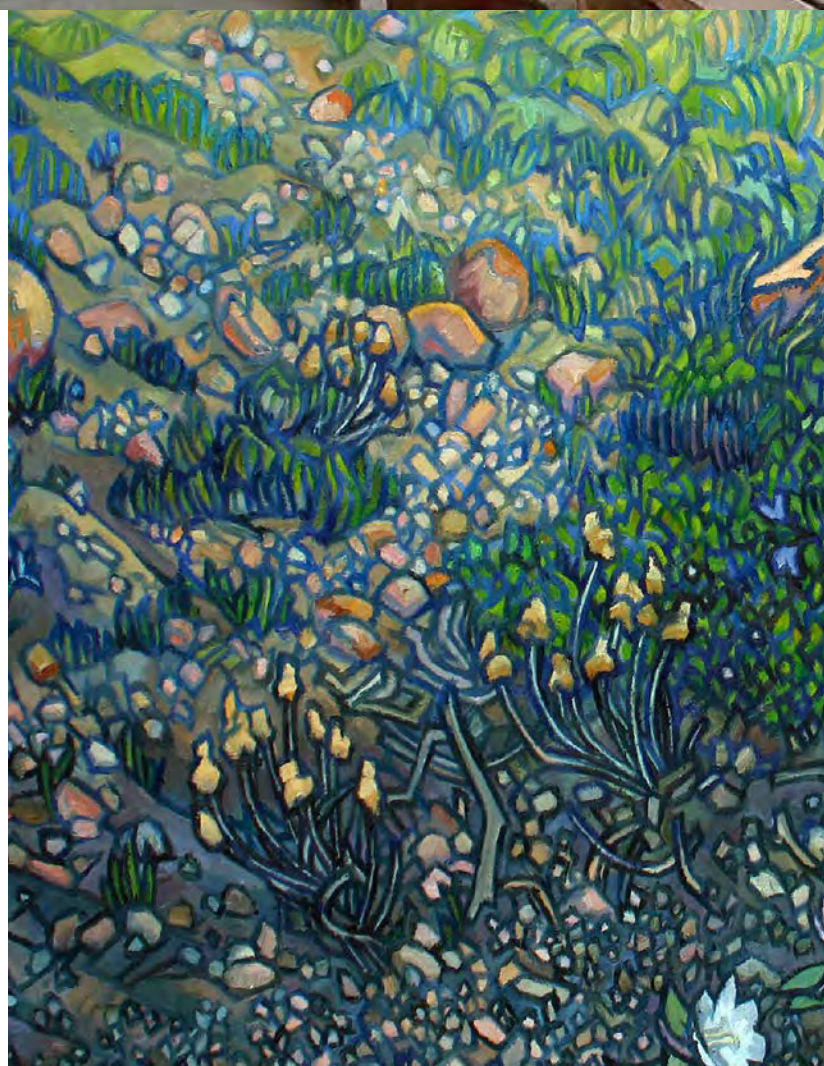
Geoff Phillips: *Plantscapes of the Prairies*

March 1 to April 24

Large-scale lush green and blue paintings filled our gallery with views of natural prairie landscapes. With a unique fascination for looking at the ground and showing the diversity of plants, stones, sticks, and flowers, the paintings were like microcosms, and visitors could get lost in the detail and beauty.

“My process includes driving to locations in South Western Saskatchewan, mountain biking with rolled canvas in my knapsack, finding a section of land, unrolling the primed canvas on the ground, paint-sketching the scene/plants, and rolling it back up to stretch and paint in oils later.”

Presented in partnership with Yorkton Arts Council and the Organization of Saskatchewan Arts Councils.





School tour, Growing Citizens Lifestyle, Dr. Brass School, Yorkton, SK



Madhu Kumar: *The Stories of Immigrant Women*

May 1 to 23

Madhu Kumar's paintings capture real moments, emotions, and experiences of incredibly strong women whose stories also were included beside each painting.

Presented in partnership with the Yorkton Arts Council and the Organization of Saskatchewan Arts Councils.

Saturday Morning Art Classes

Saturdays in March and May

Presented by veteran art teacher Shirley Hart, this two-part series was produced online in GDAG's new virtual learning studio. Students joined via Zoom, and the gallery's recently acquired DSLR camera and 4K overhead document camera created a dynamic environment for demonstrating techniques for painting, drawing, and sculpture.

With an average of 15 students per class, the series produced over 312 student hours of interactive hands-on art instruction. Special thanks to Yorkton Community Foundation for their support producing this project.

Instagram Takeover: Heather Peat Hamm

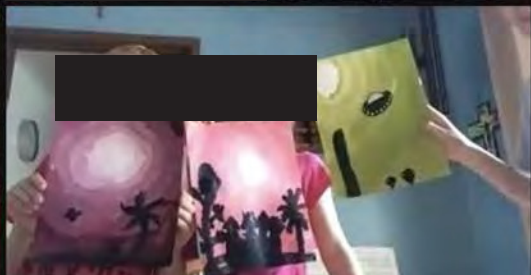
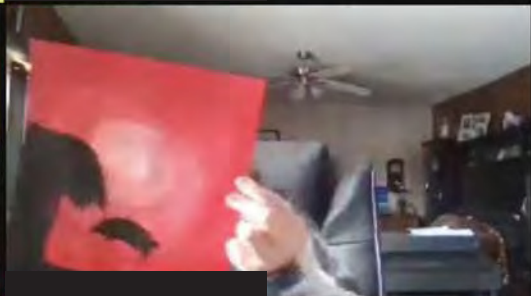
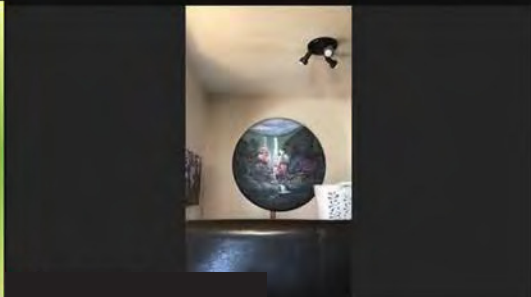
April 26-30

Local artist, illustrator, writer, and prairie biologist Heather Peat Hamm is working on BIG a project for GDAG... stay tuned for details coming soon!

In the meantime in 2021, we asked Heather to take over our Instagram account for one week. Each day, Heather shared photographs and artworks, providing insight into the world of prairie biology and biodiversity, with her artistic thoughts and impressions alongside.

School tour, Growing Citizens Lifestyle, Dr. Brass School, Yorkton, SK







IG Takeover:
Heather Peat Hamm

Local Artist Show 2021

June 1 to 30

The annual and beloved tradition, rebranded! Previously known as Landscape and Memory, the Local Artist Show is one of GDAG's most popular and engaged with activities.

Bringing together 48 artists and over 150 artworks to fill the gallery walls in 2021, the exhibition was an incredible reflection of our local arts community. From painters to sculptors, fabric artists to illustrators, amateur to professional artists, the range of work was captivating.

Open to artists at any level or stage, the Local Artist Show is an important professional development opportunity, providing a chance for artists to prepare and exhibit artwork in a professional public art gallery.

To increase the potential for professional development, GDAG also offered one-on-one mentorship sessions with visiting mentor artist Clint Neufeld. Clint is an artist based in Osler, SK, a largely rural area North of Saskatoon. As a professional artist with an active career, Clint listened and talked with local artists, offering insights and encouragement. Thanks to partner CARFAC SASK who helped bring Clint to Yorkton.

Two New Drawings by Parth Patel

June 2021

Local artist Parth Patel is a talented illustrator with highly developed drawing skills. Parth is driven to share his work and has a growing YouTube channel where he showcases time-lapse videos of his process. When we discovered Parth's YouTube channel, we got in touch to commission two new drawings that we installed as a looping video in our gallery space over the summer.

Stay tuned: there's more coming from Parth Patel at GDAG in 2022!

You can see this video on our Vimeo channel:
vimeo.com/godfreydeanartgallery







CONVERSATIONS ABOUT YOUR ART

In total, six people met with Clint over two days, June 29-30, spending between 30-60 minutes each.

Participating artists came from a variety of disciplines and backgrounds, including oil painting, Lego building, media art installation, watercolour painting, folk-art, and fabric/fibre art.

“It was great to meet with Clint Neufeld today at GDAG!”
- Hanna Yokozawa Farquharson



Art Forever
1.73K subscribers

HOME VIDEOS PLAYLISTS COMMUNITY CHANNELS ABOUT



Drawing Zenitsu Agatsuma | Kimetsu No Yaiba

12,772 views · 8 months ago

Drawing Zenitsu Agatsuma from demon slayer(kimetsu no yaiba) anime series.
It took me 5 hours to complete this drawing.

Materials >
Strathmore Bristol 300 Series Smooth Paper,
48mm x 66mm x 1mm
[READ MORE](#)





Gallery Shop Artists
Top left: Paula Cooley
Top right: Jocelyn Duchek
Bottom: Jean Spilak



David Stonhouse: *POWEBOXES*

July 5 to August 30

The first of two large-scale projects produced and curated by GDAG in 2021, *POWERBOXES* was an explosion of colour and a playful reflection on our lived environments; a take on modernist painting, recreating industrial fabrication and building exteriors as modern geometric abstract paintings, and transforming GDAG into an immersive surreal space, cheerfully bold and colourful.

Filling the gallery space completely, including three large-scale paint installations directly on the gallery walls created by the artist, the exhibition was dizzying, the monochromatic colour themes surrounding us, submerging us.

Outside the gallery in three “secret” locations, we also installed exterior artworks, placing David’s interpretive creations into the very environments that inspired them. Special thanks to local business YDB Scoops for the prime real estate and opportunity to showcase of David’s blue and pink sculptures there.

Supporting emerging local and Saskatchewan-based artists is at the core of GDAG’s mandate. We are proud to have provided this opportunity for David Stonhouse. It was a unique and enjoyable experience for our community in Yorkton. Notably, the project required a big investment in labour and paint to accomplish the installation, which David noted is a rare opportunity for an emerging artist.

Frank and Victor Cicansky: *Keep on Going*

September 3 to October 23

Paintings, sculptures, and craft objects from folk artist Frank Cicansky, in dialogue with ceramics and sculptural work of his son, renowned artist, Victor Cicansky. Together the works offer an opportunity to consider shared values, creative drive, and narratives of memory, place, and origin.

Produced in partnership with Yorkton Arts Council and the Organization of Saskatchewan Arts Councils.







David Stonhouse
POWERBOXES

Yorkton
Summer 2021



David Stonhouse
POWERBOXES

Yorkton
Summer 2021



David Stonhouse
POWERBOXES

Yorkton
Summer 2021

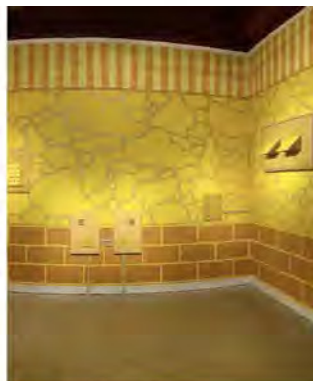


David Stonhouse
POWERBOXES

Yorkton
Summer 2021



This wall was influenced by some of my childhood inspirations like playing video games and watching cartoons. I wanted to integrate industrial elements as before, but also a surreal element, to make a bright happy space that is uplifting. I was thinking about the colours of the Simpsons' living room and merging colourful backgrounds with industrial buildings.



To promote the exhibition, GDAG produced a series of short "silent film" advertisements which we shared on our social media and website.

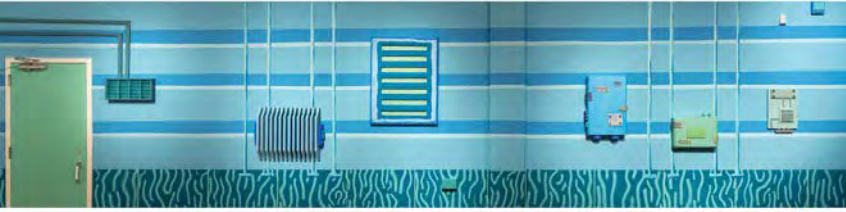
A video document of David Stonhouse's artist talk was also produced to share with people not able to attend in person.

DAVID STONHOUSE
POWERBOXES

CLOSING RECEPTION & MEET THE ARTIST

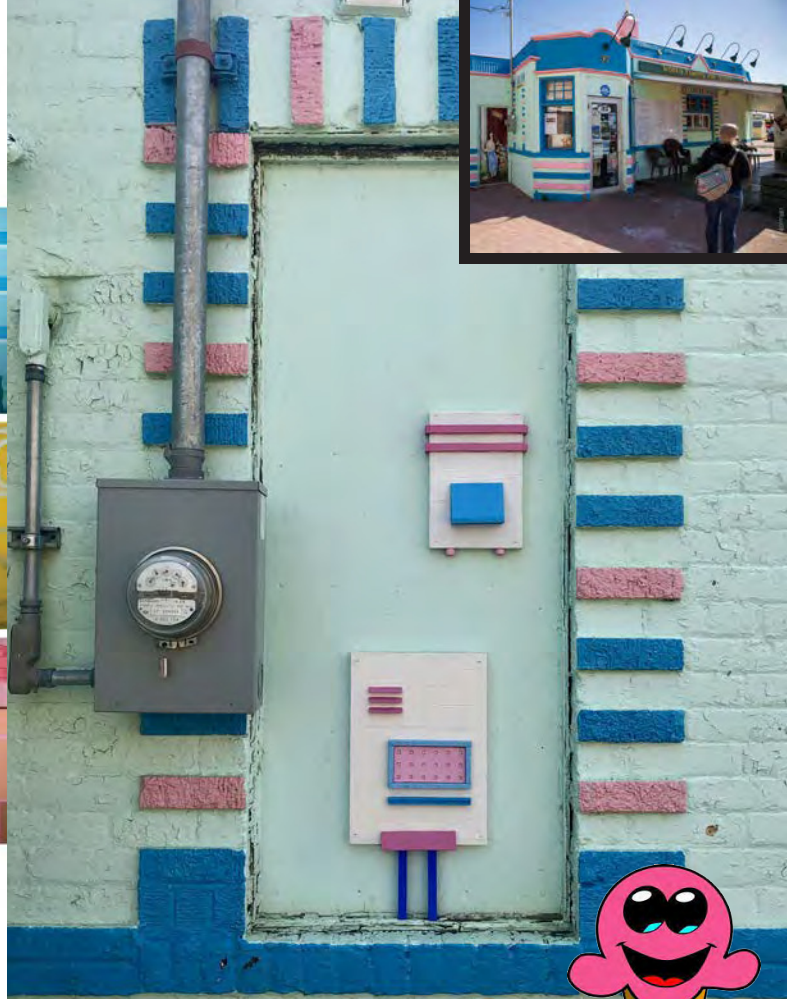


GODFREY DEAN
ART GALLERY



AUG 28, 2021 1-4PM

49 SMITH STREET EAST YORKTON, SK 306.786.2992

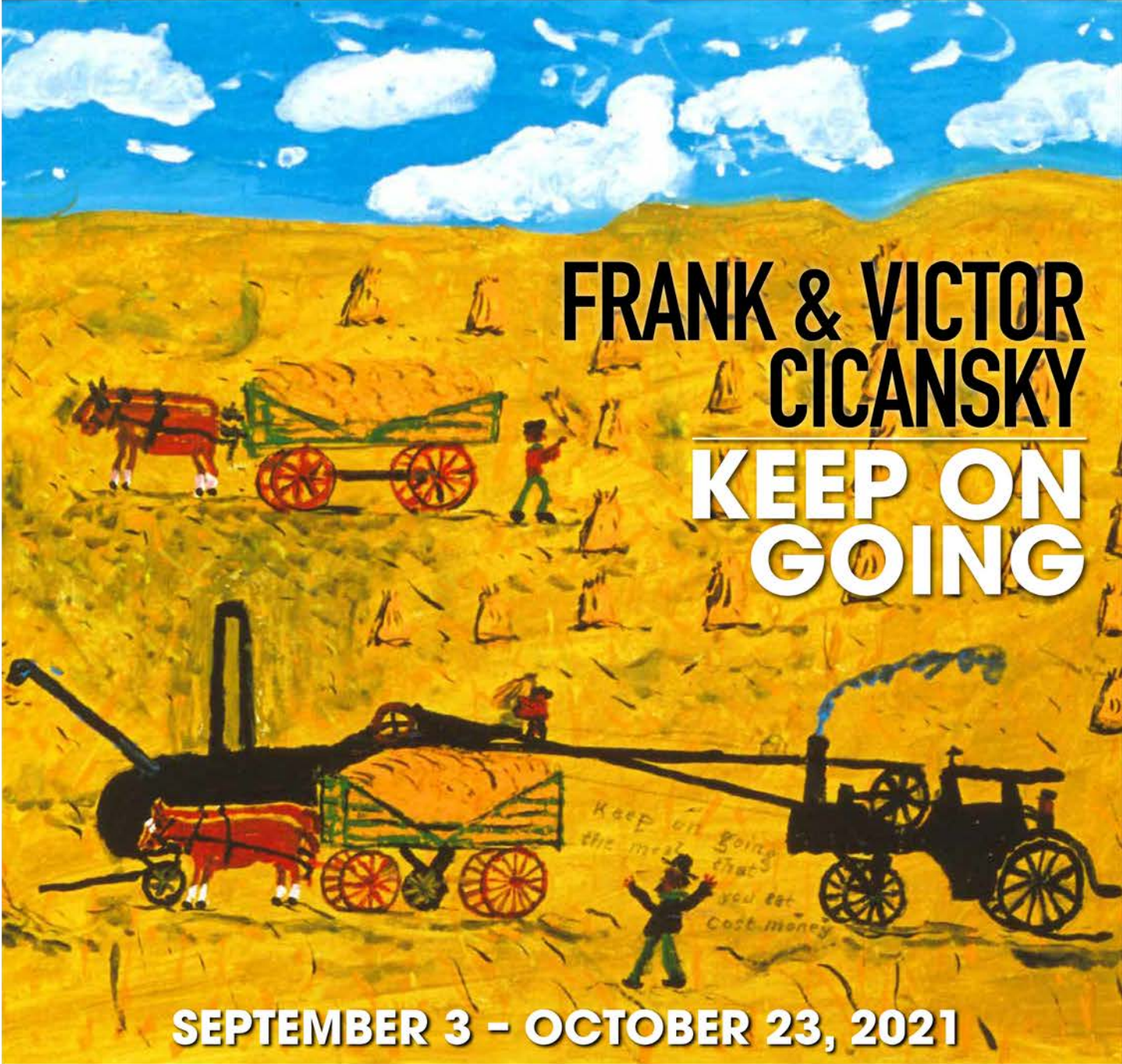


Business Partner: YDB Scoops





**GODFREY DEAN
ART GALLERY**



SEPTEMBER 3 - OCTOBER 23, 2021

GODFREY DEAN ART GALLERY 49 Smith Street East YORKTON, SK 306.786.2992
11AM - 5PM Monday to Friday 1 - 4PM Saturday Closed Sunday

**FREE
ADMISSION**

We gratefully acknowledge the support of our funders and community partners.





Godfrey Dean Art Gallery is incredibly happy to partner with Yorkton Pride and help celebrate Pride Week in Yorkton, August 14-22, 2021.

Paint Night

WEDNESDAY, 18 AUGUST 2021
6:30PM - 8:30PM



BELONG WHERE YOU FIND YOURSELF

A community-engaged art project at the Godfrey Dean Art Gallery

RaDAR Summit Presentation
Jeff Morton, GDAG Director and Curator

Contact:
director@godfreydeanartgallery.ca
www.godfreydeanartgallery.ca
www.ruraldementia.sk.ca



SPECIAL GALLERY RECEPTION

A Dementia-Friendly Event
Nov 14, 1pm

Including **Presentations** from the Alzheimer Society of Saskatchewan and GDAG, and the **Official Project Launch** for *Belong Where You Find Yourself*, a participatory art project in 2022.

Also Featuring
The Flower People
Exhibition Tour



<https://alzheimer.ca/sk/en/whats-happening/news/illustrating-dementia-friendliness>



Re: Sending You Flowers

An augmented reality artwork postcard available for pick up at Godfrey Dean Art Gallery (for FREE!).



CULTURE
DAYS

SHARED SPACES

UNIVERSITY OF
SASKATCHEWAN

KAG
505

Belong Where You Find Yourself

Project launch October 2021

In October GDAG officially launched our major multiyear project *Belong Where You Find Yourself*, a community-engaged art engagement for people living with dementia and their care partners, led by lead artists Alana Moore and Amber Phelps Bondaroff.

With the bulk of work taking place in 2022 and 2023, the project launched in 2021 with a special dementia-friendly reception to share details and meet potential local participants.

Local participants will be people living with dementia and their care partners, who will be paid a professional artist fee for their participation, in addition to having a materials budget for art supplies, tools, and technologies to support their work in any artistic medium they choose. No previous artistic experience is required.

Culture Days 2021

October 2021

Re: Sending You Flowers

Produced by GDAG and ShARed Spaces, this postcard project brought an augmented reality experience into the homes and workplaces of people in Yorkton and across Saskatchewan.

Sound Art Performance and Workshop

Local artist Hanna Yokozawa Farquharson performed on crystal bowls and string instruments, creating a beautiful and calm sound experience over three hours, accompanied by experimental music trio Bell Dreams (Ernie Dulanowsky, Jeff Morton, and Edith Skeard).



Melanie Monique Rose: *The Flower People*

November 1 to December 23

The Flower People was the second of GDAG's two major curated exhibitions in 2021, new and existing work by Métis artist Melanie Monique Rose in a collection never previously exhibited.

Wearable fabric pieces, framed felted artworks, photographs, found objects, and books in a minimal installation; each telling its own story.

Alongside the gallery exhibition, an art-making workshop led by the artist brought together a small group of 12 people to learn about wool and needle felted art.

We produced a special artist talk event with guest Tristen Durocher, attracting a capacity crowd to hear both artists speak about their process, identity, and relationships with community. Tristen's fiddle music performances were a highlight of the afternoon.

Our Chat and Drawing Jam, an online event produced on Zoom and Facebook Live, brought together 11 people for an informal chat with artists Melanie Monique Rose and Tristen Durocher, and the group joined in a collaborative drawing activity on the aggie.io platform.

Following presentation at GDAG, *The Flower People* will go on to tour across the province with assistance from OSAC.

The Flower People was presented in partnership with Sâkêwêwak First Nations Artists Collective, with support from the Canada Council for the Arts, SK Arts, Métis Nation Saskatchewan, the Indigenous Art Centre, and the City of Yorkton. Thank you to North 40 Fabrics and Yorkton Public Library.

Special thank you to the Indigenous Art Centre, SK Arts, and Métis Nation Saskatchewan for artwork loans that made this exhibition possible.

Exhibition archive at:
godfreydeanartgallery.ca/the-flower-people-2021/





North 40 Fabrics

Notions *Fabric* *Trims*
Craft Supplies

Special thanks to local business North 40 Fabrics for loaning two dress forms to display the artist's Capote pieces.



Langenburg Grade Six Class Visit
(Photos shared with permission)

Wool and Needle-Felted Art Workshop

FRIDAY, Nov 5, 6:30-8:30PM

Join artist Melanie Monique Rose for a hands on, meditative, and tactile experience working with wool as an artistic medium.

Open to all ages and abilities.

EDAG GODFREY DEAN ART GALLERY



Crown-Indigenous Relations and Northern Affairs Canada
Relations Couronne-Autochtones et Affaires du Nord Canada

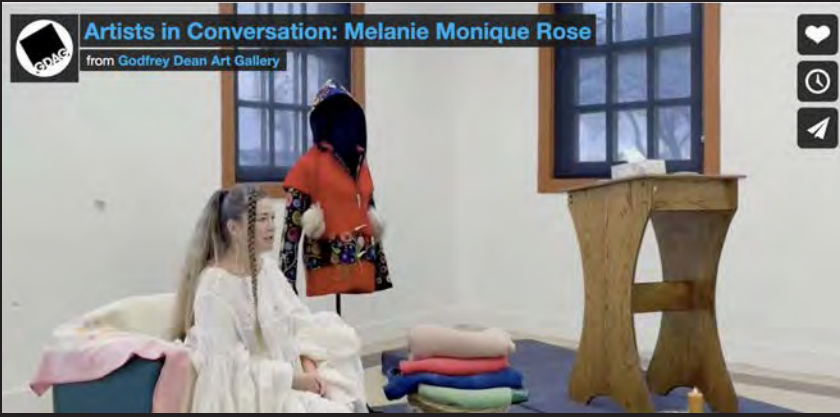




GDAG AND SÂKĒWĒWAK PRESENT
ARTISTS IN CONVERSATION
MELANIE MONIQUE ROSE & TRISTEN DUROCHER

SATURDAY NOV 6, 1:00PM





ARTIST TALK VIDEOS NOW AVAILABLE ON GDAG'S VIMEO PAGE AND WEBSITE.

vimeo.com/godfreydeanartgallery

GDAG AND SAKÉWÉWAK PRESENT

Chat & Drawing Jam

WITH MELANIE MONIQUE ROSE & TRISTEN DUROCHER

THURSDAY DEC 16 7:00PM
ONLINE VIA ZOOM AND AGGIE.IO



PRESENTED ONLINE VIA ZOOM AND FACEBOOK LIVE

RIGHT: TWO COLLABORATIVE DRAWINGS CREATED BY PARTICIPANTS DURING THE EVENT, USING THE AGGIE.IO DIGITAL DRAWING PLATFORM.

2021 Statistics and Tracking

Exhibitions

Gallery Visitors: 2,512

Number of Artists Presented: 117

Local Artists: 49

Engagement

School Tours (x7): 104

Live Events (x3): 89

Art Classes / Workshops (x5): 61

Community Projects (x2): 352

Video Presentations (x2): 1,228

Socials and Website

Facebook Engagements: 16,140

Facebook Reach: 49,000

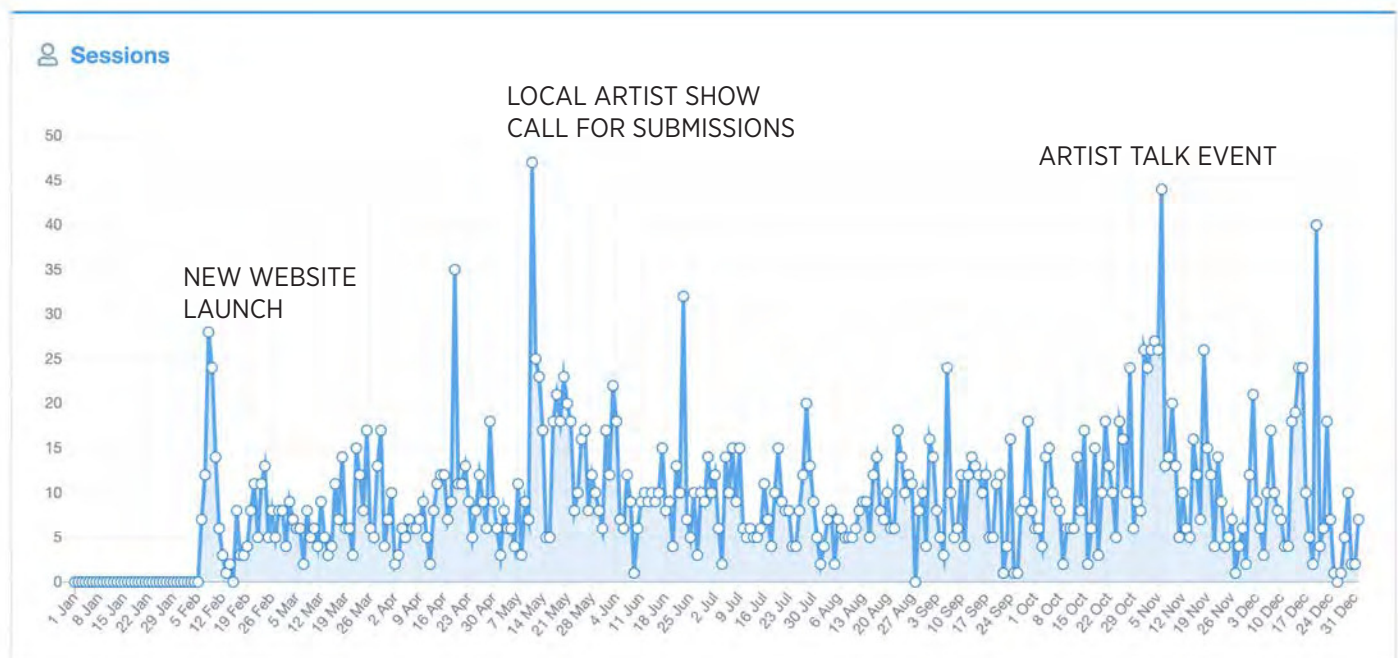
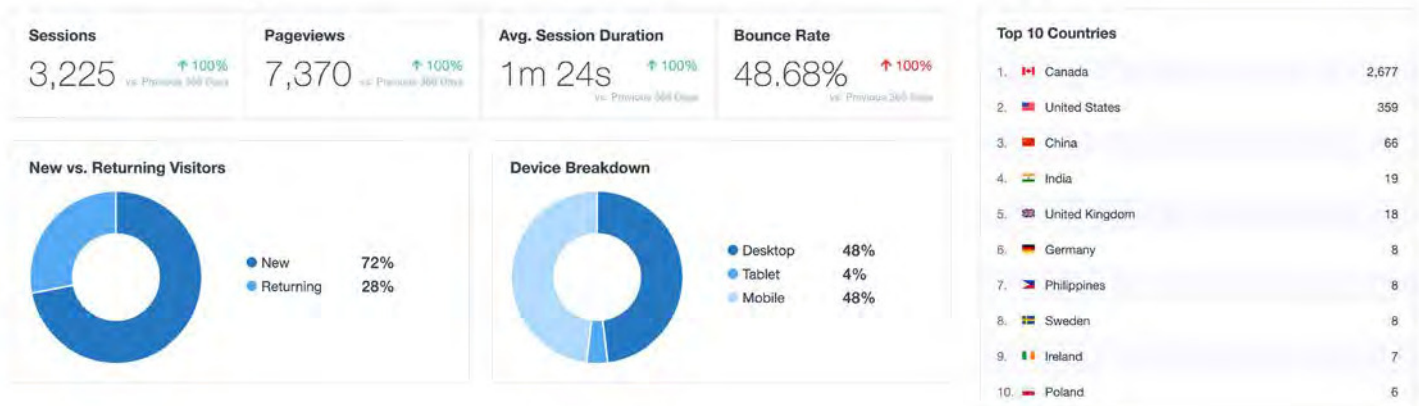
Instagram Likes: 3,254

Vimeo views (online): 93

Website visitors: 3,225

Website analytics show an average of 10 visitors per day, and 7 new visitors for every 3 returning visitors.

*Website analytics do not include bot or spam traffic, as those numbers are much much higher.







GDAG

**STAGE
SPOTLIGHT
THEATRE
PLATFORM
WORKSHOP
LAB
STUDIO
CLASSROOM
SANDBOX**



Annual Plan 2022-2023

The Flower May Not Look Like the Roots

January-February



Presented in partnership with Yorkton Arts Council and OSAC, this exhibition is curated by Jera MacPherson and features artists Sarah Fougere, Bonnie Gilmour, Barbara Meneley, Vera Saltzman, Carol Schmold, Crystal Thorburn, and Sarah Timewell.

As a critical and thoughtful engagement, the show provides points of access through consideration of identity and history, as well as materiality. Ceramic pieces, paintings, light boxes, looping video, fabric art, and photography all demonstrate different approaches, complimenting the plurality that the Curator has brought together.



**Working Studio / Project Development:
Andrei Feheregyazi**

February 23-28

During a period at GDAG between exhibitions, we will host SK-based artist Andrei Feheregyazi in an Open Studio to test and develop a new augmented reality exhibition coming to GDAG in summer 2022.

This open studio was part of a grant application to the Canada Council, written and submitted with assistance from GDAG’s Director and Curator.

During the open studio while the artist is present, visitors to the gallery will have the opportunity to see Andrei’s work in progress, to ask questions and learn how augmented reality artwork can be created. This is also an opportunity for the artist to engage with a new community and build new relationships.



Crystal Thorburn, *Wormwood, Lambs Quarter & Dragonfly*, acrylic, ink, preserved leaves on Yupo paper, framed with motion sensor lights, approx. 36" x 12.7" x 2".



Between Us Project Showcase

January-March

A pop-up showcase highlighting artists, methods, and works in progress in a collaborative art project for bees and people. Produced by the Art Gallery of Regina in partnership with galleries across the province (including GDAG), the project is led by senior artist Aganetha Dyck and involves 12 artists and 8 beekeepers. Artworks will be placed into beehives a second time in 2022, with a touring exhibition of final works planned for 2023-2024.

This project showcase uses GDAG's smaller gallery space and does not disrupt regular exhibition programming. It is intended to provide our community with information about a project in development and to celebrate the local artists and beekeepers from our area who are involved.

Belong Where You Find Yourself Project Showcase

March-May

As with the *Between Us* showcase, GDAG will use our smaller gallery space to highlight a project currently in progress.

Belong Where You Find Yourself is a multiyear creative art-making engagement with 12 local participants living with dementia and their care partners, led by artists Alana Moore and Amber Phelps Bondaroff. This showcase will present information on our multiyear project and about the impacts of dementia in our community, in addition to showing artwork sketches, words, objects, or stories that participants wish to share as they start the project with Alana and Amber.

Belong Where You Find Yourself is produced in partnership with Dementia Supports in Rural Saskatchewan, SPHERU, and the University of Regina. More information is included in programming descriptions for 2023, when this project results in an exhibition and tour.



**BELONG
WHERE
YOU FIND
YOURSELF**

GDAG

with
Alana Moore
and
Amber P.B.

A community-engaged art project

12 local artist participants
(people living with dementia and/
or their care partners) will work
with **2 lead artists** to create an art
exhibition at GDAG and a touring
presentation to local small towns.

Dementia Supports
in Rural Saskatchewan

SPHERU

University
of Regina

GDAG

CITY OF
YORKTON

Jeff Meldrum: *Art for Animals*

March-May

GDAG Curator Statement:

This exhibition's playful commentary on land and ecology is approachable, comedic, and sincere. Jeff Meldrum's trail photography captures animals next to and interacting with simple colourful sculptures the artist has installed in nature. In bright colours, the cartoon-like constructions sit silently in frame, and as we investigate the photographs, we can wonder at the animals' fascination with (or disregard for) the human-made artworks.

I like Jeff's reflection on his positionality and privilege, as a settler and as a landowner, and I appreciate how he has found a unique way to share those introspections and invite others to think about land and their relationship to it.

"My relationship to this land, the animals, and the other beings that call it home feels more like one of reciprocity and responsibility than of possession." - Jeff Meldrum

Jeff has been developing this body of work and showing it in different spaces over the last year. Some components at GDAG will be new, including the addition of an audio component that plays throughout the exhibition period. I am eager to see how the exhibition can be augmented by this element.

Alongside this exhibition, GDAG will present a nature and sound ecology walk with a local birding group, led by local artist and prairie naturalist Heather Peat Hamm.



ડ્રોઇંગ ક્લાસ || Dṛō'īṅga klāsa

Drawing Class with Parth Patel

April

Produced as drawing-specific instructional videos, this series will feature local artist Parth Patel, whose mastery of illustrating anime characters and Indian sports heroes will appeal to a wide range of people in our community. The videos will also contribute to Parth's growing profile on YouTube and his capacity to develop his career in SK and beyond.

The instructional videos will be produced in-house using GDAG's virtual learning studio and presented in the artist's first language Gujarati, with simultaneous translation. This is valuable for increasing the artist's reach into international markets, and also for providing our community with arts engagement in a language other than English.

Local Artist Show 2022

June

GDAG's beloved annual tradition returns in 2022, taking over the main gallery and project gallery spaces to showcase 150+ artworks from 50+ local artists. Bringing together amateur, emerging, and established artists, artisans, craftspeople, and hobbyists, the exhibition is a popular exhibition in our community.

Produced in part as a public engagement activity, the Local Artist Show is also a professional development opportunity. Artists apply, prepare their works for installation, and see the results of their work on bright gallery walls. In addition, artists are invited to participate in a mentorship activity with an established professional artist who can answer their questions and provide feedback on their artwork and goals. In 2021, Conversations About Your Art was presented in partnership with CARFAC SASK's Travelling Mentor Program, and we are working with them to repeat this in 2022.



Andrei Feheregyazi: *Bernard New Style*

July-August

Curated by GDAG, this exhibition will be our second engagement with augmented reality as an artistic medium.

Saskatchewan-based artist Andrei Feheregyazi has shown at festivals and pop-up shows around the province over the past few years. The opportunity to create a complete solo exhibition at GDAG is significant for the artist, and our community will benefit from the chance to encounter a large-scale AR installation.

Visitors to the exhibition will see cardboard pieces hung on walls, cardboard box constructions on the floor, stickers, printed codes, and triggers for a Sask-built app that runs on any smartphone or tablet (GDAG will also offer tablets in-house for the public).

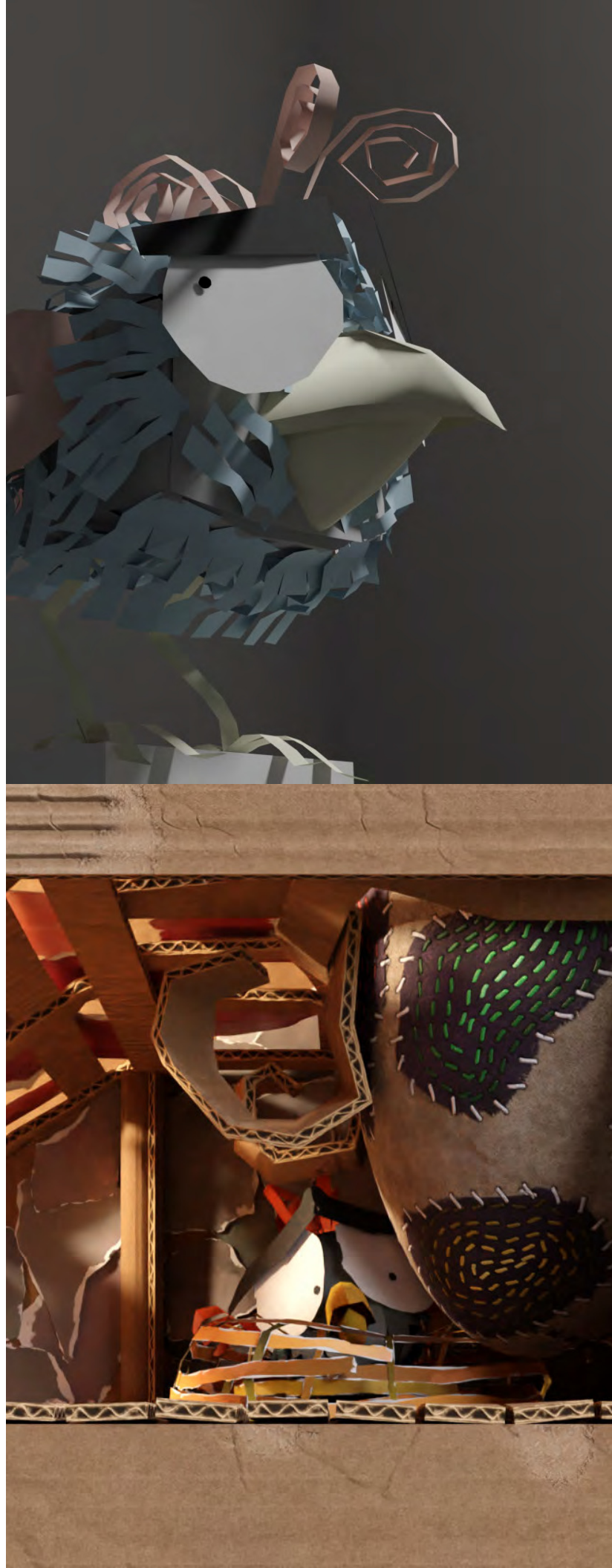
Andrei's cardboard constructions are works of art themselves. The artist has an intuitive and creative approach to combining coding and DIY hand-building. Seeing this world through augmented reality with the assistance of digital tools, the artworks light up and animate the space with moving parts and living characters, like miniature theatre moments telling simple stories. Visitors can explore the space, walking through and around virtual artworks.

GDAG plans to offer a workshop during this exhibition, with the artist leading participants in basic building and coding for AR.

This exhibition is produced in partnership with the Kenderdine Galleries' project ShARed Spaces, and builds on GDAG's first collaboration with that incredible team in our 2021 AR postcard campaign *Re: Sending You Flowers* for Culture Days.

Moving image link with Support Materials

Vimeo: **Andrei Feheregyazi AR samples**



Uᑕᑦᑭᑦ/Tepakohp/7

July-August

Presented in partnership with the Yorkton Arts Council, this group exhibition on tour from OSAC features artists Audie Murray, Larissa Kitchemonia, Donna Langhorne, Stacey Fayant, Marcy Friesen, Brandy Jones, & Melanie Monique Rose. The exhibition celebrates stories and experiences of the many Nations of Indigenous Women living on this land we call Saskatchewan.

“We share our stories through our art to amplify, inspire and educate about the diverse relationships and transactions we have to this land and each other.”

Karaoke Paint Night with Yorkton Pride

August

Part of Yorkton Pride Week in August, the event will be licensed and open to the public as a celebration of 2SLGBTQ identity and community. Transforming the Land Titles Building into a DIY discotheque, we will turn up the volume and get people painting along to their favourite classic anthems.

Ho Tam: *Timelines*

September-November

Vancouver-based artist Ho Tam will share his socially engaged photography and bookmaking art practice. Ho Tam’s work captures people and places in candid and everyday moments. Through installation it becomes a polyphony of faces and gestures, like a crowd to see yourself amongst.

Identity and connection are themes in Ho Tam’s exhibition, which the artist describes as being about the passage of life and the connection of self to the larger surroundings. In Ho Tam’s work we meet the communities and places he has visited, reflected through his experience as a queer Asian artist and writer.



Yorkton PRIDE





Ho Tam: “From looking at the floor plan at GDAG, I am immediately drawn to its long continuous walls that run in the space almost like a circle, without beginning or end. I think of the possibility of my different works and projects represented in a line or several lines that travel continuously in the gallery, as in life.”

“GDAG has committed and indicated to me that it is possible to provide venues and resources for other public engagement activities, such as talks, workshops and screenings. I am therefore beginning to think about creating events that could connect with the community of Yorkton.”

Faith Rae: Thesis Art Show at GDAG
September-October

Faith Rae is an artist living in Yorkton currently completing her MFA at the University of Brandon. Following a virtual showing with the Glen P. Sutherland student art gallery at UBrandon in March, the artist has been invited to remount the exhibition in Yorkton, representing the first in-person showing of the work.

“Through installation, paint, and mixed media, I focus on my past struggles coming to terms with my queer identity and embracing the present as a tool to empower.”



Below: Faith Rae, *Crumbling*, cement and tissue paper, 2021



Jinali Patel: *Rangoli for Diwali*

November-December

Local artist Jinali Patel works in the medium of rangoli, an artform originating from India in which patterns are created on the floor using materials such as powdered limestone, red ochre, dry rice flour, coloured sand, quartz powder, flower petals, and coloured rocks. While rangoli can be created at any time of the year, it is often associated with Diwali, a five-day Indian festival celebrated annually around late October.

Jinali Patel will lead a group of participants in the creation. of two rangoli GDAG's spacious gallery and lighting grid will help these works come to life in a bright celebration of light and life.

The first rangoli will be created in our project gallery space in November; the second in our main gallery in December, allowing more opportunity for people in our community to participate in the creation.

Members Show and Sale

December

Launching in 2022, the Members Show and Sale is modelled after similar activities at other galleries in Saskatchewan. Having closed the pilot project Gallery Shop at GDAG, we will benefit from those connections made with local artists who sold their work through the gallery shop between 2020-2022. In addition, the Member Show and Sale will be an incentive to increase our membership and engage new local professional artists.

GDAG maintains the same commission structure, with an artist receiving 70% of the sale of their work, and the gallery recouping 30%.



Ryan Wonsiak:

Alternate Scenarios to Me Having a Loving Father

January-February

Ryan Wonsiak is a visual artist, musician, and clothing designer from Yorkton, SK, currently living in Montreal. Ryan’s formative experiences as a young queer person growing up in a small Saskatchewan city were far from ideal, and Ryan learned to express his identity through art and sport, excelling at figure skating, music, and drawing. Now years later, Ryan is returning to the city he grew up in, retracing places where violence and prejudice caused him harm, searching for healing and belonging.

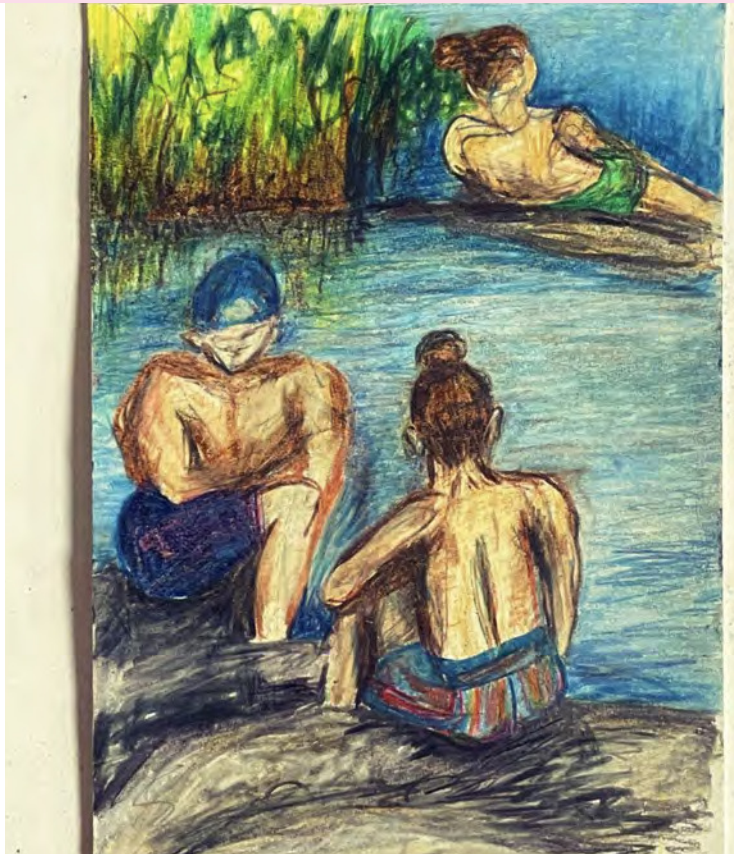
GDAG is proud to provide a significant solo exhibition opportunity for an emerging artist from here, from an artist whose contributions in music and fashion have reached around the world, and who is now looking to expand his visual art practice. Ryan’s simple and gestural pencil crayon pieces play with realism and abstraction, hinting at stories and meanings behind the silent images.

Val Morhart: *Saws on Walls*

January-February

Local senior artist Val Morhart is a treasure in our community. With a self-taught aesthetic and playful approach to representation of the prairies, Val is drawn to painting on found materials and he has a collection of hundreds of painted saws.

Seeing Val’s work, it is tempting to view the style as cartoon-like, a simple attempt at realism. That interpretation is confounded when we consider the proliferation of work the artist produces; it is more than representational, it seems cathartic. We meet Val through the artworks as much as we meet the subjects.



Belong Where You Find Yourself
Alana Moore and Amber Phelps Bondaroff
with Local Artists
March-May

Following a year-long creation period with 12 local participant artists, GDAG presents the culmination of this community-engaged art project led by artists Alana Moore and Amber Phelps Bondaroff.

Made up of artworks, objects, stories, recordings, interviews, and other offerings shared through an extended period of exchange and collaboration, the exhibition will provide windows into the experience of people living with dementia and their care partners.

More than just an art-making exercise, all the participants will be equal artists in the exhibition and will be paid a professional fee in addition to having a \$500 materials budget for art materials, tools, and/or technologies. Our lead artists will guide the process, making regular visits to Yorkton for individual and group check-ins.

Following the exhibition, parts of the installation as well as video documentation of the process will be toured to local small towns, in an artist talk and screening presentation to increase the impact and reach of the project.

As one of the collaborating organizations in the larger Dementia Supports in Rural Saskatchewan project, GDAG shares in the collective goals to increase feelings of social inclusion for people living with dementia, and to reduce stigma associated with the disease.

This project is supported by SPHERU and the University of Regina, with a total contribution over three years of more than \$150,000 to GDAG.



Local Artist Show 2023

June

Returning in 2023, GDAG's Local Artist Show will again engage as many local artists as possible. We expect to showcase at least 150+ artworks from 50+ artists, as in past years, with the possibility of even more as popularity grows.

As in past years, the exhibition will include a professional development mentorship activity for local artists, which we are planning in partnership again with CARFAC SASK.

Heather Peat Hamm: *Field Notes*

July-August

A major solo exhibition from multidisciplinary artist and prairie biologist Heather Peat Hamm, this project will showcase Heather's drawings, poetry, sculpture, and sound ecology practices.

Heather is a scientific illustrator with a high level of technique in accurate representation of prairie flora. The artist is planning to show small and medium format drawings, as well as a large format drawing made directly on the gallery walls. The large installation piece will be a close-up view of a grassland setting, as if from the point of view of a field mouse, immersing us in the beauty and diversity of the grasslands around us.

Both of GDAG's gallery spaces will be reserved for the artist, with visual art elements in our main exhibition area and a sound installation in the project gallery. The sound installation will feature work from Heather's sound ecology practice, for which she collects recordings in remote and unique natural environments, producing them as artistic objects and creative listening experiences.



**Edward Poitras:
Revolution in the rock Garden**
September-November

Developed in partnership with the Moose Jaw Museum and Art Gallery and Curator Jennifer McRorie, this exhibition at GDAG will be a unique showing of new and existing artworks from celebrated Indigenous artist Edward Poitras.

Across Treaty Four, Edward Poitras will mount up to five distinct and unique exhibitions in different galleries, showcasing new works and reinterpretations and recreations of older ones. A live event featuring performance art and dance by artist and choreographer Robin Poitras will accompany the exhibition.

Some details remain to be determined in collaboration with our partners and with the lead artist. GDAG has signed an MOU and committed resources to this project that we know will be a major highlight of our 2023 programming.

Member Show and Sale
December

In its second year, GDAG's Member Show and Sale will again provide opportunity and space for curated local artists to exhibit and sell their art.

With well-established connections to local artists and artisans who have sold their work through the gallery over past years, we will engage these people again, as well as leveraging the Member Show and Sale as an incentive to increase membership and encounter new artists from here.

GDAG will maintain the same commission rate as in the past, with an artist receiving 70% of the sale of their work and the gallery recouping 30%.



Programming Highlights 2024 [722]

While parts of GDAG's 2024 season remain to be determined, we have identified three major projects currently in development.

Andrew Balfour + Darren Miller:

A Choir For Days

March-May

Composer, conductor, choirmaster, and artist of Cree descent, Andrew Balfour is a leading voice in contemporary and choral music in Canada. As a composer, Andrew Balfour has been commissioned by the Regina Symphony Orchestra, Toronto Symphony Orchestra, and the Winnipeg Singers, among others. Andrew is passionate about music education and outreach, and he is Artistic Director of Winnipeg's Camerata Nova, an arts and music organization dedicated to inter-genre and interdisciplinary collaborations.

For this exhibition, GDAG is inviting Andrew Balfour to create a choir performance inside the gallery, using the acoustically active space as a resonator for a contemporary music performance for multiple voices. We are discussing possibilities of a community choir made up of local participants, and other strategies to connect Andrew to local artists, choirs, and enthusiasts.

So how does this become a 3-month gallery exhibition? That's where Saskatchewan-based composer and sound artist Darren Miller comes in.

Darren Miller is an accomplished composer and sound artist, having mounted installations at galleries in BC and Saskatchewan, as well as in theatre and dance contexts, including as Sound Designer for Persephone Theatre in Saskatoon. For this exhibition, Darren will be working with lead artist Andrew Balfour to create a 3-month long sound installation using only sound elements collected from the opening choir event.



The live performance will be a powerful musical experience, and over the following three months the gallery will be transformed into an acoustic space holding the echo of that event in sound and video, slowly changing and diminishing toward silence as time goes on.

This experiential music and sound project incorporates choir performance, digital technologies, media art, and time-based creation in a unique exhibition experience. It is a celebration and showcase of a significant artistic voice, composer and artistic leader Andrew Balfour, and it is a collaboration and digital arts strategy to experience music and art in new ways.

With details still to be determined in collaboration with the lead artist, we have started the conversation with Andrew, who has confirmed he is interested in working on the project with us.

Between Us

July-August TBD

Following two years of development, this bee and human collaboration led by senior artist Aganetha Dyck and produced by the Art Gallery of Regina, will come to Yorkton. Involving local artists Kelly Litzenberger and Hanna Yokozawa Farquharson alongside other Saskatchewan-based artists working across a range of disciplines, the exhibition will be a fascinating collection of objects and artworks.

In the show, a Lego sculpture of a Yorkton heritage building becomes a fantastical sci-fi movie set miniature; teacups, photo frames, and lace take on a different kind of nostalgia, a sense of process and time. A truly unique proposition, this exhibition will be a popular offering for our community, and a celebration of collaboration amongst artists, beekeepers, bees, and art galleries across the province.



Indigenous Curator Project with GDAG Collection September-November

Currently planned to launch in 2024, GDAG's Indigenous Curator initiative is a simple proposition: to reserve one exhibition fee per year to pay an Indigenous Curator to mount an exhibition. Alongside, GDAG will fundraise and partner to support the artists' exhibition fees. Over the coming two years, GDAG will work toward building a framework for the initiative, including potential partnerships and the capacity for this to be an ongoing project at GDAG.

For the first exhibition in this initiative, we will invite an Indigenous Curator to engage with GDAG's collection, to create an exhibition with artworks, text, responses, and other elements, under the direction of the Indigenous Curator.

The GDAG collection includes works by Indigenous artists Brian Marion and Carl Beam.

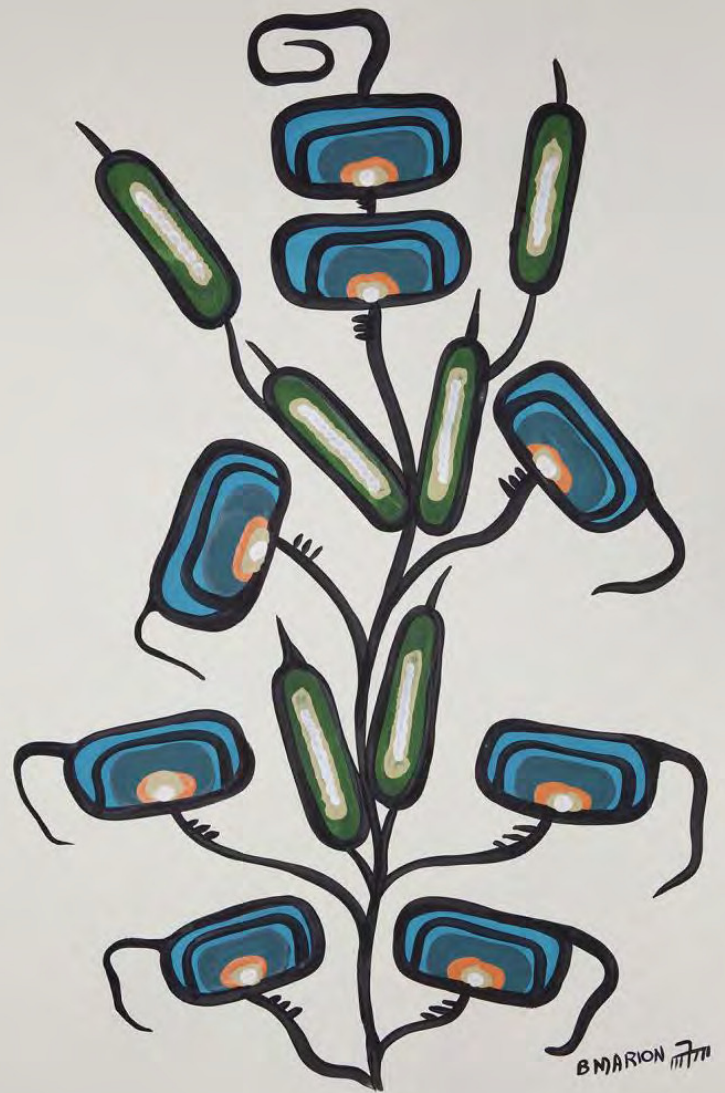
There are 50 works by Brian Marion, all roughly 24" x 36". These works are of the highest monetary value in our collection, and of unique cultural value as Brian Marion is a significant Indigenous artist who also has a connection to Kamsack, SK, roughly 80km from Yorkton.

There are 72 works by Carl Beam, each roughly 8.5" x 11", which are prints on plexiglass.

To date, we have identified potential partners in our local community and in Regina, SK. Fundraising will continue, and we plan to have a framework by the end of 2022.

Examples of Brian Marion artwork

Top: Brian Marion, *Untitled*
Bottom: Brian Marion, *Shaman with Snails*



BUDGET NOTES

See attached: *Financial Overview 2020-2023.pdf*

The attached summary of our gallery's revenues and expenses covers a four year period, 2020-2023. The spreadsheet has been exported from our CADAC file, an independently verified financial data reporting service for arts organizations across Canada.

The year 2020 is locked and reflects approved audited financial statements for that year.

Year 2021 reflects up-to-date internal bookkeeping. The 2021 fiscal year is currently under review with our auditor. We will have audited and approved financial statements for 2021 in the coming months.

Years 2022 and 2023 show financial projections.

Below, some additional details are provided for specific budget lines, to be used in reference to the attached Financial Overview spreadsheet.

Budget Line Annotations

4100 Earned Revenues

We are projecting small increases in earned revenues as more people are engaging with in-person activities. A renewed membership campaign and associated Members Show and Sale will bring additional earned revenues.

4300 Private Sector Revenue

One of the most notable revenue lines through 2021-2023 corresponds to financial contributions from the University of Regina and Dementia Supports in Rural Saskatchewan, who are partnering with GDAG on a project entitled *Belong Where You Find Yourself*. Over three years, this project will bring over \$150,000 to the gallery. When it ends in 2023, we expect to see lower private sector revenues, though we will continue to look for partnerships in the private sector.

4455 Provincial Operating Grant

Currently under review, GDAG has requested a funding increase starting in 2022. GDAG currently receives \$49,000 annually from SK Arts, and we have requested an increase to \$58,000, slightly more than the amount previously granted to GDAG up to 2019.

While increases to operating grants are possible at SK Arts, they are rare and usually incremental due to the increasing needs of arts organizations across the province. If a smaller or no increase is granted, some budgeting may be revisited, and the projected surplus would be lower.

4530 Other Municipal Public Revenues

I want to specifically point out the significant additional financial support from the city, starting in 2021 to balance higher facilities costs. Line 4530 shows the increase to the grant provided by the city, while the increase in expenses is captured on line 5225. Thank you to the City of Yorkton for the continued and increasing support. It really makes a big difference.

5105 Artists and Professional Fees

Fees to artists is always a significant budget line for the gallery. Between 2022-2023 these expenses increase significantly to reflect fees to local and visiting artists who are part of our project *Belong Where You Find Yourself*. Those costs are balanced by contributions from our partners on this project, the University of Regina and Dementia Supports in Rural Saskatchewan.

5130 Production Services and Fees

As with the point above, the increases on this line in 2022-2023 reflect production costs associated with our large multi-year project *Belong Where You Find Yourself*.

6140 Surplus or Deficit for the Year

In 2021 we put concerted effort into reopening and reinvigorating our programming, requiring higher spending on some large-scale projects. As a result, our bookkeeping shows a shortfall for 2021. This deficit is projected to be balanced by an annual surplus in 2022 and 2023. Meanwhile, fundraising is ongoing and will bring additional revenues in coming years, and programming may be scaled back or adjusted as financial projections are refined. Additionally, GDAG carries a restricted fund of \$15,000 in the case of an emergency.

Summary

Overall, our gallery is in a strong financial position. We are able to meet our mandate and maintain a small team of dedicated professionals. At the same time, we have room to grow. Alongside fundraising and partnerships for specific projects and outreach activities, we must also secure increased operational support to match employee pay to rising inflation and encourage staff retention. As our resources grow, so will our impact.

Financial Form for Arts Organizations

Accepted by
CADAC partner agencies, July 2011

This financial form for arts organizations is designed for all types of organizations, including organizations in arts education, arts service, community arts, media arts, multi (including architecture and crafts), and Literary Festivals. Only complete the lines relevant to your organization, and ignore those about activities outside your area.

Notes must be limited to 200 characters

Applicant organization name

Godfrey Dean Art Gallery (CADAC ID: GOD7802666)

If these figures do not match Financial Statements figures, please provide explanation

Line #		Prior Year Actuals		Last Year Actuals		Current Year Projected		Request Year	
		Jan/01/2020 Dec/31/2020	% of Total	Jan/01/2021 Dec/31/2021	% of Total	Jan/01/2022 Dec/31/2022	% of Total	Jan/01/2023 Dec/31/2023	% of Total
		Locked		Draft		Draft		Draft	
4000	REVENUES								
4100	Earned Revenue								
4145	Fees from workshops / classes / conferences / annual meetings / seminars / colloquia	2,849	2	1,789	1	3,000	1	3,000	2
4150	Revenue from associated school (gross)	0		0		0		0	
4155	Membership dues or fees (not eligible for a tax receipt)	90	0	844	1	1,400	1	2,000	1
4160	Sales, commissions and broadcasting (gross)	0		0		0		0	
4162	Net revenues obtained from artists' gross bookings	0		0		0		0	
4165	Facilities and equipment rental, sale of works of art	1,366	1	1,598	1	2,500	1	2,500	1
4170	Other earned revenues (please add some details)	0		0		0		0	
4175	Total Earned Revenue	4,305	3	4,231	3	6,900	3	7,500	4
4200	Net Investment Income								
4205	Trust, endowment and investment revenue (net)	50	0	0		0		0	
4210	Total Net Investment Income	50	0	0		0		0	
4300	Private Sector Revenue								
4305	Individual donations	694	1	2,830	2	1,000	0	1,000	1
4340	Other private sector revenues, including shared private/public funds. (please add some details)	0		16,144	11	74,820	34	64,090	32
4345	Total Private Sector Revenue	694	1	18,974	14	75,820	34	65,090	33
4400	Public Sector Revenue								
4430	Department of Canadian Heritage	12,409	9	0		12,409	6	0	
4435	Other federal (please add some details)	0		0		0		0	
4440	Total federal public revenues	12,409	9	0		12,409	6	0	
4445	Provincial or territorial revenues								
4450	Provincial or territorial arts council								
4455	* Operating grants	53,825	40	49,000	35	58,000	26	58,000	29
4485	Provincial or territorial foundation / gaming and lottery corporation	700	1	0		0		0	
4490	Provincial or territorial employment programs	0		0		0		0	
4495	Other provincial or territorial (please add some details)	3,800	3	0		0		0	
		Yorkton and District Community Foundation							
4500	Total provincial or territorial public revenues	58,325	43	49,000	35	58,000	26	58,000	29

Line #		Prior Year Actuals		Last Year Actuals		Current Year Projected		Request Year	
		Jan/01/2020 Dec/31/2020	% of Total	Jan/01/2021 Dec/31/2021	% of Total	Jan/01/2022 Dec/31/2022	% of Total	Jan/01/2023 Dec/31/2023	% of Total
		Locked		Draft		Draft		Draft	
4505	Municipal and regional revenues								
4510	Municipal and regional arts council / board only (For municipal and regional grants, see line 4525 or line 4530)								
4515	* Operating grants	0		0		0		0	
4520	* Project grants	0		0		0		0	
4525	Other municipal or regional - Operating (please add some details)	40,000	30	40,750	29	40,750	18	40,750	20
		Annual municipal funding							
4530	Other municipal or regional - Project (please add some details)	19,414	14	27,544	20	27,544	12	27,544	14
		Municipal grant for rent							
4535	Total municipal or regional public revenues	59,414	44	68,294	49	68,294	31	68,294	34
4550	Total Public Sector Revenues	130,148	96	117,294	83	138,703	63	126,294	64
4700	Total Revenues (A)	135,197		140,499		221,423		198,884	
5000	EXPENSES								
5100	Artistic Expenses, Including Exhibition, Production, Technical, Programming and Services								
5105	Artists and professional fees	13,974	12	13,766	9	53,870	26	35,738	18
5110	Artistic salaries - permanent and temporary employees	40,118	34	40,000	27	41,880	20	43,848	22
5130	Production / technical services professional fees	6,153	5	0		18,920	9	11,448	6
5135	Programming expenses								
5140	Exhibition / programming / production / distribution (media arts) / special projects expenses	0		1,716	1	858	0	898	0
5175	Education, audience development and outreach	3,576	3	2,975	2	1,500	1	1,571	1
5187	Membership and Registration	734	1	912	1	955	0	0	
5190	Other artistic, program, and services expenses (please add some details)	0		408	0	1,500	1	0	
5195	Total Artistic Expenses	64,555	54	59,777	41	119,483	57	93,503	48
5200	Facility Operating Expenses								
5205	Facility operating salaries - permanent and temporary employees	28,073	24	34,228	24	35,837	17	37,521	19
5225	Rent or mortgage interest	18,952	16	26,872	18	26,872	13	26,872	14
5235	Total Facility Operating Expenses	47,025	39	61,100	42	62,709	30	64,393	33
5300	Marketing and Communications Expenses								
5320	Advertising purchases	2,346	2	1,022	1	1,070	1	13,000	7
5325	Other marketing and communications expenses (please add some details)	0		3,064	2	3,208	2	3,359	2
5330	Total Marketing and Communications Expenses	2,346	2	4,086	3	4,278	2	16,359	8
5520	Other administrative expenses (please add some details)	5,493	5	20,515	14	21,479	10	22,489	11
		Office supplies, insurance, amortization, telephone, bank charges							
5525	Total Administration Expenses	5,493	5	20,515	14	21,479	10	22,489	11
5600	Total Expenses (B)	119,419		145,478		207,949		196,744	

Line #		Prior Year Actuals		Last Year Actuals		Current Year Projected		Request Year	
		Jan/01/2020 Dec/31/2020	% of Total	Jan/01/2021 Dec/31/2021	% of Total	Jan/01/2022 Dec/31/2022	% of Total	Jan/01/2023 Dec/31/2023	% of Total
		Locked		Draft		Draft		Draft	
6000	SURPLUS OR (DEFICIT)								
6100	Total Revenues (A)	135,197		140,499		221,423		198,884	
6105	Total Expenses (B)	119,419	88	145,478	104	207,949	94	196,744	99
6110	Surplus or (deficit) for the year (A-B), before amortization, adjustments and interfund transfers	15,778	12	-4,979	-4	13,474	6	2,140	1
6115	Amortization of capital assets (depreciation)	-739	-1	0		0		0	
6130	Surplus or (deficit) before transfers for the year	15,039	11	-4,979	-4	13,474	6	2,140	1
6135	Interfund transfers	0		0		0		0	
6140	Surplus or (deficit) for the year (C)	15,039	11	-4,979	-4	13,474	6	2,140	1

<p>TITLE: Bylaw No's. 1/2022, 2/2022, 3/2022 & 5/2022 –</p> <p>Rescind and resubmission of :</p> <p>BL 11/2021 - Official Community Plan Bylaw amendment to allow for Residential Use at 105 Darlington St W (new Bylaw No. 1/2022);</p> <p>BL 12/2021 – Zoning Bylaw Amendment to rezone 105 Darlington St W from C-4 to R-5 (new Bylaw No. 2/2022);</p> <p>BL 13/2021 – Official Community Plan Bylaw amendment to allow for Commercial Use at 139 Dominion Avenue (new Bylaw No. 3/2022);</p> <p>and</p> <p>Bylaw 14/2021 - Zoning Bylaw Ament to rezone 139 Dominion Ave from MI-1 to CMI-1 (new Bylaw No. 5/2022)</p> <p>Council Report #1 – First Readings & Public Notice Authorization</p>	<p>DATE OF MEETING: March 7, 2022</p>
<p>CLEARANCES: Michael Eger - Director of Planning, Building & Development</p> <p>Michael Eger</p>	<p>REPORT DATE: March 1, 2022</p> <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> 1. Bylaw No. 11/2021 with noted errors 2. Bylaw No. 12/2021 with noted errors 3. Bylaw No. 13/2021 with noted errors 4. Bylaw No. 14/2021 5. Bylaw No. 1/2022 6. Bylaw No. 2/2022 7. Bylaw No. 3/2022 8. Bylaw No. 5/2022 9. Public Notice – Bylaw No. 1/2022 & Bylaw No. 2/2022 10. Public Notice – Bylaw No. 3/2022 & Bylaw No. 5/2022
<p>Written by: Carleen Koroluk - Planner</p> <p style="text-align: right;">Carleen Koroluk</p>	
<p>Reviewed by: Jessica Matsalla - City Clerk</p> <p style="text-align: right;">Jessica Matsalla</p>	
<p>Approved by: Lonnie Kaal - City Manager</p> <p style="text-align: right;">Lonnie Kaal</p>	

Summary of History/Discussion:

At the December 6, 2021 Council meeting, Council passed the following Bylaw Amendments:

Firstly, for 105 Darlington Street West to allow for continued residential use as a conforming use:

Bylaw 11/2021 – to amend Official Community Plan by changing the Future Land Use Concept Map for 105 Darlington Street West from Commercial to Residential; and

Bylaw 12/2021 – to amend the Zoning Bylaw to rezone 105 Darlington Street West from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential.

Secondly, for 139 Dominion Avenue to ensure that the continued use of the Community Facility is a conforming land use and to contemplate future expansion of services including emergency shelter facilities for adults:

Bylaw 13/2021 – to amend the Official Community Plan by changing the Future Land Use Concept Map for 139 Dominion Avenue from Industrial to Commercial.

Bylaw 14/2021 – to amend the Zoning Bylaw to rezone 130 Dominion Avenue from MI-1 Light Industrial to CMI-1 Commercial-Industrial Transitional.

In an effort to shorten the length of this report, we ask that Council refer to reports included in the December 6, 2021 Council Package for specifics of the original amendments.

In addition to Council's authorization, *The Planning & Development Act, 2007* requires these types of bylaw amendments to be reviewed and approved by the Province, via the Ministry of Government Relations - Community Planning Branch. Upon submission to the Ministry, it was noted that the bylaws contain typographical errors as follows:

Bylaws 11/2021 & 12/2021 – the Legal Land Description is incorrectly noted as Lot “14” whereas it should be “Lot “40” (see Attachments 1 and 2).

Bylaw 13/2021 – the text of the bylaw incorrectly reads changing from “Commercial to Residential” whereas it should read changing from “Industrial to Commercial” (see Attachment 3).

Bylaw 14/2021 does not contain any errors, however, it refers to Bylaw No. 13/2021 (see Attachment 4).

While the errors do not affect the original intent of the bylaws, the Ministry has advised that the bylaws must be voided and resubmitted correctly. As such, the amendment process, including two presentations to Council and the Public Notification process, must be repeated as Bylaw No. 1/2022, Bylaw No. 2/2022, Bylaw No. 3/2022 and Bylaw No. 5/2022 (see Attachments 5, 6, 7 & 8).

At this time, it is proposed to start a new Public Notice process for the required resubmissions, including advertisement in the local newspaper, at City Hall and on the City website, and circulation to property owners within 75 metres of the subject property. The proposed public notice is attached for Council's consideration (see Attachments 9 & 10).

The Planning and Infrastructure Commission previously reviewed the proposed bylaws and provided a recommendation for their adoption. As the intent of the bylaws is not changing, they will not be referred back to the Commission.

Council's Options:

1. That the resolutions related to Bylaw No. 11/2021, No. 12/2021, No. 13/2021 and No. 14/2021 be rescinded and that Bylaw No. 1/2022, No. 2/2022, No. 3/2022 and No. 5/2022 be approved for introduction and 1st Reading and furthermore that Administration be authorized to proceed with public notices;
2. That Administration be provided with alternative direction.

Administration's Recommendation:

1. That Council rescind the following resolutions:
 - i. R00362-2021 – November 15, 2022 – Bylaw No. 11/2021 1st Reading
 - ii. R00389-2021 – December 6, 2022 – Bylaw No. 11/2021 2nd Reading
 - iii. R00390-2021 – December 6, 2022 – Bylaw No. 11/2021 3rd Reading
 - iv. R00363-2021 – November 15, 2022 – Bylaw No. 12/2021 1st Reading
 - v. R00391-2021 – December 6, 2022 – Bylaw No. 12/2021 2nd Reading
 - vi. R00392-2021 – December 6, 2022 – Bylaw No. 12/2021 3rd Reading
 - vii. R00364-2021 – November 15, 2022 – Bylaw No. 13/2021 1st Reading
 - viii. R00393-2021 – December 6, 2022 – Bylaw No. 13/2021 2nd Reading
 - ix. R00394-2021 – December 6, 2022 – Bylaw No. 13/2021 3rd Reading
 - x. R00365-2021 – November 15, 2022 – Bylaw No. 14/2021 1st Reading
 - xi. R00395-2021 – December 6, 2022 – Bylaw No. 14/2021 2nd Reading
 - xii. R00396-2021 – December 6, 2022 – Bylaw No. 14/2021 3rd Reading
2. That Bylaw No. 1/2022, a bylaw of the City of Yorkton in the Province of Saskatchewan to Amend Official Community Plan Bylaw No. 12/2014 by changing the Future Land Use Concept Map for 105 Darlington Street West from Commercial to Residential, be introduced and given 1st Reading , and furthermore that Administration be authorized to proceed with the Public Notice process;
3. That Bylaw No. 2/2022, a bylaw of the City of Yorkton in the Province of Saskatchewan to rezone Lot 40, Blk/Par 17, Plan No 99Y08572, civically known as 105 Darlington Street West, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential and furthermore to amend the Zoning Map of Bylaw No. 14/2003 to reflect the rezoning, be introduced and given 1st Reading , and furthermore that Administration be authorized to proceed with the Public Notice process; and
4. That Bylaw No. 3/2022, a bylaw of the City of Yorkton in the Province of Saskatchewan to Amend Official Community Plan Bylaw No. 12/2014 by changing the Future Land Use Concept Map for 139 Dominion Avenue from Industrial to Commercial, be introduced and given 1st Reading , and furthermore that Administration be authorized to proceed with the Public Notice process;
5. That Bylaw No. 5/2022, a bylaw of the City of Yorkton in the Province of Saskatchewan to rezone Lots 8 - 16, Blk/Par 9, Plan No S700, civically known as 139 Dominion Avenue,

from MI-1 Light Industrial to CMI-1 Commercial-Industrial Transitional and furthermore to amend the Zoning Map of Bylaw No. 14/2003 to reflect the rezoning, be introduced and given 1st Reading , and furthermore that Administration be authorized to proceed with the Public Notice process.

Attachment 1 - Bylaw No. 11/2021 with noted errors

City of Yorkton
Saskatchewan

Bylaw No. 11/2021

A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend Official Community Plan Bylaw No. 12/2014 by changing the Future Land Use Concept Map for 105 Darlington Street West from Commercial to Residential.

WHEREAS, pursuant to Section 29(2) and 39 of *The Planning and Development Act, 2007* the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Official Community Plan Bylaw No. 12/2014 is amended to change the Future Land Use Concept Map for **Lot 14**, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West, as shown on Schedule 'A' attached hereto, from Commercial to Residential.

This bylaw shall come into force and take effect from the date on which it is approved by the Minister of Government Relations.

MAYOR

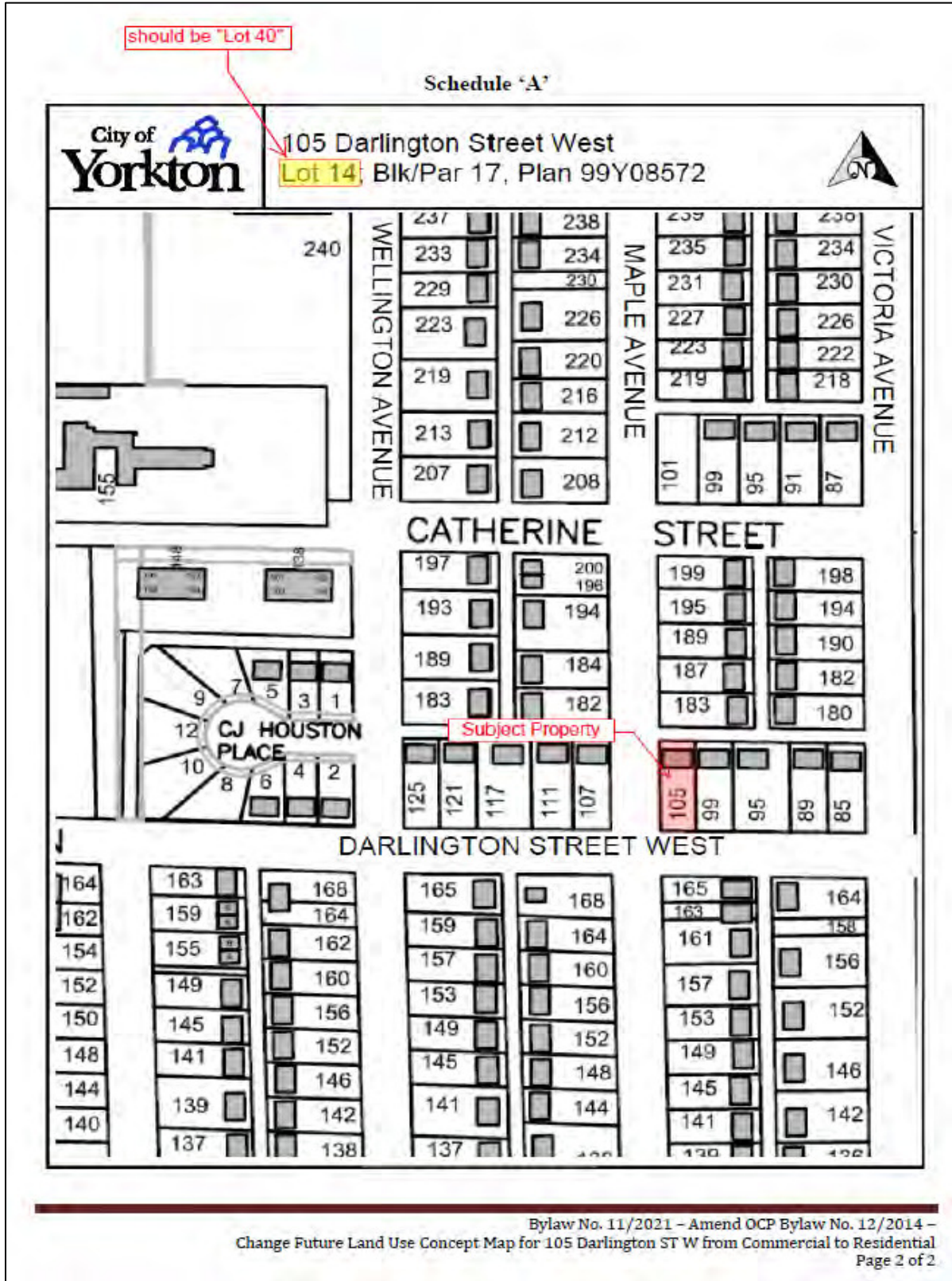
CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2021.

Read a second time this ____ day of _____, A.D., 2021.

Read a third time and adopted this ____ day of _____, A.D., 2021.

Attachment 1 Continued - Bylaw No. 11/2021 with noted errors



Attachment 2 – Bylaw No. 12/2021 with noted errors

City of Yorkton
Saskatchewan

should be "Lot 40"

Bylaw No. 12/2021

A bylaw of the City of Yorkton in the Province of Saskatchewan to rezone **Lot 14**, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential and furthermore to amend the Zoning Map of Bylaw No. 14/2003 to reflect rezoning.

WHEREAS, pursuant to Section 46(3) of *The Planning and Development Act, 2007*, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

should be "Lot 40"

1. That Bylaw No. 14/2003 is amended by rezoning **Lot 14**, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West as shown on Schedule 'A' attached hereto, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential and furthermore that 105 Darlington Street West is struck from Section 26.1.3 of the bylaw to reflect the rezoning;
2. That the Zoning Districts Map attached to and forming part of Bylaw No. 14/2003, is amended to change the zoning of **Lot 14**, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West as shown on Schedule 'A' attached hereto, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential.

This bylaw shall come into force and take effect on the date on which Bylaw No. 11/2021 is approved by the minister of Government Relations.

MAYOR

CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2021.

Read a second time this ____ day of _____, A.D., 2021.

Read a third time and adopted this ____ day of _____, A.D., 2021.

Attachment 2 Continued – Bylaw No. 12/2021 with noted errors



Attachment 3 – Bylaw No. 13/2021 with noted errors

City of Yorkton
Saskatchewan

Bylaw No. 13/2021

A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend Official Community Plan Bylaw No. 12/2014 by changing the Future Land Use Concept Map for 139 Dominion Avenue from Industrial to Commercial.

WHEREAS, pursuant to Section 29(2) and 39 of *The Planning and Development Act, 2007* the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Official Community Plan Bylaw No. 12/2014 is amended to change the Future Land Use Concept Map for Lots 8 - 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue, as shown on Schedule 'A' attached hereto, from **Commercial to Residential**.
should be "Industrial to Commercial" ↗

This bylaw shall come into force and take effect from the date on which it is approved by the Minister of Government Relations.

MAYOR

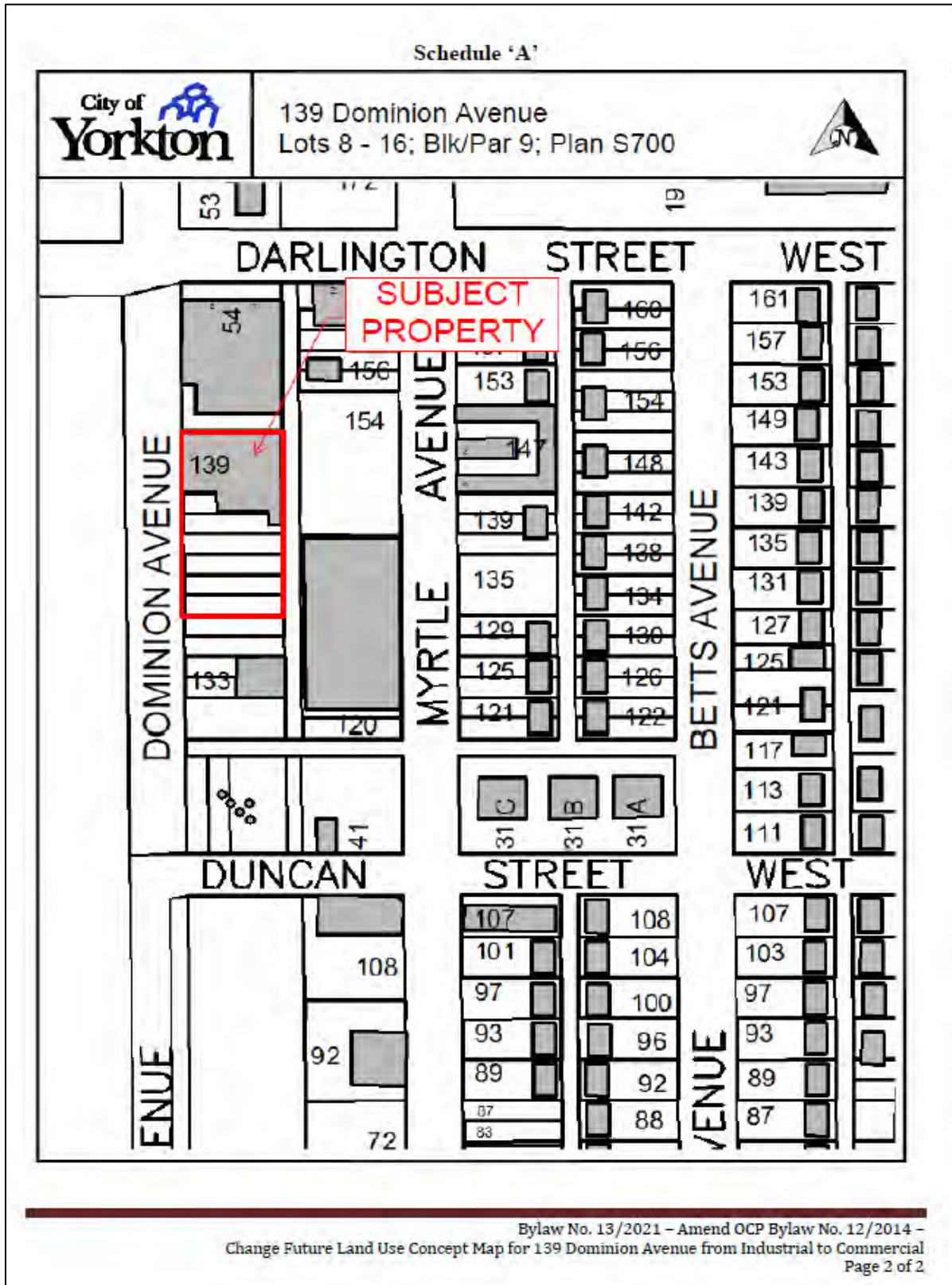
CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2021.

Read a second time this ____ day of _____, A.D., 2021.

Read a third time and adopted this ____ day of _____, A.D., 2021.

Attachment 3 Continued – Bylaw No. 13/2021 with noted errors



Attachment 4 – Bylaw No. 14/2021

**City of Yorkton
Saskatchewan**

Bylaw No. 14/2021

**A bylaw of the City of Yorkton in the Province of Saskatchewan to rezone
Lots 8 - 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue, from
MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional and furthermore to
amend the Zoning Map of Bylaw No. 14/2003 to reflect rezoning.**

WHEREAS, pursuant to Section 46(3) of *The Planning and Development Act, 2007*, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Bylaw No. 14/2003 is amended by rezoning Lots 8 - 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue as shown on Schedule 'A' attached hereto, from MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional;
2. That the Zoning Districts Map attached to and forming part of Bylaw No. 14/2003, is amended to change the zoning of Lots 8 – 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue as shown on Schedule 'A' attached hereto, from MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional.

This bylaw shall come into force and take effect on the date on which **Bylaw No. 13/2021** is approved by the minister of Government Relations.

MAYOR

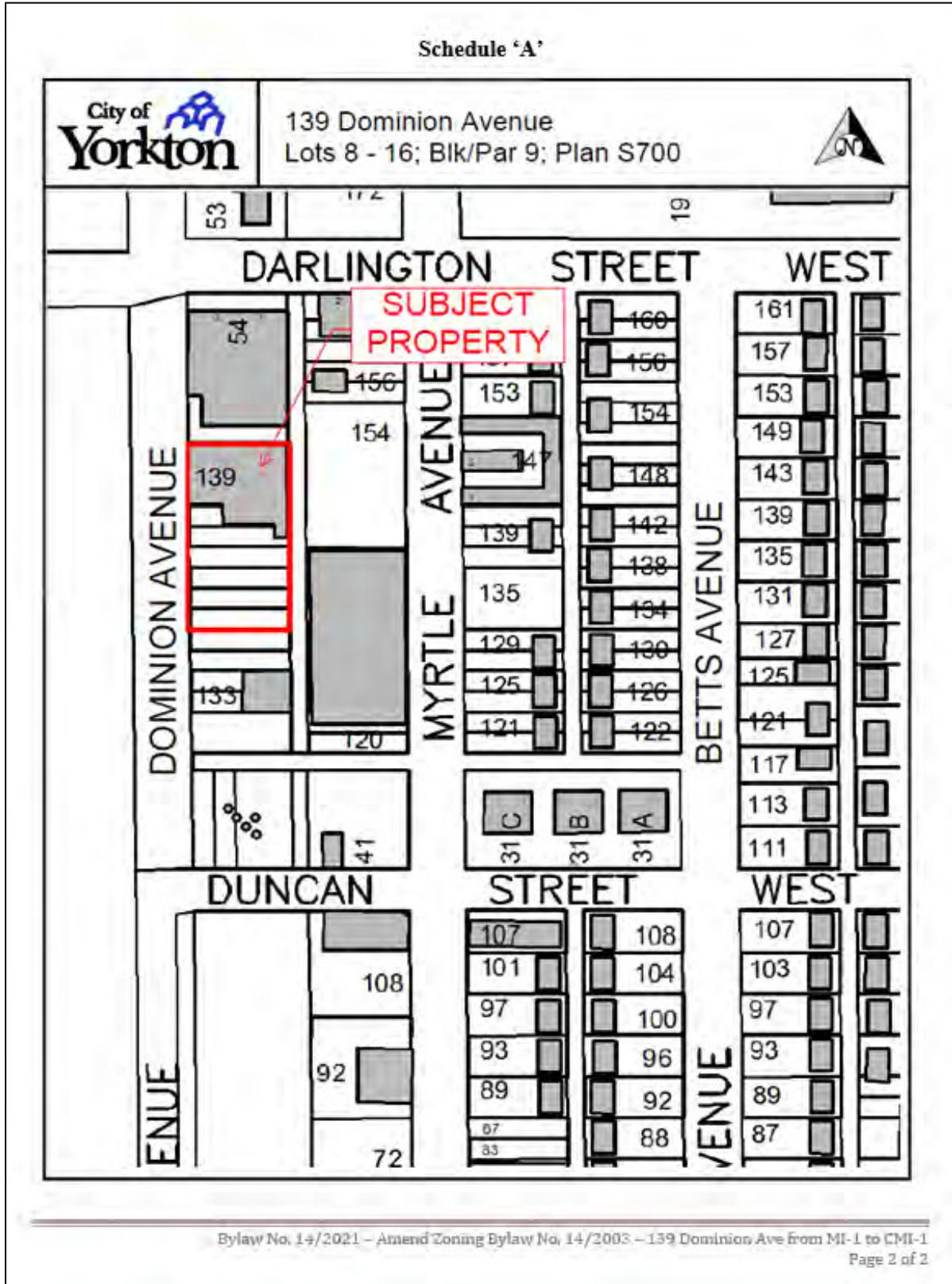
CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2021.

Read a second time this ____ day of _____, A.D., 2021.

Read a third time and adopted this ____ day of _____, A.D., 2021.

Attachment 4 Continued – Bylaw No. 14/2021



Attachment 5 – Bylaw No. 1/2022

City of Yorkton
Saskatchewan

Bylaw No. 1/2022

A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend Official Community Plan Bylaw No. 12/2014 by changing the Future Land Use Concept Map for 105 Darlington Street West from Commercial to Residential.

WHEREAS, pursuant to Section 29(2) and 39 of *The Planning and Development Act, 2007* the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Official Community Plan Bylaw No. 12/2014 is amended to change the Future Land Use Concept Map for Lot 40, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West, as shown on Schedule 'A' attached hereto, from Commercial to Residential.

This bylaw shall come into force and take effect from the date on which it is approved by the Minister of Government Relations.

MAYOR

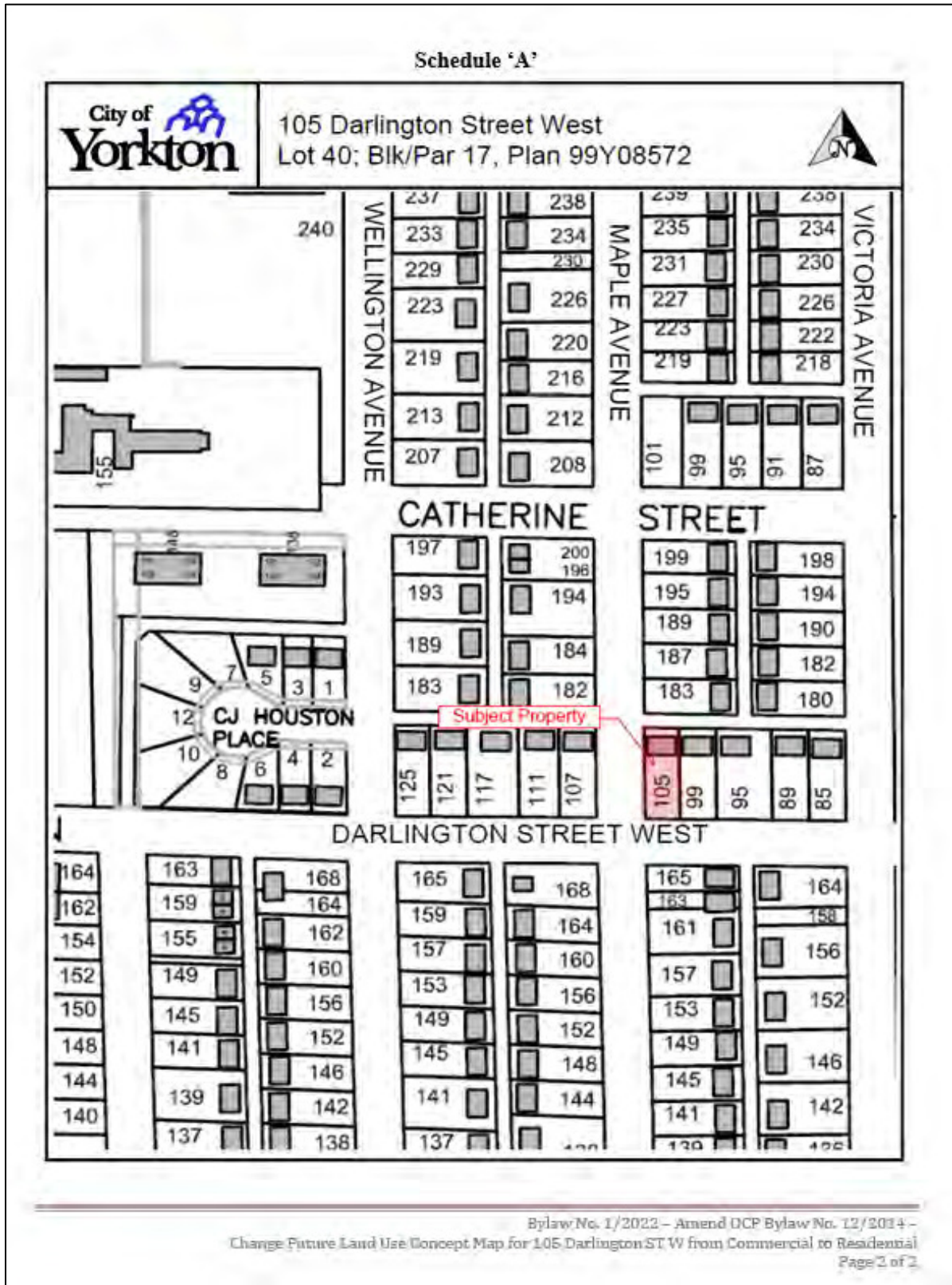
CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2022.

Read a second time this ____ day of _____, A.D., 2022.

Read a third time and adopted this ____ day of _____, A.D., 2022.

Attachment 5 Continued – Bylaw No. 1/2022



Attachment 6 – Bylaw No. 2/2022

City of Yorkton
Saskatchewan

Bylaw No. 2/2022

A bylaw of the City of Yorkton in the Province of Saskatchewan to rezone Lot 40, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential and furthermore to amend the Zoning Map of Bylaw No. 14/2003 to reflect rezoning.

WHEREAS, pursuant to Section 46(3) of *The Planning and Development Act, 2007*, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Bylaw No. 14/2003 is amended by rezoning Lot 40, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West as shown on Schedule 'A' attached hereto, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential and furthermore that 105 Darlington Street West is struck from Section 26.1.3 of the bylaw to reflect the rezoning;
2. That the Zoning Districts Map attached to and forming part of Bylaw No. 14/2003, is amended to change the zoning of Lot 40, Blk/Par 17, Plan 99Y08572, civically known as 105 Darlington Street West as shown on Schedule 'A' attached hereto, from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential.

This bylaw shall come into force and take effect on the date on which Bylaw No. 1/2022 is approved by the minister of Government Relations.

MAYOR

CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2022.

Read a second time this ____ day of _____, A.D., 2022.

Read a third time and adopted this ____ day of _____, A.D., 2022.

Attachment 6 Continued – Bylaw No. 2/2022

Schedule 'A'



Attachment 7 – Bylaw No. 3/2022

City of Yorkton
Saskatchewan

Bylaw No. 3/2022

A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend Official Community Plan Bylaw No. 12/2014 by changing the Future Land Use Concept Map for 139 Dominion Avenue from Industrial to Commercial.

WHEREAS, pursuant to Section 29(2) and 39 of *The Planning and Development Act, 2007* the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Official Community Plan Bylaw No. 12/2014 is amended to change the Future Land Use Concept Map for Lots 8 - 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue, as shown on Schedule 'A' attached hereto, from Industrial to Commercial.

This bylaw shall come into force and take effect from the date on which it is approved by the Minister of Government Relations.

MAYOR

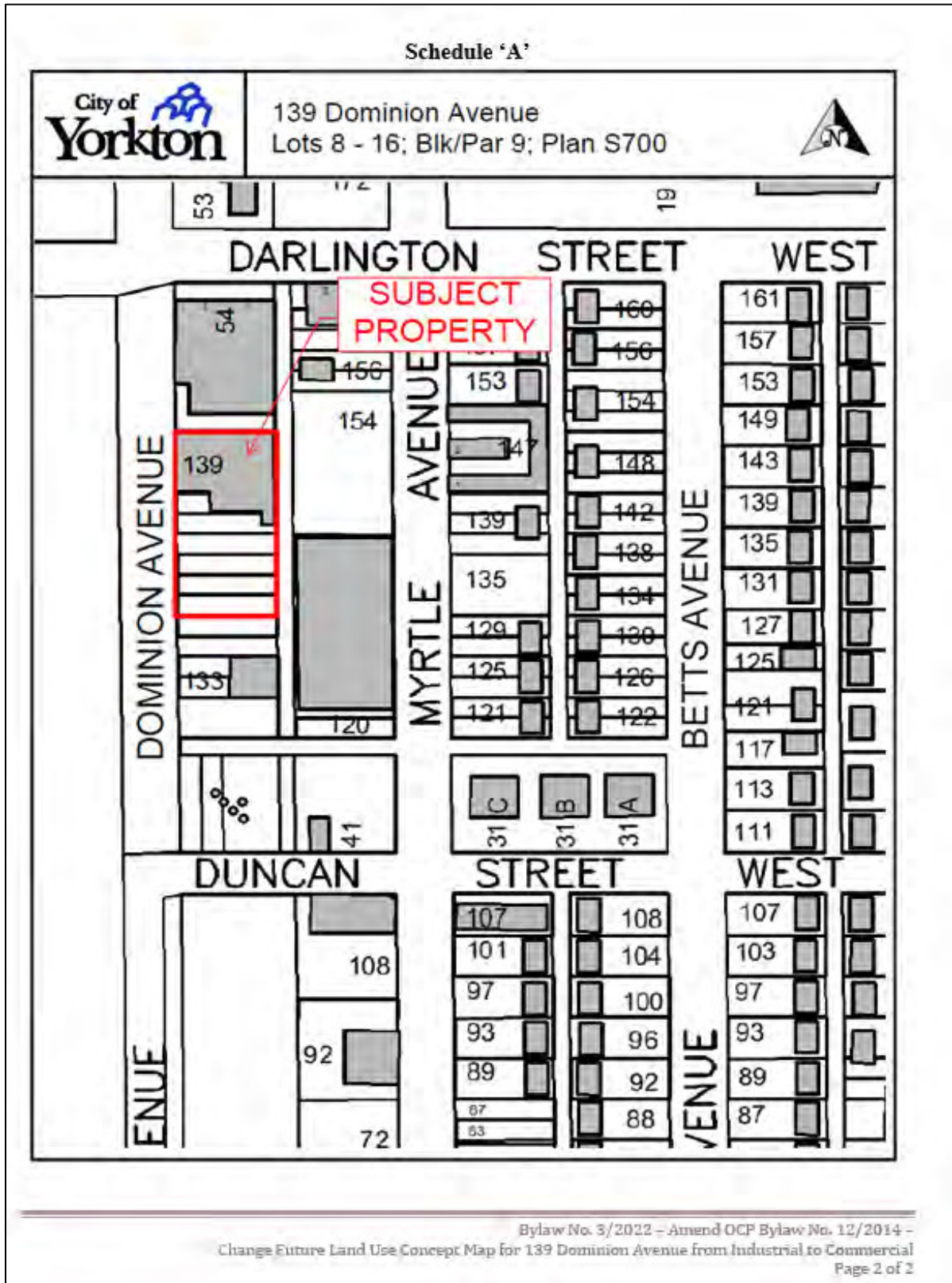
CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2022.

Read a second time this ____ day of _____, A.D., 2022.

Read a third time and adopted this ____ day of _____, A.D., 2022.

Attachment 7 Continued – Bylaw No. 3/2022



Attachment 8 – Bylaw No. 5/2022

**City of Yorkton
Saskatchewan**

Bylaw No. 5/2022

**A bylaw of the City of Yorkton in the Province of Saskatchewan to rezone
Lots 8 - 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue, from
MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional and furthermore to
amend the Zoning Map of Bylaw No. 14/2003 to reflect rezoning.**

WHEREAS, pursuant to Section 46(3) of *The Planning and Development Act, 2007*, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Bylaw No. 14/2003 is amended by rezoning Lots 8 - 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue as shown on Schedule 'A' attached hereto, from MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional;
2. That the Zoning Districts Map attached to and forming part of Bylaw No. 14/2003, is amended to change the zoning of Lots 8 – 16, Blk/Par 9, Plan S700, civically known as 139 Dominion Avenue as shown on Schedule 'A' attached hereto, from MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional.

This bylaw shall come into force and take effect on the date on which Bylaw No. 3/2022 is approved by the minister of Government Relations.

MAYOR

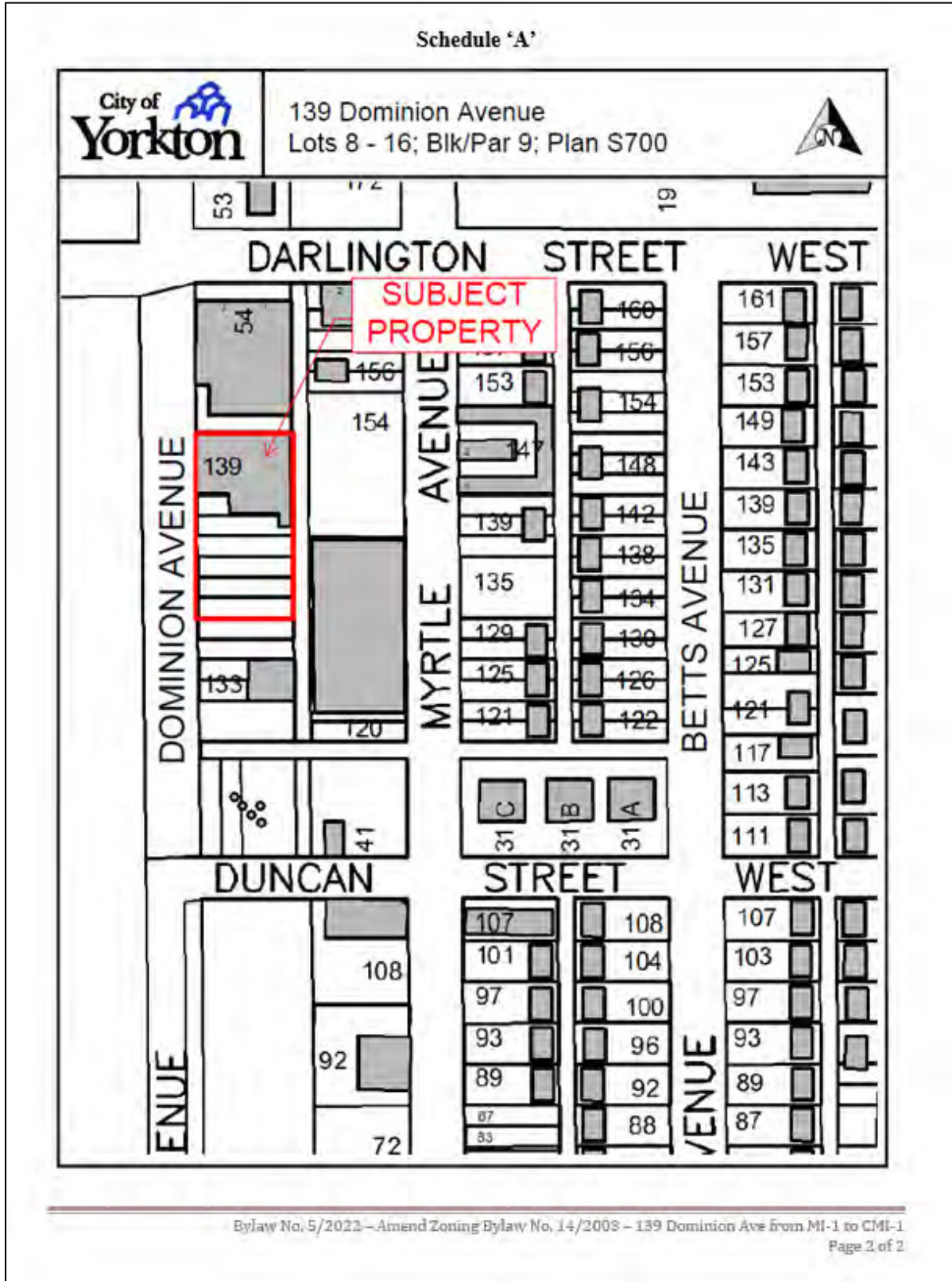
CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2022.

Read a second time this ____ day of _____, A.D., 2022.

Read a third time and adopted this ____ day of _____, A.D., 2022.

Attachment 8 Continued – Bylaw No. 5/2022

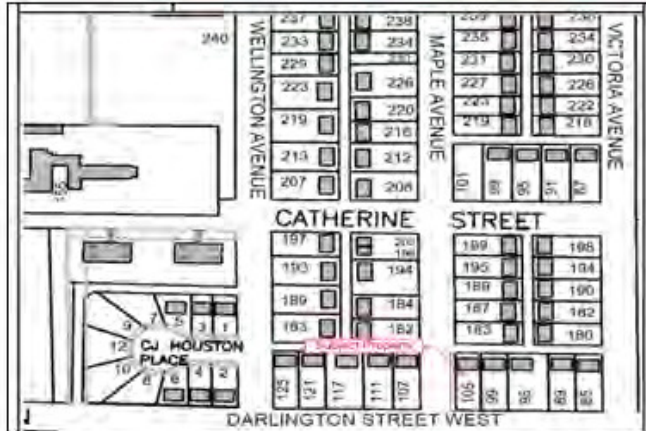


Attachment 9 – Public Notice – Bylaw No. 1/2022 & Bylaw No. 2/2022

PUBLIC NOTICE

Proposed rezoning of 105 Darlington Street West to allow for residential use

1. **Bylaw No. 1/2022 – Future Land Use Concept Map Amendment
Amendment to Official Community Plan Bylaw No. 12/2014
and**
2. **Bylaw No. 2/2022 – Rezoning to Allow for Residential Use
Amendment to Zoning Bylaw No. 14/2003**



Legal Description:	Lot 40, Blk/Par 17, Plan 99Y08572
Civic Address:	105 Darlington Street West
1. Current Land Use Concept:	Commercial
Proposed Land Use Concept:	Residential
2. Current Zoning:	C-4 Neighbourhood Residential
Proposed Zoning:	R-5 Mixed Density Residential

Details: The applicant proposes:

1. to amend the Official Community Plan Land Use Concept Map for 105 Darlington Street West from Commercial to Residential to accommodate an existing residential dwelling;
2. to amend the Zoning Bylaw by rezoning 105 Darlington Street West from C-4 Neighbourhood Commercial to R-5 Mixed Density Residential to accommodate an existing residential dwelling.

Information: You can view this notice online at www.yorkton.ca under the New and Notices section on the home page.

Questions regarding the application may be directed to:

Carleen Koroluk, Land Use Planner
Phone: (306) 786-1727
Email: ckoroluk@yorkton.ca

Public Hearing: City Council will hear all persons who are present and wish to speak to the application and all written submissions will be read verbatim unless the submitter is in attendance to speak on the submission, on **Monday, March 28, 2022 at 5:00 pm in City Hall Council Chambers, Yorkton, SK.**

If you wish to provide written comments for Council's consideration, they must be submitted by 9:00 a.m. on Wednesday, March 23, 2022. Written submissions must be directed to:

Jessica Matsalla, Director of Legislation & Procedures

In Person: 37 Third Avenue North, Yorkton, SK
Via Mail: Box 400, Yorkton, SK S3N 2W3
Via Email: jmatsalla@yorkton.ca

Attachment 10 – Public Notice – Bylaw No. 3/2022 & Bylaw No. 5/2022

PUBLIC NOTICE

Proposed rezoning of 139 Dominion Avenue to allow for commercial use

1. Bylaw No. 3/2022 – Future Land Use Concept Map Amendment
Amendment to Official Community Plan Bylaw No. 12/2014
and
2. Bylaw No. 5/2022 – Rezoning to Allow for Commercial Use
Amendment to Zoning Bylaw No. 14/2003



Legal Description:	Lots 8 - 16, Blk/Par 9, Plan S700
Civic Address:	139 Dominion Avenue
1. Current Land Use Concept:	Industrial
Proposed Land Use Concept:	Commercial
2. Current Zoning:	MI-1 Light Industrial
Proposed Zoning:	CMI-1 Commercial – Industrial Transitional

Details: The applicant proposes to amend the Official Community Plan Land Use Concept Map for 139 Dominion Avenue from Industrial to Commercial and to amend the Zoning Bylaw by rezoning from MI-1 Light Industrial to CMI-1 Commercial – Industrial Transitional, for the following reasons:

1. to make the existing Community Facility use a conforming land use and
2. to contemplate future expansion of services including emergency shelter facilities for adults.

Information: You can view this notice online at www.yorkton.ca under the New and Notices section on the home page.

Questions regarding the application may be directed to:

Carleen Koroluk, Land Use Planner
Phone: (306) 786-1727
Email: ckoroluk@yorkton.ca

Public Hearing: City Council will hear all persons who are present and wish to speak to the application and all written submissions will be read verbatim unless the submitter is in attendance to speak on the submission, on **Monday, March 28, 2022 at 5:00 pm in City Hall Council Chambers, Yorkton, SK.**

If you wish to provide written comments for Council's consideration, they must be submitted by 9:00 a.m. on Wednesday, March 23, 2022. Written submissions must be directed to:

Jessica Matsalla, Director of Legislation & Procedures

In Person: 37 Third Avenue North, Yorkton, SK
Via Mail: Box 400, Yorkton, SK S3N 2W3
Via Email: jmatsalla@yorkton.ca

TITLE: Proposed Bylaw No. 6/2022 to Amend the Traffic Bylaw No. 18/2016	DATE OF MEETING: March 7, 2022
	REPORT DATE: February 24, 2022
CLEARANCES: Rene Richard - Director of Engineering & Asset Management Rene Richard	ATTACHMENTS: 1. Draft Bylaw No. 6/2022 to Amend the <i>Traffic Bylaw No. 18/2016</i> 2. Public Notice – Bylaw No. 6/2022 3. Draft Traffic Bylaw with changes included
Written by: Nicole Baptist – Bylaw & Safety Supervisor <p align="center">Nicole Baptist</p>	
Reviewed by: Jessica Matsalla - City Clerk <p align="center">Jessica Matsalla</p>	
Approved by: Lonnie Kaal - City Manager <p align="center">Lonnie Kaal</p>	

PURPOSE/BACKGROUND

With the Play and School Zone review work that was completed in 2021, a Traffic Bylaw Amendment is required to update the speed zones times and speeds. Administration took this opportunity to also look into other potential Bylaw Amendments and investigate Bylaw Amendment requests that we’ve received since the last Traffic Bylaw review.

DISCUSSION/ANALYSIS/IMPACT

The following are the suggested Amendments for the Traffic Bylaw. All changes are highlighted in Attachment 3.

1. Updated the language in the Bylaw that refers to the Director of Recreation and Community Services to reflect the new Department name.
2. Administration also updated the terminology throughout the Bylaw that refers to handicap parking, to the term more commonly used now, being “accessible parking stalls”.
3. Under Section 20 of the Bylaw, downtown property owners are required to clear the sidewalks in front of their buildings of snow and ice within 24 hours of a snow event ending. Through discussions with the Public Works Department, we have extended the time period to 48 hours to better reflect our current expectations.
4. Based on previous discussions with Council, Administration is proposing to extend the duration that vehicles are permitted to be parked on the street from 24 hours to 48 hours. This change aligns the City with the majority of other communities in the province.
5. Following a loop-hole being discovered by the Community Safety Officer, Administration is also proposing to make a small change in the wording of the section relating to Speeding in Construction Zones (Bylaw Clause 26(2)). The change clarifies

that speeding in a posted construction zone is prohibited, regardless if the work is occurring on the street or adjacent property (see Attachment 3 for exact wording changes). The intent of this section has not changed.

6. Administration is also proposing to insert a section (Section 34.1) on U-Turns. This section will prohibit U-turns at intersections, where signs prohibit U-turns, and in school or play zones. It also clearly states that U-turns are only permitted in other areas where it's safe to do so. Although U-turns are covered in the *Traffic Safety Act* to a lesser extent, this section will improve our ability to enforce unsafe U-turns and U-turns in school and play zones. A fine of \$100 was also inserted in the Fine Schedule of the Bylaw.
7. Following Council's direction at the December 6, 2021 Council Meeting regarding Play and School Zones, Administration is proposing to amend Section 25(2) to state that Elementary School and Play Zone speed limits are 30 km/hr and are in effect 24 hours a day, 7 days a week. Further, Administration inserted a subsection that states that High School Zone speed limits are 40 km/hr and are in effect from 8:00 a.m. to 8:00 p.m.

Although the Traffic Bylaw does address the Play and School Zones, the size and location of the school zones is not specifically addressed in the bylaw. In the future, should there be any new parks created or requests to expand school zones, a Bylaw revision will not be required.

Additional Bylaw Amendment Requests

In 2020, Administration received a request from students at St. Michael's School to amend the Bylaw to include that idling in school zones is prohibited. Administration looked into what restrictions other communities around the province have in terms of idling in school zones and discovered that it is not common for communities to regulate this. Further, due to enforcement limitations, at this point, Administration would not recommend that we prohibit idling in school zones on public streets. If schools wish to prohibit idling on their property, they are certainly permitted to do that, but Bylaw Services would not enforce the restrictions.

FINANCIAL IMPLICATIONS

There are no financial implications with the proposed Bylaw Amendment.

COMMUNICATION PLAN/PUBLIC NOTICE

As per the *Public Notice Bylaw No. 8/2003*, Public Notice is required as the *Traffic Bylaw No. 18/2016* also provided Public Notice. As such, Administration would like to initiate the Public Notice process, including advertisement in the local newspaper, at City Hall and on the City website (see Attachment 2). The proposed amendment will be brought back to Council, for review and decision, in conjunction with the Public Hearing at the March 28, 2022 Regular Council Meeting.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

Aside from the Play and School Zone amendments, the majority of the proposed Traffic Bylaw changes are minor in nature and would not typically require Committee feedback. Since the Play and School Zone amendments already received extensive consultation with Committees, Administration does not intend to present this amendment to Council Committees.

OPTIONS

1. That the proposed Traffic Bylaw Amendment (Attachment 1) be approved for introduction and First Reading and furthermore be approved for public notice.
2. That the proposed Traffic Bylaw Amendment be denied for reasons as listed by Council.
3. That Administration be provided with alternative direction.

ADMINISTRATIVE RECOMMENDATION

- 1. That Bylaw No. 6/2022 being a Bylaw of the City of Yorkton in the Province of Saskatchewan to amend the Traffic Bylaw No. 18/2016 to regulate traffic, the use of public streets and to preserve order thereon be introduced and given First Reading, this 7th day of March, 2022, A.D., and furthermore that Administration be authorized to proceed with the Public Notice process.**

**City of Yorkton
Saskatchewan**

Bylaw No. 6/2022

A Bylaw of the City of Yorkton in the Province of Saskatchewan to Amend the Traffic Bylaw No. 18/2016 to Regulate Traffic, the Use of Public Streets and to Preserve Order Thereon

WHEREAS, pursuant to Section 8 of *The Cities Act*, a Council has the authority to pass any bylaw that it considers expedient in relation to the use of vehicles and the regulation of pedestrians, subject to *The Traffic Safety Act*;

AND WHEREAS, a bylaw known as “The Yorkton Traffic Bylaw” that has been approved by council, requires certain amendments to be made;

NOW THEREFORE, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

1. That Bylaw No. 18/2016, Clause 14(1), be amended by removing the words “Community Development, Parks and Recreation” and replace with “Recreation and Community Services”.
2. That Bylaw No. 18/2016, Clause 20(1), be amended by removing the words “twenty four (24)” and replace with “forty eight (48)”.
3. That Bylaw No. 18/2016, Clause 25(2), be amended as follows:
 - a) Renumber Clause 25(2) as 25(2) (a) and insert the word “Elementary” before “School Zone”. Remove the words “recreational area” and replace with “Play Zone”. Remove “40” and replace with “30”. Remove the words “between the hours of 8:00 a.m. and 8:00 p.m.”.
 - b) Insert Clause 25(2)(b) as “The speed limit in any High School Zone marked by the appropriate signage is 40 km/hour between the hours of 8:00 a.m. and 8:00 p.m.”
4. That Bylaw No. 18/2016, Clause 26(2), be amended by removing the words “No person shall operate a vehicle on any street under construction in excess of the posted construction speed limit.” and replace with “No person shall operate a vehicle on a street in a posted construction zone at a speed greater than the posted speed limit for that construction zone.”
5. That Bylaw No. 18/2016, be amended by adding in the following as Section 34.1:
 - (1) Subject to Subsection (2), no person shall make a U-turn on a public street or lane:
 - (a) At an intersection; or
 - (b) Where signs prohibit U-turns.
 - (2) Notwithstanding Subsection (1), no driver of a vehicle shall make a U-turn until it is safe to do so.

- (3) Notwithstanding Subsection (2), no driver of a vehicle shall make a U-turn anywhere in a Play Zone, Elementary School Zone, or High School Zone during the times the zones are in effect.
6. That Bylaw No. 18/2016, Clause 41(2), be amended by removing the words “twenty four” and replace with “forty eight (48)”.
 7. That Bylaw No. 18/2016, Clause 46(1)(j), be amended by removing the word “handicap” and replace with “accessible parking”.
 8. That Bylaw No. 18/2016, Section 53, be amended as follows:
 - a) In Clause 53(1)(c)(ii), remove the words “Community Development, Parks and Recreation” and replace with “Recreation and Community Services”.
 - b) Remove Clause 53(2) and replace with “No person shall park a vehicle in any parking stall marked as an Accessible (disabled) stall, unless the vehicle displays a valid accessible parking permit, issued by the Saskatchewan Abilities Council or such equivalent from any Province or Territory in Canada, and be displayed on the rearview mirror.”
 9. That Bylaw No. 18/2016, Schedule “Y” be removed in its entirety and be replaced with Schedule “A” of this Bylaw.

This bylaw shall come into force and take effect on the date of final passing thereof.

MAYOR

CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2022.

Read a second time this ____ day of _____, A.D., 2022.

Read a third time and adopted this ____ day of _____, A.D., 2022.

Schedule "A"

SCHEDULE "Y"
PENALTY
VOLUNTARY PAYMENTS FOR NOTICE OF VIOLATION
PART 1 - PARKING VIOLATIONS
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
Fine reduced by fifteen dollars if paid within 10 days of date of violation.		
12	\$100	Parking a commercial vehicle on Residential property
16(1)	\$100	Obstructing/closing a street or lane without permit
17(1)	\$100	Obstructing/closing a sidewalk without permit
18(1)	\$100	Driving over curb
22(1)(a)	\$200	Littering
22(1)(b)	\$200	Attaching leaflets to parked vehicles
24(1)/(2)/(3)	\$30	Obstructing traffic
24(4)(a)	\$30	Dumping snow on City Property, street or lane in Residential Zone
24(4)(b)	\$300	Dumping snow on City property, street or lane in Commercial zone
27(a)	\$50	Splashing pedestrian
27(b)	\$50	Project dirt at person by spinning tires
27(c)	\$250	Creating waves driving through puddle
37(1)	\$45	Engaging in Pedestrian Assisted Activity on street or lane
37(2)	\$45	Engaging in Pedestrian Assisted Activity on sidewalk
41(1)	\$45	Parking on street in excess of posted time limit
41(2)	\$45	Parking on street in excess of forty eight hours
43(1)	\$45	Improper parallel parking
43(2)	\$45	Improper parallel parking of a motorcycle

Schedule “A” continued

**SCHEDULE “Y” continued
PENALTY
VOLUNTARY PAYMENTS FOR NOTICE OF VIOLATION
PART 1 - PARKING VIOLATIONS
(As provided for in Section 73)**

Bylaw Section	Amount	Bylaw Description
44(1)	\$45	Improper angle parking
45	\$50	Double parking
46(1)	\$50	Parking strictly prohibited
47(1)	\$50	Washing vehicle on street or lane
47(2)	\$50	Vehicle repair in excess of three hours
48(1)	\$50	Parking in violation of minimum required distance
49(3)	\$45	Parking on a street exceeding the 2 hour limit
50(3)	\$35	Parking at expired meter
51(3)	\$45	Parking without a valid pay station ticket clearly visible
51(6)(a) or (b)	\$45	Enter, leave or park in an off-street parking lot other than as indicated
52(1)(c)	\$45	Parking in permit lot without clearly displayed permit
52(3)(a) or (b)	\$45	Enter, leave or park in an off-street parking lot other than as indicated
53(1)	\$45	Unauthorized parking in City owned parking lot
53(2)	\$100	Parking in accessible stall without valid placard
54	\$45	Parking on City owned property
55(1)	\$100	Parking a prohibited vehicle
56(1)	\$200	Parking a vehicle with dangerous goods in restricted area
57	\$45	Parked in loading zone beyond posted limit
58(2)	\$100	Parking in accessible stall without valid placard
59(1)	\$75	Loading or unloading violation

Schedule “A” continued

**SCHEDULE “Y” continued
PENALTY
VOLUNTARY PAYMENTS FOR NOTICE OF VIOLATION
PART 1 - PARKING VIOLATIONS
(As provided for in Section 73)**

Bylaw Section	Amount	Bylaw Description
60(1)	\$45	Parked on a Snow Route Parking Area while a ban is in effect
71(2)	\$50	Removing or erasing a chalk mark placed on a tire
72(1)	\$50	Unauthorized person place a ticket on vehicle

Schedule "A" continued

SCHEDULE "Y" continued
VOLUNTARY PAYMENTS FOR SUMMARY OFFENCE TICKET
PART 2 - MOVING VIOLATIONS
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
5	\$400	Tampering with City signs
10(1)	\$200	Drive off heavy vehicle route - First Offence
10(1)	\$300	Drive off heavy vehicle route - Second Offence
10(1)	\$500	Drive off heavy vehicle route- Third and Subsequent Offences
10(2)	\$200	Fail to proceed to weigh scale
11(1)	\$200	Failing to use truck training and testing route
11(2)	\$200	Failing to obtain a Training and Testing Permit
13(5)	\$100	Drive on temporarily closed highway
14(1)	\$100	Parade or assembly on highway without permit
14(4)	\$50	Cross through or obstruct parade
15(2)	\$200	Moving an oversized load without permit
19(1)	\$50	Allow vehicle to be driven with unsecured load
19(2)	\$75	Placing an item that causes obstruction
23	\$100	Permitting livestock on any street or lane
28	\$100	Hitchhiking
29(1)	\$100	Soliciting business from a vehicle
29(2)	\$100	Enticing person to vehicle
30	\$85	Failing to stop and yield right of way to pedestrians
31	\$85	Failing to obey School Crossing Guard
32(2)	\$100	Drive wrong-way on one-way lane

Schedule “A” continued

SCHEDULE “Y” continued
VOLUNTARY PAYMENTS FOR SUMMARY OFFENCE TICKET
PART 2 - MOVING VIOLATIONS continued
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
33(2)	\$100	Driving in Two Way Left Hand Turn Lane
34(2)	\$100	Driving incorrectly on a roundabout
34.1(1) or (2)	\$100	Making a U-Turn where not permitted or unsafe
34.1(3)	\$100	Making a U-Turn in a play or school zone
36	\$50	Driving over freshly painted lines
38	\$50	Using school bus safety lights and arms in school zones
39	\$200	Use of engine retardant brakes
40	\$50	Drive vehicle across city owned property
61	\$100	Operating unlicensed vehicle
62(1)(b)	\$200	Driving over-weight vehicle without permit
62(1)(c)	\$200	Driving over-size vehicle without permit
62(1)(d)	\$200	Driving farm equipment during prohibited times
62(1)(e)	\$200	Driving road construction equipment during prohibited times
63(1)	\$200	Drive off dangerous goods route – First Offence
63(1)	\$300	Drive off dangerous goods route – Second Offence
63(1)	\$500	Drive off dangerous goods route – Third Offence
64	\$100	Operate slow-moving vehicle during prohibited time
67(1)(a)	\$25	Ride bicycle on sidewalk or through crosswalk
67(1)(b)	\$25	Ride bicycle recklessly
67(1)(c)	\$25	Carry prohibited load on bicycle

Schedule “A” continued

**SCHEDULE “Y” continued
VOLUNTARY PAYMENTS FOR SUMMARY OFFENCE TICKET
PART 2 - MOVING VIOLATIONS continued
(As provided for in Section 73)**

Bylaw Section	Amount	Bylaw Description
68(1)	\$25	Ride bicycle at night without lights
67(1)(d)	\$25	Carry passenger on bicycle
67(1)(e)	\$25	Ride bicycle without a helmet

**PENALTY
(As provided for in Section 73)**

In accordance with Section 73(2)(c), where the City Treasurer receives voluntary payment within ten (10) days after issuance of the Notice of Violation, the amount prescribed in this Schedule may be reduced by fifteen dollars (\$15.00).

Schedule “A” continued

**SCHEDULE “Y” continued
VOLUNTARY PAYMENT NOT ALLOWED
PART 3 - COURT APPEARANCE REQUIRED
(as provided for in Section 73)**

Bylaw Section	Amount	Bylaw Description
26(2)	\$360	Speeding in a construction zone 7 – 12 km/hr over speed limit
26(2)	\$385	Speeding in a construction zone 13 – 17 km/hr over speed limit
26(2)	\$400	Speeding in a construction zone 18+ km/hr over speed limit



PUBLIC NOTICE
PROPOSED BYLAW NO. 6/2022
Amendment to the Traffic Bylaw No. 18/2016

Public Notice is hereby given that the Council of the City of Yorkton intends to consider approving Bylaw No. 6/2022, to amend the Traffic Bylaw No. 18/2016, at the March 28, 2022 Regular Council Meeting. The Proposed Traffic Bylaw Amendment will include changes to Play and School Zone speed limits, a change to the length of time vehicles can be parked on the street, and the addition of a section to regulate U-turns. A Public Hearing will be held at the March 28, 2022 Regular Council Meeting to allow the public to express their opinion or concern with any of the changes being proposed.

Questions regarding the proposed bylaw may be directed to:

René Richard, Director of Engineering & Asset Management
Phone: (306) 786-1734
Email: rrichard@yorkton.ca

OR

Nicole Baptist, Bylaw & Safety Supervisor
Phone: (306) 828-2425
Email: nbaptist@yorkton.ca

Public Hearing: City Council will hear all persons who are present and wish to speak to the proposed bylaw and all written submissions will be read verbatim unless the submitter is in attendance to speak on the submission, on **Monday, March 28, 2022 in City Hall Council Chambers, Yorkton, Saskatchewan at 5:00 p.m.**

Any written submissions must be received by 9:00 a.m. on Wednesday, March 23, 2022 and must be directed to:

Jessica Matsalla, City Clerk
Box 400, 37 Third Avenue North
Yorkton, SK S3N 2W3
Email: jmatsalla@yorkton.ca

You may visit our website at www.yorkton.ca to view the proposed bylaw.

CONSOLIDATED COPY
which includes
Bylaw No. 20/2018,
No. 8/2020

CITY OF YORKTON

TRAFFIC BYLAW

NO. 18/2016



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BYLAW NO. 18/2016

A BYLAW OF THE CITY OF YORKTON IN THE PROVINCE OF SASKATCHEWAN TO REGULATE TRAFFIC, THE USE OF PUBLIC STREETS AND TO PRESERVE ORDER THEREON

THE COUNCIL OF THE CITY OF YORKTON IN COUNCIL ASSEMBLED ENACTS AS
FOLLOWS:

PART 1: INTERPRETATION

Title

1. This Bylaw shall be known as and may be cited as "The Yorkton Traffic Bylaw".

Provincial Legislation

2. All vehicle and traffic regulations in the City of Yorkton are to comply with the latest adopted edition of the Saskatchewan *Traffic Safety Act*.

Definitions

3. In this Bylaw, unless the context otherwise requires, the expressions:

"**All Terrain Vehicle**" has the same meaning as in the *All Terrain Vehicle Act*.

"**Bicycle**" shall mean a vehicle that is propelled by muscular power or combined muscular power and electrical-assisted power, and is fitted with operable pedals to propel it.

"**Block**" means the portion of a street which lies between two other streets neither of which is a lane and which both intersect the first named street.

"**Boulevard**" means the strip of land between the curb and the sidewalk and between the sidewalk and the property line or, where there is no sidewalk, the strip of land between the curb and the property line whether developed or not, or the strip of land between the designated roadway and property line.

"**Bus**" means a motor vehicle designed and intended to carry more than 15 passengers.

"**Bus Stop**" shall mean the portion of a street adjacent to the curb designated by signs and/or markings as such, for the purpose of loading and unloading passengers from any public transportation vehicle.

"**Bylaw Enforcement Officer**" shall mean ~~the bylaw enforcement officer~~ a bylaw enforcement officer or Special Constable (Community Safety Officer) of the City of Yorkton or anyone acting or authorized to act on his or her behalf.

Amended
by Bylaw
No. 20/2018

"**Centre Median**" means the strip of land or the painted centre line dividing any street into two or more lanes for traffic going in opposite directions.

"**Chief of Police**" means the member in charge of the City of Yorkton Municipal Detachment of the Royal Canadian Mounted Police and/or anyone acting or appointed or authorized by him or her to act on his or her behalf.

"**City**" shall mean the City of Yorkton.

"**City Manager Designate**" shall mean the person or persons designated by the City Manager of the City of Yorkton who have been given authority over sections of this Bylaw.

"**City Treasurer**" means the Director of Finance of the City of Yorkton and anyone authorized to act on his or her behalf.

"**Clerk**" shall mean the City Clerk of the City of Yorkton or anyone authorized to act on his or her behalf.

"**Commercial Vehicle**" means:

- (a) a motor vehicle with a Manufacturers G.V.W. registration exceeding 6,350 kg; or
- (b) a vehicle, including any combination of motor vehicle, trailer and load, with a total weight exceeding 6,350 kg.

"**Council**" means the Council of the City of Yorkton.

"**Curb**" means the actual curb to a street and if there be no curb in existence, shall mean the dividing line between that part of a street intended for the use of vehicles and that part of a street intended for use by pedestrians.

"**Dangerous Goods**" means a dangerous good as defined in the *Dangerous Goods Transportation Act*.

Amended
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No. 20/2018

"**Designated Officer**" means a person designated by City Council or City Manager who is given the authority to issue tickets under Section 48 53 of this Bylaw.

"**Director**" means the Director of Engineering and Asset Management for the City of Yorkton and anyone acting or authorized by him or her to act on his or her behalf.

"**Double Park**" means the standing of a vehicle whether occupied or not, on a street parallel to a vehicle parked beside the curb in a designated parking area, for any reasons other than delay due to traffic signs or traffic control signals.

"**Emergency Vehicle**" means a licensed ambulance, a vehicle in the service of the Royal Canadian Mounted Police Service or the Yorkton Fire Department.

"**Fire Lane**" means a part of an access road adjacent to a building or structure that is clearly marked and is to be used by emergency vehicles and personnel in the event of a fire or emergency situation.

"Heavy Vehicle" means:

- (a) a motor vehicle with a Manufacturers G.V.W. registration exceeding 9,000 kg; or
- (b) a vehicle, including any combination of motor vehicle, trailer and load, with a total weight exceeding 9,000 kg.

"Holiday" means a holiday as defined in *The Interpretation Act*, and any day proclaimed as a civic holiday by the Council of the City of Yorkton.

"Intersection" shall mean that portion of the street where two or more streets intersect.

"Lane" means the kind or type of a street intended primarily to give access to the rear or side of a property and intended primarily for the use of vehicles and may also be referred to as an alley.

"Litter" means any manufactured article, processed material or any waste and for the purpose of this Bylaw shall include any grass clippings, leaves or tree branches.

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"Livestock" means farm animals (such as cows, horses, pigs and chickens) that are kept, raised and used by people.

"Loading Zone" shall mean that portion of a street adjacent to the curb designated by signs and/or markings for the exclusive use of vehicles loading or unloading passengers or goods.

"Lug Vehicle" means any vehicle portable engine or traction engine having metal spikes, lugs or cleats projecting from the face of the wheels or tires thereof, or having metal track tread.

"Motor vehicle" means a vehicle propelled or driven by any means other than by muscular power.

"Operator" means any person who drives, operates, or is in charge of a vehicle.

"Owner" means:

- (a) a person, whether a legal entity or not, named in the Certificate of Registration issued pursuant to *The Traffic Safety Act*; or
- (b) a person, whether a legal entity or not, who is entitled to possession of, or property in, any vehicle for which no current Certificate of Registration exists; or
- (c) any person, whether a legal entity or not, who is in possession of a motor vehicle under a contract by which he may become the owner of the motor vehicle in full compliance with the terms of the contract.

"Parade" means any group of pedestrians marching or walking on any street except members of the Armed Forces and/or any group of vehicles proceeding on a street under a common leadership (except funeral processions or Armed Forces Vehicles).

"Parking" means the standing of a vehicle, whether occupied or not, on a street or lane or an area indicated by signs, markings, meters, parking poles or physical barriers as a parking space for a single vehicle, other than momentarily, for the purpose of and while actually engaged in loading or unloading of passengers or goods or in obedience to traffic regulations signs or signals.

"Parking Stall" means a portion of a street or an area indicated by signs, markings, meters, parking poles or physical barriers as a parking space for a single vehicle.

"Pedestrian-assisted activity" includes any human-powered activity such as roller-blading, roller-skating, skate boarding, snowboarding, skiing and tobogganing and scooters, but excludes bicycles.

"Pedestrian" means any person on foot or confined to a wheelchair, whether powered by human power or motor.

"Pedestrian Crosswalk" means:

- (a) that portion of a street designated by signs or markings for the use of pedestrians to cross a street;
- (b) where there are no signs or markings, that portion of a street within the prolongation of the lateral boundary lines of the adjacent or intersecting sidewalks at the end of a block; or
- (c) where there are no signs or markings or sidewalks, that portion of the street measured five (5) metres back from the street intersection and parallel across the roadway.

"Person" includes a corporation or a partnership as well as a man, woman, or child.

"Playground or Recreational Area" shall mean any area designated by Council for use for recreation.

"Police Officer" means "peace officer" as defined by *The Traffic Safety Act*.

"Public Hall" shall mean schools, theatres, moving picture theatres, churches, hockey, skating and curling rinks, dance halls and public assembly halls.

"Road Construction Equipment" means self-propelled or towed equipment used directly in road construction, but does not include a truck, trailer, semi-trailer unit or road construction equipment transported on a truck, trailer or semi-trailer unit.

"School Ground" shall mean that area on which is situated an educational institution, whether public or private, and shall include the lands belonging thereto.

"Sidewalk" means the actual sidewalk where constructed on or adjacent to a part of a street or that portion of a street intended primarily for use by pedestrians, or any structure in a park or other public place designed or intended for use by pedestrians or bicycles.

"Sidewalk Crossing" means that portion of a sidewalk or curb permanently improved or designed for the passage of vehicular traffic across the sidewalk or curb.

"Slow moving vehicle" means any slow moving vehicles or equipment, or any other machinery designed for use at speeds less than 40 km per hour or which normally travels or is used at speeds of less than 40 km per hour.

"Stop" means a complete cessation from movement.

"Street" means that portion of a public road lying between curbs, where constructed, and intended primarily for use by vehicles or, where no curb exists, that portion of a public road intended for use by vehicles and may be named Avenue, Drive, Bay, etc.

"Traffic" means the movement of pedestrians, vehicles, goods or livestock upon any street or lane in the City of Yorkton.

"Traffic Circle" means a road junction at which traffic moves in one direction around a central island.

"Traffic Control Device" means a parking meter, sign, traffic island, marking or a device placed, marked or erected under the authority of this Bylaw for the purpose of regulating, warning or guiding traffic.

"Traffic Lane" means a longitudinal division of a street of sufficient width to accommodate the passage of a single line of vehicles.

"Traffic Light Signal" shall mean a lighted device whether manually, electrically or mechanically operated, for the purpose of directing, warning, or regulating traffic.

"Traffic Marker" means an object intended to be used for the purpose of channeling traffic on a street.

"Two-Way Left Turn Lane" means the paved area in the street median that extends along a street section marked with signs and pavement markings, out of the through traffic stream, for vehicles travelling in either direction to make left turns into intersections and driveways.

"Unattached Trailer" means any trailer either covered or uncovered including a fifth wheel or camper that is uncoupled from the towing unit.

"Unlicensed Vehicle" means any vehicle without valid license plates or registration as required under the current adopted edition of the *Traffic Safety Act*.

"U-turn" means the turning of a vehicle so as to cause it to proceed in the opposite direction from which it was proceeding immediately prior to the commencement of such turn.

"Vehicle" means a device in, upon or by which a person or thing is or may be transported or drawn upon a street or lane and includes special mobile machines and agricultural implements, and, for the purpose of parking and stopping restrictions, includes any portion of a vehicle.

"Waste" means rubbish, slimes, tailings, garbage, refuse, scrap or any other waste products of any kind whatsoever.

Wherever in this Bylaw the expression "vehicle", "vehicular", and "vehicular traffic" is used, it shall mean, and be held to include for the purpose of prosecution under this bylaw, the owner, driver, or operator.

PART 2: TRAFFIC SIGNS

Erection of Signs

4. (1) The City Manager Designate is hereby authorized to erect and maintain signs for the purpose of the control, warning, guidance, information and direction of traffic in conformity with the provisions of this Bylaw or any traffic requirements approved by Council. No person shall erect a sign on public property unless given written approval by the City Manager Designate.
- (2) The City Manager Designate shall keep a record of the location of all traffic control signs and devices and zones where parking or stopping is restricted by sign and the record shall be open to inspection at the office of the City's Engineering and Asset Management Department during normal business hours.
- (3) Requests for new signs must be made to the City Manager Designate by completing the Traffic Control Device Request form, as shown in Schedule "A".

Protection of Signs

5. No person shall damage, deface, remove, obscure, or interfere with any sign, marker or barricade placed or maintained by the City for the purpose of traffic or parking control.

Directional Arrows

6. Where a sign indicates parking or stopping restrictions by directional arrow, that restriction shall continue in the direction of the arrow to the next street intersection unless interrupted by a similar sign with a facing arrow.

Stop Signs

7. The City Manager Designate may erect and maintain, stop signs at street intersections, which satisfy the minimum requirements as per the Transportation Association of Canada current standards.

Yield Signs

8. The City Manager Designate may erect and maintain, as funding permits, yield signs at street intersections, which satisfy the minimum requirements as per the Transportation Association of Canada current standards.

Pedestrian and School Crosswalk Signs

9. Pedestrian and school crosswalk signage as per the Transportation Association of Canada current standards.

PART 3: HEAVY/COMMERCIAL VEHICLES

Heavy Vehicle Restrictions

10. (1) No person shall operate a heavy vehicle on any street except:
 - (a) On the Heavy Vehicle Route as established in Schedule “B” of this Bylaw;
 - (b) while such a heavy vehicle is making collection or delivery, provided that the operator proceeds by the most direct route to or from the point of collection or delivery, to or from the nearest heavy vehicle route;
 - (c) while such heavy vehicle is proceeding to or from the business premises of the owner or operator of the heavy vehicle, provided that the operator proceeds by the most direct route to or from the business premises, to or from the nearest heavy vehicle route;
 - (d) while such heavy vehicle is proceeding to or from a garage for the purpose of repairs, servicing or refueling, provided that the operator proceeds by the

most direct route to or from the garage, to or from the nearest heavy vehicle route;

- (e) while such heavy vehicle is being operated in the service of the City.
- (2) Any person operating a vehicle shall comply with a request of a Police Officer or Bylaw Enforcement Officer to immediately proceed to a weigh scale and there allow the vehicle to be weighed, for the purpose of determining whether the vehicle is a heavy vehicle.
- (3) The City Manager Designate is hereby authorized to sign all of the designated heavy vehicle routes with the appropriate signage.

Heavy Vehicle Training and Testing Routes

- 11. (1) In order to facilitate driver training and testing for the operation of heavy vehicles in the city of Yorkton, registered and licensed examination schools for heavy vehicle operation shall; upon application and approval of the City Manager Designate, be permitted to utilize the routes described in Schedule “C” of this Bylaw.
- (2) The approved training and testing routes shall be restricted to vehicles displaying a valid permit shown in Schedule “C” of this Bylaw and having paid the corresponding fee as shown in Schedule “V”.
- (3) Vehicles on the approved training and testing routes are limited to maximum gross weight of 34,500 kg.
- (4) Vehicles that are required to display “Dangerous Goods” placards are not permitted on these routes.

Commercial Vehicle Restrictions

- 12. Commercial vehicles are only permitted to park on private property in residential areas once per seven days, for no more than 48 hours and in no circumstances be permitted to idle for more than 15 minutes.

PART 4: RESTRICTED USE OF STREETS

Temporary Street Closure

13. (1) Notwithstanding any other provision in this Bylaw, the City Manager Designate shall have authority to temporarily close to vehicular traffic or restrict parking or stopping on any street for the purpose of:
- (a) enabling work to be carried out by or on behalf of the City, including road maintenance, street cleaning, snow removal and sewer or water line construction, repair or improvements;
 - (b) facilitating the moving of any building, structure or other object;
 - (c) facilitating the construction, repair or demolition of a building, structure or other object;
 - (d) facilitating public gatherings.
- (2) The Chief of Police shall have authority to temporarily close to vehicular traffic or restrict parking or stopping on any street or portion thereof whenever:
- (a) in his or her judgment it may be necessary in order to avoid traffic congestion, danger, accident; or
 - (b) for the purpose of a parade or assembly of persons, in accordance with Section 14 of this Bylaw, and shall notify the City Clerk except in case of emergency.
- (3) The Fire Chief of the City or his or her designate shall have authority to temporarily close off any street to vehicular or pedestrian traffic in the case of fire or emergency.
- (4) Where a street is temporarily closed, the City Manager Designate shall instruct the street to be marked with a sign indicating the closure and the hazards, if any, that would be encountered in its use.
- (5) No person shall operate **or stop** a vehicle upon any street or lane temporarily closed to vehicular traffic by authority of this Bylaw or any other Bylaw of Council.
- (6) ~~No person shall park or stop a vehicle upon any street where parking or stopping is temporarily restricted by authority of this Bylaw or any other Bylaw of Council.~~**
- (6) A Police Officer or Bylaw Enforcement Officer is hereby authorized to direct traffic in conformity with the provisions of this Bylaw.

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Parades

14. (1) No parade shall be held without first obtaining a parade permit from the Director of **Recreation and Community Services ~~Community Development, Parks and Recreation~~** (or designate), in accordance with the current Parade Permit Policy.
- (2) Permit applications are to be made on the Parade Permit Application Form, as found in the current Parade Permit Policy.
- (3) All applications for permits shall be made at least 15 business days in advance of the parade date to allow ample time to arrange for approvals and policing of the route.
- (4) No person shall cross through or in any way obstruct or interfere with a parade or assembly for which a parade permit has been obtained.

Moving an Oversized Load on City Streets

15. (1) The City Manager Designate shall have authority to issue an Oversized Load Transport Permit, in the form found in Schedule "D" of this Bylaw, for the moving of a building, structure, machine, or other object over a street or lane upon receipt of the application for an Oversized Load Transport Permit.
- (2) No person shall move a building, structure, or any load, including the vehicle and trailer which is deemed to be a Restricted Vehicle as defined in Section 62, over a street or lane without first obtaining a moving permit and then only in compliance with the conditions of that moving permit.

Temporary Street and Lane Use Permit

16. (1) No person shall obstruct a street or lane without first obtaining a Street and Lane Use Permit.
- (2) The City Manager Designate shall have the authority to issue Street and Lane Use Permits, in the form found in Schedule "E" of this Bylaw, for temporary use of a street, lane or boulevard:
 - (a) during the construction, repair or demolition of a building, structure or other object; or
 - (b) during block parties;upon receipt of the application and corresponding fees as set out in Schedule "V" not less than seventy-two hours before the commencement of the street or lane use activity.

Temporary Sidewalk Use Permit

17. (1) No person shall obstruct a sidewalk without first obtaining a Temporary Sidewalk Use Permit.
- (2) The City Manager Designate shall have authority to issue Temporary Sidewalk Use Permits, in the form found in Schedule “F” of this Bylaw, for temporary use of a sidewalk:
- (a) during the construction, repair or demolition of a building, structure or other object;
 - (b) for the purpose of displaying goods on a portion of the sidewalk;
 - (c) for the holding of a special event.

upon receipt of the application and corresponding fees as set out in Schedule “V” of this Bylaw.

Temporary Curb and Sidewalk Crossing

18. (1) No person operating a vehicle shall drive the vehicle across a curb or sidewalk except at a curb or sidewalk crossing. Vehicles that require to temporarily cross a sidewalk or curb may do so only after obtaining a Curb and Sidewalk Crossing Permit as shown in Schedule “G” of this Bylaw.
- (2) All applicants for a Building Permit will be required to obtain the Curb and Sidewalk Crossing Permit at the discretion of the City Manager Designate.

Transporting Material

19. (1) All material of any kind being transported over any street or lane must be transported in such a manner and in such containers that no part of the material, while in transit shall find its way onto the surface of the street or lane. The owner or operator is responsible for the removal of any items falling onto the street or lane.
- (2) No person shall place any item that will obstruct any street, lane, sidewalk or boulevard and is responsible for removing them.

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- ~~(3) No person shall litter on any street, lane, sidewalk, boulevard or other public property.~~

Snow Removal

20. (1) All sidewalks fronting or abutting any school grounds or properties on the streets found in Schedule “H” shall remove and clear away all snow and ice from the sidewalks adjoining the land owned or occupied by them within **forty eight (48) ~~twenty four (24)~~** hours after the sidewalk becomes obstructed.
- (2) The City may take whatever actions or measures are necessary to remedy the contravention, pursuant to Section 333 of *The Cities Act*, including completing the work and adding to the tax roll of the adjoining property the unpaid expenses and costs incurred by the City for removing the snow and ice.

Litter Removal

21. All persons owning or occupying property specified on the streets found in Schedule “H” shall be compelled to remove and clear away all dirt, litter and other obstructions from the sidewalks adjoining the land owned or occupied by them within forty eight hours of the sidewalk becoming obstructed.

Littering/Attaching of Leaflets

22. (1) No person shall:
- (a) Litter on any public property **including, but not limited to, any street, lane, sidewalk or boulevard.**
- (b) Attach or deposit leaflets to any parked vehicle, **on any street, lane, or City owned parking lot** except for parking tickets issued pursuant to this Bylaw.

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Livestock Prohibited

23. No person shall permit livestock on any street or lane except for use in a parade with a valid parade permit.

Prohibited Obstructions

24. (1) No person shall place or leave any cord or cable across any street, lane, or sidewalk.
- (2) No person shall build or construct any crossing in, on, or across any street, boulevard, sidewalk, drain, gutter, or any other public place in the City without written permission from the City Manager Designate.
- (3) No person shall obstruct, interfere with or interrupt the free passage of traffic on any street, lane or sidewalk.

- (4) No person shall place snow into the street or lane, or on City owned property in:
- (a) Residential zones, as determined in the current Zoning Bylaw; or
 - (b) Commercial and Industrial zones, as determined in the current Zoning Bylaw;
- excepting the Snow Dump, if located on streets listed in Schedule “H”, or unless provided with written permission from the City Manager Designate.

PART 5: MOVING VIOLATIONS

General Speed Limits

25. (1) The speed limit on any street in the corporate limits of the City of Yorkton shall be 50 km/hour unless otherwise posted.
- (2) (a) The speed limit in any Elementary School Zone or Play Zone recreational area marked by the appropriate signage is 30 40 km/hour between the hours of 8:00 a.m. and 8:00 p.m.
- (b) The speed limit in any High School Zone marked by the appropriate signage is 40 km/hour between the hours of 8:00 a.m. and 8:00 p.m.
- (3) The speed limit on any lane or parking lot is 30 km/hour.
- (4) Speed limits on Provincial Highway Routes within the corporate limits of the City of Yorkton shall be established and posted by the Ministry of Highways and Infrastructure and the City of Yorkton.

Construction Zone Speed Limits

26. (1) The City Manager Designate shall have full authority to install construction speed limit signs and reduce speed limits during any road construction or other public works which require workers to be present on the roadway or during which traffic lanes must be narrowed or re-routed. Speed limit reductions shall not exceed sixty percent (60%) of the normal speed limit on the street as follows:

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Normal Speed Limit	Construction Speed Limit
100	60
80	50
70	45
60	35

50	30
----	----

- (2) ~~No person shall operate a vehicle on a street in a posted construction zone at a speed greater than the posted speed limit for that construction zone. No person shall operate a vehicle on any street under construction in excess of the posted construction speed limit.~~

Splashing

27. (1) No person operating a vehicle on a public street or lane shall:
- (a) splash a pedestrian; or
 - (b) project dirt or water at or onto any pedestrian or other vehicle by spinning tires or accelerating quickly.
 - (c) drive through large puddles in a manner that creates waves and endangers properties.

Hitchhiking

28. No person standing or walking on a public highway, sidewalk or boulevard shall solicit a ride from the operator of a vehicle by word or any action whatsoever.

Soliciting

29. (1) No person shall solicit business from a vehicle, except where licensed to do so by the City of Yorkton.
- (2) No person shall annoy any person by soliciting or enticing any person to a vehicle.

Pedestrian and School Crosswalks

30. Every person operating a vehicle shall stop and yield the right-of-way to any pedestrians who are crossing the street at any intersection or marked crosswalk.

School Crossing Guards

31. No person shall pass or proceed through a pedestrian crosswalk that is controlled by a School Crossing Guard until direction or signal of the School Crossing Guard is given to proceed.

One Way Lanes

32. (1) The lanes set out in Schedule “I” are established as one-way lanes.
- (2) No person shall operate a vehicle on a one-way lane except in the direction provided by this Bylaw.

Two-Way Left Hand Turn Lanes

33. (1) The traffic lanes as described in Schedule “J” are hereby established as two-way left hand turn lanes.
- (2) No person shall operate a vehicle in a two-way left hand turn lane except in the direction as described in this Bylaw.

Roundabouts

34. (1) Roundabouts are hereby established as noted in Schedule “K”, Part 1.
- (2) No person shall operate a vehicle or bicycle except:
- (a) in accordance with the signage as shown in Schedule “K”, Part 2; and
- (b) in the manner described in Schedule “K”, Part 3 and Part 4, or with any other provision of this Bylaw.

U-Turns

34.1 (1) Subject to Subsection 2, no person shall make a U-turn on a public street or lane:

(a) At an intersection; or

(b) Where signs prohibit U-turns.

(2) Notwithstanding Subsection (1), no driver of a vehicle shall make a U-turn until it is safe to do so.

(3) Notwithstanding Subsection (2), no driver of a vehicle shall make a U-turn anywhere in a Play Zone, Elementary School Zone, or High School Zone during the times the zones are in effect.

Fire Hose

35. No person operating a vehicle shall drive the vehicle across or stand a vehicle upon any fire equipment, including a water hose, which is in use or intended to be used by members of the Fire Department.

Crossing Wet Paint Lines

36. No person shall drive a vehicle across, walk on or otherwise cross over any freshly painted line on any street when that line is indicated by signs, flags or other warning device.

Pedestrian Assisted Activities on the Street or Lane

37. (1) No person shall engage in any pedestrian-assisted activity, on any street or lane where a sidewalk is available.
- (a) Where no sidewalk is available, no person shall engage in a pedestrian-assisted activity more than two abreast on any street or lane and shall proceed in a direction opposite to vehicular traffic.
- (2) No person shall engage in any pedestrian-assisted activity on any sidewalk:
- (a) Without heeding the right-of-way to pedestrians on foot or wheelchair;
- (b) Without due care and attention for the safety of other users of the public sidewalk;
- (c) Without due care and attention to that persons own safety, and;
- (d) In a manner and at a speed appropriate to the surface being skated upon.

School Bus Safety Lights

38. The use of school bus safety lights and stop arms shall be prohibited in designated school zones.

Engine Retarder Brakes

39. No person operating a vehicle shall use engine retardant brakes in the City, except to avoid or reduce the impact of a collision or in the case of such other emergency.

Operating a Vehicle on City Owned Property

40. No person shall operate a vehicle on property owned by the City other than on a street, lane or in a lot that permits parking, without written permission from the City Manager Designate.

PART 6: PARKING & STOPPING

Limited Street Parking

41. (1) No person shall park any vehicle upon any street for a time that exceeds the limit indicated by parking signage, as shown in Schedule “L”.
- (2) No person shall park a vehicle on any street for a period of time exceeding **forty eight (48) twenty four** hours.

Street Parking at Curb

42. ~~No person shall park a vehicle upon a street except~~ Street parking at the curb is permitted, when vehicles are parked:

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- (1) at the right-hand curb on a two-way street, **pointing in the direction of traffic;**
- (2) at either curb on a one-way street, **pointing in the direction of traffic;**
- (3) parallel to or alongside the curb unless angle parking is indicated by signs or marking; ~~or~~

provided such parking is not otherwise prohibited by this Bylaw.

Parallel Parking Requirements

43. (1) No person shall parallel park:
- (a) with the front or rear wheel nearest the curb more than 0.3 metres from that curb; refer to Schedule “M”, Diagram 1.
- (b) within 0.6 metres of any vehicle previously parked in front of or behind the vehicle; refer to Schedule “M”, Diagram 2.
- (2) The operator of a motorcycle shall park the vehicle at an angle of forty-five (45) degrees to the curb with the rear wheel within 0.3 metres of the curb; refer to Schedule “M”, Diagram 3.

Angle Parking Requirements

44. (1) No person shall park a vehicle on any street where angle parking is provided except:
- (a) in accordance with signs or markings designating a parking stall; and

- (b) with the front end of the vehicle within 0.3 metres of the curb, as shown in Schedule “N”, Diagram 1; and
- (c) where the vehicle measures no more than six metres in overall length, as shown in Schedule “N”, Diagram 2.

Double Parking Prohibited

45. No person shall double park any vehicle upon any street in the City.

Parking Prohibited

46. (1) No person shall park a vehicle for any period of time:

- (a) on any lane in the City;
- (b) on any **sidewalk or** sidewalk crossing ;
- (c) on any curb crossing;
- (d) on any portion of a boulevard;
- (e) on any portion of a centre median;
- (f) within a street intersection;
- (g) in a traffic lane of any street;
- (h) on any street on which parking has been temporarily restricted;
- (i) on any street which has been temporarily closed to vehicular traffic;
- (j) on any street immediately in front of the entrance to any theatre, auditorium, school or public hall with the exception of **accessible parking handicap** drop off zones;
- (k) any place where signage indicates parking is prohibited;
- (l) on the center island of a traffic circle or roundabout;
- (m) in any posted fire lane;
- (n) on any crosswalk;
- (o) at any posted bus stop;

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- (p) obstructing any private driveway;
- (q) any place where a curb is painted yellow upon direction of the City Manager Designate;
- (r) in the opposite direction of traffic.

Vehicle Repairs

- 47. (1) No person shall wash or repair any vehicle on a street or lane, except in the case of an emergency and then only in the curb traffic lane of the street.
- (2) No person shall leave any vehicle requiring emergency repair for more than three (3) hours on any street or lane.

Minimum Distances

- 48. (1) No person shall park a vehicle:
 - (a) within twelve (12) metres of extended curb lines at intersections unless parallel parking stalls are provided and marked. Refer to Schedule "O", Diagram 1;
 - (b) within three (3) metres of any lane entrance. Refer to Schedule "O", Diagram 2;
 - (c) within two (2) metres of any sidewalk crossing. Refer to Schedule "O", Diagram 3;
 - (d) within three (3) metres of a fire hydrant. Refer to Schedule "O", Diagram 4;
 - (e) within five (5) metres of any railway track. Refer to Schedule "O", Diagram 5;
 - (f) within two (2) metres of a private driveway. Refer to Schedule "O", Diagram 6.
 - (g) within two (2) meters of a crosswalk. Refer to Schedule "O", Diagram 7.

Two Hour Street Parking

- 49. (1) Two hour on-street parking is hereby established on the streets as set out in Schedule "P" of this bylaw.

- (2) Two hour on street parking is in effect from Monday to Friday from 9:00 am to 6:00 pm.
- (3) Where two hour on street parking is established, no person shall:
 - (a) Park for more than 2 hours on that entire block unless a valid City Hall Parking Permit or City Hall Daily Parking Permit is clearly displayed;
 - (b) Move the vehicle to another spot on that block at the expiration of 2 hours;
 - (c) Use more than one parking space, where lines are established on the roadway.

15-Minute Meter Parking

50. (1) Notwithstanding Section 49, 15-minute meter parking spaces shall be established by the City Manager Designate.
- (2) Meter fees are described in Schedule “V”.
- (3) No person shall park a vehicle in a 15-minute metered parking stall for any period of time while the parking meter for that parking stall shows “Violation” or “Time Expired”.
- (4) Meter fees are not required:
 - (a) between the hours of 6:00 p.m. and 9:00 a.m. ;
 - (b) on Saturdays, Sundays or Holidays;
 - (c) for service vehicles owned by and marked as Saskatchewan Power Corporation, Saskatchewan Energy, or Saskatchewan Telecommunications while actively engaged in performing utility services;
 - (d) to vehicles marked as belonging to City of Yorkton, Yorkton Fire Department and the RCMP;
 - (e) for veterans displaying a valid Veteran’s License Plate.
- (5) No person shall:
 - (a) deposit in a parking meter any slug or other substitute for a coin of Canada or the United States of America;
 - (b) deface, damage or tamper with the working of any parking meter or meter pole.

- (6) Council, at its discretion, may by resolution establish free parking provisions for a period as identified in their resolution.

Multi Space Pay Station Parking Lots

51. (1) Multi space pay station parking lot locations are described in Schedule “R” of this Bylaw.
- (2) Pay station fees as described in Schedule “V”.
- (3) No person shall park a vehicle in a pay station parking lot for any period of time unless a valid pay station ticket or parking permit is displayed in the driver’s side front window.
- (4) Pay station fees are not required in the pay station parking lots:
- (a) between the hours of 6:00 p.m. and 9:00 a.m.;
 - (b) on Saturdays, Sundays and Holidays;
 - (c) to service vehicles owned by and marked as Saskatchewan Power Corporation, Saskatchewan Energy, or Saskatchewan Telecommunications while actively engaged in performing utility services;
 - (d) to vehicles marked as belonging to the City of Yorkton, Yorkton Fire Department and the RCMP;
 - (e) for veterans displaying a valid Veteran’s License Plate.
- (5) No person shall:
- (a) deposit in a pay station any slug or other substitute for a coin of Canada or the United States of America;
 - (b) deface, damage or tamper with the working of any pay station.
- (6) A person shall:
- (a) enter or leave an off-street parking lot in accordance with painted lines or directional signs posted in that area, and;
 - (b) Where parking stall boundaries are indicated by painted lines, a meter, pole, sign, or other device, park a vehicle entirely within the boundary of a parking stall.

Permit Parking Lots

52. (1) (a) The City Manager Designate is hereby authorized to issue parking permits.
- (b) Permit parking lot locations are found in Schedule “S” of this bylaw.
- (c) A valid parking permit must be clearly displayed.
- (d) Council, at its discretion, may by resolution establish free parking provisions for a period as identified in their resolution.
- (2) Fees for permit parking lots are found in Schedule “V”.
- (3) A person shall:
- (a) enter or leave an off-street parking lot in accordance with painted lines or directional signs posted in that area, and;
- (b) Where parking stall boundaries are indicated by painted lines, a meter, pole, sign, or other device, park a vehicle entirely within the boundary of a parking stall.

City Owned Private Parking Lots

53. (1) No person shall park a vehicle on ~~private property, in any private parking place~~ **city owned private property, in any city owned private parking place** or parking lot except with the express consent of the owner, occupant or permittee of that property.

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- (a) All parking places and parking lots set out in Schedule “T”, are established as “City Owned Private Property” and parking of vehicles by any person other than the owner, occupant, licensee or permittee of the parking place or parking lot on the said **city owned** private property without the express consent of such owner, occupant, licensee or permittee is prohibited.
- (b) No person shall enter, leave or park in a private parking area except in accordance with painted lines and/or directional signs posted in that area.
- (c) No person shall park a vehicle exceeding a Manufacturers G.V.W. of 6,350 kg or an overall length of more than six (6) metres on any **city owned** private parking lot except:
- (i) for the purposes of using that facility, or;

- (ii) if granted permission by the Director of **Recreation and Community Services Community Development, Parks and Recreation** or his/her designate only for the Gallagher Centre, Yorkton Public Library, Kinsmen Arena, Godfrey Dean Cultural Centre or Gloria Hayden Centre **city owned** private parking lots.
- (2) **No person shall park a vehicle in any parking stall marked as an Accessible (disabled) stall, unless the vehicle displays a valid accessible parking permit, issued by the Saskatchewan Abilities Council or such equivalent from any Province or Territory in Canada, and be displayed on the rearview mirror.**
~~No person shall park a vehicle in any parking stall marked by signs reserving the spot for the disabled unless the vehicle displays a valid disabled person permit on the rearview mirror issued by the Saskatchewan Abilities Council or such equivalent from any province or Territory in Canada.~~
- (3) A Designated Officer or Bylaw Enforcement Officer is authorized to issue tickets in City Owned Private Parking Lots.

City Owned Property

54. No person shall park a vehicle upon property owned by the City other than on a street or in a lot that permits parking, without written permission from the City Manager Designate.

Prohibited Vehicles

55. (1) The following are prohibited from parking on any street, lane or City owned parking lot at any time:
- (a) any unattached trailer including fifth wheel campers with the exception of those that have obtained a Construction Trailer Permit as described in Schedule “U”.
 - (b) any semi trailer or tractor not actively loading or unloading.
 - (c) any commercial vehicle as defined in this Bylaw not actively loading or unloading.
 - (d) any unlicensed vehicle or vehicle with expired registration.
 - (e) any snowmobile, dirt bike, all terrain vehicle, golf cart or similar vehicle.

- (f) any vehicle with Manufacturers Gross Vehicle Weight of more than 6,350 kilograms with the exception of recreational vehicles, City owned vehicles, and emergency vehicles.
- (g) any bus not actively picking up or dropping off passengers.

Dangerous Goods Vehicle Parking

56. (1) No person shall park a vehicle that requires a “Dangerous Goods” placard as required by the *Dangerous Goods Transportation Act* within 150 metres of any residence, educational institution or public hall except for the purpose of loading or unloading under the following conditions:
- (a) it is not possible for the contents to be unloaded from any other area; and
 - (b) the vehicle and the unloading procedure are under constant supervision during the entire time the vehicle is parked.

Loading Zones

57. Notwithstanding Section 49, no person shall park a vehicle in a loading zone for more than the posted time limit.

Accessible Parking Stalls ~~for the Disabled~~

58. (1) The City Manager Designate is hereby authorized to establish **accessible disabled** parking stalls for the exclusive use of motor vehicles bearing current **accessible parking permit disabled license plate stickers** or placards and to erect signs to mark such spaces.
- (2) No person shall park a vehicle in any parking stall marked **as an accessible parking stall by signs reserving the spot for the disabled** unless the vehicle displays a valid **accessible parking disabled person** permit **on the rearview mirror** issued by the Saskatchewan Abilities Council or such equivalent from any Province or Territory in Canada, **and be displayed on the rearview mirror.**

Loading and Unloading

59. (1) No person shall park a vehicle, including a semi-trailer or trailer combination, on any street with the vehicle backed up to the curb except:
- (a) while actually loading or unloading goods onto or from the vehicle; and
 - (b) where the vehicle does not obstruct more than three (3) metres of the street, measured perpendicular to the curb.

Snow Route Parking Areas

60. (1) No person shall park or stop a vehicle or permit a vehicle to be parked or stopped on any street or portion of any street identified as a snow route by the signage indicated in Schedule “W” of this Bylaw.
- (a) Section 60 applies when snow routes have been declared in effect by the City Manager Designate.
 - (b) A declaration announcing a red square snow route to be in effect shall remain in effect for a period of seventy two (72) hours unless sooner terminated or extended by further declaration of the City Manager Designate. Such seventy two (72) hour period to commence and be effective from the time specified in the declaration.
 - (c) A declaration announcing a blue square snow route to be in effect shall remain in effect during the hours of 12:00 am and 7:00 am for a period of seventy two (72) hours unless sooner terminated or extended by further declaration of the City Manager Designate. Such seventy two (72) hour period to commence and be effective during the time specified in the declaration.
 - (d) The City Manager Designate shall inform the public of the existence of a snow route declaration using whatever means he or she may deem advisable.
 - (e) All vehicles parked on designated snow routes, while a declaration is in effect, shall be deemed to be illegally parked and may be ticketed ~~or~~ and/or towed away under the provisions of this Bylaw.

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PART 7: RESTRICTED VEHICLES

Unlicensed Vehicles Prohibited

61. No person shall operate a motor vehicle not capable of being licensed, except for rubber tired construction equipment, farm equipment (**notwithstanding Section 62(1)(d)**) or a medi-scooter or motorized wheel chair on any street, lane, park, public reserve, sidewalk, easement, boulevard, or other City owned property.

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No. 20/2018

Restricted Vehicles

62. (1) No person shall operate on any street:

- (a) any vehicle having contact with the road surface by motorized tracks, including a lug vehicle;
- (b) any vehicle or load, or both, exceeding the maximum loads set out in Schedule "X" to this Bylaw, without an Oversized Load Transport Permit as found in Schedule "D".
- (c) any vehicle, including the load, which exceeds:
 - (i) 2.9 metres in width;
 - (ii) 12.5 metres in length for a truck or single vehicle, 14 metres in length for a bus, 23 metres in length for a tractor and semi-trailer or any other combination of vehicles, or 25 metres in length for an A train, B train, or C train; or
 - (iii) 4.5 metres in height;

Without an Oversized Load Transport Permit as found in Schedule "D".

- (d) any farm equipment between the hours of 8:00 a.m. to 9:00 a.m., 12:00 p.m. to 1:00 p.m., and 4:00 p.m. to 6:00 p.m. Monday through Friday inclusive or between sunset and sunrise;
 - (e) any road construction equipment during the hours of 8:00 a.m. to 9:00 a.m., 12:00 p.m. to 1:00 p.m., or 4:00 p.m. to 6:00 p.m. Monday through Friday inclusive or between sunset and sunrise unless the equipment is preceded and followed by a pilot car.
- (2) Pilot cars are to be identified in conformity with the Escort Vehicle Equipment Requirements of the Ministry of Highways and Infrastructure's "Guide to Saskatchewan Weights and Dimensions".

Dangerous Goods Routes

63. (1) Subject to Subsection 2, no person shall operate a dangerous goods vehicle other than on a Dangerous Goods Route, as found in Schedule "B";
- (2) A person may operate a dangerous goods vehicle on a route other than the Dangerous Goods Route if the dangerous goods vehicle:
- (a) is making pickup or delivery of a dangerous good;
 - (b) is proceeding to or from the business premises of the owner or operator of the dangerous goods vehicle; or

- (c) is proceeding to or from a garage for the purpose of repairs, servicing or refueling; and

The Dangerous Goods Vehicle proceeds on the most direct route to and from the Dangerous Goods Route.

Restrictions on Slow Moving Vehicles

- 64. No person shall operate a slow moving vehicle on any street between the hours of 8:00 a.m. and 9:00 a.m., 12:00 p.m. to 1:00 p.m., or 4:00 p.m. and 6:00 p.m. Monday through Friday inclusive or between one half hour before sunset and one half hour after sunrise.

Exceptions

- 65. Part 7 shall not apply to any vehicle owned or operated by the City of Yorkton or any other public utility while that vehicle is:
 - (a) actually engaged in maintenance or construction of public works; or
 - (b) travelling to or from any site for the purpose of maintenance or construction of a public work; or
 - (c) engaged in fire protection services or emergency response services; or
 - (d) engaged in leisure services programming.

PART 8: BICYCLES

Rules of Road Prevail

- 66. Every cyclist shall operate a bicycle in accordance with the applicable rules of the road as set out in *The Traffic Safety Act*.

Restrictions

- 67. (1) No person shall operate a bicycle:
 - (a) on any sidewalk or boulevard, or through a crosswalk, unless just learning to ride a bike.
 - (b) in a reckless or negligent manner.
 - (c) carrying a load in excess of that for which the bicycle is designed.
 - (d) carrying more persons than the bicycle is designed to carry.

- (e) without a helmet.

Night Riding Restrictions

68. (1) No person shall operate a bicycle between one half hour before sunset to one half hour after sunrise unless the bicycle is equipped with:
- (a) a lighted headlamp or reflector which is visible from the front of the bicycle; and
 - (b) a red tail light or reflector that is visible from the rear of the bicycle.

Bicycle Parking Restrictions

69. (1) No person shall:
- (a) chain or secure a bicycle to a pole, tree or other structure on any street, sidewalk, or City owned property if it interferes with pedestrian traffic unless it has been designated for bicycle parking; or
 - (b) leave a bicycle in a reclining position on any street, sidewalk or City owned property.

PART 9: ENFORCEMENT

Emergency Traffic Control

70. (1) A Police Officer, Special Constable, or Bylaw Enforcement Officer is hereby authorized to direct traffic in conformity with this Bylaw and *The Traffic Safety Act*.
- (2) Notwithstanding any other provision of this Bylaw, a Police Officer, Special Constable, or Bylaw Enforcement Officer are hereby authorized to direct traffic in any manner deemed necessary to expedite traffic, safeguard pedestrians, prevent accidents or meet any unforeseen conditions, whether or not in conformity with this Bylaw or *The Traffic Safety Act* in the event of a fire, traffic accident, traffic signal malfunction or other emergency.
- (3) No person shall fail to comply with a direction or signal of a Police Officer, Special Constable, or Bylaw Enforcement Officer given authority under this section.

Chalking Tires

71. (1) Any Bylaw Enforcement Officer, City Manager Designate or person authorized by the Chief of Police with the enforcement of this Bylaw may place an erasable chalk mark on the tread face or side of any tire of any parked vehicle.
- (2) No person shall obstruct justice by physically removing or erasing a chalk mark placed on the tread face or side of a tire of any parked vehicle.

Placing Tickets

72. (1) No person, other than a Bylaw Enforcement Officer, Police Officer, or other person authorized by the Chief of Police or the City Manager with the enforcement of this Bylaw, shall place a Notice of Violation ticket or warning notice on any vehicle.
- (2) No person, other than the owner or operator of the vehicle, shall remove a notice of violation ticket or warning notice from a vehicle.
- (3) Notwithstanding Section 73, in cases where a vehicle or trailer receives a Notice of Violation and remains in the same spot following a period of twenty four hours, the vehicle or trailer is subject to an additional Notice of Violation.
- (4) Notwithstanding Section 73, in cases where a vehicle or trailer has received a second Notice of Violation and remains in the same spot following a period of twenty four hours, the vehicle or trailer is subject to towing and impoundment at the owner's expense.

Penalty

73. (1) Subject to subsection (2), any person who contravenes any provision of this Bylaw is guilty of an offence punishable on summary conviction by a fine in an amount not less than (\$100.00) dollars and not exceeding:
- (a) five hundred (\$500.00) dollars in the case of an individual;
- (b) one thousand (\$1,000.00) dollars in the case of a corporation;
- (2) (a) When any person authorized by the Chief of Police or the City Manager to enforce this bylaw has reason to believe that a person or vehicle has contravened any provision of this Bylaw, that person may issue a Notice of Violation to the person or place the Notice of Violation on the vehicle.
- (b) A Notice of Violation may indicate that the City will accept voluntary payment at Yorkton City Hall for the amount listed.

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- (c) Where the City of Yorkton receives payment within ten (10) days after issuance of the Notice of Violation, the prescribed amount may be reduced by fifteen (\$15.00) dollars.
- (d) Notwithstanding subclause (c), fines listed in Schedule “Y”, part 3, shall not be eligible to be reduced by fifteen (\$15.00) if paid within ten (10) days.
- (e) If payment is not received within twenty days of the offence, a summons may be issued and an additional penalty of thirty (\$30.00) dollars shall be added to the amount listed once the summons has been issued. If voluntary payment is received by the City of Yorkton prior to the date the person is to appear in court, the person charged shall not be subject to further court action.
- (f) Fine amounts for the offences in this Bylaw are found in Schedule “Y”.

Cancellation of Tickets

74. The City Manager Designate may cancel any parking violation where that parking ticket was issued improperly or in error.

Impoundment of Vehicles

75. (1) Any Bylaw Enforcement Officer, Police Officer or any other person authorized by the Chief of Police or the City Manager may at their discretion immediately remove any vehicle that is unlawfully parked, on any street, lane or City owned property.
- (2) Any vehicle removed pursuant to subsection (1):
- (a) shall be impounded and stored at any place authorized by the City Manager Designate at the cost of the owner for a period of thirty (30) days after the date of removal of the vehicle unless the costs of removal, impoundment and storage, and any outstanding fines are sooner paid;
 - (b) shall be released to the owner on payment of the cost of removal, impoundment and storage and any outstanding fines within thirty (30) days after the date of the removal of the vehicle.
- (3) If the vehicle is not redeemed within thirty (30) days, pursuant to clause (2)(b):
- (a) the vehicle shall be dealt with as lost or unclaimed personal property;
 - (b) the City shall have the right to recover from the owner of the vehicle the costs of removal, impoundment and storage, including the actual cost of advertising, by:

- (i) action in a court of competent jurisdiction;
- (ii) sale of the vehicle at public auction;
- (iii) by private sale of the vehicle.

Removal of Vehicles

76. Notwithstanding Section 75, the City Manager Designate may cause the removal of a vehicle stopped or parked in contravention of Section 13(6) within a temporarily closed or regulated street or lane and may deposit that vehicle at a location on a street in proximity to the original location of the vehicle.

PART 11: SEVERABILITY

77. If any section, subsection, sentence, clause, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of the Bylaw.

PART 12: REPEAL OF FORMER BYLAW

78. Bylaw No.10/2000, Bylaw No. 12/2001, Bylaw No. 17/2001, Bylaw No. 6/2002, Bylaw No. 10/2002, Bylaw No. 40/2003, Bylaw No. 3/2005, Bylaw No. 15/2005, Bylaw No. 10/2006, Bylaw No. 27/2006, Bylaw No. 2/2008, Bylaw No. 9/2009, Bylaw No. 28/2009, Bylaw No. 43/2010, Bylaw No. 14/2014, Bylaw No. 4/2015 are hereby repealed.

PART 13: EFFECTIVE DATE OF BYLAW

79. This Bylaw shall come into force and take effect from the date on which it is approved by the Highway Traffic Board of the Province of Saskatchewan.

MAYOR

CITY CLERK

Introduced and read a first time this 21st day of November, A.D. 2016.

Read a second time this 30th day of January, A.D. 2017.

Read a third time and adopted this 30th day of January, A.D. 2017.

SCHEDULES

- SCHEDULE "A" - Traffic Control Device Request Forms
- SCHEDULE "B" - Heavy Vehicle & Dangerous Goods Route
- SCHEDULE "C" - Heavy Vehicle Driver Training and Testing Route
- SCHEDULE "D" - Oversized Load Transport Permit
- SCHEDULE "E" - Temporary Street and Lane Use Permit
- SCHEDULE "F" - Temporary Sidewalk Use Permit
- SCHEDULE "G" - Temporary Curb and Sidewalk Crossing Permit
- SCHEDULE "H" - Snow and Litter Removal
- SCHEDULE "I" - One Way Lanes
- SCHEDULE "J" - Two-Way Left Hand Turn Lanes
- SCHEDULE "K" - Roundabouts
- SCHEDULE "L" - Parking Signage
- SCHEDULE "M" - Parallel Parking Requirements
- SCHEDULE "N" - Angle Parking Requirements
- SCHEDULE "O" - Minimum Distances
- SCHEDULE "P" - Two Hour Street Parking
- SCHEDULE "Q" - City Hall Parking Permit
- SCHEDULE "R" - Multi Space Pay Station Parking Lots
- SCHEDULE "S" - Permit Parking Lots
- SCHEDULE "T" - City Owned Private Parking Lots
- SCHEDULE "U" - Construction Trailer Permits
- SCHEDULE "V" - Fees Schedule
- SCHEDULE "W" - Snow Route Parking Areas
- SCHEDULE "X" - Maximum Loads

SCHEDULE "Y" - Penalty

SCHEDULE "A"
TRAFFIC CONTROL DEVICE REQUEST FORMS
(as provided for in Section 4)



Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

City of Yorkton

Traffic Control Device Request Form

Type of control requested:

- | | |
|--|--|
| <input type="checkbox"/> Loading Zone | <input type="checkbox"/> Traffic Light |
| <input type="checkbox"/> Handicap Space Sign | <input type="checkbox"/> Stop Sign |
| <input type="checkbox"/> No Parking | <input type="checkbox"/> Yield Sign |
| <input type="checkbox"/> Other _____ | |

Address: _____

Reason for request: _____

Applicant Contact Information

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

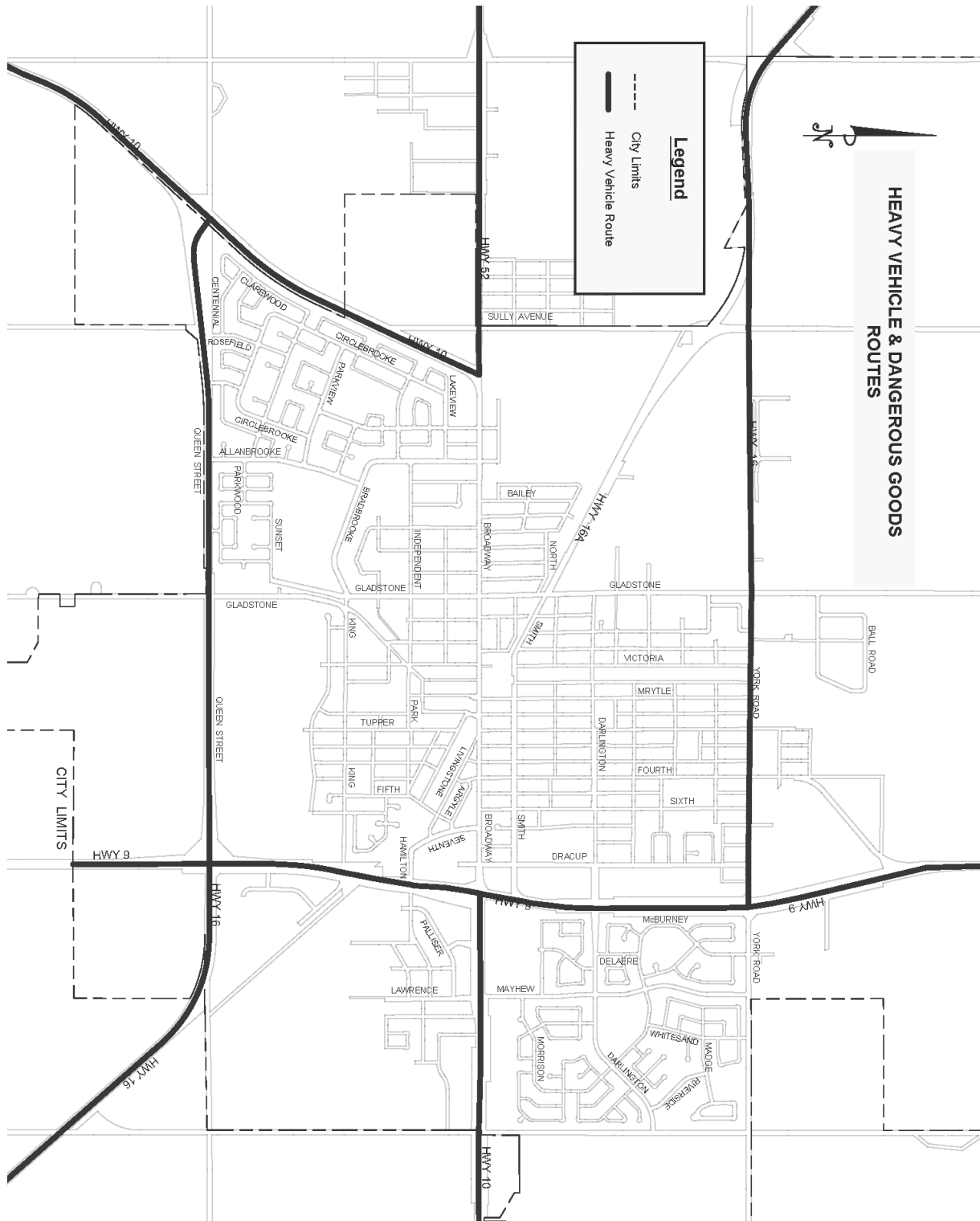
Signature: _____

Date: _____

FOR INTERNAL USE ONLY	
Date Received: _____	Application No: _____
Decision: _____	Applicant Notified: _____

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SCHEDULE "B" HEAVY VEHICLE & DANGEROUS GOODS ROUTE (as provided for in Section 10 & 63)

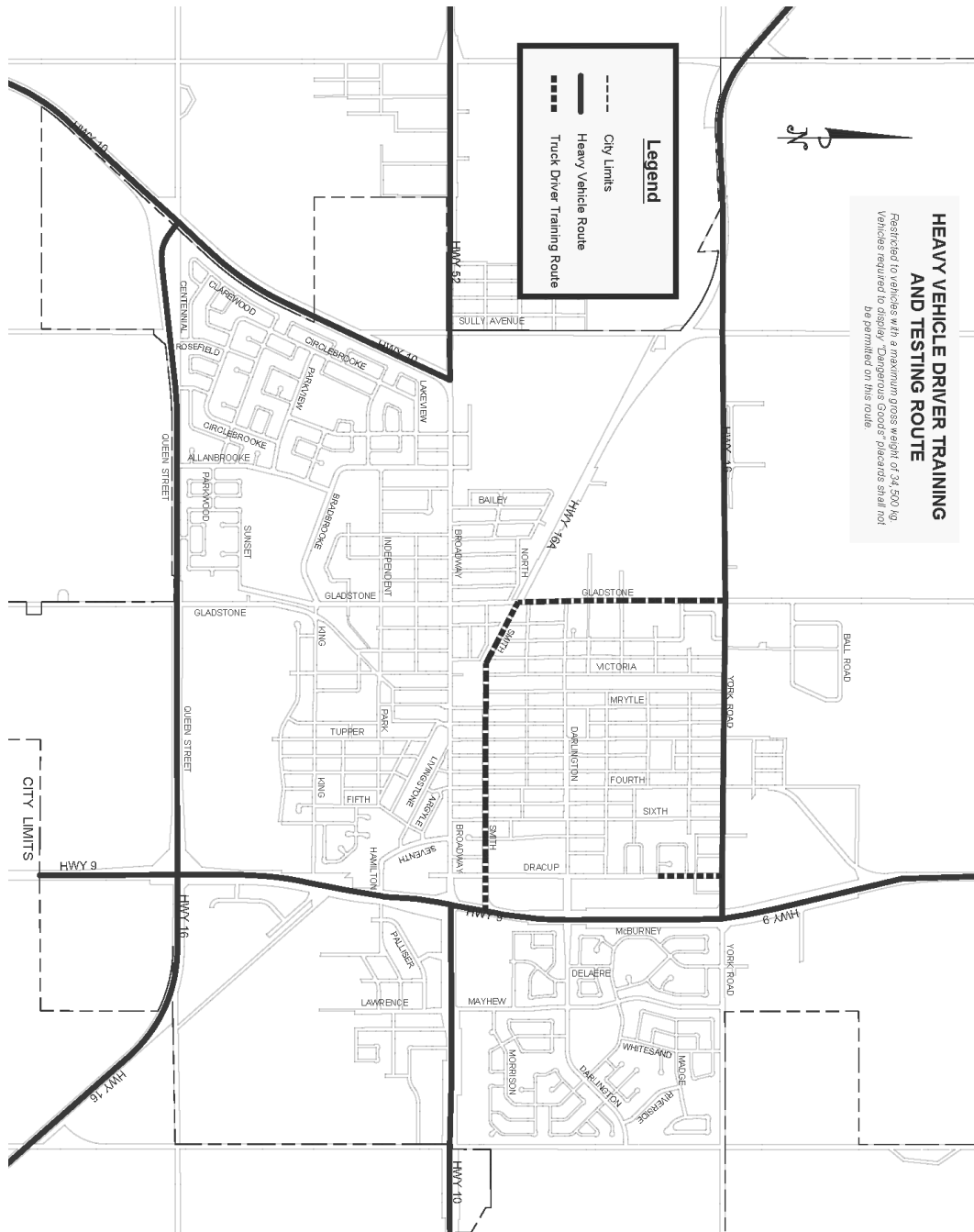


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SCHEDULE "C" HEAVY VEHICLE DRIVER TRAINING AND TESTING ROUTE (as provided for in Section 11)

Restricted to vehicles with a maximum gross weight of 34,500kg.

Vehicles that are required to display "Dangerous Goods" placards shall not be permitted on this route.



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SCHEDULE “C” continued
HEAVY VEHICLE DRIVER TRAINING AND TESTING ROUTE PERMIT
(As provided for in Section 11)



**HEAVY VEHICLE DRIVER TRAINING
AND TESTING ROUTE PERMIT**

VALID ONLY FOR USE
ON THE DESIGNATED HEAVY
VEHICLE DRIVER TRAINING AND TESTING ROUTE.

**VEHICLES RESTRICTED TO
34,500 KG GROSS WEIGHT**

License Plate Number: _____

Permit Expiry Date: _____

City Manager Designate: _____

SCHEDULE "D"
OVERSIZED LOAD TRANSPORT PERMIT
(as provided for in Sections 15 & 62)



Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-5880 · www.yorkton.ca

City of Yorkton

OVERSIZED LOAD TRANSPORT PERMIT

Building Permit No. (If applicable): _____
Name: _____ Mailing Address: _____
Phone: _____

Description of oversized load to be moved:

Loaded Length: _____ Loaded Width: _____
Loaded Height: _____ Loaded Weight: _____

From: _____ To: _____

Route: _____

1. The applicant must give a minimum of 72 hours notice prior to when he would like to move the above building, structure or vehicle in order to give SaskTel, Sask Power, City of Yorkton, and the local Cable company time to co-ordinate the move.
2. The applicant is responsible for collecting all required approvals from additional agencies as listed on Page 2.
2. The applicant hereby agrees that, if a permit is issued as applied for, the applicant will pay the full amount of any damages resulting or arising from or during the course of the travel for which the permit is sought and will indemnify the approving authorities listed below against any such damages or injury. (Attach copy of Bond of Indemnity or Insurance Policy in the amount of at least one million dollars.)
3. The applicant hereby agrees that if a permit is issued as applied for that the said applicant will pay any charges levied for the supplying of such men and/or equipment as may be required to assist the applicant to travel the approved route.
4. The applicant hereby agrees that if a permit is issued as applied for that the said applicant agrees to adhere to all existing bylaws that may pertain to the move or additional conditions associated with this permit.
5. The authorized agents, listed below, may suspend or revoke a oversized load transport permit where the applicant fails to abide by any condition of the permit or approval or

**SCHEDULE "D" continued
OVERSIZED LOAD TRANSPORT PERMIT
(as provided for in Sections 15 & 62)**

where the applicant supplies false information pertaining to the dimensions of the building, structure, equipment, or vehicle to be moved.

6. The applicant hereby agrees to save, indemnify and keep harmless the City of Yorkton against all liabilities, judgements and damages that may accrue against said City in the consequence of the granting of such permit and to bear all the cost for signing, barricading pole removal and damage to private and public property.
7. Payment of any charge for cost levied or damages arising from the move is due thirty (30) days after the date of mailing of the bill.
8. The City of Yorkton Director of Engineering and Asset Management is the final signature required and cannot approve the Permit without all other agencies approvals first.

Date of Application: _____

Name of applicant: _____
(Please Print)

Signature of applicant: _____

Representing: _____

The above application is hereby approved and authority is hereby granted subject to requirements shown below, to move the building, structure or vehicle described therein over the route described therein on the ____ day of _____, 20_____.

Sask. Telecommunications Approval
(exceeding height of 13'6")

City of Yorkton Leisure Services
and Parks Approval

_____(Name)
_____(Title)

_____(Name)
_____(Title)

Sask. Power Corporation Approval

Cable Approval

_____(Name)
_____(Title)

_____(Name)
_____(Title)

Director of Engineering & Asset
Management Approval

_____(Name)
_____(Title)

SCHEDULE "E"
TEMPORARY STREET AND LANE USE PERMIT
(as provided for in Sections 16)



Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

City of Yorkton

TEMPORARY STREET AND LANE USE PERMIT

Date: _____

Contact Name: _____

Company: _____

Mailing Address: _____

Contact Number: _____

Permit #: _____
(Office Use only)

Address the street or lane is to be temporarily closed or obstructed:

Type of Closure (ex. Lane closure, full street closure, parking lane closure, block party, etc.):

Description of the work or reason the closure is required:

Construction / Other Block Party (Free of charge)

Duration Permit is required (include Date and Time):

Start: _____ End: _____

Sketch/Map Required:

**SCHEDULE "E" continued
 TEMPORARY STREET AND LANE USE PERMIT
 (as provided for in Sections 16)**

The permit holder agrees to indemnify the City from all claims which might be made against the City as a result of the use of the sidewalk for the described event.

The undersigned, agrees to keep the City of Yorkton harmless and free from all claims for damages or injuries to any person, animal or property in any way arising from the use of the sidewalk during the event.

The undersigned, agrees to pay for any repair costs resulting from any damages to the City street, curb or sidewalk that occur as a result of the event under this permit.

The applicant is responsible for providing barricades, pylons, etc. required to block or control traffic.

Signature of Applicant: _____ **Date:** _____

City Manager Designate Approval: _____ **Date:** _____

<u>FOR INTERNAL USE ONLY</u>	
Permit Fees:	
	\$ 25.00 (Base Fee)
_____ x \$5.00 per day = \$_____ (Daily Fee)	
No. of Days	
_____ x \$25.00 per week = \$_____ (Daily Fee)	
No. of Weeks	
	\$_____ Total Permit Fee
<input type="checkbox"/> Circulated to RCMP, Fire Protective Services, Ambulance and Public Works Dept.	

SCHEDULE "F"
TEMPORARY SIDEWALK USE PERMIT
(as provided for in Sections 17)



Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

City of Yorkton

TEMPORARY SIDEWALK USE PERMIT

Date: _____ **Permit #:** _____
(Office Use only)

Contact Name: _____

Company: _____

Mailing Address: _____

Contact Number: _____

Civic address the sidewalk is to be obstructed:

Property Owner: _____ **Authorization:** _____

Description of the work or reason the closure is required:

Fully Obstructed Partially Obstructed

Duration Permit is required (include Date and Time):

Start: _____ **End:** _____

Sketch/Map Required:

**SCHEDULE "F" continued
 TEMPORARY SIDEWALK USE PERMIT
 (as provided for in Sections 17)**

The permit holder agrees to indemnify the City from all claims which might be made against the City as a result of the use of the sidewalk for the described event.

A minimum of one metre measured from the curb must remain clear for the passage of pedestrians.

The undersigned, agrees to keep the City of Yorkton harmless and free from all claims for damages or injuries to any person, animal or property in any way arising from the use of the sidewalk during the event.

The undersigned, agrees to pay for any repair costs resulting from any damages to the City street, curb or sidewalk that occurred as a result of the event under this permit.

The applicant is responsible for providing barricades, pylons, etc. required to block or control traffic.

Signature of Applicant: _____ **Date:** _____

City Manager Designate Approval: _____ **Date:** _____

<u>FOR INTERNAL USE ONLY</u>	
Permit Fees:	
	\$ 25.00 (Base Fee)
_____ x \$5.00 per day = \$_____ (Daily Fee)	
No. of Days	
_____ x \$25.00 per week = \$_____ (Daily Fee)	
No. of Weeks	
	\$_____ Total Permit Fee
<input type="checkbox"/> Circulated to RCMP, Fire Protective Services, Ambulance and Public Works Dept.	

SCHEDULE "G"
TEMPORARY CURB AND SIDEWALK CROSSING PERMIT
(as provided for in Section 18)



City of Yorkton

Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

TEMPORARY CURB AND SIDEWALK CROSSING PERMIT

Building Permit No. (If applicable): _____

Applicant (Property Owner): _____

Mailing Address: _____ Phone Number: _____

Address of curb and sidewalk crossing: _____

Duration of permit:

Start Date: _____ End Date: _____

In consideration of the City of Yorkton permitting my temporary crossing of the sidewalk and curb at the above mentioned location I hereby agree to protect all City of Yorkton property, including the existing sidewalk, curb, gutter, curb box, hydrant, trees, signs, pavement, land and street lights located at or near the previously mentioned location throughout the duration of this permit from any and all damages howsoever caused. I further agree that in the event any such damages are caused to City of Yorkton property, to immediately pay to the City of Yorkton a sum of money equal to the damages that have been sustained by the City of Yorkton.

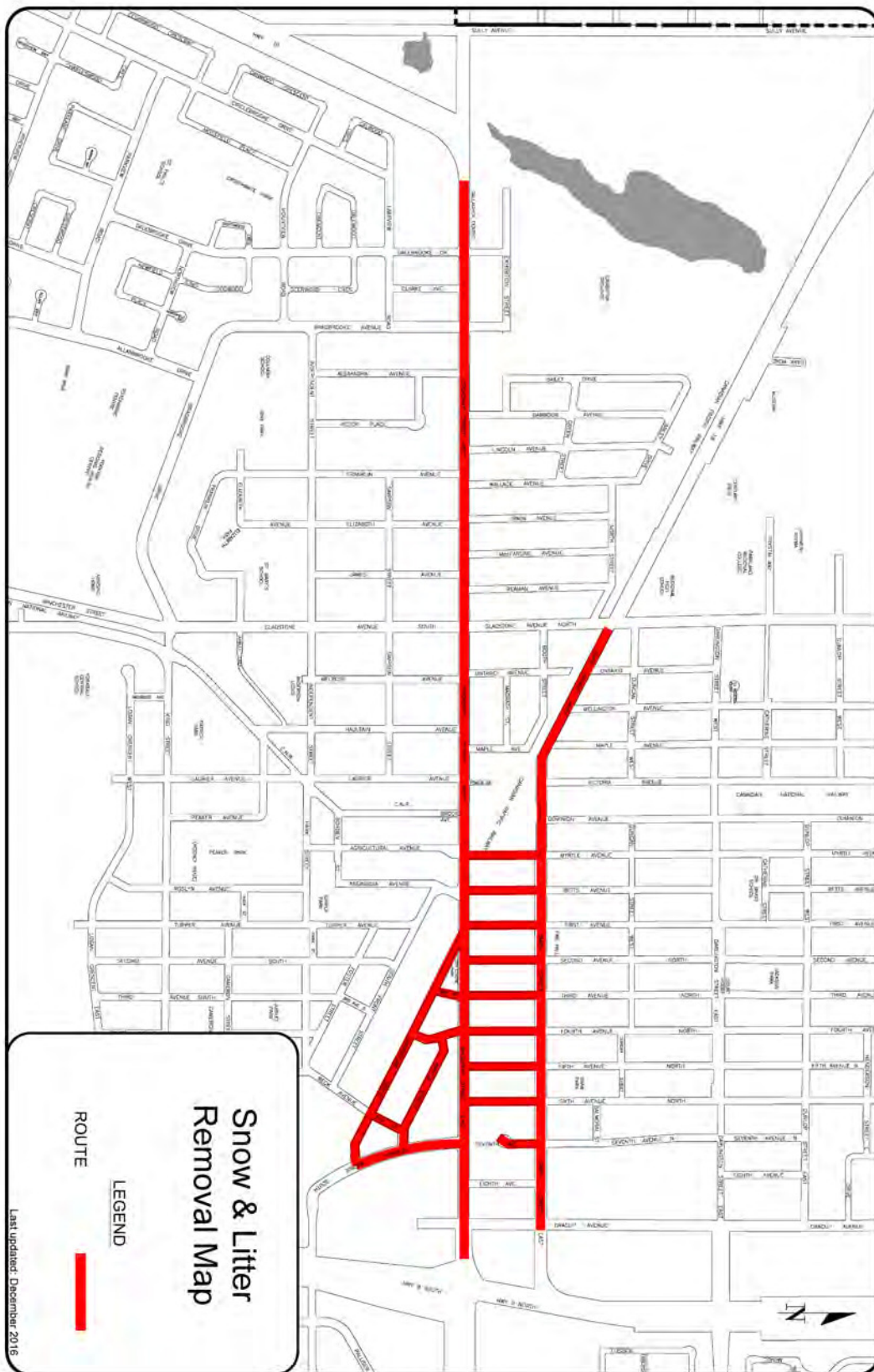
*THE APPLICANT ACKNOWLEDGES THAT THERE ARE NOT EXISTING DAMAGES TO THE PREVIOUSLY REFERRED TO SERVICES AS OF THE DATE OF THE ISSUANCE OF THIS PERMIT OTHER THAN THOSE LISTED BELOW.

Existing Damage:

Signed: _____ Date: _____
Property Owner

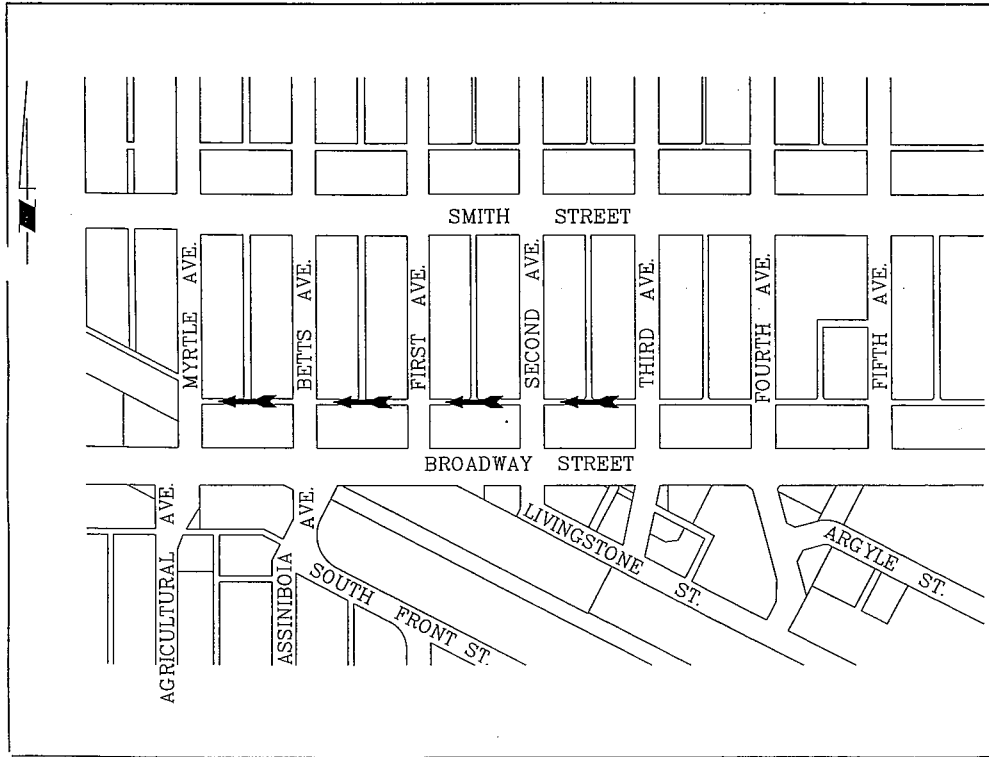
Signed: _____ Date: _____
City Manager Designate

SCHEDULE "H"
SNOW REMOVAL AND LITTER REMOVAL
(as provided for in Sections 20 and 21)



SCHEDULE "T"
ONE WAY LANES
(as provided for in Section 32)

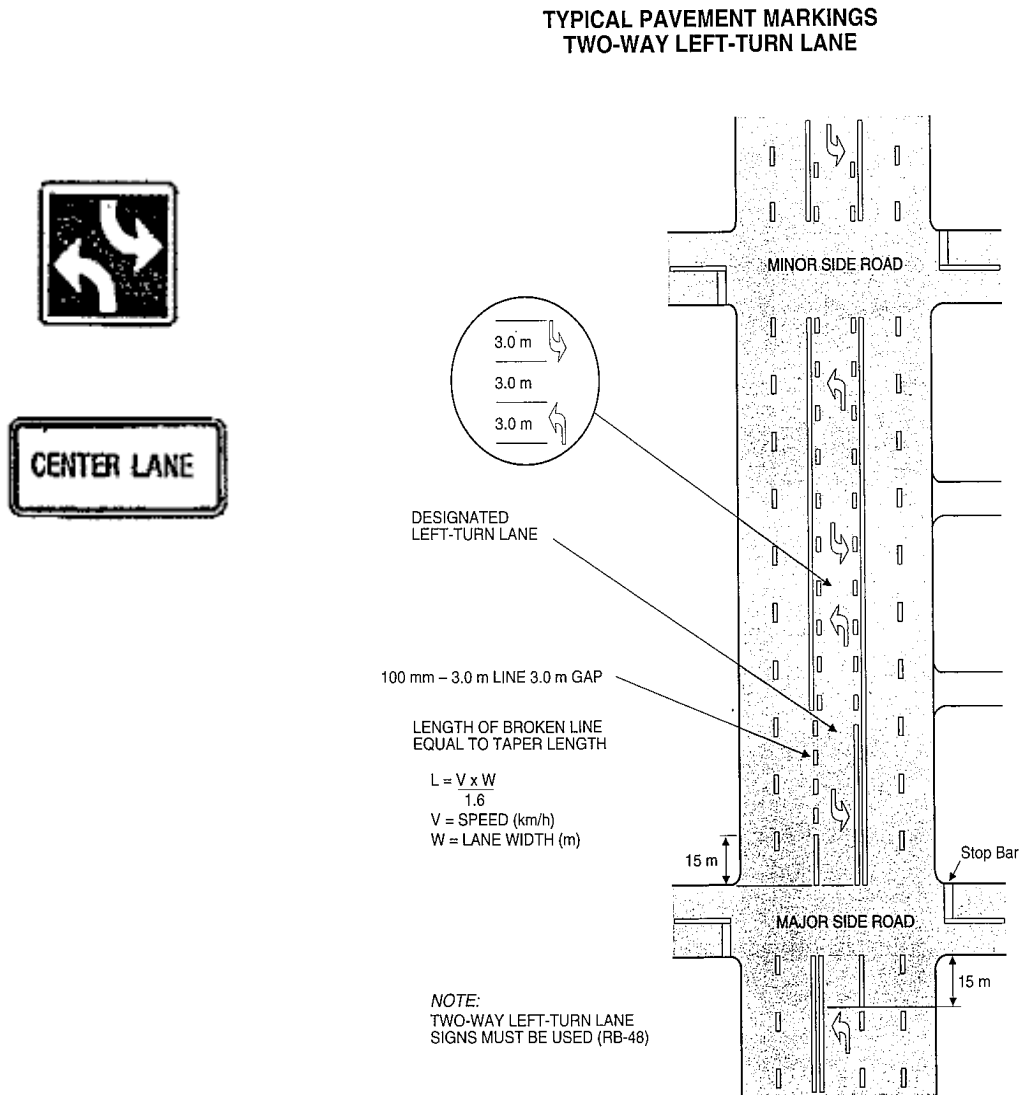
- Lane North of Broadway between Myrtle Avenue and Betts Avenue
- Lane North of Broadway between Betts Avenue and First Avenue
- Lane North of Broadway between First Avenue and Second Avenue
- Lane North of Broadway between Second Avenue and Third Avenue



SCHEDULE "J"
TWO-WAY LEFT HAND TURN LANES (TWLTL)
(as provided for in Section 33)

The purpose of the Two Way Left-Hand Turn Lane (TWLTL) is to provide for left hand turns at mid-block driveways.

The TWLTL area is marked on the shoulder by signage as indicated and by pavement markings, being two solid yellow lines on the outside of the traffic lane, and two yellow dotted lines on the inside.



The proper usage of the TWLTL is to enter the traffic lane at the closest point where the actual left turn is to be made, being certain that your vehicle is appropriately and fully into the traffic lane, and that another vehicle coming from the opposite direction has not already occupied the TWLTL.

SCHEDULE “J” continued
TWO-WAY LEFT HAND TURN LANES (TWLTL)
(as provided for in Section 33)

Improper use of the TWLTL would include the following examples:

- a) Improperly approaching the TWLTL by making angle turns, thus leaving the back end of turning vehicles partially in the adjacent through traffic lane.
- b) Entering the TWLTL too far in advance of the point where the left turn is actually made, thereby conflicting with on-coming traffic making their left turn.
- c) Use of the TWLTL for many blocks to pass slower vehicles before making a left-turn movement.
- d) Under-utilization of the TWLTL by turning left from a regular through traffic lane.
- e) Not using the TWLTL appropriately for deceleration, but stopping almost completely in the through traffic before pulling into the TWLTL to make the left turn.

**SCHEDULE “K”
ROUNABOUTS
(as provided for in Section 34)**

PART 1 - Location

Roundabouts are located at the following locations:

- Bradbrooke Drive/Gladstone Avenue North/King Street/Winchester Street intersection

PART 2 - Signage

DIAGRAM 1:

Roundabout Ahead



A Roundabout Ahead sign shall indicate that you are approaching a roundabout and you should slow down to the noted speed limit.

DIAGRAM 2:

Yield Ahead



A Yield Ahead sign shall indicate that you should prepare to yield ahead at the roundabout.

**SCHEDULE “K” continued
ROUNDABOUTS
(as provided for in Section 34)**

DIAGRAM 3:

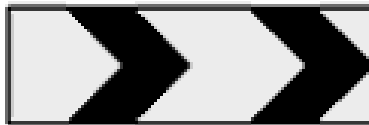
Roundabout Yield



A Roundabout Yield sign shall indicate to look left, and yield to the traffic in the roundabout.

DIAGRAM 4:

Directional

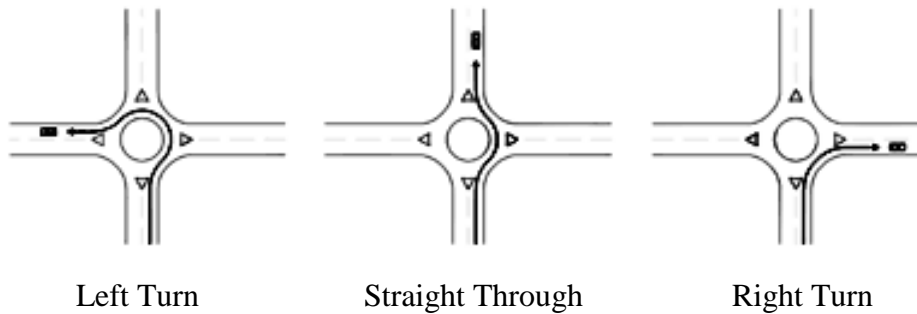


A Directional sign shall be placed on the centre island of the roundabout, this sign shall indicate the direction to drive in the roundabout.

**SCHEDULE “K” continued
ROUNDAOBOUTS
(as provided for in Section 34)**

PART 3: Turning Patterns

The following turning patterns should be used when using a roundabout.



PART 4: How to use a Roundabout

Motor Vehicles:

1. As you approach the roundabout, slow down and yield to the pedestrians in the crosswalk
2. Look to the left. Yield to the traffic in the roundabout; as they have the right-of-way. Approach the yield line and enter the roundabout when there is an adequate gap in traffic flow.
3. Bicycles are permitted to ride within the roundabout just as vehicles do. Do not pass a bicycle in the roundabout.
4. Once you have entered the roundabout, proceed counter-clockwise to your exit.
5. As you approach your exit, turn on your right turn signal. Exit the roundabout, yielding to pedestrians in the crosswalk.

Pedestrians:

1. Stay on the designated walkways at all times.
2. Do not cross to the central island.

Cyclists:

1. Cyclists may proceed through the roundabout as a motor vehicle would.
2. When exiting the roundabout, use your right hand signal.
3. If cyclists are unsure about using the roundabout, dismount and walk your bike as a pedestrian at the designated crosswalks.

Larger Vehicles:

1. Drive on the roadway, except large trucks and trailers that may use the truck apron provided, staying close to the left side of the entry.
2. Drive on the raised portion of the truck apron to navigate more easily.
3. Cars do not use the truck apron and must stay on the roadway.

SCHEDULE "L"
PARKING SIGNAGE
(as provided for in Section 41)

Parking Control sign shall indicate that parking is prohibited at all times on all days, in the direction(s) indicated by the arrow head(s) thereon.



Part-time Parking Control sign shall indicate that parking is prohibited during the time period on the days prescribed in the directions(s) indicated by the arrow head(s) thereon.



LIMITED PARKING

Parking Limit Control sign shall indicate that parking to a maximum time period is permitted on the days prescribed, in the direction(s) indicated by the arrow head(s) thereon.



SCHEDULE "M"
PARALLEL PARKING REQUIREMENTS
(as provided for in Section 43)

DIAGRAM 1:

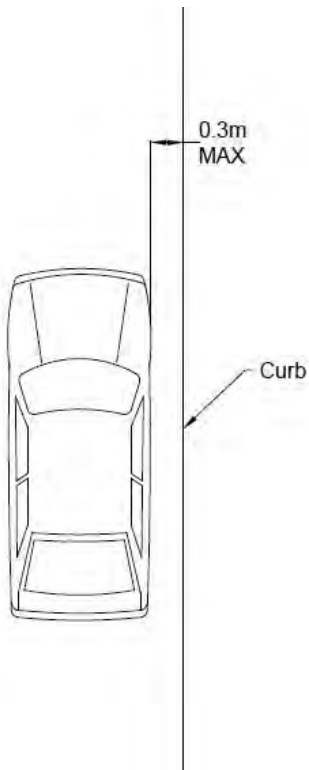
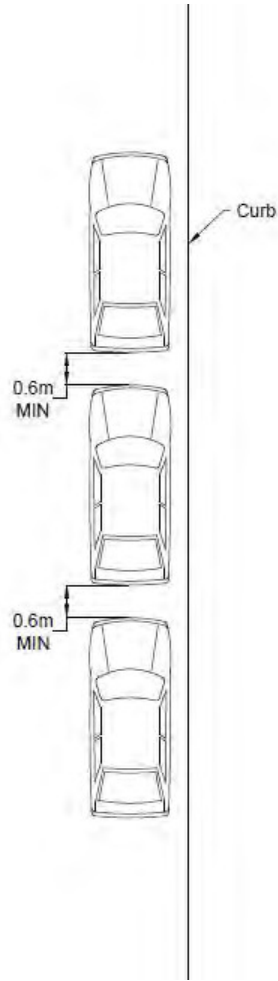
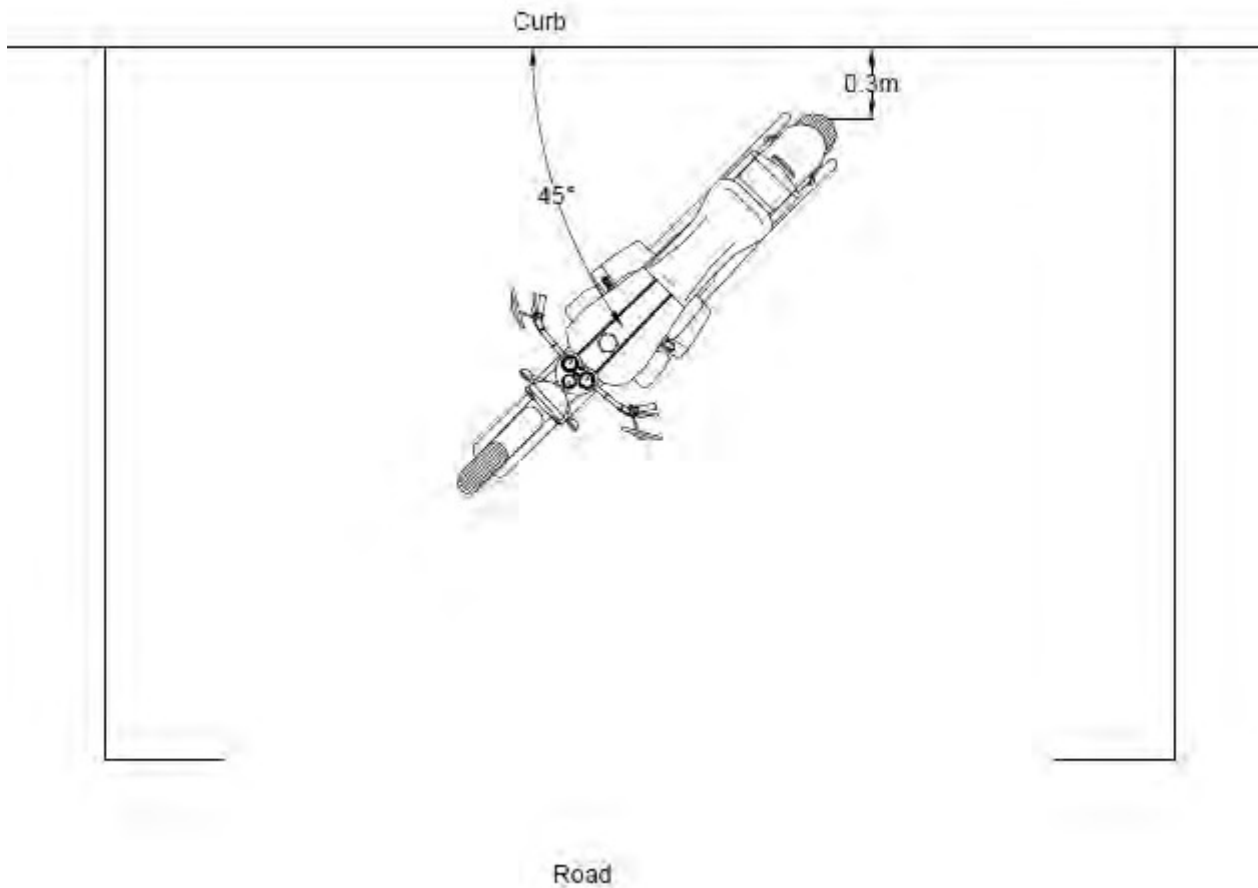


DIAGRAM 2:



**SCHEDULE "M" continued
PARALLEL PARKING REQUIREMENTS
(as provided for in Section 43)**

DIAGRAM 3:



SCHEDULE "N"
ANGLE PARKING REQUIREMENTS
(as provided for in Section 44)

DIAGRAM 1:

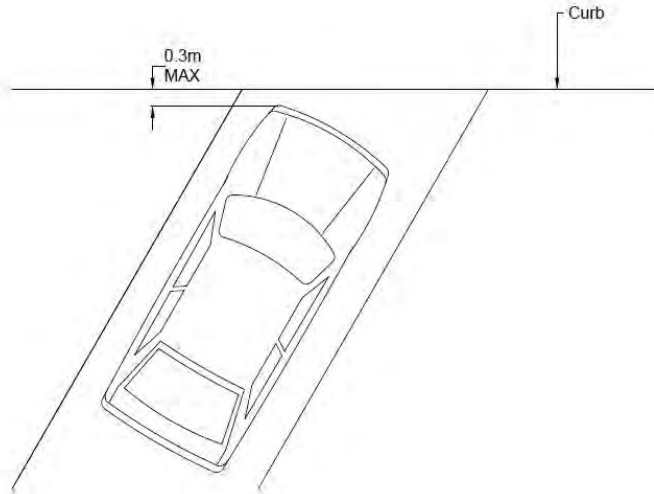
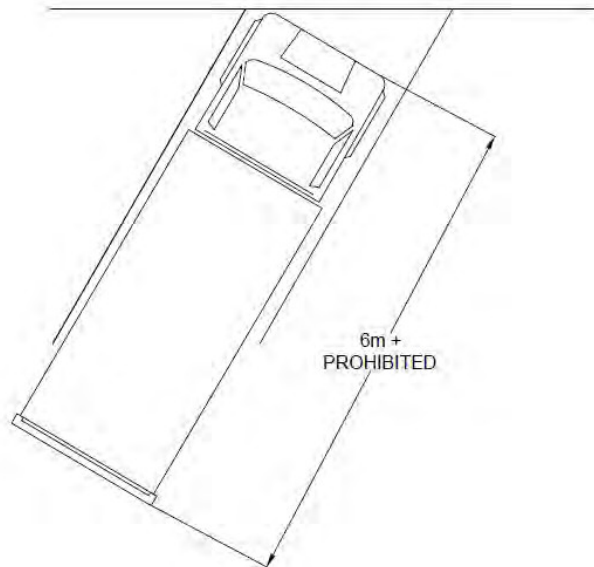


DIAGRAM 2:



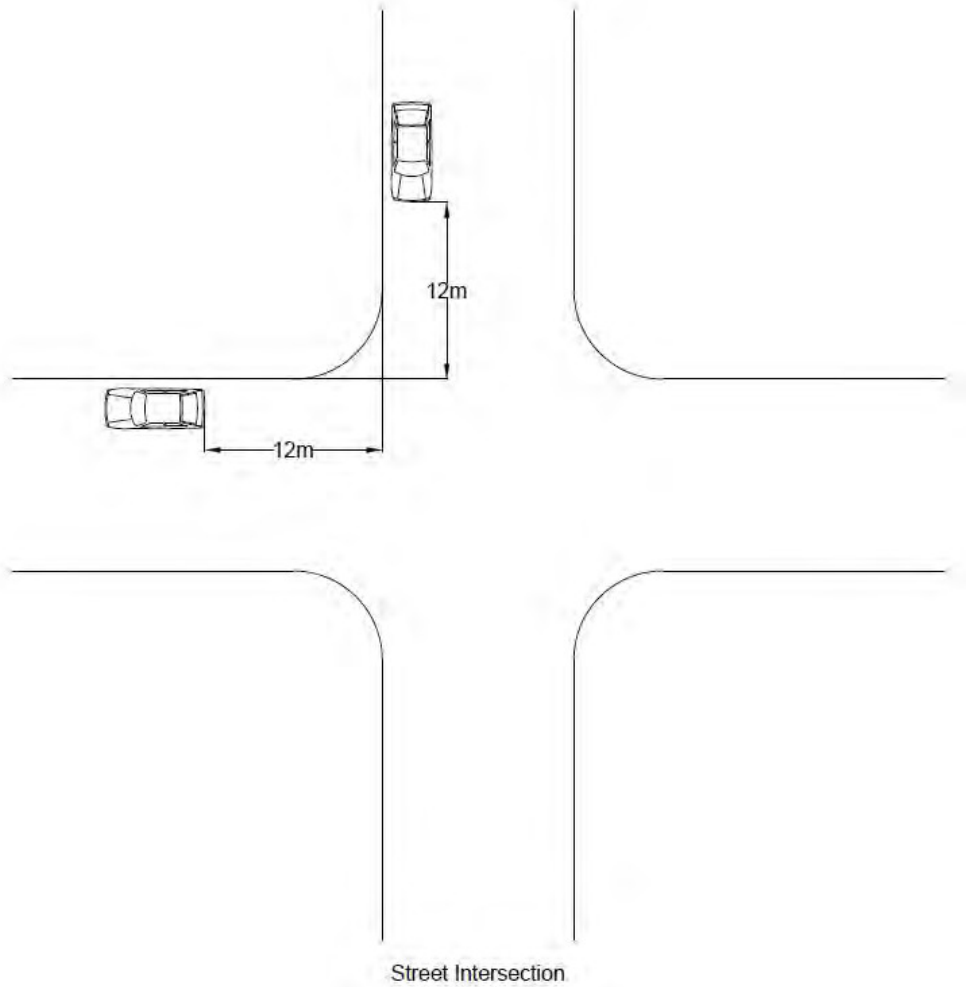
Amended
by Bylaw
No. 20/2018

**SCHEDULE “O”
MINIMUM DISTANCES
(as provided for in Section 48)**

- Street Intersection - 12 metres - from extended curb line
- Lane Intersection - 4.5 metres - from top of flare
- Fire Hydrant - 3 metres - from centre of hydrant
- Railway Track - 5 metres - from crossing arm

(drawings showing where dimensions are taken from)

DIAGRAM 1:



Amended
by Bylaw
No. 20/2018

SCHEDULE "O" continued
MINIMUM DISTANCES
(as provided for in Section 48)

DIAGRAM 2:

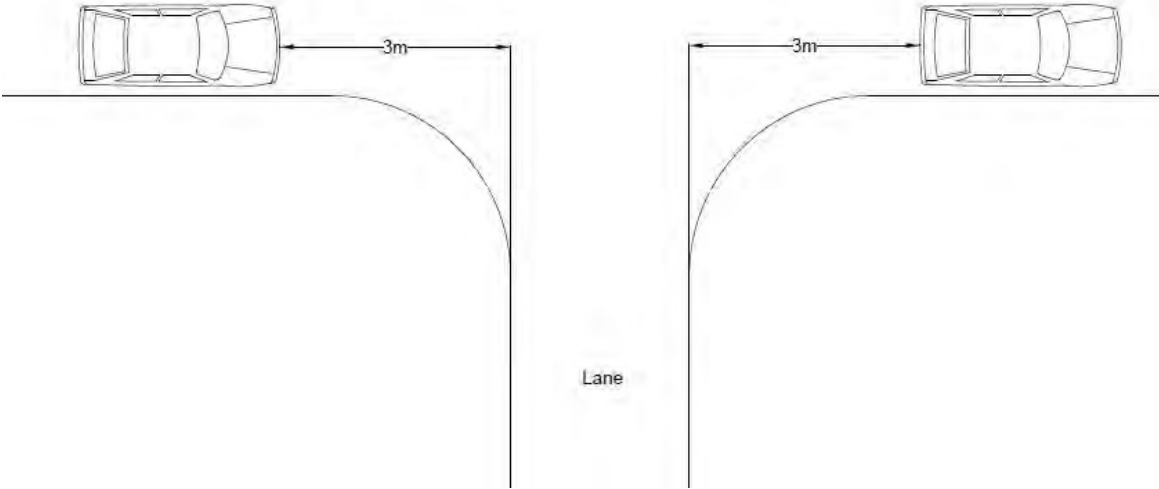
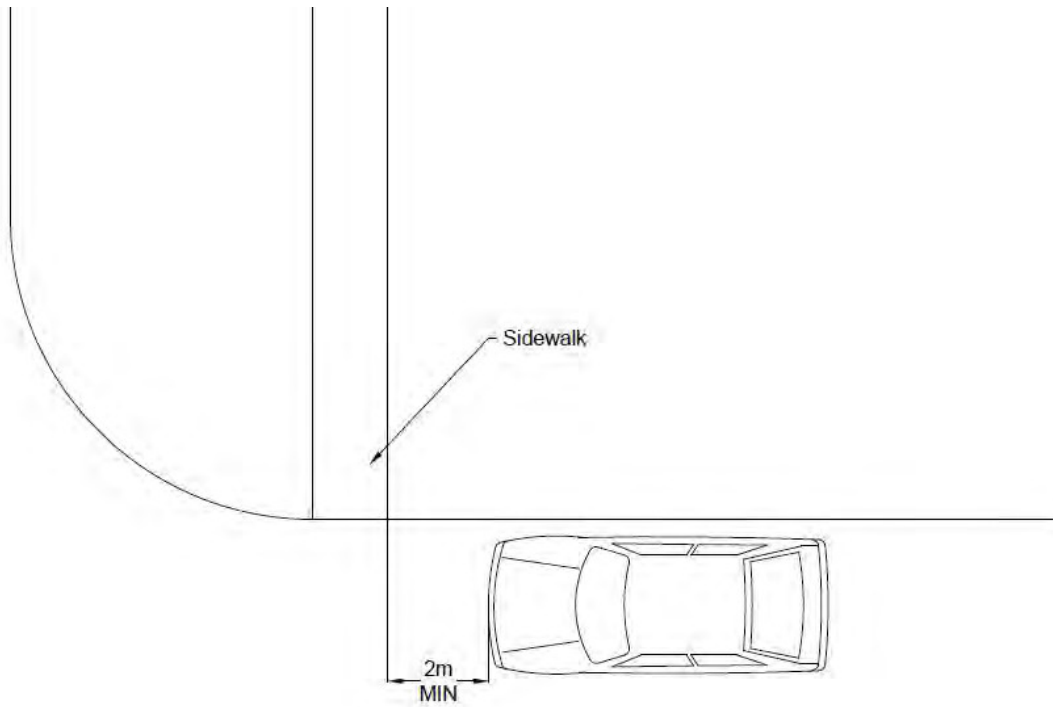


DIAGRAM 3:



Amended
by Bylaw
No. 20/2018

SCHEDULE "O" continued
MINIMUM DISTANCES
(as provided for in Section 48)

DIAGRAM 4:

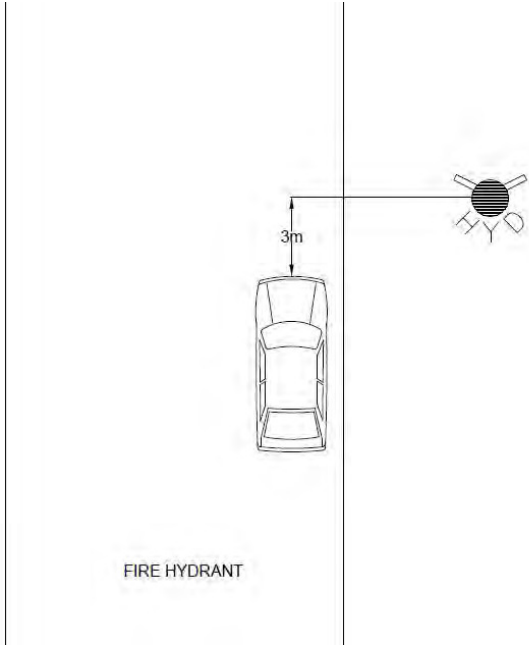
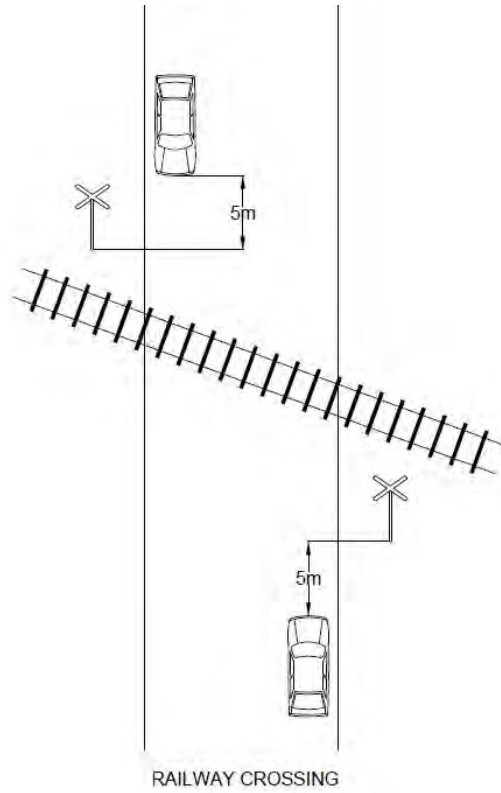


DIAGRAM 5:



Amended
by Bylaw
No. 20/2018

SCHEDULE "O" continued
MINIMUM DISTANCES
(as provided for in Section 48)

DIAGRAM 6:

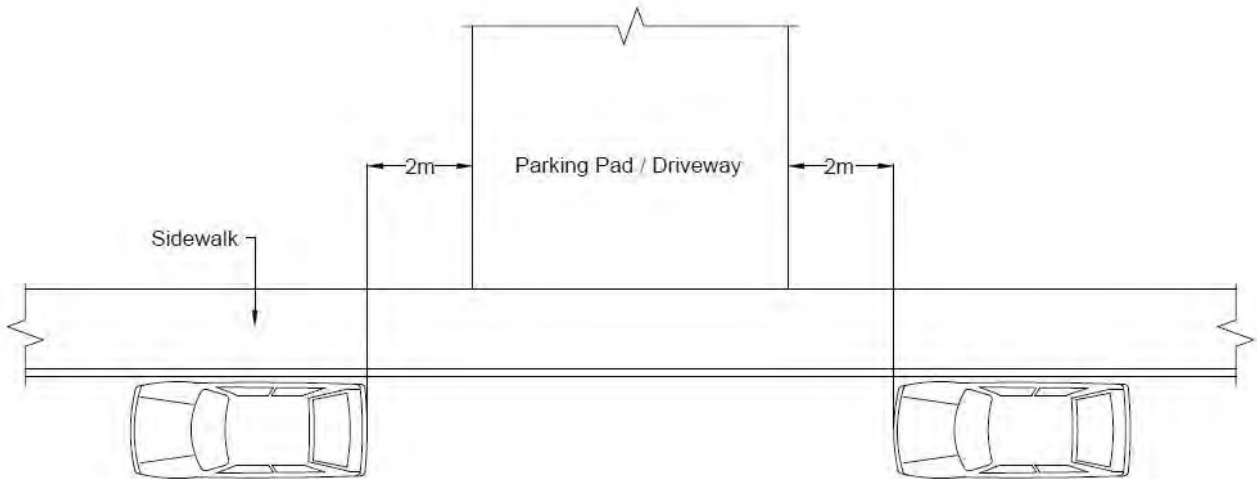
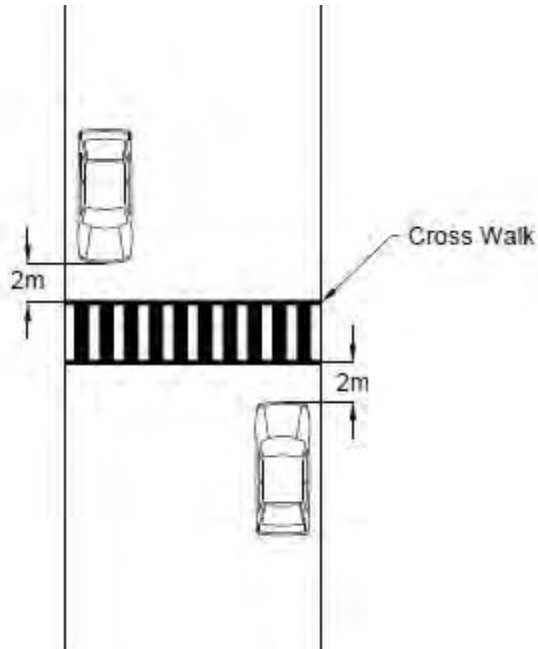


DIAGRAM 7:



**SCHEDULE “P”
TWO HOUR STREET PARKING
(as provided for in Section 49)**

<u>Street or Avenue</u>	<u>Side</u>	<u>Location</u>
Broadway Street	Both	From Brodie Avenue to 6th Avenue North
Smith Street	Both	From Myrtle Avenue to Fifth Ave. North
Livingstone Street	South	From Second Avenue S. to 3rd Ave. South
First Avenue N.	Both	From Smith Street to Broadway Street
Second Avenue N.	Both	From Smith Street to Broadway Street
Third Avenue N.	Both	From Smith Street to Broadway Street
Fourth Avenue N.	Both	From Smith Street to Broadway Street
Fourth Ave. S.	Both	From Broadway Street to Livingstone Street
Fifth Avenue N.	Both	From Smith Street to Broadway Street

Betts Avenue	Both	From Smith Street to Broadway Street
Smith Street	South	From Fifth Ave. N. to Sixth Ave. N.

SCHEDULE “Q”
CITY HALL PARKING PERMIT
(as provided for in Section 49)

City Hall Parking Permit Conditions

1. Permit valid for “Two hour on-street parking and metered parking lots” only.
2. Permit does not allow:
 - a. Parking for longer than 10 hours (8:00 am to 6:00 pm) for the day(s) the permit is issued;
 - b. Parking at 15-Minute meters;
 - c. Parking in “No Stopping” areas;
 - d. Parking in “No Parking” areas including temporary “No Parking” areas;
 - e. Parking in Loading Zones;
 - f. Parking on Private Property;
 - g. Parking a vehicle exceeding the manufacturers G.V.W. of 6,350 kg or an overall length of more than six (6) meters.
3. Permit must be prominently displayed on the inside front windshield of the driver’s side of the vehicle so as to be clearly visible.

SCHEDULE “R”
MULTI SPACE PAY STATION PARKING LOTS
(as provided for in Section 51)

Parking Lot – Myrtle Avenue – East Side between Broadway Street and Smith Street

Parking Lot – Betts Avenue – West side between Broadway Street and Smith Street

Parking Lot – First Avenue – East Side between Broadway Street and Smith Street

Parking Lot – Second Avenue – East Side between Broadway Street and Smith Street

Amended
by Bylaw
No. 20/2018

**SCHEDULE “S”
PERMIT PARKING LOTS
(as provided for in Section 52)**

Permit Parking Lots

Myrtle Avenue – East Side between Broadway Street and Smith Street
First Avenue – West Side between Broadway Street and Smith Street
First Avenue – East Side between Broadway Street and Smith Street – Across from the Fire Hall
Betts Avenue – West Side between Broadway Street and Smith Street
Second Avenue – West Side between Broadway Street and Smith Street

Parking Permit Conditions

1. Permit valid for designated parking lots only as found in Schedule “S” under “Permit Parking Lots”.
2. Permit does not allow:
 - a. On-street parking;
 - b. Parking at 15-Minute meters;
 - c. Parking in “No Stopping” areas;
 - d. Parking in “No Parking” areas including temporary “No Parking” areas;
 - e. Parking in Loading Zones;
 - f. Parking on Private Property;
 - g. Parking a vehicle exceeding the manufacturers G.V.W. of 6,350 kg or an overall length of more than six (6) meters.
3. All other parking and traffic regulations within this Bylaw must be strictly obeyed.
4. Permit must be prominently displayed on the front windshield of the vehicle so as to be clearly visible.
5. Permit is non-refundable and non-replaceable if lost or stolen.

SCHEDULE “T”
CITY OWNED PRIVATE PARKING LOTS
(as provided for in Section 53)

Gallagher Centre	455 Broadway Street West
Yorkton Public Library	93 Broadway Street West
Kinsmen Arena	227 Prystai Way
Godfrey Dean Cultural Centre	49 Smith Street East
Gloria Hayden Centre	397 Darlington Street East
City Hall	37 Third Avenue North
Fire Protective Services Building	9 Smith Street East

**SCHEDULE “U”
CONSTRUCTION TRAILER PERMIT
(as provided for in Section 55)**



Box 400 - 37 Third Avenue North - Yorkton, Saskatchewan - S3N 2W3 - Phone 306-786-1700 - Fax 306-786-6880 - www.yorkton.ca

City of Yorkton

Construction Trailer Permit

Date: _____
Name: _____
Company: _____
Mailing Address: _____

Contact Number: _____ Email Address: _____
License Plate: _____

Permit Conditions:

1. Permit sticker must be placed on the driver's side, upper rear corner of the trailer.
2. Applicant must be actively engaged in a construction job in the immediate vicinity that the trailer is parked in.
3. Applicant must abide by all other provisions of the Traffic Bylaw as this permit ONLY allows the trailer to be left unhitched.
4. Permit is only valid for the trailer with the corresponding license plate as stated on the Permit Sticker.
5. Trailers must be clearly marked with reflective warning signs or reflective pylons placed on either side of the trailer that faces the direction of oncoming traffic.
6. Trailers must be moved after a snow event to provide City snow removal crews the opportunity to clear the street.
7. If any of the permit conditions are not followed, the permit becomes void.

Applicant Signature: _____ Date: _____

For Internal Use Only
Date Received: _____
City Manager Designate Approval: _____
Permit No.: _____

Amended
by Bylaw
No. 20/2018

**SCHEDULE “V”
FEES SCHEDULE**

(as provided for in Section 11, 16, 17, 50, 51, 52, and 55)

Section 11: Heavy Vehicle Training and Testing Route

Truck Driver Training Permit Annual Fee - \$50.00

Section 16: Temporary Street Closure and Lane Use Permit

Permit Fee for Section 16(1)(a): Base Fee + Daily Fee

Base Fee: \$25.00
Daily Fee: \$5.00 per day; or
\$25.00 per week.

Permit Fee for Section 16(1)(b): Free

Section 17: Temporary Sidewalk Use Permit

Permit Fee: Base Fee + Daily Fee

Base Fee: \$25.00
Daily Fee: \$5.00 per day; or
\$25.00 per week.

Section 50: 15-Minute Meter Fees

\$0.25 per 7.5 minutes
\$0.50 per 15 minutes

Section 51: Multi Space Pay Station Parking Lots

\$0.25 per 15 minutes
\$1.00 per 1 hour

Section 52: Permit Parking Lot Fees

Daily Permit: \$5.00
Monthly Permit: \$20.00
3 Month Permit: \$40.00
6 Month Permit: \$60.00
Yearly Permit: \$100.00

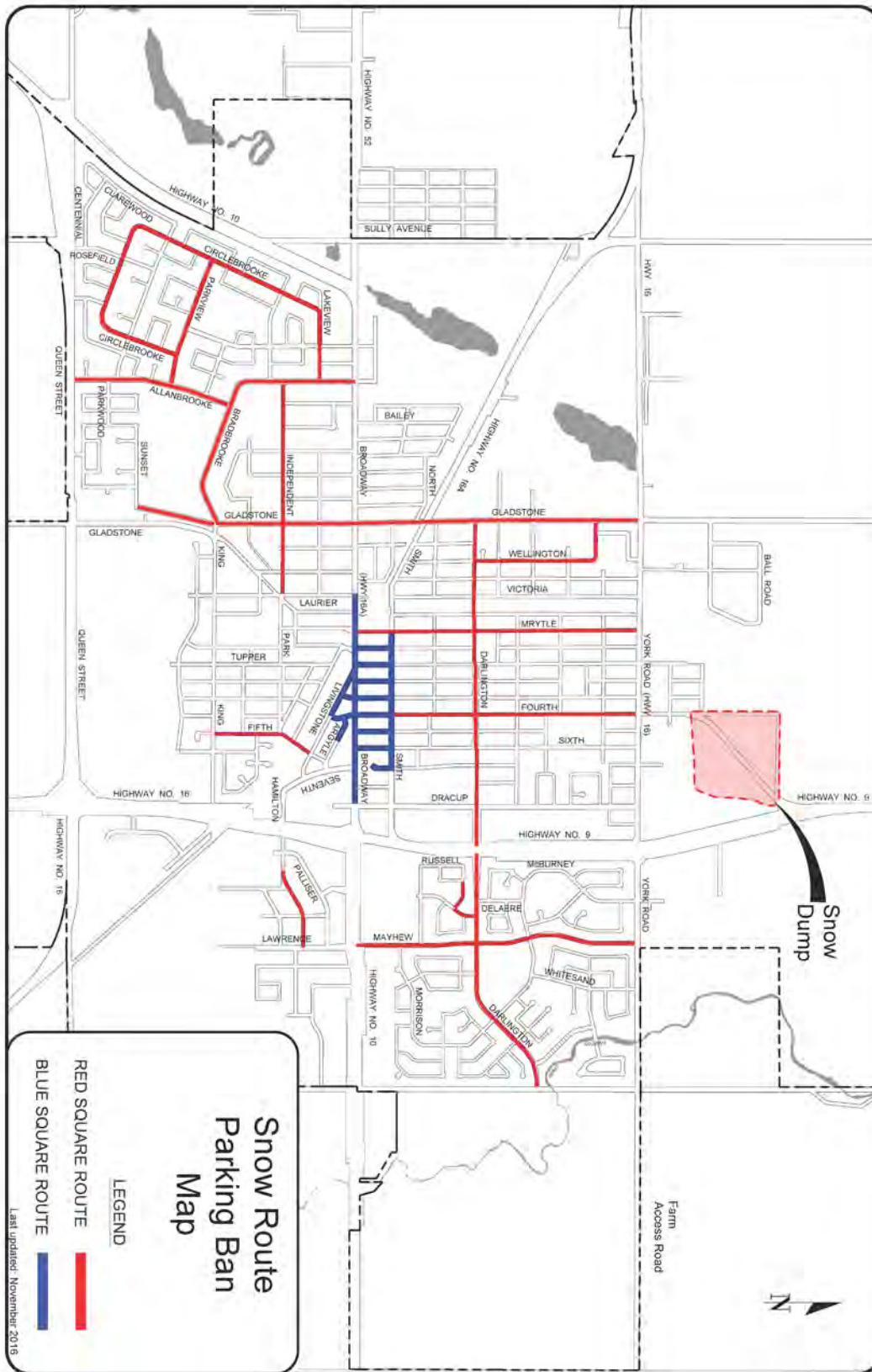
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by Bylaw
No. 20/2018

SCHEDULE “V” continued
FEES SCHEDULE
(as provided for in Section 11, 16, 17, 50, 51, 52, and 55)

Section 55: Construction Trailer Permit

Monthly Permit:	\$10.00
3 Month Permit:	\$20.00
6 Month Permit:	\$35.00
Yearly Permit:	\$50.00

SCHEDULE "W"
SNOW ROUTE PARKING AREAS
 (as provided for in Section 60)



**SCHEDULE "W" continued
SNOW ROUTE PARKING AREAS
(as provided for in Section 60)**

Blue Square Snow Route



Red Square Snow Route



Amended
by Bylaw
No. 20/2018

SCHEDULE “X”
MAXIMUM LOADS
(as provided for in Section 15 & 62)
GROSS WEIGHT CHART

Gross Weight Chart as per the Saskatchewan Department of Highways and Infrastructure Weights and Dimensions Regulations.

MAXIMUM AXLE AND TIRE LOADS

Maximum Axle and Tire Loads as per the Saskatchewan Department of Highways and Infrastructure requirements.

**SCHEDULE “Y”
PENALTY**

**VOLUNTARY PAYMENTS FOR NOTICE OF VIOLATION
PART 1 - PARKING VIOLATIONS
(As provided for in Section 73)**

Bylaw Section	Amount	Bylaw Description
--------------------------	---------------	--------------------------

Fine reduced by fifteen dollars if paid within 10 days of date of violation.

12	\$100	Parking a commercial vehicle on Residential property
16(1)	\$100	Obstructing/closing a street or lane without permit
17(1)	\$100	Obstructing/closing a sidewalk without permit
18(1)	\$100	Driving over curb
22(1)(a)	\$200	Littering
22(1)(b)	\$200	Attaching leaflets to parked vehicles
24(1)/(2)/(3)	\$30	Obstructing traffic
24(4)(a)	\$30	Dumping snow on City Property, street or lane in Residential Zone
24(4)(b)	\$300	Dumping snow on City property, street or lane in Commercial zone
27(a)	\$50	Splashing pedestrian
27(b)	\$50	Project dirt at person by spinning tires
27(c)	\$250	Creating waves driving through puddle
37(1)	\$45	Engaging in Pedestrian Assisted Activity on street or lane
37(2)	\$45	Engaging in Pedestrian Assisted Activity on sidewalk
41(1)	\$45	Parking on street in excess of posted time limit
41(2)	\$45	Parking on street in excess of forty eight twenty-four hours
43(1)	\$45	Improper parallel parking
43(2)	\$45	Improper parallel parking of a motorcycle

**SCHEDULE “Y” continued
PENALTY
VOLUNTARY PAYMENTS FOR NOTICE OF VIOLATION
PART 1 - PARKING VIOLATIONS
(As provided for in Section 73)**

Bylaw Section	Amount	Bylaw Description
44(1)	\$45	Improper angle parking
45	\$50	Double parking
46(1)	\$50	Parking strictly prohibited
47(1)	\$50	Washing vehicle on street or lane
47(2)	\$50	Vehicle repair in excess of three hours
48(1)	\$50	Parking in violation of minimum required distance
49(3)	\$45	Parking on a street exceeding the 2 hour limit
50(3)	\$35	Parking at expired meter
51(3)	\$45	Parking without a valid pay station ticket clearly visible
51(6)(a) or (b)	\$45	Enter, leave or park in an off-street parking lot other than as indicated
52(1)(c)	\$45	Parking in permit lot without clearly displayed permit
52(3)(a) or (b)	\$45	Enter, leave or park in an off-street parking lot other than as indicated
53(1)	\$45	Unauthorized parking in City owned parking lot
53(2)	\$100	Parking in accessible stall for disabled without valid placard
54	\$45	Parking on City owned property
55(1)	\$100	Parking a prohibited vehicle
56(1)	\$200	Parking a vehicle with dangerous goods in restricted area
57	\$45	Parked in loading zone beyond posted limit
58(2)	\$100	Parking in accessible stall for the disabled without valid placard
59(1)	\$75	Loading or unloading violation

Amended
by Bylaw
No. 8/2020

SCHEDULE "Y" continued
PENALTY
VOLUNTARY PAYMENTS FOR NOTICE OF VIOLATION
PART 1 - PARKING VIOLATIONS
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
60(1)	\$45	Parked on a Snow Route Parking Area while a ban is in effect
71(2)	\$50	Removing or erasing a chalk mark placed on a tire
72(1)	\$50	Unauthorized person place a ticket on vehicle

SCHEDULE “Y” continued
VOLUNTARY PAYMENTS FOR SUMMARY OFFENCE TICKET
PART 2 - MOVING VIOLATIONS
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
5	\$400	Tampering with City signs
10(1)	\$200	Drive off heavy vehicle route - First Offence
10(1)	\$300	Drive off heavy vehicle route - Second Offence
10(1)	\$500	Drive off heavy vehicle route- Third and Subsequent Offences
10(2)	\$200	Fail to proceed to weigh scale
11(1)	\$200	Failing to use truck training and testing route
11(2)	\$200	Failing to obtain a Training and Testing Permit
13(5)	\$100	Drive on temporarily closed highway
14(1)	\$100	Parade or assembly on highway without permit
14(4)	\$50	Cross through or obstruct parade
15(2)	\$200	Moving an oversized load without permit
19(1)	\$50	Allow vehicle to be driven with unsecured load
19(2)	\$75	Placing an item that causes obstruction
23	\$100	Permitting livestock on any street or lane
28	\$100	Hitchhiking
29(1)	\$100	Soliciting business from a vehicle
29(2)	\$100	Enticing person to vehicle
30	\$85	Failing to stop and yield right of way to pedestrians
31	\$85	Failing to obey School Crossing Guard
32(2)	\$100	Drive wrong-way on one-way lane

SCHEDULE “Y” continued
VOLUNTARY PAYMENTS FOR SUMMARY OFFENCE TICKET
PART 2 - MOVING VIOLATIONS continued
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
33(2)	\$100	Driving in Two Way Left Hand Turn Lane
34(2)	\$100	Driving incorrectly on a roundabout
34.1(1) or (2)	\$100	Making a U-Turn where not permitted or unsafe
34.1(3)	\$100	Making a U-Turn in a play or school zone
36	\$50	Driving over freshly painted lines
38	\$50	Using school bus safety lights and arms in school zones
39	\$200	Use of engine retardant brakes
40	\$50	Drive vehicle across city owned property
61	\$100	Operating unlicensed vehicle
62(1)(b)	\$200	Driving over-weight vehicle without permit
62(1)(c)	\$200	Driving over-size vehicle without permit
62(1)(d)	\$200	Driving farm equipment during prohibited times
62(1)(e)	\$200	Driving road construction equipment during prohibited times
63(1)	\$200	Drive off dangerous goods route – First Offence
63(1)	\$300	Drive off dangerous goods route – Second Offence
63(1)	\$500	Drive off dangerous goods route – Third Offence
64	\$100	Operate slow-moving vehicle during prohibited time
67(1)(a)	\$25	Ride bicycle on sidewalk or through crosswalk
67(1)(b)	\$25	Ride bicycle recklessly
67(1)(c)	\$25	Carry prohibited load on bicycle

Amended
by Bylaw
No. 8/2020

SCHEDULE “Y” continued
VOLUNTARY PAYMENTS FOR SUMMARY OFFENCE TICKET
PART 2 - MOVING VIOLATIONS continued
(As provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
68(1)	\$25	Ride bicycle at night without lights
67(1)(d)	\$25	Carry passenger on bicycle
67(1)(e)	\$25	Ride bicycle without a helmet

PENALTY
(As provided for in Section 73)

In accordance with Section 73(2)(c), where the City Treasurer receives voluntary payment within ten (10) days after issuance of the Notice of Violation, the amount prescribed in this Schedule may be reduced by fifteen dollars (\$15.00).

SCHEDULE “Y” continued
VOLUNTARY PAYMENT NOT ALLOWED
PART 3 - COURT APPEARANCE REQUIRED
(as provided for in Section 73)

Bylaw Section	Amount	Bylaw Description
26(2)	\$360	Speeding in a construction zone 7 – 12 km/hr over speed limit
26(2)	\$385	Speeding in a construction zone 13 – 17 km/hr over speed limit
26(2)	\$400	Speeding in a construction zone 18+ km/hr over speed limit

TITLE: 2022 Board of Revision Appointment	DATE OF MEETING: March 7, 2022
	REPORT DATE: March 1, 2022
CLEARANCES:	ATTACHMENTS: 1. Biographies of Nor-Sask Board Members
Written by: Kim Durdin – Assessment & Taxation Manager Kim Durdin	
Presented by: Ashley Stradeski – Director of Finance Ashley Stradeski	
Reviewed by: Jessica Matsalla – City Clerk Jessica Matsalla	
Approved by: Lonnie Kaal – City Manager Lonnie Kaal	

PURPOSE/BACKGROUND:

In an effort to mitigate financial losses and instability related to assessment appeals, the city made the decision to contract out our board of revision services, which handles property assessment appeals. This is a fairly new practice for our municipality as we have only had this in place since 2017. The valuation process, and consequently appeals, have become more complicated and technical. As a result many commercial property owners are employing tax agents to handle their appeals. Typically tax agents have a wealth of qualifications and/or legal experience in the appraisal field. In order to provide stability and continuity in the valuation process, professional boards have become prevalent across the province, and also provide assurance that a third party, and not the city, is looking at the appeals.

This is evidenced by the use of regional boards, as well as amendments to the *Cities (Board of Revision) Regulations*. Amendments that came into effect in December of 2021 established the Office of the Registrar. Their role is to certify a board of revision as qualified to hear property appeals. The board receives certification once each member of the board and secretary of the board have completed the relevant training approved by the minister.

DISCUSSION/ANALYSIS/IMPACT

Since employing a professional provider our losses at both the local and provincial level have been drastically reduced. Administration remains confident this decision remains a favorable one for our municipality.

With 2021 being a revaluation year there was an expectation the number of appeals would increase drastically, however that was not the case. Appeals were up from 47 in 2020 to 93 in 2021.

Of the 93, the following is a summary of the 2021 Board of Revision

- 15 Data Agreements – agreement reached between SAMA and property owner
- 3 Dismissed by Board – appellant did not comply with legislated requirements
- 21 Withdrawn – appeal withdrawn by tax agent or property owner
- 2 Board Ruled with the Appellant – value changed by the Board
- 52 Board Ruled with SAMA – values upheld by the Board, no change

Appeal losses for the City of Yorkton, not including education, totaled less than \$25,000.00 in 2021. When compared to the over \$300,000.00 in losses in 2016, which was the last year the city had a local board rather than a professional board. The financial benefit of working with a professional board service provider is clear, and we can be confident that assessment appeals are being handled fairly and properly.

While we had worked with Krismer and Associates from 2017 to 2021, administration was asked to compare costs of other providers. At that time it came to our attention they would no longer be offering board services after the 2021.

Administration then approached Nor-Sask Board Services, a company we had been evaluating prior to receiving notice from Krismer and Associates. They are a company comprised of five professionals with over 160 years of experience between them. Their biographies have been attached for you to review.

FINANCIAL IMPACT

With Covid restrictions in place the 2020 and 2021 hearings were teleconferences, which did keep expenses down. As a fair comparison the cost to hold in person hearings in 2019 for roughly 60 appeals was \$2,674.24, which was our last in person hearing. This was offset by the appeal fees the municipality keeps when the board upholds the value. The fees kept in 2019 were roughly \$16,000.00.

The fees for the Nor-Sask Board Services are very much inline with what we have paid over the past five years. The complete fees are broken down as follows:

Annual Retainer: \$ 200.00

Hearings: \$ 50.00/hr

Includes times spent doing the following:

- reading pre-hearing documentation
- sitting at the hearing
- post hearing deliberations
- writing decisions

Minimum 8 hour charge per Board member per scheduled appeal duration.

Secretarial Services: \$ 50.00/hr

Includes time spent doing the following:

- receipt of the appeal
- reviewing and accepting the appeal(s)
- scheduling, organizing and attending the hearing

- finalizing and mailing decisions
- prepare and send records to the Assessment Appeals Committee
- Communicating with Municipality, SAMA and the public

Minimum 6 hour charge for regular or supplemental assessment period.

Additional Costs:

Travel – per hour	\$ 30.00
Mileage – per km	\$ 0.55
Accommodation	Reasonable and actual – receipts provided
Meals per day/member	Reasonable and actual – receipts provided
Registered Mail/Postage Courier	Actual – receipts provided
Printing/Photocopying/Stationery	Actual – receipts provided

OPTIONS:

- (1) To approve, in accordance with Section 192 of *The Cities Act*, the appointment of
 Timothy P Furlong – Member
 Glen Neuert – Member
 Kirby Fesser - Member
 Sabrina Saccucci – Member
 Michael Ligtermoet – Board Secretary

of Nor-Sask Board Services as the City of Yorkton’s Board of Revision for the 2022 assessment year.

Should Board Member Vacancies occur during the course of the year, Nor-Sask Board Services will recommend Board Member replacements which Council will be required to appoint to the Board.

Board member remuneration and expenses as follows:

Annual Retainer:	\$ 200.00
Hearing Fees:	\$ 50.00/hr per Board Member – minimum 8 hour charge
Secretarial Services:	\$ 50.00/hr – minimum 6 hours charge
Additional Costs:	

Travel – per hour	\$ 30.00
Mileage – per km	\$ 0.55
Accommodation	receipts provided
Meals per day/member	receipts provided
Registered Mail/Postage Courier	receipts provided
Printing/Photocopying/Stationery	receipts provided

- (2) To deny, in accordance with Section 192 of *The Cities Act*, the appointment of
 Timothy P Furlong – Member
 Glen Neuert – Member
 Kirby Fesser - Member
 Sabrina Saccucci – Member
 Michael Ligtermoet – Board Secretary

of Nor-Sask Board Services as the City of Yorkton’s Board of Revision for the 2022 assessment year.

(3) Other direction as Council deems appropriate.

RECOMMENDATION:

That Council, in accordance with Section 192 of *The Cities Act*, approve the appointment of
Timothy P Furlong – Member
Glen Neuert – Member
Kirby Fesser - Member
Sabrina Saccucci – Member
Michael Ligtermoet – Board Secretary

of Nor-Sask Board Services as the City of Yorkton’s Board of Revision for the 2022 assessment year.

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Travel – per hour	\$ 30.00
Mileage – per km	\$ 0.55
Accommodation	receipts provided
Meals per day/member	receipts provided
Registered Mail/Postage Courier	receipts provided
Printing/Photocopying/Stationery	receipts provided

Biographies of Nor Sask Board Services Members

Panel Members:

Timothy P Furlong

- 41 years of property assessment experience valuing all property types
- Accredited as a Municipal Assessment Appraiser of Saskatchewan (**Retired**)
- Licensed as a Licensed Assessment Appraiser of Saskatchewan (**Retired**)
- Accredited as an Accredited Assessor of Manitoba (**AAM**)
- Designated as a Certified Assessment Evaluator (**CAE**) through the International Association of Assessing Officers (**IAAO**)
- Held senior management positions in Manitoba's assessing jurisdiction as well as with the Saskatchewan Assessment Management Agency (**SAMA**)
- Former City Assessor for the City of Prince Albert
- Appointed as a panel member for 19 - 2021 Boards of Revision

Glen Neuert

- 20 years of property assessment experience valuing residential and commercial properties
- Accredited as a Municipal Assessment Appraiser of Saskatchewan (**Retired**)
- Licensed as a Licensed Assessment Appraiser of Saskatchewan (**Retired**)
- Accredited as an Applied Science Technician of Saskatchewan (**AST**)
- Former Council member with the Saskatchewan Assessment Appraisers' Association (**SAAA**)
- Former Senior Assessment Appraiser for residential and commercial properties with the City of Saskatoon
- Appointed as a panel member for 19 - 2021 Boards of Revision

Kirby Fesser

- 29 years assessment appraisal experience valuing all property types
- Accredited as a Municipal Assessment Appraiser of Saskatchewan (**Retired**)
- Licensed as a Licensed Assessment Appraiser of Saskatchewan (**Retired**)
- Accredited as an Applied Science Technologist of Saskatchewan (**AScT**)
- Past president of the Saskatchewan Assessment Appraisers' Association (**SAAA**)
- Co-founder of the interprovincial Professional Property Assessors of Canada (**IPPAC**)
- Authored several pieces of legislation including the *Assessment Appraisers' Act Regulations* and amendments to the *Saskatchewan Assessment Management Agency Act*
- Former Senior Assessment Appraiser with the City of Saskatoon
- Former Board of Revision member for the City of Prince Albert
- Appointed as a panel member for 19 - 2021 Boards of Revision

Sabrina Saccucci

- 13 years assessment appraisal experience valuing residential and commercial properties
- Accredited as a Municipal Assessment Appraiser of Saskatchewan (**MAAS**)
- Licensed Assessment Appraiser Saskatchewan (**LAAS**)
- Worked for City of Saskatoon, most recently as a Senior Assessment Appraiser

Secretary:

Michael Ligtermoet

- 30 years of municipal property assessment and fee appraisal experience in all property types
- Accredited as a Municipal Assessment Appraiser of Saskatchewan (**MAAS**)
- Licensed Assessment Appraiser Saskatchewan (**LAAS**)
- Former Council member and Treasurer with the Saskatchewan Assessment Appraisers' Association (**SAAA**)
- Former Senior Assessment Auditor with the Saskatchewan Assessment Management Agency (**SAMA**)
- Former Assessment Manager with the City of Prince Albert
- Appointed as the secretary for 19 - 2021 Boards of Revision

TITLE: Tax Enforcement Proceedings List of Land in Arrears	DATE OF MEETING: March 7, 2022
	REPORT DATE: March 1, 2022
CLEARANCES: Kim Durdin – Assessment & Taxation Manager Kim Durdin	ATTACHMENTS: 1. Form A (Section 4) List of Lands in Arrears
Written by: Jessica Hudy - Taxation Clerk <p style="text-align: right;">Jessica Hudy</p>	
Reviewed by: Jessica Matsalla – City Clerk <p style="text-align: right;">Jessica Matsalla</p>	
Approved by: Lonnie Kaal - City Manager <p style="text-align: right;">Lonnie Kaal</p>	

BACKGROUND

The Tax Enforcement Process involves a number of interrelated steps that ultimately protect the City’s financial interest. The initial step, advertising the list of land in arrears, not only protects the City of Yorkton’s interest; it also provides notice to all parties that have a current or future interest in properties that are in an arrears situation. The preliminary steps are broken down as follows:

1. Prepare a list of lands with arrears of taxes;
2. Advertise the list; and
3. Register the City’s interest on the title.

The first step involves preparing a list of lands on which that taxes have been outstanding after December 31st. The attached list represents those properties that have arrears from previous years, largely 2021, without an existing tax lien.

DISCUSSION/ANALYSIS/IMPACT

On January 14, 2022, a total of 349 letters were sent out to property owners in arrears notifying them of the potential steps the City of Yorkton will move forward with if the arrears were not paid in full by February 17, 2022, this process has been moved up seven months compared to last year. As of the date of this report there are 201 properties that remain unpaid, and will therefore be advertised in the local newspaper. Administration does monitor payments up to the final date of submission to the newspaper, and will remove any property paid in full as of that date.

End of summer 2021, there were 184 letters sent and of that, 93 properties advertised in the newspaper, with 64 liens registered.

Under *Section 3 (3) of The Tax Enforcement Act* Council may make an exception for those properties where the amount of taxes in arrears does not exceed one half of the previous year's tax levy. The City had opted to use this approach in the past, however once the partial payments were received no further payments were made, resulting in an increased number of properties remaining in arrears. The City of Yorkton has not exercised this option for the past five years, which has reduced the number of properties carrying an arrears balance over multiple years.

COMMUNICATION PLAN/PUBLIC NOTICE

Following a resolution from Council acknowledging the advertisement of the attached Form A List of Lands in Arrears, administration will advertise the legal land description including arrears and advertising costs, in the local newspaper. Any outstanding arrears by May 13, 2022, will result in a tax lien registered on the title of the property. By legislation, this process must be completed by November 15, 2022.

OPTIONS

1. Acknowledge the advertisement of the attached *Form A List of Lands in Arrears* in its as in compliance with Sections 3 and 4 of *The Tax Enforcement Act*.
2. Acknowledge the advertisement of the attached *Form A List of Lands in Arrears* with the exception of those properties where the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy as per *Section 3(3) of The Tax Enforcement Act*.

RECOMMENDATION

That Council acknowledge the advertisement of the attached 'Form A List of Lands in Arrears' as in compliance with Sections 3 and 4 of *The Tax Enforcement Act*.

Form A
(Section 4)
TAX LIEN
The Tax Enforcement Act

Notice is hereby given under The Tax Enforcement Act that unless the arrears and costs appearing opposite the land described in the following list are fully paid before the 13th day of May, 2022, a tax lien will be registered against the land.

Note: A sum for costs in an amount required by subsection 4(3) of The Tax Enforcement Act is included in the amount shown against each parcel.

Description of Pl

Assessment Number	Lot (s)	Block	Plan	Unit		Title No.	Total Arrears	Advertising Cost	Total Cost & Arrears
				No.	Ext				
515102000	1	10	87Y05786	0		124147728	\$ 160.94	1.99	\$ 162.93
505005950		A	101962357	0		148620448	\$ 173.80	1.99	\$ 175.79
505001000	27	5	99Y11400	0		135817870	\$ 178.50	1.99	\$ 180.49
525004600	11	25	AA3397	0		149665179	\$ 192.87	3.98	\$ 196.85
	12			0		149665191			
505215200	10	84	82Y09634	0		140034574	\$ 204.27	1.99	\$ 206.26
505000600	34	5	99Y11400	0		123868244	\$ 227.90	3.98	\$ 231.88
	35	5	99Y11400	0		123868255			
494902000	16	18	99Y08572	0		144180255	\$ 241.76	1.99	\$ 243.75
485033100		F	77Y06278	0		124229280	\$ 261.43	1.99	\$ 263.42
525006200	6	29	CE3845	0		119049453	\$ 276.02	1.99	\$ 278.01
505005930		C	101962357	0		148620438	\$ 326.48	1.99	\$ 328.47
504801350	5	1	AA6142	0		135196678	\$ 424.47	1.99	\$ 426.46
524713700	19	48	66Y09711	0		124106150	\$ 538.73	1.99	\$ 540.72
495025350	21	67	75Y06626	0		141313452	\$ 548.76	1.99	\$ 550.75
514803100	19	1	99Y00657	0		153649435	\$ 562.28	1.99	\$ 564.27
495012100	38	5	00Y00270	0		138848305	\$ 576.56	1.99	\$ 578.55
494909700	60	11	99Y08572	0		123670773	\$ 576.83	1.99	\$ 578.82
504815850	17	14	59Y05945	0		143779158	\$ 578.51	1.99	\$ 580.50
505218800	37	88	87Y08562	0		151672170	\$ 470.81	1.99	\$ 472.80
525001600	4	A	CF4480	0		124232532	\$ 343.73	1.99	\$ 345.72
495016550	69	8	00Y00270	0		147539740	\$ 696.41	1.99	\$ 698.40
514705700	47	35	101782100	3		151242230	\$ 736.24	1.99	\$ 738.23
494901300	33	14	99Y08572	0		123671123	\$ 739.66	1.99	\$ 741.65
515217600	6	4	65Y08125	0		146186264	\$ 816.87	1.99	\$ 818.86
524804100	23	1	76Y07074	0		153963489	\$ 827.06	1.99	\$ 829.05
494903650	5	13	BN12	0		124316681	\$ 841.21	1.99	\$ 843.20
504805300	2	10	99Y00657	0		140047950	\$ 842.76	1.99	\$ 844.75
504913300	30	5	101694506	3		130327220	\$ 882.98	3.98	\$ 886.96
	33			2		130327275			
504804450	19	10	99Y00657	0		124519642	\$ 887.70	1.99	\$ 889.69
504805000	8	10	99Y00657	0		150200974	\$ 790.16	1.99	\$ 792.15
504910100	51	7	99Y11400	0		123868750	\$ 995.74	1.99	\$ 997.73
494913300	50	12	99Y08572	0		139255151	\$ 1,029.84	1.99	\$ 1,031.83
514927300	7	B	46116	0		150044824	\$ 1,049.65	1.99	\$ 1,051.64
495204514			102136362	4		144184596	\$ 1,065.15	1.99	\$ 1,067.14
504903250	27	34	99Y04947	0		137319958	\$ 891.84	1.99	\$ 893.83
514902300	29	12	99Y00657	0		134169082	\$ 1,149.38	1.99	\$ 1,151.37
514926000	7	C	46116	0		146415753	\$ 1,188.70	1.99	\$ 1,190.69
494906600	11	7A	74Y06165	0		124126400	\$ 1,241.13	1.99	\$ 1,243.12
514902350	28	12	99Y00657	0		152112305	\$ 1,270.83	1.99	\$ 1,272.82
494910550	55	6	99Y08572	0		136263461	\$ 1,327.65	1.99	\$ 1,329.64

524810100	3	7	76Y07074	0	130706771	\$ 1,342.70	1.99	\$ 1,344.69
505011250	27	A	101702797	8	116921088	\$ 1,417.43	1.99	\$ 1,419.42
515050800	4	5	7023	0	137575187	\$ 1,445.83	1.99	\$ 1,447.82
504807500	4	11	99Y00657	0	139288214	\$ 1,460.91	1.99	\$ 1,462.90
495109050	40	74	76Y07477	0	135204296	\$ 1,479.64	1.99	\$ 1,481.63
505223550	48	86	87Y08562	0	126428777	\$ 1,483.57	1.99	\$ 1,485.56
495000950	19	3	S340	0	136984618	\$ 1,530.80	3.98	\$ 1,534.78
	20			0	136984629			
495006650	22	18	101833400	0	153929795	\$ 1,541.17	1.99	\$ 1,543.16
524722650	30	61	101706971	12	128040533	\$ 1,559.99	3.98	\$ 1,563.97
	31			13	128040544			
515001350	12	1	W1884	0	141265920	\$ 1,565.92	3.98	\$ 1,569.90
	13	1	W1884	0	141265942			
504911600	21	5	35951	0	130429425	\$ 1,568.56	1.99	\$ 1,570.55
504919600	76	21	99Y04947	0	145754679	\$ 1,571.26	1.99	\$ 1,573.25
504802000	83	9	99Y00657	0	153537903	\$ 1,575.35	1.99	\$ 1,577.34
495000850	15	3	S340	0	146942657	\$ 1,584.20	3.98	\$ 1,588.18
	16			0	146942679			
514708450	31	33	63Y00274	0	150617077	\$ 1,594.12	1.99	\$ 1,596.11
494909000	27	2A	74Y06165	0	139947711	\$ 1,594.91	1.99	\$ 1,596.90
495002550	2	H	D3853	0	139073777	\$ 1,601.22	1.99	\$ 1,603.21
515050900	6	5	7023	0	137575244	\$ 1,608.71	1.99	\$ 1,610.70
495031400	17	38	101786700	13	129198640	\$ 1,630.31	1.99	\$ 1,632.30
495017550	64	4	00Y00270	0	119630112	\$ 1,635.31	1.99	\$ 1,637.30
494910050	51	11	99Y08572	0	153004351	\$ 1,539.26	3.98	\$ 1,543.24
	52			0	153004362			
514905150	15	6	36064	0	143011404	\$ 1,640.63	1.99	\$ 1,642.62
495005050	3	J	BV5744	0	124134566	\$ 1,413.56	1.99	\$ 1,415.55
505122818			00Y08927	18	0 137384691	\$ 1,669.14	1.99	\$ 1,671.13
514923250	47A	B	102128565	0	151258833	\$ 1,696.45	1.99	\$ 1,698.44
525004300	5	25	AA3397	0	124126714	\$ 1,774.08	1.99	\$ 1,776.07
495013850	45	5	00Y00270	0	148290723	\$ 1,796.78	1.99	\$ 1,798.77
495004750	31	14	102020634	0	139048702	\$ 1,797.21	1.99	\$ 1,799.20
504804650	15	10	99Y00657	0	145766616	\$ 1,830.56	1.99	\$ 1,832.55
495029400	8	65	73Y02273	0	148138588	\$ 1,837.00	1.99	\$ 1,838.99
504905700	31	1	99Y11400	0	146295669	\$ 1,848.28	1.99	\$ 1,850.27
514928550	23	B	46116	0	126101810	\$ 1,848.81	1.99	\$ 1,850.80
495013450	83	10	00Y00270	0	146942589	\$ 1,852.47	1.99	\$ 1,854.46
504813400	7	12	59Y05945	0	150998664	\$ 1,689.84	1.99	\$ 1,691.83
514804250	26	2	99Y00657	0	152612502	\$ 1,875.30	1.99	\$ 1,877.29
505014300	16	10	27474	0	138216685	\$ 1,901.44	1.99	\$ 1,903.43
524905250	9	3	AA1366	0	153552393	\$ 1,905.71	1.99	\$ 1,907.70
514815450	27	3	99Y00657	0	154331816	\$ 1,947.81	1.99	\$ 1,949.80
514918900	27	19	BZ5561	0	131660276	\$ 2,009.45	1.99	\$ 2,011.44
495012300	61	10	800270	0	150755227	\$ 2,020.07	1.99	\$ 2,022.06
495228200	3	10	102022232	0	143914697	\$ 2,036.14	1.99	\$ 2,038.13
505013200	42	9	00Y05677	0	138090304	\$ 2,044.48	1.99	\$ 2,046.47
494901050	2	14	BN12	0	143675578	\$ 2,058.72	1.99	\$ 2,060.71
514809650	F	14	66Y06657	0	150641603	\$ 2,077.69	1.99	\$ 2,079.68
505017650	32	11	27474	0	130529549	\$ 2,096.48	1.99	\$ 2,098.47
514902250	30	12	99Y00657	0	147273431	\$ 2,105.57	1.99	\$ 2,107.56
514918000	9	19	BZ5561	0	141605816	\$ 2,118.79	1.99	\$ 2,120.78
504906150	46	1	99Y11400	0	129722799	\$ 2,138.92	1.99	\$ 2,140.91
504801250	3	1	AA6142	0	148006111	\$ 2,142.35	1.99	\$ 2,144.34
524807600	16	A	78Y09106	0	115948839	\$ 2,156.73	1.99	\$ 2,158.72

505120600			83Y05040	1	0	142380402	\$	2,165.70	1.99	\$	2,167.69
514916400	14	18	BZ5561		0	154585738	\$	2,168.51	1.99	\$	2,170.50
525001050	15	A	CF4480		0	124232622	\$	2,172.45	1.99	\$	2,174.44
514921700	9	B	C4805		45	129366388	\$	2,184.78	3.98	\$	2,188.76
	10				0	129366401					
504901500	24	36	BZ748		0	146464566	\$	2,201.93	1.99	\$	2,203.92
514810300	19	K	61Y05009		0	123139201	\$	2,226.08	1.99	\$	2,228.07
514818050	21	6	99Y00657		0	150844585	\$	2,238.03	1.99	\$	2,240.02
515001100	1	1	W1884		0	144231353	\$	1,745.38	5.97	\$	1,751.35
	2				0	144231364					
	3				0	144231386					
504912100	45	8	S700		0	137193914	\$	2,265.35	5.97	\$	2,271.32
	46				0	137193925					
	47				0	137193947					
514815000	18	3	99Y00657		0	124843866	\$	2,277.02	1.99	\$	2,279.01
504910650	16	6	33277		0	142076932	\$	2,278.44	1.99	\$	2,280.43
524721254			102054046	4	0	14612477	\$	2,293.59	1.99	\$	2,295.58
524721255			102054046	5	0	146124974	\$	2,293.59	1.99	\$	2,295.58
524721253			102054046	3	0	146124637	\$	2,295.35	1.99	\$	2,297.34
524721252			102054046	2	0	146124378	\$	2,298.90	1.99	\$	2,300.89
524710250	45	53	68Y02394		0	134645036	\$	2,299.76	1.99	\$	2,301.75
524721002				2	0	139364387	\$	2,305.13	1.99	\$	2,307.12
524721003				3	0	139364411	\$	2,305.13	1.99	\$	2,307.12
524721004				4	0	139364433	\$	2,305.13	1.99	\$	2,307.12
524721005				5	0	139364567	\$	2,305.13	1.99	\$	2,307.12
524814350	16	6	79Y09101		0	124137569	\$	2,311.01	1.99	\$	2,313.00
524708900	32	53			27	124104653	\$	2,317.10	3.98	\$	2,321.08
	33				28	124104664					
514813150	32	2	99Y00657		0	142269408	\$	2,382.36	1.99	\$	2,384.35
494911550	48	3	102015447		0	138891145	\$	2,390.76	1.99	\$	2,392.75
505011000	1	8	20767		0	153578234	\$	2,397.65	1.99	\$	2,399.64
485102150	4	1	10213581		0	144593219	\$	2,405.75	1.99	\$	2,407.74
524721052			76Y08214	8	0	125933621	\$	2,414.54	1.99	\$	2,416.53
524721053			76Y08214	9	0	125933632	\$	2,414.54	1.99	\$	2,416.53
524721054			76Y08214	10	0	125933643	\$	2,414.54	1.99	\$	2,416.53
524721055			76Y08214	11	0	149946069	\$	2,414.54	1.99	\$	2,416.53
514713850	19	40	64Y00489		0	124409651	\$	2,418.02	1.99	\$	2,420.01
524721315			77Y10872	3	0	134371975	\$	2,420.76	1.99	\$	2,422.75
524721325			77Y10872	5	0	134372066	\$	2,420.76	1.99	\$	2,422.75
505016400	17	11	27474		0	154027436	\$	2,421.67	1.99	\$	2,423.66
524721310			77Y10872	2	0	134371953	\$	2,424.33	1.99	\$	2,426.32
524721320			77Y10872	4	0	134371986	\$	2,424.33	1.99	\$	2,426.32
504912400	74	8	99Y11400		0	119629974	\$	2,436.12	1.99	\$	2,438.11
494921350	51	10	00Y00664		0	146529209	\$	2,441.22	1.99	\$	2,443.21
494928850	52	11	00Y00664		0	151308615	\$	2,461.94	1.99	\$	2,463.93
504818950	2	7	59Y05945		0	143127457	\$	2,481.26	1.99	\$	2,483.25
514715450	6	39	64Y00489		0	138685922	\$	2,494.73	1.99	\$	2,496.72
514724250	21	45	64Y00489		0	144098231	\$	2,496.14	3.98	\$	2,500.12
	29	45	101788139		25	144098242					
514804650	F	9	CH1883		0	143917465	\$	2,496.83	1.99	\$	2,498.82
505016450	16	11	27474		0	153697102	\$	2,499.93	1.99	\$	2,501.92
504804100	86	9	99Y00657		0	148373613	\$	2,526.61	1.99	\$	2,528.60
524721001			76Y08214	1	0	139364365	\$	2,526.62	1.99	\$	2,528.61
524721006			76Y08214	6	0	139364578	\$	2,528.39	1.99	\$	2,530.38
494925300	60	11	00Y00664		0	154105545	\$	2,551.51	1.99	\$	2,553.50

484805000		P	89Y09063	0	145512413	\$ 2,556.88	1.99	\$ 2,558.87
495012600	67	10	00Y00270	0	141616100	\$ 2,568.76	1.99	\$ 2,570.75
524721251			102054046	1	0 146124345	\$ 2,573.76	1.99	\$ 2,575.75
524721256			102054046	6	0 146125009	\$ 2,575.55	1.99	\$ 2,577.54
504912300	76	8	99Y11400	0	139073698	\$ 2,579.13	1.99	\$ 2,581.12
495025400	20	67	75Y06626	0	148748439	\$ 2,590.66	1.99	\$ 2,592.65
504905550	51	1	00Y06559	0	124180286	\$ 2,620.00	1.99	\$ 2,621.99
505222750	32	86	87Y08562	0	153230374	\$ 2,628.33	1.99	\$ 2,630.32
504818400	13	7	59Y05945	0	134609597	\$ 2,636.02	1.99	\$ 2,638.01
495026950	24	68	75Y06626	0	127459862	\$ 2,637.57	1.99	\$ 2,639.56
514821800	19	G	61Y05009	0	135661046	\$ 2,654.75	1.99	\$ 2,656.74
514902050	34	12	99Y00657	0	124520464	\$ 2,654.83	1.99	\$ 2,656.82
524721051			76Y08214	7	0 125933610	\$ 2,655.64	1.99	\$ 2,657.63
524721056			76Y08214	12	0 125933665	\$ 2,655.64	1.99	\$ 2,657.63
524701050	15	47	66Y09711	0	151913268	\$ 2,660.94	1.99	\$ 2,662.93
524721305			77Y10872	1	0 134371942	\$ 2,660.95	1.99	\$ 2,662.94
524721330			77Y10872	6	0 134372077	\$ 2,667.16	1.99	\$ 2,669.15
494910800	50	6	99Y08572	0	140175288	\$ 2,675.18	1.99	\$ 2,677.17
514924700	26	A	42488	0	126809703	\$ 2,675.18	3.98	\$ 2,679.16
	27				126809736			
495238500	55	8	00Y10405	0	138997816	\$ 2,685.14	1.99	\$ 2,687.13
494905950	2	10	75Y04821	0	152482642	\$ 2,740.10	1.99	\$ 2,742.09
504911700	19	5	35951	0	146942624	\$ 2,853.42	1.99	\$ 2,855.41
524804050	22	1	76Y07074	0	153220193	\$ 2,883.34	1.99	\$ 2,885.33
524702250	52	46	66Y09711	0	151012482	\$ 2,920.69	1.99	\$ 2,922.68
524901700	16	A	CE6408	0	124274628	\$ 2,930.46	1.99	\$ 2,932.45
514923050	39	B	42488	0	136741372	\$ 2,951.83	3.98	\$ 2,955.81
	40			0	136741361			
524725950	10	57	66Y09711	0	153974335	\$ 2,957.15	1.99	\$ 2,959.14
524711550	8	54	66Y09711	0	134873376	\$ 2,991.84	1.99	\$ 2,993.83
524708400	14	60	68Y02394	0	148292039	\$ 3,128.82	1.99	\$ 3,130.81
495107500	12	79	76Y07477	0	148333934	\$ 3,129.73	1.99	\$ 3,131.72
505208300	39	82	82Y09634	0	125023935	\$ 3,145.73	1.99	\$ 3,147.72
514718150	4	42	64Y00489	0	143691767	\$ 3,194.88	1.99	\$ 3,196.87
485028000	A	34	90Y04003	0	152003562	\$ 3,224.19	1.99	\$ 3,226.18
514821900	21	G	61Y05009	0	142252208	\$ 3,225.81	1.99	\$ 3,227.80
504813800	15	13	59Y05945	0	151471605	\$ 3,268.27	1.99	\$ 3,270.26
524810600	13	7	76Y07074	0	128083417	\$ 3,338.69	1.99	\$ 3,340.68
524804150	1	2	76Y07074	0	151005608	\$ 3,534.44	1.99	\$ 3,536.43
514925750	10	22	74Y08889	0	150710127	\$ 3,675.27	1.99	\$ 3,677.26
495204513			102136362	3	0 145510073	\$ 3,704.73	1.99	\$ 3,706.72
505000651			102046496	1	0 149284851	\$ 3,738.99	1.99	\$ 3,740.98
505003350	29	4	00Y05677	0	123981756	\$ 3,920.32	1.99	\$ 3,922.31
505231200	29	93	87Y08562	0	153384251	\$ 3,964.99	1.99	\$ 3,966.98
504802100	81	9	99Y00657	0	153537891	\$ 4,326.44	1.99	\$ 4,328.43
495234900	19	8	00Y10405	0	146174823	\$ 3,353.56	1.99	\$ 3,355.55
495220000	11	9	102022232	0	152993144	\$ 4,397.31	1.99	\$ 4,399.30
505213100	13	83	82Y09634	0	153536643	\$ 4,413.31	1.99	\$ 4,415.30
495226700	32	6	00Y10405	0	150195304	\$ 4,947.03	1.99	\$ 4,949.02
495212000	21	2	00Y10405	0	143391258	\$ 5,282.38	1.99	\$ 5,284.37
505002700	4	3	9913	0	124170038	\$ 6,213.78	1.99	\$ 6,215.77
505001600	3	2	9913	0	152027063	\$ 7,346.13	1.99	\$ 7,348.12
515044100	4	3	85Y02730	0	123836575	\$ 7,905.04	1.99	\$ 7,907.03
514901050	1	2	36064	0	125097532	\$ 9,490.91	3.98	\$ 9,494.89
	2			0	125097543			

504908650	1	5	35951	0	124027365	\$ 12,045.01	5.97	\$ 12,050.98
	2			0	124027376			
	3			0	124027387			
515050500	E	5	CG1523	0	124233230	\$ 15,295.39	1.99	\$ 15,297.38
504914000	1A	9	S700	0	149870098	\$ 16,317.96	1.99	\$ 16,319.95
505003550	31	4	102004760	0	146560596	\$ 16,487.38	1.99	\$ 16,489.37
495200600		KK	102129511	0	146098468	\$ 27,148.48	1.99	\$ 27,150.47
485033600		E	PLAN	0	124229268	\$ 31,978.57	1.99	\$ 31,980.56
505100050	C	64	94Y04819	0	14434875	\$ 53,211.90	1.99	\$ 53,213.89
485027000	C	34	90Y04003	0	124240160	\$ 100,191.36	5.97	\$ 100,197.33
		Parcel 33	80Y02225	1	129870243			
		Parcel E	77Y13453	2	124141429			
504701000	1	66	70Y03589	0	124153051	\$ 30,842.60	1.99	\$ 30,844.59
515050600	F	5	CG1523	0	145466589	\$ 2,306.61	1.99	\$ 2,308.60
515050650	1	5	7023	0	145466567	\$ 1,218.69	1.99	\$ 1,220.68
515050700	2	5	7023	0	145466578	\$ 1,218.69	1.99	\$ 1,220.68

Dated this 28 day of February, 2022

SEAL

Collector of Taxes

City of Yorkton, 37 Third Avenue N, Yorkton, SK S3N 2W3
Name and address of Municipality

TITLE: 2022 Water-Main Replacement Program	DATE OF MEETING: March 7, 2022
	REPORT DATE: February 24, 2022
CLEARANCES: Aron Hershmillier – Assistant Director of Environmental Services Aron Hershmillier	ATTACHMENTS: 1. Park Street Project Map
Written by: Trent Mandzuk – Director of Public Works Trent Mandzuk	
Reviewed by: Jessica Matsalla - City Clerk Jessica Matsalla	
Approved by: Lonnie Kaal - City Manager Lonnie Kaal	

PURPOSE/BACKGROUND

The objective of the City’s water main replacement program is to reduce operating costs, service level impacts and to protect the safety of the distribution system.

DISCUSSION/ANALYSIS/IMPACT

In 2023 the water tower is scheduled for maintenance which will include an inspection, cleaning and potential relining of the 1,364,000 liter (300,000 gallon) elevated holding tank. The water tower is an integral part of the distribution system. It’s a storage tank that helps regulate and maintain water pressure throughout the distribution pipe network. It also guarantees water supply in case of extreme demand such as a fire, loss of power or pump failure at the treatment plant. During a fire, water demand increases significantly. A water tower helps guarantee that there will be enough pressure at fire hydrants for required fire flows. Because it assists in regulating system pressure it plays an important role in protecting the City’s underground water pipe network from main breaks.

The water tower will need to be taken offline to complete necessary repairs. In 2021, there were two water-main breaks in close proximity to the water tower and the CN rail crossing at the intersection of Park Street and Laurier Avenue. Replacing the main line adjacent to the water tower will ensure the water main and valves are in good working order prior to next year’s proposed tower improvements.

Park Street upgrades will include replacement of approximately 260 meters of 1978 ductile iron water pipe and services, storm sewer replacements and complete roadway improvements within the limits of project.

FINANCIAL IMPLICATIONS

KMS Construction Ltd. was the only company to submit a bid for the project. Their bid price was \$579,420 including taxes. \$190,000 is being carried for project management, materials testing, quality assurance and contingency for an estimated total of \$770,000. The water-main replacement account (\$712,500) and sanitary sewer replacement account (\$281,500) have a combined total of \$994,000 of funds available.

COMMUNICATION PLAN/PUBLIC NOTICE

Advertisements will be put on City website and radio two weeks prior to project start up. The Contractor is required to advise Citizens via letter notification of dates for temporary water supply installation. Further, Contractor is also responsible for making arrangements with residents and OSS for garbage collection. Completion date deadline for the contract is October 15, 2022.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

Develop a long term infrastructure plan that includes Water, Sewer, Roads, Sidewalks, Walking-trails, Bike-paths, Facilities, Transit and future development.

OPTIONS

1. Award the 2022 Water Main Replacement tender to KMS Construction Ltd. for \$522,000 (plus taxes).
2. Retender the project.

ADMINISTRATIVE RECOMMENDATION(S)

That Council award the 2022 Water-Main Replacement tender to KMS Construction Ltd. for \$522,000 plus applicable taxes, and further that the Mayor and City Clerk be authorized to execute the contract.



KEY PLAN

Scale: N.T.S.

TITLE: Street Naming Related to Proposed Subdivision SD02-2021	DATE OF MEETING: March 7, 2022
	REPORT DATE: March 1, 2022, 9:07:04 AM
CLEARANCES:	ATTACHMENTS: 1. Plan of Proposed Subdivision
Written by: Michael Eger - Director of Planning, Building & Development <p align="center">Michael Eger</p>	
Reviewed by: Jessica Matsalla - City Clerk <p align="center">Jessica Matsalla</p>	
Approved by: Lonnie Kaal - City Manager <p align="center">Lonnie Kaal</p>	

PURPOSE/BACKGROUND:

Jim Pattison Developments Ltd., as the owner of lands east of Pattison Agriculture, is proposing to subdivide and sell a 5 acre parcel for future commercial development (see Attachment 1). The subdivision will include extension of City water and drainage infrastructure, and construction of a new public street, extending east from the roundabout intersecting Fitchner Road.

Pursuant to Bylaw No. 26/2001, Administration has delegated authority to approve the subdivision, as it only creates two new parcels. However, the new subdivision proposes a new street and the naming of streets requires Council approval as per Naming of Civic Property and Development Areas Policy 10.370.

DISCUSSION/ANALYSIS/IMPACT

Under the Policy, naming suggestions are to be submitted to the Office of the Mayor in consultation with the Planning Services branch, who in turn processes requests for Council approval. Prior to implementing a name, Planning Services further consults with Recreation and Community Services, via the Heritage Researcher (which may come under advisement of the Heritage Sub-Committee). Names are also checked for duplication and appropriateness through the Engineering Services branch.

Because Planning Services is involved with not only naming of new streets, but also renaming of existing ones, the process has evolved into Planning Services becoming the de facto keeper of naming suggestions. Admittedly, many of the names have not been further screened, especially those names of former Yorkton residents which have been requested by family members. Planning Services will endeavor to complete screening of all known naming suggestions in the near term which will enable to list to become formalized for future naming considerations.

While the Policy creates general guidelines for naming, it was written in the context of the City being the land/property developer. Where the City is evaluating and approving private land developments, it has been customary to invite the Developer to provide their own naming suggestions, as is common practice throughout many western Canadian municipalities.

In this instance, the Developer proposes the name “Harvest Way” for the new street. The name pays homage to the neighbouring businesses, to Yorkton’s historical and ongoing connection with agriculture, and more specifically, to this land’s previous use as crop land.

“Harvest Way” does not duplicate any City or known neighbouring rural road names, and the suffix “Way” is appropriate for the street type. That said, the proposed name is not consistent with the names of neighbouring local streets, specifically Novak Road and Fitchner Road, which seem to have been named after former Yorkton Mayors (Dr. Michael C. Novak, Yorkton Mayor from 1955-56 and William E. Fitchner, Yorkton Mayor from 1957-1968.)

In this regard, Council may alternatively wish to consider using the name of another former City Mayor/Councillor. Due to the context of this development being carried out by a private entity and because of the general appropriateness of the name suggested by the owner, Administration favours using “Harvest Way”. Additionally, alternative names should be subjected to due process to ensure appropriateness – this screening will necessitate a further Council meeting, delaying the owner’s ability to complete subdivision and transfer title to the purchaser.

FINANCIAL IMPLICATIONS

All of the infrastructure for this subdivision, including the new street, street lighting and street signs, will be constructed by the Developer at their sole cost. After the warranty period (minimum one year) and after all deficiencies are corrected, the City will assume ownership and ongoing maintenance of the street and related infrastructure.

COMMUNICATION PLAN/PUBLIC NOTICE

Subdivision approvals are communicated only to the applicants. Once the subdivision is registered with Information Services Corporation (ISC, aka Land Titles) the street name will be entrenched in the Province’s mapping system and distributed to all map data clients, including digital mapping and navigation providers. Street signs will be installed by the Developer prior to opening the new street for public access.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

While review of the Naming of Civic Property and Development Areas Policy 10.370 is not a current strategic priority, it is somewhat dated and should be revisited in the medium term. As priorities of the Planning, Building and Economic Development Department are cleared from the current list, review of this Policy will be contemplated.

OPTIONS

1. That the name “Harvest Way” be approved for use under proposed subdivision SD02-2021.
2. That Council recommend an alternative street name for further screening by Administration, and upon further screening, that said name be considered for approval at the March 28th, 2022 regular Council meeting.

ADMINISTRATIVE RECOMMENDATION(S)

1. Pursuant to City of Yorkton Policy 10.370 Naming of Civic Property and Development Areas, that the proposed street name “Harvest Way” be approved for use as shown in the “Plan of Proposed Subdivision of Part of Parcel B, Plan 101440448 NW 1/4 Section 3 Twp 26 – Rge 4 - W2Mer., Yorkton, Saskatchewan, M.M. Vanstone, S.L.S. 2021”, as included in this report.

Attachment 1 – Plan of Proposed Subdivision

