

**CITY OF YORKTON  
SASKATCHEWAN**

**REGULAR COUNCIL MEETING MINUTES  
October 3, 2022**

Minutes of the Regular Council Meeting held on Monday, October 3, 2022 in City Hall Council Chambers.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden (via Zoom), Quinn Haider, Chris Wyatt (via Zoom), and Darcy Zaharia.

City Administration Present within the bar: Lonnie Kaal - City Manager, Jessica Matsalla – Director of Legislation and Procedures (City Clerk), Ashley Stradeski - Director of Finance, and Amanda Dietz – Assistant City Clerk.

Regrets: None

Absent: None

Recording: Amanda Dietz – Assistant City Clerk

**CALL TO ORDER**

A quorum being present Mayor Hipsley called the meeting to order at 5:00 p.m.

Mayor Hipsley delivered the Treaty 4 Land Acknowledgement.

**APPROVAL OF AGENDA**

**\*\*\*R00255-2022**

**Chyz/Brears**

**That the Regular Council Meeting Agenda of October 3, 2022 be approved as presented.**

**Carried Unanimously.\*\*\***

## PUBLIC ACKNOWLEDGEMENTS

### *Councillor Haider:*

1. Announced that City Centre Park has been the place to be with many recent events taking place there, and that it has been great to see the park become a gathering point for our City. He also mentioned that the beautiful teepee structure is now up in the park, which was a partnership between the Yorkton Tribal Council and the City of Yorkton, and encouraged everyone to check it out if they have not already done so. On Friday, September 30, he had the pleasure of joining the Truth and Reconciliation Walk, which began at the Yorkton Tribal Council building and ended at City Centre Park.

### *Councillor Goulden:*

1. Reported that in addition to Councillor Haider's announcement of the teepee structure at City Centre Park, there is also a teepee structure at the Tourism Chamber Office that the Yorkton Tribal Council has put up, and everyone is welcome to come check it out. She mentioned that there will also be photos on the Tourism Yorkton website, as well as a QR code which will give everyone access to information about teepees and teepee teachings.
2. Announced that October will see the continuation of Culture Days celebrations, and extended thanks to all the groups and organizations involved in highlighting Yorkton's cultural community.
3. Encouraged everyone to take a walk by the Godfrey Dean Cultural Centre to see the chalk creations made by local children.
4. Announced that there are many upcoming events happening including learning how to hip hop dance, needle felt, paint with a quill, and knit. There will also be story time at the library, and a paint night. On October 11 at 7:00 p.m. there will be an open cinema, free of charge, put on by the Yorkton Film Festival and the Library, in partnership with the Filipino community in Yorkton. Showing that night will be a traditional film called 'Kalinga'. Lastly, on October 15 there is a Jamaican night with a Jamaican Jerk and Fish Fry. All event details can be found on the Yorkton Cultural Days Facebook page.

### *Mayor Hipsley:*

1. Reported that he, along with Councillor Haider, joined the Yorkton Legion for a kick off to their Third Annual Banner Project. It was a beautiful day and he estimated that there were a few hundred people in attendance. The

Legion now has 205 banners for display, and he congratulated them for all their efforts in this meaningful program.

*Councillor Zaharia:*

1. Reported that the Yorkton Public Library opened an Indigenous space dedicated to readings, which was organized and funded by the Yorkton Tribal Council, and he encouraged everyone to check it out.
2. Announced that the ‘Repair Café’ sponsored by the Affinity Credit Union is coming up where anyone can have their electronics repaired free of charge. Appointments are encouraged and can be booked at [www.swrc.ca](http://www.swrc.ca).

### APPROVAL OF MINUTES

Regular Council Meeting Minutes – September 19, 2022

**\*\*\*R00256-2022**

**Goulden/Haider**

**That the Regular Council Meeting Minutes of September 19, 2022 be approved as presented.**

**Carried Unanimously.\*\*\***

Committee of the Whole Council Meeting Minutes – September 26, 2022

**\*\*\*R00257-2022**

**Zaharia/Chyz**

**That the Committee of the Whole Council Meeting Minutes of September 26, 2022 be approved as presented.**

**Carried Unanimously.\*\*\***

### UNFINISHED BUSINESS

- No Items

REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED

Protective Services Committee Meeting Minutes – April 12, 2022

**\*\*\*R00258-2022**

**Haider/Brears**

**That the Protective Services Committee Meeting Minutes of April 12, 2022 be received and filed.**

**Carried Unanimously.\*\*\***

Yorkton Public Library Board Meeting Minutes – June 8, 2022

**\*\*\*R00259-2022**

**Wyatt/Haider**

**That the Yorkton Public Library Board Meeting Minutes of June 8, 2022 be received and filed.**

**Carried Unanimously.\*\*\***

Protective Services Committee Meeting Minutes – June 14, 2022

**\*\*\*R00260-2022**

**Chyz/Brears**

**That the Protective Services Committee Meeting Minutes of June 14, 2022 be received and filed.**

**Carried Unanimously.\*\*\***

Planning and Infrastructure Commission Meeting Minutes – August 17, 2022

**\*\*\*R00261-2022**

**Goulden/Haider**

**That the Planning and Infrastructure Commission Meeting Minutes of August 17, 2022 be received and filed.**

**Carried Unanimously.\*\*\***

HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

Presentation – SIGN Youth Resiliency Project Update

A presentation from SIGN regarding the Youth Resiliency Project Update was circulated to Council. Darran Teneycke presented to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 5:33 – 5:37 p.m.

**\*\*\*R00262-2022**

**Brears/Haider**

**That Council receive and file the presentation from Darran Teneycke regarding the Youth Resiliency Project Update.**

**Carried Unanimously.\*\*\***

Public Hearing – Discretionary Use DU04-2022 Contractor Facility on CMI-1 Commercial Industrial Transitional Zoning District – 243 Myrtle Avenue

The Mayor declared the Public Hearing as open – 5:38 p.m.

The City Clerk advised that no written submissions were received as of the deadline of 9:00 am, September 28, 2022 for DU04-2022. A call was made for any petitioners present in the gallery to speak on the subject, of which there were none. The Mayor declared the Public Hearing as closed – 5:39 p.m.

BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

Planner – Discretionary Use DU04-2022 Contractor Facility in CMI-1 Commercial Industrial Transitional Zoning District - 243 Myrtle Avenue

A report dated September 27, 2022 from the Planner regarding DU04-2022 Contractor Facility in CMI-1 Commercial Industrial Transitional Zoning District – 243 Myrtle Avenue was circulated for consideration of Council. Carleen Koroluk, Planner, presented the report to Council.

**\*\*\*R00263-2022**

**Haider/Zaharia**

**That Discretionary Use application DU04-2022 which proposes a Contractor Facility use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 243 Myrtle Avenue, legally described as Lot 76; Block 6; Plan 00Y00270, be approved and that the Development Officer be authorized to issue a Development Permit.**

**Carried Unanimously.\*\*\***

CORRESPONDENCE

- No items

## BYLAWS

- No items

## ADMINISTRATIVE REPORTS

### Planner – Off-Street Parking Regulations – Alternative Options – Yorkton & District Charities Bingo Association

A report dated September 27, 2022 from the Planner regarding ‘Off-Street Parking Regulations – Alternative Options’ was circulated for consideration of Council. Carleen Koroluk, Planner, presented the report to Council.

Mayor Hipsley declared a conflict of interest for the next item, as he owns a business within close proximity to the subject property. He passed the Chair to Deputy Mayor Zaharia and left Council Chambers at 5:42 p.m.

### **\*\*\*R00264-2022**

#### **Chyz/Haider**

**That Council approve the alternative option of off-site parking within 120 metres of the business for parking required by Yorkton and District Charities Bingo at 22 Betts Avenue, legally described as Lot 22, Blk/Par 2, Plan 00Y11400 with the required parking spaces being situated at 15 Myrtle Avenue, legally described as Lot 33, Blk/Par 2, Plan 99Y11400; and furthermore that the Mayor and City Clerk be authorized to enter into the required Parking Agreements with the Property Owner and Developer.**

**Carried Unanimously.\*\*\***

Mayor Hipsley re-entered Council Chambers at 5:50 p.m.

### Assessment and Taxation Manager – Stage Two Tax Enforcement Report

A report dated September 23, 2022 from the Assessment and Taxation Manager regarding ‘Stage Two Tax Enforcement’ was circulated for consideration of Council. Raelyn Knudson, Assessment and Taxation Manager presented the report to Council.

**\*\*\*R00265-2022**

**Goulden/Brears**

**That pursuant to Section 22(1) of *The Tax Enforcement Act*, Council authorize Administration to proceed with Stage Two of Tax Enforcement – Proceedings for Title (properties in arrears with tax liens registered longer than 6 months), on the parcels of land listed by roll number below, and further, direct Administration to refrain from proceeding with any step of Stage Two on any properties where a reasonable effort is being made to pay arrears of taxes.**

<b>494926750</b>	<b>514703500</b>	<b>495004900</b>
<b>494931900</b>	<b>514707000</b>	<b>504809400</b>
<b>495023750</b>	<b>514802650</b>	<b>505229850</b>
<b>495023850</b>	<b>514823900</b>	<b>514803350</b>
<b>504919900</b>	<b>514903750</b>	<b>514903700</b>
<b>504921300</b>	<b>515000450</b>	<b>524803900</b>
<b>505001500</b>	<b>515005550</b>	<b>524812450</b>
<b>505004000</b>	<b>524903050</b>	<b>524814950</b>
<b>505004100</b>	<b>494925550</b>	<b>525003850</b>
	<b>495004850</b>	

**Carried Unanimously.\*\*\***

Business Systems Analyst – RFP for Risk Management and Insurance Brokerage Services 2023-2028

A report dated September 26, 2022 from the Business Systems Analyst regarding ‘RFP for Risk Management and Insurance Brokerage Services 2023-2028’ was circulated for consideration of Council. Marlene Hauser, Business Systems Analyst, presented the report to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 6:35 – 6:36 p.m.

**\*\*\*R00266-2022**

**Goulden/Chyz**

**That Council award Lakeview Insurance Brokers (Yorkton) Ltd. in partnership with EQUA Specialty Risk Partners Corporation; the Risk Management and Insurance Brokerage Services contract for the City of Yorkton based on the Request for Proposal issued August 15, 2022 for a five (5) year term beginning January 1, 2023 through to December 31, 2027. Councillors Wyatt and Zaharia opposed.**

**Carried.\*\*\***

**\*\*\*R00267-2022**

**Chyz/Goulden**

**To award Westland Insurance Group Ltd. a contract for commercial auto extension insurance services and Motor Licensing support for a five (5) year term from January 1, 2023 through to December 31, 2027.**

**Carried Unanimously.\*\*\***

Director of Legislation and Procedures – Recommendations from the Committee of the Whole Council Meeting of September 26, 2022 – Council Priorities Update – Quarter 3

A report dated September 27, 2022 from the Director of Legislation and Procedures regarding ‘Recommendations from the Committee of the Whole Council Meeting – Council Priorities Update – Quarter 3’ was circulated for consideration of Council. Jessica Matsalla, Director of Legislation and Procedures, presented the report to Council.

**\*\*\*R00268-2022**

**Wyatt/Haider**

**That Council accept recommendation C00016-2022, as contained in the Committee of the Whole Council meeting minutes of September 26, 2022 to “Add the following item to the “Current” Council/CAO Priorities Section of the Council Priorities Chart:**

*Explore an external operations audit – Phase I – Mayor’s report (information from discussions with other cities)*

**and further that Council approve the following phases as additions to the “Next Priorities” section of the priorities chart:**

*Explore External Operations Audit: Phase II (Determine what areas to delve into – Human Resources (productivity in certain departments), Service Delivery (which functions or departments), and Best Practices (what specific areas)*  
**And**

*Explore External Operations Audit: Phase III (Determine process to hire a consultant – RFP or specific firm based on expertise)*

**And further that the updated Council Priorities Chart dated September 27, 2022 be adopted as presented, and that Council authorize the publication of the chart on the City’s website.**

**Carried Unanimously.\*\*\***

**\*\*\*R00269-2022**

**Brears/Chyz**

**That Council accept recommendation C00019-2022, as contained in the Committee of the Whole Council meeting minutes of September 26, 2022, that Council direct Administration to include the following Deer Park Golf Course items for consideration in the upcoming Capital budget process and remaining within the continuing care and control of the City, for:**

- a. Cart shelter reparations and/or replacement**
- b. Driving range pole and net replacement/installation**
- c. Driving range artificial turf mats replacement**
- d. Develop options to ensure that the golf course will have access to a power cart fleet in the future**

**Carried Unanimously.\*\*\***

**\*\*\*R00270-2022**

**Brears/Haider**

**That Council accept recommendation C00020-2022 as contained in the Committee of the Whole Council meeting minutes of September 26, 2022; to offer Harvest Meats an arrangement whereby fifty percent (50%) of the sewer effluent charges, pursuant to *Bylaw No. 2125, The Sewage Works Control Bylaw*, are charged for 2023 and should certified substantial completion of Harvest Meats' sewer effluent upgrade project not occur by December 31, 2023, the remaining fifty percent (50%) of the penalty will be invoiced.**

**Carried Unanimously.\*\*\***

GIVING NOTICE OF MOTION

- No Items

IN CAMERA SESSION

- No Items

RESOLUTIONS RESULTING FROM IN CAMERA SESSION

- No Items

ADJOURNMENT

**\*\*\*R00271-2022**

**Chyz/Zaharia**

**That this Regular Council Meeting adjourn at 6:51 p.m.**

**Carried Unanimously.\*\*\***

Approved this 24<sup>th</sup> day of October A.D. 2022

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Mayor

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City Clerk