

**CITY OF YORKTON**  
**REGULAR COUNCIL MEETING AGENDA**  
**Monday, January 30, 2023 - 5:00 p.m.**  
**Council Chambers, City Hall**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC ACKNOWLEDGEMENTS**
4. **APPROVAL OF MINUTES**
  - Regular Council Meeting Minutes – January 9, 2023
5. **UNFINISHED BUSINESS**
6. **REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED**
7. **HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
  - Public Hearing – Discretionary Use Application for a Wrecking/Junk Yard at 85 York Road West (M1-I Light Industrial) [One written submission received in opposition]
8. **BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
  - Land Use Planner
    - Discretionary Use Application for a Wrecking/Junk Yard at 85 York Road West (M1-I Light Industrial) – Decision Following Public Hearing
9. **CORRESPONDENCE**
10. **BYLAWS**
  - Director of Engineering & Asset Management
    - Proposed Bylaw No. 18/2022 – Amend Snowmobile Bylaw No. 33/2012 [2<sup>nd</sup> & 3<sup>rd</sup> Readings]
11. **ADMINISTRATIVE REPORTS**
  - Assessment & Taxation Manager
    - Stage One Tax Enforcement
    - Stage Two Tax Enforcement
  - City Controller
    - Municipal Revenue Sharing – Annual Declaration of Eligibility
  - Director of Finance
    - 2023 Operating and 2023/2024 Capital Budgets
12. **GIVING NOTICE OF MOTION**
  - Councillor Quinn Haider
    - Notice of Motion to rescind parts of motion R00316-2022 from December 5, 2022 – re: Columbia Park Development
13. **IN CAMERA SESSION**
14. **ADJOURNMENT**

## Request for Proposals

Name of Proposal: **Deer Park Golf Course Food and Beverage**

Proposal must be received **before 4:00 p.m. on February 3, 2023**

Proposals will be received online at [www.biddingo.com/yorkton](http://www.biddingo.com/yorkton)

### Details of Proposal:

The City of Yorkton Recreation and Community Services Department is soliciting proposals from experienced and capable parties interested in being the first food and beverage operator at the newly built Deer Park Clubhouse, which is scheduled to open for the 2023 golf season.

### Specifications are available:

Online at [www.biddingo.com/yorkton](http://www.biddingo.com/yorkton).

Proposals shall remain open for acceptance by the City and irrevocable for thirty (30) calendar days following the date specified for closing.

Proposals received after the date and time specified for closing will be marked late and returned unopened.

### Contact Person

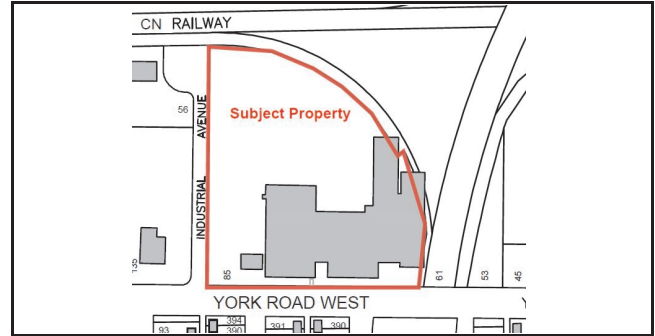
Enquiries regarding the proposal procedure and particulars can be directed to:

Darcy McLeod, Director  
Recreation and Community Services  
City of Yorkton  
Phone: 306-786-1750  
Email: [parksandrec@yorkton.ca](mailto:parksandrec@yorkton.ca)

*The City reserves the right to reject any or all proposals. Lowest or any proposal not necessarily accepted.*

## Public Notice

**Discretionary Use Application for Auto Wrecking/Junk Yard use  
in MI-1 Light Industrial Zoning District  
85 York Road West**



**Civic Address:** 85 York Road West **Legal Description:** Blk/Par Z, Plan 67Y09629

**Proposed Use:** Auto Wrecking/Junk Yard

**Details:** The applicant proposes a Salvage Yard use which most closely resembles an Auto Wrecking/Junk Yard use as defined in Zoning Bylaw No. 14/2003 as follows:

*"A development in which vehicles or materials are stored, parted out, crushed, compacted, or where parts from vehicles or materials are re-sold."*

Auto Wrecking/Junk Yard uses are Discretionary Uses in the MI-1 Light Industrial Zoning District and require City Council authorization under *The Planning & Development Act, 2007* to proceed.

**Public Hearing:** City Council will hear all persons who are present and wish to speak to the application and all written submissions will be read verbatim unless the submitter is in attendance to speak on the submission, on **Monday, January 30, 2023 at 5:00 pm in City Hall Council Chambers, Yorkton, SK.**

If you wish to provide written comments for Council's consideration, **they must be submitted by 9:00 a.m. on Wednesday, January 25, 2023.** Written submissions must be directed to:

Jessica Matsalla, Director of Legislation & Procedures  
In Person: 37 Third Avenue North, Yorkton, SK  
Via Mail: Box 400, Yorkton, SK S3N 2W3  
Via Email: [jmatsalla@yorkton.ca](mailto:jmatsalla@yorkton.ca)

**Information:** To see the full report on this application, please visit [www.Yorkton.ca](http://www.Yorkton.ca). Click/tap on the "Council Meetings" link and select the "Agenda and Information Package" for the January 9, 2023 Regular Council Meeting. The report begins on page 85.

Questions regarding the application may be directed to:

Carleen Koroluk, Land Use Planner  
Phone: (306) 786-1727  
Email: [ckoroluk@yorkton.ca](mailto:ckoroluk@yorkton.ca)

## Invitation to Tender

**Name of Tender:** Westland Arena Ice Plant & Machine Room Upgrades

**Close Time/Date:** 2:00pm Local Time on January 27<sup>th</sup>, 2023

**Response Address:**

<https://www.biddingo.com/yorkton>

**Details:**

The intent of this Bid call is to obtain an offer to perform Work on a stipulated price basis in accordance with the contract documents and to supply, modify, re-construct and fire stop the Ice Plant Machine Rooms as specified in the project drawing set as well as;

Decommission, remove and dispose of the obsolete Ice Plant mechanical, electrical equipment as well as miscellaneous items as defined in the project drawing set and;

Supply and install new Ice Plant mechanical and electrical equipment as specified in the project drawing set.

There is a targeted shut down date of the **End of April to Mid-July of 2023 (TBD)** for all work to be performed.

**Tender documents are available at:**

<https://www.biddingo.com/yorkton>

**Contact:**

Jeff Fawcett  
Email: [jfawcett@yorkton.ca](mailto:jfawcett@yorkton.ca)

*The City reserves the right to reject any or all tenders. Lowest tender is not necessarily accepted.*

*The City of Yorkton exclusively uses [www.yorkton.ca](http://www.yorkton.ca) and [www.SaskTenders.ca](http://www.SaskTenders.ca) to electronically advertise procurements. Other sites may not accurately represent the data as intended by the City of Yorkton, and are not vetted by the City of Yorkton.*



**TRAIN TO SAVE LIVES,**  
take the steps to become a

**LIFEGUARD**

**Lifesaving Society Aquatic Leadership  
January 2023 Courses**

**National Lifeguard Water Park**  
Sundays from January 8th to 15th

**Bronze Medallion**  
January 20th to 22nd

**Aquatic Emergency Care/SFA & CPR-C Recert**  
January 28th

**National Lifeguard Recert**  
January 29th

**Register at [cityofyorkton.perfectmind.com](http://cityofyorkton.perfectmind.com)**

**FIND OUT MORE**

☎ 306-786-1740    🌐 [www.gallaghercentre.com](http://www.gallaghercentre.com)

## GENERAL INQUIRIES: 306-786-1700

Mayor's Office.....306-786-1701  
After Hours Emergency.....306-786-1760  
Access Communication  
Water Park.....306-786-1740  
Yorkton Airport.....306-786-1730  
Building Services.....306-786-1710  
Bylaw Control.....306-786-1725  
Central Bookings; Indoor & Outdoor  
Facility Rentals.....306-786-1740  
City Clerk.....306-786-1717

City Cemetery.....306-786-1750  
City Manager.....306-786-1703  
City RCMP.....306-786-2400  
Engineering Department.....306-786-1710  
Environmental Services.....306-828-2470  
Fire Hall.....306-786-1795  
Gallagher Centre.....306-786-1740  
Gloria Hayden  
Community Centre.....306-786-1750

Parks, Playgrounds, trees,  
Outdoor Spaces.....306-786-1750  
Program Registrations.....306-786-1740  
Property Sales.....306-786-1730  
Public Works.....306-786-1760  
Recreation & Community  
Service.....306-786-1750  
Tax Department.....306-786-1736  
Water Billing Department.....306-786-1726

Re: Auto Wrecking / Junk Yard use at 85 York Road West

Frankly we don't understand why this application is even being considered. Over the years City Council has approved Bylaws that protect homeowners from living next to someone who allows their property to become a junk yard. Now we're being asked to accept living adjacent to an industrial sized salvage yard. Of all the cities we have travelled to over the years we've never come across a city that has a Auto Salvage / Junk Yard next to a residential area. Why would anyone think this is a good idea?

This summer we will have owned our home on Maple Avenue for 52 years. We have spent hundreds of hours and thousands and thousands of dollars making sure our home and property is properly maintained. All that effort and all that money will have been for naught if this application is approved. Our property values will plummet as no one is going to want to buy a home that is across the street from a Junk Yard. We know we certainly don't want to live next to one.

We know that properties used for wrecking and junk yards become infested with vermin. It will be a virtual breeding ground for rats and mice, possibly skunks. It will be an eyesore. Who is going to want to sit in their backyard when the view is going to be of stacks of mangled, crushed and rusted out vehicles and all kinds of other junk?

We are strongly opposed to this application being accepted.

In closing we have one question we would like council members to ask themselves when voting on this issue - Would I want to live across the street from an auto wrecking / junk yard?

Thank you.

Kelvin & Pat Borys  
389 Maple Ave

<p><b>TITLE: Discretionary Use - DU01-2023 – Auto Wrecking/Junk Yard at 85 York Road West (MI-1 Light Industrial)</b></p> <p><b>Council Report #2 – Public Hearing</b></p>	<p>DATE OF MEETING: January 30, 2023</p> <p>REPORT DATE: January 23, 2023</p>
<p>CLEARANCES:</p> <p><b>Michael Eger</b></p> <p>Michael Eger - Director of Planning, Building &amp; Development</p>	<p>ATTACHMENTS:</p> <p>1. Council Report from January 9, 2023</p>
<p>Written by: Carleen Koroluk - Planner</p> <p><b>Carleen Koroluk</b></p>	
<p>Reviewed by: Jessica Matsalla - City Clerk</p> <p><b>Jessica Matsalla</b></p>	
<p>Approved by: Lonnie Kaal - City Manager</p> <p><b>Lonnie Kaal</b></p>	

### **Summary of History/Discussion:**

This report is in response to a Development Permit application for a Salvage Yard use at 85 York Road West. While Zoning Bylaw No. 14/2003 does not include Salvage Yard as a defined land use, the definition of Auto Wrecking/Junk Yard most closely resembles the proposed use.

### **Administrative Review:**

The subject property is zoned MI-1 Light Industrial and is located on York Road West, along one of the main entrances to the City and Auto Wrecking/Junk Yard uses are listed as Discretionary Uses in this zone. Under *The Planning and Development Act, 2007*, discretionary use applications require Council authorization for Administration to issue a Development Permit.

### **Public Notice:**

Council authorized Administration to proceed with the Public Notice process at the January 9, 2023 meeting. As such, the proposed discretionary use was advertised and circulated in accordance with the public notification requirements of the City of Yorkton, including advertisement in the local newspaper, at City Hall and on the City website. In addition, pursuant to *The Planning and Development Act, 2007*, a direct mail-out was sent to twenty-nine (29) owners of property within 75 metres (250ft) of the subject property.

As of the date of this report, no inquiries were received and individuals wishing to speak to the proposed Discretionary Use had the opportunity to present to Council during the Public Hearing held earlier in this meeting.



## **Planning & Infrastructure Commission**

The application was referred to the Planning and Infrastructure Commission for review at the January 18, 2023 Commission meeting, however quorum was not able to be met and, as such, the meeting could not proceed.

The Planning and Infrastructure Commission plays an important part in civic government by providing representation from a broad spectrum of the community to assist City Council in their decision making. City Administration provides recommendations for the Commission to consider which are based on sound land use planning practices, including relevant policies and procedures.

The Commission, however, is not bound by the Administrative recommendation and is free to carry any motion they see fit, including recommendations either to approve, to approve with conditions, or to deny applications.

As such, to ensure the Commission's input, Administration proposes to present the application at the next PIC meeting scheduled for February 1, 2023. The Commission's recommendation would be brought back to a future regular Council meeting.

As noted in the original report to Council, the applicant proceeded with the revised development prior to obtaining approval. Since the subject application was submitted, the applicant has continued its revised operations while awaiting Council's decision. As such, deferring the application will have minimal impact on the applicant.


## **Council's Options:**

1. That Discretionary Use application DU01-2023 which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 85 York Road West legally described as Blk/Par Z; Plan 67Y09629, be deferred until feedback from the Planning and Infrastructure Commission can be provided.
2. That Discretionary Use application DU01-2023 which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 85 York Road West legally described as Blk/Par Z; Plan 67Y09629, be approved and that the Development Officer be authorized to issue a conditional Development Permit;
3. That Discretionary Use application DU01-2023 which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 85 York Road West legally described as Blk/Par Z; Plan 67Y09629, be denied for reasons as listed by Council;
4. That Administration be provided with alternative direction.

## **Administration's Recommendation:**

That Discretionary Use application DU01-2023 which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 85 York Road West legally described as Blk/Par Z; Plan 67Y09629, be deferred until feedback from the Planning and Infrastructure Commission can be provided.

## Attachment 1 – Council Report from January 9, 2023

 <b>REPORT TO COUNCIL</b>	
<b>TITLE: Discretionary Use DU01-2023 – Auto Wrecking/Junk Yard at 85 York Road West (MI-1 Light Industrial)</b>	DATE OF MEETING: January 9, 2024
	REPORT DATE: January 5, 2023
	<b>Public Notice Authorization</b>
<b>CLEARANCES:</b>  Michael Eger  Michael Eger – Director of Planning, Building & Development	<b>ATTACHMENTS:</b> 1. Key Plan 2. Zoning Map 3. Aerial View 4. Summary of Discretionary Use Process 5. Site Plan 6. Street Views & Fencing 7. Public Notice
Written by: Carleen Koroluk Carleen Koroluk	
Reviewed by: Jessica Matsalla - City Clerk Jessica Matsalla	
Approved by: Lonnie Kaal - City Manager Lonnie Kaal	

**Summary of History/Discussion:**

This report is in response to a Development Permit application for a Salvage Yard use at 85 York Road West, (see Attachment 1). While Zoning Bylaw No. 14/2003 does not include Salvage Yard as a defined land use, the definition of Auto Wrecking/Junk Yard most closely resembles the proposed use:

*“A development in which vehicles or materials are stored, parted out, crushed, compacted, or where parts from vehicles or materials are re-sold.*

The subject property is zoned MI-1 Light Industrial and is located on York Road West, along one of the main entrances to the City (see Attachment 2 & 3). Auto Wrecking/Junk Yard uses are listed as Discretionary Uses in this zone. Under *The Planning and Development Act, 2007*, discretionary use applications require Council authorization to proceed (see Attachment 4).

**Administrative Review:**

The applicant purchased the property in November 2021 and was issued a temporary Development Permit for a Light Industrial use in January 2022, specifically for the purchasing and processing of metals such as copper wire. At the time it was indicated that ferrous metal, like vehicles, would not be stored on site.

Discretionary Use DU01-2023 – Automotive Wrecking/Junk Yard in MI-1 – 85 York Rd W  
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## Attachment 1 – Council Report from January 9, 2023 – Continued

Much has changed from the applicant's initial proposed use and the business has subsequently grown from 5 employees to 17 employees working both on and off-site. Currently, the business has changed by incorporating the following additional components:

- i. **Metal Recycling** – purchase/processing/shipping of scrap metals
  - customers deliver metal products to the site where they are weighed, sorted and unloaded before being processed with a scrap shear and subsequently shipped out to steel mills;
  - the business has recently obtained their Government of Canada Controlled Goods Program Certification which allows them to recycle demilitarized vehicles and equipment from Canadian Forces Bases. The applicant notes that the company is the only recycling facility in western Canada that has obtained this certification.
- ii. **Off-Site Scrap/Demolition** – crews attend specific site locations for scrap metal cleanup which is processed on site, then brought back to the yard on York Road for further preparation and processing prior to being shipped out to steel mills;
- iii. **Equipment/Inventory Storage** – mobile equipment used for off-site processing is stored at the location when it is not being used, in addition stock piles of scrap metal inventory are stored on-site until they are shipped;
- iv. **Sale of Shipping Containers** – new and used containers are stored on-site until they are sold and delivered to customers.

The applicant did not initially apply to the City to undertake the revised development, and therefore was no longer in compliance with the issued Development Permit. Planning Services was forced to initiate enforcement, resulting in the subject application.

Day to day business activities are currently being carried out from a portable trailer located at the rear of the site while the applicant works with an engineer in regards to the status of the existing building. Currently, a portion of the building is being leased to the original owner (Morris Equipment Parts & Sales) as shown on the attached Site Plan (see Attachment 5) while the balance of the building is being reviewed to identify upgrades needed to meet current building code requirements.

Depending on the financial viability of required code upgrades, future plans for the building include the following uses that are permitted in the Light Industrial zoning district:

- office space;
- Mobile Cabin Manufacturing – small, portable cabins to be used on job sites and/or for retail sale would be assembled inside the building;
- Industrial Pallet Racking – raw pallet racking materials would be assembled, organized and shipped out to large distribution centres;
- Shipping Container Modification – modifications would be made to shipping containers such as overhead door installation, installation of racks, etc;
- Attachments Assembly – hydraulic pallet forks, firewood processors, mowers and other skid steer and tractor attachments;

Discretionary Use DU01-2023 – 85 York Rd W – Automotive Wrecking/Junk Yard in MI-1

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## Attachment 1 – Council Report from January 9, 2023 – Continued

- New Steel Sales; and
- a potential warehouse/retail store area.

With regards to the specific salvage use, Section 4.16.5 requires that “In all industrial districts, the outdoor storage of raw materials, finished or partially finished products, fuel, salvage materials, junk or waste on a site shall be concealed from sight from adjacent sites, streets or lands by a fence or wall of appropriate design, and sufficient dimension and position such that such materials are not visible from any point 1.5 metres or less above grade on any adjacent site, street or land.”

Furthermore, Section 4.17 of the Zoning Bylaw requires that “All salvage, junk, or scrap yards shall be enclosed by an opaque or solid perimeter fence at least 2.0 metres in height, and not more than 4.0 metres in height, with no material piled higher than the height of the perimeter fence, and furthermore that the perimeter fence shall not be located in the required front yard.

In addition to the specific bylaw requirements, Discretionary Use applications are typically more favourably considered where it can be demonstrated that their location is appropriate to the site and that it will have a minimal impact on the surrounding adjacent areas, including, but not limited to:

- the anticipated levels of noise and odours created by the use;
- the anticipated increased level or types of vehicle traffic, unsafe conditions or situations for vehicles, cyclists or pedestrians;
- the use will have a minimal impact on the amenity of the surrounding zoning district and adjacent areas and that these areas will not be reasonably compromised;
- the character of adjacent residential uses, if applicable, shall be protected and maintained through the provision of buffer areas, separation distances and screening.

In response, the applicant has provided the following comments:

- a 12' (~3.7m) steel siding fence has been installed along the west and north sides of the site to visually screen the salvage piles and provide additional security (see Attachments 5 & 6);
- business hours are 8:00am – 5:00pm, Monday through Friday, closed on weekends and holidays;
- processing of salvage materials/scrap iron involves typical industrial equipment including forklifts, skid steers, excavators, semi trucks and personal vehicles and creates minimal noise;
- odours are not produced by the processing of metals;
- during summer months, traffic is typical of industrial uses with less traffic through the winter months;
- the majority of the salvage operation is significantly screened from York Road traffic and the neighbouring residential uses on the south side of York Road by the existing building.

The applicant acknowledges that the current salvage metal inventory piles are approximately 20'

Discretionary Use DU01-2023 – 85 York Rd W – Automotive Wrecking/Junk Yard in MI-1

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## **Attachment 1 – Council Report from January 9, 2023 –Continued**

– 25' high and significantly exceed both the allowable and current fence height (see Attachment 6). As a result, the salvage piles are visible to traffic on York Road, Industrial Avenue and Ball Road. He further notes that the accumulation of scrap inventory is due to a downturn in the economy over the last year and that materials will be shipped out once prices rebound. Having said that, prices do fluctuate and the potential for large accumulations of salvage metal have been demonstrated.

It is also important to note that if the Discretionary Use is approved by Council, the applicant has indicated that he may appeal the fence height restriction to the Development Appeals Board and request approval of an increase to meet the current pile height of 20' – 25' (~6 – 8 metres). That process is also subject to public notification, but would be focused specifically on the fence height with strict criteria guiding the Board's decision to grant or deny a variance.

### **Conclusion:**

Notwithstanding any appeal regarding fence height, it can be reasonably assumed that the proposed development can be carried out in accordance with Zoning Bylaw requirements. As such, Administration would like to initiate the public notice process including advertisement in the local newspaper, at City Hall and on the City website, as well as circulation to property owners within 75 metres of the subject property.

If authorization for Public Notice is granted, the application will also be referred to the Planning and Infrastructure Commission for their input. The Commission's recommendations will be brought back to Council, for their review and decision, in conjunction with the Public Hearing.

### **Council Options:**

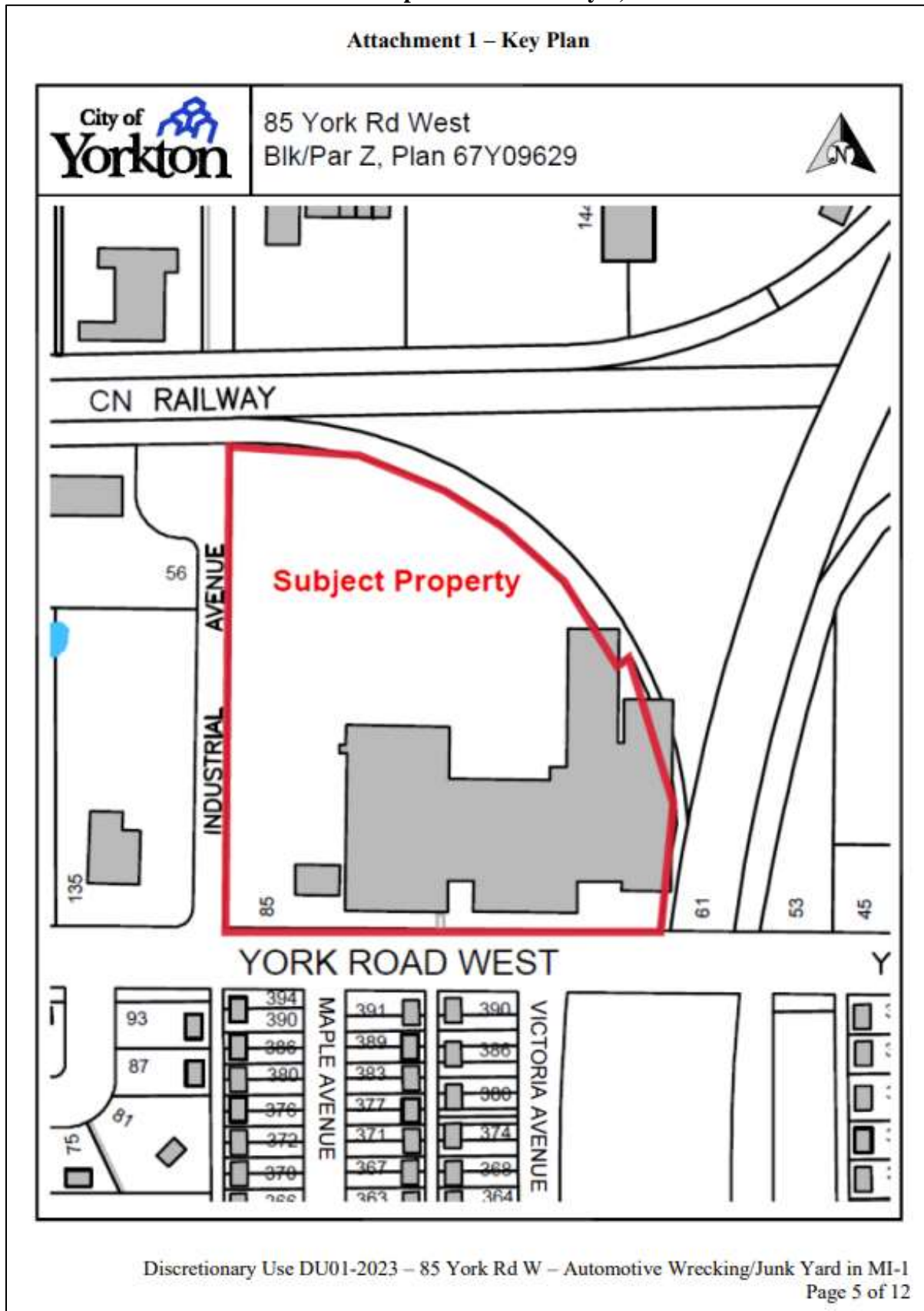
1. That Administration be authorized to proceed with Public Notification for Discretionary Use application DU01-2023 which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003, at 85 York Road West, and that the application be brought back to Council for its review and decision;
2. That Public Notification for Discretionary Use application DU01-2023, which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003 at 85 York Road West, be denied for reasons as listed by Council;
3. That Administration be provided with alternative direction.

### **Administrative Recommendation:**

1. That Administration be authorized to proceed with Public Notification for Discretionary Use application DU01-2023 which proposes an Auto Wrecking/Junk Yard use as defined in City of Yorkton Zoning Bylaw No. 14/2003 at 85 York Road West, legally described as Blk/Par Z; Plan 67Y09629, and that the application be brought back to Council for its review and decision.

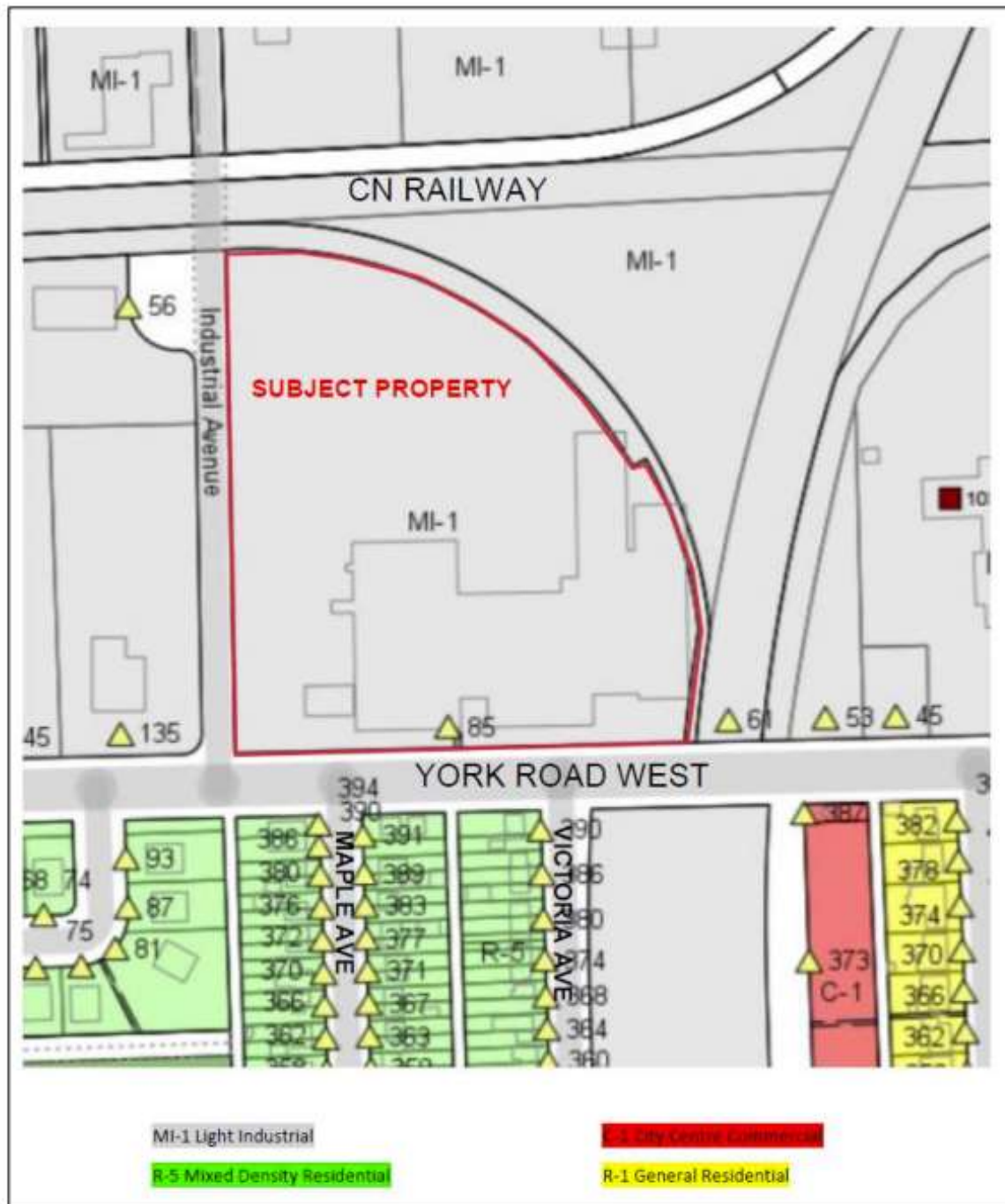


Attachment 1 – Council Report from January 9, 2023 – Continued



Attachment 1 – Council Report from January 9, 2023 – Continued

Attachment 2 – Zoning Map



Discretionary Use DU01-2023 – 85 York Rd W – Automotive Wrecking/Junk Yard in MI-1  
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Attachment 1 – Council Report from January 9, 2023 – Continued

Attachment 3 – Aerial View



Discretionary Use DU01-2023 – 85 York Rd W – Automotive Wrecking/Junk Yard in MI-1  
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Attachment 4 - Summary of Discretionary Use Process

Summary of Discretionary Use Application Process:

*The Planning and Development Act, 2007 ('The Act')* allows a zoning bylaw to contain provisions for "Permitted Uses" and "Discretionary Uses" within specified land use zones. Any use that is not listed as "Permitted" or "Discretionary" is considered prohibited. *The Act* allows "Permitted Uses" to be approved by Administration, however, "Discretionary Use" applications require the approval of a council and must follow *The Act's* prescribed process. The process includes the requirement of giving Public Notice to property owners within 75 metres (250 feet) of the subject property, as well as the provision of a Public Hearing.

Pursuant to *The Act*, a council shall exercise its discretion respecting a Discretionary Use application to:

- (a) Reject the application;
- (b) Approve the discretionary use in accordance with the provisions of the zoning bylaw;
- (c) Approve the discretionary use subject to development standards or conditions in accordance with the zoning bylaw; or
- (d) Approve the discretionary use for a limited time, if a time limit is authorized in the bylaw.

A council may approve a discretionary use if the facts presented establish that the proposed discretionary use will:

- (a) Comply with provisions of the zoning bylaw respecting the use and intensity of use of land for the discretionary use;
- (b) Be consistent with the criteria in the zoning bylaw respecting the use and intensity of use of land for the discretionary use;
- (c) In the opinion of the council, be compatible with development in the district in the immediate area of the proposal; and
- (d) Be consistent with provincial land use policies and statements of provincial interest.

In approving a discretionary use, a council may prescribe specific development standards or conditions with respect to that use, but only if those standards or conditions:

- (a) Are based on and are consistent with general development standards or conditions made applicable to discretionary uses by the zoning bylaw; and
- (b) Are, in the opinion of the council, necessary to secure the objectives of the zoning bylaw with respect to:
  - (i) The nature of the proposed site, including its size and shape and the proposed size, shape and arrangement of buildings;
  - (ii) The accessibility and traffic patterns for persons and vehicles, the type and volume of that traffic and the adequacy of proposed off-street parking and loading;
  - (iii) The safeguards afforded to minimize noxious or offensive emissions including noise, glare, dust and odour; or
  - (iv) Any treatment given, as determined by the council, to aspects including landscaping, screening, open spaces, parking and loading areas, lighting and signs, but not including the colour, texture or type of materials and architectural detail.

If an application for a discretionary use has been approved by a council with prescribed standards or conditions, the applicant may appeal to the Development Appeals Board, however a Discretionary Use application that is denied by a council may not be appealed.

Attachment 1 – Council Report from January 9, 2023 – Continued

Attachment 5 - Site Plan



Discretionary Use DU01-2023 – 85 York Rd W – Automotive Wrecking/Junk Yard in MI-1  
Page 9 of 12



**Attachment 1 – Council Report from January 9, 2023 – Continued**

**Attachment 6 – Street Views & Fencing**

**View from Industrial Avenue**



**View from Ball Road**



**View from York Road Travelling East**



Discretionary Use DU01-2023 – 85 York Rd W – Automotive Wrecking/Junk Yard in MI-1  
Page 10 of 12

**Attachment 1 – Council Report from January 9, 2023 – Continued**

**Attachment 6 – Street Views & Fencing Continued**

**From York Road Travelling West**



**Fence details**



Attachment 7 – Public Notice

## Public Notice

**Discretionary Use Application for Auto Wrecking/Junk Yard use  
in MI-1 Light Industrial Zoning District  
85 York Road West**



**Legal Description:** Blk/Par Z, Plan 67Y09629

**Civic Address:** 85 York Road West

**Proposed Use:** Auto Wrecking/Junk Yard

**Details:** The applicant proposes a Salvage Yard use which most closely resembles an Auto Wrecking/Junk Yard use as defined in Zoning Bylaw No. 14/2003 as follows:

*"A development in which vehicles or materials are stored, parted out, crushed, compacted, or where parts from vehicles or materials are re-sold."*

Auto Wrecking/Junk Yard uses are Discretionary Uses in the MI-1 Light Industrial Zoning District and require City Council authorization under *The Planning & Development Act, 2007* to proceed.

**Public Hearing:** City Council will hear all persons who are present and wish to speak to the application and all written submissions will be read verbatim unless the submitter is in attendance to speak on the submission, on **Monday, January 30, 2023 at 5:00 pm in City Hall Council Chambers, Yorkton, SK.**

If you wish to provide written comments for Council's consideration, **they must be submitted by 9:00 a.m. on Wednesday, January 25, 2023.** Written submissions must be directed to:

Jessica Matsalla, Director of Legislation & Procedures

In Person: 37 Third Avenue North, Yorkton, SK

Via Mail: Box 400, Yorkton, SK S3N 2W3

Via Email: [jmatsalla@yorkton.ca](mailto:jmatsalla@yorkton.ca)

**Information:** Questions regarding the application may be directed to:

Carleen Koroluk, Land Use Planner

Phone: (306) 786-1727

Email: [ckoroluk@yorkton.ca](mailto:ckoroluk@yorkton.ca)

TITLE: Bylaw No. 18/2022 to Amend Snowmobile Bylaw No. 33/2012 – 2 <sup>nd</sup> and 3 <sup>rd</sup> Reading	DATE OF MEETING: January 30, 2023
	REPORT DATE: January 20, 2023
CLEARANCES:	ATTACHMENTS: <ol style="list-style-type: none"> <li><b>1. Original Bylaw No. 18/2022</b></li> <li><b>2. Bylaw no. 18/2022 (revise route north of York road and approve trail)</b></li> <li><b>3. Bylaw No. 18/2022 (revise route north of York road and approve trail for groomer only)</b></li> <li><b>4. Protective Services Committee feedback letter</b></li> </ol>
Written by: René Richard, Director of Engineering and Asset Management <b>Rene Richard</b>	
Reviewed by: Jessica Matsalla - City Clerk <b>Jessica Matsalla</b>	
Approved by: Lonnie Kaal - City Manager <b>Lonnie Kaal</b>	

## **PURPOSE/BACKGROUND**

The Yorkton Sno Riders Club have recently located their new clubhouse to 263 Myrtle Avenue. The trail groomers are stored at the new clubhouse and are currently driving along Myrtle Avenue and York Road to connect to the existing trail system. Additionally, some members would like to utilize their snowmobiles to attend club meetings and currently there is no trail access to the new clubhouse. The Club has requested an amendment to the bylaw to allow for a safe trail for snowmobilers to access an area near the new clubhouse (across the street) to attend meetings and for the groomers to have a trail access that is not on existing streets. The Sno Riders and the City of Yorkton (City) have had a long-standing agreement that the Sno Riders, as main users of the trails, will take responsibility to mark, and maintain their trail including applicable signage.

## **DISCUSSION/ANALYSIS/IMPACT**

The proposed Bylaw No. 18/2022 to amend the Snowmobile Bylaw was introduced and given First Reading at the December 19/2022 Regular Council Meeting (Attachment 1). At that meeting, Council authorized Administration to proceed with Public Notice. The Public Hearing took place at the January 9/2023 Regular Council meeting. At that meeting there were no public comments brought forth and no written submissions were received.

At the December 19/2022 Regular Council Meeting, Council also requested feedback from the Protective Services Committee on this matter. The Committee attempted to meet via Zoom on Wednesday, December 28/2022, however, quorum was not able to be met.

At the January 9/2023 Regular Council Meeting, Council deferred the matter until feedback could be received from the Protective Services Committee which could also include comments from a CN representative.

A Protective Services Committee meeting was held on Thursday, January 19/2023. Prior to the meeting, the Fire Chief received feedback from a CN representative that the proposed route could not be approved due to the inclusion of a new rail crossing. In light of that feedback, a revised proposed route was developed and presented to the Protective Services Committee for their comments (Attachment 2). This new route is contained to legal road right-of-ways, on City property, or through private property located at 41 York Road. The City has received communication for the Sno Riders indicating they have already received permission from the owner of 41 York Road to groom a trail through the property should Council decide to amend the bylaw.

During the Protective Services Committee meeting, the revised route was debated at great length. A representative from CN was in attendance at the meeting to provide additional feedback. Subsequently, the Committee has provided a letter containing their recommendation (Attachment 4). The main concern expressed during the meeting pertained to the proximity of the revised route to the CN property south of York Road. More specifically, there were concerns expressed that, even though the revised route would be contained in a legal road right-of-way, should a snowmobiler wander away from the trail, it could present a safety concern.

It should be noted that as part of Administration's evaluation of the revised route, there is an assumption that snowmobilers would remain on the groomed trail and thus would not be encroaching on the railway right of way. The Victoria Ditch is located between the Railway property and the proposed groomed trail. The distance from the Railway property line to the proposed groomed trail is approximately 15 meters, the distance from the railway tracks to the proposed groomed trail is approximately 35 meters .

### **FINANCIAL IMPLICATIONS**

N/A

### **COMMUNICATION PLAN/PUBLIC NOTICE**

Public Notice for the proposed route was provided in the newspaper, and on the city's website for the Public Hearing that was held at the Regular Council Meeting on January 9/2023, with no feedback received. As stated, the proposed replacement map (found in Attachment 2 &3) was amended from the First Reading of the Bylaw. The change in the proposed route, in the opinion of Administration, would not be significant enough to warrant a reissuance of Public Notice, but Council could opt to send out the bylaw amendment for additional public notice if this is desired.



## **STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

N/A

## **OPTIONS**

1. That Bylaw No. 18/2022 A Bylaw to amend Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles within the Corporate Boundaries of the City of Yorkton be approved for 2<sup>nd</sup> and 3<sup>rd</sup> Reading including the amended route map.
2. That Bylaw No. 18/2022 A Bylaw to amend Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles within the Corporate Boundaries of the City of Yorkton be approved for 2<sup>nd</sup> and 3<sup>rd</sup> Reading including the amended route map, and further that only the groomer machine operated by the Sno Riders be permitted to utilize the new access point.
3. That Bylaw No. 18/2022 A Bylaw to amend Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles within the Corporate Boundaries of the City of Yorkton, not be approved for 2<sup>nd</sup> and 3<sup>rd</sup> Reading.
4. Other Direction as provided by Council.

**City of Yorkton  
Saskatchewan**

**Bylaw No. 18/2022**

**A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend  
Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles  
within the Corporate Boundaries of the City of Yorkton**

---

**WHEREAS**, it is deemed advisable for the Council of the City of Yorkton to amend Bylaw No. 33/2012 known as ‘The Snowmobile Bylaw’.

**THEREFORE**, the Council of the City of Yorkton enacts as follows:

1. That Schedule ‘A’ which is attached to and forms a part of Bylaw No. 33/2012 be replaced with ‘Schedule A’ as attached to this amending Bylaw.
2. That Bylaw No. 2/2015, a bylaw to amend Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles within the Corporate Boundaries of the City of Yorkton be repealed.
3. This bylaw amendment shall come into force and take effect on the date of final passage.

\_\_\_\_\_  
MAYOR

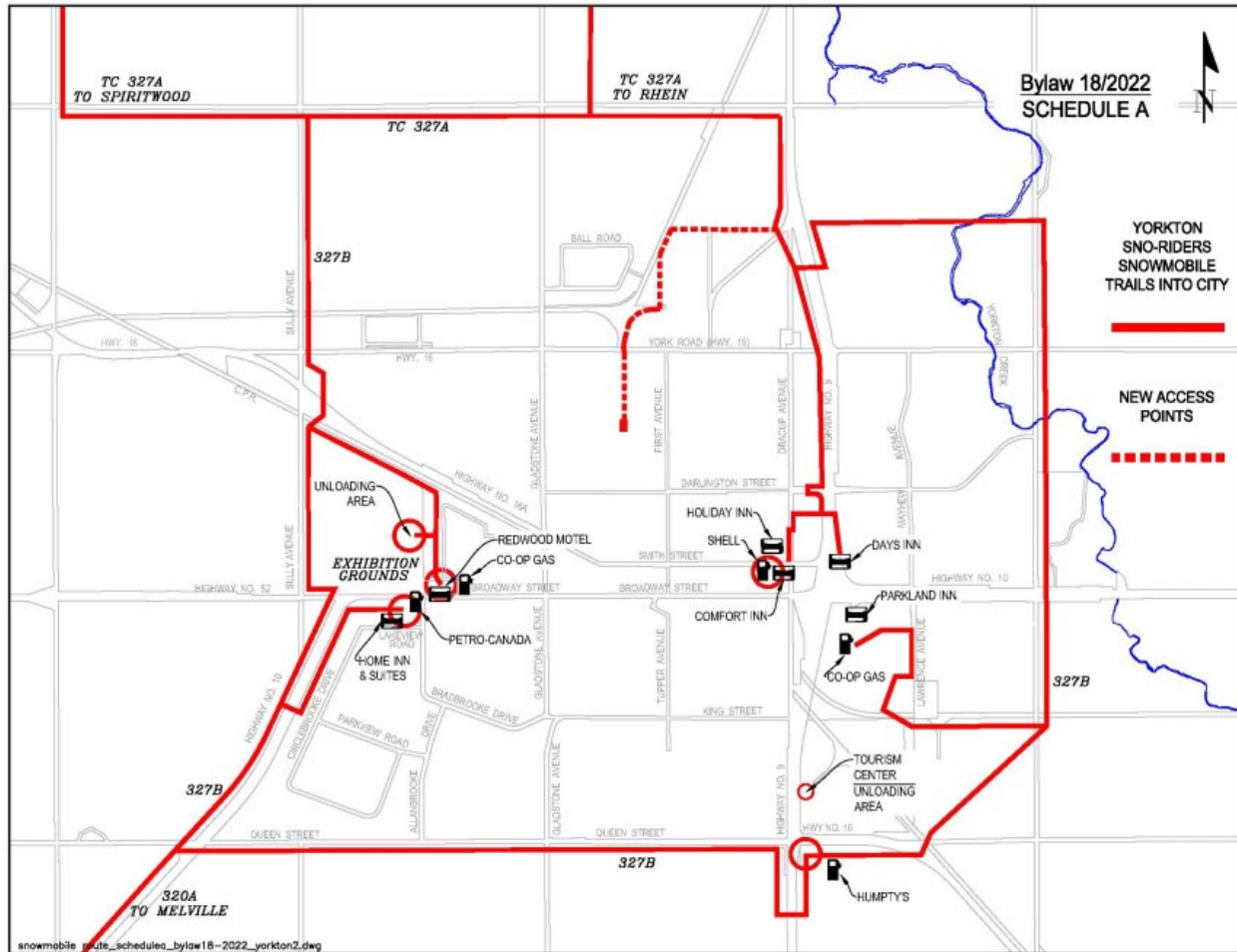
\_\_\_\_\_  
CITY CLERK

Introduced and read a first time this 19<sup>th</sup> day of December, A.D., 2022.

Read a second time this \_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and adopted this \_\_ day of \_\_\_\_\_, A.D., 2023.

## Schedule 'A'



**City of Yorkton  
Saskatchewan**

**Bylaw No. 18/2022**

**A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend  
Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles  
within the Corporate Boundaries of the City of Yorkton**

---

**WHEREAS**, it is deemed advisable for the Council of the City of Yorkton to amend Bylaw No. 33/2012 known as ‘The Snowmobile Bylaw’.

**THEREFORE**, the Council of the City of Yorkton enacts as follows:

1. That Schedule ‘A’ which is attached to and forms a part of Bylaw No. 33/2012 be replaced with ‘Schedule A’ as attached to this amending Bylaw.
2. That Bylaw No. 2/2015, a bylaw to amend Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles within the Corporate Boundaries of the City of Yorkton be repealed.
3. This bylaw amendment shall come into force and take effect on the date of final passage.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

Introduced and read a first time this 19<sup>th</sup> day of December, A.D., 2022.

Read a second time this \_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and adopted this \_\_ day of \_\_\_\_\_, A.D., 2023.

### **Schedule 'A'**





**City of Yorkton  
Saskatchewan**

**Bylaw No. 18/2022**

**A Bylaw of the City of Yorkton in the Province of Saskatchewan to amend  
Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles  
within the Corporate Boundaries of the City of Yorkton**

---

**WHEREAS**, it is deemed advisable for the Council of the City of Yorkton to amend Bylaw No. 33/2012 known as ‘The Snowmobile Bylaw’.

**THEREFORE**, the Council of the City of Yorkton enacts as follows:

1. That Schedule ‘A’ which is attached to and forms a part of Bylaw No. 33/2012 be replaced with ‘Schedule A’ as attached to this amending Bylaw.
2. That section 2 be amended to include after the last sentence: “The “New Access Points” as indicated by the dotted line on the map” specifically running west of Highway 9, to Fourth Avenue North, then running south, down Fourth Avenue North, and then running west of Fourth Avenue and North of York Road East, and then South along the right of way, to 263 Myrtle Avenue, be limited only to trail groomer equipment as operated by the Yorkton Sno-Riders Club.
3. That Bylaw No. 2/2015, a bylaw to amend Bylaw No. 33/2012, a Bylaw to Regulate the Operation of Snowmobiles within the Corporate Boundaries of the City of Yorkton be repealed.
4. This bylaw amendment shall come into force and take effect on the date of final passage.

\_\_\_\_\_  
MAYOR

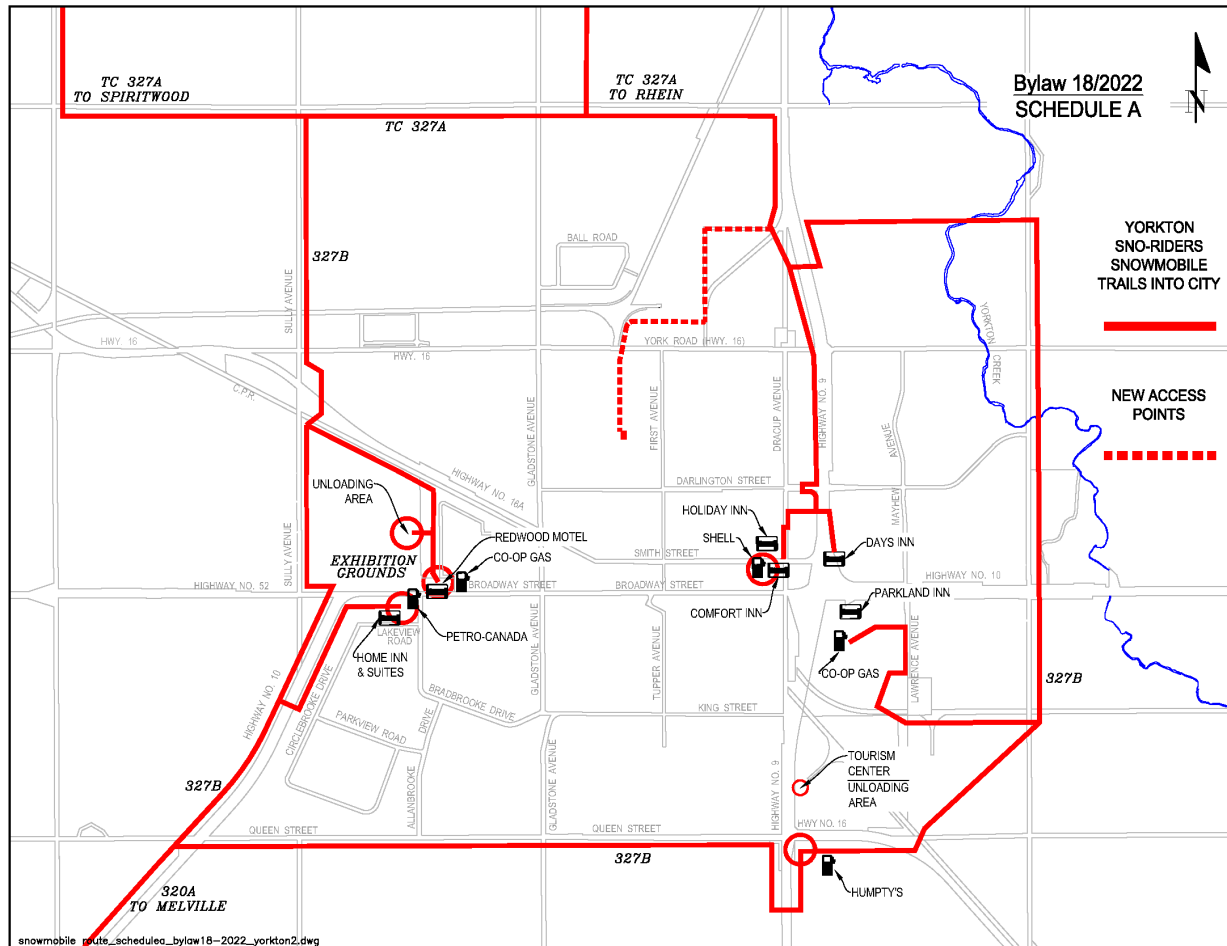
\_\_\_\_\_  
CITY CLERK

Introduced and read a first time this 19<sup>th</sup> day of December, A.D., 2022.

Read a second time this \_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and adopted this \_\_\_ day of \_\_\_\_\_, A.D., 2023.

## Schedule 'A'





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## City of Yorkton

January 19, 2023

To: Rene Richard, Director of Engineering & Asset Management

The City of Yorkton Protective Services Committee supports the Yorkton Sno-Riders group and appreciates everything that they do for the snowmobiling community surrounding Yorkton. The Sno-Riders efforts with the groomed trails have put Yorkton and area on the map as a destination for good snowmobile riding. On the request of Council, the Protective Services Committee has reviewed the proposed Snowmobile Bylaw Amendments, including the proposed map.


The purpose of the Protective Services Committee is to advise and assist City Council with respect to all matters pertaining to the safety and protection of people and property within the municipality, which is the frame of reference or intent that the Committee approached this review.

The Committee heard concerns about the proximity to rail property/network and more specifically had concerns that snowmobilers using the trail may venture off the trail onto rail property, which would be a safety concern. Committee members acknowledged that it may not even be Sno-Riders club members that would go off trail, but with it being an open trail available to any snowmobilers, it may be other riders that aren't as familiar with the rail property and hazards that may be present. The Committee appreciated the Sno-Riders desire to look for ways to more safely transport the groomer to the trails.

With that, the Protective Services Committee recommends that the proposed trail, as attached to this recommendation, be used for the groomer to safely travel from the Yorkton Sno-Riders building location at 263 Myrtle Ave. to the trails. The Committee recommends that only the groomer machine use this noted trail because of the increased chance that snowmobiles may venture off the groomed, marked trail onto rail property, which is a safety concern for riders and employees of the rail line.





SHEET   OF		<h2 style="text-align: center;">Proposed Snowmobile Route 2023</h2>	<div style="text-align: right;">  </div>
DRAWING NUMBER			
SCALE		NOTES:	FILE NAME snowmobile route_schedulea_bylaw18-2022_yorkton
DRAWN			
DESIGNED			
CHECKED			
DATE - (YYYY-MM-DD)			
2023-01-16			



TITLE: <b>Stage One Tax Enforcement</b>	DATE OF MEETING: <b>January 30, 2023</b>
	REPORT DATE: January 19, 2023
CLEARANCES: Ashley Stradeski – Director of Finance <b>Ashley Stradeski</b>	ATTACHMENTS:  1. <b>Form A (Section 4) – List of Lands in Arrears</b>
Written by: Raelyn Knudson – Assessment & Taxation Manager <b>Raelyn Knudson</b>	
Reviewed by: Jessica Matsalla - City Clerk <b>Jessica Matsalla</b>	
Approved by: Lonnie Kaal - City Manager <b>Lonnie Kaal</b>	

## **BACKGROUND**

Each year, Administration prepares Form A - List of Lands in Arrears (attachment 1) with balances greater than \$100.00 to present to Council. This list details each parcel and the amount of arrears outstanding at the date of submission. A sum of \$2.00 per title for a newspaper advertising fee is added to the list and forms part of the arrears of taxes. Properties that already have a tax lien registered are not included in this list.

Pursuant to the City's *Tax Enforcement Fees & Timelines Policy No. 40.80.*, \$50.00 per roll number for Administrative fees will be added to the tax account.

Council may, by resolution, direct the treasurer to exclude from the list, the land with arrears that does not exceed one half of the preceding year's tax levy. There have been times in the past that the City exercised this option. However, Administration found that the owners of these properties often would not make further payments, resulting in a higher number of properties in arrears the following year.

Once Council acknowledges the List of Lands in Arrears, it is sent to be advertised in the local newspaper for one week. The same list is posted in the lobby of City Hall, where it is accessible for public viewing for a period of sixty days. After the sixty day period has expired, and no later than January 31, 2024, tax liens are registered on all properties listed which remain in arrears. Lien registration costs are also added to the amount of tax arrears in the amount of \$25.00 per title for Information Services Corporation costs, and \$100.00 per roll for Administrative fees. This is stage one of the municipal tax enforcement process.

## **DISCUSSION/ANALYSIS/IMPACT**

Taxation liens will not be discharged from any property until all tax arrears, including costs and fees added to the property roll, have been paid in full. When the arrears are paid with a personal cheque, Administration will wait for the cheque to clear the bank before starting the lien discharge process.

Properties with tax liens registered longer than six months will be moved to Stage Two of the Tax Enforcement process, which can result in the City taking title of the property.

### **FINANCIAL IMPLICATIONS**

Stage One Tax Enforcement does not have any direct financial implications. Tax enforcement costs are added to the tax roll according to *The Tax Enforcement Act* and *City of Yorkton Tax Enforcement Fees & Timelines Policy No. 40.80*, in order to recover the costs.

### **COMMUNICATION PLAN/PUBLIC NOTICE**

The List of Lands in Arrears notifies property owners that unless the arrears of taxes and costs are paid in full within 60 days of the advertisement, the City will register a tax lien in the Land Titles Registry.

Correspondence was sent to the property owners in November, 2022 advising them of the consequences of unpaid accounts. Another notice will be sent to the properties in the list this week, advising them of the deadline for payment in order to avoid a tax lien.

### **STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

Under provincial legislation, the City of Yorkton is responsible for providing services to its residents, such as protective services, engineering services, roads, administration, parks and recreation, and culture. We rely on property taxes as a major source of revenue to fund these services. Proper administration of the tax system fairly distributes the costs of local services and programs throughout the municipality.

### **OPTIONS:**

1. That Council acknowledge the advertisement of the attached Form A - List of Lands in Arrears, to comply with *The Tax Enforcement Act*; and further, have Administration proceed with Stage One of the Tax Enforcement process.
2. That Council acknowledge the advertisement of the attached Form A – List of Lands in Arrears, with the exception of those properties where the amount of taxes in arrears does not exceed one half of the preceding year's tax levy per Section 3(3) of *The Tax Enforcement Act*; and further, have Administration proceed with Stage One of the Tax Enforcement process.
3. Delay Stage One Tax Enforcement proceedings until a future date.

### **RECOMMENDATION:**

**That Council acknowledge the advertisement of the attached Form A - List of Lands in Arrears, to comply with *The Tax Enforcement Act*; and further, have Administration proceed with Stage One of the Tax Enforcement process.**

# Attachment 1

## Form A (Section 4)

### List of Lands in Arrears

#### TAX LIEN

#### *The Tax Enforcement Act*

Notice is hereby given under *The Tax Enforcement Act*, that unless the arrears and costs appearing opposite the land described in the following list are fully paid before the 4th of April, 2023, a tax lien will be registered against the land. A sum for the cost of advertising has been added to the arrears of each parcel.

Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
484605000		D	102376166			154926489	\$ 543.61	\$2.00	
		E	102376166			154926467		\$2.00	\$547.61
484804600		N	89Y09063			154476401	\$ 1,933.91	\$2.00	\$1,935.91
484804800		O	89Y09063			154476412	\$ 1,933.91	\$2.00	\$1,935.91
484805000		P	89Y09063			145512413	\$ 2,657.19	\$2.00	\$2,659.19
484805500		Q	89Y09063			154476423	\$ 44,795.96	\$2.00	\$44,797.96
484904850	7	5	68Y07212			144263628	\$ 205.03	\$2.00	\$207.03
485028000	A	34	90Y04003			152003562	\$ 4,596.35	\$2.00	\$4,598.35
485033600		E	77Y06278			124229268	\$ 75,040.50	\$2.00	\$75,042.50
494900250	21	16	101885115			130518121	\$ 920.84	\$2.00	\$922.84
494901300	33	14	99Y08572			123671123	\$ 1,844.84	\$2.00	\$1,846.84
494902300	42	17	99Y08572			150343028	\$ 289.78	\$2.00	\$291.78
494902350	41	17	99Y08572			133239191	\$ 845.35	\$2.00	\$847.35
494903950	11	13	BN12			135592960	\$ 963.80	\$2.00	\$965.80
494906600	11	7A	74Y06165			124126400	\$ 667.27	\$2.00	\$669.27
494909700	60	11	99Y08572			123670773	\$ 2,274.91	\$2.00	\$2,276.91
494909800	58	11	99Y08572			123670751	\$ 139.48	\$2.00	\$141.48
494909900	56	11	99Y08572			153734799	\$ 867.49	\$2.00	\$869.49
494910350	59	6	99Y08572			155046449	\$ 2,598.45	\$2.00	\$2,600.45
494910800	50	6	99Y08572			140175288	\$ 2,782.58	\$2.00	\$2,784.58
494911350	37	3	Z1894			135821066	\$ 1,030.14	\$2.00	
	38	3	Z1894			135821112		\$2.00	\$1,034.14
494911750	7	4	Z1894			131138018	\$ 408.50	\$2.00	
	8	4	Z1894			131139301		\$2.00	\$412.50
494912000	17	4	Z1894			141188913	\$ 269.47	\$2.00	
	18	4	Z1894			141188980		\$2.00	\$273.47
494912600	65	12	99Y08572			131443602	\$ 772.65	\$2.00	\$774.65
494912650	64	12	99Y08572			146804902	\$ 688.87	\$2.00	\$690.87
494913300	50	12	99Y08572			139255151	\$ 1,796.33	\$2.00	\$1,798.33
494913500	56	5	99Y08572			150998866	\$ 835.53	\$2.00	\$837.53
494914650	45	4	Z1894			141608257	\$ 371.50	\$2.00	
	46	4	Z1894			141608280		\$2.00	\$375.50
494919100	64	6	99Y08572			134351300	\$ 1,825.55	\$2.00	\$1,827.55
494925200	62	11	00Y00664			138541653	\$ 2,330.94	\$2.00	\$2,332.94

Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
494925300	60	11	00Y00664			154105545	\$ 2,939.50	\$2.00	\$2,941.50
494926000	84	6	00Y00270			130750084	\$ 11,493.36	\$2.00	
	85	6	00Y00270			130750017		\$2.00	\$11,497.36
494926100	82	6	00U00270			142387601	\$ 9,265.25	\$2.00	\$9,267.25
494928200	67	1	00Y00270			135891052	\$ 1,033.35	\$2.00	\$1,035.35
494928850	52	11	00Y00664			151308615	\$ 2,608.42	\$2.00	\$2,610.42
494930700	85	7	00Y00270			152873691	\$ 2,170.63	\$2.00	\$2,172.63
494930850	82	7	00Y00270			135365823	\$ 1,321.74	\$2.00	\$1,323.74
494932400	65	7	00Y00270			151953688	\$ 1,932.29	\$2.00	\$1,934.29
495000550	1	F	Z5199			155248634	\$ 15,942.48	\$2.00	
	2	F	Z5199			155248656		\$2.00	
	3	F	Z5199			155248689		\$2.00	
	4	F	Z5199			155248702		\$2.00	
	5	F	Z5199			155248724		\$2.00	\$15,952.48
495000850	15	3	S340			146942657	\$ 1,595.54	\$2.00	
	16	3	S340			146942679		\$2.00	\$1,599.54
495000950	19	3	S340			136984618	\$ 1,983.86	\$2.00	
	20	3	S340			136984629		\$2.00	\$1,987.86
495003900	20	13	P2307			148097997	\$ 1,736.10	\$2.00	
	21	13	P2307			148098000		\$2.00	\$1,740.10
495004450	1	2	Z2171			142991129	\$ 1,002.79	\$2.00	
	2	2	Z2171			142991130		\$2.00	\$1,006.79
495005150	1	J	BV5744				\$ 229.53	\$2.00	\$231.53
495006100	17	16	P2307			127625283	\$ 1,378.56	\$2.00	
	18	16	P2307			127625294		\$2.00	\$1,382.56
495006650	22	18	101833400			153929795	\$ 1,014.62	\$2.00	\$1,016.62
495007100	12	6	Z2171			136730202	\$ 1,342.67	\$2.00	
	13	6	Z2171			136730213		\$2.00	
	14	6	Z2171			136730235		\$2.00	\$1,348.68
495010000	O	4	CG2475			150407793	\$ 868.24	\$2.00	\$870.24
495010950	6	14A	CG2475			152860956	\$ 1,267.44	\$2.00	\$1,269.44
495012000	36	5	00Y00270			131413519	\$ 2,322.44	\$2.00	\$2,324.44
495012050	37	5	00Y00270			134766265	\$ 2,620.40	\$2.00	\$2,622.40
495012100	38	5	00Y00270			138848305	\$ 2,039.85	\$2.00	\$2,041.85
495012300	61	10	00Y00270			150755227	\$ 2,223.41	\$2.00	\$2,225.41
495013250	79	10	00Y00270			152988957	\$ 207.65	\$2.00	\$209.65
495013450	83	10	00Y00270			146942589	\$ 638.72	\$2.00	\$640.72
495013850	45	5	00Y00270			148290723	\$ 1,778.66	\$2.00	\$1,780.66
495014850	64	9	00Y00270			149265805	\$ 2,015.95	\$2.00	\$2,017.95
495014950	66	9	00Y00270			154496975	\$ 1,818.93	\$2.00	\$1,820.93
495015200	70	9	00Y00270			149770839	\$ 1,167.61	\$2.00	\$1,169.61
495015450	76	9	00Y00270			137729111	\$ 454.04	\$2.00	\$456.04
495017550	64	4	00Y00270			119630112	\$ 2,771.97	\$2.00	\$2,773.97



Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
495023850	4	19	Z2171			152078957	\$ 6,638.42	\$2.00	
	5	19	Z2171			152078946		\$2.00	
	6	19	Z2171			152078935		\$2.00	
	7	19	Z2171			152078867		\$2.00	
	8	19	Z2171			152078845		\$2.00	
	9	19	Z2171			152078834		\$2.00	
	10	19	Z2171			152078823		\$2.00	\$6,652.42
495024750	33	67	75Y06626			155469279	\$ 420.74	\$2.00	\$422.74
495025350	21	67	75Y06626			141313452	\$ 2,329.81	\$2.00	\$2,331.81
495029400	8	65	73Y02273			148138588	\$ 940.58	\$2.00	\$942.58
495107500	12	79	76Y07477			148333934	\$ 3,328.01	\$2.00	\$3,330.01
495107800	6	79	76Y07477			153309247	\$ 2,848.60	\$2.00	\$2,850.60
495108600	49	74	76Y07477			130304685	\$ 2,711.87	\$2.00	\$2,713.87
495109000	41	74	76Y07477			143393777	\$ 3,291.97	\$2.00	\$3,293.97
495110750	16	75	76Y02839			124803727	\$ 3,151.32	\$2.00	\$3,153.32
495112900	47	72	76Y02839			146628344	\$ 3,033.43	\$2.00	\$3,035.43
495113550	34	72	76Y02839			124803008	\$ 3,159.81	\$2.00	\$3,161.81
495114300	19	72	76Y02839			155324606	\$ 3,379.48	\$2.00	\$3,381.48
495114750	7	73	76Y02839			145545879	\$ 1,986.79	\$2.00	\$1,988.79
495117750	49	77	76Y07477			139915154	\$ 1,530.35	\$2.00	\$1,532.35
495118250	24	78	76Y07477			143120595	\$ 3,208.81	\$2.00	\$3,210.81
495120800	36	77	76Y07477			124226973	\$ 3,887.28	\$2.00	\$3,889.28
495121200	28	77	76Y07477			148552162	\$ 3,867.92	\$2.00	\$3,869.92
495204500		A	101995533			155431155	\$ 72,734.20	\$2.00	\$72,736.20
495219900	10	9	102022232			141132147	\$ 328.13	\$2.00	\$330.13
495226700	32	6	00Y10405			150195304	\$ 5,190.85	\$2.00	\$5,192.85
495234900	19	8	00Y10405			146174823	\$ 5,620.81	\$2.00	\$5,622.81
495235600	26	8	00Y10405			147156970	\$ 5,196.53	\$2.00	\$5,198.53
495245600	6	12	102022232			145473767	\$ 1,468.56	\$2.00	\$1,470.56
495280300	3	10	101886318			135828423	\$ 7,995.14	\$2.00	\$7,997.14
504801350	5	1	AA6142			135196678	\$ 621.15	\$2.00	\$623.15
504802500	73	9	99Y00657			154193564	\$ 1,221.63	\$2.00	\$1,223.63
504804100	86	9	99Y00657			148373613	\$ 1,310.68	\$2.00	\$1,312.68
504804450	19	10	99Y00657			124519642	\$ 1,105.61	\$2.00	\$1,107.61
504804650	15	10	99Y00657			145766616	\$ 2,136.51	\$2.00	\$2,138.51
504805450	50	10	99Y00657			142679469	\$ 1,101.78	\$2.00	\$1,103.78
504805850	42	10	99Y00657			155533563	\$ 153.02	\$2.00	\$155.02
504808000	51	11	99Y00657			143919401	\$ 2,608.20	\$2.00	\$2,610.20
504808300	38	11	99Y00657			155326765	\$ 2,277.51	\$2.00	\$2,279.51
504808550	33	11	99Y00657			139432103	\$ 979.13	\$2.00	\$981.13
504813050	4	11	59Y05945			134801692	\$ 1,507.80	\$2.00	\$1,509.80
504813200	1	11	59Y05945			147015468	\$ 1,235.75	\$2.00	\$1,237.75
504818400	13	7	59Y05945			134609597	\$ 1,828.91	\$2.00	\$1,830.91
504818950	2	7	59Y05945			143127457	\$ 2,662.73	\$2.00	\$2,664.73

Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
504819600	6	2	AA6142			133968358	\$ 2,193.28	\$2.00	\$2,195.28
504819900	20	1	AA6142			136430928	\$ 3,671.83	\$2.00	\$3,673.83
504901300	20	36	BZ748			145660349	\$ 3,116.23	\$2.00	\$3,118.23
504901500	24	36	BZ748			146464566	\$ 2,465.12	\$2.00	\$2,467.12
504903250	27	34	99Y04947			137319958	\$ 1,036.39	\$2.00	\$1,038.39
504904200		G	62Y08073			141213383	\$ 30,420.90	\$2.00	\$30,422.90
504905700	31	1	35951			146295669	\$ 3,059.54	\$2.00	\$3,061.54
504908650	1	5	35951			124027365	\$ 9,202.01	\$2.00	
	2	5	35951			124027376		\$2.00	
	3	5	35951			124027387		\$2.00	\$9,208.01
504910100	51	7	99Y11400			01Y09451	\$ 1,419.19	\$2.00	\$1,421.19
504910600	17	6	33277			136976776	\$ 265.43	\$2.00	\$267.43
504910650	16	6	33277			142076932	\$ 2,362.05	\$2.00	\$2,364.05
504912400	74	8	99Y11400			119629974	\$ 2,317.76	\$2.00	\$2,319.76
504913250	12	5	35951		4	130327297	\$ 730.38	\$2.00	\$732.38
504913300	30	5	101694506			130327220	\$ 893.63	\$2.00	
	33	5	101694506			130327275		\$2.00	\$897.63
504913350	11	5	35951		17	134297523	\$ 178.53	\$2.00	\$180.53
504914000	1A	9	102243765			149870098	\$ 16,171.71	\$2.00	\$16,173.71
504920600	80	24	99Y04947			146888038	\$ 334.84	\$2.00	\$336.84
504921000	54	25	99Y04947			155399631	\$ 253.08	\$2.00	\$255.08
504921050	53	25	99Y04947			148664414	\$ 189.04	\$2.00	\$191.04
504921100	52	25	99Y04947			142869022	\$ 1,799.15	\$2.00	\$1,801.15
504921250	49	25	99Y04947			139657719	\$ 2,105.59	\$2.00	\$2,107.59
504922100	76	20	99Y04947			124038558	\$ 734.72	\$2.00	\$736.72
504922350	71	20	99Y04947			138620123	\$ 2,126.89	\$2.00	\$2,128.89
504923550	36	26	99Y04947			135354405	\$ 2,718.52	\$2.00	\$2,720.52
504925350	19	27	99Y04947			136546779	\$ 1,369.32	\$2.00	\$1,371.32
504925400	67	18	99Y04947			135761104	\$ 908.15	\$2.00	\$910.15
504926250	78	18	99Y04947			139520101	\$ 437.99	\$2.00	\$439.99
504926650	69	18	99Y04947			127597753	\$ 2,022.86	\$2.00	\$2,024.86
505001600	3	2	9913			152027063	\$ 15,747.77	\$2.00	\$15,749.77
505001650	4	2	9913			113558711	\$ 13,004.15	\$2.00	\$13,006.15
505001700	30	2	101740283		6	113558733	\$ 301.61	\$2.00	\$303.61
505003350	29	4	00Y05677			123981756	\$ 3,460.95	\$2.00	\$3,462.95
505008000	2	32	87Y03065			129726513	\$ 551.54	\$2.00	\$553.54
505009100	25	10	P2307			131856037	\$ 179.42	\$2.00	
	26	10	P2307			131856048		\$2.00	\$183.42
505009800	23	11	P2307			135921405	\$ 2,536.13	\$2.00	
	24	11	P2307			135921450		\$2.00	\$2,540.13
505010550	18	8	00Y05677			131140875	\$ 2,519.55	\$2.00	\$2,521.55
505011100	21	8	00Y05677			154485636	\$ 1,895.54	\$2.00	\$1,897.54
505011750	7	A	D3853			141836508	\$ 3,005.13	\$2.00	\$3,007.13
505012325		D	101702663		38	142161814	\$ 2,028.45	\$2.00	\$2,030.45

Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
505012650	31	9	00Y05677			145274519	\$ 2,392.27	\$2.00	\$2,394.27
505012850	35	9	00Y05677			155201543	\$ 638.90	\$2.00	\$640.90
505013300	45	9	00Y05677			145808219	\$ 594.93	\$2.00	\$596.93
505013700	9	C	101702584		26	152210843	\$ 3,770.77	\$2.00	
	10	C	101702584		27	152210719		\$2.00	\$3,774.77
505014300	16	10	27474			138216685	\$ 1,320.23	\$2.00	\$1,322.23
505015770	12	C	102179268			149931816	\$ 2,836.95	\$2.00	\$2,838.95
505016200	23	11	27474		6	154525327	\$ 2,752.45	\$2.00	
	47	11	101702449		7	154525349		\$2.00	\$2,756.45
505016400	17	11	27474			154027436	\$ 2,581.19	\$2.00	\$2,583.19
505016450	16	11	27474			153697102	\$ 2,785.80	\$2.00	\$2,787.80
505016860	7	11	27474			144092538	\$ 130.87	\$2.00	\$132.87
505018600	42	6	99Y11400			150862675	\$ 1,892.84	\$2.00	\$1,894.84
505113602			89Y01425	2		130196684	\$ 556.93	\$2.00	\$558.93
505121500	11	82	78Y14126			129641047	\$ 3,663.09	\$2.00	\$3,665.09
505122818			00Y08927	18		137384691	\$ 1,722.87	\$2.00	\$1,724.87
505213100	13	83	82Y09634			153536643	\$ 4,625.88	\$2.00	\$4,627.88
505217150	4	88	87Y8562			155196344	\$ 444.81	\$2.00	\$446.81
505223550	48	86	87Y08562			126428777	\$ 2,009.91	\$2.00	\$2,011.91
505226000	31	89	87Y08562			153181526	\$ 4,550.60	\$2.00	\$4,552.60
505230650	18	93	87Y08562			146489787	\$ 2,898.09	\$2.00	\$2,900.09
505232350	13	92	87Y08562			150065423	\$ 5,188.05	\$2.00	\$5,190.05
505305000		H	102091980			153261794	\$ 665.89	\$2.00	\$667.89
514705700	47	35	101782100			151242230	\$ 705.55	\$2.00	\$707.55
514706550	19	35	63Y00274			124732683	\$ 2,852.40	\$2.00	\$2,854.40
514707750	7	35	63Y00274			147174880	\$ 643.78	\$2.00	\$645.78
514708100	38	33	63Y00274			146095870	\$ 1,410.12	\$2.00	\$1,412.12
514708300	34	33	63Y00274			145757717	\$ 1,438.76	\$2.00	\$1,440.76
514708450	31	33	63Y00274			155504774	\$ 2,226.35	\$2.00	\$2,228.35
514709550	16	34	63Y002774			136880411	\$ 2,695.89	\$2.00	\$2,697.89
514710950	9	32	63Y00274			154163572	\$ 2,931.34	\$2.00	\$2,933.34
514713850	19	40	64Y00489			124409651	\$ 997.25	\$2.00	\$999.25
514714300	10	41	64Y00489			152586085	\$ 3,006.10	\$2.00	\$3,008.10
514715450	6	39	64Y00489			138685922	\$ 300.02	\$2.00	\$302.02
514715500	4	38	64Y00489			154759865	\$ 3,387.94	\$2.00	\$3,389.94
514716850	3	37	64Y00489			149951997	\$ 408.06	\$2.00	\$410.06
514718150	4	42	64Y00489			143691767	\$ 3,146.33	\$2.00	\$3,148.33
514721570	44A	40	102063259			150879640	\$ 2,372.43	\$2.00	\$2,374.43
514722100			76Y09913	2		138709334	\$ 2,408.24	\$2.00	\$2,410.24
514722500	C	46	68Y04659			124108264	\$ 3,663.09	\$2.00	\$3,665.09
514722900	7	46	64Y00489			154911540	\$ 3,445.53	\$2.00	\$3,447.53
514722950	7	46	64Y00489			154911540	\$ 3,510.78	\$2.00	\$3,512.78
514723300	15	46	64Y00486			146458761	\$ 1,667.50	\$2.00	\$1,669.50
514724650	13	45	64Y00489			149079224	\$ 3,437.01	\$2.00	

Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
	25	45	101788128		20	149079235		\$2.00	\$3,441.01
514802450	10	5	99Y00657			136489641	\$ 1,658.64	\$2.00	\$1,660.64
514804250	26	2	99Y00657			152612502	\$ 2,478.06	\$2.00	\$2,480.06
514804500	C	9	CH1883			153724215	\$ 107.89	\$2.00	\$109.89
514804650	F	9	CH1883			143917465	\$ 2,553.48	\$2.00	\$2,555.48
514806000	42	K	101883191			155248566	\$ 26,133.32	\$2.00	\$26,135.32
514809650	F	14	66Y06657			150641603	\$ 2,291.66	\$2.00	\$2,293.66
514811150	36	K	61Y05009			135355620	\$ 3,018.36	\$2.00	\$3,020.36
514815000	18	3	99Y00657			124843866	\$ 1,819.17	\$2.00	\$1,821.17
514815450	27	3	99Y00657			152090782	\$ 1,187.10	\$2.00	\$1,189.10
514819500	16	15	101702326		7	127303455	\$ 1,749.89	\$2.00	\$1,751.89
514820100	11	15	61Y05009			146691849	\$ 2,619.94	\$2.00	\$2,621.94
514821400	11	G	61Y05009			112789053	\$ 718.29	\$2.00	\$720.29
514821800	19	G	61Y05009			135661046	\$ 2,536.58	\$2.00	\$2,538.58
514901200	26	12	99Y00657			125855275	\$ 281.93	\$2.00	\$283.93
514903850	14	3	36064			149281320	\$ 363.70	\$2.00	\$365.70
514903950	12	3	36064			149186278	\$ 3,101.32	\$2.00	\$3,103.32
514906400	14	5	V1232			149569127	\$ 1,551.56	\$2.00	\$1,553.56
514909550	7	5	BG94			149002130	\$ 1,573.68	\$2.00	\$1,575.68
514913150	4	1	Z5855			154637714	\$ 1,901.59	\$2.00	\$1,903.59
514913200	5	1	Z5855			112060617	\$ 2,298.90	\$2.00	\$2,300.90
514915800	3	21	CG1111		4	127670418	\$ 1,561.04	\$2.00	
	17	21	101728302		5	127670441		\$2.00	\$1,565.04
514917950	8	19	BZ5561			139149210	\$ 2,247.03	\$2.00	\$2,249.03
514918000	9	19	BZ5561			141605816	\$ 1,597.58	\$2.00	\$1,599.58
514918150	12	19	BZ5561			149719775	\$ 2,291.33	\$2.00	\$2,293.33
514918200	13	19	BZ5561			145790635	\$ 176.75	\$2.00	\$178.75
514918900	27	19	BZ5561			131660276	\$ 335.42	\$2.00	\$337.42
514920600	2	20	BZ5561			134569974	\$ 1,028.24	\$2.00	\$1,030.24
514922400	24	A	102129780			145073404	\$ 3,458.66	\$2.00	\$3,460.66
514923250	47A	B	102128565			151258833	\$ 3,343.65	\$2.00	\$3,345.65
514924700	26	A	42488			126809703	\$ 2,782.59	\$2.00	
	27	A	42488			126809736		\$2.00	\$2,786.59
514925300	7	22	CF3267			155248757	\$ 29,676.56	\$2.00	
	8	22	CF3267			155248779		\$2.00	\$29,680.56
514928550	23	B	46116			126101810	\$ 1,502.62	\$2.00	\$1,504.62
515000150	16	9	75Y03477			153654194	\$ 1,575.76	\$2.00	\$1,577.76
515000200	15	9	75Y03477			124141643	\$ 4,910.86	\$2.00	\$4,912.86
515000550	3	E	C4805			154397245	\$ 1,628.48	\$2.00	\$1,630.48
515001100	1	1	W1884			144231353	\$ 2,768.36	\$2.00	
	2	1	W1884			144231364		\$2.00	
	3	1	W1884			144231386		\$2.00	\$2,774.36
515001450	16	1	W1884			141265559	\$ 2,556.76	\$2.00	
	17	1	W1884			141265548		\$2.00	\$2,560.76



Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
515005150	7	2	W1884		37	150459149	\$ 1,981.12	\$2.00	
	8	2	W1884			150459150		\$2.00	
	9	2	W1884			150459161		\$2.00	\$1,987.12
515005600	28	2	W1884			143652810	\$ 2,038.75	\$2.00	
	29	2	W1884			143652821		\$2.00	\$2,042.75
515017050			76Y10732	2		146803383	\$ 2,420.51	\$2.00	\$2,422.51
515044100	4	3	85Y02730			123836575	\$ 8,178.24	\$2.00	\$8,180.24
515050500	E	5	CG1523			124233230	\$ 17,551.60	\$2.00	\$17,553.60
515050600	F	5	CG1523			145466589	\$ 2,106.13	\$2.00	\$2,108.13
515050650	1	5	7023			145466567	\$ 1,201.96	\$2.00	\$1,203.96
515050700	2	5	7023			145466578	\$ 1,226.83	\$2.00	\$1,228.83
515050800	4	5	7023			137575187	\$ 1,682.44	\$2.00	\$1,684.44
515050850	5	5	7023			150757757	\$ 1,946.21	\$2.00	\$1,948.21
515050900	6	5	7023			137575244	\$ 1,808.87	\$2.00	\$1,810.87
515100925			101899053	1		143514008	\$ 11,969.75	\$2.00	\$11,971.75
515110000	20	8	99Y10140			140880966	\$ 23,985.86	\$2.00	\$23,987.86
515201700	14	2	101697497			129260178	\$ 2,693.99	\$2.00	\$2,695.99
515203100	H	1	65Y08125			134620837	\$ 2,506.36	\$2.00	\$2,508.36
515209500	B	3	CD3175			143325952	\$ 1,727.13	\$2.00	\$1,729.13
515213000	N	3	65Y09711			136131375	\$ 1,931.20	\$2.00	\$1,933.20
524701050	15	47	66Y09711			151913268	\$ 2,767.52	\$2.00	\$2,769.52
524703100	68	46	66Y09711			138709176	\$ 851.36	\$2.00	\$853.36
524703120	68	46	66Y09711			138709176	\$ 2,668.54	\$2.00	\$2,670.54
524704150	90	46	68Y02394			124375181	\$ 2,959.91	\$2.00	\$2,961.91
524706100	37	59	68Y02394			153842205	\$ 201.77	\$2.00	\$203.77
524706200	39	59	68Y02394			152150622	\$ 307.95	\$2.00	\$309.95
524706450	44	59	68Y02394			142820311	\$ 1,638.91	\$2.00	\$1,640.91
524706650	48	59	68Y02394			124376632	\$ 184.10	\$2.00	\$186.10
524708400	14	60	68Y02394			148292039	\$ 3,671.91	\$2.00	\$3,673.91
524711400	5	54	66Y09711			153003675	\$ 1,333.79	\$2.00	\$1,335.79
524712200	22	54	66Y09711			130521406	\$ 2,948.55	\$2.00	\$2,950.55
524712600	30	54	66Y09711			149683922	\$ 1,044.08	\$2.00	\$1,046.08
524713550	11	52	66Y09711			149697275	\$ 288.89	\$2.00	\$290.89
524713700	19	48	66Y09711			124106150	\$ 1,021.24	\$2.00	\$1,023.24
524716350	52	48	66Y09711			149703688	\$ 898.42	\$2.00	\$900.42
524721550	20	50	66Y09711			154873176	\$ 991.46	\$2.00	\$993.46
524721900	15	50	66Y09711			140388475	\$ 1,112.30	\$2.00	\$1,114.30
524724250	38	56	101706836			152942104	\$ 2,652.24	\$2.00	
	39	56	101706836			152942092		\$2.00	\$2,656.24
524725950	10	57	66Y09711			153974335	\$ 3,210.68	\$2.00	\$3,212.68
524745000	29	64	99Y01028			124480773	\$ 528.00	\$2.00	\$530.00
524804050	22	1	76Y07074			153220193	\$ 6,385.10	\$2.00	\$6,387.10
524807500	14	A	78Y09106			113880191	\$ 4,565.46	\$2.00	\$4,567.46
524807600	16	A	78Y09106			115948839	\$ 3,761.79	\$2.00	\$3,763.79

Assessment Number	Lot	Blk	Plan	Unit #	Ext.	Title No.	Total arrears	Advertising cost	Total Arrears + Cost
524810600	13	7	76Y07074			128083417	\$ 3,568.78	\$2.00	\$3,570.78
524810950	20	7	76Y07074			147986634	\$ 2,262.92	\$2.00	\$2,264.92
524814350	16	6	79Y09101			124137569	\$ 1,971.46	\$2.00	\$1,973.46
524814900	27	6	79Y09101			130184535	\$ 3,581.17	\$2.00	\$3,583.17
524901450	11	A	CE6408			134157180	\$ 716.73	\$2.00	\$718.73
524901700	16	A	CE6408			124274628	\$ 3,021.89	\$2.00	\$3,023.89
524901950	21	A	CE6408			139348738	\$ 2,035.44	\$2.00	\$2,037.44
524903050	5	C	CE6408			138484323	\$ 2,799.33	\$2.00	\$2,801.33
524903800	15	1	BV6156			136913081	\$ 1,161.94	\$2.00	\$1,163.94
524903850	14	1	BV6156			148602584	\$ 1,460.08	\$2.00	\$1,462.08
524906400	23	A	CE6408			138948261	\$ 1,753.36	\$2.00	\$1,755.36
525001600	4	A	CF4480			124232532	\$ 649.10	\$2.00	\$651.10
525004450	8	25	AA3397			154361819	\$ 1,873.02	\$2.00	\$1,875.02
525006200	6	29	CE3845			114325006	\$ 437.86	\$2.00	\$439.86

Dated this \_\_\_ day of January, 2023.

SEAL

Raelyn Knudson  
Collector of Taxes

City of Yorkton  
37 Third Ave N, Yorkton, SK S3N 2W3

TITLE: <b>Stage Two Tax Enforcement (Six Month Notice)</b>	DATE OF MEETING: <b>January 30, 2023</b>
	REPORT DATE: January 19, 2023
CLEARANCES: Ashley Stradeski – Director of Finance <b>Ashley Stradeski</b>	ATTACHMENTS:  1. <b>List of lands eligible for stage two tax enforcement</b>
Written by: Raelyn Knudson – Assessment & Taxation Manager <b>Raelyn Knudson</b>	
Reviewed by: Jessica Matsalla - City Clerk <b>Jessica Matsalla</b>	
Approved by: Lonnie Kaal - City Manager <b>Lonnie Kaal</b>	

## **BACKGROUND**

Each year Administration prepares a List of Lands in Arrears to present to Council. After Council authorization, the list is advertised. After the required time, tax liens are registered against all properties which remain in arrears. This is stage one of the municipal tax enforcement process.

Attachment 1 contains a list of lands that had tax liens registered in May and June, 2022. The properties remain in an arrears situation and the interest based on the tax lien has not been discharged. Because the lien has been in effect for longer than six months, they are eligible to be moved to the second stage of enforcement. To proceed, Administration requires Council approval.

## **DISCUSSION/ANALYSIS/IMPACT**

The second phase involves a number of steps that can eventually lead to transferring title of properties to the City of Yorkton. The process works like this:

1. The Six Month Notice is served on the property owners, and anyone with a registered interest in the land that would be affected by transfer of the title to the municipality (ex. Mortgage company). The notice contains information about contesting the claim by the municipality and redeeming the land.
2. After the required six-month waiting period, the City requests consent from the Provincial Mediation Board to make final application for title.

3. When consent is issued by the Provincial Mediation Board, it is registered on title. The 30-day final notice is served on the property owner, and any parties with a registered interest in the land that would be affected by transfer of the title to the municipality.
4. If the land is not redeemed within the 30 days, Administration will bring a report back to Council requesting approval to apply for transfer of title.

Procedures are strictly followed in order to protect the rights of both property owners and the municipality.

The market values of the properties listed exceeds the value of tax arrears. This often prompts the owner or a financial institution with an interest in the property to pay the tax arrears prior to the City of Yorkton taking title.

Administration encourages property owners to contact us and have open conversations about their tax files. Agreements for payment of taxes within a reasonable time can be made. Considering the agreements are honoured, the City will refrain from pursuing further enforcement. If payments default and alternative arrangements are not made, the City has the authority to resume the tax enforcement process.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications as a result of the Six Month Notice. Allowances are established at the end of each year for outstanding taxes. The allowances are reflected in year-end results and audited financial statements.

Tax enforcement costs are added to the tax roll according to *The Tax Enforcement Act* and *City of Yorkton Tax Enforcement Fees & Timelines Policy No. 40.80*.

### **COMMUNICATION PLAN/PUBLIC NOTICE**

Administration has an active process of communicating with property owners with respect to outstanding taxes. Correspondence was sent to the property owners in July and November, 2022 advising them of the consequences of non-payment of arrears. We will continue to notify them as required by legislation.

### **STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

Under provincial legislation, the City of Yorkton is responsible for providing services to its residents, such as protective services, engineering services, roads, administration, parks and recreation, and culture. We rely on property taxes as a major source of revenue to fund these services. Proper administration of the tax system fairly distributes the costs of local services and programs throughout the municipality.



## **OPTIONS & RECOMMENDATION**

Options are:

1. That Council authorize Administration to proceed with Stage Two of Tax Enforcement on the parcels of land listed by roll number below, and further, direct Administration to refrain from proceeding with Stage Two on any properties where a reasonable effort is being made to pay arrears of taxes.

494910050	495012600	495200600	504801250	504919600
505000651	505002700	505003550	505017650	514724250
514902050	514902350	514905150	514916400	515001350
524721001	524721002	524721003	524721004	524721005
524721006	524721051	524721052	524721053	524721054
524721055	524721056	524721251	524721252	524721253
524721254	524721255	524721256	524721305	524721310
524721315	524721320	524721325	524721330	524722650
524804050	524804150	524905250	525004300	494911550
494921350	504813400	505222750	514927300	524708900

2. Stay Stage Two Tax Enforcement proceedings until a future date.

Our recommendation:

1. That Council authorize Administration to proceed with Stage Two of Tax Enforcement on the parcels of land listed by roll number below, and further, direct Administration to refrain from proceeding with Stage Two on any properties where a reasonable effort is being made to pay arrears of taxes.

494910050	495012600	495200600	504801250	504919600
505000651	505002700	505003550	505017650	514724250
514902050	514902350	514905150	514916400	515001350
524721001	524721002	524721003	524721004	524721005
524721006	524721051	524721052	524721053	524721054
524721055	524721056	524721251	524721252	524721253
524721254	524721255	524721256	524721305	524721310
524721315	524721320	524721325	524721330	524722650
524804050	524804150	524905250	525004300	494911550
494921350	504813400	505222750	514927300	524708900

## Attachment 1

List of lands eligible for stage two tax enforcement (properties in arrears with tax liens registered longer than six months)

<b>Roll Number</b>	<b>Legal Address</b>	<b>Arrears</b>	<b>Assessment</b>
494910050	LOT 51&52 BLK 11 PLAN 99Y08572	\$ 2,165.55	87,400.00
495012600	LOT 67 BLK 10 PLAN 00Y00270	\$ 5,269.70	134,600.00
495200600	BLK KK PLAN 102129511	\$ 29,823.69	966,200.00
504801250	LOT 3 BLK 1 PLAN AA6142	\$ 5,382.40	132,600.00
504919600	LOT 76 BLK 21 PLAN 99Y04947	\$ 4,031.26	68,400.00
505000651	UNIT 1 PLAN 102046496	\$ 8,206.19	308,400.00
505002700	LOT 4 BLK 3 PLAN 9913	\$ 9,983.08	225,800.00
505003550	LOT 31 BLK 4 PLAN 102004760	\$ 49,503.58	1,154,300.00
505017650	LOT 32 BLK 11 PLAN 27474	\$ 4,803.15	123,300.00
514724250	LOT 21&29 BLK 45 PLAN 64Y00489/101788139	\$ 5,540.95	171,700.00
514902050	LOT 34 BLK 12 PLAN 99Y00657	\$ 5,896.93	191,000.00
514902350	LOT 28 BLK 12 PLAN 99Y00657 EXT. 100262696	\$ 3,213.31	35,600.00
514905150	LOT 15 BLK 6 PLAN 36064	\$ 3,689.57	76,200.00
514916400	LOT 14 BLK 18 PLAN BZ5561	\$ 3,919.48	116,900.00
515001350	LOT 12&13 BLK 1 PLAN W1884	\$ 3,529.61	67,800.00
524721001	UNIT 1 CONDO PLAN 76Y08214	\$ 5,611.38	175,800.00
524721002	UNIT 2 CONDO PLAN 76Y08214	\$ 5,130.96	150,900.00
524721003	UNIT 3 CONDO PLAN 76Y08214	\$ 5,130.96	150,900.00
524721004	UNIT 4 CONDO PLAN 76Y08214	\$ 5,130.96	150,900.00
524721005	UNIT 5 CONDO PLAN 76Y08214	\$ 5,130.96	150,900.00
524721006	UNIT 6 CONDO PLAN 76Y08214	\$ 5,615.27	176,000.00
524721051	UNIT 7 CONDO PLAN 76Y08214	\$ 5,891.19	190,300.00
524721052	UNIT 8 CONDO PLAN 76Y08214	\$ 5,368.27	163,200.00
524721053	UNIT 9 CONDO PLAN 76Y08214	\$ 5,368.27	163,200.00
524721054	UNIT 10 CONDO PLAN 76Y08214	\$ 5,368.27	163,200.00
524721055	UNIT 11 CONDO PLAN 76Y08214	\$ 5,105.93	149,600.00
524721056	UNIT 12 CONDO PLAN 76Y08214	\$ 5,891.19	190,300.00
524721251	UNIT 1 CONDO PLAN 102054046	\$ 5,713.63	181,100.00
524721252	UNIT 2 CONDO PLAN 102054046	\$ 5,117.47	150,200.00
524721253	UNIT 3 CONDO PLAN 102054046	\$ 5,109.70	149,800.00
524721254	UNIT 4 CONDO PLAN 102054046	\$ 5,105.93	149,600.00
524721255	UNIT 5 CONDO PLAN 102054046	\$ 5,105.93	149,600.00
524721256	UNIT 6 CONDO PLAN 102054046	\$ 5,717.52	181,300.00
524721305	UNIT 1 CONDO PLAN 77Y10872	\$ 5,902.74	190,900.00
524721310	UNIT 2 CONDO PLAN 77Y10872	\$ 5,389.55	164,300.00
524721315	UNIT 3 CONDO PLAN 77Y10872	\$ 5,381.74	163,900.00

524721320	UNIT 4 CONDO PLAN 77Y10872	\$ 5,389.55	164,300.00
524721325	UNIT 5 CONDO PLAN 77Y10872	\$ 5,381.74	163,900.00
524721330	UNIT 6 CONDO PLAN 77Y10872	\$ 5,916.23	191,600.00
524722650	LOT 30&31 BLK 61 PLAN 101706971	\$ 2,923.00	151,600.00
524804050	LOT 22 BLK 1 PLAN 76Y07074	\$ 6,385.10	215,900.00
524804150	LOT 1 BLK 2 PLAN 76Y07074	\$ 5,124.37	286,800.00
524905250	LOT 9&10 BLK 3 PLAN AA1366 EXT. 101044471	\$ 4,264.55	106,000.00
525004300	LOT 5 BLK 25 PLAN AA3397	\$ 3,979.03	91,200.00
494911550	LOT 48 BLK 3 PLAN 102015447	\$ 2,940.91	181,600.00
494921350	LOT 51 BLK 10 PLAN 00Y00664	\$ 5,688.10	166,200.00
504813400	LOT 7 BLK 12 PLAN 59Y05945	\$ 2,113.43	171,100.00
505222750	LOT 32 BLK 86 PLAN 87Y08562	\$ 3,801.40	301,900.00
514927300	LOT 7 BLK B PLAN 46116	\$ 1,515.19	64,000.00
524708900	LOT 32&33 BLK 53 PLAN 101704946	\$ 3,506.32	213,200.00

<b>TITLE: Municipal Revenue Sharing – Annual Declaration of Eligibility</b>	<b>DATE OF MEETING: January 30, 2023</b>
	<b>REPORT DATE: January 17, 2023</b>
<b>CLEARANCES:</b>  <b>Ashley Stradeski</b> Ashley Stradeski, Director of Finance	<b>ATTACHMENTS:</b>
Written by: Amber Matechuk – City Controller  <b>Amber Matechuk</b>	
Reviewed by: Jessica Matsalla - City Clerk  <b>Jessica Matsalla</b>	
Approved by: Lonnie Kaal - City Manager  <b>Lonnie Kaal</b>	

### **PURPOSE/BACKGROUND**

Annually, the Ministry of Government Relations provides funding to the City in the form of a revenue sharing grant. This grant is a portion of the PST collected by the Province and is distributed to cities based on population. In order to attain this funding and ensure effective local governance, the City must file the annual eligibility declaration.

### **DISCUSSION/ANALYSIS/IMPACT**

This declaration, due January 31<sup>st</sup>, requires Council resolution and confirmation that the requirements below have been met:

- Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required

Administration confirms as of the date of this report, all items have been completed.

### **FINANCIAL IMPLICATIONS**

Failure to submit the annual declaration by the deadline could result in the municipal revenue sharing grant being withheld.

## **OPTIONS**

1. That the Council of the City of Yorkton confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that it is understood that if any requirements are not met, the Municipal Revenue Sharing Grant may be withheld until all requirements are met; and further that the City Clerk be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

2. Other direction as provided by Council.

## **ADMINISTRATIVE RECOMMENDATION(S)**

**That the Council of the City of Yorkton confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:**

- **Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;**
- **Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;**
- **In Good Standing with respect to the reporting and remittance of Education Property Taxes;**
- **Adoption of a Council Procedures Bylaw;**
- **Adoption of an Employee Code of Conduct; and**
- **All members of council have filed and annually updated their Public Disclosure Statements, as required; and**

**that it is understood that if any requirements are not met, the Municipal Revenue Sharing Grant may be withheld until all requirements are met; and further that the City Clerk be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.**



TITLE: <b>2023 Operating &amp; 2023 / 2024 Capital Budgets</b>	DATE OF MEETING: <b>January 30, 2023</b>
	REPORT DATE: January 25, 2023
CLEARANCES:	ATTACHMENTS: <ol style="list-style-type: none"> <li>1) <b>2023 Budget Submission;</b></li> <li>2) <b>2023 Operating Budget Summary;</b></li> <li>3) <b>2023 / 2024 Capital Budget;</b></li> <li>4) <b>Tax Revenue and Departmental Expense Pie Chart</b></li> </ol>
Written by: Ashley Stradeski – Director of Finance <b>Ashley Stradeski</b>	
Reviewed by: Jessica Matsalla - City Clerk <b>Jessica Matsalla</b>	
Approved by: Lonnie Kaal - City Manager <b>Lonnie Kaal</b>	

## **BACKGROUND**

Budget preparations were begun by the individual departments in September and October of last year. These were compiled, analyzed and adjusted through our cooperative process over October and November, and initially brought before Council at the Strategic Planning meetings on November 28 & December 14 of 2022, and January 16, 2023, to present, discuss, and to seek direction from Council.

During these meetings, departmental budgets were reviewed, discussed, and service levels were considered in conjunction with budget. All queries and additional details were brought back to Council for consideration, as well as in depth discussion on topics and areas where Council thought important.

## **DISCUSSION**

The City has prepared a service level status quo budget as our starting point. This means that costs reflected in the preliminary budgets are estimated to provide the same level of services to the residents of Yorkton as the year prior.

With maintaining service levels being our starting point, the impact to tax payers is the next primary focus. With regards to this, the City has, just like everyone else in Canada, been affected by the above average levels of inflation in 2022. Inflation for the year has been sitting around the 7% or higher mark, and this affects all of the goods and services the City requires to operate.

Items like asphalt and other aggregates used in construction are up 15-25%; electricity is up 8% and energy costs up more than 17%. High fuel prices (50% higher or more throughout the year) affect many of the core services that utilize mobile equipment, as well as driving up costs of nearly every product the City purchases. At the end of the day, the total required budget has gone up; this is not due to increased areas of spending, but rather increased costs to do the same amount of work.

Because of this our initial budget numbers were high and the impact to taxpayers would have likewise been high. The initial budget came in at approximately 8%, and this has caused us to ask the question – what do we do with these cost increases? The attached budget presentation includes the results of the pre-budget survey conducted on “Shape Your City” and, generally speaking, there were no core service areas where citizens were overwhelmingly willing to see decreased levels of service. With regards to how to fund cost increases, there was a clear leaning towards increasing user fees. User fees are charged on various services the City offers such as recreation passes, penalties on taxes, and many other items. These are collected such that the individual who used the service or incurred the expense pays for it rather than the taxpayers in general.

Increasing user fees is something that is never easy to do, however a balance of user fee increases can help keep the tax increase more affordable for our residents. Of the \$55 million or so that the City spends each year, only half of that is collected via taxes and the remainder is various fees, charges, and other sources of funding. When costs are increasing dramatically across the board, increasing taxes alone would shuffle the burden for all services more onto the taxpayers and thus user fee increases are appropriate.

Work continued to limit the areas of increase and to manage the tax increase to an amount that is as affordable as possible for our residents; every increase was challenged and assessed to see if it was necessary, and as mentioned charges, fees and revenues were scrutinized to ensure we are capturing all opportunities for maximizing revenue generation in our existing business units.

That being said, the proposed budget includes the following increases required in taxation:

Operations	2.93%
Capital	<u>1.00%</u>
<b>Total:</b>	<b>3.93%</b>

This works out to approximately \$1.05 million in additional taxation revenues. The impact to the average residential homeowner would be roughly \$6.50 a month. Various user fees for City services have also been increased by approximately 5% to help offset the increasing costs to provide these services.

### **Operating Budget – 2023**

Attachments 1 & 2 include the Operating Budget Submission and the Operating Budget Summary. The Operating Budget Submission is a more in depth look at the various departmental budgets as well as a summary of what services those departments perform, with the summary being a “one pager” of the budget as a whole.

The overall increase in taxation to fund the City's operations is 2.93% - significantly below inflation. This includes everything from Public Works, Parks, RCMP, and every other non-utility department. This was a challenge in a year where costs were rising so drastically in Canada, however the burden on taxpayers was kept in mind throughout the entire budget process. Similarly, to any individual or business, inflation does affect the majority of costs incurred by the City as well. As costs for goods and services rise, the City bears these increases in its budget.

## **Significant Items**

### Gallagher Centre

This is an area where the various cost increases compound with lower revenues to add significant costs to the City. This is a large building with high heating and power bills, with various high power use items such as ice plants for the rinks, water pumps for the pools, and generally a large amount of space to heat and light. With energy prices rising 17% and power 8%, this hits all our large facilities greatly.

Overall costs were up around 4.4% at the Gallagher Centre, however decreased revenue from leases and concessions have added to this. To offset, many of the fees and charges at the facility will be increased by 5% throughout the year, with a net increase in cost of \$250,000.

### RCMP Contract

Last year saw the largest increase in policing costs we have ever encountered due to contract negotiations, and this year the expected contract is still a large increase with numerous requirements for body cams and other personal equipment that has been overdue for replacement or modernization.

The budgeted cost increase here is over 4%, with extra funding going towards the mentioned equipment and increased staffing costs.

### Corporate Services

Corporate Services encompasses many services to run the City including chief administration, human resources, finance, payroll, city-wide IT services, as well as many service provider contracts ranging from legal and accounting to assessment services.

Included in this are software costs, and this is an area that is becoming increasingly expensive as well, with the majority of software providers now on a subscription service rather than the previous "buy the software" model. Many of our software suites, primarily Microsoft, have increased significantly. Additionally, improved cyber security tools are budgeted here.

### Public Works

Public Works is responsible for maintenance of our linear assets such as roads, curbs, sidewalks, including snow removal among other things.

This is another area heavily hit by rising prices – aggregates used in road construction and repair have seen increases in the 15-25% range, as well as fuel costs for the heavy equipment, snow plows, and other items.

Another point of cost increase has been snow removal; the City typically budgets snow removal based on the 5-year average cost. 2022 was a record year for snow, with the City actually hitting its entire snow removal budget by the end of February.

The overall budget here has been increased by 9.87% to offset the increased asphalt, fuel and snow removal costs.

#### Environmental Services (Waterworks, Landfill & Refuse/Recycling)

With regards to our Water Utility, this budget includes the previously approved 4.75% increase to water rates as well as the \$3 / month increase to the residential water base charge. This will offset increasing costs with replacing water lines, sewer lines, and meters, as well as the ever aging water and sewer underground infrastructure as discussed in an earlier Council meeting.

While this rate increase is substantial, the costs of water and sewer replacement, as well as breaks, and even the cost of power and natural gas at the treatment plants has risen sharply and needs to be maintained.

#### **Capital Budget - 2023**

The capital budget includes a 1% increase in taxes, or roughly \$267,000, for capital projects. This will bring our annual capital expenditure total to \$4,910,000 for 2023. The capital budget as prepared is a 2-year capital budget to allow for planning of larger and more complex capital projects, and the 2024 year has a planned increase of 1% as well.

This increase will help go towards our “infrastructure deficit,” which is the gap in what we should be spending on an annual basis to replace our aging infrastructure and what we are currently spending.

The 2024 capital total will be \$5,189,000, which is an increase of 20% over 5 years. It is important that we continue to increase our capital spending as not only do we have aging infrastructure that desperately needs replacement, but also cost increases in nearly every aspect of capital, often far in excess of standard inflation.

For 2023, the capital budget was approved last year and included funding for York Road, and updates to our Kinsmen Arena ice system to keep it operational for the future.

New items on this budget are the 2024 capital, which include projects such as the Airport Terminal building, replacements for several street lights and traffic signal poles, and further funding towards roadwork.

One major notable project is upgrades to Highway 10 East past Mayhew Ave, which is in partnership with the Province via the Urban Highway Connector Program. This project will essentially complete the eastern stretch of Highway 10 within the City limits.

The biggest new project on the docket is the detailed design of our upcoming Water Pollution Control Plan (WPCP) – this is a must have for the City to meet new regulations with regards to wastewater treatment. This plant will continue to keep Yorkton viable with regards to water treatment, particularly with industrial uses in mind.

There are other smaller projects including various work and improvement to parks around the City, as well as some much needed maintenance in our other facilities. Deer Park also receives money towards ongoing irrigation upgrades.

This is far from a complete list, as there are numerous small projects being funded from either the capital budget or from reserves, and the entire list is included as Attachment 3.

### **FINANCIAL IMPLICATIONS**

This budget once again represents the City doing what it can to control cost increases that are being seen across North America, utilizing a blend of fee increases and tax increases to keep the impact to taxpayers as minimal as possible.

The increase to taxation allows the City to balance the budget despite the larger than normal inflation, which hits construction and infrastructure particularly hard.

As mentioned, the impact to the average residential homeowner will be approximately \$6.50 per month, or roughly twice that for an equally valued commercial property.

### **COMMUNICATION PLAN**

As has been our practice, the package included with this report will be made public on our website subject to Council's approval tonight, and the budget submission presentation will be posted permanently on the City's website as well. This presentation has been updated to be much more readable and easier to follow for the general public.

The budget information will be posted January 31, 2023, until the next Council meeting for feedback to be collected on our website or by direct communication with us at the City. We encourage all questions by phone, email or through our website feedback form, available on [www.yorkton.ca/budget](http://www.yorkton.ca/budget) which will be linked off our main page and on social media.

### **OPTIONS**

1. That Council direct Administration to publish the 2023 Operating and 2023/2024 Capital Budget report in its entirety on the City's website for public review, and further that Administration bring a subsequent budget report to the February 13, 2023 Council Meeting for adoption.
2. Other direction as Council deems appropriate.



## **RECOMMENDATION**

**That Council direct Administration to publish the 2023 Operating and 2023/2024 Capital Budget report in its entirety on the City's website for public review, and further that Administration bring a subsequent budget report and summary of feedback to the February 13, 2023 Council Meeting for adoption.**



*Where Good Things Happen!*

# **City Budget 2023**

## **Operating & Capital**

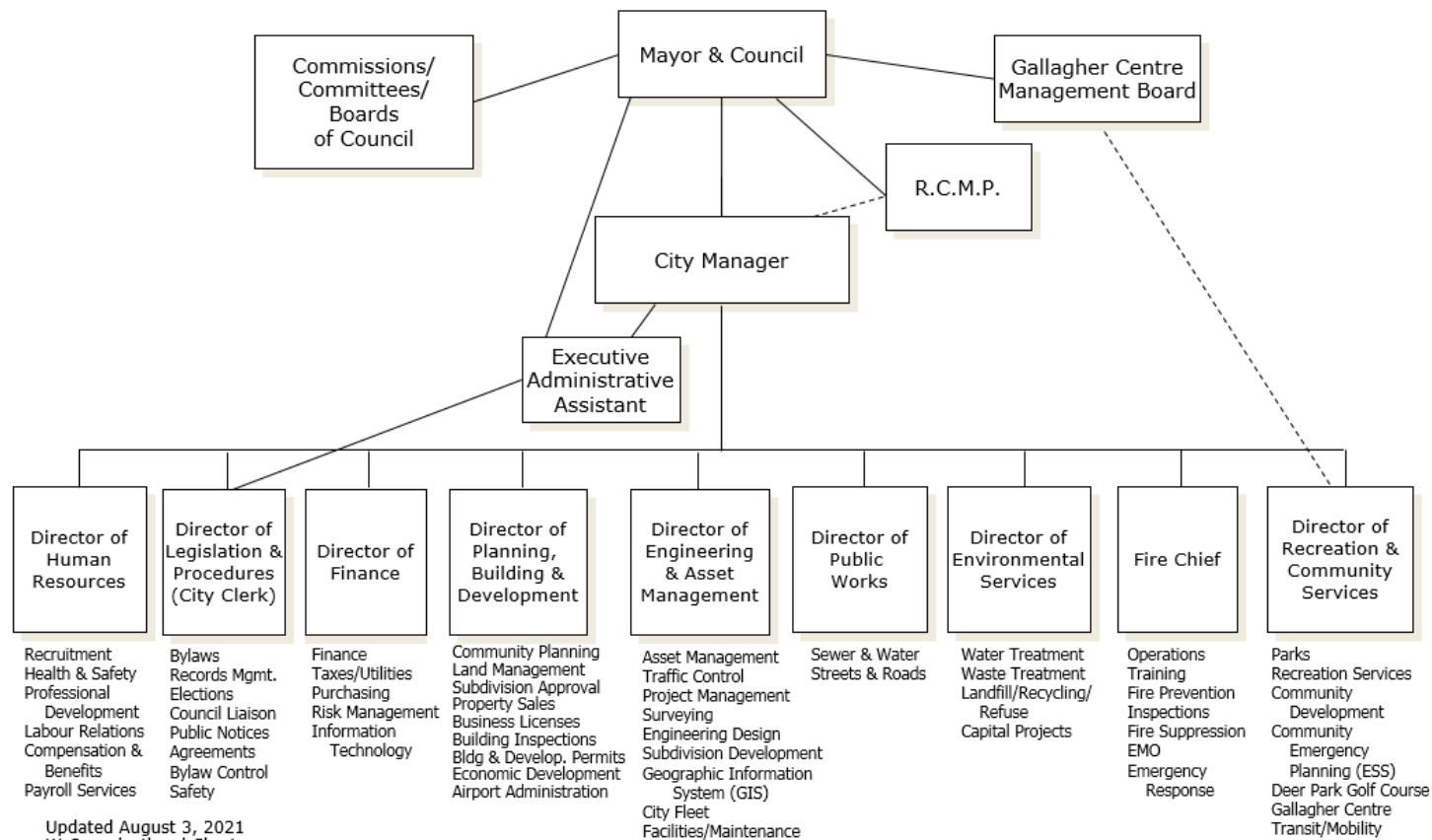
**Presented to Council – January 30, 2023**

# Operating Summary

- Providing same levels of service as prior year
- Reflects minimal changes to operations
- Includes significant cost increases for inflationary items:
  - Utilities: Power 8%, Energy 17%
  - Fuel approx. 50%
  - Asphalt and other aggregates 15-20%
- Presented on a department by department basis
- Significant variances explained
- Highlights from pre-budget public survey included

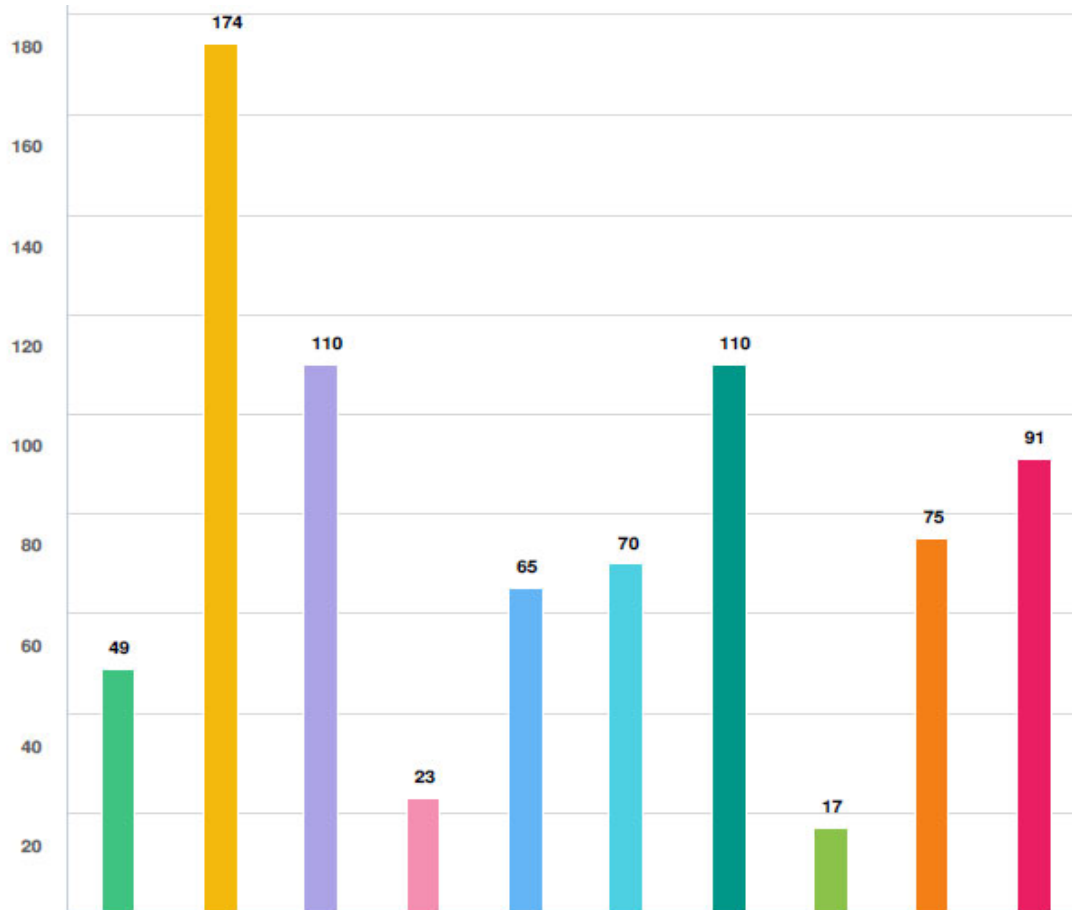
# Operating Budget – The Means to Provide Services

## City of Yorkton - Organizational Structure



Updated August 3, 2021  
W:Organizational Charts

# Pre-Budget Public Survey (264 Responses)



Question – What are your top 3 community concerns?

1. Infrastructure (roads, utilities, facilities)(66%)
2. Cost of living (42%)
3. Health and public health (42%)

## Question options

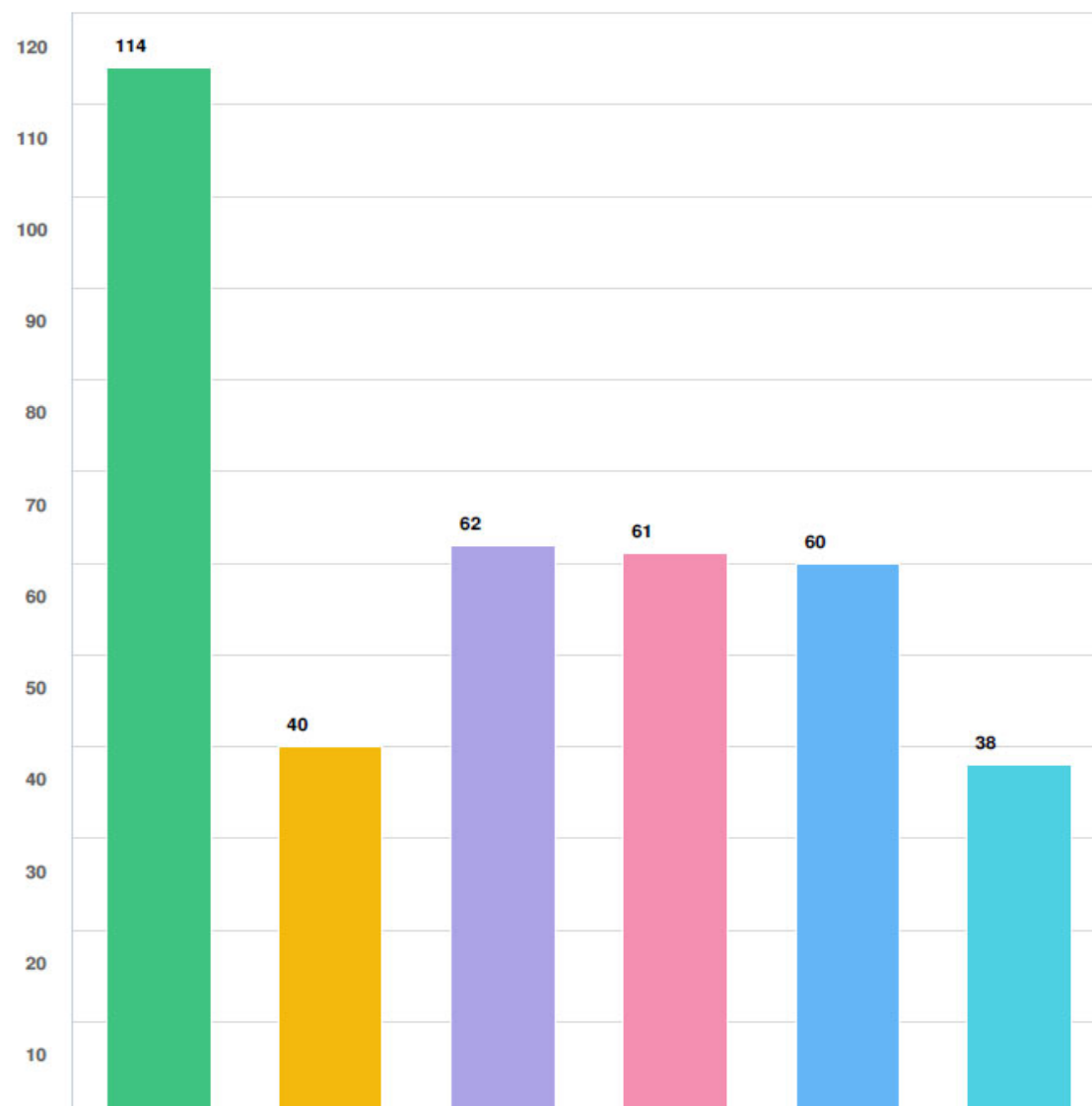
- Affordable housing and accommodations
- Infrastructure (roads, underground utilities, facilities)
- Cost of living
- Social issues
- Economy, jobs, economic issues
- Business development and growth
- Health and public health
- Environment, environmental issues and sustainability
- Crime and public safety
- Improve parks, recreational facilities, and services



# Pre-Budget Public Survey (264 Responses)

Priority	Citizens asked to rank City services from most important (1) to least important (10) to them.	Average Rank
1.	Public safety (RCMP, Fire, Bylaw) and property standards/enforcement	3.66
2.	Road resurfacing/pot hole repairs	3.73
3.	Snow clearing/ice removal	4.42
4.	Water and sewer infrastructure	5.16
5.	Recreation facilities/programs	5.46
6.	Drainage/storm water management	5.53
7.	Economic and business development	6.00
8.	Parks and greenspace maintenance (grass, trees, weeds)	6.21
9.	Garbage/recycling services	6.21
10.	Transit	8.36

# Pre-Budget Public Survey

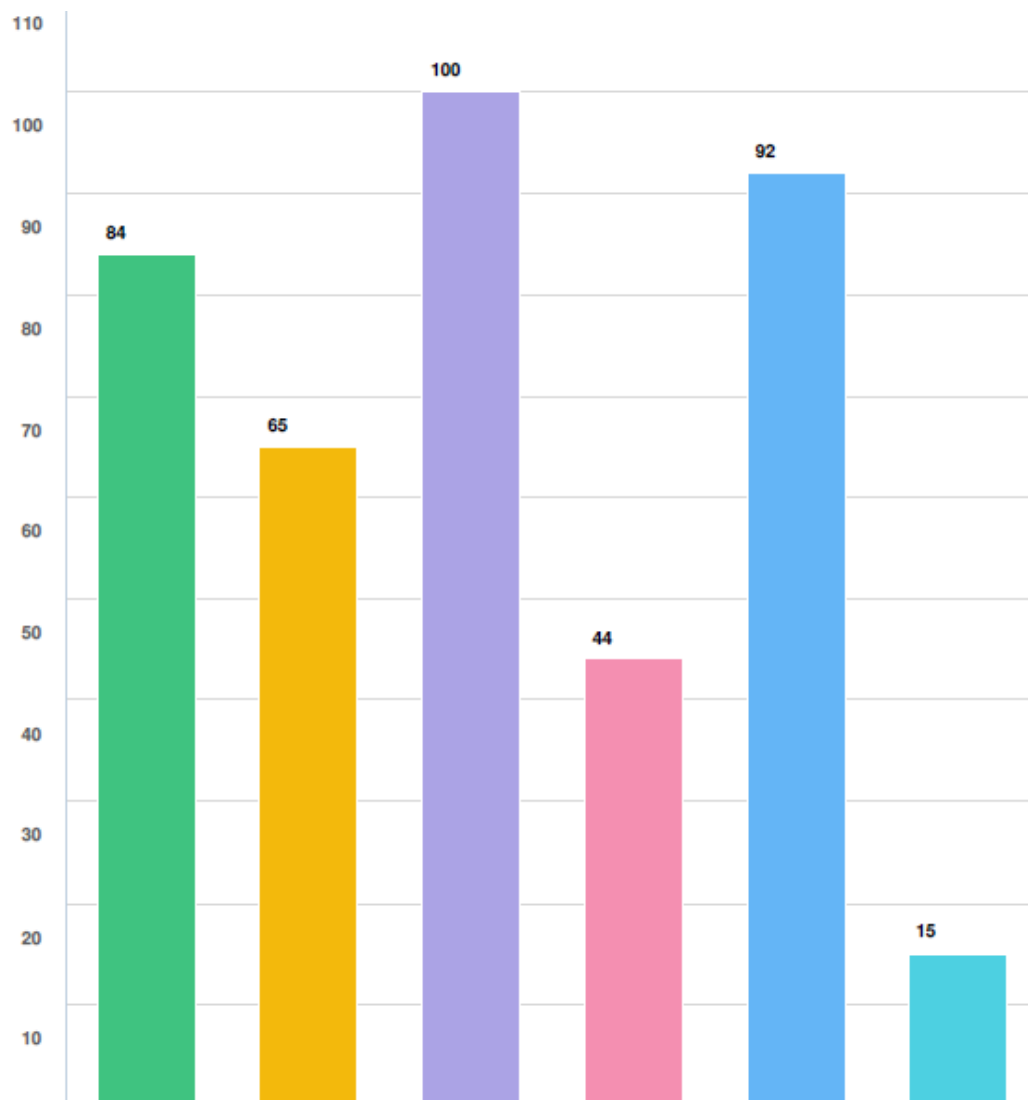


Question – With inflation, the cost of City services increases; how would you prefer we offset these rising costs?  
(Select up to two:)

- Increase user fees
- Increase utility rates
- Introduce new user or service fees
- Increase property taxes
- Reduce service levels
- Stop providing a particular service

- 45% Favour Increasing User Fees

# Pre-Budget Public Survey



Question – Would you support the idea of a dedicated property tax levy for a specific service? (Select all that apply:)

- Road Levy
- Recreation Facility Levy
- Hospital Levy
- Drainage and Storm Water Levy
- No - none of the above
- Other (please specify)

- 39% Favour Hospital Levy
- 36% Favour No - None

# General Revenue

	Actual	Budget	Budget	\$	%
	2021	2022	2023	Change	Change
<b>Revenue</b>					
Taxes including Grants In Lieu	25,249,317	26,509,872	27,853,027	1,343,155	5.07%
Tax Losses	-742,401	-100,000	-100,000	0	
Interest Income and Tax Penalties	292,211	469,099	482,075	12,976	2.77%
Crown Surcharges	3,126,034	3,130,000	3,200,000	70,000	2.24%
Municipal Operating Grant	3,266,773	3,109,734	3,287,000	177,266	5.70%
	<u>31,191,934</u>	<u>33,118,705</u>	<u>34,722,102</u>	<u>1,603,397</u>	<u>4.84%</u>

# Legislative



## Provides:



Support & training for Council objectives



Council receptions/committees



Local grants (YBID, Film Festival, Art gallery and Tourism facility rents, youth rec facility rebates) and donations



# Legislative

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Expenses</b>					
Council remuneration	247,358	261,370	277,130	15,760	6.03%
City promotional	12,048	16,000	20,000	4,000	25.00%
Office expense	67,543	73,825	88,621	14,796	20.04%(1)
Election expense	0	4,500	5,000	500	11.11%
Receptions & recognitions	8,300	7,000	14,500	7,500	107.14%(2)
Grants and donations	248,971	255,305	256,600	1,295	0.51%
Facility rebates	86,470	161,500	161,500	0	0.00%
	<u>670,690</u>	<u>779,500</u>	<u>823,352</u>	<u>43,852</u>	<u>5.63%</u>

## Variances:

- (1) City Hall expenses (utilities, maintenance)
- (2) Increase for committee appreciation night



# Corporate Services

# Corporate Services

Provides support for city-wide services

## *City Clerk's Office*



- Records management – policies/bylaws/minutes
- Council admin – meetings/agendas/elections
- Committee administration
- Legal matters
- Privacy and access to information
- City-wide contract administration
- Land leases
- Bylaw services (traffic, parking, property standards and enforcement)
- City-wide safety programs and administration

# Corporate Services

## *Human Resources*



- Recruitment and onboarding of new employees
- Corporate learning and development strategy
- Workforce planning
- Payroll and benefits administration
- OH&S programming, COR certification
- Administration and management of disability claims (WCB, STD, LTD)
- Employee relations, performance management and discipline
- Unionized relations and the bargaining cycle

## *Finance*



- Budget
- Property tax (assessment and enforcement)
- Utility billing administration and collections
- Accounts payables, receivables, city-wide payment processing
- Financial reporting and treasury management
- Insurance and risk management
- City-wide IT services, security, network and delivery



# Corporate Services

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Leased Land	19,897	32,000	25,000	-7,000	-21.88%
Office Services	55,522	37,500	41,000	3,500	9.33%
Bylaw Services	27,621	93,000	82,000	-11,000	-11.83%(1)
Parking Fees	18,380	20,000	20,000	0	0.00%
	<u>121,421</u>	<u>182,500</u>	<u>168,000</u>	<u>-14,500</u>	<u>-7.95%</u>
<b>Expenses</b>					
City Manager/City Clerk	644,956	604,231	616,807	12,576	2.08%
Human Resources	567,168	648,095	666,072	17,977	2.77%
Finance/Information Technology	1,103,370	1,232,346	1,249,643	17,298	1.40%
City Administration	818,887	867,650	977,400	109,750	12.65%(2)
City Owned Property	13,711	10,000	10,000	0	0.00%
Bylaw	310,278	345,756	350,170	4,413	1.28%
Parking	25,993	36,050	36,050	0	0.00%
	<u>3,484,363</u>	<u>3,744,128</u>	<u>3,906,141</u>	<u>162,013</u>	<u>4.33%</u>
<b>Net Expenses over Revenue</b>	<u>3,362,942</u>	<u>3,561,628</u>	<u>3,738,141</u>	<u>176,513</u>	<u>4.96%</u>

## Variances:

- (1) Reduction in contracted service revenue
- (2) Software costs (\$36,000 – Adobe, MS, website, DUO MFA);  
Cybersecurity suite \$80,000





# Fire Protective Services

# Fire Protective Services

## Provides:



- Fire suppression for the City, RM of Wallace, RM of Orkney and York Lake (24 hour availability)



- Vehicle accident rescue and response
- Emergency medical response support
- Prevention (fire drills, CO2 detection)
- Manages mass alert system city-wide (Voyent Alert)
- Public education and equipment safety programs
- Fire inspections (residential, commercial, industrial)



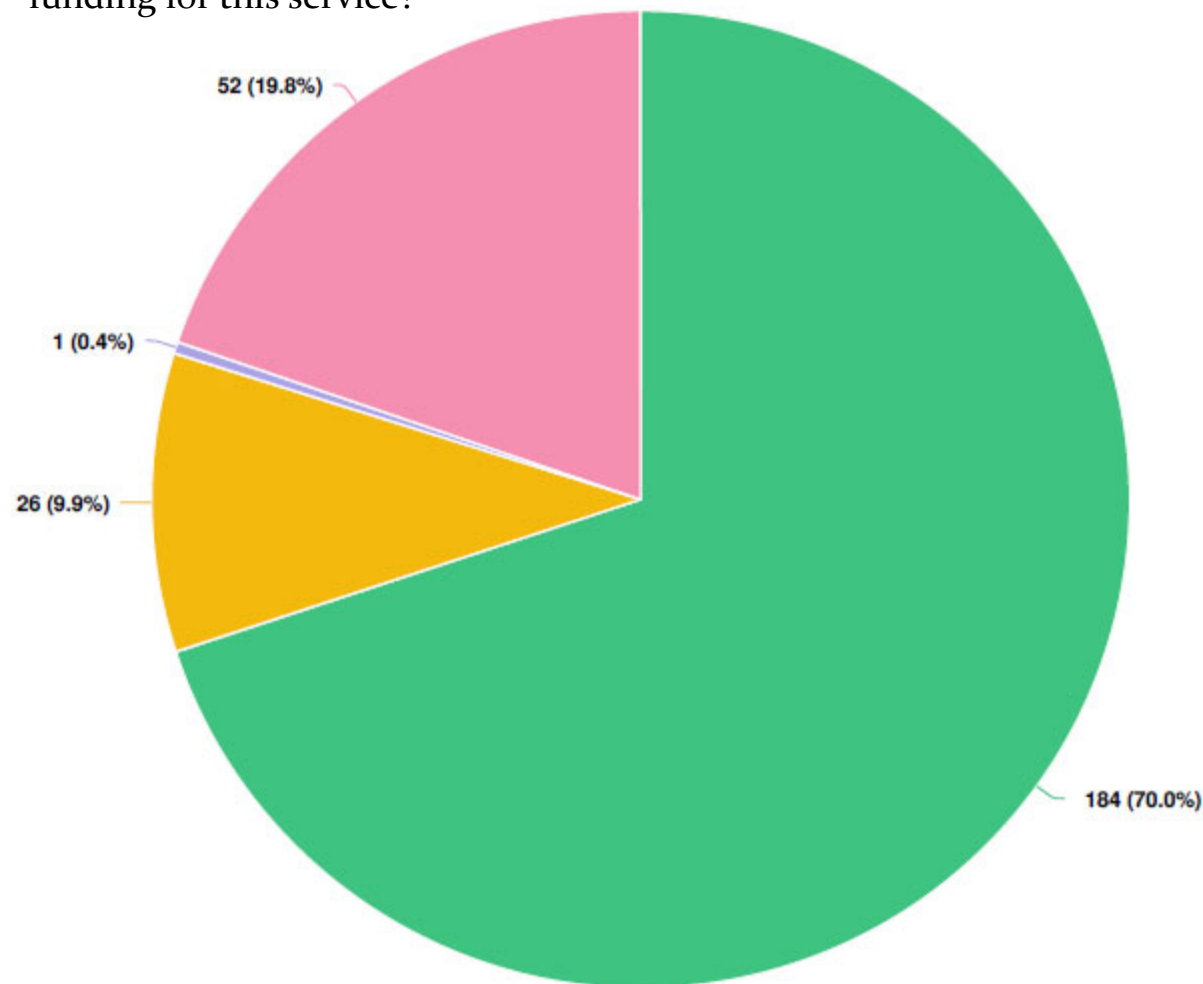
- Emergency management (EMO) for the City and Fire Hall acts as Emergency Operations Centre
- Hazardous material response
- Train derailment response

# Fire Protective Services – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service?

**Question options**  
(Click items to hide)

- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.



# Fire Protective Services

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Fire Service Fees	74,933	75,500	75,500	0	0.00%
Fire Service Agreements	373,509	370,000	385,000	15,000	4.05%
	<u>448,442</u>	<u>445,500</u>	<u>460,500</u>	<u>15,000</u>	<u>3.37%</u>
<b>Expenses</b>					
Administration	444,862	457,240	463,904	6,664	1.46%
Prevention & Education	4,825	20,000	20,300	300	1.50%
Operations & Suppression (IAFF)	2,167,005	2,227,690	2,311,762	84,072	3.77%(1)
Training	6,048	39,000	39,000	0	0.00%
Equipment	347,551	299,620	296,620	-3,000	-1.00%
Hall Maintenance	111,072	92,390	97,990	5,600	6.06%
Emergency Measures	19,532	24,135	24,135	0	0.00%
	<u>3,100,895</u>	<u>3,160,075</u>	<u>3,253,711</u>	<u>93,636</u>	<u>2.96%</u>
<b>Net Expenses over Revenue</b>	<u>2,652,453</u>	<u>2,714,575</u>	<u>2,793,211</u>	<u>78,636</u>	<u>2.90%</u>

## Variances:

(1) Overtime increase to cover staffing shortages





# RCMP





# RCMP

## Provides:



- 24-hour policing service with a 28 member force
- Public education programs (bike rodeo, positive ticketing, driving without impairment, school resource officer)
- GIS (plain clothes unit, warrant writing, drug enforcement)



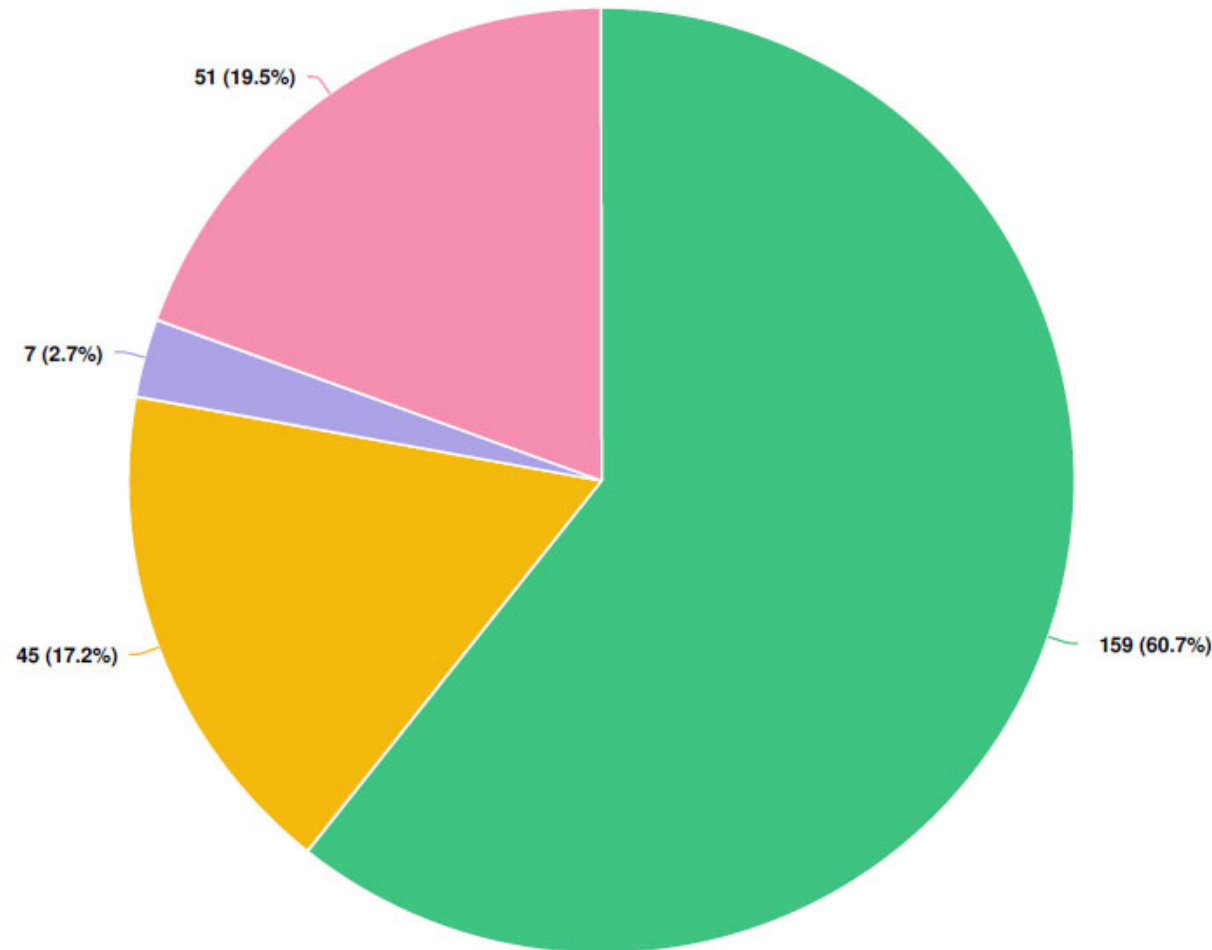
- Police and Crisis Team (assists with mental health calls, community service needs, liaison with Yorkton Hospital)
- Crime Reduction Unit (warrants executions, offender compliance checks)



- Events monitoring/parade escorts
- School zones and traffic enforcement
- King's Bench security
- Criminal record checks
- Victim services

# RCMP/Bylaw – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service?



## Question options

*(Click items to hide)*

- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.

# RCMP

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Court fines & criminal record checks	195,351	220,000	220,000	0	0.00%
Rent agreement	61,815	61,197	61,197	0	0.00%
Provincial Government funding	330,000	330,000	330,000	0	0.00%
	<u>587,167</u>	<u>611,197</u>	<u>611,197</u>	<u>0</u>	<u>0.00%</u>
<b>Expenses</b>					
Administration	951,872	828,423	861,590	33,167	4.00%(1)
Federal Contract	<u>4,188,344</u>	<u>4,937,970</u>	<u>5,125,000</u>	<u>187,030</u>	<u>3.79%(2)</u>
	<u>5,140,215</u>	<u>5,766,393</u>	<u>5,986,590</u>	<u>220,197</u>	<u>3.82%</u>
<b>Net Expenses over Revenue</b>	<u><u>4,553,048</u></u>	<u><u>5,155,196</u></u>	<u><u>5,375,393</u></u>	<u><u>220,197</u></u>	<u><u>4.27%</u></u>

	Variances:
(1)	City Hall occupancy costs
(2)	Contract price increase

# Cemetery

## Provides:



- Casket and cremation interments



- Coordinate plot sales and buy-back programs, permit applications



- Interment site preparation
- Maintenance services (grass cutting, flowers, snow removal)



# Cemetery

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Sales, permits & fees	195,141	168,000	205,000	37,000	22.02%(1)
	195,141	168,000	205,000	37,000	22.02%
<b>Expenses</b>					
Salaries & Benefits	81,809	105,000	118,825	13,825	13.17%
Utilities	7,871	12,300	14,862	2,562	20.83%
Maintenance & Equipment	98,462	89,340	100,340	11,000	12.31%
	188,141	206,640	234,027	27,387	13.25%
<b>Net Expenses over Revenue</b>	-7,000	38,640	29,027	-9,613	-24.88%
<b>Transfer to / from Reserve</b>	55,000	0	7,500	7,500	100.00%
	48,000	38,640	36,527	-2,113	-5.47%

## Variances:

(1) Overall fee increase, winter surcharge



# Deer Park



- 18 hole full service golf course



- Pro shop, clubhouse, food and beverage services



- Tournament hosting
- Junior, Adult, and Senior programs
- Maintenance (irrigation, grass cutting, course repairs)



# Deer Park

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Fees, season passes & tournaments	559,548	473,200	493,000	19,800	4.18%
Concession commission	2,250	2,500	5,000	2,500	100.00%
	<u>561,798</u>	<u>475,700</u>	<u>498,000</u>	<u>22,300</u>	<u>4.69%</u>
<b>Expenses</b>					
Administration	108,685	107,600	109,500	1,900	1.77%
Golf Course	462,585	471,530	508,250	36,720	7.79%
Clubhouse	49,579	59,000	50,000	-9,000	-15.25%
Fleet equipment	150,000	107,000	118,000	11,000	10.28%(1)
	<u>770,848</u>	<u>745,130</u>	<u>785,750</u>	<u>40,620</u>	<u>5.45%</u>
<b>Net Expenses over Revenue</b>	<u>209,050</u>	<u>269,430</u>	<u>287,750</u>	<u>18,320</u>	<u>6.80%</u>

## Variances:

(1) Increased fuel & maintenance costs

# Library



## Provides:



Library services contracted through Parkland Regional Library/Yorkton Public Library (books, movies, digital resources, library loans, internet provision)



Our budget provides for the annual levy, library programming activities and operations of the building including:



- Utilities
- Rental rooms
- Janitorial
- Snow removal
- Security

# Library

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Rental income	3,654	2,500	7,000	4,500	64.29%
Fees and other revenue	14,735	15,000	15,000	0	0.00%
	<u>18,390</u>	<u>17,500</u>	<u>22,000</u>	<u>4,500</u>	<u>25.71%</u>
<b>Expenses</b>					
Building & maintenance	187,298	182,275	155,442	-26,833	-14.72%
Materials	40,283	44,000	44,000	0	0.00%
Regional levy requisition	385,000	390,000	350,000	-40,000	-10.26%
	<u>612,580</u>	<u>616,275</u>	<u>549,442</u>	<u>-66,833</u>	<u>-10.84%</u>
<b>Net Expenses over Revenue</b>	<u>594,190</u>	<u>598,775</u>	<u>527,442</u>	<u>-71,333</u>	<u>-11.91%</u>



# RCS - Admin

## Provides:



- General RCS dept-wide administration
- Contract and agreements management
- Community and Culture programs (fitness, activities, summer programming, park parties)
- Heritage and archives
- Sask lottery grant administration to community
- Deer Park marketing, administration and cash reporting
- Cemetery finance and administration





# RCS - Admin

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Fees	66,902	59,500	73,500	14,000	23.53%
Grant revenue	190,751	207,394	201,400	-5,994	-2.89%
	<u>257,653</u>	<u>266,894</u>	<u>274,900</u>	<u>8,006</u>	<u>3.00%</u>
<b>Expenses</b>					
Administration	325,494	340,465	345,106	4,641	1.36%
Heritage	30,721	42,090	38,000	-4,090	-9.72%
Programming	<u>390,881</u>	<u>427,094</u>	<u>430,154</u>	<u>3,060</u>	<u>0.72%</u>
	<u>747,095</u>	<u>809,649</u>	<u>813,260</u>	<u>3,611</u>	<u>0.45%</u>
<b>Net Expenses over Revenue</b>	<u>489,442</u>	<u>542,755</u>	<u>538,360</u>	<u>-4,395</u>	<u>-0.81%</u>

# RCS - Facilities

## Provides:

Preventative, reactive maintenance, capital upgrades, janitorial services and snow removal



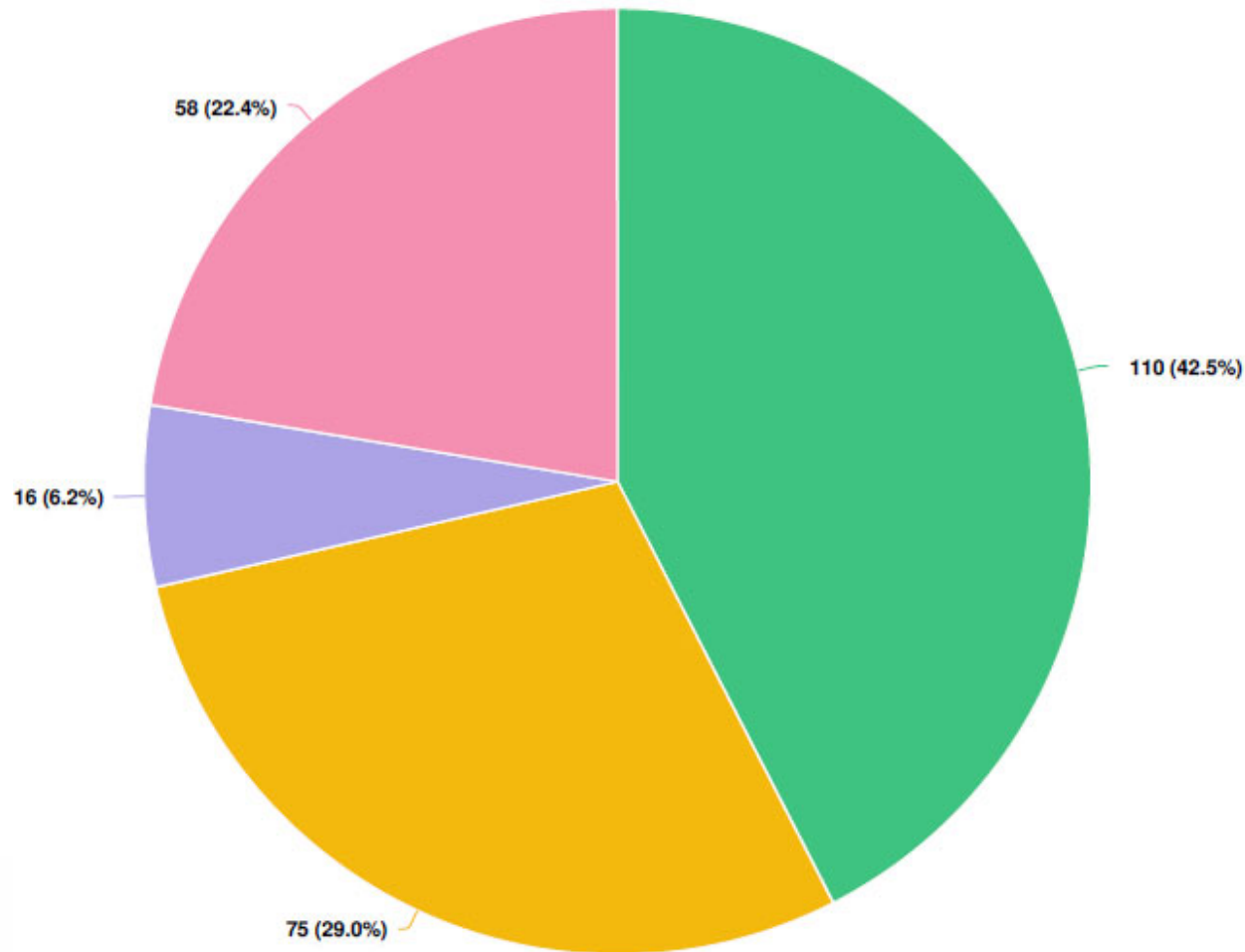
## Facilities include:

- *Godfrey Dean/Land Titles* – facility rentals, strategic partnerships (Art Gallery, Arts Council, Film Festival)
- *Gloria Hayden* – sport and recreation programming, gym rentals
- *Tourism/Chamber*
- *Kinsmen Arena*
- *Deer Park Clubhouse*
- *Outdoor man-made structures*



# RCS Facilities – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service? (Includes: Gallagher/Kinsmen/GHCC/Godfrey/Library)



## Question options

*(Click items to hide)*

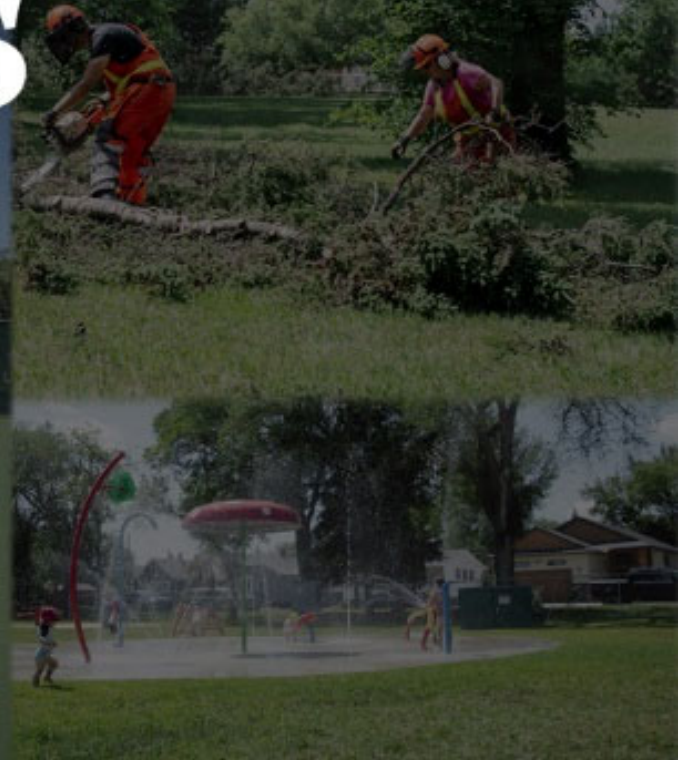
- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.

# RCS – Facilities

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Godfrey Dean	58,064	52,000	59,000	7,000	13.46%
Kinsmen Arena	135,916	218,500	226,250	7,750	3.55%
Gloria Hayden	55,962	48,000	55,000	7,000	14.58%
Tourism	20,374	24,000	24,000	0	0.00%
	<u>270,316</u>	<u>342,500</u>	<u>364,250</u>	<u>21,750</u>	<u>6.35%</u>
<b>Expenses</b>					
Godfrey Dean	71,293	77,280	80,050	2,770	3.58%
Kinsmen Arena	224,648	310,245	310,588	343	0.11%
Gloria Hayden	110,738	116,650	121,300	4,650	3.99%
Facility Maintenance	219,725	240,542	249,090	8,548	3.55%
Tourism	32,038	32,180	34,400	2,220	6.90%
	<u>658,442</u>	<u>776,897</u>	<u>795,428</u>	<u>18,531</u>	<u>2.39%</u>
<b>Net Expenses over Revenue</b>	<u>388,126</u>	<u>434,397</u>	<u>431,178</u>	<u>-3,219</u>	<u>-0.74%</u>



# Parks





# RCS - Parks

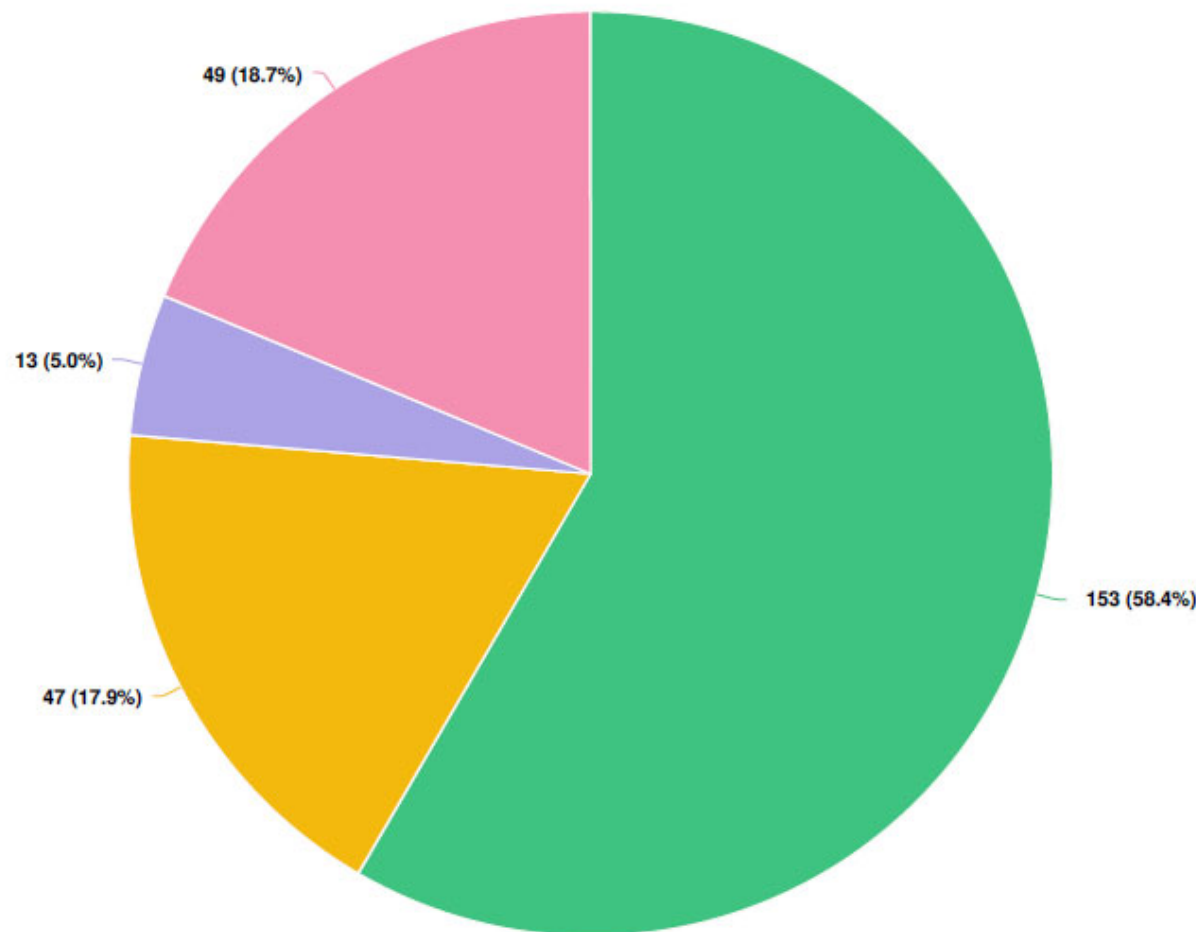
## Provides:



- City-wide green space and park management
  - Urban forestry (tree trimming, debris)
  - Grass cutting (city-wide, over 550 acres)
  - Horticulture and beautification (shrubs/flowers)
- 
- Sportsfields maintenance (ball diamonds, soccer fields, disc golf course, tennis courts)
  - Playgrounds (8), spray parks (3), outdoor rinks (5), skate park, dog park
- 
- Pathways (9.6 km paved, 9.9 km unpaved) (includes snow removal and maintenance)
  - Pest control (weeds, tree worms, mosquitoes, Dutch Elm disease, gophers)

# Parks – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service?



## Question options

*(Click items to hide)*

- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.

# RCS - Parks

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Parks/Ball Diamonds	56,444	63,500	79,600	16,100	25.35%
Other outdoor	18,205	14,600	15,400	800	5.48%
	<u>74,649</u>	<u>78,100</u>	<u>95,000</u>	<u>16,900</u>	<u>21.64%</u>
<b>Expenses</b>					
Administration	378,537	425,849	458,124	32,275	7.58%(1)
Parks maintenance	232,835	197,304	240,450	43,146	21.87%(2)
Grass cutting	264,701	324,925	342,460	17,535	5.40%
Forestry	397,955	301,310	333,600	32,290	10.72%
Soccer fields	18,941	33,525	34,625	1,100	3.28%
Horticultural	119,257	128,810	142,700	13,890	10.78%
Pest control	30,199	40,047	41,060	1,013	2.53%
Ball diamonds	130,759	138,901	100,400	-38,501	-27.72%
Outdoor facilities	115,305	137,207	139,100	1,893	1.38%
	<u>1,688,487</u>	<u>1,727,878</u>	<u>1,832,519</u>	<u>104,641</u>	<u>6.06%</u>
<b>Net Expenses over Revenue</b>	<u>1,613,838</u>	<u>1,649,778</u>	<u>1,737,519</u>	<u>87,741</u>	<u>5.32%</u>

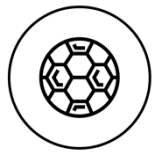
	Variances:
(1)	Rental costs & linens, benefit costs (CPP)
(2)	Increased spray park water use, insurance costs
*	Increased fuel & maintenance costs throughout



# Gallagher Centre

# Gallagher Centre

## Provides:



- Community programs (drop in sports, public skating, walking tracks)
- Sport, recreation and event hosting
- Aquatic programs, rentals and swimming lessons
- Ice surfaces (hockey arena, curling rink)
- Convention Centre (small – large meetings, conferences, weddings, catering)
- Exhibition grounds, grandstand, agricultural events



# Gallagher Centre

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
General fees & commissions	274,575	362,000	288,300	-73,700	-20.36%(1)
Agri-Pavillion	13,523	15,500	16,081	581	3.75%
Ice rentals	192,240	316,500	332,842	16,342	5.16%
Room rentals	102,402	54,000	71,588	17,588	32.57%
Convention centre & concession	74,419	343,500	256,563	-86,938	-25.31%(2)
Curling rink	15,792	55,000	55,000	0	0.00%
Flexi-Hall	52,730	129,000	133,838	4,838	3.75%
Grounds & parking lot	1,329	12,000	12,450	450	3.75%
Waterpark	405,669	640,000	676,450	36,450	5.70%(3)
	1,132,681	1,927,500	1,843,110	-84,390	-4.38%
<b>Expenses</b>					
Administration	376,642	527,942	537,220	9,278	1.76%
Agri-Pavillion	59,985	54,626	58,885	4,259	7.80%
Arena	325,673	427,036	455,250	28,214	6.61%
Building maintenance and utilities	591,593	713,600	753,890	40,290	5.65%(4)
Janitorial	308,143	348,140	409,144	61,004	17.52%(4)
Convention centre & concession	166,609	214,150	146,081	-68,069	-31.79%(2)
Curling rink	8,560	30,003	31,320	1,317	4.39%
Flexi-Hall	34,482	56,105	60,580	4,475	7.98%
Grounds & parking lot	121,260	131,457	138,170	6,713	5.11%
Waterpark	1,091,498	1,312,478	1,392,960	80,482	6.13%(4)
	3,084,442	3,815,536	3,983,500	167,964	4.40%
<b>Net Expenses over Revenue</b>	1,951,761	1,888,036	2,140,390	252,354	13.37%
<b>Transfer (from) to Reserves</b>	34,999	35,000	35,001	1	0.00%
	1,986,760	1,923,036	2,175,391	252,355	13.12%

## Gallagher Centre (continued)

	Variances:
(1)	Functional Rehabilitation lease expired
(2)	No longer operating full concession
(3)	Waterpark usage still not at pre-pandemic levels
(4)	Overall costs up – power 8%, energy 17%, product/chemical costs

# Transit

## Provides:



- Contracted service through SaskAbilities
- RCS supervises contract, administration
- Maintenance of transit vehicles and stops/shelters



# Transit

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Grants	58,924	55,000	55,000	0	0.00%
Transit	27,691	30,000	27,520	-2,480	-8.27%
	<u>86,615</u>	<u>85,000</u>	<u>82,520</u>	<u>-2,480</u>	<u>-2.92%</u>
<b>Expenses</b>					
Maintenance and Insurance	20,033	94,020	98,500	4,480	4.76%(1)
Transit Contracted Services	504,719	323,000	350,900	27,900	8.64%(1)
	<u>524,752</u>	<u>417,020</u>	<u>449,400</u>	<u>32,380</u>	<u>7.76%</u>
<b>Net Expenses over Revenue</b>	438,137	332,020	366,880	34,860	10.50%
<b>Transfer to Reserves</b>	<u>16,000</u>	<u>17,000</u>	<u>19,000</u>	<u>2,000</u>	<u>11.76%</u>
	<u><u>454,137</u></u>	<u><u>349,020</u></u>	<u><u>385,880</u></u>	<u><u>36,860</u></u>	<u><u>10.56%</u></u>

## Variances:

- (1) Operating cost increases (fuel, parts)



# Engineering & Asset Management



# Engineering & Asset Mgmt

## Provides:



- Engineering services and support for city-wide projects:

- Technical expertise, cost estimations
- Engineering standards
- Drafting (AutoCAD), surveying, custom mapping
- Infrastructure design
- Subdivision development



- Capital project management (tenders, contracts)
- Traffic control (intersection design, traffic analysis, day to day operations, and equipment maintenance)
- Street lights (repair and maintenance, long term planning)
- Drainage (storm water modeling, investigation, improvements)
- Asset Management (GIS database, civic addressing, asset inventory, conditions, risk assessment)



# Engineering & Asset Management

	Actual	Budget	Budget	\$	%
	2021	2022	2023	Change	Change
<b>Expenses</b>					
Engineering	774,850	757,246	777,015	19,770	2.61%
Street Lighting	531,069	559,800	584,800	25,000	4.47%(1)
Traffic Control	83,126	86,335	89,835	3,500	4.05%(1)
	<u>1,389,046</u>	<u>1,403,381</u>	<u>1,451,650</u>	<u>48,270</u>	<u>3.44%</u>

## Variances:

(1) Increase in SaskPower costs

# Engineering - Facilities



## Provides:



Maintenance services for non-recreation facilities and equipment including:



- City Hall (including janitorial)
- City Operations Centre
- Sewer Treatment Plant
- Water Treatment Plant



Capital upgrades as needed

# Engineering - Facilities

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
City Operations Centre Rental	0	228,000	249,000	21,000	0.00%
City Hall Rental	446,915	420,018	440,734	20,716	4.93%
	446,915	648,018	689,734	41,716	6.44%
<b>Expenses</b>					
Salaries and wages	210,517	235,525	240,709	5,184	2.20%
Maintenance and contracted services	107,921	162,000	160,000	-2,000	-1.23%
Janitorial	25,611	89,000	91,000	2,000	2.25%
Insurance	20,848	55,000	44,500	-10,500	-19.09%
Utilities	196,946	180,500	217,100	36,600	20.28%(1)
Materials & supplies	22,765	37,000	43,000	6,000	16.22%
Equipment	9,692	10,000	10,500	500	5.00%
	594,299	769,025	806,809	37,784	4.91%
<b>Net Expenses over Revenue</b>	147,384	121,007	117,076	-3,931	-3.25%

## Variances:

(1) Increase in Power (8%); Energy (17%)

# Engineering - Fleet

## Provides:



Vehicle and equipment maintenance services for entire city



Over 265 vehicles/equipment maintained



Fleet and equipment value of approx. \$21.4 million





# Engineering - Fleet

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Fleet Rental	2,005,561	1,704,000	1,940,000	236,000	13.85%
<b>Expenses</b>					
Salaries & Benefits	444,092	464,314	474,317	10,003	2.15%
Fuel	241,133	305,000	395,000	90,000	29.51%(1)
Insurance	102,138	140,000	140,000	0	0.00%
Parts, Supplies & Maintenance	246,843	255,000	285,000	30,000	11.76%(2)
Rent & Building Costs	162,229	77,000	119,920	42,920	55.74%(3)
	1,196,434	1,241,314	1,414,237	172,923	13.93%
<b>Net Expenses over Revenue</b>	809,127	462,686	525,763	63,077	13.63%
<b>Transfers to/from Reserves</b>	809,127	462,686	525,763	63,077	13.63%
	0	0	0	0	0.00%

## Variances:

- |     |                                 |
|-----|---------------------------------|
| (1) | Fuel increase estimate for 2023 |
| (2) | Parts cost increases            |
| (3) | Internal Rent (utilities)       |

# Planning, Building, Economic Development & Airport

## *Planning services:*

- Administer and implement official community plan, zoning and development bylaws and plans
- Liaise with land developers, property owners, regional planning district
- Development permits, land agreements, contracts, easements

## *Building services:*

- Approve/administer building permits
- Property/building inspections
- Enforce building code and property standards
- Administer business license bylaw



# Planning, Building, Economic Development & Airport

## *Economic Development:*

- Create opportunities for business attraction, retention and growth
- Property sales/acquisition
- Administer incentives
- Promotional activities for the City (marketing material, website and social media)
- Liaise with business community, Chamber, YBID, Ec Dev Committee

## *Airport Management:*

- Day-to-day operations, maintenance and development
- Management of tenants, leases, contractors
- Regulatory compliance and safety



# Planning, Building, Economic Development & Airport

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Business Licenses	88,003	95,000	95,000	0	0.00%
Building & Development Permits	132,852	110,000	110,000	0	0.00%
Zoning & Subdivision Fees	550	3,000	3,000	0	0.00%
Airport	161,414	124,177	144,134	19,958	16.07%(1)
	<u>382,819</u>	<u>332,177</u>	<u>352,134</u>	<u>19,958</u>	<u>6.01%</u>
<b>Expenses</b>					
Planning Services	310,907	288,716	298,288	9,572	3.32%
Building Services	208,740	260,467	269,446	8,979	3.45%
Economic Development	367,980	387,626	405,099	17,473	4.51%(2)
Airport	234,074	223,980	275,800	51,820	23.14%(3)
	<u>1,121,700</u>	<u>1,160,789</u>	<u>1,248,633</u>	<u>87,844</u>	<u>7.57%</u>
<b>Net Expenses over Revenue</b>	738,881	828,612	896,499	67,887	8.19%
<b>Transfer to Reserves</b>	<u>65,000</u>	<u>64,328</u>	<u>65,000</u>	<u>672</u>	<u>1.04%</u>
	<u>803,881</u>	<u>892,940</u>	<u>961,499</u>	<u>68,559</u>	<u>7.68%</u>

## Variances:

- |     |   |
|-----|---|
| (1) | Lease revenue increase                        |
| (2) | Increase in share of rental costs             |
| (3) | Insurance, snow removal, fuel costs increases |





# Public Works



# Public Works

## Provides:



- General administration including managing contracts, inventory control, public inquiries and custom work



- Roads (207 km) and sidewalks (154 km) maintenance:
  - Street cleaning/sweeping
  - Snow removal/ice control
  - Pot hole repairs
  - Road resurfacing
  - Annual inspections



- Street sign/traffic line maintenance
- Drainage and storm sewer (116 km) maintenance

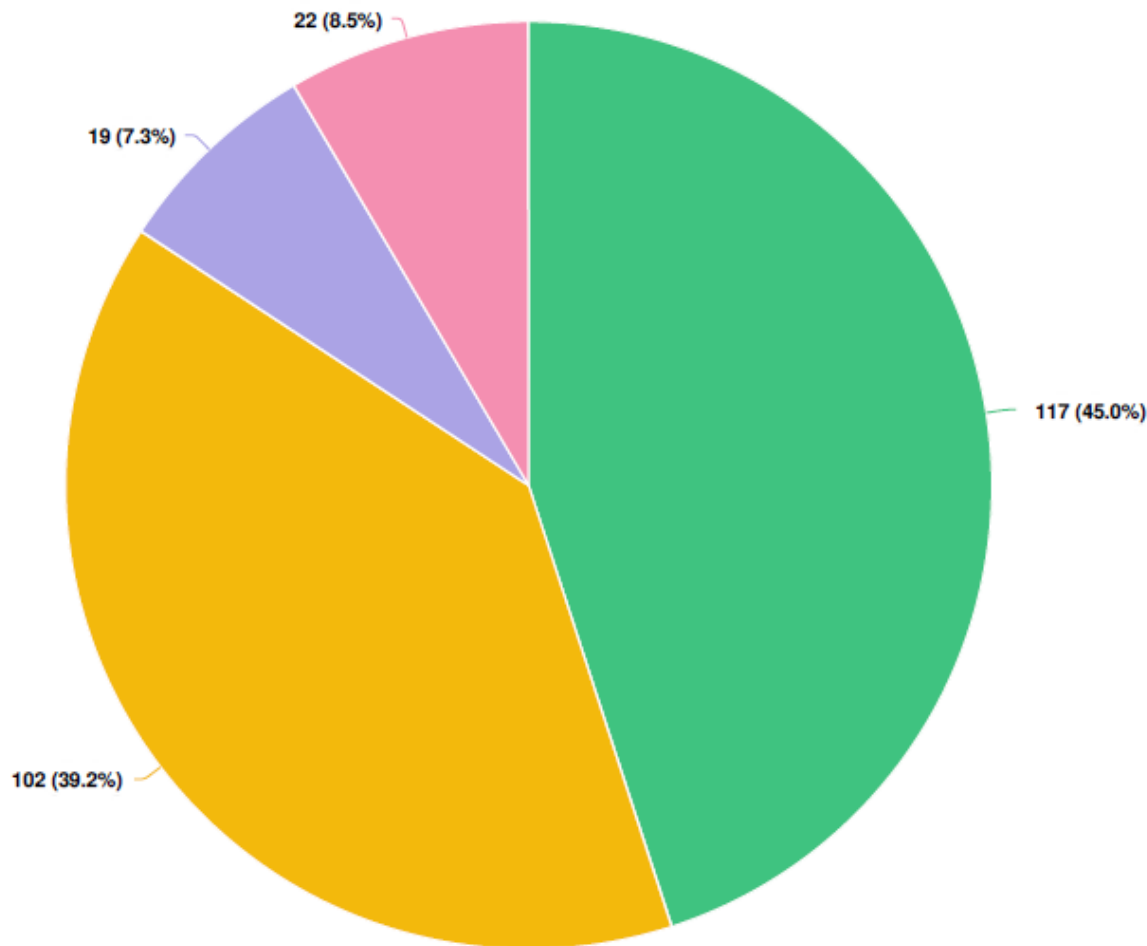
# Streets & Roads – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service? (Includes: repairs/paving/street sweeping)

## Question options

*(Click items to hide)*

- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.



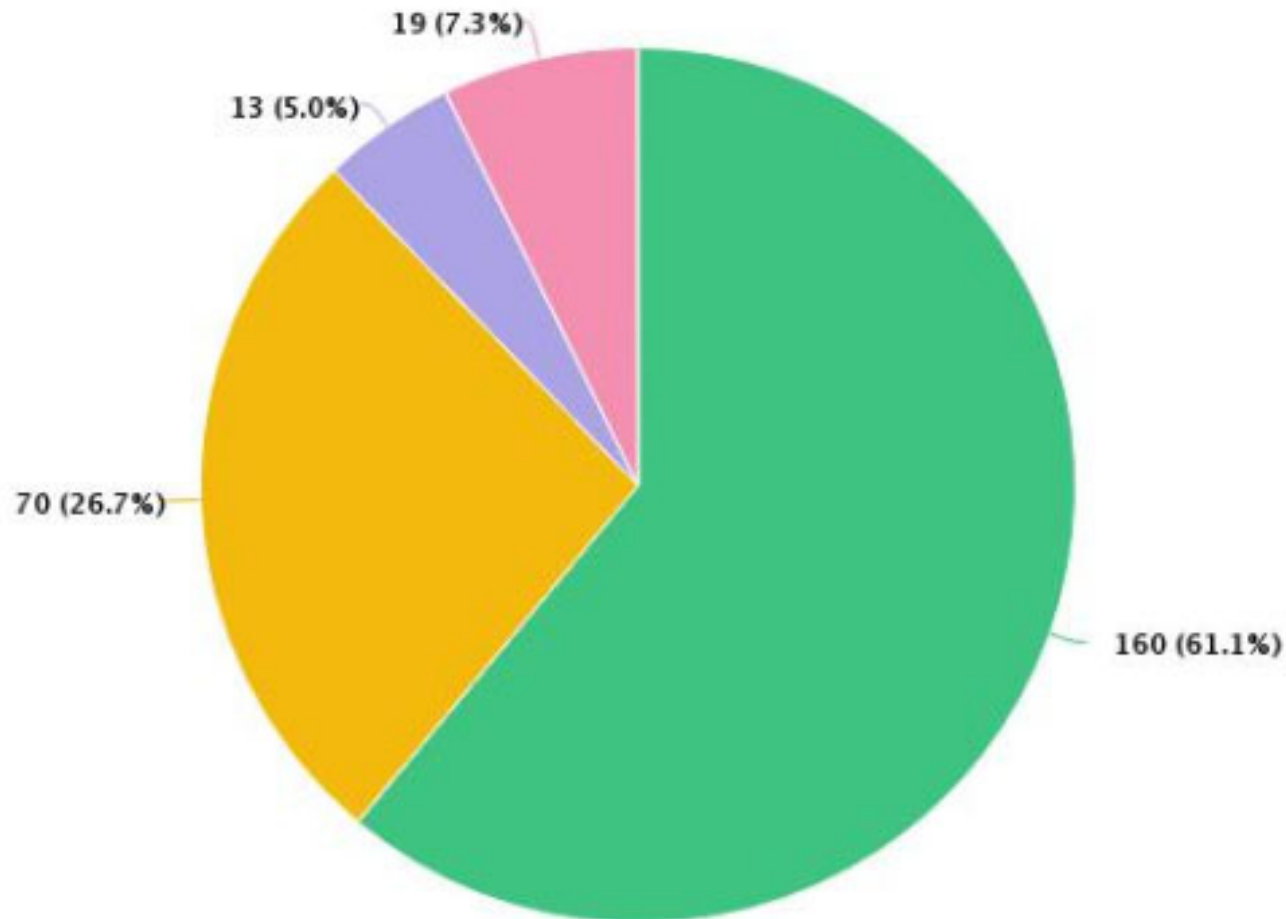
# Snow Removal – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service?

## Question options

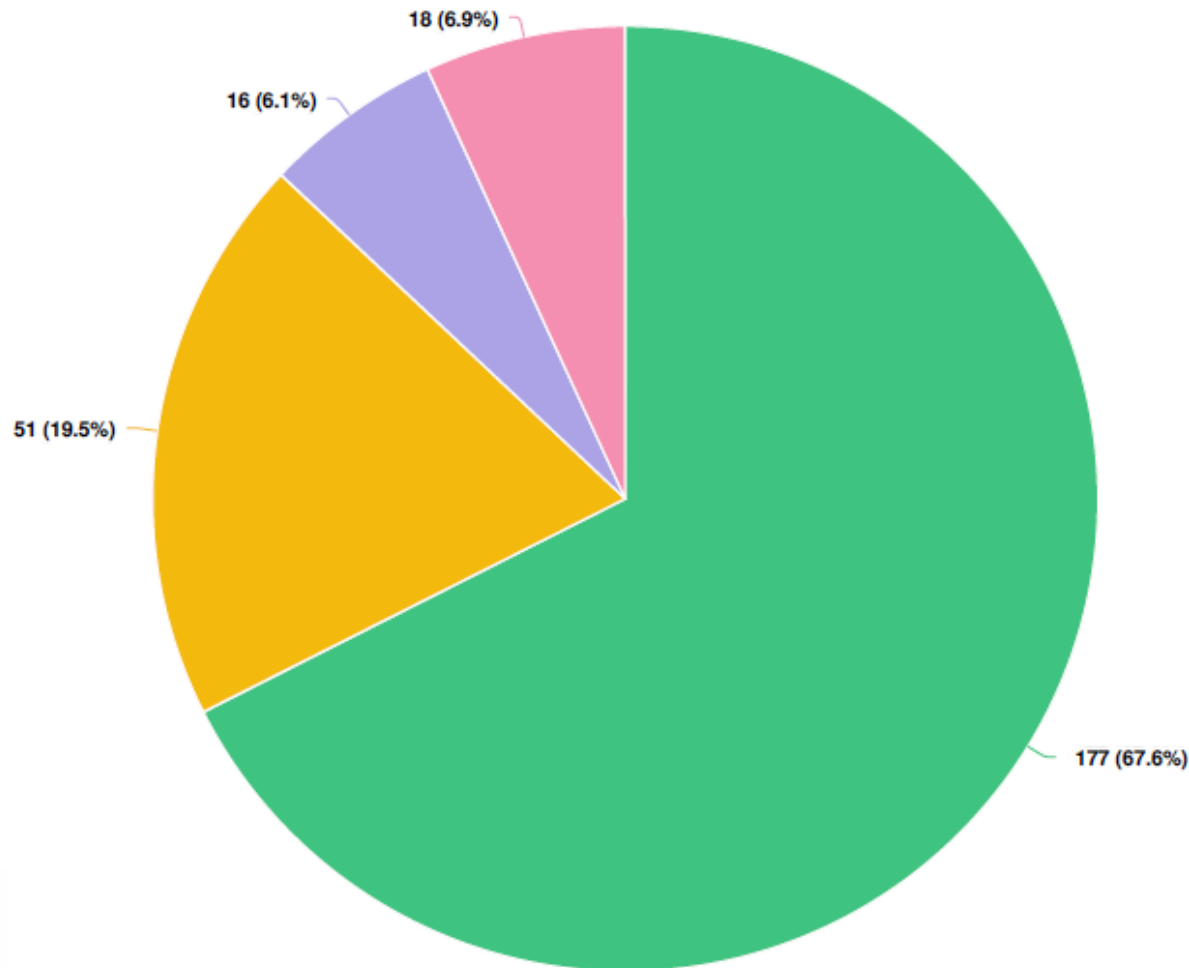
*(Click items to hide)*

- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.



# Drainage/Storm – Survey Feedback

Based on your satisfaction level, how would you adjust your property tax funding for this service?



## Question options

*(Click items to hide)*

- No change – I am satisfied with our current levels.
- I would be willing to pay a little more (up to 10%) for better service.
- I would be willing to pay a lot more (more than 10%) for better service.
- This service could be reduced and I would still be satisfied.

# Public Works

## Revenues

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
Urban Connector Grant	1,686,511	189,000	113,150	-75,850	-40.13%
Snow Permits	3,400	7,000	7,000	0	0.00%
Custom Work	30,513	15,000	5,000	-10,000	-66.67%
	1,720,424	211,000	125,150	-85,850	-40.69%

## Expenses

Administration	1,130,790	1,011,097	1,048,761	37,664	3.73%(1)
Street Cleaning	145,746	165,000	168,200	3,200	1.94%
Surfaced Streets & Lanes	2,433,152	1,220,000	1,351,300	131,300	10.76%(2)
Gravelled Streets & Lanes	177,461	196,000	206,000	10,000	5.10%
Drainage & Storm Sewer	124,106	346,600	372,600	26,000	7.50%(3)
Catch Basin Maintenance	67,951	73,800	76,200	2,400	3.25%
Inspections	147,549	238,200	241,000	2,800	1.18%
Ice Control	127,857	115,700	123,700	8,000	6.91%(4)
Snow Removal	957,586	576,900	702,500	125,600	21.77%(4)
Sidewalk & Curb Maintenance	507,650	370,000	371,500	1,500	0.41%
Decorative Lighting	19,591	13,500	13,500	0	0.00%
Traffic Control	37,610	45,800	46,000	200	0.44%
Traffic Lines	61,570	70,000	75,300	5,300	7.57%
Street Sign Maintenance	23,857	22,800	13,000	-9,800	-42.98%(5)
Railway & Watershed Levy	46,254	42,500	42,500	0	0.00%
Custom Work	15,057	10,000	5,000	-5,000	-50.00%
	6,023,789	4,517,897	4,857,061	339,164	7.51%

## Net Expenses over Revenue

4,303,365	4,306,897	4,731,911	425,014	9.87%
-----------	-----------	-----------	---------	-------

## Transfer to (from) Reserves

0	0	0	0	0%
---	---	---	---	----

4,303,365	4,306,897	4,731,911	425,014	9.87%
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## Public Works (continued)

	Variances:
(1)	Benefit cost increases (CPP); power/energy increases
(2)	Asphalt price increase (15%)
(3)	Contract to clean ditches (Victoria, Dracup, York – currently only afford one)
(4)	Updated to new 5 year average (higher snowfall)
(5)	Many new street signs from 2022 capital; less maintenance required

# Enviro Services – Landfill

## Provides:



Waste disposal site for residential, commercial, industrial and outside city use (including large scale composting, organics and yard waste)



Daily operations contracted out to Hartmier Contracting



Annual profits kept with utility to plan for future capital expansion and decommissioning



# Enviro Services - Landfill

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Fees	2,622,756	2,052,750	2,182,750	130,000	6.33%(1)
	<u>2,622,756</u>	<u>2,052,750</u>	<u>2,182,750</u>	<u>130,000</u>	<u>6.33%</u>
<b>Expenses</b>					
Administration	222,307	295,272	308,909	13,637	4.62%
Waste Disposal Grounds	1,229,905	1,077,684	1,133,000	55,316	5.13%(2)
Waste Disposal Gate	75,342	73,512	78,700	5,188	7.06%(2)
	<u>1,527,554</u>	<u>1,446,468</u>	<u>1,520,609</u>	<u>74,141</u>	<u>5.13%</u>
<b>Net Expenses over Revenue</b>	-1,095,201	-606,282	-662,141	-55,859	9.21%
<b>Transfer to Reserves</b>	<u>1,095,201</u>	<u>606,282</u>	<u>662,141</u>	<u>55,859</u>	<u>9.21%</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>

## Variances:

- |     |   |
|-----|---|
| (1) | Rate increase (Aug 2022); increase in contaminated soil revenue |
| (2) | Increase in landfill contractor fees                            |

# Enviro Services - Refuse

## Provides:



Weekly curbside collection of garbage (residential), contracted by Ottenbreit Sanitation Services



Refuse division operates on a break-even philosophy



# Enviro Services - Refuse

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Residential Fees	1,042,555	1,034,114	1,106,570	72,456	7.01%(1)
	1,042,555	1,034,114	1,106,570	72,456	7.01%
<b>Expenses</b>					
Residential Pickup	556,077	560,031	602,330	42,298	7.55%(2)
Organics	0	0	35,000	35,000	0.00%(3)
Tipping Fees	393,750	393,750	393,750	0	0.00%
	949,827	953,781	1,031,080	77,298	8.10%
<b>Net Expenses over Revenue</b>	-92,728	-80,333	-75,491	4,842	-6.03%
<b>Transfer to Reserves</b>	92,728	80,333	75,491	-4,842	-6.03%
	0	0	0	0	0.00%

## Variances:

- |     |   |
|-----|---|
| (1) | Monthly fee increase to offset OSS contract and organics pilot addition |
| (2) | Increase in OSS contract due to CPI adjustment                          |
| (3) | Organics pilot project  |



# Enviro Services - Recycling

## Provides:



- Weekly curbside collection of household recycling services by the Prairie Harvest Employment Program
- Recyclable materials are sorted and processed by SaskAbilities (RecyclAbility Centre)

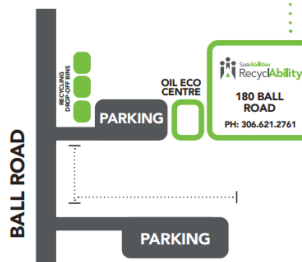


- Public education programs and continuous waste reduction strategies through the Environmental Committee



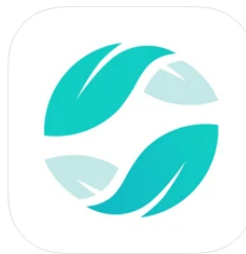
- Programs partially funded through Multi-Material Stewardship Western
- Annual profits kept with the utility for future capital projects with goal to keep levies affordable but sustainable

 **SaskAbilities**  
**BALL ROAD SERVICES**



TRANSIT  
SERVICES OFFICE  
RECYCLABILITY  
ENTERPRISES

- Recycling drop-off bins for household cardboard, paper, tin, glass, plastics
- Oil Eco-Centre
- Confidential Shred Drop-off
- Fluorescent tubes
- Commercial drop-offs of recyclable products



**Recycle Coach**

[Municipal Media Inc.](#)

Designed for iPad

#48 in Reference

★★★★★ 4.6 • 9K Ratings

Free

City of  
**Yorkton**  
*Where Good Things Happen!*

# Enviro Services - Recycling

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Grants	221,549	191,941	266,481	74,540	38.83%(1)
Recycling Fees	537,076	536,688	536,688	0	0.00%
	<u>758,625</u>	<u>728,629</u>	<u>803,169</u>	<u>74,540</u>	<u>10.23%</u>
<b>Expenses</b>					
Recycling Collection	284,776	365,000	436,000	71,000	19.45%(2)
Recycling Processing	268,407	200,000	236,000	36,000	18.00%(2)
	<u>553,183</u>	<u>565,000</u>	<u>672,000</u>	<u>107,000</u>	<u>18.94%</u>
<b>Net Expenses over Revenue</b>	-205,443	-163,629	-131,169	32,460	-19.84%
<b>Transfer to Reserves</b>	<u>205,443</u>	<u>163,629</u>	<u>131,169</u>	<u>-32,460</u>	<u>-19.84%</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>

## Variances:

- |     |  |
|-----|--|
| (1) | Increase in annual grant funding (MMSW)                            |
| (2) | Program cost increases due to fuel, lower recyclable market values |



# Environmental Services Water/Sewer

# Enviro Services – Water/Sewer

## Provides:



- Potable treated water distribution and wastewater treatment and infrastructure (approx. 6450 residential and commercial customers, and several large industrial users)
- Repair and maintenance services to the water systems: hydrant flushing, well and aquifer improvements, water breaks, custom work (over 300 km of water and sewer pipe)



- Annual water and sewer main replacements
- Maintaining and replacing sewer/water customer connections, water meters, and water billing
- Regulatory compliance procedures

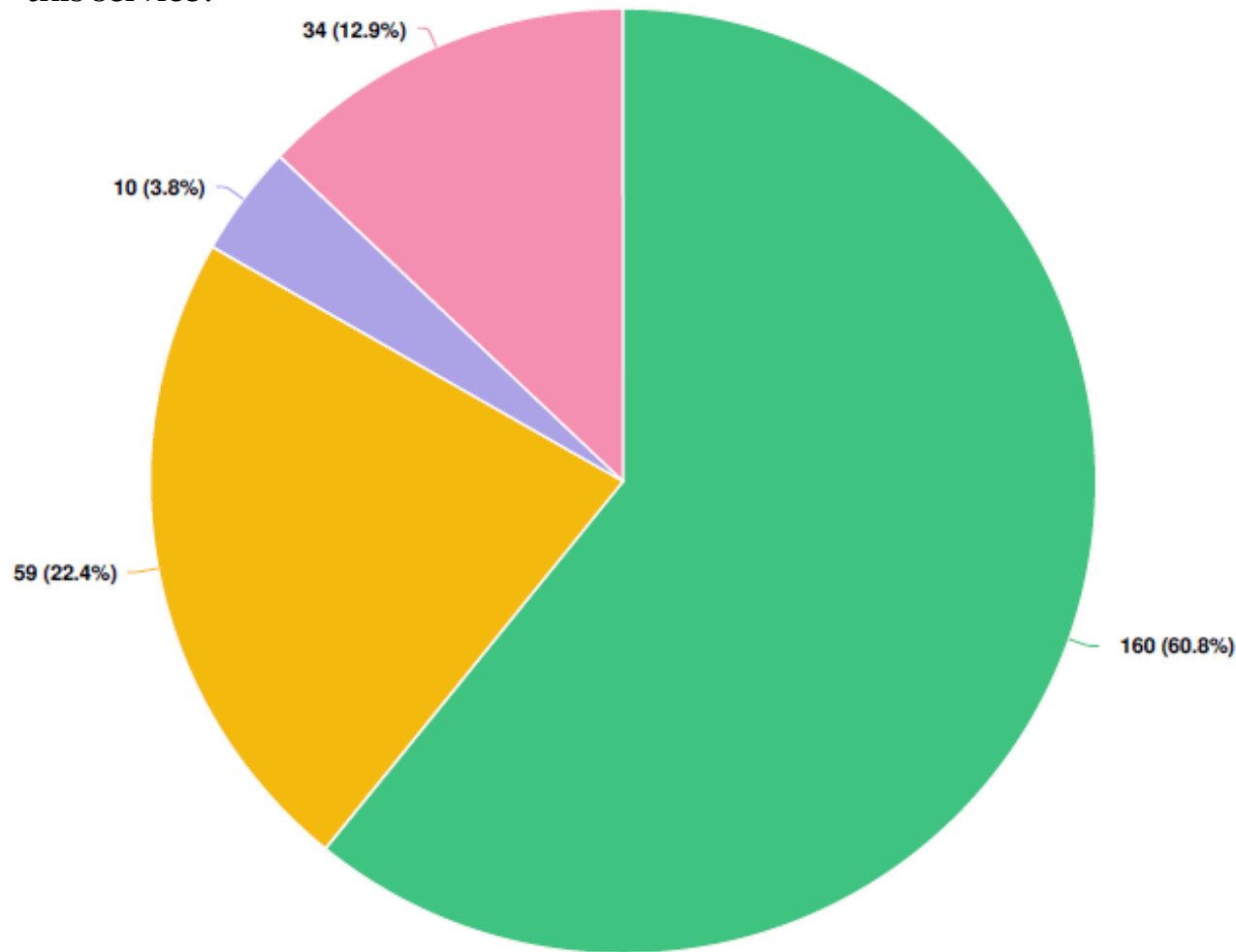


- Facility operations and equipment maintenance for the Queen Street WTP, wells and well buildings, water tower, Hwy 10 pumping station and the Water Pollution Control Plant
- Any net profit is kept within the utility to fund future waterworks capital infrastructure



# Water/Sewer – Survey Feedback

Based on your satisfaction level, how would you adjust your utility bill for this service?



## Question options

*(Click items to hide)*

- I am satisfied with our current levels (requires a 5% rate increase to maintain service).
- I would be willing to pay a little more (up to 10%) for better service (proactive repairs to reduce instances and duration of service disruptions).
- I would be willing to pay a lot more (up to 15%) for better service (proactive repairs to reduce instances and duration of service disruptions).
- This service could be reduced and I would still be satisfied (increase chances of service disruptions).



## Enviro Services – Water/Sewer

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenues</b>					
Sale of Water	9,910,299	9,427,450	9,933,121	505,671	5.36%(1)
Custom Work	462,401	300,000	50,000	-250,000	-83.33%(2)
Sewer Service / Connection Fees	265,780	122,000	122,000	0	0.00%
Yorkville Utility Board Revenue	96,294	90,000	90,000	0	0.00%
	<u>10,734,773</u>	<u>9,939,450</u>	<u>10,195,121</u>	<u>255,671</u>	<u>2.57%</u>
<b>Expenses</b>					
Administration	1,172,169	1,201,493	1,257,952	56,459	4.70%(3)
Water Meters	134,259	228,700	187,810	-40,890	-17.88%(4)
Wells	248,895	300,600	303,100	2,500	0.83%
Aquifer	29,746	31,000	31,000	0	0.00%
Distribution System	185,413	225,000	181,060	-43,940	-19.53%(5)
Water Breaks	989,674	732,000	1,078,500	346,500	47.34%(6)
Hydrants	62,718	59,665	60,175	510	0.85%
Water Main Replacement	1,755,187	712,500	720,000	7,500	1.05%
Sewer Main Replacement	20,390	281,500	284,000	2,500	0.89%
Water Treatment Plant	847,858	969,500	995,480	25,980	2.68%
Water Tower	20,893	18,200	20,500	2,300	12.64%
Sewer Treatment Plant	1,070,111	1,319,200	1,353,820	34,620	2.62%
Sanitary Sewer Maintenance	314,818	280,000	288,400	8,400	3.00%
Connections	334,762	320,000	160,000	-160,000	-50.00%(2)
Interest on Long Term Loans	89,347	46,443	9,464	-36,979	-79.62%(7)
	<u>7,276,241</u>	<u>6,725,801</u>	<u>6,931,261</u>	<u>205,460</u>	<u>3.05%</u>
<b>Net Expenses over Revenue</b>	<b>-3,458,533</b>	<b>-3,213,649</b>	<b>-3,263,860</b>	<b>-50,211</b>	<b>1.56%</b>
<b>Long Term Loan Principal Payments</b>	<b>803,000</b>	<b>836,000</b>	<b>871,000</b>	<b>35,000</b>	<b>4.19%</b>
<b>Transfer to Reserves</b>	<b>2,655,533</b>	<b>2,377,649</b>	<b>2,392,861</b>	<b>15,211</b>	<b>0.64%</b>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>

## Enviro Services – Water/Sewer (continued)

	Variances:
(1)	Increase in rates
(2)	Decrease in call outs for charged services (connections, etc.)
(3)	Additional benefit costs (CPP/EI increase for all staff charged here)
(4)	Meter services due to new AMI system
(5)	Less time to be spent here as break frequency increases
(6)	Huge increase in breaks (staff time and contracted services)
(7)	Final year of loan for Queen Street WTP

# Capital Budget – Investing in Infrastructure

- Close the “infrastructure deficit”
- Replace aging infrastructure
- Plan large scale projects (Drainage, York Road, Broadway)

## Capital Goals



Council Direction -  
Keep adding to the  
capital budget, at  
least 1% per year

2023 capital budget  
with 1% increase =  
**\$4,910,000 available  
dollars**

# Capital Project Highlights (2022)



Deer Park Clubhouse



Smith Street Paving



Logan Green Pathway

# Capital Budget – Projects

Items to  
consider:

Community need vs. wants

Analysis, investigation, studies

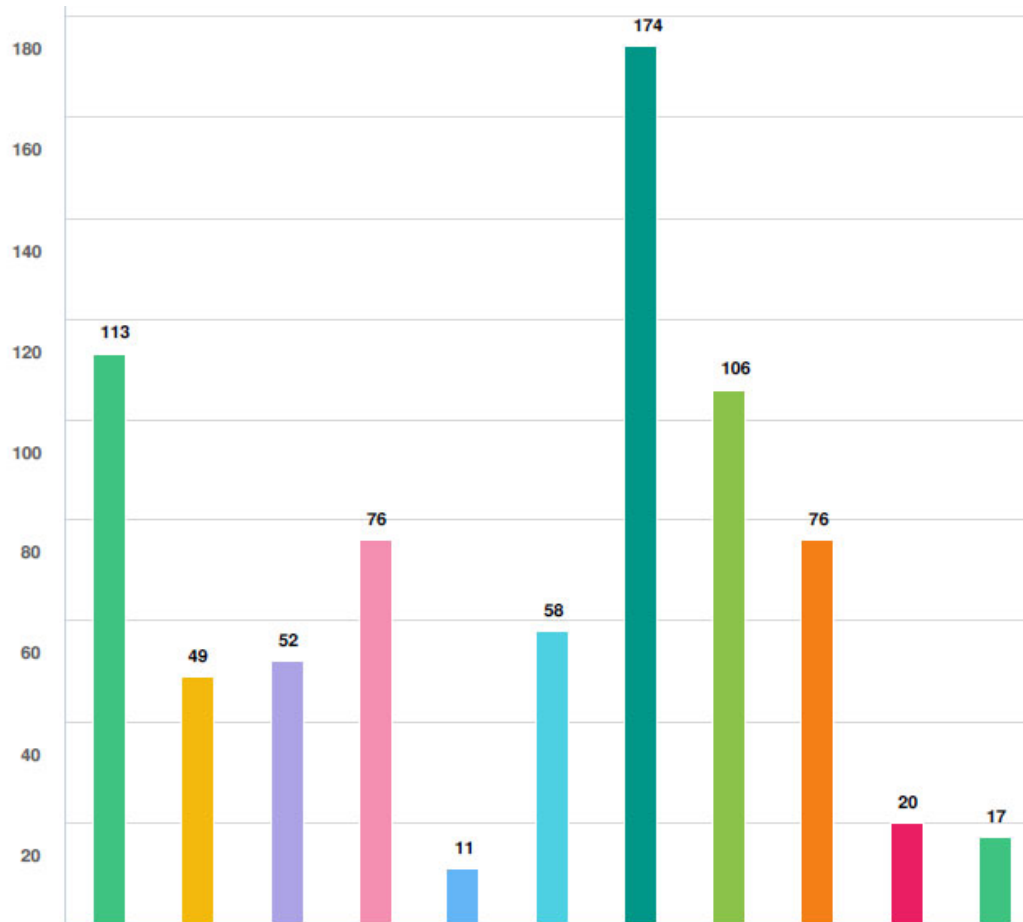
Scope/complexity/timing

Alignment with strategic goals/rec  
master plan/official community plan

Ongoing funding sources and  
availability



# Pre-Budget Public Survey - Results (Capital)



## Question options

Recreation Facilities (Gallagher, Kinsmen Upgrades, etc.) Parks / Greenspaces / Sports Fields Pathways  
Outdoor Recreation (play structures, outdoor rinks, spray parks, tennis courts) Deer Park Improvements  
Downtown Revitalization Road Infrastructure Water / Sewer Infrastructure  
Drainage Upgrades / Storm Water Management Airport Improvements Other (please specify)

Survey asked the public to pick top three spending priorities for capital. Results:

1. Road Infrastructure (66%)
2. Recreation Facilities (43%)
3. Water/Sewer Infrastructure (40%)

264 Responses

## Summary

Based on the proposed budget, the City requires raising taxes by **\$1,052,000 (3.93%)**

### Breakdown of budget increase:

2.93%	Operations
<u>1.00%</u>	<u>Capital</u>
<b>3.93%</b>	<b>Total Increase</b>

Visit [www.yorkton.ca/budget](http://www.yorkton.ca/budget) to fill out our budget feedback form!

## Attachment #2

**CITY OF YORKTON  
BUDGET SUBMISSION ORIGINAL  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Actual 2021	Budget 2022	Budget 2023	\$ Change	% Change
<b>Revenue</b>					
Taxes including GIL	24,620,812	26,642,872	26,642,872	0	0.00%
Tax Growth			171,155	171,155	0.64%
Increase to Taxes			785,000	785,000	2.93%
Increase for Capital			267,000	267,000	1.00%
Total Taxes	<b>24,620,812</b>	<b>26,642,872</b>	<b>27,866,027</b>		
BID Levy	-113,893	-113,000	-113,000	0	0.00%
Interest and Tax Incentives	292,211	349,099	482,075	132,976	38.09%
Surcharges	3,126,034	3,130,000	3,200,000	70,000	2.24%
Municipal Operating Grant	3,266,773	3,109,734	3,287,000	177,266	5.70%
<b>Total Revenue</b>	<b>31,191,937</b>	<b>33,118,705</b>	<b>34,722,102</b>		
<b>Net Departmental Expenses</b>					
<b>General</b>					
Legislative/Council	684,965	779,500	823,352	43,852	5.63%
Corporate Services	3,072,673	3,292,822	3,453,921	161,100	4.89%
Bylaw Control	290,269	268,806	284,220	15,413	5.73%
<b>Total General</b>	<b>4,047,907</b>	<b>4,341,128</b>	<b>4,561,493</b>		
<b>Protective Services</b>					
Fire	2,682,453	2,714,575	2,793,211	78,636	2.90%
RCMP	4,553,048	5,155,196	5,375,393	220,197	4.27%
<b>Total Protective Services</b>	<b>7,235,502</b>	<b>7,869,771</b>	<b>8,168,604</b>		
<b>Recreation &amp; Community Services</b>					
Cemetery	48,000	38,640	36,527	-2,113	-5.47%
Deer Park	209,050	269,430	287,750	18,320	6.80%
Library	599,264	598,775	527,442	-71,333	-11.91%
Leisure Services - Admin & Programs	489,442	542,755	538,360	-4,395	-0.81%
Leisure Services - Facilities	415,126	434,397	431,178	-3,219	-0.74%
Leisure Services - Outdoor & Parks	1,617,768	1,649,778	1,737,519	87,741	5.32%
Transit	387,105	349,020	385,880	36,860	10.56%
<b>Total Recreation &amp; Community Services</b>	<b>3,765,756</b>	<b>3,882,796</b>	<b>3,944,656</b>		
<b>Gallagher Centre</b>					
Gallagher Centre	1,300,933	1,250,558	1,458,880	208,322	16.66%
Waterpark	685,828	672,478	716,510	44,032	6.55%
<b>Total Gallagher Centre</b>	<b>1,986,761</b>	<b>1,923,036</b>	<b>2,175,390</b>		
<b>Engineering &amp; Asset Management</b>					
Engineering & Asset Management	736,239	757,246	777,015	19,770	2.61%
Facilities	172,384	121,007	117,076	-3,931	-3.25%
Fleet	0	0	0	0	0.00%
Traffic Control, Street Lighting & Special Events	614,196	646,135	674,635	28,500	4.41%
<b>Total Engineering &amp; Asset Management</b>	<b>1,522,819</b>	<b>1,524,388</b>	<b>1,568,726</b>		
<b>Planning, Building &amp; Development</b>					
Planning & Building Services	285,621	341,183	359,734	18,551	5.44%
Economic Development	367,980	387,626	405,099	17,473	4.51%
Airport	136,873	164,131	196,666	32,534	19.82%
<b>Total Planning, Building &amp; Development</b>	<b>790,473</b>	<b>892,940</b>	<b>961,499</b>		
<b>Public Works</b>	<b>4,303,365</b>	<b>4,306,897</b>	<b>4,731,911</b>	<b>425,014</b>	<b>9.87%</b>
<b>Environmental Services</b>					
Landfill/Garbage	-0	-0	0	0	0.00%
Residential Garbage	-0	0	0	0	0.00%
Water & Sewer	-0	-0	-0	0	0.00%
<b>Total Environmental Services</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>		
<b>Total Net Departmental Expenses</b>	<b>23,652,583</b>	<b>24,740,954</b>	<b>26,112,278</b>	<b>5.25%</b>	
<b>Capital, Debt &amp; Reserve Expenditures</b>					
<b>Capital</b>					
Capital Expenditures	4,390,000	4,645,000	4,910,000	265,000	5.71%
New Deals Gas Tax Grant	-1,666,424	-980,879	-980,879	0	0.00%
<b>Total Capital</b>	<b>2,723,576</b>	<b>3,664,121</b>	<b>3,929,121</b>		
<b>Debt</b>					
Clubhouse / Arenas	1,151,254	1,151,254	1,151,254	0	0.00%
Dracup	695,636	696,198	696,198	0	0.00%
Fire Hall	638,465	648,789	648,789	0	0.00%
City Operations Center	1,476,523	1,476,523	1,476,523		
<b>Total Debt</b>	<b>3,961,879</b>	<b>3,972,764</b>	<b>3,972,764</b>		
<b>Reserve Allocation</b>	<b>705,000</b>	<b>705,000</b>	<b>705,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Capital, Debt &amp; Reserve Expenditures</b>	<b>7,390,455</b>	<b>8,341,885</b>	<b>8,606,885</b>		
<b>NET OPERATING &amp; CAPITAL BUDGET</b>	<b>148,899</b>	<b>4,422</b>	<b>2,939</b>		

2023 & 2024 City of Yorkton Capital Budget

2023 Capital Budget Projects (Rolled Over)		2023 Tax Dollars towards Capital Budget					4,910,000
Dept	Project Description	Total Cost	From Reserves	Grants/ Donations	Trade-in/Loans/ Other/Land Fund	Capital Budget	
Council	Yorkton Brick Mill - Project Cost Sharing	\$ 270,000	\$ (270,000)			0	
Deer Park	Irrigation & Drainage	\$ 109,300	\$ (109,300)			0	
Deer Park	Clubhouse - Building, Water/Sewer, Contents	\$ 5,040,000			\$ (5,040,000)	0	
Deer Park	Equipment Purchases - mowers	\$ 200,000	\$ (200,000)			0	
Engineering	Pedestrian Crossing at West Broadway Tim Horton's	\$ 52,000	\$ (52,000)			0	
Engineering	Faded Signs Replacement - various	\$ 66,000	\$ (66,000)			0	
Engineering	COC - Stockpile Site - Scale Installation	\$ 115,000	\$ (115,000)			0	
Engineering	Safe Play Zone Review - Signage and Radar Signs	\$ 78,500	\$ (78,500)			0	
	Sask Abilities Recycling Centre Improvements - Community Recycling/Compost Drop						
Enviro Services	Off Site	\$ 50,000	\$ (50,000)			0	
Finance/IT	Storage Area Network (SAN) Upgrades	\$ 65,000	\$ (65,000)			0	
Fire	Equipment - Jaws of Life / SCBA Bottles	\$ 47,000	\$ (47,000)			0	
Fire	Urban Interface (Pumper) Vehicle Replacement	\$ 500,000	\$ (500,000)			0	
Gallagher Centre	Fire Protection Upgrades	\$ 11,400	\$ (11,400)			0	
Gallagher Centre	Waterpark Dehumidification	\$ 572,300	\$ (572,300)			0	
Gallagher Centre	Flat Roof Replacement/Repairs	\$ 225,000	\$ (225,000)			0	
Gallagher Centre	Waterpark Ladies Changeroom	\$ 20,000	\$ (20,000)			0	
Gallagher Centre	Arena Ice Plant Upgrades	\$ 967,000	\$ (5,000)		\$ (962,000)	0	
Landfill	Master Plan Landfill	\$ 161,400	\$ (161,400)			0	
Landfill	Power/Electrical Upgrade for Soil Conditioning Pad	\$ 67,900	\$ (67,900)			0	
Public Works	Residential Reconstruction - Engineering Investigation and Design (Weinmaster)	\$ 150,000	\$ (150,000)			0	
Public Works	Smith Street Improvements: Design - Myrtle to 7th Ave	\$ 150,000	\$ (150,000)			0	
Public Works	Gladstone Avenue Improvements: Design - Bradbrooke to Smith Street	\$ 150,000	\$ (150,000)			0	
RCS	Lions Ball Diamond Electrical and Backstop Improvements	\$ 23,900	\$ (23,900)			0	
RCS	Columbia Park Development - Outdoor Basketball Courts	\$ 100,000	\$ (100,000)			0	
RCS	Library Sewer Line Replacement	\$ 30,000	\$ (30,000)			0	
RCS	HVAC Rooftop Replacement Program (Godfrey Dean)	\$ 15,000	\$ (15,000)			0	
RCS	Waterloo Park Pathway	\$ 100,000	\$ (100,000)			0	
RCS	Godfrey Dean/Gloria Hayden/Library - Roof repairs	\$ 45,400	\$ (45,400)			0	
RCS	Development of Community Culture Plan	\$ 40,000	\$ (20,000)	\$ (20,000)		0	
Waste Water	WPCP Down Stream Study/Master Plan	\$ 88,400	\$ (88,400)			0	
Water Works	Aquifers	\$ 44,000	\$ (44,000)			0	
Water Works	Water Well Improvements #9 & #13 <i>Estimated Project Total = \$900,000</i>	\$ 592,500	\$ (592,500)			0	
Water Works	Water Pollution Control Plant Expansion - Pre-design (Phase 2/5)	\$ 300,000	\$ (300,000)			0	
Water Works	Water Pollution Control Plant Expansion - Preliminary Design (Phase 3/5)	\$ 1,200,000	\$ (1,200,000)			0	
Water Works	Boiler Replacement at Water Treatment Plant	\$ 125,000	\$ (125,000)			0	
Water Works	New Water Well Buildings (#13 and #9) and Back-up Generator Improvements	\$ 569,000	\$ (569,000)			0	
Total Rollovers		\$ 12,341,000	\$ (6,319,000)	\$ (20,000)	\$ (6,002,000)	0	

2023 Capital Budget Projects (Approved in 2022)

Dept	Project Description	Total Cost	From Reserves	Grants/ Donations	Trade-in/Loans/ Other/Land Fund	2023 Capital Budget
Airport	Airport Runway (Internal Loan Re-payment) <i>Balance Remaining = \$245,093.81</i>	\$ 250,000				\$ 250,000
Airport	Allocation for New Terminal Building	\$ 268,000				\$ 268,000
Deer Park	Parking Lot Cart Compound	\$ 15,000				\$ 15,000
Deer Park	Course Drainage	\$ 50,000				\$ 50,000
Deer Park	Fleet Storage & Maintenance Building - Trailer Installation	\$ 50,000				\$ 50,000
Deer Park	Irrigation	\$ 100,000				\$ 100,000
Deer Park	Topdressing & Soil Storage	\$ 15,000				\$ 15,000
Engineering	Fiber Optic Cable Installation (Hwy 10/Mayhew, Hwy 10/Kelsey, Hwy 9/Hamilton)	\$ 107,000	\$ (54,000)			\$ 53,000
Gallagher Centre	Fencing & Gate Upgrades	\$ 50,000	\$ (50,000)			\$ -
Gallagher Centre	Flexihall Sound System Upgrades	\$ 50,000				\$ 50,000
Gallagher Centre	Westland Arena Hot Water Heaters	\$ 55,000				\$ 55,000
Gallagher Centre	Lighting Upgrade - Ag Pavillion & Flexihall	\$ 170,000				\$ 170,000
Gallagher Centre	North Fire Lane Paving	\$ 50,000				\$ 50,000
Gallagher Centre	Waterpark Hot Water Storage Tanks	\$ 19,000				\$ 19,000
Gallagher Centre	Ride-on Floor Scrubber	\$ 25,000	\$ (25,000)			\$ -
Gallagher Centre	Rooftop Replacement Program	\$ 50,000				\$ 50,000
Gallagher Centre	Wavepool Underwater Lighting Upgrade	\$ 35,000	\$ (35,000)			\$ -
Public Works	Annual Road Allocation (Darlington / Mayhew / York)	\$ 2,000,000				\$ 2,000,000
Public Works	Annual Drainage Allocation (York Rd)	\$ 500,000				\$ 500,000
Public Works	Weinmaster Reconstruction Master Plan (Design)	\$ 75,000				\$ 75,000
RCS	BMX Park - 2nd Basketball Court	\$ 90,000				\$ 90,000
RCS	New Basketball/Pump Bike Park Parking Lot	\$ 175,000				\$ 175,000
RCS	BMX Park - Pump Bike Park behind Columbia School	\$ 425,000				\$ 425,000
RCS	BMX Park - Flood Mitigation - Reallocation of Drainage Funding from Engineering	\$ 300,000				\$ 300,000
RCS	Cemetery - Chemical Storage Shed	\$ 21,000	\$ (21,000)			\$ -
RCS	Weinmaster Park - Washroom & Warm-up Shelter	\$ 75,000	\$ (75,000)			\$ -
RCS	Godfrey Dean - Exterior Revitalization	\$ 160,000		\$ (80,000)		\$ 80,000
RCS	Godfrey Dean - Flooring Replacement	\$ 25,000	\$ (25,000)			\$ -
RCS	Godfrey Dean - Kitchenette Upgrade	\$ 20,000	\$ (20,000)			\$ -
RCS	Kinsmen Arena Ice Systems Upgrades	\$ 2,775,000			\$ (2,775,000)	\$ -
RCS	Outdoor Recreation (Football) - Investigation/Study	\$ 30,000				\$ 30,000
RCS	Indoor Rec Facility - Investigation/Study	\$ 40,000				\$ 40,000
Water Works	Water Tower Repairs - inspection, recoating, underground piping	\$ 3,335,000	\$ (3,335,000)			\$ -
Total Pre-approved 2023		\$ 11,405,000	\$ (3,640,000)	\$ (80,000)	\$ (2,775,000)	\$ 4,910,000



2023 Capital Budget Projects (Additional - Fully Funded)

Dept	Project Description	Total Cost	From Reserves	Grants/ Donations	Trade-in/Loans/ Other/Land Fund	Capital Budget
Cemetery	Mower Replacement	\$ 15,000	\$ (15,000)			\$ -
Bylaw	E-ticketing Software	\$ 14,000	\$ (14,000)			\$ -
Deer Park	Equipment Replacements (Utility Vehicle, Sprayer, Fairway Aerator)	\$ 60,000	\$ (60,000)			\$ -
Engineering	City Hall Maintenance - sinks, Canada Post flooring, parkade windows, AC unit	\$ 50,000	\$ (50,000)			\$ -
	Fleet Equipment Purchases (Excavator, Tandem Gravel Trucks, Compact Track Loaders)	\$ 1,101,463	\$ (1,061,463)		\$ (40,000)	\$ -
Engineering	Timber Bridges - Follow Up Inspection	\$ 6,500	\$ (6,500)			\$ -
Engineering	Hwy 9 Intersections Signalization (King St. & National Street) (Revised Cost Estimate)	\$ 2,860,000			\$ (2,860,000)	\$ -
Engineering	City Hall - Design Upgrades	\$ 10,000	\$ (10,000)			\$ -
Engineering	York Road Reconstruction <i>Estimated Project Total = \$17,000,000</i>	\$ 16,422,900	\$ (1,558,800)	\$ (3,234,200)	\$ (11,629,900)	\$ -
HR	Human Resources Information System - Software	\$ 20,000	\$ (20,000)			\$ -
Landfill	Landfill Leachate Disposal Line	\$ 565,000	\$ (565,000)			\$ -
Water Works	Well #10 - Underground and Mechanical	\$ 223,500	\$ (223,500)			\$ -
Water Works	Well Rehabilitation and Decommissioning (Old Wells #9, 10, 13)	\$ 420,000	\$ (420,000)			\$ -

2023 Capital Budget Projects (Additional - Capital Required)

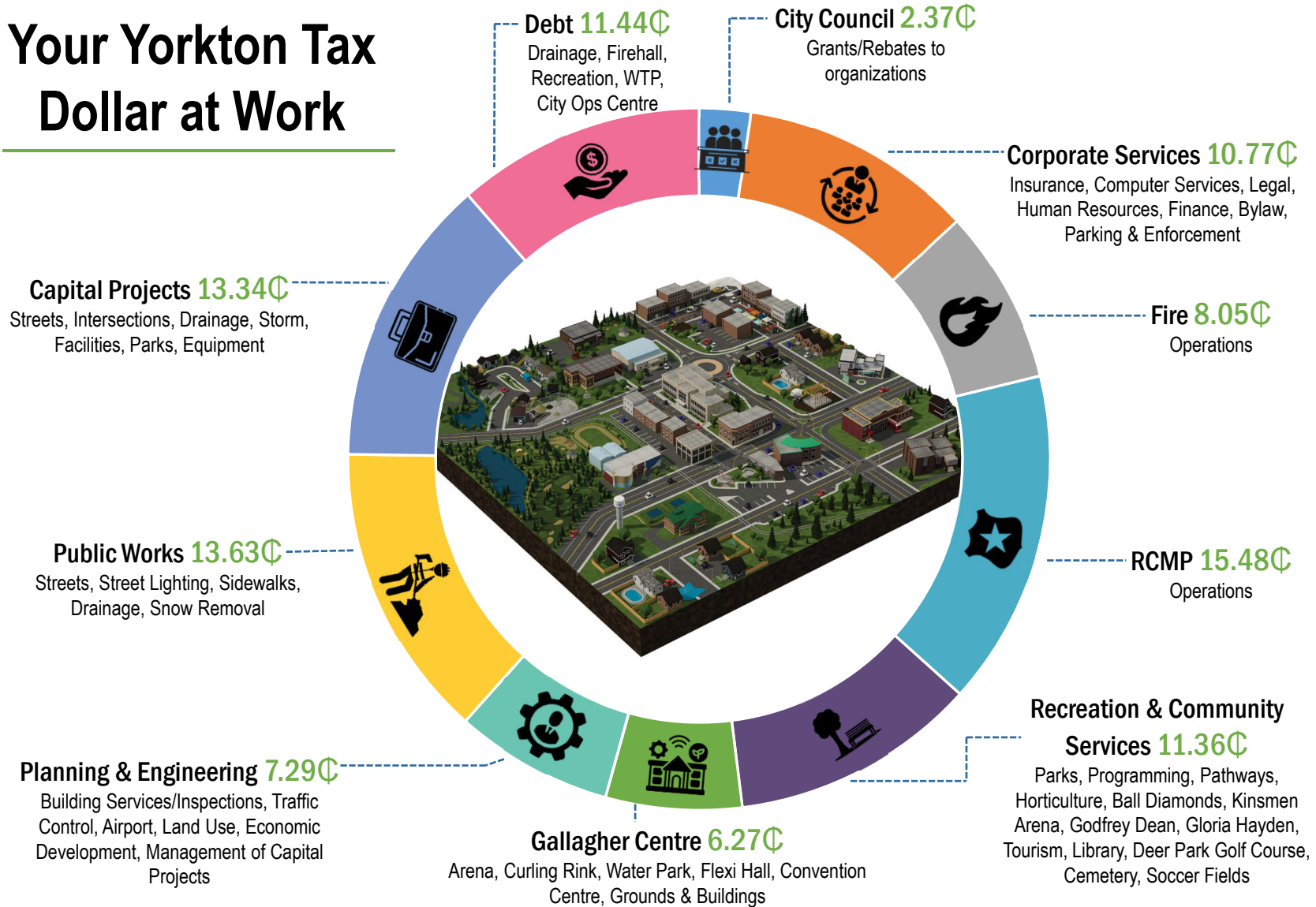
Dept	Project Description	Total Cost	From Reserves	Grants/ Donations	Trade-in/Loans/ Other/Land Fund	Capital Budget
Airport	Terminal Building Replacement	\$ 850,000	\$ (850,000)			\$ -
Total Additions to 2023		\$ 22,618,363	\$ (4,854,263)	\$ (3,234,200)	\$ (14,529,900)	\$ -
Total 2023 Capital Budget		\$ 34,023,363	\$ (8,494,263)	\$ (3,314,200)	\$ (17,304,900)	\$ 4,910,000

2024 Capital Budget Projects (Proposed)

Dept	Project Description	Total Cost	From Reserves	Grants/ Donations	Trade-in/Loans/ Other/Land Fund	2023 Capital Budget	2024 Capital Budget
Airport	Annual Allocation	\$ 250,000					\$ 250,000
Deer Park	Irrigation	\$ 100,000					\$ 100,000
Deer Park	Sea Can Storage	\$ 26,000					\$ 26,000
Engineering	City Hall - Key Card System Upgrade	\$ 60,000					\$ 60,000
Engineering	City Hall - Elevator Modernization	\$ 225,000					\$ 225,000
Engineering	Fleet Equip Purchases (Excavator, Skid Steers, Crew Cab, Equipment Trailer, Utility Tractor)	\$ 459,570	\$ (449,570)		\$ (10,000)		\$ -
Engineering	Traffic Signals & Pole Replacement Program - Broadway & Myrtle (Revised Cost)	\$ 670,000	\$ (350,000)				\$ 320,000
Engineering	Downtown Street Lights Upgrades	\$ 185,000					\$ 185,000
Engineering	Pedestrian Crosswalk Signals (Gladstone & King; Gladstone & Independent) - Safety	\$ 137,000					\$ 137,000
Engineering	UHCP - Highway 10 East Upgrades (Mayhew to Husky Road)	\$ 1,534,150		\$ (1,073,905)			\$ 460,245
Gallagher Centre	Waterpark Swirl Pool UV Filter System	\$ 125,000					\$ 125,000
Legislative	Tech Upgrades for Council Chambers	\$ 200,000					\$ 200,000
Public Works	Annual Road Allocation (York Road)	\$ 2,000,000					\$ 2,000,000
Public Works	Annual Drainage Allocation (York Road)	\$ 500,000					\$ 500,000
Public Works	COC Enviro Assessment & Corrective Action - Testholes and Groundwater Monitoring	\$ 150,000	\$ (60,000)				\$ 90,000
RCS	Broadway & Hwy 9 Beautification (Trees & Grass)	\$ 75,000					\$ 75,000
RCS	Heritage Heights Tennis & Pickleball Court Improvements	\$ 220,000	\$ (175,000)				\$ 45,000
RCS	JC Beach Ball Diamond #3 & #4 - Dugout Upgrades	\$ 60,000					\$ 60,000
RCS	Jubilee Diamond #1 Improvements	\$ 100,000					\$ 100,000
RCS	Logan Green Tree Planting Program	\$ 30,000	\$ (30,000)				\$ -
RCS	Roof Replacement Program - Godfrey Dean & Gloria Hayden	\$ 330,000	\$ (100,000)				\$ 230,000
Water Works	Water Pollution Control Plant Expansion - Detailed Design/Procurement (Phase 4/5)	\$ 5,800,000	\$ (5,800,000)				\$ -
Total 2024 Capital Budget		\$ 13,236,720	\$ (6,964,570)	\$ (1,073,905)	\$ (10,000)	\$ -	\$ 5,188,245

Total of projects above requiring capital funding	2023 4,910,000	2024 5,188,245
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# Your Yorkton Tax Dollar at Work



## NOTICE OF MOTION

January 25, 2023

To: Yorkton City Council

Re: Amend previously adopted motion No.R00316-2022 as contained in Regular Council Meeting Minutes of December 5, 2022 regarding Columbia Park Development

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In 2021, City Council heard public requests for recreational facilities being basketball courts, and a pump track bike park. The basketball courts were approved in the 2021 Capital budget and thereafter Council heard a request for the development of a pump bike track. In September 2022 a survey was opened to the public to provide input on the future design. History, evolution and timeline of the Columbia Park Development is listed on [‘Shape Your City’](#).

The budget for this project is:

2021	\$100,000 basketball courts
2022	\$690,000 (2 <sup>nd</sup> court \$90,000 BMX Pump track \$425,000 Parking Lot \$175,000)
2023	<u>\$300,000</u> (move drainage budget from Victoria to Columbia Park)
Total	\$1,090,000

At the December 5, 2022 Regular Council Meeting, the following resolution was made:

**\*\*\*R00316-2022**

**Wyatt/Haider**

**That Council direct Administration to:**

- a. Proceed with presenting the design concept of the Columbia Park Development, including the drainage plan, to the Public Open House on December 8, 2022.**
- b. Proceed to tender on Phase 1, which will determine the final construction costs for Phase 1, and report back to Council with the bids, and to obtain direction if the tender price exceeds the approved budget of \$1,090,000.00.**
- c. Defer other phases of the Columbia Park Development to future budgets.**

**Carried Unanimously.\*\*\***

During budget discussions in 2021, City Council approved funds for a Parks and Recreation Master Plan. This plan will guide the development, delivery, and improvements of parks, sport, culture, recreation programs, and recreations facilities. This plan will help to identify the changing needs and demands of the community and help us to manage these services. You can also learn more about the progress of the Parks and Recreation Master Plan on [‘Shape Your City.’](#)

We almost have detailed design of Phase I of the Columbia Park Development complete, and this has been an essential step in determining next steps, however I do not feel that this project should proceed at this time, and therefore would like to revisit direction to proceed to tender. In a time when our residents are facing unprecedented grocery bills and other substantial increases, I feel we need to be more fiscally responsible than ever. As well, I would like to see what the Master Rec Plan will tell us in regards to how to best meet the rec needs of our city.

Therefore, I am requesting that Council firstly unanimously waive notice of this motion so that it may be considered at this meeting, and then subsequently consider the following recommendation:

**RECOMMENDATION:**

**That parts of motion number R00316-2022 as contained in the Regular Council Meeting minutes of Monday, December 5, 2022 be rescinded as follows:**

***“b. Proceed to tender on Phase 1, which will determine the final construction costs for Phase 1, and report back to Council with the bids, and to obtain direction if the tender price exceeds the approved budget of \$1,090,000.00.”***

***“c. Defer other phases of the Columbia Park Development to future budgets.”***

**and further I wish to reintroduce a substitution that Council direct Administration to “b. Proceed to complete the design on the project, but not proceed to tender at this time.”**

Respectfully submitted,

**Quinn Haider**

Councillor Quinn Haider