

Yorkton Public Library Board

MINUTES

FEBRUARY 8, 2023

4:30 PM

YPL MEETING ROOM

Attendees	Lauretta Ritchie-McInnes, Eileen Dellow, Malena Vroom, Melinda Sevilla, Tami Hall, Juanita Brown (joined via Zoom), Darcy McLeod (Ex-Officio)
Regrets	Luba Magis, Councillor Chris Wyatt
Staff, Recording	Amber Harvey, Branch Manager
Call to order	Called to order by Harvey at 4:40 p.m.
Adjourn	5:41 pm

Agenda Topics

1. Call to Order	
2. Adoption of Agenda	
Motion 23-001	Dellow That the agenda be adopted as revised to include the February 8 th , 2023 letter from the PRL Director. CARRIED

3. Election of Chairperson and Vice Chairperson	
a. Chairperson Election <ul style="list-style-type: none">i. Harvey led the first call for Chairperson nominations. Brown nominated Ritchie-McInnes. Ritchie-McInnes accepted the nomination for Chairperson.ii. Second call for Chairperson nominations. None received.iii. Third call for Chairperson nominations. None received.iv. Nominations cease and Ritchie-McInnes is acclaimed as Chairperson of the Yorkton Public Library Board.v. Harvey passed the Chairperson duties back to Ritchie-McInnes.	
b. Vice Chairperson Election <ul style="list-style-type: none">i. First call for Vice Chairperson nominations. Hall nominated Brown. Brown accepted the nomination for Vice Chairperson.ii. Second call for Vice Chairperson nominations. None received.iii. Third call for Vice Chairperson nominations. None received.iv. Nominations cease and Brown is acclaimed as Vice Chairperson of the Yorkton Public Library Board.	
4. Minutes of the November 9, 2022 Meeting	
Minutes from the November 9, 2022 meeting of the Committee were circulated.	
Motion 23-002	Vroom That the minutes of November 9, 2022 meeting be approved as presented. CARRIED
5. Branch Manager Report	
The Branch Manager Report submitted by Harvey was discussed.	
Motion 23-003	Sevilla That the Branch Manager Report is received and filed. CARRIED

6. Correspondence

The December 30th letter from PRL was briefly discussed.

Motion 23-004

Hall

That the correspondence is received and filed. CARRIED

The February 8th letter from PRL was circulated and discussed.

Motion 23-005

Vroom

That the correspondence is received and filed. CARRIED

7. Budget 2023 and Financial Reports

The Branch Manager distributed the December 31, 2022 Financial Report and the February 1, 2023 Financial Report. General discussion on the YPL budget for 2023.

Motion 23-006

Dellow

That the December 31, 2022 Financial Report be received and filed. CARRIED

Motion 23-007

Dellow

That the February 1, 2023 Financial Report be received and filed. CARRIED

8. Business Arising/Updates

- a. PRL Executive Report – Brown spoke to the facility upgrades planned for the PRL office. Because of budget constraints the full scope of the project will not be undertaken this year, just work to the envelope of the building. Brown shared that the PRL Interim Director has signed a contract extension to the end of the year. If a Director is hired in the meantime, she will transition with them in the role. Ritchie-McInnes added that Executive meetings with the new PRL Board are now a delight to take part in. Meetings are efficient and run approximately 1.5 hours instead of 6-8 hours.
- b. City of Yorkton Report – McLeod spoke to the February 8th letter from PRL and stated that the City is aware of the deficit and met with the PRL Director, City Manager, and Harvey last month to discuss matters in detail. McLeod and Harvey are working on the staffing and scheduling impacts to set the budget plan going forward. In addition, the staffing agreement has been reviewed by the new PRL Board as well as a lawyer, and discussion continues in respect to the proposal.

9. New Business

Nothing at this time.

10. Meeting Schedule 2023

Meeting dates for the YPL Board were set for the 2023 calendar year. Discussion took place on the meeting time, and 4:00 p.m. was discussed for future meetings. Harvey will check with Magis and Wyatt on their availability.

April 12, June 14, September 13, November 8

11. In-Camera

No in-camera items.

12. Adjournment

Motion 23-008

Hall

That the meeting of the YPL Board be adjourned at 5:41 pm. CARRIED.

Lauretta Ritchie-McInnes

CHAIRPERSON, Lauretta Ritchie-McInnes

Amber Harvey

RECORDING SECRETARY, Amber Harvey