CITY OF YORKTON
REGULAR COUNCIL MEETING AGENDA
Monday, July 29, 2024 - 5:00 p.m.
Council Chambers, City Hall

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **PUBLIC ACKNOWLEDGEMENTS**

4. **APPROVAL OF MINUTES**
   a. Regular Council Meeting Minutes – July 8, 2024

5. **UNFINISHED BUSINESS**

6. **REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED**
   a. Protective Services Committee Meeting Minutes – February 13, 2024
   b. Protective Services Committee Meeting Minutes – April 9, 2024

7. **HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**

8. **BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**

9. **CORRESPONDENCE**

10. **BYLAWS**
    a. Director of Legislation & Procedures (City Clerk)
       – Bylaw No. 10/2024 to Amend Bylaw No. 10/2020 General Election Bylaw

11. **ADMINISTRATIVE REPORTS**
    a. Manager of Community Culture & Heritage
       – Adoption of Yorkton's Community Cultural Plan
    b. Manager of Community Culture & Heritage
       – Saskatchewan Lotteries Community Grant Policy no. 10.320 Update
    c. Director of Recreation & Community Services
       – Kinsmen Arena Ice Systems Upgrades – Revised Scope of Work Tender Award

12. **GIVING NOTICE OF MOTION**

13. **IN CAMERA SESSION**
    a. Other Item A
    b. Property Item A
    c. Property Item B
    d. Other Item B
    e. Other Item C

14. **ADJOURNMENT**

Protective Services Committee

MINUTES **February 13, 2024** **7:00 AM** **Yorkton Fire Protective Services**

Attendees	Lauretta Ritchie-McInnes, Bylaw & Safety Supervisor Nicole Baptist, Mayor Mitch Hippsley, Michelle Goulden, Councillor Dustin Brears, Larry Pearen, Staff Sgt. Burton Jones, CN Constable Hank Neumiller, Fire Chief Trevor Morrissey, PSAR Dale Hintz, Dr. Rasak Abdullahi
Regrets	Andrew Sedley, Scott Robertson
Absent	
Recording	Jen Prysliak
Call to order	7:07 a.m.
Adjourn	8:08 a.m.

Agenda Topics

Election of Officers – Election of Chairperson and Vice Chairperson
Defer nominations of chair elections to next meeting.

Acknowledgement Form/Confidentiality Agreement –
Members must fill out and return.

Approval of the Agenda

Motion 24-1	**Pearen** That the agenda be approved as presented. Carried.

Approval of the November 14, 2023 Meeting Minutes

Discussion	Minutes from the November 14, 2023 meeting were circulated.
Motion 24-2	**Hippsley** Minutes of November 14, 2023 meeting be approved as circulated. Carried.

Unfinished Business

Harm Reduction	• Talk of leaving Narcan Kit with the patient, SHA taking on the initiative. • Meeting April 6, discuss Blood Pressure Clinics in Senior Centers, Care Homes etc. for preventative measures. Teaming up with Stroke and Cardiac Prevention and Public Health. • Waiting for more needle bins to be placed around town, they are being used very regularly. • Meeting July 4, new sharps bins at Bruno's Place. • New initiatives being discussed. • Expanding the program, Fire Chief Morrissey speaking with SHA. Link with Saskatoon to learn their strategies and discuss programs with the bigger communities to find resources for Yorkton. • Mental health – prevention measures need to be priority. Majority of train collision vs pedestrian are suicide cases, 2 in Saskatchewan so far. • Population Health – Oversee the health inspectors, as they will be under review. Response from Public Health hasn't been appropriate. Dr. Abdullahi to look into it further from SHA. • Ministry of Health is needed to get people into rental properties. • Bruno's Place agreement with capacity when the weather is colder and the homeless need a place to stay. Working with Health Services, very slow process.
Voyent Alert	• Suggestion to promote as a Committee, promote Voyent Alert on billboards around Yorkton. Discuss with Marketing Co-ordinator and Communications Management. • Over 1,000 users. • Templates to SaskEnergy to approve and use in case of emergency. • Continue to create advertising on all social media platforms. • Voyent is being utilized, with many informational alerts going out to the public daily/weekly. • Total Voyent Alerts approx. 76,000 people reached from April to September. Critical alerts are down.
Regionalized Fire	• Meeting with R.M.'s on training to enhance resources, expanding out to Canora. • FC Morrissey met with Springside Fire Dept. regarding a mutual aid agreement for any needed resources involving incidents/weather emergencies on Highway 16. Quarterly training to start as per discussion. • Running Hazmat Ops course for the region, Springside Fire Dept. and many other communities in the area. • New Deputy Chief Chris Turcot, meeting with local Fire Depts. on mutual aid training exercises. • Model to be set up by province, government funding. • Training with Ebenezer, Rhein and Springside Fire Depts. Train the trainer program, over 20 attendees.

Community Safety & Well-Being Initiatives	• Received funding. $34,000 grant to use on the project. • Working with Ray Gosselin Architect Consultant, met with stakeholders, committee groups and toured The City, they provided a report brought to Council and are happy with the suggestions. • Looking at different options from the report, created a chart regarding the recommendations. • Create a policy for graffiti on public property, private property. • Paint/graffiti kit vouchers handed out by YBID/Chamber. • Residential graffiti is lower than business/downtown graffiti problem. • Engagement from Bylaw Services to get into schools to talk to kids. • Restorative Justice Pieces, graffiti mural piece to incorporate more interactive mural pieces. Create a designated graffiti space – recommended by consultants. Businesses to promote their spaces to use for art. Providing reports to schools, Yorkton Arts Council to bring Graffiti artists to teach graffiti art. • Waiting to hear from the ministry to receive funding. Research the gap analysis. See what other communities are doing. Sending off the letter, formal request for the funding. Continuing with Consultant to start the next phase. • Phase II – Nicole Baptist and Trevor Morrissey finalized funding. Gap analysis, mental health and addictions. Kicking off meeting this week to identify the issues and get data.

New Business from the Floor

Local Law Enforcement Signage	• Councillor Brears mentioned sign near Saskatoon that says "Local law enforcement now focusing on" change the topic every month. • Make community aware and reminders for the public entering and leaving the city limits. • Committee is in favour of having signs to remind the public of safety and what the RCMP are focusing on each month. • Regular maintenance on signs, digital during the winter months, look into solar options. • Social media – advertising, general notices on Voyent Alert messaging. • Nicole Baptist and Staff Sgt. Burton Jones to work on messaging. Next meeting, speak about ideas.

Councillor Brears leaves meeting at 7:22 a.m.

Department Updates

Fire Department	• LDC prevention and expansion projects in the works, training schedules are up to date, Saskatchewan Emergency Planners Association (SEPA) Conference is November 20-23 in Saskatoon, Fire Chief Morrissey is attending. Sun Crest College (Parkland) initiating the fire school program, Yorkton Fire to get involved in the training and equipment to build a provincial connection. • Medical responses – EMS leaves City and are short, Fire Dept. is dispatched to first respond. Overdoses going up and the Fire Dept. cannot transport patients. • Motor vehicle collisions are going down in the City.

	• The focus has shifted to the homelessness in the community.
Dr. Abdullahi excuses himself from the meeting room at 7:50 a.m. LOST QUORUM	
RCMP	• 34 members in place with a full detachment in Yorkton. • Hard drugs are a big issue in the community. • Crown rules, no longer able to prosecute with low possession amounts of hard drugs (Fentanyl, etc.) • Security at the Fair and Harvest Showdown, low issues at those events. • SGI changed policy regarding noisy vehicles in the City. Police have authority to send loud vehicles for decibel testing. • The RCMP have good connections with protest organizers within the City.
Bylaw	• Get E-Ticketing rolling, functions as records management and ticketing. Summary offence tickets and bylaw tickets to find a company. Ministry says six months wait to start that process.
CN Police	• No update provided.
EMS	• No update provided.
Dr. Abdullahi joins meeting at 8:02 a.m. REGAINED QUORUM	
PSAR	• Raising money for the Ballroom Blitz on March 16. • Team leader training, search manager training in Warman. Multijurisdictional search and mock rescue in March. • EPTN TV show coming to an end. • Assisting with traffic control for the Santa Clause Parade. • Parkland Search and Rescue is a volunteer and fundraiser based organization. • 3 searches in the last month, assist in first aid at ice derbies. Parkland Outdoor Expo coming up will be there and Mosaic Safety Days. • Train the trainer, completed. 5 members advanced to team leaders, 2 new recruits, STARS training in White City.

Next Meeting

Tuesday April 9, 2024 @ 7:00 a.m.

Adjournment

Motion 24-3	**Pearen** Meeting adjourned at 8:08 a.m.

X

Chairperson

X Jen Prysliak

Jen Prysliak
Secretary

Protective Services Committee

MINUTES **April 9, 2024** **7:00 AM** **Yorkton Fire Protective Services**

Attendees	Andrew Sedley, Bylaw & Safety Supervisor Nicole Baptist, Mayor Mitch Hippsley, Michelle Goulden, Councillor Dustin Brears, Larry Pearen, CN Constable Hank Neumiller, Fire Chief Trevor Morrissey
Regrets	Lauretta Ritchie-McInnes, Staff Sgt. Burton Jones
Absent	Scott Robertson, PSAR Dale Hintz, Dr. Rasak Abdullahi
Recording	Jen Prysliak
Call to order	7:04 a.m.
Adjourn	8:03 a.m.

Agenda Topics

Election of Officers

Election of Chair	First call – Larry Pearen nominated Andrew Sedley, Andrew accepted. Nominations cease at 7:06 a.m. Andrew Sedley was announced Chairperson for 2024 by acclamation.
Election of Vice-Chair	First call – Larry Pearen nominated Michelle Goulden, Michelle accepted. Nominations cease 7:08 a.m. Michelle Goulden was announced Vice-Chairperson for 2024 by acclamation.
	Secretary passed the Chair to the Chairperson at 7:10 a.m.

Approval of Agenda

Motion 24-4	**Pearen** The agenda be approved as circulated. Carried

Approval of February 13, 2024 Meeting Minutes

Discussion	Minutes from the February 13, 2024 meeting were circulated.

Motion 24-5	**Brears** That the minutes of February 13, 2024 meeting be approved as circulated. Carried.

Unfinished Business

Harm Reduction	• Meeting held on gap analysis, mental health and dilapidated buildings. Stakeholder interviews next on the agenda. • Public Health to talk about their services, to get better feedback on the gap analysis. • Initiate Public Health to do needle sweeps at schools and parks. • Organize Bruno's Place employees to clean up needles around railroad tracks, CN Constable Hank Neumiller to provide protection to do a sweep.
Voyent Alert	• Continue to create advertising on all social media platforms. • Small Voyent Alert marketing signs attached to the law enforcement signs. Community boards to advertise prepaid spots around the City of Yorkton.
Regionalized Fire	• Fire Chief Morrissey had meetings with R.M. of Orkney Councillors. • Arranging training sessions with Springside, Ebenezer and Rhein, tanker shuttle operation. • Mutual Aid Agreements – we can provide support, they cannot. How to make it reciprocal is the new project. • Some departments trying to expand their borders to larger response areas. Working with SPSA on fire and rescue boundaries, training and retention. • CN exposure to locomotive training with small communities. If an emergency happened with trains.
Community Safety & Well-Being Initiatives – Phase II	• Gap Analysis and Mental Health & Stakeholder Engagement sessions have started. • Fire Chief Morrissey has personally experienced interactions with houseless individuals and drug dealers /prostitution. • Timeline for the report is the end of May.
Local Law Enforcement Signage	• No updates. • Funding for highway signs.

New Business from the floor

Department Updates & Information

Fire Department	• Just filled a new Temporary Firefighter position with a local person from the Fire College. • Busy with inspections on apartments around Yorkton.
RCMP	• Call 310-RCMP if non-emergency. • Need to advertise this local phone number in Saskatchewan.

Bylaw	• No updates provided.
CN Police	• No updates provided.
PSAR	• No update provided.
EMS	• No update provided.

Next Meeting

Thursday June 27th, 2024 @ 7:00 a.m.

Adjournment

Motion 24-6	**Goulden** That the Protective Services Committee Meeting be adjourned at 8:03 a.m. Carried.

X Andrew Sedley

Andrew Sedley
Chairperson

X Jen Prysliak

Jen Prysliak
Secretary

City of Yorkton

REPORTS TO COUNCIL

TITLE: Bylaw No. 10/2024 – Amend General Election Bylaw No. 10/2020	DATE OF MEETING: July 29, 2024 REPORT DATE: July 24, 2024
CLEARANCES:	ATTACHMENTS: **1.** Proposed Bylaw No. 10/2024 – Amend Bylaw No. 10/2020 – General Election Bylaw **2.** Consolidated Bylaw No. 10/2020 (with amendments)
Written by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

PURPOSE/BACKGROUND

At the July 8, 2024 Council Meeting, Council directed Administration to prepare amendments to the General Election Bylaw No. 10/2020. Amendments are relatively minor in nature, and are summarized as follows:

Part II – Methods of Providing Public Notice

i. Adding: Section 4.4 When possible, on the city's official election website.

Clarifies that our notices will be included on the election website which broadens and expedites our reach.

Part IV Inclusion of Criminal Record Checks & Occupation of Candidates in Addition to Nomination Papers

i. Amending: Section 15.2 to extend the time frame criminal record checks need to be completed within prior to submission from 30 to 60 days prior to the date of submission.

Part V –Use of Automated Vote Tabulating Equipment

i. Amending: Section 29.2 to reduce the amount of mail in ballots to 50 from 100 needed in order to process by the close of Advance Polls. This will help to expedite results after close of polls on Election Day if there are an excess of mail-in ballots.

Part VIII – Procedures on Homebound Polls

i. Amending: Section 42.3 to correct the Schedule to Schedule "I".

Schedule I was missed from the bylaw in previous publications.

Part XII – Appendices and Schedules

i. Amending the list of schedules for clerical corrections.

ii. Adding Appendix D: Form AA Statement of Deputy Returning Officers Results for Voting Machines (missed from last publication.)

OPTIONS

1. That Council pass Bylaw No. 10/2024 to Amend the General Election Bylaw No. 10/2020 by providing unanimous consent for all three readings at this evening's meeting.
2. That Council deny the bylaw amendments.
3. Other direction of Council.

ADMINISTRATIVE RECOMMENDATION

1. That Bylaw No. 10/2024 a Bylaw in the City of Yorkton, in the Province of Saskatchewan to Amend Bylaw No. 10/2020 the General Election Bylaw by introduced and given 1st Reading this 29th day of July, A.D., 2024; and
2. That Bylaw No. 10/2024 be given 2nd Reading this 29th day of July, A.D., 2024; and
3. That with unanimous consent of Council, that Council proceed to third reading of Bylaw No. 10/2024 this 29th day of July, A.D, 2024; and
4. That Bylaw No. 10/2024 a Bylaw in the City of Yorkton in the Province of Saskatchewan to Amend Bylaw No. 10/2020 the General Election Bylaw be given 3rd and final reading this 29th day of July, A.D., 2024 and be entered in the City of Yorkton Bylaw Register.

Attachment 1

CITY OF YORKTON
SASKATCHEWAN

BYLAW NO. 10/2024

A BYLAW OF THE CITY OF YORKTON IN THE PROVINCE OF SASKATCHEWAN TO AMEND GENERAL ELECTION BYLAW NO. 10/2020

WHEREAS, the General Elections Bylaw No. 10/2020 was reviewed as part of Regular 2024 Municipal Election preparation, and minor changes were required;

NOW THEREFORE, the Council of the City of Yorkton in Council assembled enacts as follows:

i. That under Part II – Methods of Providing Public Notice, the following text be added 'Section 4.4 When possible, on the city's official election website.'
ii. That under Part IV Inclusion of Criminal Record Checks & Occupation of Candidates in Addition to Nomination Papers, Section 15.2 be amended by striking 30 and replacing with 60.
iii. That under Part V –Use of Automated Vote Tabulating Equipment Section 29.2 be amended by striking '100' and replacing with '50'.
iv. That under Part VIII – Procedures on Homebound Polls, Section 42.3 is amended by striking 'I' and replacing with Appendix 'F'.
v. That under Part XII – Appendices and Schedules, Appendix D and I are inserted in their proper order, Form AA Statement of Deputy Returning Officers Results for Voting Machines and Application for Homebound Voters respectively, which were missed from last publication.
vi. This Bylaw shall come into force and take effect on the day of passing thereof.

_____

MAYOR

_____

CITY CLERK

Introduced and read a first time this ___th day of _____, A.D., 2024.

Read a second time this ____th day of _____, A.D., 2024.

Read a third time and adopted this ___th day of _____, A.D., 2024

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Amended by Bylaw No. 13/2020, 15/2020, 10/2024

CITY OF YORKTON
SASKATCHEWAN

BYLAW NO. 10/2020

A BYLAW OF THE CITY OF YORKTON IN THE PROVINCE OF SASKATCHEWAN TO ADDRESS MATTERS PURSUANT TO THE LOCAL GOVERNMENT ELECTIONS ACT, 2015 THAT MUNICIPALITIES MAY DECIDE BY BYLAW

WHEREAS, pursuant to Section 9.1(a) of *The Local Government Elections Act, 2015*, a Council may, by bylaw, establish a general election bylaw;

AND WHEREAS, a Council is legislatively required to determine certain matters regarding a forthcoming election or by-election;

AND WHEREAS, a Council has discretionary authority to act respecting certain aspects of the election;

NOW THEREFORE, the Council of the City of Yorkton in Council assembled enacts as follows:

PART I – SHORT TITLE, PURPOSE, DEFINITIONS AND INTERPRETATION

1. **Short Title:**
   This Bylaw may be cited as "**The General Election Bylaw**."
2. **Purpose:**
   The purpose of this bylaw is to address the following election matters:
   a) The methods for providing public notice pursuant to Section 9 of the Act, defining acceptable means of posting notices that are required per the Act;
   b) The disclosure of campaign contributions and finances pursuant to Section 34 of the Act;
   c) Inclusion of criminal record checks with candidate nomination papers pursuant to Section 63.1 of *The Cities Act* and 67(6) of the Act;
   d) The use of voting tabulating machines, or other devices used in an automated vote counting system and to authorize the form of the ballot including the order of the candidates' names and occupations on the ballots, and procedures for voting and counting of votes by using a vote tabulating unit or other devices used in an automated vote counting system and the addition of a candidates occupation to the nomination paper and ballot;
   e) The establishment of a mail-in ballot system for the purpose of receiving ballots in an election from any elector who anticipates being unable to vote at an Advance Poll or Election Day;

f) Defining limits and rules on distribution and authorization of advertisements referring to any election or promoting candidacy of a particular person in accordance to Section 182 of the Act;
g) To develop procedures for homebound polls.

3. **Definitions and Interpretations:**

3.1 In this Bylaw:

(a) **"Act"** means *The Local Government Elections Act, 2015;*

(b) **"Acceptable Mark"** means any mark made in the designated space to the left of the candidate's name which the vote tabulating unit is able to record;

(c) **"Administrator"** *means the administrator of the municipality;*

(d) **"Advance Poll"** a poll established within the municipality for voters to cast their votes in advance of election day;

(e) **"Advertisement"** means advertisement as defined in Section 182 of the Act;

(f) **"Advertisement Distribution"** means to print or produce by any other process, publish, distribute by mail or otherwise, post, or disseminate or broadcast advertisements referring to any election or promoting the candidacy of a particular person;

(g) **"Associate Returning Officer"** means a deputy returning officer appointed pursuant to Section 48 of the Act;

(h) **"Ballot"** means a paper ballot form designed for use in a vote tabulating unit;

(i) **"Blank Ballot"** means a ballot without any votes in the voting areas as determined by a vote tabulating unit;

(j) **"Business Day"** means a day other than a Saturday, Sunday or holiday;

(k) **"Campaign Contribution"** means any money paid, or any donation in kind provided, to or for the benefit of a candidate during the election contribution period for the purpose of financing an election campaign, including revenue raised from a fund-raising event by the sale of tickets or otherwise, but does not include volunteer labour or services;

(l) **"Campaign Expense"** means the cost of goods and services and the value of any donation in kind, used by or for the benefit of the candidate during the election expenses period for the purpose of a candidate's election campaign, regardless of whether those costs are incurred, or the donation in kind provided, before, during or after the election expenses period, but does not include audit fees, or volunteer labour or services;

(m) **"Candidate"** means a person nominated in accordance with the Act for election to City Council;

(n) **"City"** means the Municipal Corporation of the City of Yorkton;

(o) **"Contributor"** means an individual, organization or corporation providing a campaign contribution;

(p) **"Council"** means the Mayor and Councillors of the City for the time being, elected pursuant to the provisions of Section 11 of the *The Local Government Elections Act* whose term has not expired and who has not resigned, and who continue to be eligible to hold office pursuant to Section 26 of *The Local Government Elections Act* and Section 120 of the Act;

(q) **"Councillor"** means a term used to address Members of Council other than the Mayor;

(r) **"Criminal Record Check"** a background check as investigated by the Royal Canadian Mounted Police, or other approved policing authority to determine the status of a certain individual's criminal record;

(s) **"Declaration of Person Requesting Mail-In Ballot"** means the declaration in Form C, modified as required for in this bylaw, shown as "Appendix F" attached to and forming a part of this bylaw.

(t) **"Designated Election Official"** means any person designated by the Returning Officer to perform certain election functions;

(u) **"Disclosure Statement"** means the statement of election campaign expenses and contributions in a form attached as "Appendix A" to this Bylaw;

(v) **"Donation in Kind"** means the fair market value of goods and services donated or provided by or on behalf of a candidate for the purpose of an election, but does not include volunteer labour or services;

(w) **"Election"** means election as defined in the *Act;*

(x) **"Election Contribution Period"** means:

  (i) In the case of a general election, the period from June 1 to December 31 of the year of a general election; and

  (ii) In the case of a by-election to fill a vacancy on City Council, the period beginning on the day following the meeting at which City Council decides to hold the by-election and ending 60 days following election day;

(y) **"Election Expenses Period"** means:

  (i) In the case of a general election, the period from June 1 to December 31 of the year of the general election; and

  (ii) In the case of a by-election to fill a vacancy on City Council, the period beginning on the day following the meeting at which City Council decides to hold the by-election and ending 30 days following election day;

(z) **"Elector"** elector as defined in the *Act;*

(aa) **"Election Headquarters"** means City Hall, 37 Third Avenue North, Yorkton, Saskatchewan;

(bb) **"Emergency Ballot Box"** means a ballot box into which voted ballots are temporarily deposited if the vote tabulating unit ceases to function;

(cc) **"Fund-raising event"** means events or activities held for the purpose of raising funds for an election campaign of the person by whom or on whose behalf the function is held;

(dd) **"Homebound Poll"** means a poll established at the residence of an elector who because of a physical disability or limited mobility, is unable to attend an established place to vote and includes an elector who is a resident caregiver of the elector described above who is unable to attend an established polling place to vote because of the care required by that elector;

(ee) **"Issuing Deputy Returning Officer"** means the Designated Election Official appointed to initial and distribute ballots to the electors;

(ff) **"Main Ballot Box"** means the ballot box used with the vote tabulating unit for holding counted ballots;

(gg) **"Mayor"** means the Member of Council duly elected in the municipality as the Mayor in accordance with *The Local Government Elections Act, 2015*;

(hh) **"Member of Council"** shall mean the Mayor or a Councillor;

(ii) **"Mobile Poll"** means a poll established at the Yorkton Regional Hospital, any personal care facility or similar institution that accommodates at least five (5) individuals that is situated within the City of Yorkton and that agrees to the holding of the poll;

(jj) **"Municipality"** means the City of Yorkton within corporate city limits;

(kk) **"Over Voted Ballot"** means a ballot on which one or more of the voting areas has more than the allowed number of acceptable marks as determined by the vote tabulating unit;

(ll) **"Personal Care Facility"** means a personal care home licensed pursuant to *The Personal Care Homes Act,* a special-care home designated pursuant to *The Regional Health Services Act,* a residential-service facility licensed pursuant to *The Residential Services Act* or an approved home as defined in *The Mental Health Services Act,* but only if the home or facility accommodates or cares for at least five (5) individuals;

(mm) **"Poll Book"** means the register of electors who have cast their vote, which book contains the list of electors and information relating to the ballot which has the capacity to record information relating to objections and affidavits;

(nn) **"Portable Ballot Box"** means a ballot box that is used at a polling place where a vote tabulating unit is not being used;

(oo) **"Public Notice"** is the notice provisions as set out in 'The Public Notice Bylaw' in effect at the time;

(pp) **"Register Tape"** means the printed record generated from a vote tabulating unit that shows:

(i) The total number of ballots received;
(ii) The number of ballots on which no vote is marked;
(iii) The number of ballots on which the voter made more votes than the voter is entitled to make;
(iv) The number of votes for each candidate; and
(v) If there is a vote on the bylaw or question, the number of votes for and against each bylaw or question.

(qq) **"Registered Charity"** means a registered charity within the meaning of *The Income Tax Act*;

(rr) **"Regulations"** means *"The Local Government Election Regulations, 2015";*

(ss) **"Resolution"** means a formal determination made by Council or a Council Committee on the basis of a motion, duly placed before a regularly constituted meeting of Council or a Council Committee for debate and decision, and is duly passed;

(tt) **"Returning Officer"** means:

(i) The administrator for the City of Yorkton; or
(ii) A person appointed by the Council for the City of Yorkton pursuant to section 47 of *The Local Government Elections Act, 2015;*

(uu) **"Secrecy Sleeve"** means an open-ended folder or envelope used to cover ballots to conceal any marks made by the elector on the ballot, but does expose the initials of the Deputy Returning Officer;

(vv) **"Supervisory Deputy Returning Officer"** means the Designated Election Official appointed to secure and operate a vote tabulating unit at an Election Day Poll and receive ballots from the electors and feed them into the tabulating machines;

(ww) **"USB Flash"** means a removable memory device that the vote tabulator uses to store the scanner's election definition, audit log, and other election-specific information. The USB Flash drive is updated each time the machine scans a ballot;

(xx) **"Volunteer Labour or Services"** means labour or services provided for no remuneration but does not include labour or services provided by an individual:

(i) If the individual is self-employed and the labour or services provided are normally sold or otherwise charged for by that individual; or

(ii) If the individual is being paid by an employer, individual or organization for providing the labour or services;

(yy) **"Vote Tabulating Unit"** means the device into which ballots are inserted, then which device scans each ballot and reads the votes and tabulates the results for each candidate, bylaw or question;

(zz) **"Voters Registration Form"** means the Voter's Registration Form R, modified as required for in this bylaw, shown as "Appendix F" attached to and forming a part of this bylaw;

(aaa) **"Zero Tape"** means a printed register tape of all totals on the vote tabulating unit's memory card that indicates zero for all categories.

3.2 Words importing male persons include female persons and singular reference includes plural reference.

3.3 A reference in this Bylaw to an enactment of the Legislative Assembly of Saskatchewan is a reference to the enactment as amended from time to time.

3.4 Where this Bylaw does not provide for any matter, an election to which this Bylaw applies shall be conducted as far as practicable in accordance with the Act.

PART II – METHODS OF PROVIDING PUBLIC NOTICE

4. Notices required to be posted by the Act are to be posted in the following manner:

4.1 On the wall outside the City Clerk's office at City Hall and

4.2 In the case of an election of members of Council, in at least one or more issue of newspapers having general circulation in Yorkton; and

4.3 In one or more conspicuous locations in Yorkton that are different from the City Clerk's Office.

Amended by Bylaw No. 10/2024

4.4 When possible, on the city's official election website.

5. The contents of a notice that is distributed or delivered need not be published in a newspaper if:

5.1 In Council's opinion it is not feasible or practicable to do so; and

5.2 All or part of the content of the notice are:
- 5.2.1 Distributed by mail to all voters of the municipality;
- 5.2.2 Published on the City's website or publicly distributed by other electronic means; or
- 5.2.3 Distributed by any other means of publishing or otherwise providing notice as long as notice is given within the same time frame and frequency required by the Act.

PART III – MANAGEMENT OF CAMPAIGN EXPENSES & DISCLOSURE THEREOF

6. **Limitation on Campaign Expenses**

6.1 This Part is applicable for any candidate whose name appears on the ballot in an election.

6.2 The maximum allowable campaign expenses of a candidate for any election campaign shall not exceed the limits determined in accordance with this section.

6.3 The maximum allowable campaign expenses of a candidate for Mayor shall be determined by application of the formula **MCE = $1.00 x P**, where:
- 6.3.1 MCE = mayoralty candidate's expense;
- 6.3.2 $1.00 = allowable campaign expense per capita; and
- 6.3.3 P = total population of the City as established by most recent Statistics Canada Census.
- 6.3.4 The MCE shall be published by the City Clerk's Office and reasonably advertised through candidate material, and other means as determined by the City Clerk.

6.4 The maximum allowable campaign expenses of a candidate for Councillor shall be 30% of the maximum allowable expenses of a Mayoral candidate as established pursuant to subsection (6.3).

7. **Candidate to Keep Records**

7.1 A candidate shall keep complete and proper accounting records of all campaign contributions and all campaign expenses.

7.2 Without limiting the generality of subsection (1), the candidate is responsible to ensure that:
- 7.2.1 proper records are kept of receipts and expenses;
- 7.2.2 a record is kept of the value of every campaign contribution, whether in the form of money, goods or services, and of the name and address of the contributor; and
- 7.2.3 all records kept in accordance with this section remain in the possession and under the control of the candidate at all times.

8. **Statement of Campaign Expenses and Contributions**

8.1 A candidate shall complete and file a Disclosure Statement, as set out in Appendix A attached hereto, with the Returning Officer:
- 8.1.1 in the case of a candidate for Mayor, within three months following the date of a general election or by-election; and
- 8.1.2 in the case of a candidate for Councillor, within three months following the date of a general election or by-election.

8.2 The Disclosure Statement shall include a:

8.2.1 statement of the total election campaign expenses of the candidate for that election campaign, categorized as shown in Appendix A;

8.2.2 statement of the total election campaign contributions with a list of the name(s) and amounts of each contributor contributing an amount equal to or greater than $200.00, as shown in Appendix A ;

8.2.3 statement of any surplus funds from the candidate's campaign and how those funds will be used; as shown in Appendix A;

8.2.4 completed Statutory Declaration respecting the information provided in the Disclosure Statement, as shown in Appendix A;

8.2.5 Failure to complete the Disclosure Statement will result in fines contained in Schedule 1 of this Bylaw.

9. **False or Misleading Statement**

9.1 No candidate shall file with the Returning Officer a false, misleading or incomplete Disclosure Statement in accordance with Section 181 of the Act.

10. **Contributions from Fund-Raising Events**

10.1 The net proceeds from a fund-raising event shall be considered a campaign contribution and shall be reported by a candidate to the Returning Officer as a campaign contribution in the Disclosure Statement.

10.2 Expenses incurred in holding a fund-raising event shall not be considered a campaign expense for the purposes of this Bylaw.

10.3 If money is given in response to a general collection or money is solicited from persons in attendance at a fund-raising event, the gross amount collected shall be recorded and reported by the candidate to the Returning Officer as a campaign contribution in the Disclosure Statement.

10.4 Money paid to attend a fund-raising event, or money given in response to a general collection or money solicited from a person in attendance at a fund-raising event shall not be included in the contributor's cumulative campaign contribution to a candidate unless an individual amount contributed equals or exceeds $200.00.

11. **Anonymous Contributions**

11.1 No candidate shall accept an anonymous campaign contribution except those received at a fund-raising event and only where such individual contributions are less than $200.00.

11.2 If a candidate receives an anonymous campaign contribution, except those received at a fund-raising event, the candidate shall ensure that the contribution shall not be used or spent, but shall be donated to a registered charity of the candidate's choice within 30 days of the receipt of the contribution.

12. **Publication of Disclosure Statements**

12.1 All documents filed with the Returning Officer pursuant to this Bylaw are public documents and, upon the expiration of the time prescribed by this Bylaw for filing the documents, may, on request, be inspected at the Office of the City Clerk during regular office hours.

12.2 The City Clerk shall retain the documents referred to in subsection (1) in accordance with the City's records retention and disposal schedule established pursuant to Section 90 of *The Cities Act*.

12.3 The Returning Officer shall forward to Council for its information, a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses, and the names of any candidates who fail to file a Disclosure Statement pursuant to this Part.

12.4 The City Clerk shall post:

12.4.1 in a conspicuous place, a summary of the information provided to Council under subsection (3); and

12.4.2 on the City's website, the Disclosure Statement for all candidates seeking election whether the candidate was elected or not.

13. **Retention of Records by Candidate**

13.1 A candidate shall retain all the candidate's records for a period of two years following the date on which the Disclosure Statement was required to be filed.

14. **Complaints Procedure & Penalties**

14.1 Complaints for elected candidates shall be handled under the complaint handling procedure of the Code of Ethics for Council and Council Committees Bylaw No. 1/2017.

14.2 If a candidate who is elected fails to comply with this Part under the bylaw, the candidate shall be subject to disqualification from Council and eligibility from nominations or election as provided by clause 120(1)(e) and subsection 120(2) of *The Cities Act.*

PART IV– INCLUSION OF CRIMINAL RECORD CHECKS & OCCUPATION OF CANDIDATES IN ADDITION TO NOMINATION PAPERS

15. Every candidate seeking election for municipal office shall obtain a criminal record check in the required Form A.2, Appendix B forming part of this bylaw, and

15.1 shall have attached to Form A.2, the criminal record check received from the candidate's local police service; and

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15.2 the Criminal Record check must have been completed by the local police service not more than ~~30~~ 60 days before the date that the Nomination papers are submitted to the Returning Officer.

16. Every candidate shall be responsible for all costs associated with obtaining the criminal record check.

17. The criminal record check shall be included with and form part of the nomination form submitted by the candidate for municipal office.

18. Candidates may include their occupation on their nomination paper for inclusion on the ballot.

PART V – USE OF AUTOMATED VOTE TABULATING EQUIPMENT

19. The Council of the City of Yorkton hereby authorizes the use of a vote tabulating unit or other automated vote counting systems at general elections, by-elections and votes of bylaws or questions.

20. **Election Officials**

20.1 The Returning Officer shall appoint, in writing, a Supervisory Deputy Returning Officer, for each vote tabulating unit or other automated vote counting machine used during any vote process.

20.2 The Returning Officer will be responsible to ensure that the Supervisory Deputy Returning Officer has been trained on and is provided with appropriate instructions in the operation of the vote tabulating unit or other automated vote counting machine.

20.3 The Supervisory Deputy Returning Officer shall ensure that he/she was present at the pre-poll logic and accuracy testing session held in accordance with Section 24.2 of this bylaw.

20.4 The Supervisory Deputy Returning Officer will be responsible for the security and operation of the vote tabulating unit or automated vote counting machine from the receipt of the unit/machine from the Returning Officer to the return of the unit/machine to the Returning Officer.

20.5 The Supervisory Deputy Returning Officer shall be responsible for the set-up of the vote tabulating unit as per the checklist provided in the vote tabulating unit carrying case and shall ensure that the ballot box with the vote tabulating unit is placed on a flat surface with the front of the vote tabulating unit facing toward the voter.

20.6 The Supervisory Deputy Returning Officer shall never leave the equipment or supplies unattended, thus being responsible to ask for assistance from another Election Official, should the requirement to leave the voting station temporarily be required.

21. **Form of Ballot**

21.1 The ballot used for the vote tabulating unit, shall be a paper ballot and shall contain the names, listed in alphabetical order by surname, of all duly nominated candidates for each of the offices contested.

21.2 Names on the ballot may be accompanied by the candidate's occupation as listed on the nomination paper.

21.3 The ballots shall be required to be produced as per the exact standards of the Vote tabulating unit or other automated vote counting machine used, that is substantially the same as the sample ballot attached as Appendix C and forming a part of this bylaw.

22. **Vote Tabulating Unit**

22.1 There shall be one (1) vote tabulating unit assigned for each of the Election Day Poll locations as determined by Council.

22.2 If there is only one (1) Super Poll Location established by Council, then there shall be at least three (3) vote tabulating units set up and organized to accommodate the flow of voters.

22.3 Voters shall be permitted to vote at any station in order to promote efficient line management.

22.4 There shall be one vote tabulating unit used for the counting of all ballots cast at the Advance Polls, Mobile Polls, Homebound Polls, and Mail-In Ballots.

22.5 In an emergency, where a vote tabulating unit fails to operate, section 26.7 of this bylaw will apply.

23. **Programming of the Vote Tabulating Unit**

23.1 The vote tabulating unit shall be programmed so that a printed record of the following can be produced:

23.1.1 the total number of ballots received;

23.1.2 the number of ballots on which no vote is marked;

23.1.3 the number of ballots on which the voter made more votes than the voter is entitled to make;

23.1.4 the number of votes for each candidate; and

23.1.5 if there is a vote on a bylaw or question, the number of votes for and against each bylaw or question.

23.2 The vote tabulating unit shall be programmed to accept under-voted and over-voted ballots without an override function or giving an audible indication, once the ballot is cast.

24. **Testing of the Vote Tabulating Unit**

24.1 Prior to every election or vote on a bylaw or question, the Returning Officer along with the vote tabulating equipment supplier and a City of Yorkton Information Technology specialist, no more than 90 days before the scheduled election or vote on a bylaw or question, shall test and program the vote tabulating units to ensure they will accurately count the votes cast, according to the procedures established by the Vote Tabulating equipment supplier, including but not limited to:

24.1.1 Testing the vote tabulating units (Diagnostic Testing): This test will ensure that the battery charge, time settings, LCD display, system memory, printer, USB ports and scanners are functioning properly.

24.1.2 Testing USB Flash Drives: This will test every flash drive to ensure it is not defective and can only read acceptable ballot faces.

24.1.3 Testing Ballots: Sample ballots must be prepared and tested on each machine. A test deck must include a variety of ballot~~s~~ types similar to those that will be used for the actual election, and be comprised of samples of blank, over-voted, under-voted and properly completed ballots.

24.2 Prior to use of the vote tabulating equipment, no more than 21 days before the use at an election, a pre-poll logic and accuracy testing, shall be carried out by the Returning

Officer, the Supervisory Deputy Returning Officer assigned to the specific vote tabulating unit and a City of Yorkton Information Technology specialist, according to the procedures established by the vote tabulating equipment supplier, including, but not limited to:

24.2.1 Testing the Vote Tabulating Units (Diagnostic Testing): This test will ensure that the battery charge, time settings, LCD display, system memory, printer, USB ports and scanners are functioning properly.

24.2.2 Testing USB Flash Drives: This will test every flash drive to ensure it is not defective and can only read acceptable ballot faces.

24.2.3 Testing Locations: every location which will be used for the election and which will have a vote tabulating unit, must be inspected. During the inspection, each location's power source which will be used on Election Day will be tested.

24.2.4 Testing Ballots: A test deck of the ballots that have been printed for the election, being received from the printing house, must be tested on each machine. The test deck must include every type of ballot used at a particular location and be comprised of samples of blank, over-voted, under-voted and properly completed ballots, and shall be conducted as follows:

a) assign a varying number of votes to a pre-audited group of ballots marked with the designated black ballot marking pen in the designated area;
b) manually count each valid vote and record the results;
c) tabulate the pre-audited ballots using the vote tabulating unit; compare the output of the vote tabulating unit with the pre-audited results.

24.3 When testing the vote tabulating unit, adequate safeguards shall be taken to ensure that the system, or any part of it, that is used for processing and tabulating votes is isolated from all other applications or programs and that no remote devices are capable of gaining access to the vote tabulating unit.

24.4 A complete record of all testing phases in 24.2.4 of this bylaw, must be retained. In the event that the competency of the voting equipment is questioned, all printouts, reports, and test decks shall be retained to verify the actions taken. The Returning Officer shall, at the completion of the test, retain the programs, test materials and ballots in the manner provided for in the Act for the keeping of materials used in the programming of the vote tabulating units.

24.5 In the event that a vote tabulating unit must be replaced, the unit must be re-tested before it is put into operation in accordance with this section.

24.6 The vote tabulating units shall not be connected to the internet at any time before or during a poll.

25. **Pre-Vote Procedure**

25.1 Prior to every election or vote on a bylaw or question, the Supervisory Deputy Returning Officer shall, in the presence of another Election Official and any candidates, or candidates' agents present, cause the vote tabulating unit to print a zero tape to confirm that all totals in its memory pack indicate a zero.

25.2 The Supervisory Deputy Returning Officer shall then certify, by signature, on the printout that the totals indicate zero. The zero tape shall be retained for the purposes of documenting the election results at the polling place.

25.3 The Supervisory Deputy Returning Officer shall ensure the vote tabulating unit is adequately secured to prevent unauthorized access.

25.4 Pursuant to subsection (25.1), if the totals are not zero for all candidates, bylaws or questions, the Supervisory Deputy Returning Officer shall immediately notify the Returning Officer and shall conduct the poll using the emergency ballot box until the vote tabulating unit is repaired or replaced.

26. **Voting Procedures**

26.1 When it has been confirmed that an elector is at the correct polling place (if applicable) and he or she has been registered as a voter, the Deputy Returning Officer shall provide the elector with a secrecy sleeve and the ballot, which includes all of the offices, bylaws or questions on which he or she is entitled to vote. The reverse side of the ballot issued to the elector shall display in a designated area the initials of the Deputy Returning Officer who issued the ballot.

26.2 After marking the ballot, the elector shall place the ballot in the secrecy sleeve and deliver it to the Supervisory Deputy Returning Officer who shall, in the presence of the elector, without removing the ballot from the secrecy sleeve, confirm that the ballot bears the initials of the Deputy Returning Officer. The Supervisory Deputy Returning Officer shall then, in the presence of the voter, insert the ballot directly into the vote tabulating unit. To protect the secrecy of the vote, candidates or scrutineers will not be able to examine ballots or to object to ballots as ballots are being fed into the vote tabulating unit by the Supervisory Deputy Returning Officer.

26.3 Both the Supervisory Deputy Returning Officer and the elector, should ensure that the public display counter on the vote tabulating unit increases incrementally by one as this will ensure that the vote tabulating unit has processed the ballot. The elector is thanked for participating in the voting and is directed to the exit, as they are then deemed to have voted.

26.4 In situations where it is noted that the ballot does not have the required initials of the Deputy Returning Officer, the voter shall be asked to return the ballot to the Deputy Returning Officer who issued the ballot. The Deputy Returning Officer shall, if he/she is sure that they issued the ballot to the elector, initial the ballot and give it back to the elector to take back to the Supervisory Deputy Returning Officer; or if the Deputy Returning

Officer is not sure, or if the elector requests, shall issue a replacement ballot, mark the returned ballot "spoiled" and retain the spoiled ballot separately from all other ballots.

26.5 If, before delivery of the ballot to the Supervisory Deputy Returning Officer, the elector determines that an error may have been made in marking the ballot, or if the ballot is damaged for any reason, the elector may request a replacement ballot from the Deputy Returning Officer who issued the original ballot.

26.6 Upon a request under Section 26.5, the Deputy Returning Officer shall issue a replacement ballot, mark the returned ballot "spoiled" and retain the spoiled ballot separately from all other ballots. Spoiled ballots shall not be counted in the election.

26.7 During any period that the vote tabulating unit is not functioning, the Supervisory Deputy Returning Officer shall insert all ballots presented by the electors during that period, into an emergency ballot box compartment (small enclosure in the ballot box that will hold between 150-200 ballots) or another emergency sealed ballot box for counting at the end of the voting day. These ballot boxes will be clearly numbered in sequence and will identify the date, time, location and sequencing of the emergency ballot boxes. After the poll closes, those ballots will be fed into the fixed vote tabulating unit or into a replacement vote tabulating unit.

26.8 The Supervisory Deputy Returning Officer shall ensure that the USB Flash Drive (containing the Election Definition, audit log and ballot images/vote results) from the malfunctioning unit is transferred to a replacement vote tabulating unit, plug the unit into the AC power outlet, turn on the replacement vote tabulating unit, and proceed to print, verify and sign the zero totals report, as was done prior to the opening of the vote. At the end of the day, the ballots that were processed through the faulty unit and the ballots that were put into the emergency ballot box, will be fed into the working unit. Any ballot which does not bear the initials of the Deputy Returning Officer or which is damaged to the extent that it cannot be inserted into the vote tabulating unit and for which no replacement ballot was provided shall be marked "spoiled" and not be counted in the election.

26.9 The Supervisory Deputy Returning Officer shall be required to keep an hourly tally of voters. This is used to assist the election staff with monitoring the elector voting trend times and assist election staff with staffing for peak periods. This is also a double check confirming the number of electors who have voted.

27. **Advance Polls**

27.1 A vote tabulating unit shall be used to conduct the vote at all Advance Voting Polls and voting procedures at the Advance Polls shall be the same as voting at regular polls set out in Section 26 of this Bylaw.

27.2 At the close of the day at each Advance Poll, the Supervisory Deputy Returning Officer shall ensure:

27.2.1 that no additional ballots are inserted into the vote tabulating unit;

27.2.2 that the emergency ballot compartment is sealed to prevent insertion of ballots;
27.2.3 that the register tapes in the vote tabulating unit are not generated;
27.2.4 that the USB Flash Drive in the vote tabulating unit is secured;
27.2.5 that a statement of results, signed by the Election Officials in attendance as well as any scrutineers, recording the starting number on the public display counter of the vote tabulating unit (in the case of the first Advance Poll shall be '0') and the ending number on the public display counter of the vote tabulating unit at the close of that Advance Poll, and the total number of ballots processed at that Advance Poll (which shall equal the number of valid ballots cast at that Advance Poll and equal the sum of the readings on the public display counter at the close of the poll minus the reading at the beginning of the poll), and shall provide that Statement to the Returning Officer along with the returned equipment and supplies;
27.2.6 that the vote tabulating unit is turned off by pressing and holding the POWER button located in the tabulator USB well;
27.2.7 that the 'Zero Tape' report is attached to the vote tabulating unit, and at the close of each poll that the statement(s) prepared as per Section 27.2.5 is attached to the vote tabulating unit; and
27.2.8 that the vote tabulating unit and the USB Flash Drives are **individually** secured.

27.3 At the end of voting on the final day of Advance Poll voting the Supervisory Deputy Returning Officer shall:
27.3.1 ensure that any remaining ballots in the emergency ballot compartment are inserted into the vote tabulating unit;
27.3.2 secure the vote tabulating unit so that no more ballots can be inserted;
27.3.3 ensure delivery of the vote tabulating unit, together with the USB Flash Drive and all other materials used in the election, to the Returning Officer at Election Headquarters;
27.3.4 that the same vote tabulating unit used for each Advance Poll is the same unit used to count the ballots from the Mobile and Homebound Polls and Mail-In Ballots at Poll Close on Election Day; and
27.3.5 ensure that the register tape for the Advance Polls, Mobile Polls, Homebound Polls and Mail-In Ballots are not printed until after 8:00 p.m. on Election Day.

28. **Mobile and Homebound Polls Ballots Tabulation**

28.1 The Returning Officer may establish Mobile and Homebound Polls, and the electors' completed ballots shall be deposited in a portable ballot box provided, and will be counted in accordance with Section 32 of this Bylaw.

29. **Mail-In Ballots Tabulation**

29.1 Mail-In Ballots shall be counted in accordance with Section 32 of this Bylaw.

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29.2 Notwithstanding subsection 29.1, if ~~100~~ 50 or more Mail-In Ballots are received by the close of Advance Polls, those ballots will be opened, audited and ran through the assigned vote tabulating machine on the next business day, prior to Election Day.

29.3 USB media for the count mentioned in subsection 29.2 will be stored in a secure location similar to the Advance Poll USB media until the close of poll on Election Day, and the results will not be transmitted until that time.

29.4 If the total Mail-In Ballots does not exceed 100, or if there are Mail-In Ballots received after the count described in subsection 29.2, those ballots will will be placed in a sealed ballot box and inserted into the vote tabulator machine in accordance with Subsection 32 of this bylaw.

30. **Tabulator Failure:**

30.1 If a vote tabulating unit fails to operate, the appointed Supervisory Deputy Returning Officer shall secure the vote tabulating unit against receiving any more ballots and personally and immediately contact the Returning Officer.

30.2 If at the close of the voting, the Returning Officer is of the opinion that it is impractical to count the votes with the vote tabulating unit or replacement vote tabulating unit, he/she may direct that all the votes cast in the election from that Polling location(s) shall be counted manually following as far as practical the provision of the Act governing the counting of votes.

31. **Process for Close of Polls at Election Day Poll Locations**

31.1 After the close of Election Day Polls, the Supervisory Deputy Returning Officer shall:

31.1.1 ensure that any remaining ballots in the emergency ballot box are inserted into the vote tabulating unit; and

31.1.2 secure the vote tabulating unit against receiving any more ballots;

31.2 The Supervisory Deputy Returning Officer along with another Election Official shall then process the results as follows:

31.2.1 View the public display count on the vote tabulating unit and write down the number of ballots processed through the unit. The number will later be recorded on the statement form.

31.2.2 Leave the 'Zero Report' attached to the vote tabulating unit. The USB Flash Drive remains with the vote tabulating unit and is confirmed by the red plastic tie on the vote tabulating unit.

31.2.3 Check the roll tape before printing the final results to ensure there is enough remaining to print the full report.

31.2.4 Insert the key into the vote tabulating unit USB well access door and open the door. Press the CLOSE POLLS button which is located right above the POWER button. A screen will appear on the LCD monitor, press the red CLOSE POLLS button on the screen to continue closing the poll.

31.2.5 The Ballot Accounting Status and Results Report will begin printing automatically. Ensure that this report is signed by both election officials. Call the results immediately to the Returning Officer's headquarters, to report the total number of votes cast for each respective race. The Returning Officer's personnel are to confirm the total numbers announced by reading back the votes for each candidate. Attach this copy to the Deputy Returning Officer's Statement of Results for Voting Machines, in the form attached as Appendix D, forming a part of this bylaw.

31.2.6 Do NOT provide additional copies of printouts for any scrutineer if requested. They are to contact the Returning Officer.

a) Once all the reports have printed, the vote tabulating unit LSD display screen will allow the Deputy Returning Officer to print additional copies of the results tape. Press REPORT OPTIONS, then select Results Report and PRINT. Another copy of the Results Report will print. Leave this copy attached to the vote tabulating unit.
b) When the additional report has printed, select CANCEL and the tabulator screen will return to the previous screen.
c) The Supervisory Deputy Returning Officer will sign the certificate portion of the printed record along with any candidates or scrutineers who are present and wish to sign.
d) Remove the 'Zero Report' and attach the printed Results Report from the vote tabulating unit and place them in the statement envelope.
e) The LCD display on the vote tabulating unit will indicate that the "device has been successfully closed for voting".
f) Press FINISHED – TURN OFF on the LCD display screen to power off the tabulator.
g) Seal the ballot box to ensure the box cannot be re-opened without breaking the seal and cover the ballot slot. Slide out the vote tabulating unit and turn it off and unplug the power source. Store the vote tabulating unit and power cord in the carrying case with the other supplies.
h) Return the vote tabulating unit to the Returning Officer along with all other equipment and supplies.

32. **Homebound and Mobile Polls and Mail-In Ballots on Election Day**

32.1 On Election Day, the Supervisory Deputy Returning Officer for the one vote tabulating unit used for the counting of all ballots cast at the Advance Polls, Mobile Polls, Homebound Polls and Mail-In Ballots shall:

32.1.1 input ballots from the portable ballot boxes used at the Homebound Polls and Mobile Polls, at the completion of taking those ballots at those polls, and complete a statement as required in Section 27.2.5 of this bylaw;

32.1.2 at the close of the polls, input the Mail-In Ballots, completing a statement as required in Section 27.2.5 of this bylaw;

32.1.3 secure the vote tabulating unit against receiving any more ballots; and

32.1.4 proceed as set out in Section 31.2 of this bylaw.

33. **Secure Storage and Transport of Vote Tabulating Units**

33.1 The vote tabulating units shall be tracked by serial number and the machines and USB Flash Drives shall be locked in a secure location at all times when unattended by an appointed election official.

33.2 All vote tabulating units and USB Flash Drives shall be securely sealed once they have been programmed for an election and the pre-poll logic and accuracy testing have been completed.

33.3 All vote tabulating units and USB Flash Drives shall be secured with unique passwords that can only be accessed by assigned election officials at each polling station.

33.4 When transporting vote tabulating units and USB Flash Drives, they shall be tracked with a delivery pick up and drop off signing document in which a signature shall be required by the individual receiving and the individual releasing these items.

34. **Recount of Votes**

34.1 The recount of ballots pursuant to Part X of the Act shall be conducted in the same manner as the votes were counted.

34.2 A vote tabulating unit shall be programmed and tested before the recount in the manner described in Section 23 of this Bylaw, and shall be programmed to recount only the race that is in question.

PART VI– ESTABLISHMENT OF MAIL-IN BALLOT

35. **Mail-In Ballot Process**

35.1 An application to vote using a Mail-In Ballot:

35.1.1 may not be submitted to the Returning Officer or other Designated Election Official in the case of a general election, prior to September 1st of the election year;

35.1.2 in the case of a by-election, prior to the Wednesday five weeks before the nomination day;

35.1.3 ~~applications, may be made in person or may be submitted digitally in accordance with this Part and must be received by the Returning Officer for the City of Yorkton or other Designated Election Official on or before 4:00 p.m. on the last business day immediately preceding Election Day;~~

Amended by Bylaw No. 13/2020

35.1.3 applications may be made in person, by mail or may be submitted digitally in accordance with this Part. In person applications must be received by the Returning Officer for the City of Yorkton or other Designated Election Official on or before 4:00 pm on the last business day prior to Election Day.

35.1.4 where the elector is in a hospital or personal care facility or similar institution, in order to accept the documents required in Section 35.2.1 and 35.2.2 and to verify

identity, the Returning Officer or other Designated Election Official, or individual entrusted by Council as listed in Appendix 'E' of this bylaw shall in person, verify identification and witness signatures on Forms R/C Appendix 'F' for a voter upon request.

35.1.5 ~~Individuals (listed in Appendix 'E') other than the election officials listed above may only verify an original version of the applicant's government issued photo identification, that includes that person's signature (i.e. driver's license). Signatures on forms must be witnessed in person before the individual who is verifying it.~~

Amended by Bylaw No. 15/2020

35.1.5 Individuals wishing to submit an application for a mail-in ballot by mail or electronically, must have their acceptable identification per *The Local Government Elections Regulations, 2015* verified and may have their identity verified the following ways:

i) By a person that is an eligible voter and that is a family member as defined by Table 2 of *The Local Government Election Regulations, 2015* or is another person that resides at the same address as the voter.
ii) By an occupation-based professional as included in Appendix 'E.'
iii) Any Saskatchewan Health Authority employee as described in Appendix 'E.'
iv) Signatures on forms must be witnessed in person before the individual who is verifying it.
v) Witnesses must declare on Form R/C that they are eligible.

Amended by Bylaw No. 13/2020

35.1.6 ~~For digital submissions, approved witnesses must sign the form, and a copy of the photo identification~~.

35.1.6 For digital and mailed submissions, approved witnesses must sign the form, and a copy of the photo identification.

Amended by Bylaw No. 15/2020

35.1.7 ~~Individuals~~ Occupation-based professional individuals who witness mail-in ballot applicants' signatures and verify mail-in ballot applicants' identification must provide a written statement on the Appendix 'F' Form R/C regarding what their credentials are. ~~(if applicable) and/or~~ Other external witnesses must define their relationship to the applicant ~~(if applicable)~~ on the Appendix "F" From R/C.

35.1.8 Applications that are received from external verifiers (other than the Returning Officer or other election officials as listed in Appendix E) that have appropriate verification documented and submitted, will be processed after the Returning Officer or Designated Election Official review and determine that all application requirements are met; and the applicant will be notified by an election official that their packet will be mailed out closer to the date of the Election.

35.1.9 Applications that are received from external verifiers (other than the Returning Officer or other election officials) that do not have appropriate verification documented and submitted, will not be processed, and the applicant will be notified by an election official.

35.2 Before being issued a Mail-In Ballot an elector shall;

35.2.1 complete the combination Declaration of Person Requesting Mail-In Ballot (Form C) / Voters Registration Form (Form R);

35.2.2 establish his or her identity and residence to the satisfaction of the Returning Officer or Designated Election Official or other person as designated by Council in Appendix E in accordance with subsection 35.1;

35.2.3 if the facility administrator of the Hospital or personal care facility, completes the 'Certificate of Identity and Residence'- Appendix G attached hereto and forming a part of this bylaw, one piece of Voter Identification as listed in Appendix H attached hereto and forming a part of this bylaw, shall suffice as proof of identity;

35.2.4 Notwithstanding section 35.2.3, if a facility administrator is appointed as an election official, they may verify identification, and witness signatures required for declarations and applications for mail-in ballot applications.

35.2.5 if the application is approved, the Returning Officer or other Designated Election Official shall enter the elector's applicable details in the Mail-In Ballot Register;

35.3 A Mail-In Ballot Register shall be kept by the Returning Officer and shall include the following information:

35.2.6 the name and residential address of the elector;

35.2.7 the temporary address of the elector (i.e. where the Mail-In Ballot is to be sent);

35.2.8 the telephone number and email address of the temporary address;

35.2.9 the date the Mail-In Ballot application is approved;

35.2.10 the date the completed Mail-In Ballot is sent to the elector;

35.2.11 the date the completed Mail-In Ballot is received by the Returning Officer or other Designated Election Official;

35.2.12 a notation whether a Mail-In Ballot was accepted, not accepted or spoiled; and

35.2.13 any other information considered appropriate by the Returning Officer.

35.4 As soon as reasonably possible after nomination day, the Returning Officer or other Designated Election Official shall mail or otherwise deliver to each elector whose name appears in the Mail-In Ballot Register:

35.4.1 a ballot for the upcoming election;

35.4.2 a ballot security envelope;

35.4.3 a voter confirmation envelope;

35.4.4 a self-addressed, postage paid mailing envelope for the return of the ballot to the Returning officer; and

35.4.5 instructions for voting by Mail-In Ballot.

35.5 The elector:

35.5.1 shall vote in accordance with the instructions enclosed with the ballot; and

35.5.2 may vote for any number of candidates up to the number to be elected in the election in which he or she is entitled to vote.

35.6 An elector who has voted shall:

35.6.1 place the completed ballot in the ballot security envelope and seal the envelope;

35.6.2 place the sealed ballot security envelope in the voter confirmation envelope and seal the envelope;

35.6.3 date and sign the certificate on the voter confirmation envelope;

35.6.4 place the signed voter confirmation envelope in the mailing envelope and seal the envelope; and

35.6.5 return the mailing envelope to the Returning Officer by mail, courier or in person.

35.7 Upon receipt of the Mail-In Ballot the Returning Officer or other designated election official shall:

35.7.1 record in the Mail-In Ballot register, the date and time the ballot is received;

35.7.2 open the mailing envelope; and

35.7.3 remove the voter confirmation envelope from the mailing envelope, and place the envelope in a portable ballot box designated for Mail-In Ballots.

35.8 After the closing of the polls on Election Day, the Returning Officer or other Designated Election Official shall:

35.8.1 remove the sealed voter confirmation envelopes from the portable ballot box designated for Mail-In Ballots, and determine if the certificate on the front of each voter confirmation envelope has been properly completed;

35.8.2 if the certificate has not been properly completed, place the unopened voter confirmation envelope in a separate envelope for ballots that are not accepted;

35.8.3 if the certificate has been properly completed, remove the sealed ballot security envelope from the voter confirmation envelope and place in a pile of sealed ballot security envelopes; continue this process until all voter confirmation envelopes received have been opened;

35.8.4 remove all the Mail-In Ballots from the ballot security envelopes;

35.8.5 insert the Mail-In Ballots into the vote tabulating unit;

35.8.6 complete the vote counting procedures as specified in Part V of this Bylaw - Automated Vote Tabulating; and

35.8.7 record in the Mail-In Ballot register whether the Mail-In Ballot was accepted or spoiled.

36. Receipt of Ballots

36.1 In order to be counted, a Mail-In Ballot must be received by the Returning Officer or other Designated Election Official by the close of the polls on Election Day.

36.2 Mail-In Ballots received after the closing of the polls on Election Day are deemed to be spoiled ballots.

37. Rights of Candidates and Agent

37.1 The Voter's Registration Forms, Declarations of Persons Requesting Mail-In Ballots, and voter confirmation envelopes and certificates may be inspected by candidates or candidates' agents at the election office at City Hall on Election Day or otherwise, pursuant to Section 29 of this bylaw.

37.2 The candidates or their agents shall have the right to object to a person's entitlement to vote as per Section 112 of the *Act*.

38. **Safekeeping of Election Materials**

38.1 The Mail-In Ballots and forms and other election materials shall be retained and destroyed in accordance with Section 142 of the *Act.*

PART VII – CANDIDATE CAMPAIGN ADVERTISEMENT

39. **Authorization of Advertisements**

39.1 Pursuant to Section 182 of the Act No person shall distribute or cause to be distributed any advertisement that promotes the candidacy of a particular person unless there is included in, or unless there appears on the face of the advertisement:

39.1.1 the name of the candidate on behalf of whom the advertisement is distributed; and

39.1.2 the name of the person who has authorized its printing, display and distribution.

40. **Canvassing at Polling Place**

40.1 Pursuant to Section 176 of the Act, during the hours that a poll is open, no candidate, no agent of any candidate, nor any other person shall, in the polling place or within 100 metres of the building in which the poll is held shall not display, distribute or post a campaign sign, a specimen ballot for a person whose name is on the ballot for the election, or any other material purporting to explain how to vote, or leave any of the preceding materials in a voting compartment, except as provided by the Act.

41. **Signage**

41.1 All campaign signage must comply with the City of Yorkton Sign Regulations Bylaw No. 16/2003, or any amendments thereto.

41.2 Candidates will be required to remove any signage in contravention with this Part or the Act.

41.3 If candidates do not remove signage that is in contravention, it will be removed, and disposed of by City Officials.

41.4 Contravention of placing Election Signage in unauthorized places in accordance with the City of Yorkton Sign Bylaw No. 16/2003 are subject to fines included in Schedule 1 of this bylaw.

41.5 Candidates will be required to remove all campaign signage within seven (7) calendar days after Election Day.

41.6 Contravention of remaining campaign signage up in the City seven (7) calendars days after Election day are subject to fines included in Schedule 1 of this bylaw.

PART VIII– PROCEDURES ON HOMEBOUND POLLS

42. **Procedures for Homebound Polling**

42.1 Subject to eligibility as described in Section 43, election officials may attend a voter's residence at any time between the first day of advance polling and the closing of polls on election day to take a vote of a homebound voter.

42.2 A voter eligible for Homebound Voting, or a person acting on behalf of that voter may apply to the returning officer to vote by way of homebound poll and; if applicable to have an eligible resident caregiver's vote taken by way of homebound poll.

42.3 Eligible voters must apply in writing in the prescribed form (Appendix ~~F~~ I)

42.4 Applications must be received by elections headquarters no later than seven (7) calendar days prior to election day.

42.5 Applications must include the voter's name and address, and the reason the voter is not able to attend at an established polling place to vote; and if applicable the name and address of the voter's resident caregiver and the reason the resident caregiver, who is also a voter in the municipality is unable to attend at an established polling place to vote during the time when polls are open for voting.

42.6 If a returning officer receives an application in accordance with this section and is satisfied that the application is proper and complies with requirements, the returning officer shall include each voter's name and address, on a list of voters entitled to vote at the election for Homebound Polls.

42.7 The Returning Officer will notify each voter that appears on the list that their name has been entered on the list of voter's entitled to vote at the election for Homebound Polls; and the approximate time and day when the voter's vote will be taken.

42.8 Upon Election Officials arrival at the residence, the voter will be required to complete a Voter's Registration Form and have their identification verified.

42.9 The voter will be provided a mail-in ballot packet, with envelopes to preserve secrecy.

42.10 The voter will cast their ballot into a portable ballot box.

42.11 Homebound Votes will be tabulated in accordance with Section 32 of this bylaw.

43. **Eligibility for Homebound Voting**

43.1 A voter who is unable to attend an established polling place to vote because he or she has a disability or limited mobility may apply to cast a homebound vote.

43.2 A resident caregiver of the voter mentioned in section 42.1 may apply to cast a homebound vote if:

43.2.1 the caregiver is also a voter in the municipality and;

43.2.2 because of the care required by the voter mentioned in clause 42.1, the resident caregiver is not able to attend at an established polling place to vote during the time when polls are open for voting.

PART IX - PENALTIES

44. **Penalties for Non-Compliance**

44.1 Subject to subsection (44.2), any person who contravenes any provision of this Bylaw is guilty of an offence punishable on summary conviction by a fine in an amount not less than ($100.00) dollars and not exceeding:

44.1.1 $10,000.00 dollars in the case of an individual;
44.1.2 $25,000 dollars in the case of a corporation;

44.2 Where a Peace Officer or Returning Officer (or their designate) has reason to believe that a person has contravened any provision of this Bylaw, that Officer may issue a Notice of Violation to the person and/or an Order to Comply.
44.3 A Notice of Violation may indicate that the City will accept voluntary payment at Yorkton City Hall for the amount listed.
44.4 A Notice of Violation shall be served by any method available to the City pursuant to Section 347 of The Cities Act.
44.5 Where the City receives a voluntary payment of the prescribed amount in Schedule 1 of this bylaw before a Court Summons is issued, the person receiving the Notice of Violation shall not be liable to prosecution for the contravention.
44.6 Payment of a voluntary payment amount specified in a Notice of Violation does not relieve the candidate from further compliance of this Bylaw.

PART X – BYLAWS REPEALED

45. That Bylaws Bylaw No. 10/2016, 12/2016, and 13/2016 are hereby repealed:

PART XI – EFFECTIVE DATE OF BYLAW

45. This Bylaw shall come into force and take effect on the day of passing thereof.

_____

MAYOR

_____

CITY CLERK

Introduced and read a first time this 13th day of July, A.D., 2020.

Read a second time this 13th day of July, A.D., 2020.

Read a third time and adopted this 13th day of July, A.D., 2020.

PART XII – APPENDICES & SCHEDULES

Appendix A – Campaign Disclosure Statement
Appendix B – Criminal Record Check Form
Appendix C – Form of Ballot
Appendix D – Statement of Results Form
~~Appendix E – List of Acceptable Persons to Witness Mail-In Ballot App~~

Amended by Bylaw No. 15/2020

Appendix E ~~(of Bylaw No. 15/2020)~~ List of Persons Able to Witness Mail-in Ballot Application
~~Appendix F – Application for Mail-In Ballot~~
Appendix ~~A~~ F ~~(of Bylaw No. 15/2020)~~ – Application for Mail-in Ballot
Appendix G – Certification of Identity & Residence
Appendix H – Voter Identification
Appendix I – Application for Homebound Voting

Amended by Bylaw No. 10/2024

Schedule 1 – Fines

Appendix 'A'

DISCLOSURE OF ELECTION CAMPAIGN EXPENSES AND CONTRIBUTIONS

1. ELECTION EXPENSES

Total Expenses: $_____

Summary Breakdown of Expenses:

	Actual Expenses	*Market Value Expenses	TOTAL
Advertising**	$_____	$_____	$_____
Bank Charges	$_____	$_____	$_____
Brochures	$_____	$_____	$_____
Candidates Personal Expenses	$_____	$_____	$_____
Furniture	$_____	$_____	$_____
Insurance and Utilities	$_____	$_____	$_____
Meetings, Social Functions Rallies	$_____	$_____	$_____
Office Rent	$_____	$_____	$_____
Office Supplies	$_____	$_____	$_____
Postage	$_____	$_____	$_____
Salaries and Benefits	$_____	$_____	$_____
Signs	$_____	$_____	$_____
Stationery	$_____	$_____	$_____
Telephone	$_____	$_____	$_____
Travel	$_____	$_____	$_____
Other categories (describe):			
_____	$_____	$_____	$_____
_____	$_____	$_____	$_____
_____	$_____	$_____	$_____
TOTAL EXPENSES:	**$_____**	**$_____**	**$_____**

*"**Market Value Expenses**" means the full market value of those goods and services received at no or reduced cost, except for volunteer labour or services.

"Advertising**" means the transmission to the public by any means of an advertising message that promotes or opposes the election of a candidate, and includes one in which the candidate's name or image is predominately featured promoting, sponsoring, endorsing or launching any project or enterprise if, in the opinion of the Returning Officer, it can reasonably be inferred that the message is intended to promote the election of that candidate, but shall not include advertising done in the ordinary course of the candidate's business.

2. CUMULATIVE CAMPAIGN CONTRIBUTIONS

Total Contributions Received: $_____

List of contributions, including any loans, received from each person which total $200 or more.

Amount	Name of Contributor
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____
$_____	_____

(use additional pages, if required)

3. SURPLUS FUNDS

Amount not spent: $ _____

If funds received as campaign contributions exceed the election expenses, state the disposition or trust fund in which those funds are being held:

Trust Fund: _____

Disposition to Registered Charity:_____

_____ _____
(Name of Charity) (Date of Donation)

4. STATUTORY DECLARATION

I, _____ *(name of candidate)*, certify and swear as follows:

4.1 I am aware of the spending limits in Part III of the General Election Bylaw and I confirm that I have not exceeded the total election expenses set out in the Bylaw.

4.2 I am aware of the contribution disclosure requirements in Part III of the General Election Bylaw and I confirm that I have disclosed all election expenses and contributions made to my campaign as required pursuant to this Bylaw.

4.3 I have no reason to believe that any cumulative campaign contributions from any contributor equal to or greater than $200.00 have been received or expended for the purpose of assisting me in the election other than those listed above.

4.4 The above information that I have provided as to my contributions and expenses is accurate and complete.

SWORN before me at the)
City of Yorkton, in the Province)
of Saskatchewan this _____ day)
of _____, 2020.

_____
Candidate

_____
Commissioner of Oaths or Notary Public
For the Province of Saskatchewan
My commission/appointment expires

_____

Appendix 'B'

FORM A.2
[*Clause 5.1(1)(a)*]
RESULTS OF CRIMINAL RECORD CHECK FOR CANDIDATE FOR ELECTION

NAME OF CANDIDATE:

_____
Last Name Given Name Middle Name

PREVIOUS NAME and/or ANY OTHER NAMES USED: _____

ADDRESS:

_____
Apt.# - Street/Avenue City/Town Province/Postal Code Telephone Number

DATE OF BIRTH: _____ **PLACE OF BIRTH:** _____
Year/Month/Day

GENDER: Male / Female

CITY:_____
Name of City

NAME OF LOCAL POLICE SERVICE THAT CONDUCTED CHECK: _____

CRIMINAL RECORD CHECK ATTACHED: Yes / No

Note: The criminal record check from the local police service must be attached to this form to be acceptable for submission with the nomination paper and must have been completed not more than 30 days before the date of submission.

STATEMENT OF CONSENT: *I consented to a search of all records available at the time the search was conducted, including charges before the courts (including active alternative measures, stays of proceedings entered within one year of this request and findings of unfit to stand trial), findings of guilt or convictions (including youth records accessible under subsection 119(2) of the Youth Criminal Justice Act) and court orders (including peace bonds, restraining orders and recognizances under sections 810.01, 810.1 or 810.2 of the Criminal Code) registered in my name in the National Repository and local records available to the police service. I understand that if a possible record existed, it would not be disclosed until identification was confirmed by either myself or by fingerprints. I also understand that apprehensions, orders or other records relating to The Mental Health Services Act or The Youth Drug Detoxification and Stabilization Act were not disclosed.*

I understand criminal record checks submitted pursuant to section 63.1 of The Cities Act:
- *are not considered to be for a volunteer position;*
- *are not considered to be for a position with the vulnerable sector;*
- *do not require fingerprint verification for the sake of submission with the nomination paper and it was my option to submit a fingerprint verification to confirm my identity and record or lack of a record;*
- *do not require a release of information to a third party because I received the results personally; and*
- *are not required to include copies of the records themselves.*

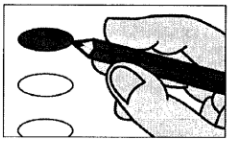
Dated this____ day of _____ 20____ . **Signature:** _____

Appendix 'C'

Election Training
Canada Demonstration 2016
December 30, 2016

Instructions

Making Selections



Fill in the oval to the left of the name of your choice. You must blacken the oval completely, and do not make any marks outside of the oval. You do not have to vote in every race.

Do not cross out or erase, or your vote may not count. If you make a mistake or a stray mark, ask for a new ballot from the poll workers.

BEST AUTOMOBILE MANUFACTURER
Vote for no more than ONE (1) manufacturer.

- ○ BMW
- ○ MERCEDES
- ○ GENERAL MOTORS
- ○ HONDA
- ○ JAGUAR
- ○ FORD

BEST VOCAL ARTIST
Vote for no more than TWO (2) artists.

- ○ FRANK SINATRA
- ○ ELVIS
- ○ BUDDY HOLLY
- ○ BARRY WHITE
- ○ STEVIE RAY VAUGHAN

BEST ICE-CREAM FLAVOUR
Vote for no more than ONE (1) flavour.

- ○ CHOCOLATE
- ○ STRAWBERRY
- ○ VANILLA

QUESTION 1

Are you in favour of a three day weekend?

- ○ Yes
- ○ No

QUESTION 2

Should pay increases be issued every six months rather than yearly?

- ○ Yes
- ○ No

Typ:01 Seq:0001 Spl:01 Ballot Style #1

FORM AA
[*Subsection 7(2) and Section 10 of the Regulations*]

Deputy Returning Officer's Statement of Results for Voting Machines

(Complete one)

Mayor/Reeve: _____ of _____
(Municipality)

Councillor: _____ of _____
(Municipality)

Ward/Division No. _____ *(If applicable)*

Board Member: _____ **School Division** No._____

Subdivision No._____ *(If applicable)*

Board Member: _____ **Separate School Division No.** _____

Subdivision No._____ *(If applicable)*

for the election held on the _____ day of _____, 20_____.

Names of Candidates Number of Votes or Acclamation/Elected

BALLOT ACCOUNT	
Ballots	**Number**
Counted	
Rejected	
Ballot on which no vote marked	
Ballot on which voter made more votes than entitled	
Spoiled and Declined	
SUBTOTALS	
Unused ballots	
TOTAL	
Ballots supplied	

1-20 grandson

1-21 granddaughter

The number of voters who have voted as indicated in the poll book is_____.

I certify that the above statements are correct.

Dated this_____day of _____, 20_____.

_____
(Deputy Returning Officer)

Note:

- A separate Statement of Results must be completed for each office.
- This form is for summing votes when counting ballots with **voting machines only.**
- In the case in which ballots are counted manually (counted by hand), use Form Z.

Appendix E

List of Persons Able to Witness Mail-In Ballot Application & Declaration Forms and Verify Identification for the Purposes of Submitting Mail-In Ballot Applications

- Notary Public
- Commissioner for Oaths
- Doctor
- Lawyer
- Postmaster
- Teacher
- Law Enforcement Officer
- Spouse, family member, or member residing in the same household or residence that is over the age of 18 years old.

Appendix 'F'

LOCAL GOVERNMENT ELECTION

FORM C and FORM R

[Subsection 92 of the Act and clause 18(1)(a) of the Regulations and Subsection 96(2) and 121(2) of the Act]

Voter's Registration Form and Poll Book / Declaration of Person Requesting Mail-In Ballot

Name: _____

(Please print)

Address: _____

(Please print)

Election held in the City of Yorkton, Good Spirit School Division No. 204 – City of Yorkton Subdivision and Christ the Teacher Catholic Separate School Division No. 212 – City of Yorkton Subdivision

Complete the following by placing an "X" in the box next to each statement that is correct:

☐ 1. I am a Canadian citizen.

☐ 2. I am the full age of 18 years or will attain the full age of 18 years on or before election day.

☐ 3. I have not already voted at this election.

School Division Voters

1. On the day of the election, I:

   a) have resided for at least three consecutive months immediately preceding the day of the election in the: *(Check one)*

      ☐ i. Good Spirit School Division No. 204; or

      ☐ ii. Christ the Teacher Catholic Separate School Division No. 212, and I am of the religious faith of the minority that established the separate school division;

   b) qualify as a voter of that school division; and

   c) have resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election.

Municipal Voters

2. On the day of the election:

   a) I: *(Check one)*

      ☐ i. have resided for at least three consecutive months immediately preceding the day of the election in the City of Yorkton; or

      ☐ ii. have been the owner for at least three consecutive months immediately preceding the day of the election of assessable land situated in the municipality; and

   b) I have resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election.

Declaration of Person Requesting Mail-In Ballot

Declaration of Absentee Voter:
☐ I request that a mail-in ballot be issued to me.

Address where the mail-in ballot is to be mailed: _____
(Please print)

For mail and digital submission:

☐ *I have included a copy of acceptable identification, signed by the witness below.*

I declare that the information given by me with respect to the above statements is true in all respects.

Dated this ___ day of _____, 20__.

Witness:

I declare that I am an eligible witness and have witnessed the signature of the person named above and I am satisfied the person's identity has been established pursuant to *The Local Government Election Act, 2015* and the Regulations.

I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act.*

_____ _____
(Witness Name Print/Signature) *(Voter Signature)*

Witness Verification Information (must complete one of the following options taken from Appendix E of Bylaw No. 10/2020):

☐ *Credentials/Profession:* _____
or

☐ *Spouse, Family Member or Member residing in the same household or residence that is 18 years old or older. Relationship to Voter:*_____

FOR ELECTION OFFICIAL USE ONLY

Mail-In Ballot Register

	Initials		**Initials**
Date application accepted:		Ballot accepted	
Date mail-in ballot kit mailed/provided:		Ballot not accepted	
Date mail-in ballot received:		Ballot spoiled	

Remarks: _____

_____

No._____

Appendix 'G'

FORM A

[Subclause 110(a)(ii) of the Act and section 14 of the Regulations]

Certification of Identity and Residence

To Be Completed By Person Seeking To Vote In A Local Election

I, _____, have resided since _____
(Name of Person – Please print) *(Date)*

OR have eaten or slept on the following dates _____

At _____
(Name of Facility)

_____
(Address of Facility)

I certify that this information is true.

_____ _____
(Signature) *(Date)*

To Be Completed By Facility Administrator

I, _____, _____
(Name of authorized representative of facility noted above – Please print) *(Position)*

Certify the following:

- I am authorized to complete and issue a "Certification of Identity and Residence" form on behalf of the facility noted above, to provide proof of identity and proof of residence for residents/clients of the facility who wish to register and vote in elections held in a municipality and/or school division at an Advance Poll or on Election Day.
- I confirm that the individual mentioned above is a resident/client of the facility, or resident of the location identified above for the period indicated.
- I certify that I have witnessed the individual's signature.

_____ _____
(Authorized Signature of Administrator) *(Date)*

This form may be printed on the facility's official letterhead.

Warning: Every person who furnishes false or misleading information to a returning officer or to any person who is authorized to act as an election official is guilty of an offence and liable on summary conviction to a fine of not more than $5000.

TABLE 1

Voter Identification
[*Section 14 of the Regulations*]

1. Information Showing Name

The following valid and original documents containing the name of the bearer:

1-1 Birth Certificate

1-2 Canadian Blood Services Donor Card

1-3 Canadian Passport

1-4 Certificate of Canadian Citizenship (Citizenship Card or Citizen Certificate) issued by the Government of Canada

1-5 Certificate of Indian Status (Status Card) or Secure Certificate of Indian Status issued by the Government of Canada

1-6 Canadian National Institute for the Blind (CNIB) client card bearing the person's photograph and signature or a card bearing the person's photograph and signature issued by any registered charitable organization that provides services to persons with disabilities

1-7 Credit Card issued by a bank or credit union

1-8 Debit Card issued by a bank or credit union

1-9 Identification issued by the Canada Border Services Authority

1-10 Identification issued by Canadian Air Transport Security Agency (CATSA)

1-11 Identity Card issued by the Canadian Forces

1-12 Employee card issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or an Indian Band in Saskatchewan, or an agency of one of these entities

1-13 Firearm Possession and Acquisition Licence or Possession Only Licence issued pursuant to the *Firearms Act* (Canada)

1-14 Hunting, Angling and Trapping Licence issued pursuant to *The Fisheries (Saskatchewan) Act, 1994* or *The Wildlife Act, 1998*

1-15 Hospital bracelet/Hospital card

1-16 Métis Nation Status Card issued by the Métis Nation – Saskatchewan

1-17 Old Age Security (OAS) Card issued pursuant to the *Old Age Security Act (Canada)*

1-18 Pleasure Craft Operator Card issued pursuant to the *Canada Shipping Act*

1-19 Parolee identification card or other identification card issued by an institution under the authority of the Commissioner of the Correctional Service of Canada

1-20 Radio Operator Card or Certificate issued by Industry Canada

1-21 Saskatchewan Driver's Licence issued pursuant to *The Traffic Safety Act*

1-22 Saskatchewan Health Services Card issued pursuant to *The Health Administration Act*

1-23 Social Insurance Number Card issued by the Government of Canada

1-24 Student Identification Card issued by a post-secondary institution regulated by a Saskatchewan Act

1-25 Union Identification Card

1-26 Veterans Affairs Canada Health Identification Card

1-27 Wildlife Habitat Certificate

1-28 Professional or trade certification card or licence

1-29 any other piece of identification issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or an Indian Band in Saskatchewan, the Métis Nation - Saskatchewan or an agency of one of these entities bearing the person's name

2. Information Showing Name and Address

The following valid and original documents containing the name and address of the bearer:

2-1 any document bearing the person's name and address and issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or Indian band in Saskatchewan, the Métis Nation - Saskatchewan, or an agency of one of these entities

2-2 a Certification of Identity and Residence that is substantially in the form of Form A of Appendix A, issued by the responsible authority of a shelter, soup kitchen, student residence, senior residence or long-term care facility.

2-3 one of the following documents issued by the responsible authority of a shelter, soup kitchen, student residence, senior residence or long-term care facility:

(a) Letter of Stay

(b) Admission Form

(c) Statement of Benefits

(d) An original or copy of an original document provided by the facility that includes the resident's name, facility address and other relevant information indicating that the individual resides at the facility, such as:

(i) a resident data sheet;

(ii) a Face Sheet from the Care Organizer Health Record System; or

(iii) a similar document that is kept on record by the facility.

2-4 Bank Card Statement issued by a bank or credit union

2-5 Blank cheque bearing the person's name and address

2-6 Credit Card Statement issued by a bank or credit union

2-7 Certified copy of title issued by the Registrar of Titles

2-8 Certificate of vehicle registration issued pursuant to *The Traffic Safety Act*

2-9 Correspondence issued by a post-secondary institution regulated by a Saskatchewan Act

2-10 Declaration witnessed by a notary public or Commissioner for Oaths

2-11 Document issued or certified by a court in Canada

2-12 Documents issued by a utility that supplies telephone, cable television, electricity, gas, or water services

2-13 Government cheque or cheque stub issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or Indian band in Saskatchewan, the Métis Nation - Saskatchewan, or an agency of one of these entities

2-14 Income Tax Assessment Notice issued by the Canada Revenue Agency

2-15 Insurance policy

2-16 Letter from the Public Guardian and Trustee

2-17 Pay cheque or pay receipt issued by an employer

2-18 Pension plan Statement of Benefits, Contributions or Participation

2-19 Property Tax Assessment Notice or a Tax Notice issued by a municipality

2-20 Residential Lease or Mortgage Statement

2-21 Statement of Crop Insurance issued by the Saskatchewan Crop Insurance Corporation

2-22 Statement issued by the Worker's Compensation Board

2-23 Statement of government benefits (employment insurance, old age security, social assistance, disability support or child tax benefit) issued by the Government of Canada or the Government of Saskatchewan

2-24 Voter identification card issued by a Saskatchewan municipality that shows name and address.

Appendix 'I'

LOCAL GOVERNMENT ELECTION

Application by Voter to Vote at Residence

To the Returning Officer for the:

CITY OF YORKTON;

I, _____, being a voter pursuant to *The Local Government Election Act, 2015* apply pursuant to section 30 of that Act to vote at the municipal election now pending. I am entitled to vote pursuant to section 30 of the Act because:

(check one)

- ☐ I am unable to attend at an established polling place to vote by reason of disability or limited mobility; or
- ☐ I am a resident caregiver of a voter who is unable to attend at an established polling place to vote by reason of disability or limited mobility and, because of the care required by that voter, I am unable to attend at an established polling place to vote during the time when polls are open for voting.

Dated this ____ day of _____, 202_.

_____

(Address of Applicant – Please print)

_____

(*Signature of Applicant)*

_____

(If applicant is resident caregiver, include address of voter with disability or limited mobility)

Note: Candidates and their agents may choose to attend at homes/bedside for voters who cannot attend a poll in person pursuant to section 31 (3) of the *Local Government Election Regulations, 2015*

Part II

I, _____, the undersigned, certify that the applicant named
(Name of Witness – Please print)

in Part I :

a) Is personally known to me;

b) Resides in the municipality; and

c) Is *(Check one):*

☐ Unable to attend at an established voting place to vote by reason of disability or limited mobility; or

☐ A resident caregiver of a voter who is unable to attend at an established polling place to vote by reason of disability or limited mobility.

Dated this ____ day of _____, 2024.

_____
(Address of Witness – Please print)

_____
(Signature of Witness)

FOR ELECTION OFFICIAL USE ONLY

Remarks: _____

_____

Schedule 1

Voluntary Payments for Fines for Contravention of Bylaw No. 10/2020 the General Election Bylaw.
Part III and Part VII

Bylaw Section	Bylaw Description	Amount of Fine
Subsection 8.2.5	Failure to submit Campaign Disclosure Statement	$300
Subsection 41.4	Placing Election (candidate) signage in unauthorized places in accordance with the City of Yorkton Sign Bylaw	$100 per occurrence.
Subsection 41.6	Fine for Remaining campaign signage seven (7) calendars days post Election Day.	$100 per offence, including subsequent monitoring of each location.

City of Yorkton

REPORTS TO COUNCIL

TITLE: **Adoption of Yorkton's Community Cultural Plan**	DATE OF MEETING: **July 29, 2024** REPORT DATE: July 24, 2024
CLEARANCES: Taylor Morrison, Director Recreation and Community Services Taylor Morrison	ATTACHMENTS: 1. Yorkton Community Cultural Plan
Written by: Lisa Washington, Manager of Community, Culture and Heritage Lisa Washington	
Reviewed by: Jessica Matsalla - City Clerk Jessica Matsalla	
Approved by: Brad Hvidston - City Manager Brad Hvidston	

PURPOSE

The Community Cultural Plan Steering Committee and Prairie Wild Consulting have completed updating Yorkton's Community Cultural Plan, and the purpose of this report is to formally adopt the Plan. The Plan was presented and adopted by the Recreation and Community Services Committee on June 19, 2024. Alyssa Chapman and Samantha Mark from Prairie Wild Consulting will be attending the meeting to present the Plan to Council.

BACKGROUND

A municipality is responsible for planning ways to ensure quality of life for its residents. According to the Creative Cities Network, municipal cultural planning is a process of inclusive community consultations and decision-making that helps local government identify cultural resources and think strategically about how these resources can help a community to achieve its civic goals. While roads, education and even sewers are a part of these plans, many municipalities are finding that an increased focus on municipal cultural planning can have a huge impact – and give them an extra advantage in future growth and stronger communities.

In 2009, the City of Yorkton was the first Saskatchewan municipality to develop a Municipal Cultural Plan, which was a pilot project completed with SaskCulture. In 2020, a report was presented to Council, asking for support to start updating our 2009 Municipal Cultural Plan. We successfully applied to SaskCulture for a $5,000 Community Cultural Engagement and Planning Grant which was used to hire Prairie Wild Consulting for the first phase of this process, the research phase.

In 2021, Administration updated Council on the progress being made on, in addition to requesting and receiving Council's support towards the second phase, Community Engagement. Administration was successful with the $5,000 grant application, receiving further financial support from SaskCulture. In 2022, Administration updated Council on the progress being made on the Community Engagement phase of the process, while also requesting and receiving Council's support toward the third phase, Development of a Culture Plan, with matching funds of $20,000. We succeeded with our grant application to SaskCulture. Refreshing our Community Cultural Plan has been generously supported through $50,000 of SaskCulture grants. The Community Cultural Plan is now complete.

DISCUSSION/ANALYSIS/IMPACT

Over the past 15 years, our community has experienced changes in our population make up, businesses, services, programs and more. In 2020, we began creating a revitalized Community Cultural Plan to reflect the changing needs and desires of the community. The process of inclusive community engagement reinforces that the City of Yorkton is not the sole owner of the Community Cultural Plan. We are but one of several. This Plan will guide us as we all work to fulfil its vision of:

- Yorkton is a place where everyone feels welcome and diversity is celebrated every day. We create inclusive environments ensuring everyone feels like they belong and matter
- Our community is full of life, with events, and spaces that allow people to share their cultures, arts, and foods with each other.
- We work together, learn from each other, and celebrate our differences. Yorkton is a growing diverse community that thrives on its diversity, fostering a sense of belonging and mutual respect.

FINANCIAL IMPLICATIONS

The Community Cultural Plan was approved during the 2023 Capital Budget process. Once the Community Cultural Plan is adopted by the City of Yorkton, any actions or recommendations that may have costs attached to them would be considered as part of future budget discussions.

COMMUNICATION PLAN/PUBLIC NOTICE

Community engagement was a major aspect of the process. To ensure residents were able to provide their thoughts and feedback, a comprehensive communication plan was developed, including general advertising through print, radio, and television means, marketing on our social media platforms, and maintaining all project information and updates on the project's Shape Your City page (https://shapeyourcity.yorkton.ca/culturalplan). Community engagement opportunities were also available through household and community group surveys, pop-up events, and stakeholder interviews and meetings.

If adopted, the Community Cultural Plan will be placed on the City website for all residents to access. Notice of the adopted plan will also be promoted through the City's social media and advertising outlets.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

The Community Cultural Plan is aligned with Part 4 the City's Official Community Plan, "Our Healthy Community". It speaks to our social well-being, a well-designed city, a vibrant city centre, an expandable economy, and balanced strategies for a complete, healthy and livable community, and celebrations of history, culture and diversity. It looks at opportunities for learning, faith, recreation, creativity and artistic expression, community identity, citizen engagement, and cooperation. It will help create and design a framework reconnecting our community. This project meets the strategic direction of Recreation and Community Services to ensure these opportunities are available.

PRESENTATION OF YORKTON COMMUNITY CULTURAL PLAN

Alyssa Chapman and Samantha Mark will present the final plan document.

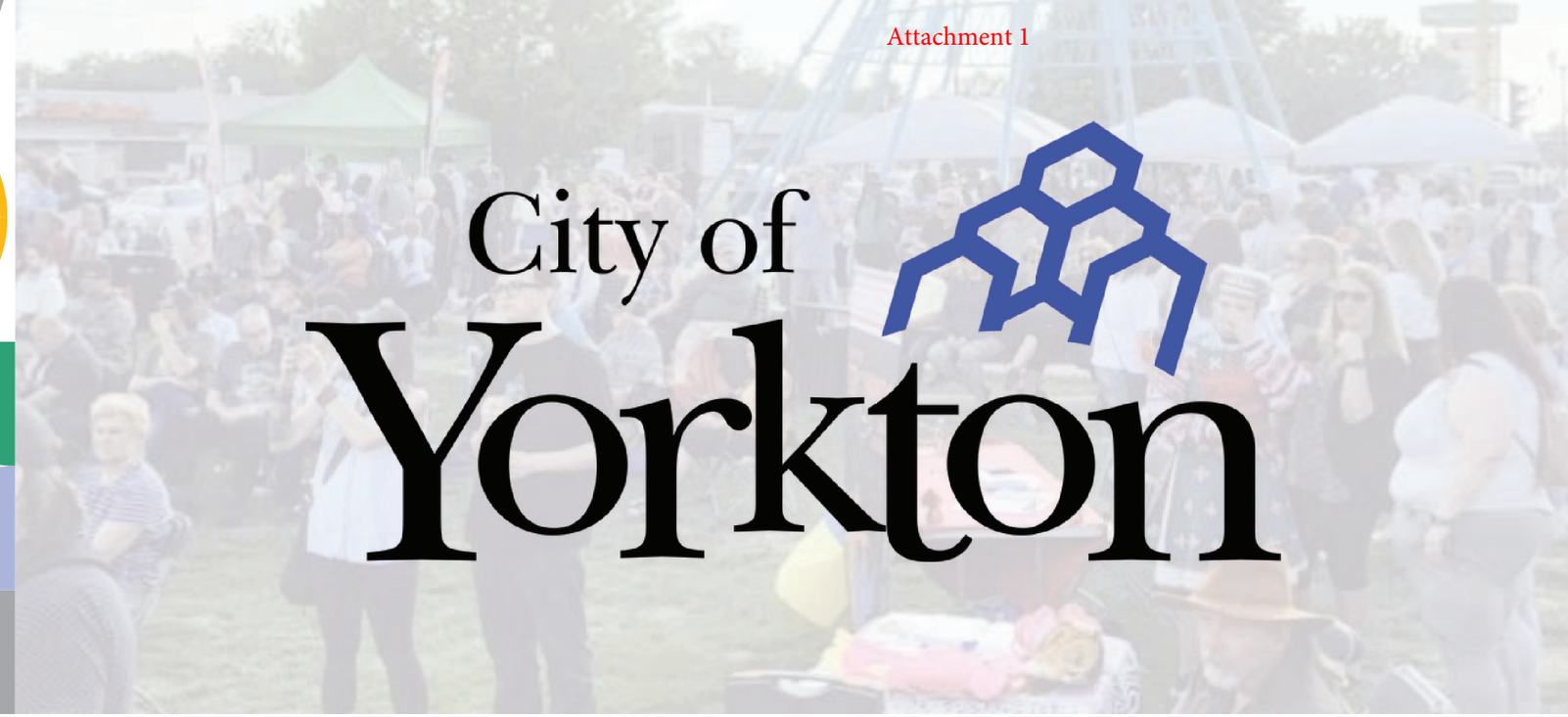
OPTIONS

1. That Council adopt the Yorkton Community Cultural Plan as presented.
2. Other direction at the discretion of Council.

RECOMMENDATION

That Council adopt the Community Cultural Plan as presented.

Attachment 1



City of Yorkton

COMMUNITY CULTURAL PLAN 2024

PREPARED BY: Prairie Wild Consulting — Preparing Communities for the Future

LAND ACKNOWLEDGEMENT

Yorkton is located on the traditional lands, referred to as Treaty 4 Territory, the traditional lands of the Cree, Ojibwe, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation.

We respect and honour the Treaties that were made on all territories, we acknowledge the harms and injustices of the past and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

WITH APPRECIATION

The Yorkton Cultural Plan is evidence of the collaborative efforts of numerous individuals, organizations, orders of government, and stakeholders who generously contributed their time, expertise, and support. We extend our heartfelt appreciation to:

- Elders, Advocates, and Knowledge Keepers for sharing their wisdom, traditions, and invaluable guidance, enriching our understanding of cultural heritage and ensuring its preservation for future generations.
- Community members, whose enthusiasm, engagement, and diverse perspectives, shaped every aspect of this cultural plan.
- The City of Yorkton Council, Committee members, and Administration, for their support and commitment to enhancing the cultural vibrancy of our community and their unwavering support throughout the planning process.
- SaskCulture for their contributions and support to make this process possible and their ongoing commitment to cultural planning in communities.
- Prairie Wild Consulting, for their professional guidance, thoughtfulness, and collaborative approach in facilitating the development of the cultural plan.

Together, we have laid the foundation for a vibrant and inclusive cultural landscape in Yorkton, one that reflects the richness of our heritage and the aspirations of our community.

Thank you for your dedication and contributions.

City of Yorkton
Community
Cultural Plan

PLAN AT A GLANCE

VISION

Yorkton is a place where everyone feels welcome and diversity is celebrated every day. We create inclusive environments ensuring everyone feels like they belong and matter.

Our community is full of life, with events and spaces that allow people to share their cultures, arts, and foods with each other.

We work together, learn from each other, and celebrate our differences. Yorkton is a growing, diverse community that thrives on its diversity, fostering a sense of belonging, and mutual respect.

GUIDING PRINCIPLES

- **Embrace Unity and Celebrate Diversity:** Champion a culture of inclusivity and respect for the diverse cultures, traditions, and languages that enrich Yorkton, ensuring every individual feels welcomed and valued.
- **Preserve and Honour our Heritage:** Commit to the preservation and celebration of Yorkton's rich heritage in the past, present, and future as a foundation of our community identity.
- **Foster Economic and Social Well-Being:** Advocate for equitable access to economic opportunities and robust social support networks that address the well-being of all community members.
- **Enhance Public Spaces for All:** Develop safe, accessible, and vibrant public spaces that promote active engagement and connectivity among residents, fostering a sense of belonging and community spirit.
- **Pursue Sustainable and Respectful Growth:** Prioritize sustainable development practices and environmental stewardship that safeguard our natural resources and promote a healthy environment for future generations.
- **Engage Citizens and Ensure Transparent Governance:** Encourage active civic participation and maintain transparent, open governance to ensure that community decisions reflect the diverse voices and interests of Yorkton's residents.
- **Promote Education and Cultural Learning:** Support innovative educational initiatives and cultural exchange programs that broaden our collective understanding, appreciation, and celebration of the world's rich cultural diversity.

INCLUSIVE COMMUNITY DEVELOPMENT

GOALS

- Promote Inclusive Cultural Engagement and Access
- Enhance Cultural Understanding and Community Cohesion
- Accessible and Beautified Space

Actions

- Initiate a comprehensive review of existing municipal policies through the lens of equity, diversity, and inclusivity.
- Formulate advisory committees composed of representatives from Yorkton's diverse communities to provide insights and recommendations.
- Hire a cultural coordinator to implement the Cultural Plan and manage year-round programs.
- Increase support and funding for arts, culture, and recreational amenities, programs, and initiatives.
- Offer incentives and reduced rates for the use of City facilities for cultural and recreational events.
- Establish an Indigenous cultural protocol to formally recognize and honour the traditional territories on which Yorkton is located, shared at events and meetings.
- Develop a Welcoming Protocol for Newcomers, detailing initiatives and services designed to assist new residents in Yorkton with integration, access to resources, and community connection.
- Create programs that build relationships between neighbours and community groups.
- Offer training programs for local organizations and businesses on cultural competency, anti-racism, and inclusion best practices to create welcoming environments for everyone.
- Conduct regular assessments of cultural venues and events to ensure they are accessible to individuals living with varying abilities and implement necessary improvements.
- Upgrade Yorkton's transportation infrastructure to support diverse modes of transport, including public transit, cycling, and pedestrian pathways.
- Implement infrastructure improvements, including expanded sidewalks and bike lanes, that prioritize pedestrian and cyclist access and integrate digital services for easier access to cultural event information and community engagement.
- Implement a citywide beautification and accessibility project aimed at improving the safety, accessibility, and aesthetic appeal of public areas through upgraded lighting, signage, and park maintenance while creating inviting community gathering places with landscaping, seating areas, and well-maintained green spaces.

ENGAGED AND CONNECTED COMMUNITY

GOALS

- Enhance Community Engagement and Participation
- Encourage Community Cohesion and Cultural Integration

Actions

- Develop a comprehensive and integrated information network, including a digital platform, mobile app, and physical media distribution, to provide up-to-date information on cultural events, volunteer opportunities, and community news.
- Organize interactive forums and community meetings where citizens can engage in dialogue with cultural policymakers, artists, and community leaders, offering a platform for voice and exchange.
- Implement an annual community survey and facilitate regular workshops for residents to share experiences and suggestions related to quality of life, happiness, cultural engagement, programming and planning, and overall community well-being.
- Create a volunteer program specifically for cultural events and activities, offering training and recognition for participants.
- Facilitate citywide networking meetings and foster collaborations between newcomer organizations and various community stakeholders to enhance support networks, share resources, and coordinate cultural integration efforts for newcomers.

ECONOMIC EMPOWERMENT THROUGH CULTURE

GOALS

- Nurture Cultural Entrepreneurship
- Cultivate Cultural Enterprises and Community Connection

Actions

- Offer support services to emerging cultural businesses and non-profits, including mentorship, networking, and financial grants.
- Provide business development services, mentorship, and micro-grants for entrepreneurs starting cultural businesses, such as art galleries, craft studios, or cultural cuisine restaurants and stores.
- Implement initiatives to support local businesses, such as coordinating downtown shopping days, organizing events to drive foot traffic, and offering tax incentives for business development, fostering economic activity and vitality in the downtown area.
- Develop artist residency programs in partnership with local businesses and public spaces, allowing artists to create and display their work while engaging with the community.
- Organize seasonal markets and online platforms for local artisans and cultural entrepreneurs to sell their work, emphasizing Indigenous and multicultural crafts.
- Develop cultural tourism packages highlighting Yorkton's festivals, heritage sites, and culinary diversity.
- Host an annual event to showcase the innovations and creations of Yorkton's cultural entrepreneurs, providing a platform for networking with investors and the community.

CULTURAL VIBRANCY AND HERITAGE PRESERVATION

GOALS

- Foster Cultural Celebration and Reconciliation
- Enhance Cultural Awareness and Promote Heritage
- Manage Cultural Resources and Optimize Policy
- Preserve Heritage and Cultural Legacy

Actions

- Organize and host annual multicultural festivals and events that celebrate Yorkton's diverse heritage, including Indigenous, settler, and newcomer cultures, featuring storytelling, traditional crafts, historical tours, and a showcase of diverse traditions.
- Participate in and support reconciliation efforts in the community.
- Develop and implement a multifaceted promotion strategy that highlights Yorkton's unique community features, cultural assets, and events by leveraging social media, local media partnerships, and community networks.
- Collaborate with local museums and historical organizations to enhance and promote heritage sites, including interactive and educational programming.
- Regularly review and update the cultural resources inventory, including artists, cultural businesses, heritage sites, and community organizations, to inform planning and development.
- Continue to regularly review the Municipal Heritage Property policy to improve and streamline processes for designation.
- Preserve and support existing heritage cultural assets.
- Establish and maintain a city archives system, providing resources and support for organizing, maintaining, and utilizing archival materials to educate the public on Yorkton's local history.
- Establish a grant program for the restoration and preservation of historic buildings and sites, encouraging private owners to maintain and repurpose heritage properties for cultural uses.

SAFE AND ACCSSIBLE CULTURAL SPACES AND EVENTS

GOALS

- Engage Community and Coordinate Events.
- Plan and Program Events Inclusively.
- Enhance Safety, Accessibility, and Cultural Vibrancy in Public Spaces

Actions

- Establish a centralized community calendar of events to coordinate scheduling efforts and enhance community access to participate in events.
- Promote and host cultural events, such as Culture Days, at diverse venues throughout Yorkton to increase their frequency and variety.
- Establish and disseminate citywide guidelines and toolkits for event organizers, incorporating best practices for inclusive programming, services, and accessibility to ensure that events are safe and welcoming for participants of all ages and abilities.
- Explore and develop an inclusive event support program that reduces barriers to participation in cultural programs and events. This may include financial support, providing transit passes, language interpretation services, and dedicated family-friendly zones at events.
- Create a free programs and events brochure.
- Collaborate with local law enforcement, community organizations, and venue management to develop and implement strategies and audits to increase safety and accessibility for events, gatherings, and venues.
- Implement an incentive program for venues and event organizers that enhances accessibility features and services.
- Upgrade public spaces with accessibility features and inclusive design principles.
- Transform underused public spaces into vibrant cultural hubs with temporary installations, pop-up events, and community art projects, making culture part of everyday life in Yorkton.

CULTURAL LEARNING AND INNOVATION

GOALS

- Cultivate Cultural Expression and Community Engagement
- Foster Cultural Education and Mentorship Opportunities
- Enhance and Support Creative Infrastructure and Artists

Actions

- Develop a public art policy.
- Launch a public art program that supports the creation of murals, sculptures, and installations throughout Yorkton, with community input on themes and locations.
- Launch a series of storytelling evenings or podcasts featuring local Elders, storytellers, and community members sharing tales from Yorkton's diverse communities, fostering intergenerational and intercultural learning.
- Host workshops and seminars encouraging creative thinking and innovation in the arts and culture sector, including technology integration in traditional crafts.
- Pair established artists and cultural workers with emerging talent to provide mentorship, skills sharing, and opportunities for collaboration.
- Integrate cultural education into the curriculum at educational institutions, focusing on local history, Indigenous knowledge, and global cultures.
- Facilitate partnerships between schools and cultural organizations to bring cultural education programs directly into classrooms, including workshops, artist visits, and cultural exchange opportunities.
- Develop a multifunctional makerspace that serves as a hub for creativity, learning, and innovation.
- Secure funding and support for arts and performance spaces, including galleries, to nurture emerging artists.

CULTURAL FOODSCAPES AND SUSTAINABLE AGRICULTURE

GOALS

- Encourage Culinary Diversity and Exchange
- Support and Educate about Sustainable Agriculture

Actions

- Organize annual food festivals that showcase Yorkton's multicultural culinary heritage, featuring cooking demonstrations, tastings, and workshops led by local chefs and community members from various cultural backgrounds.
- Create a central, accessible community kitchen that serves as a hub for culinary education, cultural exchange, and support for food entrepreneurs. The kitchen may host cooking classes, incubate start-up food businesses, and provide a venue for community meals.
- Launch initiatives encouraging cultural food exchanges among Yorkton's diverse communities, such as recipe-sharing platforms, community potlucks, and culinary mentorship programs that pair individuals from different cultural backgrounds to learn about each other's cuisines.
- Partner with local farms, agricultural organizations, and schools to offer educational programs on sustainable farming practices, food security, and supporting local producers.
- Provide resources and support for local farmers and gardeners to explore and adopt innovative and sustainable agricultural practices, such as permaculture, organic farming, and urban gardening initiatives.

INCLUSION OF ALL AGES

GOALS

- Build Intergenerational Leadership and Engagement
- Encourage Community Engagement Across Generations
- Build Inclusive and Age-Friendly Community Spaces

Actions

- Establish advisory councils and committees composed of youth, seniors, and Elders to provide insights and recommendations on community projects and policies, ensuring diverse age representation in decision-making processes.
- Establish a program to engage youth in cultural leadership roles, including planning and executing cultural events, contributing to cultural policy discussions, and liaising between their schools and the broader community.
- Provide grants or incentives to organizations and event planners who design and execute cultural events that are inclusive and accessible to a broad age range.
- Develop and support programs encouraging interaction and learning between youth, adults, and seniors, such as mentorship initiatives, shared hobbies, and cultural exchange workshops.
- Offer a wide range of recreational and educational programs that cater to different age groups, promoting lifelong learning and active lifestyles among all community members.
- Create neighbourhood cultural nodes providing programming and activities for all ages.
- Design and adapt public spaces, including parks, community centres, and cultural venues, to be accessible and welcoming to all ages, incorporating features like safe play areas for children, comfortable seating for seniors, and multi-use spaces for intergenerational activities.
- Explore the feasibility and development of a Seniors Centre for recreational, cultural, and social activities.

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1. INTRODUCTION

1.1 YORKTON'S CULTURAL PLANNING JOURNEY

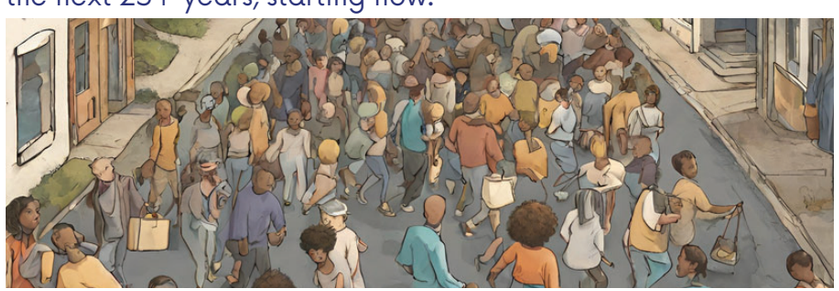
The City of Yorkton (City) was among the first Saskatchewan communities to create a Municipal Cultural Plan (MCP) in 2009.

The MCP included a shared vision through a set of guidelines, principles, and actions to achieve aspirations of creating a creative and vibrant city.

Over the years, the community has experienced changes in its population make up, businesses, services, programs, and more.

In 2020, the City began a cultural planning process to create a revitalized Cultural Plan to reflect the changing needs and desires of the community.

Through this process, the municipality aims, in partnership with its community members and stakeholders, to implement the cultural planning goals and actions outlined in this Plan over the next 25+ years, starting now.



What is Cultural Planning?

Cultural planning is a process of inclusive community engagement and decision-making that helps local government, businesses, stakeholders, and community members identify cultural resources and think strategically about how these resources can help their community achieve their goals.

Cultural planning is a way of looking at all aspects of a community's cultural life as community assets.

What is Municipal Cultural Planning?

Municipal cultural planning becomes a comprehensive, policy-based, council-approved process that seeks to integrate these insights across all facets of municipal government planning and decision-making.

The process recognizes how culture, in its most inclusive sense, supports the four essential pillars of sustainability:

- Economic prosperity;
- Social equity;
- Environmental responsibility; and
- Cultural vitality.[1]

In doing so, it acknowledges that cultural vitality is as much about the visible expressions of culture as it is about the underlying values and traditions that give those expressions meaning and importance within the community.

[1] Ontario Ministry of Heritage, Sport, Tourism and Culture Industries. (2022). Cultural planning. Retrieved from https://www.ontario.ca/page/cultural-planning#:~:text=Cultural%20planning%20is%20a%20%E2%80%9Cplace,plan%20for%20managing%20those%20resources.

Yorkton's Commitment to Reconciliation

Yorkton's revitalized Cultural Plan goes beyond surface-level acknowledgments of our shared past and the critical role of the community in the reconciliation process. It delves into the depths of our collective cultural consciousness, recognizing that true reconciliation with the Indigenous community involves understanding and addressing the deep, often unseen cultural wounds and legacies of colonialism.

This commitment is woven throughout the Cultural Plan, connecting closely with the Truth and Reconciliation Commission Calls to Action, the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), and Missing and Murdered Indigenous Women, Girls, and Two-Spirit+ Calls for Justice.

Central to this plan is a dedication to exploring those deeper layers of culture, building, and strengthening relationships with the Indigenous community through actions that are respectful, thoughtful, and informed by meaningful engagement.

It acknowledges that the path to healing and unity is about changing policies and practices and transforming the underlying cultural attitudes and beliefs that have perpetuated division and injustice.

Our approach emphasizes collaboration and dialogue, ensuring that our steps towards reconciliation honour both the visible aspects of Indigenous culture and the rich, complex cultural foundations that lie beneath. By doing so, Yorkton commits to being an active participant in a journey towards a future built on mutual respect, understanding, and a shared vision of cultural vitality that recognizes the full spectrum of our community's cultural iceberg.

Applying a Deeper Understanding

Drawing inspiration from Dr. Alex Wilson's work using an iceberg analogy [2], it is recognized that the most significant aspects of culture often lie beneath the surface, much like the largest part of an iceberg that remains unseen underwater.

This process of **inclusive community engagement and decision-making involves peeling back layers to uncover deeper cultural currents**—values, beliefs, traditions, and unspoken social norms—that influence every aspect of community life.

[2] University of Winnipeg. (2016, December 6). Dr. Alex Wilson - Coming In to Indigenous Sovereignty: Relationality and Resurgence [Video file]. Retrieved from https://www.ontario.ca/page/cultural-planning#:~:text=Cultural%20planning%20is%20a%20%E2%80%9Cplace,plan%20for%20managing%20those%20resources.

1.2 CULTURAL PLANNING PROCESS

The cultural planning process began in 2020 and was completed in 2024. It was supported by the City of Yorkton and SaskCulture's Community Cultural Engagement and Planning Grant. The process was undertaken in three stages, as shown in the graphic on the right.

The cultural planning process started under the guidance of a community steering committee and was subsequently overseen by the City of Yorkton's Recreation and Community Services Committee.

The process used an Appreciative Inquiry framework, emphasizing community strengths and inclusive participation. Guided by Dr. Willie Ermine's concept of Ethical Space, the discussions encouraged respectful dialogue among diverse worldviews, promoting collaboration, honouring Indigenous knowledge, and ensuring inclusive decision-making.

By leveraging existing assets and fostering an environment of mutual respect and understanding, the process aimed to develop equitable and sustainable cultural initiatives reflective of the community's diverse perspectives and values.

There were over **300 points of engagement** through the cultural planning process.

- Review and analyze existing municipal documents, plans, and policies.
- Create an initial inventory and maps of cultural assets.
- ·Draft a cultural profile of Yorkton.
- Engage the community through Steering Committee meetings, surveys for the public and cultural service providers to capture current cultural insights and future aspirations.
- Draft Report and present to Council and relevant committees. (see Appendix B)

- Refine and distribute surveys, drawing on insights from Stage 1, to the wider community.
- Conduct face-to-face surveys and analyze the findings.
- Hold targeted interviews and focus group sessions with stakeholders to refine understanding.
- Summarize findings in a Report (see Appendix C), incorporating feedback from the Steering Committee, City Council, relevant committees, and Administration. Finalize and submit for approval.

- Use the insights from previous stages to draft more targeted survey questions and conduct further analysis.
- Continue targeted interviews and focus group discussions.
- Draft the Cultural Plan, incorporating community feedback gathered through open houses and online surveys.
- Finalize the Cultural Plan with input from all stakeholders and submit it for Council and SaskCulture approval.
- Present the Plan to the Recreation and Community Services Committee and Council followed by a celebration and initiation of implementation.

2. YORKTON'S CULTURAL LANDSCAPE

Yorkton's Culture Today

Yorkton is the sixth largest city in Saskatchewan with a population of 16,280 as per the latest 2021 Census. Located on Treaty 4 territory, the city has a diverse community with 12.9% identifying as Indigenous, including Nêhiyawak (Plains Cree), Nahkawininiwak (Saulteaux), and Métis peoples. The population is aging with a median age of 41.2 years and includes a mix of ethnic backgrounds, with the majority being of European descent.

The city's culture is rich and varied, influenced by its diverse population that includes Ukrainian, German, British, Polish, Filipino, and many other communities. This diversity is celebrated in local restaurants offering a variety of cuisines and in cultural events such as dance shows, art galleries, and performing arts.

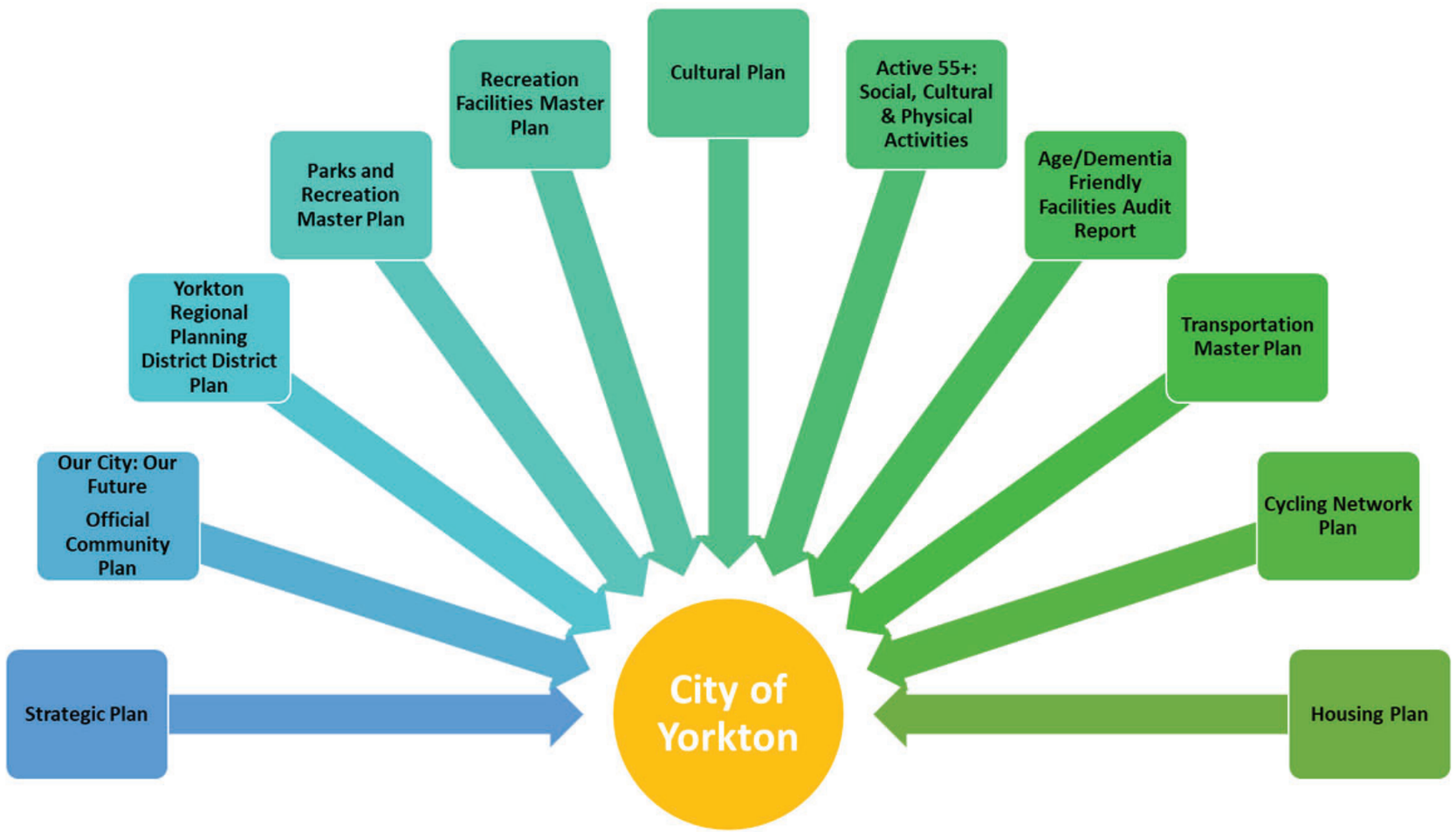
Yorkton is also known for its significant historical and cultural sites including a monument for the original townsite, Old Flour Mill, St. Mary's Church, and a Sports Hall of Fame and Museum - to name a few. There are also various walking tours and nature trails that showcase the city's history and natural beauty. Key annual events include the Thresherman's Show, the Painted Hand Powwow, and the Yorkton Film Festival, the longest-running film festival in North America.

Yorkton's cultural planning involves documenting and mapping over 500 cultural resources, from historic buildings to events and local artists. This helps preserve and promote the city's cultural identity and history, encouraging community engagement and appreciation of Yorkton's cultural diversity.

2.2 MAKING THE LINKS

The City of Yorkton has developed numerous plans and initiatives that highlight and aim to enhance the community's physical, social, economic, cultural, and environmental well-being.

The revitalization of Yorkton's cultural planning process is intentionally designed to connect with, complement, and expand upon relevant and related plans including those below, ensuring a unified and strategic approach to cultural development.



3A. PATHWAYS TO CULTURAL DEVELOPMENT: USING THE WAYFINDER TOOL

3.1 INTRODUCTION

Welcome to the Cultural Planning Wayfinder, a comprehensive roadmap created to help navigate the community toward a vibrant and inclusive future. The Wayfinder is built upon the foundational elements of our Vision and Guiding Principles, that light up our path:

- **Vision:** A compass that guides our collective efforts, ensuring every action contributes towards our shared aspirations for a vibrant Yorkton 25+ years into the future. It establishes a clear direction for where we want to go and the significance of our journey.

- **Guiding Principles:** The core values through which we engage with Yorkton's culture, emphasizing:
  - Opportunities for everyone to thrive;
  - Nurturing creative expression; and
  - Building and celebrating unity and respect.

The Wayfinder is made up of multiple interconnected, working parts:

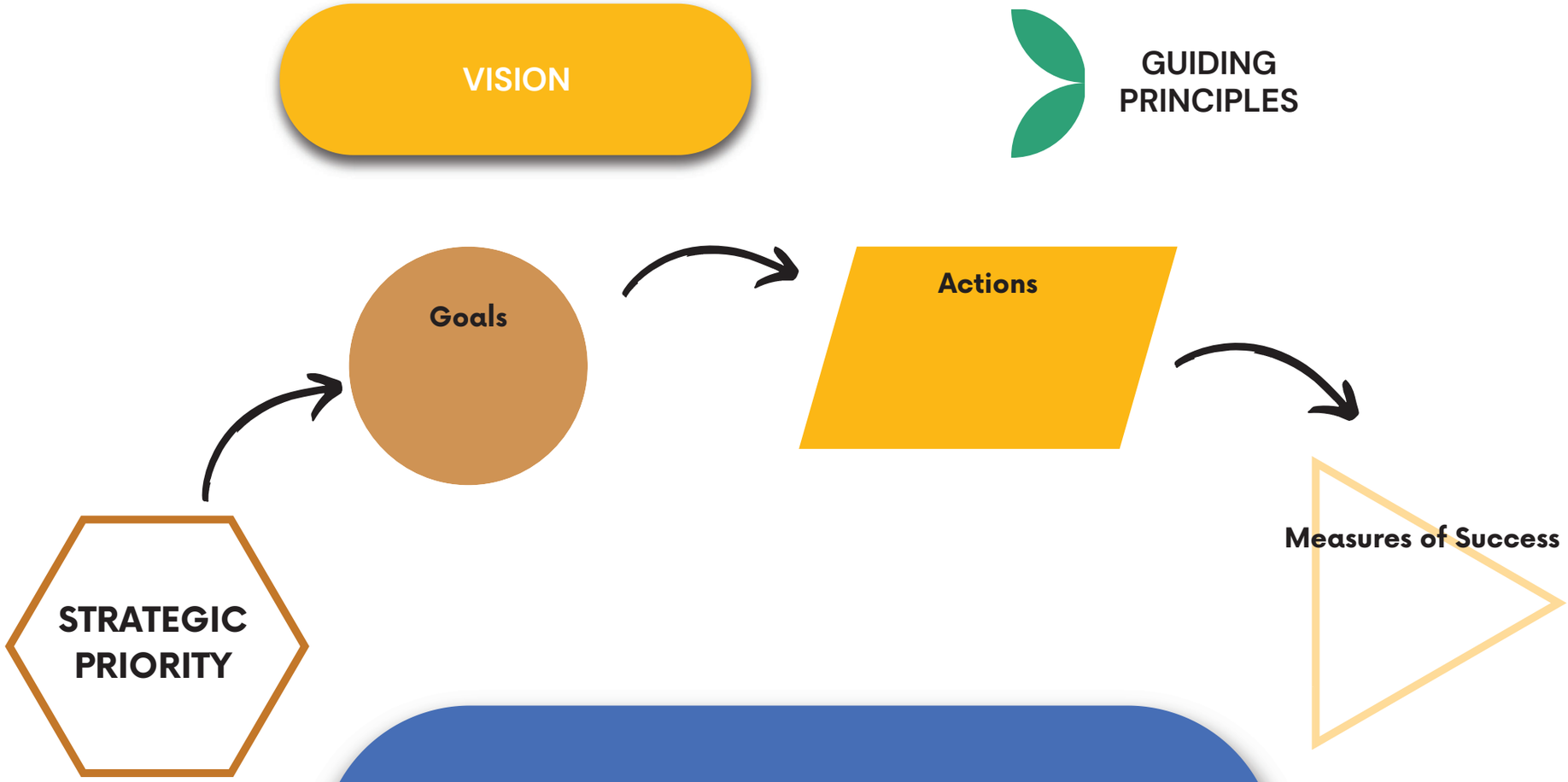
- **Strategic Cultural Priorities** (The What's)
- **Goals** (The More Specific What's)
- **Actions** (The How's)
- **Contributors** (The Who's)
- **Timeline** (The When's)
- **Measures of Success** (The Achievements)

- **Strategic Cultural Priorities:** Eight key areas designed to articulate the vision and outline actionable steps for tangible cultural enhancements. These priorities foster collaboration and effective resource allocation towards:
  - Inclusive Community Development
  - Engaged and Connected Community
  - Economic Empowerment through Culture
  - Cultural Vibrancy and Heritage Preservation
  - Safe and Accessible Cultural Spaces and Events
  - Cultural Learning and Innovation
  - Cultural Foodscapes and Sustainable Agriculture
  - Inclusion of All Ages

- **Goals and Actions:** Each Strategic Cultural Priority within the Wayfinder has been organized into multiple Goals, with each Goal encompassing a set of corresponding Actions. Grouping related actions under specific goals offers clarity and coherence to the strategic development process, facilitating easier navigation and comprehension of the Wayfinder's content.

3.2 UNDERSTANDING THE WAYFINDER

Below illustrates the flow and interconnectivity of the Wayfinder's elements. In this, the Vision and Guiding Principles sit above the pathway between Strategic Cultural Priority and Measures of Success, showing their foundational importance. Further details about each element of the Wayfinder are shared on the next pages.



The Wayfinder in table format can be found in Appendix A.

3.3 UNDERSTANDING OUR "WHO'S"

Our Wayfinder employs visual cues to represent the diverse range of stakeholders involved in Yorkton's cultural development journey.

Each group is depicted by unique icons, reflecting their respective roles and contributions. Additionally, distinct colours are assigned to signify the different roles each group can undertake.

At its core, this Cultural Plan is a **collective effort that engages all relevant stakeholders**.

Each entity, regardless of their role or expertise, plays a vital part in shaping Yorkton's culture according to their capacity and strengths.

Through this inclusive approach, we use our collective wisdom and resources to create a vibrant and inclusive future for all.

City of Yorkton

Arts, Heritage, and Cultural Individuals, Collectives, and Organizations

Community Members and Champions

Funders, Business, and Capacity Builders

Educational Institutions

Other Orders of Government

LEAD	CO-LEAD	PARTNER	PARTICIPATE	SUPPORT
Takes primary responsibility for planning, executing, and overseeing the action.	Shares responsibility equally with another entity in planning, executing, and overseeing the action.	Collaborates closely with the lead entity or entities, contributing resources, expertise, or support to achieve the action's goals.	Engages actively in the action, contributing ideas, efforts, or involvement as a participant.	Provides assistance, resources, or backing to the lead entity or initiative without direct involvement in its planning or execution.

3.4 UNDERSTANDING OUR "WHEN'S"

In Yorkton's journey towards cultural enrichment, understanding the timing of various actions is important. The "When's" in the Wayfinder identify the timeframe each action is expected to take place, helping to prioritize efforts and allocate resources effectively. Here's a brief overview of what each timeframe represents:

Up to 1 Year

Actions expected to be completed within the first year of implementation. These typically involve immediate or short-term objectives that can be swiftly executed to kickstart Yorkton's cultural development journey.

1-2 Years

Actions that may involve more complex objectives or require longer-term planning and execution, though are still within a relatively short-term timeframe.

2-5 Years

Actions that encompass mid-term objectives that may require more time for planning, implementation, and evaluation, though are essential for sustained progress and development.

5+ Years

Actions that represent long-term objectives that require ongoing commitment, investment, and strategic planning to achieve, shaping the future of our cultural landscape.

Ongoing

Actions that are continuous or recurring in nature, without a specific endpoint. These may include activities such as monitoring, evaluation, and ongoing support to ensure the sustained access of our cultural development efforts.

3.5 UNDERSTANDING OUR "ACHIEVEMENTS"

These are indicators that allow us to assess the effectiveness and impact of our cultural actions. They provide tangible metrics by which we can gauge progress and identify areas for improvement.

By tracking these measures, we can ensure that our efforts are aligned with our goals and are making a meaningful difference in our community.

3B. PUTTING THE WAYFINDER INTO ACTION

VISION

Yorkton is a place where everyone feels welcome and diversity is celebrated every day. We create inclusive environments ensuring everyone feels like they belong and matter.

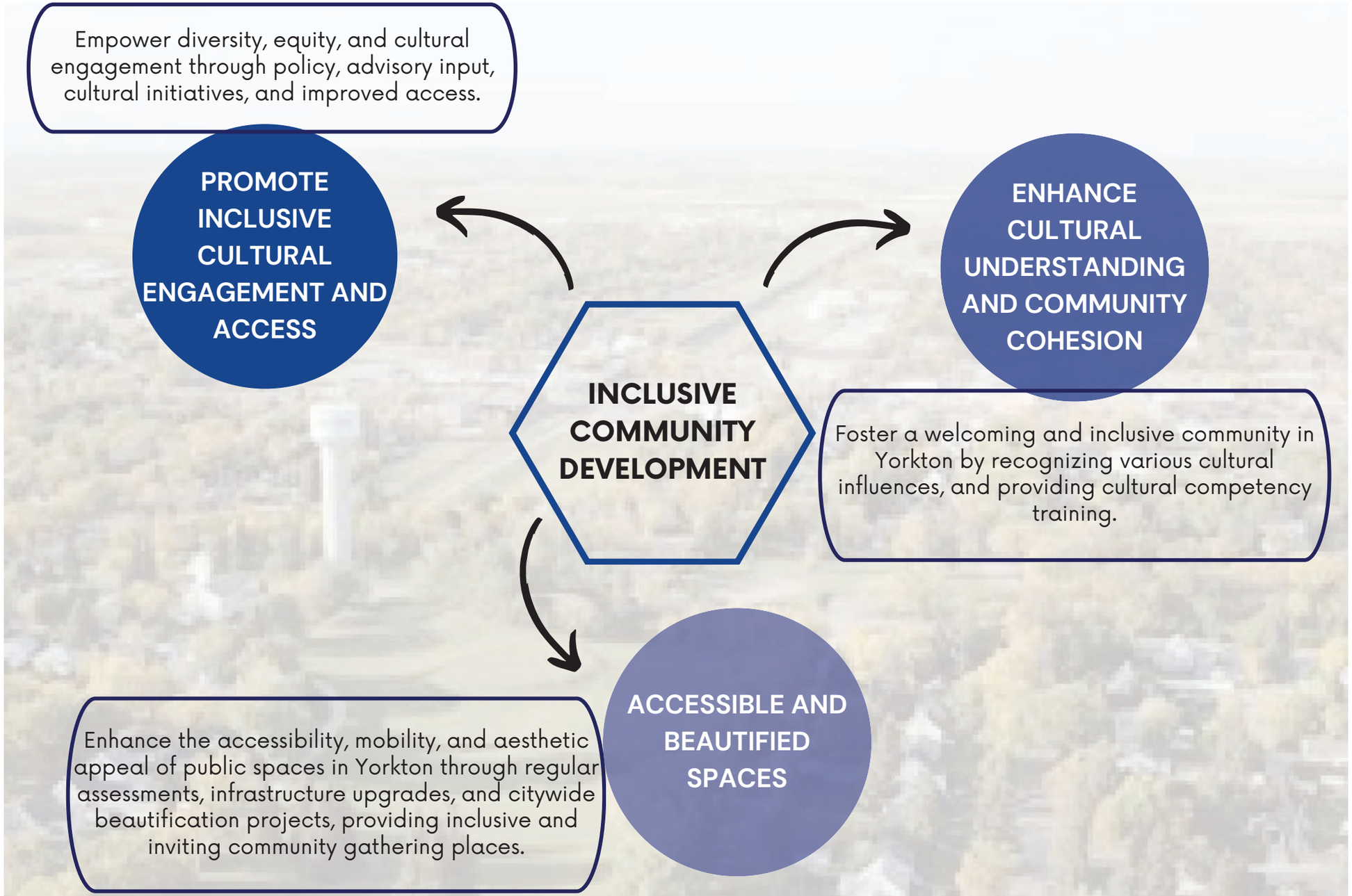
Our community is full of life, with events and spaces that allow people to share their cultures, arts, and foods with each other.

We work together, learn from each other, and celebrate our differences. Yorkton is a growing, diverse community that thrives on its diversity, fostering a sense of belonging, and mutual respect.

GUIDING PRINCIPLES

- **Embrace Unity and Celebrate Diversity:** Champion a culture of inclusivity and respect for the diverse cultures, traditions, and languages that enrich Yorkton, ensuring every individual feels welcomed and valued.
- **Preserve and Honour our Heritage:** Commit to the preservation and celebration of Yorkton's rich heritage in the past, present, and future as a foundation of our community identity.
- **Foster Economic and Social Well-Being:** Advocate for equitable access to economic opportunities and robust social support networks that address the well-being of all community members.
- **Enhance Public Spaces for All:** Develop safe, accessible, and vibrant public spaces that promote active engagement and connectivity among residents, fostering a sense of belonging and community spirit.
- **Pursue Sustainable and Respectful Growth:** Prioritize sustainable development practices and environmental stewardship that safeguard our natural resources and promote a healthy environment for future generations.
- **Engage Citizens and Ensure Transparent Governance:** Encourage active civic participation and maintain transparent, open governance to ensure that community decisions reflect the diverse voices and interests of Yorkton's residents.
- **Promote Education and Cultural Learning:** Support innovative educational initiatives and cultural exchange programs that broaden our collective understanding, appreciation, and celebration of the world's rich cultural diversity.

STRATEGIC CULTURAL PRIORITIES


Empower diversity, equity, and cultural engagement through policy, advisory input, cultural initiatives, and improved access.
PROMOTE INCLUSIVE CULTURAL ENGAGEMENT AND ACCESS
ENHANCE CULTURAL UNDERSTANDING AND COMMUNITY COHESION
INCLUSIVE COMMUNITY DEVELOPMENT
Foster a welcoming and inclusive community in Yorkton by recognizing various cultural influences, and providing cultural competency training.
ACCESSIBLE AND BEAUTIFIED SPACES
Enhance the accessibility, mobility, and aesthetic appeal of public spaces in Yorkton through regular assessments, infrastructure upgrades, and citywide beautification projects, providing inclusive and inviting community gathering places.

INCLUSIVE COMMUNITY DEVELOPMENT

PROMOTE INCLUSIVE CULTURAL ENGAGEMENT AND ACCESS

Initiate a comprehensive review of existing municipal policies through the lens of equity, diversity, and inclusivity.

Up to 1 Year

Formulate advisory committees composed of representatives from Yorkton's diverse communities to provide insights and recommendations.

Up to 1 Year

Hire a cultural coordinator to implement the Cultural Plan and manage year-round programs.

Up to 1 Year

Measures of Success

- Effectiveness of policy changes in promoting equity, diversity, and inclusivity.
- Representation and engagement levels of diverse communities in advisory committees.
- Impact of cultural coordinator in facilitating cultural programs and initiatives.
- Growth in participation and engagement in cultural events and programs.
- Utilization rates of City facilities for cultural and recreational events compared to previous periods.

INCLUSIVE COMMUNITY DEVELOPMENT

Increase support and funding for arts, culture, and recreational amenities, programs, and initiatives.

Up to 1 Year and Ongoing

PROMOTE INCLUSIVE CULTURAL ENGAGEMENT AND ACCESS CONT.

Offer incentives and reduced rates for the use of City facilities for cultural and recreational events.

Up to 1 Year and Ongoing

Measures of Success

- Effectiveness of policy changes in promoting equity, diversity, and inclusivity.
- Representation and engagement levels of diverse communities in advisory committees.
- Impact of cultural coordinator in facilitating cultural programs and initiatives.
- Growth in participation and engagement in cultural events and programs.
- Utilization rates of City facilities for cultural and recreational events compared to previous periods.

INCLUSIVE COMMUNITY DEVELOPMENT

Establish an Indigenous cultural protocol to formally recognize and honour the traditional territories on which Yorkton is located, shared at events and meetings.

Up to 1 Year

ENHANCE CULTURAL UNDERSTANDING AND COMMUNITY COHESION

Develop a Welcoming Protocol for Newcomers, detailing initiatives and services designed to assist new residents in Yorkton with integration, access to resources, and community connection.

Up to 1 Year

Measures of Success

- Adoption and implementation of the Indigenous cultural protocol in community events and meetings.
- Effectiveness of the Welcoming Protocol for Newcomers in facilitating integration and community connection.
- Participation rates in programs aimed at building relationships between neighbours and community groups.
- Feedback and improvement in cultural competency, anti-racism, and inclusion practices among organizations and businesses.

INCLUSIVE COMMUNITY DEVELOPMENT

ENHANCE CULTURAL UNDERSTANDING AND COMMUNITY COHESION CONT.

Create programs that build relationships between neighbours and community groups.

1-2 Years

Offer training programs for local organizations and businesses on cultural competency, anti-racism, and inclusion best practices to create welcoming environments for everyone.

1-2 Years and Ongoing

Measures of Success

- Adoption and implementation of the Indigenous cultural protocol in community events and meetings.
- Effectiveness of the Welcoming Protocol for Newcomers in facilitating integration and community connection.
- Participation rates in programs aimed at building relationships between neighbours and community groups.
- Feedback and improvement in cultural competency, anti-racism, and inclusion practices among organizations and businesses.

INCLUSIVE COMMUNITY DEVELOPMENT

Conduct regular assessments of cultural venues and events to ensure they are accessible to individuals living with varying abilities and implement necessary improvements.

1-2 Years and Ongoing

ACCESSIBLE AND BEAUTIFIED SPACES

Upgrade Yorkton's transportation infrastructure to support diverse modes of transport, including public transit, cycling, and pedestrian pathways.

2-5 Years

Measures of Success

- Increase in accessibility ratings for cultural venues and events based on assessments.
- Improvement in transportation infrastructure and increased usage and satisfaction rates.
- Expansion and enhancement of pedestrian and cyclist infrastructure, reflected in increased usage and positive feedback from the community.
- Visible improvements in the aesthetic appeal and accessibility of public spaces, as evidenced by community feedback and surveys.

INCLUSIVE COMMUNITY DEVELOPMENT

Implement infrastructure improvements, including expanded sidewalks and bike lanes, that prioritize pedestrian and cyclist access and integrate digital services for easier access to cultural event information and community engagement.

1-2 Years

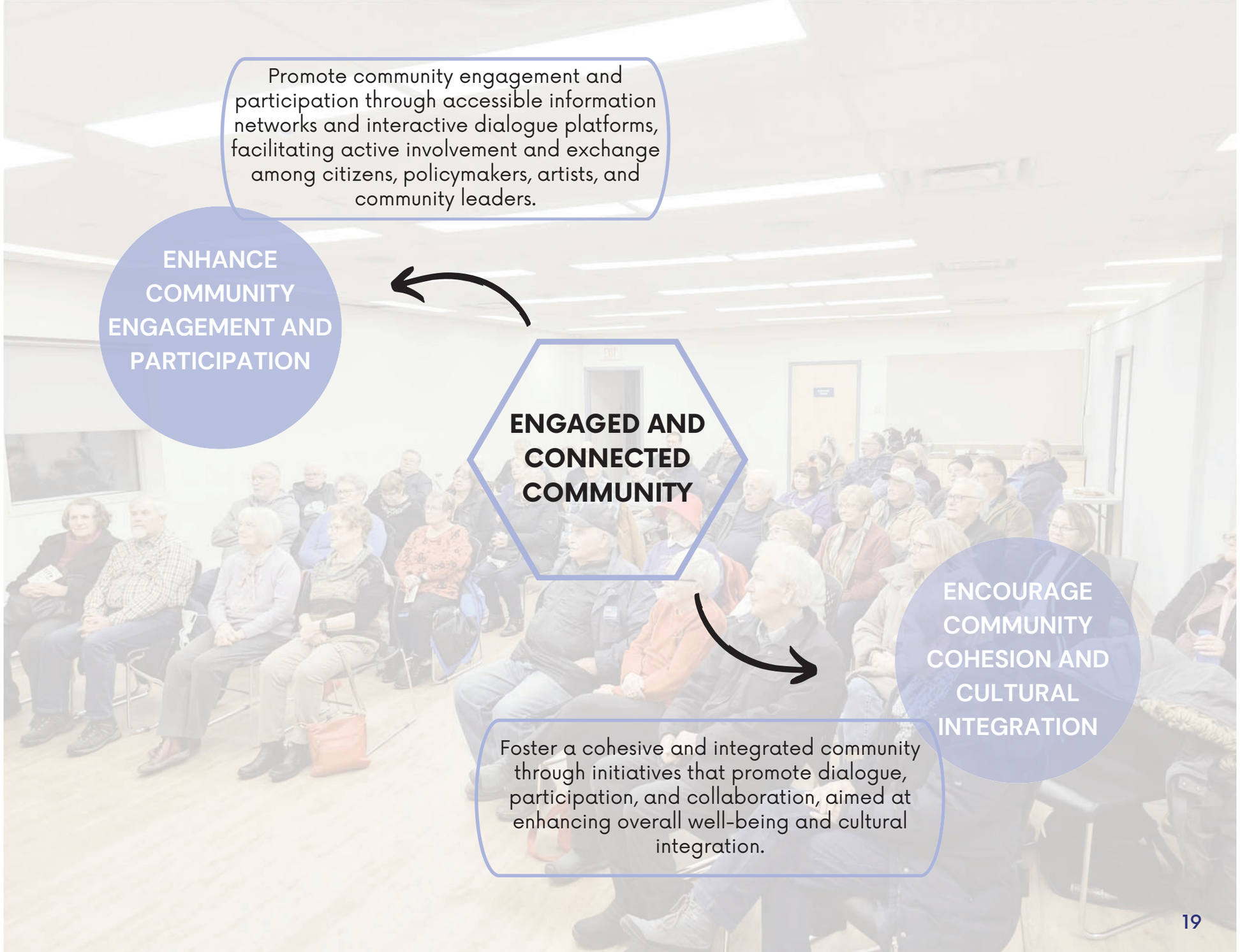
ACCESSIBLE AND BEAUTIFIED SPACES CONT.

Implement a citywide beautification and accessibility project aimed at improving the safety, accessibility, and aesthetic appeal of public areas through upgraded lighting, signage, and park maintenance while creating inviting community gathering places with landscaping, seating areas, and well-maintained green spaces.

2-5 Years

Measures of Success

- Increase in accessibility ratings for cultural venues and events based on assessments.
- Improvement in transportation infrastructure and increased usage and satisfaction rates.
- Expansion and enhancement of pedestrian and cyclist infrastructure, reflected in increased usage and positive feedback from the community.
- Visible improvements in the aesthetic appeal and accessibility of public spaces, as evidenced by community feedback and surveys.



Promote community engagement and participation through accessible information networks and interactive dialogue platforms, facilitating active involvement and exchange among citizens, policymakers, artists, and community leaders.

ENHANCE COMMUNITY ENGAGEMENT AND PARTICIPATION

ENGAGED AND CONNECTED COMMUNITY

ENCOURAGE COMMUNITY COHESION AND CULTURAL INTEGRATION

Foster a cohesive and integrated community through initiatives that promote dialogue, participation, and collaboration, aimed at enhancing overall well-being and cultural integration.

ENGAGED AND CONNECTED COMMUNITY

Develop a comprehensive and integrated information network, including a digital platform, mobile app, and physical media distribution, to provide up-to-date information on cultural events, volunteer opportunities, and community news.

1-2 Years

ENHANCE COMMUNITY ENGAGEMENT AND PARTICIPATION

Organize interactive forums and community meetings where citizens can engage in dialogue with cultural policymakers, artists, and community leaders, offering a platform for voice and exchange.

Up to 1 Year and Ongoing

Measures of Success

- Usage metrics of the digital platform and mobile app, including the number of downloads, active users, and frequency of updates.
- Attendance and participation levels in interactive forums and community meetings.
- Feedback from citizens, policymakers, artists, and community leaders on the accessibility, relevance, and effectiveness of the information network and interactive dialogue platforms.

ENGAGED AND CONNECTED COMMUNITY

ENCOURAGE COMMUNITY COHESION AND CULTURAL INTEGRATION

Implement an annual community survey and facilitate regular workshops for residents to share experiences and suggestions related to quality of life, happiness, cultural engagement, programming and planning, and overall community well-being.

Up to 1 Year and Ongoing

Create a volunteer program specifically for cultural events and activities, offering training and recognition for participants.

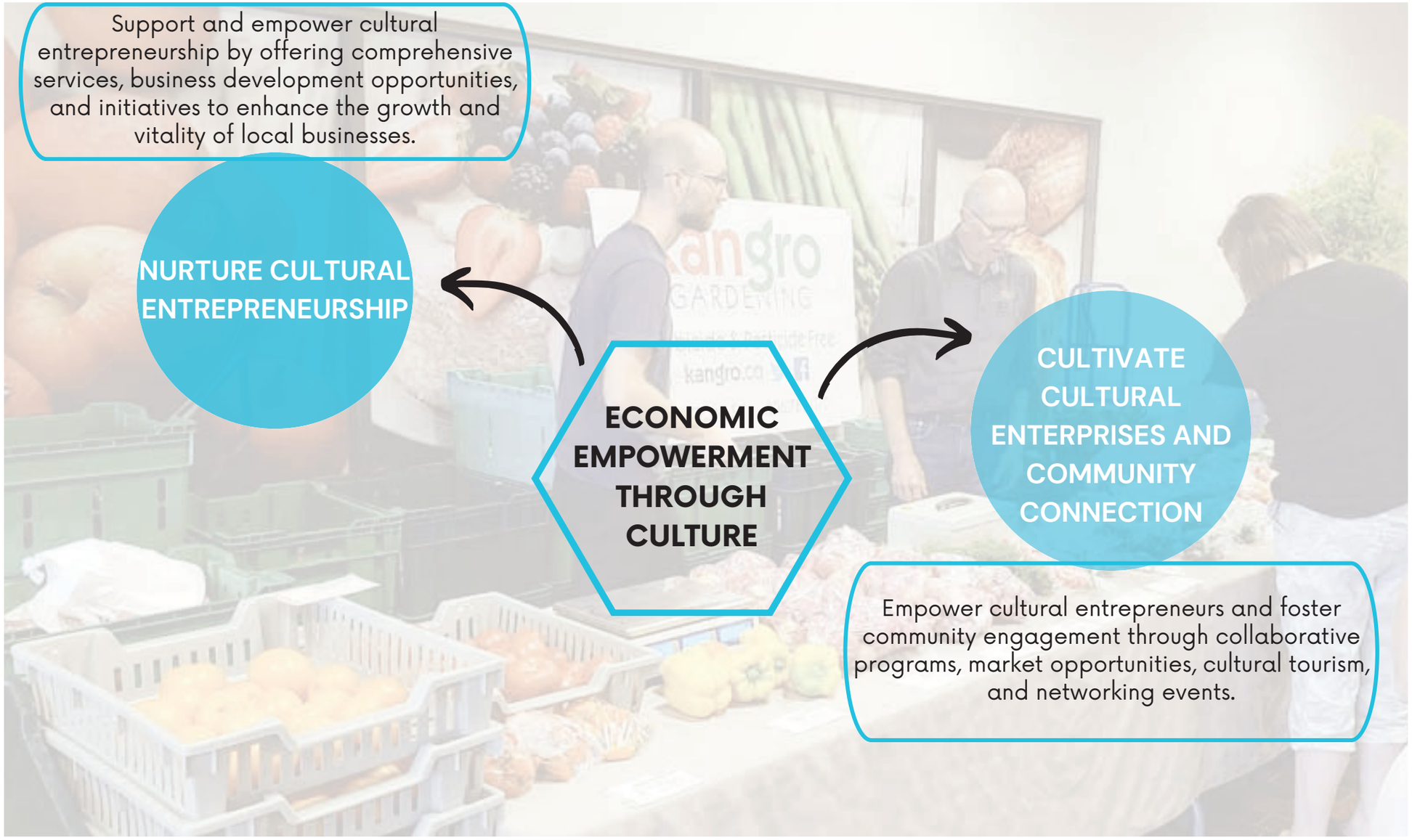
Up to 1 Year

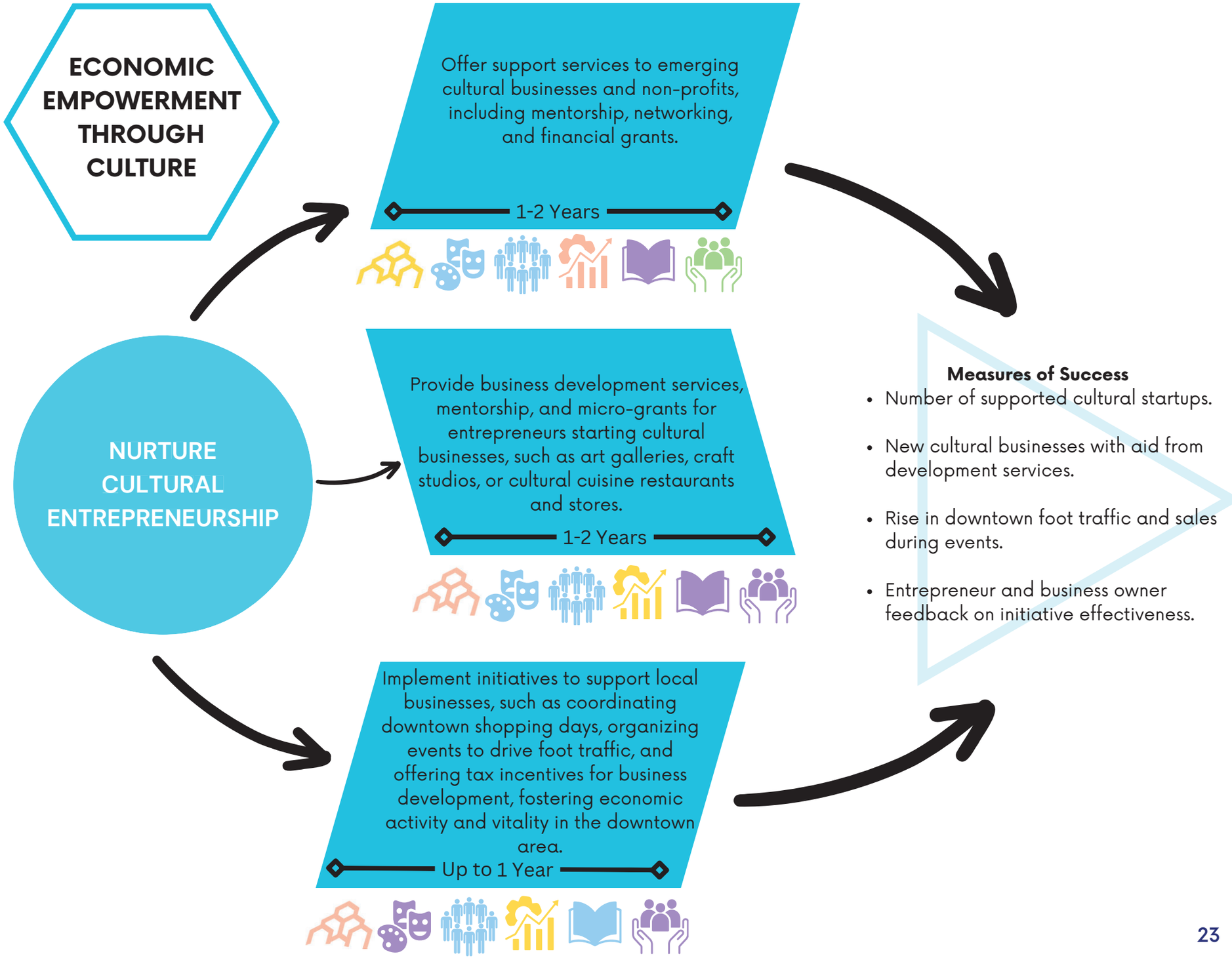
Facilitate citywide networking meetings and foster collaborations between newcomer organizations and various community stakeholders to enhance support networks, share resources, and coordinate cultural integration efforts for newcomers.

Up to 1 Year and Ongoing

Measures of Success

- Participation rates in the annual community survey and workshops.
- Number of volunteers engaged in cultural events and activities, and feedback on their experiences and satisfaction with the volunteer program.
- Number of collaborations and partnerships formed, along with feedback on the effectiveness of these collaborations in supporting cultural integration and community cohesion.


Support and empower cultural entrepreneurship by offering comprehensive services, business development opportunities, and initiatives to enhance the growth and vitality of local businesses.
NURTURE CULTURAL ENTREPRENEURSHIP
ECONOMIC EMPOWERMENT THROUGH CULTURE
CULTIVATE CULTURAL ENTERPRISES AND COMMUNITY CONNECTION
Empower cultural entrepreneurs and foster community engagement through collaborative programs, market opportunities, cultural tourism, and networking events.


ECONOMIC EMPOWERMENT THROUGH CULTURE
NURTURE CULTURAL ENTREPRENEURSHIP
Offer support services to emerging cultural businesses and non-profits, including mentorship, networking, and financial grants.
1-2 Years
Provide business development services, mentorship, and micro-grants for entrepreneurs starting cultural businesses, such as art galleries, craft studios, or cultural cuisine restaurants and stores.
1-2 Years
Implement initiatives to support local businesses, such as coordinating downtown shopping days, organizing events to drive foot traffic, and offering tax incentives for business development, fostering economic activity and vitality in the downtown area.
Up to 1 Year
Measures of Success
• Number of supported cultural startups.
• New cultural businesses with aid from development services.
• Rise in downtown foot traffic and sales during events.
• Entrepreneur and business owner feedback on initiative effectiveness.

ECONOMIC EMPOWERMENT THROUGH CULTURE

Develop artist residency programs in partnership with local businesses and public spaces, allowing artists to create and display their work while engaging with the community.

1-2 Years

CULTIVATE CULTURAL ENTERPRISES AND COMMUNITY CONNECTION

Organize seasonal markets and online platforms for local artisans and cultural entrepreneurs to sell their work, emphasizing Indigenous and multicultural crafts.

2-5 Years

Measures of Success

- Number of artists participating in residency programs and their level of community engagement.
- Sales and revenue generated by local artisans and cultural entrepreneurs through seasonal markets and online platforms.
- Increase in cultural tourism visits and feedback from tourists on the appeal and effectiveness of the tourism packages.
- Attendance and feedback from participants and investors at the annual event showcasing cultural entrepreneurs.

ECONOMIC EMPOWERMENT THROUGH CULTURE

Develop cultural tourism packages highlighting Yorkton's festivals, heritage sites, and culinary diversity.

Up to 1 Year

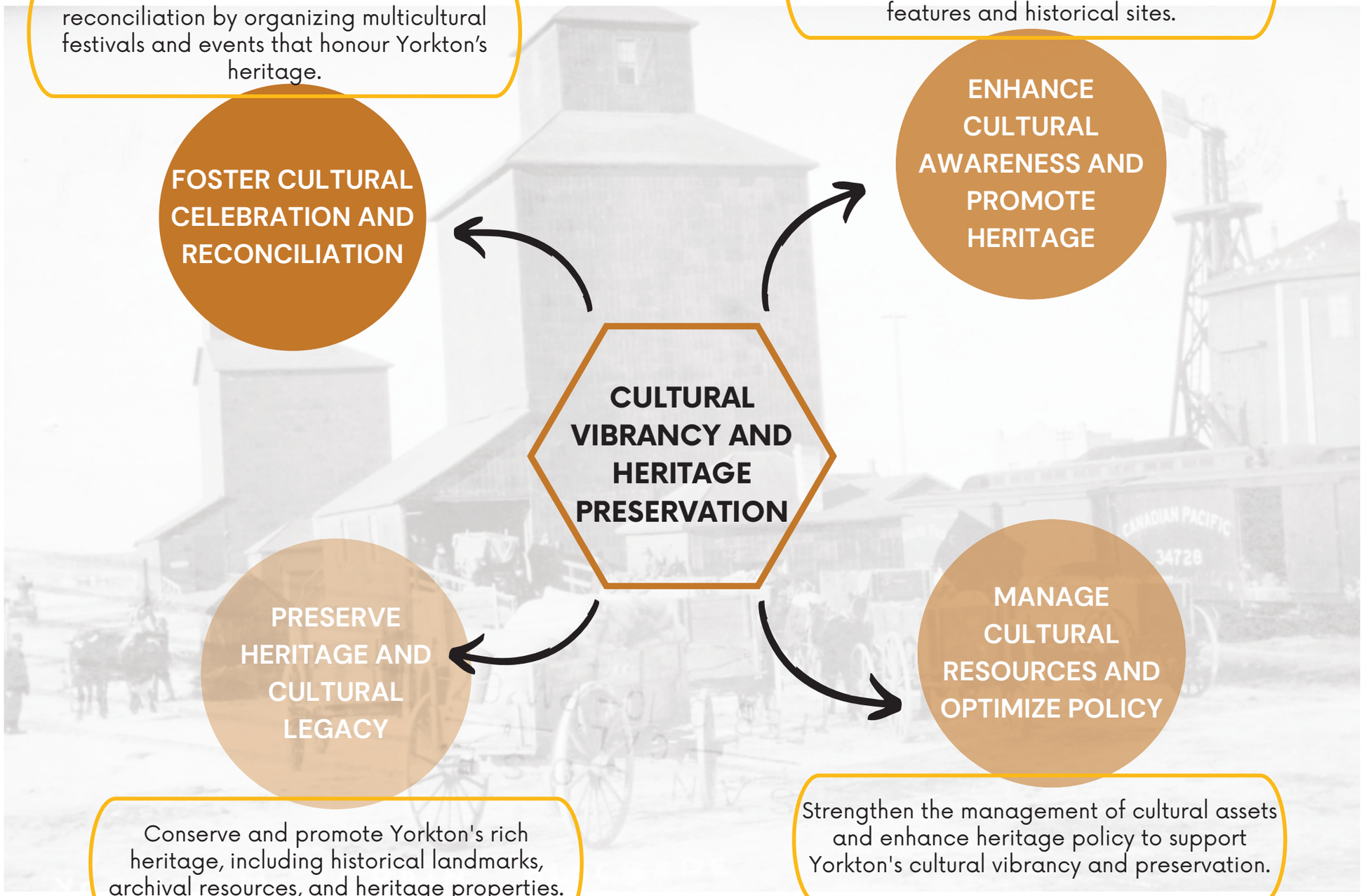
CULTIVATE CULTURAL ENTERPRISES AND COMMUNITY CONNECTION CONT.

Host an annual event to showcase the innovations and creations of Yorkton's cultural entrepreneurs, providing a platform for networking with investors and the community.

Up to 1 Year

Measures of Success

- Number of artists participating in residency programs and their level of community engagement.
- Sales and revenue generated by local artisans and cultural entrepreneurs through seasonal markets and online platforms.
- Increase in cultural tourism visits and feedback from tourists on the appeal and effectiveness of the tourism packages.
- Attendance and feedback from participants and investors at the annual event showcasing cultural entrepreneurs.


Promote cultural celebration and reconciliation by organizing multicultural festivals and events that honour Yorkton's heritage.
FOSTER CULTURAL CELEBRATION AND RECONCILIATION
Promote cultural identity and heritage preservation through community engagement and promotion of Yorkton's unique cultural features and historical sites.
ENHANCE CULTURAL AWARENESS AND PROMOTE HERITAGE
CULTURAL VIBRANCY AND HERITAGE PRESERVATION
PRESERVE HERITAGE AND CULTURAL LEGACY
Conserve and promote Yorkton's rich heritage, including historical landmarks, archival resources, and heritage properties.
MANAGE CULTURAL RESOURCES AND OPTIMIZE POLICY
Strengthen the management of cultural assets and enhance heritage policy to support Yorkton's cultural vibrancy and preservation.

CULTURAL VIBRANCY AND HERITAGE PRESERVATION

Organize and host annual multicultural festivals and events that celebrate Yorkton's diverse heritage, including Indigenous, settler, and newcomer cultures, featuring storytelling, traditional crafts, historical tours, and a showcase of diverse traditions.

1-2 Years

FOSTER CULTURAL CELEBRATION AND RECONCILIATION

Participate in and support reconciliation efforts in the community.

Up to 1 Year and Ongoing

Measures of Success

- Number of annual multicultural festivals and events.
- Number of participants.
- Awareness and understanding of different cultures.
- Expansion of cultural activities and initiatives.

CULTURAL VIBRANCY AND HERITAGE PRESERVATION

ENHANCE CULTURAL AWARENESS AND PROMOTE HERITAGE

Develop and implement a multifaceted promotion strategy that highlights Yorkton's unique community features, cultural assets, and events by leveraging social media, local media partnerships, and community networks.

Up to 1 Year and Ongoing

Collaborate with local museums and historical organizations to enhance and promote heritage sites, including interactive and educational programming.

Up to 1 Year and Ongoing

Measures of Success

- Reach and engagement metrics on social media platforms.
- Number of media partnerships established.
- Increase in visitors to heritage sites.
- Participation rates in interactive and educational programming.
- Feedback and satisfaction levels from community members regarding cultural awareness initiatives.

CULTURAL VIBRANCY AND HERITAGE PRESERVATION

Regularly review and update the cultural resources inventory, including artists, cultural businesses, heritage sites, and community organizations, to inform planning and development.

1-2 Years and Ongoing

MANAGE CULTURAL RESOURCES AND OPTIMIZE POLICY

Measures of Success

- Frequency and thoroughness of cultural resource inventory updates.
- Number of heritage and cultural assets accurately documented in the inventory.
- Effectiveness of the Municipal Heritage Property policy in facilitating preservation efforts.
- Stakeholder feedback on the clarity and efficiency of the heritage designation process.
- Implementation of recommendations from policy reviews to enhance cultural resource management and preservation.

Continue to regularly review the Municipal Heritage Property policy to improve and streamline processes for designation.

1-2 Years and Ongoing

CULTURAL VIBRANCY AND HERITAGE PRESERVATION

PRESERVE HERITAGE AND CULTURAL LEGACY

Preserve and support existing heritage cultural assets.

Up to 1 Year

Establish and maintain a city archives system, providing resources and support for organizing, maintaining, and utilizing archival materials to educate the public on Yorkton's local history.

1-2 Years

Establish a grant program for the restoration and preservation of historic buildings and sites, encouraging private owners to maintain and repurpose heritage properties for cultural uses.

Up to 1 Year and Ongoing

Measures of Success

- Number of heritage and cultural assets successfully preserved and supported.
- Accessibility and utilization metrics of the city archive system.
- Public engagement and participation levels in heritage preservation initiatives.
- Impact assessments on the revitalization and repurposing of heritage properties for cultural uses.

Foster community engagement and cultural diversity through initiatives that plan and promote diverse events.
ENGAGE COMMUNITY AND COORDINATE EVENTS
SAFE AND ACCESSIBLE CULTURAL SPACES AND EVENTS
PLAN AND PROGRAM EVENTS INCLUSIVELY
Promote inclusivity and accessibility in cultural events across Yorkton by offering extensive support and resources to event organizers.
ENHANCE SAFETY, ACCESSIBILITY, AND CULTURAL VIBRANCY IN PUBLIC SPACES
Foster a safer, more accessible, and culturally vibrant environment in Yorkton's public spaces through collaborative efforts, incentive programs, upgrades, and community-driven initiatives.

SAFE AND ACCESSIBLE CULTURAL SPACES AND EVENTS

ENGAGE COMMUNITY AND COORDINATE EVENTS

Establish a centralized community calendar of events to coordinate scheduling efforts and enhance community access to participate in events.

Up to 1 Year and Ongoing

Promote and host cultural events, such as Culture Days, at diverse venues throughout Yorkton to increase their frequency and variety.

Up to 1 Year and Ongoing

Measures of Success

- Increase in the number of events listed on the centralized community calendar.
- Growth in the variety and frequency of cultural events hosted at diverse venues, demonstrated by community participation and feedback.
- Positive feedback from community members regarding their engagement and accessibility to cultural events across Yorkton.

SAFE AND ACCESSIBLE CULTURAL SPACES AND EVENTS

PLAN AND PROGRAM EVENTS INCLUSIVELY

Establish and disseminate citywide guidelines and toolkits for event organizers, incorporating best practices for inclusive programming, services, and accessibility to ensure that events are safe and welcoming for participants of all ages and abilities.

Up to 1 Year

Explore and develop an inclusive event support program that reduces barriers to participation in cultural programs and events. This may include financial support, providing transit passes, language interpretation services, and dedicated family-friendly zones at events.

1-2 Years

Create a free programs and events brochure.

Up to 1 Year

Measures of Success

- Event organizers adopting citywide guidelines, integrating inclusive practices.
- Diverse community participation in cultural programs, reducing access barriers.
- Positive participant feedback on inclusivity, accessibility, and support at events.
- Increased distribution and use of free programs brochure, enhancing community engagement.

SAFE AND ACCESSIBLE CULTURAL SPACES AND EVENTS

Collaborate with local law enforcement, community organizations, and venue management to develop and implement strategies and audits to increase safety and accessibility for events, gatherings, and venues.

Up to 1 Year

ENHANCE SAFETY, ACCESSIBILITY, AND CULTURAL VIBRANCY IN PUBLIC SPACES

Measures of Success

- Reduced safety concerns and improved safety perception at events and public spaces.
- Adoption of accessibility enhancements by venues and organizers.
- Enhanced accessibility ratings for public spaces, assessed through audits and community feedback.
- Increased use and positive feedback on transformed public spaces.

Implement an incentive program for venues and event organizers that enhances accessibility features and services.

1-2 Years

SAFE AND ACCESSIBLE CULTURAL SPACES AND EVENTS

Upgrade public spaces with accessibility features and inclusive design principles.

2-5 Years

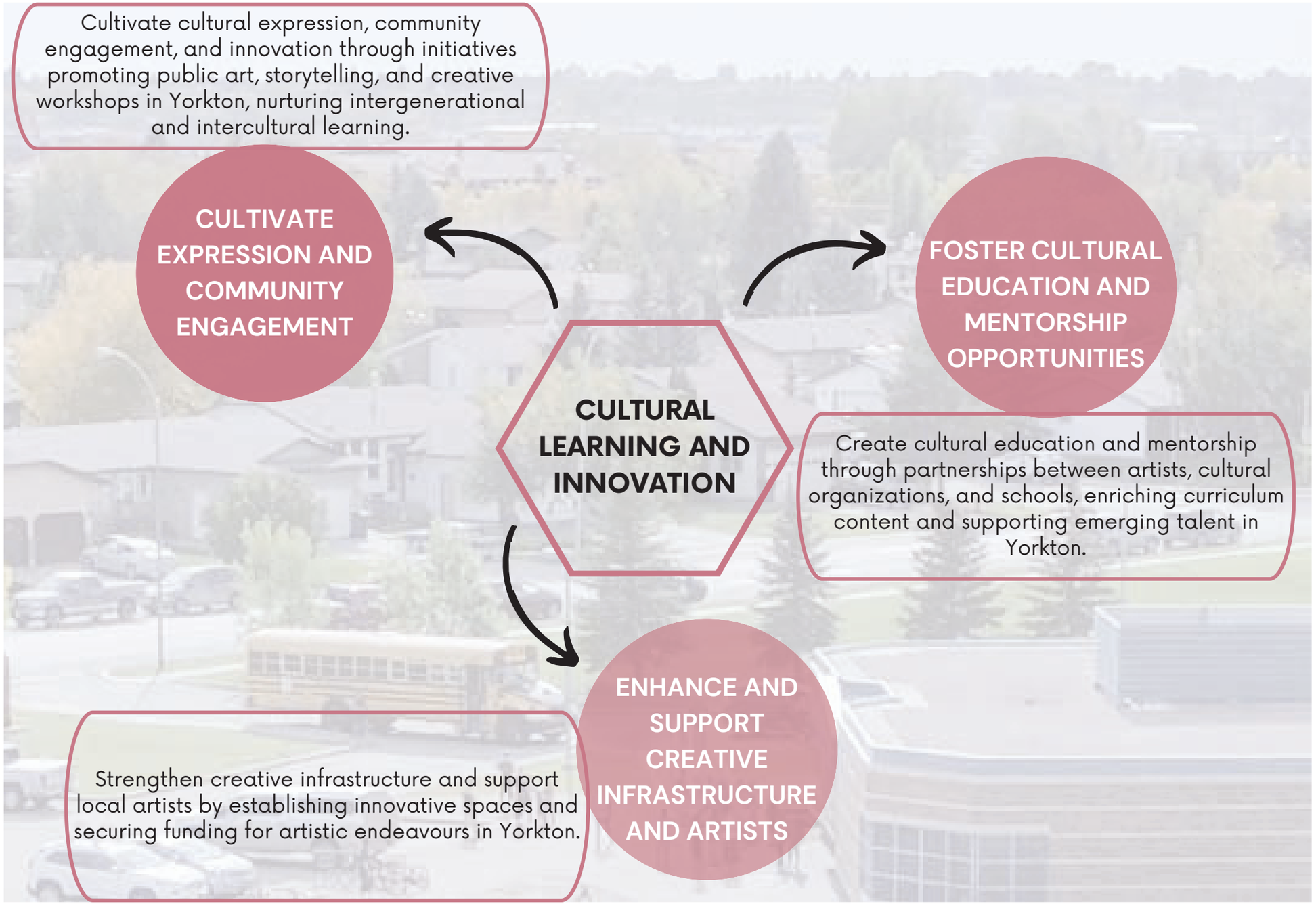
ENHANCE SAFETY, ACCESSIBILITY, AND CULTURAL VIBRANCY IN PUBLIC SPACES CONT.

Transform underused public spaces into vibrant cultural hubs with temporary installations, pop-up events, and community art projects, making culture part of everyday life in Yorkton.

1-2 Years

Measures of Success

- Reduced safety concerns and improved safety perception at events and public spaces.
- Adoption of accessibility enhancements by venues and organizers.
- Enhanced accessibility ratings for public spaces, assessed through audits and community feedback.
- Increased use and positive feedback on transformed public spaces.


Cultivate cultural expression, community engagement, and innovation through initiatives promoting public art, storytelling, and creative workshops in Yorkton, nurturing intergenerational and intercultural learning.
CULTIVATE EXPRESSION AND COMMUNITY ENGAGEMENT
CULTURAL LEARNING AND INNOVATION
FOSTER CULTURAL EDUCATION AND MENTORSHIP OPPORTUNITIES
Create cultural education and mentorship through partnerships between artists, cultural organizations, and schools, enriching curriculum content and supporting emerging talent in Yorkton.
ENHANCE AND SUPPORT CREATIVE INFRASTRUCTURE AND ARTISTS
Strengthen creative infrastructure and support local artists by establishing innovative spaces and securing funding for artistic endeavours in Yorkton.

CULTURAL LEARNING AND INNOVATION

Develop a public art policy.

Up to 1 Year

CULTIVATE EXPRESSION AND COMMUNITY ENGAGEMENT

Launch a public art program that supports the creation of murals, sculptures, and installations throughout Yorkton, with community input on themes and locations.

1-2 Years

Measures of Success

- Public art installations completed and their impact on community engagement, measured through feedback, social media, and surveys.
- Attendance and engagement metrics for intergenerational and intercultural learning.
- Participation rates in workshops and seminars.
- Evaluation of technology integration into traditional crafts, assessed by adoption of new techniques by local artists.

CULTURAL LEARNING AND INNOVATION

Launch a series of storytelling evenings or podcasts featuring local Elders, storytellers, and community members sharing tales from Yorkton's diverse communities, fostering intergenerational and intercultural learning.

Up to 1 Year

CULTIVATE EXPRESSION AND COMMUNITY ENGAGEMENT CONT.

Host workshops and seminars encouraging creative thinking and innovation in the arts and culture sector, including technology integration in traditional crafts.

1-2 Years

Measures of Success

- Public art installations completed and their impact on community engagement, measured through feedback, social media, and surveys.
- Attendance and engagement metrics for intergenerational and intercultural learning.
- Participation rates in workshops and seminars.
- Evaluation of technology integration into traditional crafts, assessed by adoption of new techniques by local artists.

CULTURAL LEARNING AND INNOVATION

FOSTER CULTURAL EDUCATION AND MENTORSHIP OPPORTUNITIES

Pair established artists and cultural workers with emerging talent to provide mentorship, skills sharing, and opportunities for collaboration.

Up to 1 Year

Integrate cultural education into the curriculum at educational institutions, focusing on local history, Indigenous knowledge, and global cultures.

1-2 Years

Facilitate partnerships between schools and cultural organizations to bring cultural education programs directly into classrooms, including workshops, artist visits, and cultural exchange opportunities.

1-2 Years

Measures of Success

- Mentorship opportunities created and their impact on emerging talent development, evaluated through feedback and collaborative project showcases.
- Integration of cultural education into school curricula, assessed by cultural content inclusion, student engagement, and teacher feedback.
- Participation rates in cultural education programs in schools.
- Success stories of cultural exchange and collaboration between schools and cultural organizations.

CULTURAL LEARNING AND INNOVATION

Develop a multifunctional makerspace that serves as a hub for creativity, learning, and innovation.

2-5 Years

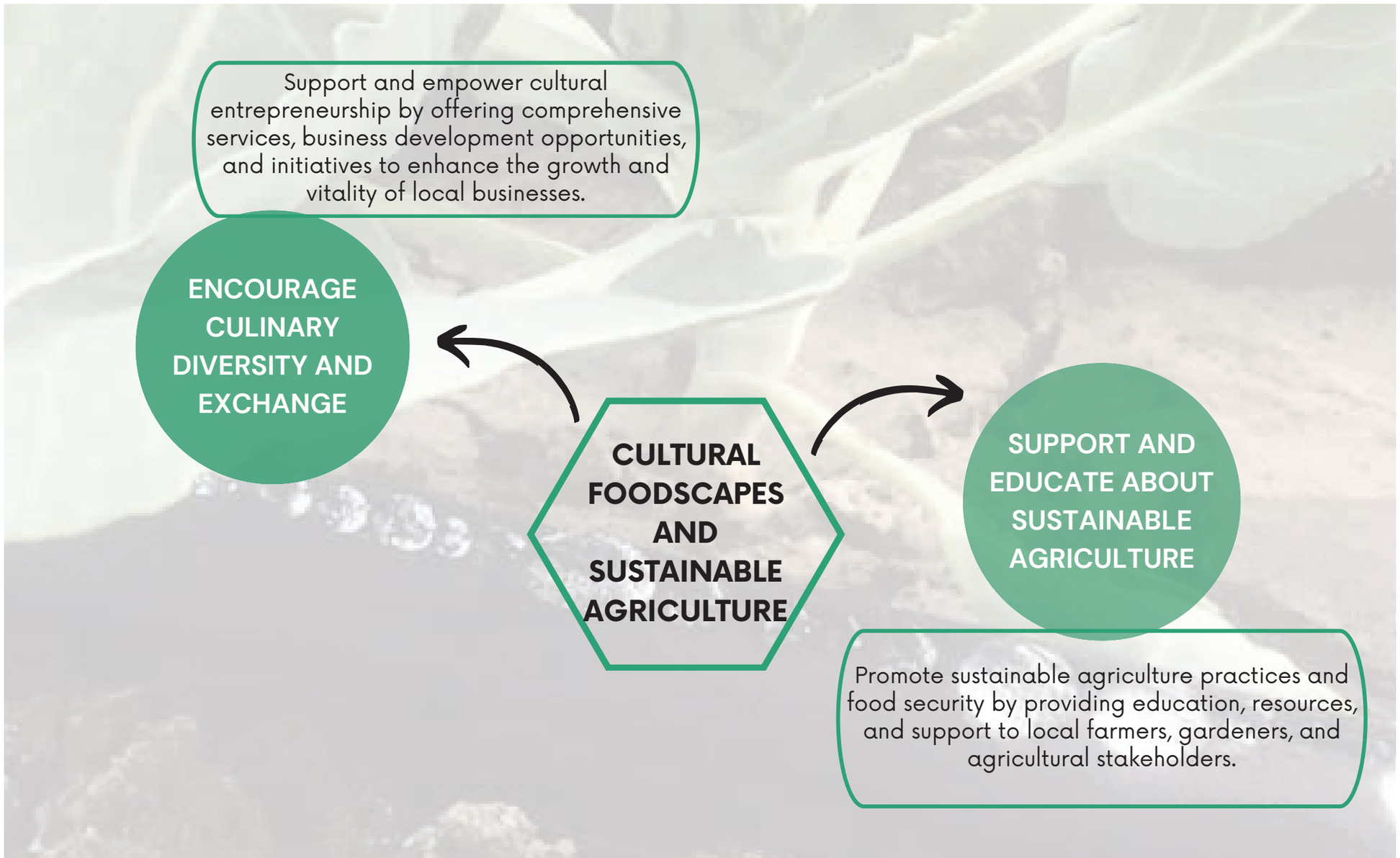
ENHANCE AND SUPPORT CREATIVE INFRASTRUCTURE AND ARTISTS

Secure funding and support for arts and performance spaces, including galleries, to nurture emerging artists.

2-5 Years

Measures of Success

- Utilization rate of the makerspace.
- Number of artists supported through funding and resources secured for arts and performance spaces.
- Diversity of artistic activities and events hosted in supported spaces.
- Feedback from artists and community members on the accessibility and effectiveness of the creative infrastructure and support initiatives.


Support and empower cultural entrepreneurship by offering comprehensive services, business development opportunities, and initiatives to enhance the growth and vitality of local businesses.
ENCOURAGE CULINARY DIVERSITY AND EXCHANGE
CULTURAL FOODSCAPES AND SUSTAINABLE AGRICULTURE
SUPPORT AND EDUCATE ABOUT SUSTAINABLE AGRICULTURE
Promote sustainable agriculture practices and food security by providing education, resources, and support to local farmers, gardeners, and agricultural stakeholders.

CULTURAL FOODSCAPES AND SUSTAINABLE AGRICULTURE

ENCOURAGE CULINARY DIVERSITY AND EXCHANGE

Organize annual food festivals that showcase Yorkton's multicultural culinary heritage, featuring cooking demonstrations, tastings, and workshops led by local chefs and community members from various cultural backgrounds.

1-2 Years and Ongoing

Create a central, accessible community kitchen that serves as a hub for culinary education, cultural exchange, and support for food entrepreneurs. The kitchen may host cooking classes, incubate start-up food businesses, and provide a venue for community meals.

2-5 Years

Launch initiatives encouraging cultural food exchanges among Yorkton's diverse communities, such as recipe-sharing platforms, community potlucks, and culinary mentorship programs that pair individuals from different cultural backgrounds to learn about each other's cuisines.

1-2 Years and Ongoing

Measures of Success

- Attendance and participation rates at annual food festivals.
- Utilization and feedback on the community kitchen.
- Engagement levels in initiatives promoting cultural food exchanges and feedback on culinary mentorship effectiveness.

CULTURAL FOODSCAPES AND SUSTAINABLE AGRICULTURE

Partner with local farms, agricultural organizations, and schools to offer educational programs on sustainable farming practices, food security, and supporting local producers.

2-5 Years

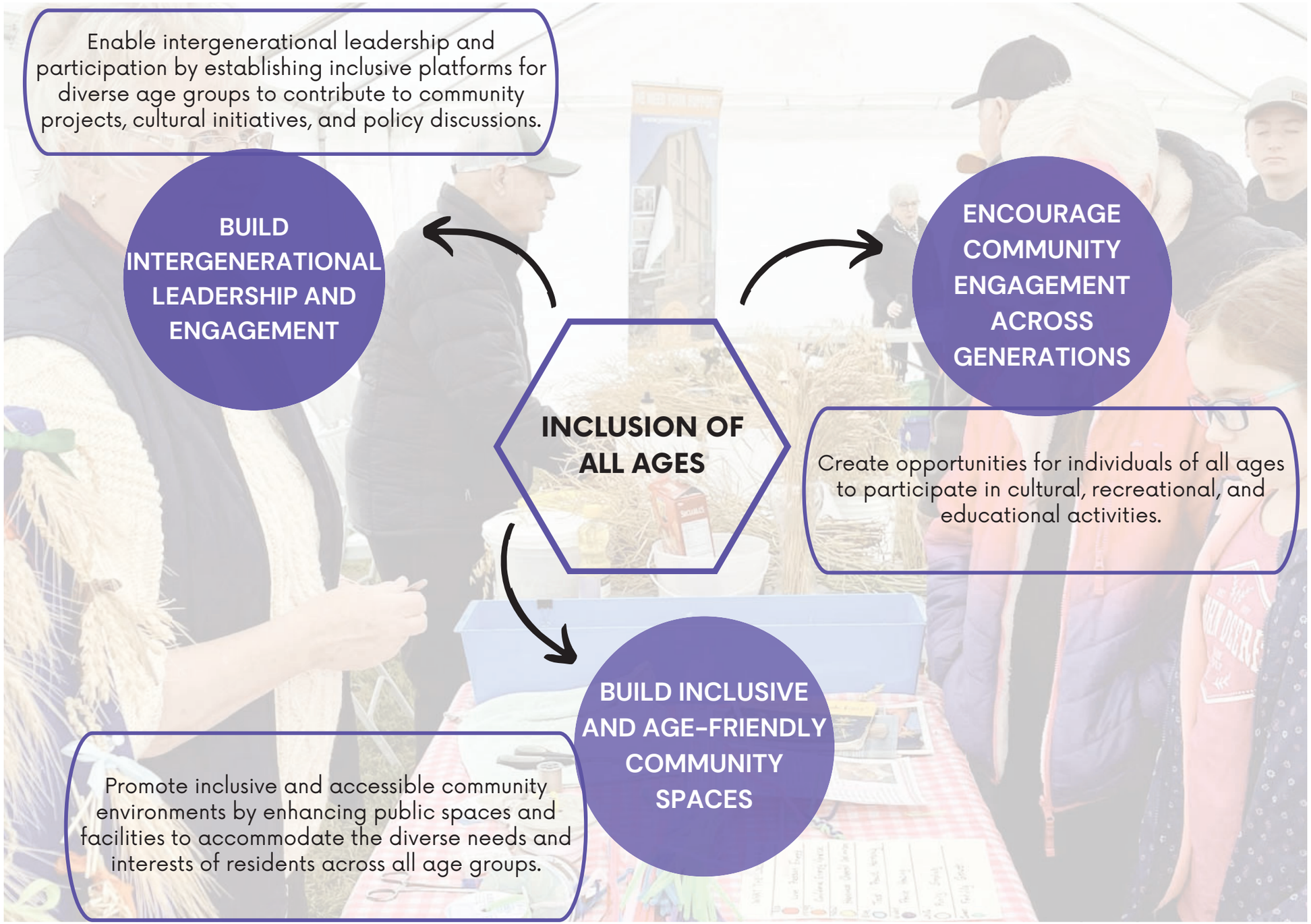
SUPPORT AND EDUCATE ABOUT SUSTAINABLE AGRICULTURE

Provide resources and support for local farmers and gardeners to explore and adopt innovative and sustainable agricultural practices, such as permaculture, organic farming, and urban gardening initiatives.

1-2 Years

Measures of Success

- Participation rates in educational programs on sustainable farming practices.
- Adoption rates of innovative and sustainable agricultural practices among local farmers and gardeners, measured by the number of individuals or organizations implementing such practices.
- Impact assessment of sustainable agriculture initiatives on food security, environmental conservation, and community resilience, based on feedback from stakeholders and relevant data analysis.


Enable intergenerational leadership and participation by establishing inclusive platforms for diverse age groups to contribute to community projects, cultural initiatives, and policy discussions.
BUILD INTERGENERATIONAL LEADERSHIP AND ENGAGEMENT
ENCOURAGE COMMUNITY ENGAGEMENT ACROSS GENERATIONS
INCLUSION OF ALL AGES
Create opportunities for individuals of all ages to participate in cultural, recreational, and educational activities.
BUILD INCLUSIVE AND AGE-FRIENDLY COMMUNITY SPACES
Promote inclusive and accessible community environments by enhancing public spaces and facilities to accommodate the diverse needs and interests of residents across all age groups.

INCLUSION OF ALL AGES

Establish advisory councils and committees composed of youth, seniors, and Elders to provide insights and recommendations on community projects and policies, ensuring diverse age representation in decision-making processes.

Up to 1 Year

BUILD INTERGENERATIONAL LEADERSHIP AND ENGAGEMENT

Establish a program to engage youth in cultural leadership roles, including planning and executing cultural events, contributing to cultural policy discussions, and liaising between their schools and the broader community.

1-2 Years

Measures of Success

- Representation diversity within advisory councils and committees, indicating the inclusivity of age groups in decision-making processes.
- Participation levels of youth in cultural leadership roles, measured by the number of youth actively engaged in planning and executing cultural events and contributing to policy discussions.
- Feedback and satisfaction levels from all age groups involved in intergenerational initiatives.

INCLUSION OF ALL AGES

ENCOURAGE COMMUNITY ENGAGEMENT ACROSS GENERATIONS

Provide grants or incentives to organizations and event planners who design and execute cultural events that are inclusive and accessible to a broad age range.

1-2 Years and Ongoing

Develop and support programs encouraging interaction and learning between youth, adults, and seniors, such as mentorship initiatives, shared hobbies, and cultural exchange workshops.

1-2 Years

Offer a wide range of recreational and educational programs that cater to different age groups, promoting lifelong learning and active lifestyles among all community members.

2-5 Years and Ongoing

Measures of Success

- Number of cultural events receiving grants or incentives that demonstrate inclusivity and accessibility across different age groups.
- Participation levels in programs facilitating interaction and learning between different age groups.
- Attendance and engagement rates in recreational and educational programs tailored to various age groups.

INCLUSION OF ALL AGES

BUILD INCLUSIVE AND AGE-FRIENDLY COMMUNITY SPACES

Create neighbourhood cultural nodes providing programming and activities for all ages.

2-5 Years

Design and adapt public spaces, including parks, community centres, and cultural venues, to be accessible and welcoming to all ages, incorporating features like safe play areas for children, comfortable seating for seniors, and multi-use spaces for intergenerational activities.

2-5 Years

Explore the feasibility and development of a Seniors Centre for recreational, cultural, and social activities.

1-2 Years

Measures of Success

- Usage statistics of neighbourhood cultural nodes, indicating the level of engagement and participation across different age groups.
- Assessment of public spaces' accessibility and inclusivity features through feedback mechanisms and surveys involving residents of various ages.
- Feasibility studies and community feedback regarding the development of a Seniors Centre.

4. ADVANCING OUR CULTURAL VISION

Yorkton's Cultural Plan is all about making our community more vibrant, inclusive, and culturally alive. It guides us in bringing together our traditions, dreams, and creativity to create a community where everyone feels a part of something special. As we navigate our cultural journey, the Wayfinder helps us translate our priorities, goals, and actions into tangible steps. It keeps us on track by outlining clear timelines and measures of success, ensuring that every action we take brings us closer to realizing our collective vision.

4.1 IMPLEMENTATION

- Establish a Cultural Planning Committee comprised of representatives from diverse sectors to provide input and guide the implementation process, ensuring alignment with the shared vision and goals.
- Review Year 1 actions with consideration of the 2025 budget.
- Recommend annual reviews of the Cultural Plan to be completed by a third party provider.
- Link budget reviews to cultural actions yearly.
- Engage and collect feedback from the community and stakeholders on a regular basis to inform implementation and monitoring.

Early action builds momentum and lays the foundation for future initiatives.

There are **24 actions** that can be started within the next year.

4.2 MONITORING

Insights inform adjustments, ensuring relevance and effectiveness.

Annual — Every 5 Years

Gauge progress, address challenges, and celebrate achievements.

Many actions identify the City of Yorkton as the lead. While this is common in municipal planning, there is an opportunity for growth and empowerment within the community.

This plan aims to shift the current dynamic by empowering diverse community groups to take on leadership roles and contribute to Yorkton's cultural vibrancy. By supporting their growth and capacity, we foster a more collaborative and inclusive approach to cultural development in the city.

APPENDICES

APPENDIX A – CULTURAL PLANING WAYFINDER TABLE

APPENDIX B – STAGE 1: STATE OF CULTURE REPORT

APPENDIX C – STAGE 2: CULTURAL PLANNING REPORT

Appendix A - Yorkton Cultural Plan Wayfinder Table

Strategic Cultural Priority	Goals	Actions	City of Yorkton	Arts, Heritage & Cultural Individuals, Collectives and Organizations	Community Members & Champions	Funders, Business & Capacity Builders	Educational Institutions	Other Orders of Government	Up to 1 Year	1-2 Years	2-5 Years	5+ Years	Ongoing	Measures of Success
What?		**How?**	**Who Can Contribute?**						**When?**					
Inclusive Community Development	**Promote Inclusive Cultural Engagement and Access** - *Empower diversity, equity, and cultural engagement through policy, advisory input, cultural initiatives, and improved access.*	Initiate a comprehensive review of existing municipal policies through the lens of equity, diversity, and inclusivity.	**Lead**	**Co-Lead**	**Support**	**Support**	**Partner**	**Partner**						Effectiveness of policy changes in promoting equity, diversity, and inclusivity. Representation and engagement levels of diverse communities in advisory committees. Impact of cultural coordinator in facilitating cultural programs and initiatives. Growth in participation and engagement in cultural events and programs.
		Formulate advisory committees composed of representatives from Yorkton's diverse communities to provide insights and recommendations.	**Lead**	**Participate**	**Participate**	**Participate**	**Participate**	**Participate**						
		Hire a cultural coordinator to implement the Cultural Plan and manage year-round programs.	**Lead**	**Support**	**Support**	**Support**	**Support**	**Support**						

		Increase support and funding for arts, culture, and recreational amenities, programs, and initiatives.	**Lead**	**Support**	**Support**	**Partner**	**Support**	**Partner**						Utilization rates of City facilities for cultural and recreational events compared to previous periods.
		Offer incentives and reduced rates for the use of City facilities for cultural and recreational events.	**Lead**	**Support**	**Participate**	**Support**	**Support**	**Support**						
	Enhance Cultural Understanding and Community Cohesion - *Foster a welcoming and inclusive community in Yorkton by recognizing various cultural influences, and providing cultural competency training.*	Establish an Indigenous cultural protocol to formally recognize and honour the traditional territories on which Yorkton is located, shared at events and meetings.	**Partner**	**Lead**	**Partner**	**Support**	**Support**	**Co-Lead**						Adoption and implementation of the Indigenous cultural protocol in community events and meetings. Effectiveness of the Welcoming Protocol for Newcomers in facilitating integration and community connection. Participation rates in programs aimed at building relationships between neighbours and community groups.
		Develop a Welcoming Protocol for Newcomers, detailing initiatives and services designed to assist new residents in Yorkton with integration, access to resources, and community connection.	**Co-Lead**	**Lead**	**Partner**	**Partner**	**Partner**	**Partner**						
		Create programs that build relationships between neighbours and community groups.	**Partner**	**Lead**	**Participate**	**Support**	**Participate**	**Support**						

		Offer training programs for local organizations and businesses on cultural competency, anti-racism, and inclusion best practices to create welcoming environments for everyone.	**Support**	**Co-Lead**	**Participate**	**Support**	**Lead**	**Support**						Feedback and improvement in cultural competency, anti-racism, and inclusion practices among organizations and businesses.
	Accessible and Beautified Spaces - *Enhance the accessibility, mobility, and aesthetic appeal of public spaces in Yorkton through regular assessments, infrastructure upgrades, and citywide beautification projects, providing inclusive and inviting community gathering places.*	Conduct regular assessments of cultural venues and events to ensure they are accessible to individuals living with varying abilities and implement necessary improvements.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Support**	**Support**						Increase in accessibility ratings for cultural venues and events based on assessments. Improvement in transportation infrastructure and increased usage and satisfaction rates.
		Upgrade Yorkton's transportation infrastructure to support diverse modes of transport, including public transit, cycling, and pedestrian pathways.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Participate**	**Support**						Expansion and enhancement of pedestrian and cyclist infrastructure,

		Implement infrastructure improvements, including expanded sidewalks and bike lanes, that prioritize pedestrian and cyclist access and integrate digital services for easier access to cultural event information and community engagement.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Participate**	**Support**						reflected in increased usage and positive feedback from the community. Visible improvements in the aesthetic appeal and accessibility of public spaces, as evidenced by community feedback and surveys.
		Implement a citywide beautification and accessibility project aimed at improving the safety, accessibility, and aesthetic appeal of public areas through upgraded lighting, signage, and park maintenance while creating inviting community gathering places with landscaping, seating areas, and well-maintained green spaces.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Support**	**Support**						

Engaged and Connected Community	**Enhance Community Engagement and Participation** - *Promote community engagement and participation through accessible information networks and interactive dialogue platforms, facilitating active involvement and exchange among citizens, policymakers, artists, and community leaders.*	Develop a comprehensive and integrated information network, including a digital platform, mobile app, and physical media distribution, to provide up-to-date information on cultural events, volunteer opportunities, and community news.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Partner**	**Support**						Usage metrics of the digital platform and mobile app, including the number of downloads, active users, and frequency of updates. Attendance and participation levels in interactive forums and community meetings. Feedback from citizens, policymakers, artists, and community leaders on the accessibility, relevance, and effectiveness of the information network and interactive dialogue platforms.
		Organize interactive forums and community meetings where citizens can engage in dialogue with cultural policymakers, artists, and community leaders, offering a platform for voice and exchange.	**Lead**	**Co-Lead**	**Support**	**Support**	**Co-Lead**	**Support**						

	Encourage Community Cohesion and Cultural Integration - *Foster a cohesive and integrated community through initiatives that promote dialogue, participation, and collaboration, aimed at enhancing overall well-being and cultural integration.*	Implement an annual community survey and facilitate regular workshops for residents to share experiences and suggestions related to quality of life, happiness, cultural engagement, programming and planning, and overall community well-being.	**Lead**	**Co-Lead**	**Participate**	**Participate**	**Participate**	**Support**						Participation rates in the annual community survey and workshops. Number of volunteers engaged in cultural events and activities, as well as feedback on their experiences and satisfaction with the volunteer program. Number of collaborations and partnerships formed, along with feedback on the effectiveness of these collaborations in supporting cultural integration and community cohesion.
		Create a volunteer program specifically for cultural events and activities, offering training and recognition for participants.	**Co-Lead**	**Lead**	**Participate**	**Support**	**Partner**	**Partner**						
		Facilitate citywide networking meetings and foster collaborations between newcomer organizations and various community stakeholders to enhance support networks, share resources, and coordinate cultural integration efforts for newcomers.	**Lead**	**Partner**	**Participate**	**Participate**	**Participate**	**Co-Lead**						

Economic Empowerment Through Culture	**Nurture Cultural Entrepreneurship** - *Support and empower cultural entrepreneurship by offering comprehensive services, business development opportunities, and initiatives to enhance the growth and vitality of local businesses.*	Offer support services to emerging cultural businesses and non-profits, including mentorship, networking, and financial grants.	**Co-Lead**	**Participate**	**Participate**	**Lead**	**Support**	**Partner**						Number of supported cultural startups. New cultural businesses with aid from development services. Rise in downtown foot traffic and sales during events. Entrepreneur and business owner feedback on initiative effectiveness.
		Provide business development services, mentorship, and micro-grants for entrepreneurs starting cultural businesses, such as art galleries, craft studios, or cultural cuisine restaurants and stores.	**Lead**	**Participate**	**Participate**	**Co-Lead**	**Support**	**Support**						
		Implement initiatives to support local businesses, such as coordinating downtown shopping days, organizing events to drive foot traffic, and offering tax incentives for business development, fostering economic activity and vitality in the downtown area.	**Lead**	**Support**	**Participate**	**Co-Lead**	**Participate**	**Support**						

	Cultivate Cultural Enterprises and Community Connection - *Empower cultural entrepreneurs and foster community engagement through collaborative programs, market opportunities, cultural tourism, and networking events.*	Develop artist residency programs in partnership with local businesses and public spaces, allowing artists to create and display their work while engaging with the community.	**Co-Lead**	**Lead**	**Partner**	**Co-Lead**	**Support**	**Support**						Number of artists participating in residency programs and their level of community engagement, indicating the success in fostering connections. Sales and revenue generated by local artisans and cultural entrepreneurs through seasonal markets and online platforms, demonstrating market opportunities and economic impact. Increase in cultural tourism visits and feedback from tourists on the appeal and effectiveness of the tourism packages.
		Organize seasonal markets and online platforms for local artisans and cultural entrepreneurs to sell their work, emphasizing Indigenous and multicultural crafts.	**Co-Lead**	**Lead**	**Participate**	**Partner**	**Participate**	**Support**						
		Develop cultural tourism packages highlighting Yorkton's festivals, heritage sites, and culinary diversity.	**Co-Lead**	**Lead**	**Partner**	**Support**	**Support**	**Support**						
		Host an annual event to showcase the innovations and creations of Yorkton's cultural entrepreneurs, providing a platform for networking with investors and the community.	**Co-Lead**	**Partner**	**Partner**	**Lead**	**Participate**	**Support**						

														Attendance and feedback from participants and investors at the annual event showcasing cultural entrepreneurs, reflecting networking opportunities and community engagement.
Cultural Vibrancy and Heritage Preservation	**Foster Cultural Celebration and Reconciliation** - *Promote cultural celebration and reconciliation by organizing multicultural festivals and events that honour Yorkton's diverse heritage.*	Organize and host annual multicultural festivals and events that celebrate Yorkton's diverse heritage, including Indigenous, settler, and newcomer cultures, featuring storytelling, traditional crafts, historical tours, and a showcase of diverse traditions.	**Co-Lead**	**Lead**	**Partner**	**Partner**	**Participate**	**Partner**						Number of annual multicultural festivals and events. Number of participants. Awareness and understanding of different cultures. Expansion of cultural activities and initiatives.
		Participate in and support reconciliation efforts in the community.	**Participate**	**Participate**	**Participate**	**Participate**	**Participate**	**Participate**						

	Enhance Cultural Awareness and Promote Heritage - *Promote cultural identity and heritage preservation through community engagement and promotion of Yorkton's unique cultural features and historical sites.*	Develop and implement a multifaceted promotion strategy that highlights Yorkton's unique community features, cultural assets, and events by leveraging social media, local media partnerships, and community networks.	**Lead**	**Co-Lead**	**Participate**	**Partner**	**Participate**	**Partner**					Reach and engagement metrics on social media platforms. Number of media partnerships established. Increase in visitors to heritage sites. Participation rates in interactive and educational programming. Feedback and satisfaction levels from community members regarding cultural awareness initiatives.
		Collaborate with local museums and historical organizations to enhance and promote heritage sites, including interactive and educational programming.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Participate**	**Support**					

	Manage Cultural Resources and Optimize Policy - *Strengthen the management of cultural assets and enhance heritage policy to support Yorkton's cultural vibrancy and preservation.*	Regularly review and update the cultural resources inventory, including artists, cultural businesses, heritage sites, and community organizations, to inform planning and development.	**Co-Lead**	**Co-Lead**	**Partner**	**Partner**	**Partner**	**Support**						Frequency and thoroughness of cultural resource inventory updates. Number of heritage and cultural assets accurately documented in the inventory. Effectiveness of the Municipal Heritage Property policy in facilitating preservation efforts. Stakeholder feedback on the clarity and efficiency of the heritage designation process. Implementation of recommendations from policy reviews to enhance cultural resource management and preservation.
		Continue to regularly review the Municipal Heritage Property policy to improve and streamline processes for designation.	**Lead**	**Support**	**Support**	**Support**	**Support**	**Partner**						

	Preserve Heritage and Cultural Legacy - *Conserve and promote Yorkton's rich heritage, including historical landmarks, archival resources, and heritage properties.*	Preserve and support existing heritage cultural assets.	**Lead**	**Co-Lead**	**Participate**	**Co-Lead**	**Partner**	**Partner**						Number of heritage and cultural assets successfully preserved and supported. Accessibility and utilization metrics of the city archive system. Public engagement and participation levels in heritage preservation initiatives. Impact assessments on the revitalization and repurposing of heritage properties for cultural uses.
		Establish and maintain a city archives system, providing resources and support for organizing, maintaining, and utilizing archival materials to educate the public on Yorkton's local history.	**Lead**	**Partner**	**Support**	**Support**	**Co-Lead**	**Support**						
		Establish a grant program for the restoration and preservation of historic buildings and sites, encouraging private owners to maintain and repurpose heritage properties for cultural uses.	**Lead**	**Partner**	**Participate**	**Support**	**Participate**	**Support**						

Safe and Accessible Cultural Spaces and Events	**Engage Community and Coordinate Events** - *Foster community engagement and cultural diversity through initiatives that plan and promote diverse events.*	Establish a centralized community calendar of events to coordinate scheduling efforts and enhance community access to participate in events.	**Lead**	**Co-Lead**	**Participate**	**Partner**	**Partner**	**Partner**						Increase in the number of events listed on the centralized community calendar. Growth in the variety and frequency of cultural events hosted at diverse venues, demonstrated by community participation and feedback. Positive feedback from community members regarding their engagement and accessibility to cultural events across Yorkton.
		Promote and host cultural events, such as Culture Days, at diverse venues throughout Yorkton to increase their frequency and variety.	**Co-Lead**	**Lead**	**Participate**	**Partner**	**Partner**	**Support**						

	Plan and Program Events Inclusively - *Promote inclusivity and accessibility in cultural events across Yorkton by offering extensive support and resources to event organizers.*	Establish and disseminate citywide guidelines and toolkits for event organizers, incorporating best practices for inclusive programming, services, and accessibility to ensure that events are safe and welcoming for participants of all ages and abilities.	**Lead**	**Co-Lead**	**Participate**	**Partner**	**Co-Lead**	**Support**						Event organizers adopting citywide guidelines, integrating inclusive practices. Diverse community participation in cultural programs, reducing access barriers. Positive participant feedback on inclusivity, accessibility, and support at events. Increased distribution and use of free programs brochure, enhancing community engagement.
		Explore and develop an inclusive event support program that reduces barriers to participation in cultural programs and events. This may include financial support, providing transit passes, language interpretation services, and dedicated family-friendly zones at events.	**Lead**	**Co-Lead**	**Partner**	**Support**	**Partner**	**Support**							
		Create a free programs and events brochure.	**Co-Lead**	**Lead**	**Partner**	**Support**	**Partner**	**Support**							

	Enhance Safety, Accessibility, and Cultural Vibrancy in Public Spaces - *Foster a safer, more accessible, and culturally vibrant environment in Yorkton's public spaces through collaborative efforts, incentive programs, upgrades, and community-driven initiatives.*	Collaborate with local law enforcement, community organizations, and venue management to develop and implement strategies and audits to increase safety and accessibility for events, gatherings, and venues.	**Lead**	**Co-Lead**	**Participate**	**Co-Lead**	**Partner**	**Support**						Reduced safety concerns and improved safety perception at events and public spaces. Adoption of accessibility enhancements by venues and organizers. Enhanced accessibility ratings for public spaces, assessed through audits and community feedback. Increased use and positive feedback on transformed public spaces.
		Implement an incentive program for venues and event organizers that enhances accessibility features and services.	**Lead**	**Partner**	**Participate**	**Co-Lead**	**Support**	**Partner**							
		Upgrade public spaces with accessibility features and inclusive design principles.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Partner**	**Support**							
		Transform underused public spaces into vibrant cultural hubs with temporary installations, pop-up events, and community art projects, making culture part of everyday life in Yorkton.	**Co-Lead**	**Lead**	**Partner**	**Partner**	**Partner**	**Support**							

Cultural Learning and Innovation	**Cultivate Cultural Expression and Community Engagement** - *Cultivate cultural expression, community engagement, and innovation through initiatives promoting public art, storytelling, and creative workshops in Yorkton, nurturing intergenerational and intercultural learning.*	Develop a public art policy.	**Lead**	**Co-Lead**	**Partner**	**Support**	**Partner**	**Support**						Public art installations completed and their impact on community engagement, measured through feedback, social media, and surveys. Attendance and engagement metrics for intergenerational and intercultural learning. Participation rates in workshops and seminars. Evaluation of technology integration into traditional crafts, assessed by adoption of new techniques by local artists.
		Launch a public art program that supports the creation of murals, sculptures, and installations throughout Yorkton, with community input on themes and locations.	**Co-Lead**	**Lead**	**Partner**	**Support**	**Partner**	**Support**						
		Launch a series of storytelling evenings or podcasts featuring local Elders, storytellers, and community members sharing tales from Yorkton's diverse communities, fostering intergenerational and intercultural learning.	**Partner**	**Lead**	**Participate**	**Support**	**Co-Lead**	**Support**						
		Host workshops and seminars encouraging creative thinking and innovation in the arts and culture sector, including technology integration in traditional crafts.	**Partner**	**Co-Lead**	**Participate**	**Support**	**Lead**	**Support**						

	Foster Cultural Education and Mentorship Opportunities - *Create cultural education and mentorship through partnerships between artists, cultural organizations, and schools, enriching curriculum content and supporting emerging talent in Yorkton.*	Pair established artists and cultural workers with emerging talent to provide mentorship, skills sharing, and opportunities for collaboration.	**Partner**	**Lead**	**Participate**	**Support**	**Co-Lead**	**Support**						Mentorship opportunities created and their impact on emerging talent development, evaluated through feedback and collaborative project showcases. Integration of cultural education into school curricula, assessed by cultural content inclusion, student engagement, and teacher feedback. Participation rates in cultural education programs in schools. Success stories of cultural exchange and collaboration between schools and cultural organizations.
		Integrate cultural education into the curriculum at educational institutions, focusing on local history, Indigenous knowledge, and global cultures.	**Support**	**Co-Lead**	**Participate**	**Participate**	**Lead**	**Support**						
		Facilitate partnerships between schools and cultural organizations to bring cultural education programs directly into classrooms, including workshops, artist visits, and cultural exchange opportunities.	**Partner**	**Co-Lead**	**Participate**	**Support**	**Lead**	**Support**						

	Enhance and Support Creative Infrastructure and Artists - *Strengthen creative infrastructure and support local artists by establishing innovative spaces and securing funding for artistic endeavours in Yorkton.*	Develop a multifunctional makerspace that serves as a hub for creativity, learning, and innovation.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Partner**	**Support**						Utilization rate of the makerspace. Number of artists supported through funding and resources secured for arts and performance spaces. Diversity of artistic activities and events hosted in supported spaces. Feedback from artists and community members on the accessibility and effectiveness of the creative infrastructure and support initiatives.
		Secure funding and support for arts and performance spaces, including galleries, to nurture emerging artists.	**Lead**	**Partner**	**Participate**	**Co-Lead**	**Support**	**Support**						

Cultural Foodscapes and Sustainable Agriculture	**Encourage Culinary Diversity and Exchange** - *Foster culinary diversity and cultural exchange by creating spaces and initiatives that celebrate Yorkton's multicultural culinary heritage, facilitate culinary education and mentorship, and encourage cultural food exchanges among diverse communities.*	Organize annual food festivals that showcase Yorkton's multicultural culinary heritage, featuring cooking demonstrations, tastings, and workshops led by local chefs and community members from various cultural backgrounds.	**Partner**	**Lead**	**Participate**	**Co-Lead**	**Participate**	**Support**						Attendance and participation rates at annual food festivals. Utilization and feedback on the community kitchen. Engagement levels in initiatives promoting cultural food exchanges and feedback on culinary mentorship effectiveness.
		Create a central, accessible community kitchen that serves as a hub for culinary education, cultural exchange, and support for food entrepreneurs. The kitchen may host cooking classes, incubate start-up food businesses, and provide a venue for community meals.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Support**	**Support**						

		Launch initiatives encouraging cultural food exchanges among Yorkton's diverse communities, such as recipe-sharing platforms, community potlucks, and culinary mentorship programs that pair individuals from different cultural backgrounds to learn about each other's cuisines.	**Co-Lead**	**Lead**	**Participate**	**Support**	**Partner**	**Support**							
	Support and Educate about Sustainable Agriculture - *Promote sustainable agriculture practices and food security by providing education, resources, and support to local farmers, gardeners, and agricultural stakeholders.*	Partner with local farms, agricultural organizations, and schools to offer educational programs on sustainable farming practices, food security, and supporting local producers.	**Support**	**Co-Lead**	**Participate**	**Support**	**Lead**	**Support**							Participation rates in educational programs on sustainable farming practices. Adoption rates of innovative and sustainable agricultural practices among local farmers and gardeners, measured by the number of individuals or organizations implementing such practices.
		Provide resources and support for local farmers and gardeners to explore and adopt innovative and sustainable agricultural practices, such as permaculture, organic farming, and urban gardening initiatives.	**Partner**	**Lead**	**Participate**	**Participate**	**Co-Lead**	**Support**							

															Impact assessment of sustainable agriculture initiatives on food security, environmental conservation, and community resilience, based on feedback from stakeholders and relevant data analysis.
Inclusion of All Ages	**Build Intergenerational Leadership and Engagement** - *Enable intergenerational leadership and participation by establishing inclusive platforms for diverse age groups to contribute to community projects, cultural initiatives, and policy discussions.*	Establish advisory councils and committees composed of youth, seniors, and Elders to provide insights and recommendations on community projects and policies, ensuring diverse age representation in decision-making processes.	**Lead**	**Co-Lead**	**Participate**	**Participate**	**Partner**	**Participate**							Representation diversity within advisory councils and committees, indicating the inclusivity of age groups in decision-making processes. Participation levels of youth in cultural leadership roles, measured by the number of youth actively engaged in planning and executing cultural events and contributing to policy discussions.
		Establish a program to engage youth in cultural leadership roles, including planning and executing cultural events, contributing to cultural policy discussions, and liaising between their schools and the broader community.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Partner**	**Support**							

															Feedback and satisfaction levels from all age groups involved in intergenerational initiatives.
	Encourage Community Engagement Across Generations - Create *opportunities for individuals of all ages to participate in cultural, recreational, and educational activities.*	Provide grants or incentives to organizations and event planners who design and execute cultural events that are inclusive and accessible to a broad age range.	**Lead**	**Participate**	**Participate**	**Co-Lead**	**Support**	**Support**							Number of cultural events receiving grants or incentives that demonstrate inclusivity and accessibility across different age groups. Participation levels in programs facilitating interaction and learning between different age groups. Attendance and engagement rates in recreational and educational programs tailored to various age groups.
		Develop and support programs encouraging interaction and learning between youth, adults, and seniors, such as mentorship initiatives, shared hobbies, and cultural exchange workshops.	**Partner**	**Lead**	**Partner**	**Support**	**Co-Lead**	**Partner**							
		Offer a wide range of recreational and educational programs that cater to different age groups, promoting lifelong learning and active lifestyles among all community members.	**Partner**	**Lead**	**Participate**	**Participate**	**Co-Lead**	**Participate**							

	Build Inclusive and Age-Friendly Community Spaces - *Promote inclusive and accessible community environments by enhancing public spaces and facilities to accommodate the diverse needs and interests of residents across all age groups.*	Create neighbourhood cultural nodes providing programming and activities for all ages.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Participate**	**Support**						Usage statistics of neighbourhood cultural nodes, indicating the level of engagement and participation across different age groups. Assessment of public spaces' accessibility and inclusivity features through feedback mechanisms and surveys involving residents of various ages.
		Design and adapt public spaces, including parks, community centres, and cultural venues, to be accessible and welcoming to all ages, incorporating features like safe play areas for children, comfortable seating for seniors, and multi-use spaces for intergenerational activities.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Co-Lead**	**Support**						
		Explore the feasibility and development of a Seniors Centre for recreational, cultural, and social activities.	**Lead**	**Co-Lead**	**Participate**	**Support**	**Partner**	**Support**						Feasibility studies and community feedback regarding the development of a Seniors Centre.

City of Yorkton

Yorkton Cultural Plan 2.0

Stage 1: State of Culture Report

Photos courtesy of Yorkton This Week

Prairie Wild CONSULTING

Preparing Communities for the Future

Prepared by Prairie Wild Consulting Co.

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1. Introduction and Purpose

In 2009, the City of Yorkton (City) was one of the first four Saskatchewan communities to develop a Municipal Cultural Plan (MCP). Ten years later, all these plans have either recently been updated or are currently being revitalized. The City of Yorkton is currently revisiting and rejuvenating its MCP. The project is being developed over three stages:

- Stage 1: Develop a State of Culture Report
- Stage 2: Cultural Planning
- Stage 3: Develop the revitalized Cultural Plan

In Stage 1, the City received support from the SaskCulture Community Cultural Engagement and Planning Grant. Prairie Wild Consulting Co. was contracted to facilitate the process including information gathering, engagement with the community, identification of cultural resources in an inventory and on maps, assessment, analysis of data, and publishing the findings.

Stage 2 includes sharing the findings of Stage 1 and engaging with the community and stakeholders to build upon this work. The engagement will inform a cultural vision, goals, and strategies for the community.

Stage 3 will develop the Cultural Plan including a measurement framework for tracking and evaluating Plan implementation.

This report outlines:

- The approach utilized for Stage 1;
- An overview of the state of culture in Yorkton including:
    - A summary of culture in the community; and
    - A comprehensive preliminary cultural resources inventory and maps;
- A summary of what we learned from the community and cultural organizations;
- Next steps of the process; and
- Appendices.

2. Our Approach

2.1 Overall Stage 1 Process (State of Culture)

The Yorkton Cultural Planning process is guided by an Appreciative Inquiry (AI) framework. AI is a holistic, strengths-based approach that encourages participants to generate new ideas in a future-oriented state. It also identifies challenges and opportunities for the community.

Stage 1 of this process began in May 2020 and was completed in December 2021. A Steering Committee comprised of an Indigenous Advocate, representation from cultural organizations, and the City of Yorkton was formed to provide guidance and input into the process.

Stage 1 included four phases which are summarized in the figure below.

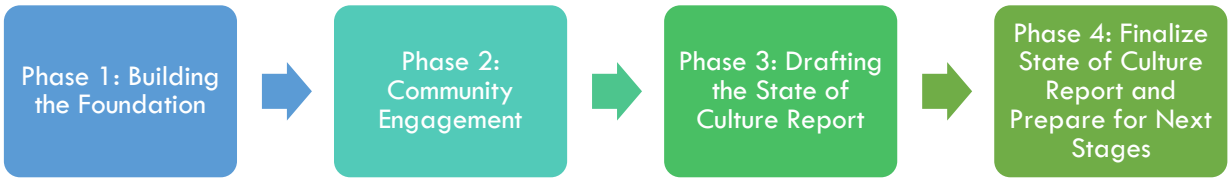


Figure 2.1 Yorkton Cultural Planning – Stage 1: State of Culture Phases

The majority of Stage 1 included information and data collection. COVID-19 impacted the process and restricted in-person meetings. These limitations were compensated for through virtual meetings and communication methods.

This process involved meetings held with the Steering Committee, circulating a community survey and an organizational survey, and meetings with City Council and the Community Development, Parks and Recreation Committee of Council.

The sub-sections below summarize the approach used for each phase.

2.2 Phase 1: Building the Foundation

During this phase, the Consulting Team worked with the City of Yorkton Community, Culture and Heritage Manager to collect various City and community plans, studies, bylaws, reports, and documents to inform the process.

Culture is interwoven and reflected within the City and community. It is important to understand the connection to various plans and documents as the community identifies the state of culture today and opportunities for culture in the future.

Many documents were reviewed and considered during this Phase. These include, though are not limited to:

- City of Yorkton 2020 Strategic Plan
- City of Yorkton Our City: Our Future Official Community Plan
- Yorkton Regional Planning District District Plan
- Recreation Facilities Master Plan
- Municipal Heritage Property Designations
- Community Housing Plan
- 2009 Municipal Cultural Action Plan
- Promotional brochures and pamphlets

2.3 Phase 2: Community Engagement

Community engagement is a key component in developing a reflective Cultural Plan for Yorkton. Below summarizes the engagement completed in Stage 1.

2.3.1 Steering Committee Meetings

The Steering Committee met on October 7th, 2020. Due to COVID-19, some members participated in-person while others joined by phone. An Indigenous Advocate opened the conversation with a prayer and shared a teaching that included his own story and experiences. Together the Steering Committee discussed the importance of creating connections, taking time to share and learn about one another, and building relationships. The cultural planning process was recognized as an opportunity to advance these goals.

The Steering Committee also met on June 29th, 2021. The purpose of the meeting was to share an overview of the learnings to-date through Stage 1. The Steering Committee was then engaged in a facilitated dialogue about what culture means to them today and in 25+ years in Yorkton.

2.3.2 Community and Organizational Survey

Two surveys were drafted and circulated to obtain input on Yorkton's culture. One survey was circulated to the community at large; the other survey was developed and sent to organizations that have a culture, arts, and/or heritage focus in the community.

The community survey included eleven (11) questions. The organization survey included thirteen (13) questions. The results of the surveys are summarized in Section 5 of this report and a comprehensive What We Learned survey report is attached in Appendix B.

2.3.3 Meetings with City Council and Community Development, Parks and Recreation Committee

On February 1, 2020, the planning consultants attended the regular meeting of Council. A virtual presentation was provided to City Council. A brief overview of the process to-date and next steps were shared. This was followed by a question-and-answer period.

The City of Yorkton Community Development, Parks and Recreation Committee was engaged on June 23, 2021. During the meeting, the Committee was presented with the learnings from Stage 1 and asked for their input on Yorkton's culture today and into the future.

A similar engagement was held with City Council on October 4th, 2021.

2.4 Phase 3: Drafting the State of Culture Report

The State of Culture Report was drafted based on the information collected and learnings from the community engagement. The report includes a comprehensive preliminary cultural resources inventory, a summary of what we learned through the engagement, next steps, and appendices. The report was provided to the Community, Culture and Heritage Manager, City Council, the City Community Development, Parks and Recreation Committee, and the Steering Committee for review and input. The Consulting Team met with the Community Development, Parks and Recreation Committee, the Steering Committee, and City Council to review and discuss the report as shared above in the previous section.

2.5 Phase 4: Finalize State of Culture Report and Prepare for Next Stages

The input from Council and the Committees were included in the State of Culture Report. The Consulting Team with the Community, Culture and Heritage Manager and Steering Committee are preparing for Stage 2: Cultural Planning. These next steps are further described in Section 5.

3. The State of Culture in Yorkton

3.1 Overview

Yorkton's culture is represented by the diverse population that call the city home. This multi-culturalism is celebrated through food services and restaurants, the arts, public spaces, religious institutions, and more. Food specialties include Ukrainian, Greek, German, Aboriginal, Italian, Vietnamese, Japanese, and Chinese offerings throughout Yorkton. There are multiple Ukrainian Dance organizations, as well as visual art galleries and performing arts groups.

Yorkton has numerous sites, activities and events that celebrate the city's heritage. Sites include the monument for the original townsite, the Orkney Stones, and St. Mary's Church. The city offers a Sports Hall of Fame and Museum and a variety of historical walking tours, including an Artwalk, as shown in figure 3.1, and a nature trail.

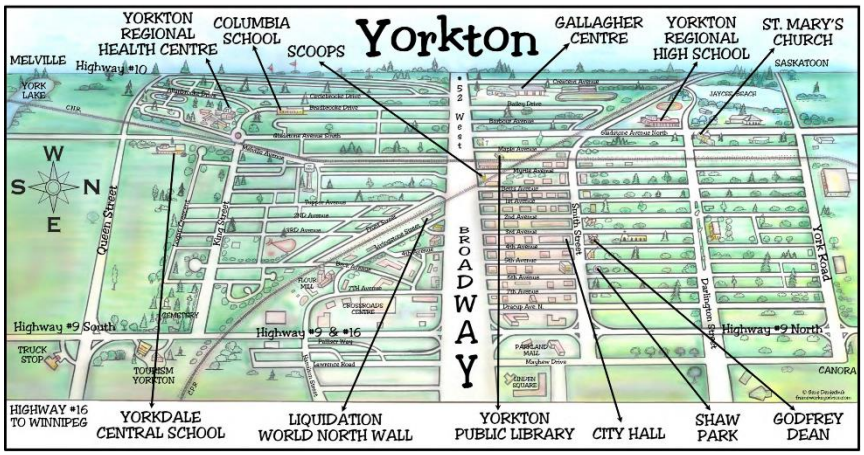


Figure 3.1 Yorkton Artwalk Map
Source: Arts, Culture and Heritage, Walking Tours, Yorkton Tourism Website

Major annual artistic and cultural celebrations include the Thresherman's Show, Sunflower, and the Painted Hand Powwow. The Yorkton Film Festival held annually, is known as the longest running film festival held in North America. The Municipal Heritage Advisory Sub-Committee instituted by City Council ensures the conservation and recognition of the heritage of Yorkton.

The Yorkton Arts Council is a major purveyor of culture in the city. Each year, the Arts Council partners with City Park Parties to present the Stars for Saskatchewan concert series. The Arts Council also participates in the Culture Days national network, and in 2021 celebrated arts and culture in the fall with an outdoors Yarn Bombing exhibit. Stars for Saskatchewan, Sunflower, and many other active organizations and events have experienced cancellations or affected operation due to the global pandemic in both 2020 and 2021.

3.2 Cultural Resources Inventory and Mapping

There are many cultural resources in Yorkton. A Cultural Resources Inventory and respective maps have been developed to capture the tangible and intangible cultural resources in the community and its immediate surroundings. A total of 527 cultural resources are included in the Inventory.

At this stage, cultural resources are defined broadly to accommodate as many interpretations as possible. Cultural resources are categorized according to function, type, and predominant organizational model. This categorization scheme follows other municipal cultural planning examples since 2009 in Saskatchewan. This categorization is used to generate the cultural resources inventory maps as shown in Section 3.2.5. The comprehensive cultural resources inventory is attached in Appendix A.

3.2.1 Cultural Resources Inventory Categorization Method

Cultural resources in Yorkton were compiled through a desktop analysis of City and community-wide documents, initiatives, and events; identified by the community and cultural organizations through the surveys; and through specific follow ups with key stakeholders. The cultural resources have been sorted into the following categories:

- **Type** is a board, overarching categorization related to how the resource operates or how it manifests. It includes Creation/Production, Education/Training, Event, Multi-Functional Community, Presentation – Exhibition, and Presentation – Live Performance.
- **Function** is a more specific categorization for the resource related to its primary use. The function represents what the resource is primarily used for. This includes Art Studio, Church, Commercial and Retail, Community Centre, Community Organization, Fundraiser, Health Care and Support Services, Individual Performance, Museum, Music Studio, Public Park, Public Performance, School, and Sporting Event/Organization.
- **Predominant Organizational Model** is the governance structure overseeing the resource. Organizational models include Aboriginal, Municipal, Non-Profit/Community Based, Private, Provincial, and Quasi/School Board.

Through future phases of the cultural planning process, specific cultural themes will be identified. The **Cultural Theme** reflects how the resource relates to the community's cultural priorities. These priorities will be defined by further community engagement through this cultural planning process.

The following sections summarize key highlights of the cultural resources in Yorkton by the categories.

3.2.2 Cultural Resources by Type

Figure 3.2 shows the cultural resources distribution by type. Multi-Functional Community type accounts for the majority at 52.2%. Creation/Production is the next most common type at 25.4%. The other types accounted for significantly fewer resources with 7.0% for Event, 5.7% for Presentation – Exhibition, 5.5% for Education/Training, and 4.2% for Presentation – Live Performance.

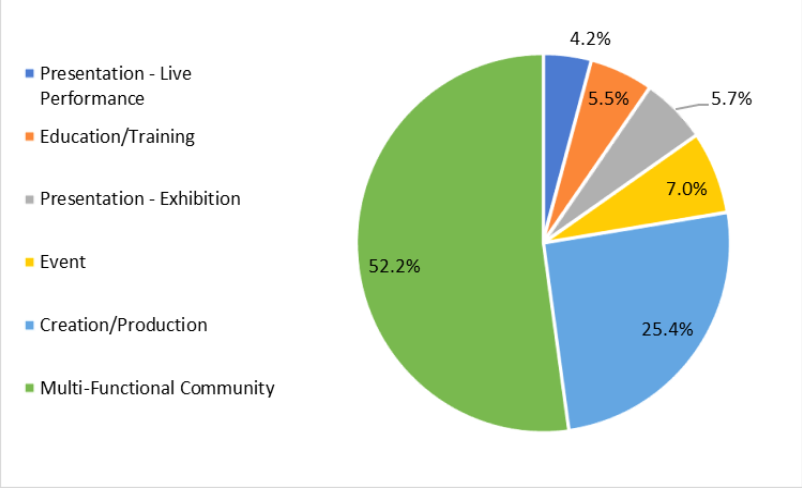


Figure 3.2 Cultural Resources by Type

3.2.3 Cultural Resources by Function

Figure 3.3 shows the cultural resources distribution by function. Commercial and Retail is the most common function, representing 31.7% of resources. Health Care and Support Services is the next most common function at 13.7%. Sporting Event/Organization accounts for 11.6% or resources, while Community Organization accounts for 11.0%. Public Park is the fourth most common function with 9.3% of resources. The remaining resources were categorized as 7.4% Public Performance, 5.1% School, 3.4% Arts Studio, 2.8% Community Centre, 1.9% Church, 1.1% Dance Studio, 0.8& Museum, and 0.2% Music Studio.

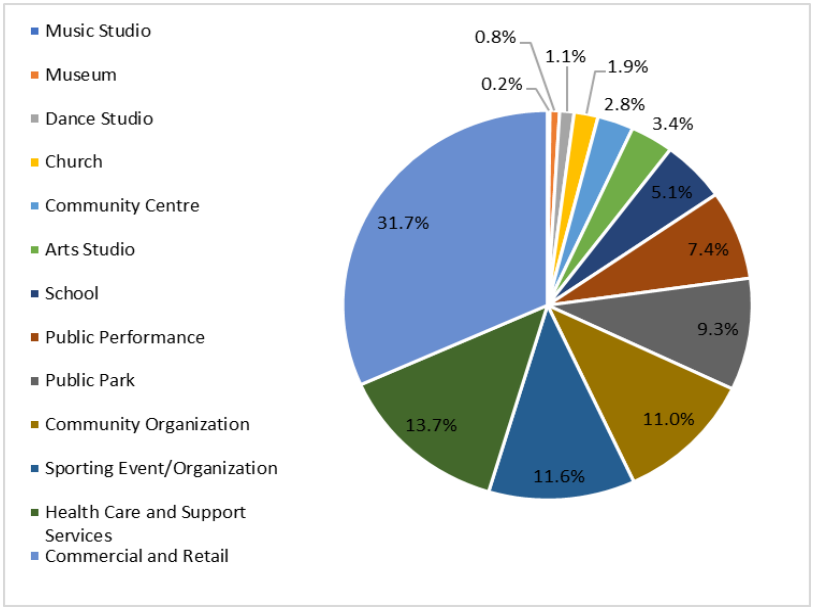


Figure 3.3 Cultural Resources by Function

3.2.4 Cultural Resources by Prominent Organizational Model

Figure 3.4 shows the cultural resources distribution by predominant organizational model. The majority (51.4%) are run as Private organizations or firms. Non-Profit/Community Based organizational models account for over a quarter of resources with 28.1%. 15.0% are predominantly Municipal. The remaining resources are organized as 3.4% Quasi/School Board, 1.9% Provincial, and 0.2% Aboriginal.

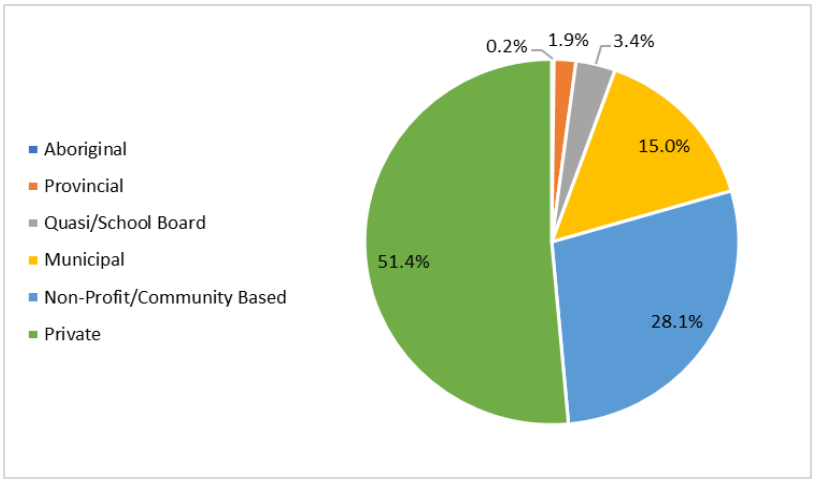
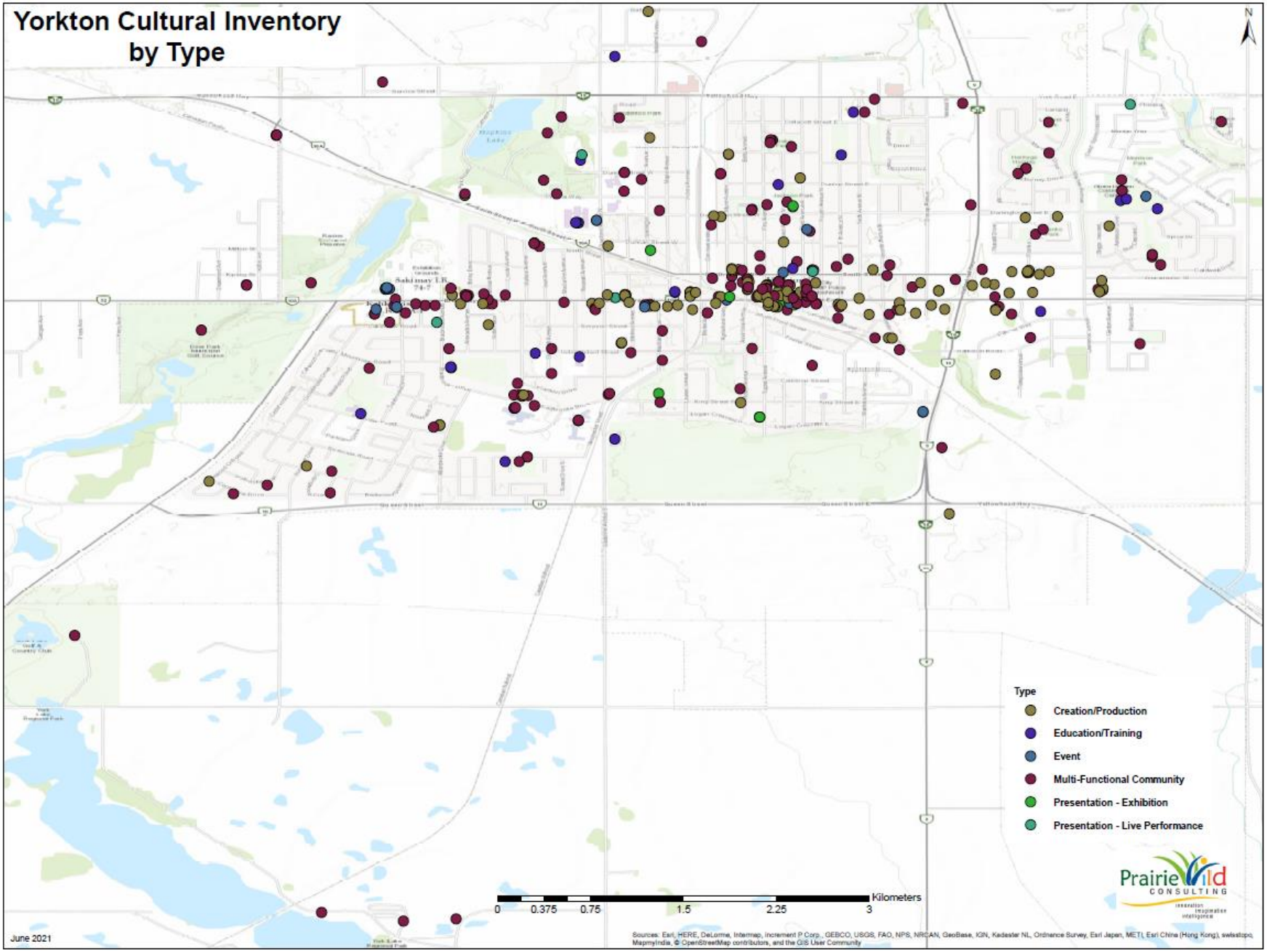
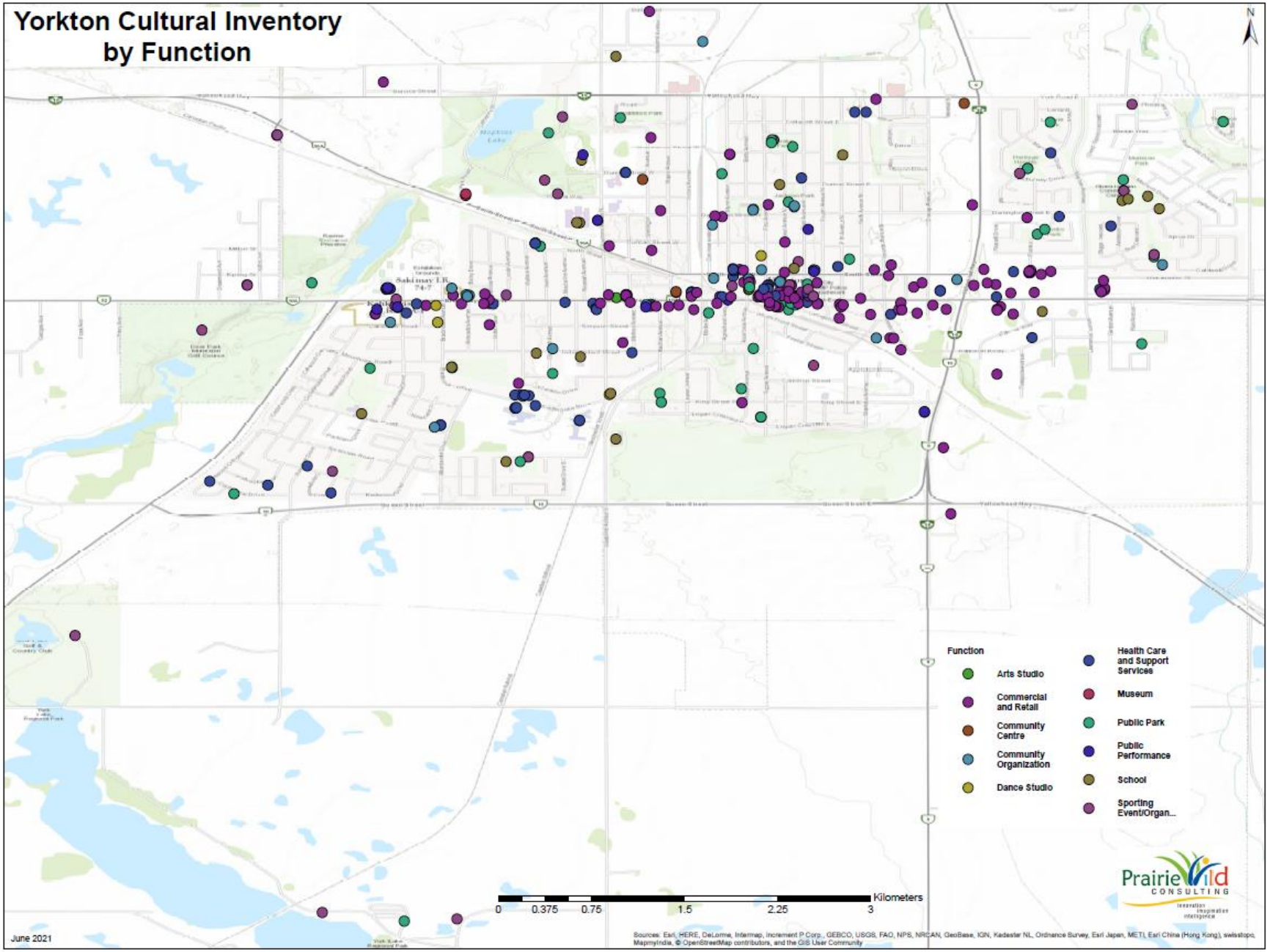


Figure 3.4 Cultural Resources by Predominant Organizational Model

3.2.5 Cultural Resources Mapping

The maps below illustrate geospatially where the cultural resources are in Yorkton and surrounding area. They are categorized by type and function.


Yorkton Cultural Inventory
by Type
N
Type
Creation/Production
Education/Training
Event
Multi-Functional Community
Presentation - Exhibition
Presentation - Live Performance
Kilometers
0
0.375
0.75
1.5
2.25
3
June 2021


Yorkton Cultural Inventory
by Function
N
Function
Arts Studio
Commercial and Retail
Community Centre
Community Organization
Dance Studio
Health Care and Support Services
Museum
Public Park
Public Performance
School
Sporting Event/Organ...
0
0.375
0.75
1.5
2.25
3
Kilometers
June 2021
Prairie Wild CONSULTING

4. What We Learned (Key Findings)

Community members and cultural related organizations were engaged through surveys in hard copy and online formats. 91 people responded to the community survey and 14 people responded to the organization survey. Questions related to:

- Yorkton's culture today and how this has changed over the past ten (10) years;
- Cultural assets;
- Cultural programs and activities;
- User-groups;
- A vision;
- Strategies; and
- Roles.

City Council, the Community Development, Parks and Recreation Committee, and the Cultural Planning Steering Committee were asked to provide input into Stage 1 through focused sessions.

Key findings from the surveys and focused sessions are summarized below. A detailed What We Learned Report that includes survey results by question is included in Appendix B.

4.1 Diversity & Inclusion

Diversity was the most common recurring theme throughout the survey and focused session process. Multiculturalism was the most common expression of diversity, accounting for 119 mentions in the community survey. Diversity featured prominently when respondents were asked to define what culture means to them.

Diversity was also identified as an important intangible cultural asset. Increasing diversity was seen as the factor that most clearly defines cultural changes in Yorkton over the past 10 years. This was described positively and increasing cultural diversity was the most commonly expressed hope for Yorkton's future development along with increased openness in outlook.

Similarly, diversity was most commonly shared amongst participants in the focused sessions. Participants noted that Yorkton has a diverse culture which includes, though is not limited to, the community's make-up, food, stores, activities, amenities, and more. It was also noted that Yorkton is a welcoming place to many cultures.

When envisioning Yorkton's culture into the future, participants shared there is an opportunity to continue embracing and enhancing diversity and inclusion of cultures. It was acknowledged that there is an opportunity to come together and learn from each other, and particularly, from Indigenous peoples. Further to this, participants recognized the need to understand the history, have respect for one another, work on reconciliation, and create a better place for future generations to come.

Other opportunities for relationship building were also mentioned including with the City of Yorkton, other orders of government, and the business community.

Participants also shared a vision of more diversity in leadership roles.

4.2 Events & Gatherings

Events were the second most discussed topic in the survey process. Out of these responses, 93 referred to cultural events such as Festival of Cultures, or more commonly the desire for more events to showcase and share diverse cultures, food, dance, music, and other cultural assets.

Events were often associated with culture, diversity, and the arts. Events featured prominently among Yorkton's intangible cultural assets. Events and strategies to improve and promote them were discussed in respondents' hopes for Yorkton's future cultural development and their suggested strategies for change.

Participants in the focused sessions also discussed events and highlighted the importance of Yorkton as a gathering place. It was recognized that there are many places across the community where cultural events and gatherings are hosted.

In the future, opportunities were identified to coordinate and host additional culturally related events that bring people together, learn about each other's cultures, and get other community members involved who may not be participating in events now. A festival of cultures was also suggested by participants. Another potential event identified includes a winter festival.

4.3 Promotion, Funding, and Improvement Strategies

Closely related to the desire for events, other comments discussed strategies to support more events in the community including seeking more funding opportunities and involvement in event planning. Funding and event promotion both received significant attention, especially when respondents were asked about future cultural development. These things were both associated with the role of businesses, government, and community organizations. Funding and sponsorship requests were mainly directed at businesses and the City. Sponsorship could include providing for the venue.

Event promotion was identified as an area where some improvement may be needed since some potential audience members are not receiving sufficient notification to plan for and attend events. Respondents wanted to see more partnerships between businesses, the City of Yorkton, and community organizations to develop events over the long term and share resources. Improving Yorkton's events offerings was tied to celebrating diversity through cultural events, improving the overall quality of life, making Yorkton an attractive place to live, and promoting Yorkton to an outside audience.

Participants in the focused sessions shared similar thoughts with respect to promotion of cultural programs, activities, and events. It was recognized there could be more done between various groups to coordinate and promote programs, activities, and events.

Participants also noted the importance of retaining and attracting people through culture. They shared the need to think about culture and cultural offerings in different ways for everyone to see themselves as part of Yorkton's culture.

4.4 Local Heritage

Promoting local heritage was a common theme in the community and organizational surveys. References to heritage were most prominent when respondents were asked to identify Yorkton's tangible and intangible cultural assets. Historic buildings and places, such as the Old Flour Mill, were discussed as local heritage assets that people appreciate and want to see conserved. A few mentioned historic walking tours to take in these sites. Shared stories and oral history received considerable attention. This includes everything from stories about Yorkton's foundational events and interactions between settlers and First Nations peoples to more mundane stories about everyday life in living memory. The Western Development Museum (WDM) also received mention.

Local heritage and history were also recognized as important by focused session participants. They spoke about Yorkton's unique history and the importance of learning the true history of the community's Indigenous peoples. Some of the historic assets mentioned above were also shared by participants and noted as part of Yorkton's history as a central gathering place.

4.5 Venues

Venues for public events, gatherings, and programs were discussed as cultural assets in themselves and in relation to facilitating cultural activities.

In the community survey, 66 comments were related to venues. Some focused on the benefits provided by specific venues while approximately 37 addressed their value in general and the need to either better utilize existing spaces or to add new ones. Similar sentiments were echoed in the organizational survey concerning venue availability and cost. The Godfrey Dean Art Gallery was the most frequently mentioned event and program venue by a significant margin. Other commonly mentioned venues include the WDM, the Library, and the Gallagher Center. Greenspaces, recreational spaces, and space for outdoor activities were also mentioned.

Focused session participants also discussed the many places and spaces the community has where cultural events, programs, and activities are hosted. These points were centered around Yorkton's history of being a gathering place and how it continues to be a gathering place today. Participants mentioned various examples of venues including churches, downtown, park space, and schools.

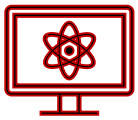
In the future, participants shared they would like to see a multi-cultural centre that includes everything in one facility e.g. space to gather and host events, commercial kitchen, etc.

4.6 Communication

Communication received attention in the surveys in part because respondents were specifically asked how they hear about, or in the case of organizations promote, cultural activities. In this context, it was clear that social media, and Facebook in particular, was the most relied on communication medium. Websites, word of mouth, and news agencies were next in line.

Communication was also mentioned in two other contexts: things that need to improve, and roles that individuals, community organizations, businesses, and the City can fulfill. Improvements in communication included improved event promotion. People also discussed communication within the community more generally between groups, the City, and residents. Most discussion focused on simple information dissemination, though some comments stressed that dialogue with residents should be maintained.

In the focused sessions, participants also mentioned communications; both amongst organizations and to the community. As noted in Section 4.3, participants shared the need for more coordination between organizations around cultural events, programs, and activities. Coordination will help to reduce duplication of offerings and build awareness through organizations which in turn will help to enhance awareness and promotions to the community at large.



4.7 COVID-19

Approximately 60 comments in the community survey and eight in the organizational survey related to Covid-19. These comments were most common when respondents were asked about the activities they had attended over the past year and about the barriers to activity attendance. Other comments discussed how they had adapted to more virtual communication and outdoor events. Some respondents replied to questions by describing both their "normal" pre-covid behavior and post-covid behavior. Comments included implicit or explicit hope for a return to normal.

Focused session participants also discussed the impacts of COVID-19 on Yorkton's culture. The drop in attendance at events was mentioned. While this was recognized as unfortunate, participants highlighted the adaptations the community has made, and that people are expressing their wants to come together again face-to-face. One comment was shared about the continued support for the culture of mobilizing action.

5. Moving into Stage 2

This Report is part of Stage 1: State of Culture. It captures information related to the State of Culture in Yorkton today. This includes the preliminary comprehensive cultural inventory and maps and how the community and cultural organizations define culture.

As shared in previous sections, this cultural planning process is organized in three stages. The City of Yorkton will be moving into **Stage 2: Cultural Planning**. This includes:

- Continued information gathering and data collection including demographic information and statistics related to Yorkton's culture.

- Continued engagement with the community and stakeholders to:
    - Share the information contained in this Report and build on the findings to ensure an accurate reflection of culture in Yorkton today; and
    - Identify cultural themes and opportunities for the future.

The information from the Stage 2 process will inform the development of a new Cultural Plan for Yorkton in Stage 3. The Cultural Plan will include a detailed cultural profile looking at Yorkton's culture over time, a cultural vision, goals, and actions, links other City and community initiatives, and a measurement and evaluation framework to track implementation progress.

Appendices

Appendix A: Preliminary Cultural Resources Inventory

The Table below includes a preliminary comprehensive list of cultural resources in Yorkton. There are 527 cultural resources identified. The cultural resources have been categorized by type, function, and predominant organizational model. The cultural resources are displayed alphabetically by type.

Name	Type	Function	Predominant Organizational Model	Address
1st Glance Hair Studio	Creation/Production	Commercial and Retail	Private	314 Broadway St. W.
5 Buds Cannabis	Creation/Production	Commercial and Retail	Private	101-230 Broadway St. E.
7-Eleven (Store #27029H)	Creation/Production	Commercial and Retail	Private	112 Broadway St. W.
7-Eleven (Store #37271H)	Creation/Production	Commercial and Retail	Private	279 Broadway St. E.
A & M Mushrooms	Creation/Production	Commercial and Retail	Private	
A & W - Broadway Inv. Co. Ltd.	Creation/Production	Commercial and Retail	Private	365 Broadway St. W.
A & W - Broadway Investments Company LTD.	Creation/Production	Commercial and Retail	Private	39-275 Broadway St. E.
All Nations Custom Tattooing	Creation/Production	Commercial and Retail	Private	A-50 Darlington St. W.
Alterations by Melinda	Creation/Production	Commercial and Retail	Private	3 Third Ave N.
Arigato Sushi Japanese Restaurant	Creation/Production	Commercial and Retail	Private	14 Second Ave. N.
Assessment First Remedial Massage Therapy	Creation/Production	Health Care and Support Services	Private	383 Parkview Road
Aussie's Shoe Repair	Creation/Production	Commercial and Retail	Private	39 Betts Ave.
Avalon Studios	Creation/Production	Arts Studio	Private	153 Broadway St. W.
Ayana's Frozen Yogurt & Juice	Creation/Production	Commercial and Retail	Private	D 15-275 Broadway St. E.
B&G Foods and Sweetness Catering	Creation/Production	Commercial and Retail	Private	
Back Forty Brewery	Creation/Production	Commercial and Retail	Private	54 Darlington St. W.
Beauty Queens Esthetics	Creation/Production	Health Care and Support Services	Private	145 Clarewood Cres.

Name	Type	Function	Predominant Organizational Model	Address
Boston Pizza	Creation/Production	Commercial and Retail	Private	226 Broadway St. E.
BR Honey	Creation/Production	Commercial and Retail	Private	
Brenda Nagy Hairdressing	Creation/Production	Commercial and Retail	Private	
Brittany's Beauty Bar	Creation/Production	Commercial and Retail	Private	153 Broadway St. W.
Burger King	Creation/Production	Commercial and Retail	Private	212 Broadway St. E.
Cameo Pizza	Creation/Production	Commercial and Retail	Private	10 First Ave.
Carol's Photography	Creation/Production	Arts Studio	Private	
Chester's Chicken	Creation/Production	Commercial and Retail	Private	E-132 Broadway St. W.
Cindy's Hair Kreations Studio	Creation/Production	Commercial and Retail	Private	9 First Ave N.
Crystal Clear Imprints Inc.	Creation/Production	Commercial and Retail	Private	76 7th Ave South
Curbside Concessions	Creation/Production	Commercial and Retail	Private	
Curtis Sarafincian	Creation/Production	Arts Studio	Private	
Custom Printers LTD.	Creation/Production	Commercial and Retail	Private	6-76 Seventh Ave S.
Driller's Tattoo & Piercing Studio	Creation/Production	Commercial and Retail	Private	37 Betts Ave
Dusty's Place Hair & Tanning Salon	Creation/Production	Commercial and Retail	Private	4 84 Broadway St. E.
Esthetics by Mel	Creation/Production	Commercial and Retail	Private	C-23 Smith St. W.
Guang Zhou Restaurant	Creation/Production	Commercial and Retail	Private	177 Broadway St. W.
Hair by Kellee	Creation/Production	Commercial and Retail	Private	29C Second Ave N.
Hair by Kianna	Creation/Production	Commercial and Retail	Private	162 Dunlop St. W.
Hair-Is-Ma	Creation/Production	Commercial and Retail	Private	20 385 Broadway St. E.
Healing Garden Massage Studio	Creation/Production	Health Care and Support Services	Private	190 Broadway St. W.

Name	Type	Function	Predominant Organizational Model	Address
Healing Through Reiki	Creation/Production	Health Care and Support Services	Private	
Heart and Soul Healing Centre	Creation/Production	Health Care and Support Services	Private	4-11 Second Ave N.
Hella Good Hair	Creation/Production	Commercial and Retail	Private	315 Wellington Park Road
Henry's Meats	Creation/Production	Commercial and Retail	Private	
Herbal Greene's	Creation/Production	Health Care and Support Services	Private	35 Smith St. W.
Hidden Gem Lash & Nail Beautique	Creation/Production	Commercial and Retail	Private	1 27 Second Ave N.
Holycut Hair by Rachel	Creation/Production	Commercial and Retail	Private	153 Broadway St. W.
Humptys #36 Restaurant	Creation/Production	Commercial and Retail	Private	395 Highway #9 S.
Inspiring Imagery	Creation/Production	Arts Studio	Private	
Janet Gorman's Massage Clinic	Creation/Production	Health Care and Support Services	Private	109 Briggs Cres
Jannalee Edgar Physiotherapy Prof. Corp.	Creation/Production	Health Care and Support Services	Private	383 Parkview Road
Jennifer's Hair and Nails at Home	Creation/Production	Commercial and Retail	Private	
Joe Beeverz Bar & Grill	Creation/Production	Commercial and Retail	Private	2 146 Broadway St. E.
Josen Homeopathy	Creation/Production	Health Care and Support Services	Private	37 Rosefield Drive
Kat's Healing Massage	Creation/Production	Health Care and Support Services	Private	23 First Ave N.
KFC	Creation/Production	Commercial and Retail	Private	32 Dracup Ave N.
Krista Massage	Creation/Production	Health Care and Support Services	Private	
Larios Reflexology	Creation/Production	Health Care and Support Services	Private	
Laurel's Mobile Hair Service	Creation/Production	Commercial and Retail	Private	44 Victor Pl
Laurie's Electrolysis & Laser Clinic	Creation/Production	Commercial and Retail	Private	69 Argyle St.

Name	Type	Function	Predominant Organizational Model	Address
Let's Make Wine Yorkton	Creation/Production	Commercial and Retail	Private	17 Betts Ave
Lilyfield Photography	Creation/Production	Arts Studio	Private	
Living Wellness Acupuncture	Creation/Production	Health Care and Support Services	Private	35 Smith St. W.
Looking Good Laser Aesthetics	Creation/Production	Commercial and Retail	Private	24 King St. W.
Losa Chic Boutique	Creation/Production	Commercial and Retail	Private	33 Broadway St. E.
Louis Dreyfus Company Canada ULC	Creation/Production	Commercial and Retail	Private	500 Sully Ave
Lucianna'S Massage Therapy	Creation/Production	Health Care and Support Services	Private	232 Third Ave N.
M & M Food Market	Creation/Production	Commercial and Retail	Private	17 385 Broadway St. E.
Mainstream Esthetics Skin & Brow Pro	Creation/Production	Commercial and Retail	Private	33 Betts Ave
Mano's Restaurant & Lounge	Creation/Production	Commercial and Retail	Private	14/15 277 Broadway St. E.
Massage by Shantelle	Creation/Production	Health Care and Support Services	Private	75 Broadway St. W.
McDonald's Restaurant	Creation/Production	Commercial and Retail	Private	94 Broadway St. W.
McDonald's Restaurant	Creation/Production	Commercial and Retail	Private	240 Hamilton Road
Meltwich Food Co.	Creation/Production	Commercial and Retail	Private	Unit 2 150 Broadway St. E.
Mike's Steakhouse	Creation/Production	Commercial and Retail	Private	35 275 Broadway St. E.
Nails by Saffron	Creation/Production	Commercial and Retail	Private	15 Betts Ave
Naturally You Esthetics	Creation/Production	Commercial and Retail	Private	19 385 Broadway St. E.
Nicole Nagy Registered Massage Therapist	Creation/Production	Health Care and Support Services	Private	216 Smith St. E.
North 40 Fabrics	Creation/Production	Commercial and Retail	Private	31 Betts Ave
OHM Market LTD.	Creation/Production	Commercial and Retail	Private	5 84 Broadway St. E.
Old Dutch Foods LTD.	Creation/Production	Commercial and Retail	Private	148 Industrial Ave

Name	Type	Function	Predominant Organizational Model	Address
Parkland Printers LTD.	Creation/Production	Commercial and Retail	Private	22 Forth Ave N.
Parlour Barber Shop	Creation/Production	Commercial and Retail	Private	8 First Ave N.
Partners Hair Designs	Creation/Production	Commercial and Retail	Private	11 Second Ave N.
Phantastic Nails Yorkton LTD.	Creation/Production	Commercial and Retail	Private	20A Broadway St. E.
Photography by Mitch Inc.	Creation/Production	Arts Studio	Private	15 Betts Ave
Pita Pit	Creation/Production	Commercial and Retail	Private	9 275 Broadway St. E.
Pizza Hut	Creation/Production	Commercial and Retail	Private	A 132 Broadway St. W.
Prairie Beauty	Creation/Production	Commercial and Retail	Private	102 19 Broadway St. E.
Prairie Smiles Dental Group	Creation/Production	Health Care and Support Services	Private	130 41 Broadway St. W.
Prairie View Physiotherapy	Creation/Production	Health Care and Support Services	Private	383 Parkview Road
Premier Care Hearing LTD.	Creation/Production	Health Care and Support Services	Private	275 Bradbrooke
Premium Garment Apparel	Creation/Production	Commercial and Retail	Private	Unit 2 33 Broadway St. E.
Pulse Apparel	Creation/Production	Commercial and Retail	Private	A 12 Third Ave N.
Quarks	Creation/Production	Commercial and Retail	Private	25 277 Broadway St. E.
Quesada	Creation/Production	Commercial and Retail	Private	10 146 Broadway St. E.
Rebel Hair Co.	Creation/Production	Commercial and Retail	Private	200 283 Myrtle Ave
Red Swan Pizza	Creation/Production	Commercial and Retail	Private	10C 230 Broadway St. E.
Refresh Massage Studio Inc.	Creation/Production	Health Care and Support Services	Private	35 Smith St. W.
Reggi's Reflexology	Creation/Production	Health Care and Support Services	Private	75 Broadway St. W.
Ricki's	Creation/Production	Commercial and Retail	Private	16 277 Broadway St. E.
Saddles & Steel Music Productions	Creation/Production	Commercial and Retail	Private	182 Broadway St. W.

Name	Type	Function	Predominant Organizational Model	Address
Salon Voodoo	Creation/Production	Commercial and Retail	Private	7 Broadway St. W.
Scientific Beauty Salon	Creation/Production	Commercial and Retail	Private	6 First Ave N.
Shopper's Drug Mart	Creation/Production	Health Care and Support Services	Private	33 277 Broadway St. E.
Smak Ukrainian Store Inc.	Creation/Production	Commercial and Retail	Private	18 A Broadway St. E.
Smokin Gido's	Creation/Production	Commercial and Retail	Private	
Soul Pretty Cosmetics	Creation/Production	Commercial and Retail	Private	153 Broadway St. W.
Soup N Such	Creation/Production	Commercial and Retail	Private	58 277 Broadway St. E.
SPA Habit	Creation/Production	Commercial and Retail	Private	153 Broadway St. W.
Springside Hair Shoppe	Creation/Production	Commercial and Retail	Private	94 Russell Drive
Studio Ro	Creation/Production	Commercial and Retail	Private	1 Broadway St. W.
Subway	Creation/Production	Commercial and Retail	Private	16 Broadway St. E.
Sugarcoated Beauty	Creation/Production	Commercial and Retail	Private	7 Broadway St. W.
Super C Gas Bar	Creation/Production	Commercial and Retail	Private	103 Gladstone Ave N.
Suzanne's	Creation/Production	Commercial and Retail	Private	5 277 Broadway St. E.
Sweet & Bare Body Sugaring	Creation/Production	Commercial and Retail	Private	11 Second Ave N.
TA Foods LTD	Creation/Production	Commercial and Retail	Private	72 Broadway St. W.
Taco Time	Creation/Production	Commercial and Retail	Private	275 Broadway St. E.
Tantalize Tanning Studio	Creation/Production	Commercial and Retail	Private	77 Broadway St. W.
Tapps Brewing Company	Creation/Production	Commercial and Retail	Private	69 Broadway St. W.
Terry's Bookworm	Creation/Production	Commercial and Retail	Private	324 Broadway St. W.
The Chalet Restaurant	Creation/Production	Commercial and Retail	Private	385 Broadway St. E.

Name	Type	Function	Predominant Organizational Model	Address
Wanders Sweet Discoveries	Creation/Production	Commercial and Retail	Private	1-11 Second Ave N.
Warehouse One LTD.	Creation/Production	Commercial and Retail	Private	8-277 Broadway St. E.
Welcome Home Crafts	Creation/Production	Commercial and Retail	Private	113 Smith St. E.
West Broadway Grill	Creation/Production	Commercial and Retail	Private	350 Broadway St. W.
Wokbox	Creation/Production	Commercial and Retail	Private	1-150 Broadway St. E.
Wonderscape Creative Arts Inc.	Creation/Production	Arts Studio	Private	
York Colony Quilters Guild	Creation/Production	Community Organization	Non-Profit/Community Based	2935 Lorne Avenue
Yorkton Acupuncture & Wholistic Health Centre	Creation/Production	Health Care and Support Services	Private	112 Fenson Cres.
Yorkton Asian Store	Creation/Production	Commercial and Retail	Private	14 Broadway St. E.
Yorkton Farmers Market	Creation/Production	Commercial and Retail	Private	277 Broadway St. E
Yorkton Gardeners Market	Creation/Production	Commercial and Retail	Non-Profit/Community Based	72 Melrose Ave
Yorkton Sewing Centre	Creation/Production	Commercial and Retail	Private	50 Broadway St. W.
Yorkton Vape Superstore	Creation/Production	Commercial and Retail	Private	154 Broadway St. W.
4 Seasons Driving School	Education/Training	School	Private	228 Second Ave N.
Accent on Kids Early Learning & Childcare Centre Inc.	Education/Training	School	Private	250 Independent St.
Baby Way	Education/Training	School	Private	
Christ the Teacher Catholic Schools	Education/Training	School	Quasi/School Board	45A Palliser Way
Columbia School	Education/Training	School	Quasi/School Board	119 Bradbrooke Drive
CP Musicworks	Education/Training	Arts Studio	Private	
Dr. Brass School	Education/Training	School	Quasi/School Board	19 Darlington Street West

Name	Type	Function	Predominant Organizational Model	Address
Dreambuilders High School	Education/Training	School	Quasi/School Board	345 Broadway St. W.
Good Spirit School Division	Education/Training	School	Quasi/School Board	Hwy 9 North 5B Schrader Dr., Box 5060
L.M. Driving School	Education/Training	School	Private	12 Elmwood Pl
Leading Edge Aviation	Education/Training	Commercial and Retail	Private	1 Airport Road
Liza Guenette	Education/Training	School	Private	422 Darlington St. E.
M.C. Knoll School	Education/Training	School	Quasi/School Board	387 Darlington Street East
Melinda Hindley	Education/Training	School	Private	
Parkland College	Education/Training	School	Private	200 Prystai Way
RCM Safety Services LTD.	Education/Training	Health Care and Support Services	Private	2 362 Sixth Ave N.
Sacred Heart High School	Education/Training	School	Quasi/School Board	280 Gladstone Ave. N.
Saskatchewan Registered Music Teachers' Association - Yorkton Branch and Area	Education/Training	School	Private	
Spark	Education/Training	School	Private	
St. Alphonsus School	Education/Training	School	Quasi/School Board	81 Henderson St. East
St. Mary's School	Education/Training	School	Quasi/School Board	212 Independent Street
St. Michael's School	Education/Training	School	Quasi/School Board	407 Darlington Street E.
St. Paul's School	Education/Training	School	Quasi/School Board	487 Parkview Road
Yorkdale Central School	Education/Training	School	Quasi/School Board	273 Gladstone Avenue South
Yorkton & District Band Boosters	Education/Training	Community Organization	Non-Profit/Community Based	
Yorkton Nursery School Co-Operative	Education/Training	School	Non-Profit/Community Based	29 Smith St. E.
Yorkton Public Library	Education/Training	Community Centre	Municipal	93 Broadway St W

Name	Type	Function	Predominant Organizational Model	Address
Yorkton Regional High School	Education/Training	School	Quasi/School Board	150 Gladstone Avenue North
Yorkton Regional High School - Murals	Education/Training	School	Quasi/School Board	150 Gladstone Avenue North
4-H Spring Steer & Heifer Show	Event	Public Performance	Non-Profit/Community Based	456 Broadway Street W, Box 908
Brayden Ottenbreit Close Cuts for Cancer	Event	Community Organization	Non-Profit/Community Based	
Broadway and Back - Walking Tour	Event	Public Performance	Municipal	Broadway Street and Myrtle Avenue
Canada Day Celebration	Event	Public Performance	Non-Profit/Community Based	
Cemetery Walking Tour Book	Event	Public Performance	Municipal	King Street and Number 9 Highway South
City Cemetery - Walking Tour	Event	Public Performance	Municipal	
Culture Days Yorkton	Event	Public Performance	Non-Profit/Community Based	
Festival of Cultures	Event	Public Performance	Non-Profit/Community Based	132H, Broadway Street West
Fire and Ice	Event	Community Centre	Non-Profit/Community Based	455 Broadway St. W.
Grain Millers Harvest Showdown	Event	Public Performance	Non-Profit/Community Based	455 Broadway Street W, Box 908
History in the Park	Event	Public Park	Municipal	Box 400
Kalyna Festival of Ukrainian Dance	Event	Public Performance	Non-Profit/Community Based	150 Gladstone Avenue North
National Aboriginal Day	Event	Public Performance	Non-Profit/Community Based	
Orange T-Shirt Day	Event	Public Performance	Non-Profit/Community Based	
Painted Hand Casino Pow-Wow	Event	Public Performance	Non-Profit/Community Based	
Pedal in the Park with Inner Cycle Spin Studio	Event	Public Performance	Non-Profit/Community Based	
Pinoy Fiesta Celebration	Event	Public Performance	Non-Profit/Community Based	
Pioneer Ways and Bygone Days - Walking Tour	Event	Public Performance	Municipal	

Name	Type	Function	Predominant Organizational Model	Address
Prairie Summer Solstice Street Festival	Event	Public Performance	Non-Profit/Community Based	
Promise and Potential Heritage - Walking Tour	Event	Public Performance	Municipal	49 Smith Street East - 29 Myrtle Avenue
RCMP Musical Ride	Event	Public Performance	Non-Profit/Community Based	455 Broadway Street W, Box 908
Rhythm and Ribs	Event	Public Performance	Non-Profit/Community Based	
S-Cape	Event	School	Municipal	397 Darlington St E
Smith Street 100 Years	Event	Commercial and Retail	Municipal	9 Smith St. E.
Spring Expo	Event	Public Performance	Non-Profit/Community Based	455 Broadway Street W, Box 908
Summer Show and Harvest Time	Event	Community Centre	Municipal	49 Smith St. E.
Sunflower Arts and Craft Market	Event	Commercial and Retail	Non-Profit/Community Based	455 Broadway Street West
Women's Summit Seminar Series	Event	Public Performance	Non-Profit/Community Based	
Yorkton Annual Flower & Vegetable Show	Event	Public Performance	Non-Profit/Community Based	St. Gerard's Parish Hall
Yorkton ArtWalk	Event	Public Performance	Non-Profit/Community Based	
Yorkton Exhibition Summer Fair	Event	Public Performance	Non-Profit/Community Based	456 Broadway Street W, Box 908
Yorkton Hyundai Thunder in the Parkland Truck & Tractor Pulls	Event	Public Performance	Non-Profit/Community Based	455 Broadway St W
Yorkton Lions Wine, Spirits and Beer Tasting Festival and Taste of Yorkton	Event	Public Performance	Non-Profit/Community Based	Box 400
Yorkton Music Festival	Event	Public Performance	Non-Profit/Community Based	
Yorkton Pumpkin Walk	Event	Public Performance	Non-Profit/Community Based	
Yorkton Santa Clause Parade	Event	Public Performance	Non-Profit/Community Based	

Name	Type	Function	Predominant Organizational Model	Address
Yorkton Threshermen's Show and Seniors Festival	Event	Public Performance	Non-Profit/Community Based	
AA & Al-Anon	Multi-Functional Community	Health Care and Support Services	Non-Profit/Community Based	
Access Communications Water Park	Multi-Functional Community	Sporting Event/Organization	Private	455 Broadway St West
Access Your Awareness with Shawna Morrow	Multi-Functional Community	Health Care and Support Services	Private	132F Broadway St. W.
Adults Extra Video	Multi-Functional Community	Commercial and Retail	Private	120 York Road E.
Alexander's Men's Wear LTD.	Multi-Functional Community	Commercial and Retail	Private	41 Broadway St. E.
Ananda Yoga	Multi-Functional Community	Sporting Event/Organization	Private	
Anytime Fitness Yorkton	Multi-Functional Community	Sporting Event/Organization	Private	216 Smith St. E.
April Chaban O/A Avea Studio & Spa	Multi-Functional Community	Health Care and Support Services	Private	9-84 Broadway St. E.
Aquabatix Synchro Club Yorkton	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Ardene	Multi-Functional Community	Commercial and Retail	Private	#1-277 Broadway St. E.
B.G Denture Clinic	Multi-Functional Community	Health Care and Support Services	Private	46 Broadway St. E.
Balmoral Hotel Story	Multi-Functional Community	Commercial and Retail	Municipal	64 Broadway St E
Big Brothers Big Sisters of Yorkton and Area	Multi-Functional Community	Community Organization	Non-Profit/Community Based	345 Broadway St. W.
BMX Park	Multi-Functional Community	Public Park	Municipal	
Body Poetry Fitness Studio	Multi-Functional Community	Sporting Event/Organization	Private	7 Broadway St. W.
Bootlegger	Multi-Functional Community	Commercial and Retail	Private	23-277 Broadway S. E.
Boys and Girls Club of Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	54C Smith Street West.
Brodie Recreation Corridor	Multi-Functional Community	Public Park	Municipal	
Broken Arrow Archery Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	

Name	Type	Function	Predominant Organizational Model	Address
Brother Stanislaus Greenway	Multi-Functional Community	Public Park	Municipal	
C.P.K. Entertainment	Multi-Functional Community	Commercial and Retail	Private	392B Broadway St. W.
CAB Clothing & Accessories Inc.	Multi-Functional Community	Commercial and Retail	Private	29B 230 Broadway St. E.
Canadian Federation of University Women, Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Canadian Red Cross - Yorkton Service Area	Multi-Functional Community	Health Care and Support Services	Non-Profit/Community Based	47 Hillbrooke Dr
Cardboard Armory Games	Multi-Functional Community	Commercial and Retail	Private	32 Betts Ave
Centennial Park	Multi-Functional Community	Public Park	Municipal	
Cherrydale Golf Inc.	Multi-Functional Community	Sporting Event/Organization	Private	Cherrydale Road
Chickencow's Hearing Centre	Multi-Functional Community	Health Care and Support Services	Private	C-33 Seventh Ave S.
Chistine Sander RMT	Multi-Functional Community	Health Care and Support Services	Private	Mackenzie Drive
Circle the Date Wedding and Event Planning	Multi-Functional Community	Commercial and Retail	Private	
Citizens on Patrol Program Yorkton COPP	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
City Centre Park	Multi-Functional Community	Public Park	Municipal	Box 400
City Centre Park - Grassroots	Multi-Functional Community	Public Park	Municipal	12 Livingstone St.
City Hall Park	Multi-Functional Community	Public Park	Municipal	29 3 Ave N
City Medical Centre	Multi-Functional Community	Health Care and Support Services	Private	398 Broadway Street West
CLEO	Multi-Functional Community	Commercial and Retail	Private	17B 277 Broadway St. E.
Comfort Inn	Multi-Functional Community	Commercial and Retail	Private	22 Dracup Ave
Companion Animal Hospital	Multi-Functional Community	Health Care and Support Services	Private	308 Broadway St. W.
CO-OP Food Store	Multi-Functional Community	Commercial and Retail	Private	30 Argyle St.

Name	Type	Function	Predominant Organizational Model	Address
CO-OP Liquor Store	Multi-Functional Community	Commercial and Retail	Private	30 Argyle St.
Cornerstone Therapies	Multi-Functional Community	Health Care and Support Services	Provincial	200 Bradbrooke Drive
Counting Coup	Multi-Functional Community	Commercial and Retail	Private	510 Broadway St. W.
Creative Ends	Multi-Functional Community	Commercial and Retail	Private	11 Second Ave N.
Crestvue Ambulance Service LTD	Multi-Functional Community	Health Care and Support Services	Private	359 6th Ave N., P.O. Box 968
Crosthwaite Field	Multi-Functional Community	Public Park	Municipal	
Crystal Shore Massage	Multi-Functional Community	Health Care and Support Services	Private	60 Fifth Ave N.
Cue 2 Call Foot Care by Jacquie	Multi-Functional Community	Health Care and Support Services	Private	
Curling Pro Shop	Multi-Functional Community	Commercial and Retail	Private	455 Broadway St. W.
Dance Innovations	Multi-Functional Community	Dance Studio	Private	82 First Avenue North
Days Inn Suites	Multi-Functional Community	Commercial and Retail	Private	1 275 Broadway St. E.
Deer Park Golf Course	Multi-Functional Community	Sporting Event/Organization	Private	
Diamond Beauty	Multi-Functional Community	Commercial and Retail	Private	Unit 3 277 Broadway St. E.
Divine Dental Centre	Multi-Functional Community	Health Care and Support Services	Private	21 Dalebrooke Drive
DLH Caregiver	Multi-Functional Community	Health Care and Support Services	Private	
Dr. F.A. Otukoya Medical Professional Corporation	Multi-Functional Community	Health Care and Support Services	Private	277 Bradbrooke Dr.
Dr. Krista Bree Rogoza - Optometry Prof. Corp.	Multi-Functional Community	Health Care and Support Services	Private	2nd Level 11 Second Ave N.
Dr. N. T. Swan Medical Prof. Corp.	Multi-Functional Community	Health Care and Support Services	Private	32 Smith St. W.
Dr. Phillip Fourie Medical P.C.	Multi-Functional Community	Health Care and Support Services	Private	270 Bradbrooke Drive
Dr. S. A. Oloko	Multi-Functional Community	Health Care and Support Services	Private	273 Bradbrooke Drive

Name	Type	Function	Predominant Organizational Model	Address
Dr. Sheila Grunert	Multi-Functional Community	Health Care and Support Services	Private	15 385 Broadway St. E.
Drs. Popick & Caines - Optometrists	Multi-Functional Community	Health Care and Support Services	Private	289 Bradbrooke Dr
East Central Newcomer Welcome Centre	Multi-Functional Community	Community Organization	Non-Profit/Community Based	Unit H 132 Broadway Street W
Elizabeth Park	Multi-Functional Community	Public Park	Municipal	129 Elizabeth Ave
Emerald Escapes Travel Group	Multi-Functional Community	Commercial and Retail	Private	
Erichsen Park	Multi-Functional Community	Public Park	Municipal	Franko Dr
Extrava Dance Studio	Multi-Functional Community	Dance Studio	Private	175 Gladstone Ave S
Fabutan	Multi-Functional Community	Commercial and Retail	Private	6 84 Broadway St. E.
Feathers Medical Clinic	Multi-Functional Community	Health Care and Support Services	Private	271 Bradbrooke Drive
Ffun Motorsports Yorkton	Multi-Functional Community	Commercial and Retail	Private	86 Seventh Ave S.
Flaman Fitness	Multi-Functional Community	Commercial and Retail	Private	11 385 Broadway St. E.
Forever Float Therapy	Multi-Functional Community	Health Care and Support Services	Private	
Fragile Feet Professional Foot Care Nursing	Multi-Functional Community	Health Care and Support Services	Private	
Franco Park	Multi-Functional Community	Public Park	Municipal	Franko Dr
Fuzztone Music	Multi-Functional Community	Commercial and Retail	Private	36 Second Ave N.
Gallagher Centre	Multi-Functional Community	Community Centre	Municipal	455 Broadway Street West
Gallagher Centre - Yorkton Sports Bank	Multi-Functional Community	Sporting Event/Organization	Municipal	
Garry Harris	Multi-Functional Community	Arts Studio	Private	
Gel-Us Nailz	Multi-Functional Community	Commercial and Retail	Private	314 Broadway St. W.
Giant Tiger	Multi-Functional Community	Commercial and Retail	Private	146 Broadway St. E
Girl Guides of Canada	Multi-Functional Community	Community Organization	Non-Profit/Community Based	

Name	Type	Function	Predominant Organizational Model	Address
Gloria Hayden Community Centre	Multi-Functional Community	Community Centre	Municipal	279 Morrison Drive
Golden Mobility & Rehab LTD.	Multi-Functional Community	Commercial and Retail	Private	75 Broadway St. W.
Good Spirit Chiropractic	Multi-Functional Community	Health Care and Support Services	Private	25 First Ave
Grayston Counselling Service	Multi-Functional Community	Health Care and Support Services	Private	5 31 Broadway St. E.
Harris Park	Multi-Functional Community	Public Park	Municipal	434 Harris St.
Harry Bronfman Story	Multi-Functional Community	Commercial and Retail	Municipal	64 Broadway St E
Harvest Meats	Multi-Functional Community	Commercial and Retail	Private	501 York Road W.
Head 2 Toe Wellness	Multi-Functional Community	Health Care and Support Services	Private	75 Broadway St. W.
Health Foundation of East Central Saskatchewan	Multi-Functional Community	Community Organization	Non-Profit/Community Based	41 Betts Avenue
Hearn's Pharmacy LTD.	Multi-Functional Community	Health Care and Support Services	Private	265 Bradbrooke Dr
Heart Warmers/Garry Delesoy/Joyce Deleso	Multi-Functional Community	Commercial and Retail	Private	
Heritage Heights Basketball Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	
Heritage Heights Park	Multi-Functional Community	Public Park	Municipal	Box 400
Heritage Heights Tennis Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	Mcburney Dr
Holiday Inn Express	Multi-Functional Community	Commercial and Retail	Private	63 Seventh Ave N.
Holy Transfiguration Ukrainian Orthodox Church	Multi-Functional Community	Church	Non-Profit/Community Based	89 Bradbrooke Drive
Holy Trinity Anglican Church	Multi-Functional Community	Church	Private	165 2nd Ave N
Hometown Cycle and Sports LTD.	Multi-Functional Community	Commercial and Retail	Private	11 Third Ave N.
Immigrant Women of Saskatchewan - Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	83 North St.
Inner Cycle Spin Studio	Multi-Functional Community	Sporting Event/Organization	Private	25 Myrtle Ave

Name	Type	Function	Predominant Organizational Model	Address
International Women of Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	222 Smith St. E.
Jackson Park	Multi-Functional Community	Public Park	Municipal	191-239 2 Ave N
Jasmine Wizniak	Multi-Functional Community	Health Care and Support Services	Private	
Jaycee Beach Ball Diamonds	Multi-Functional Community	Sporting Event/Organization	Municipal	Box 400
Jubilee Park	Multi-Functional Community	Sporting Event/Organization	Municipal	Box 400
Jubilee Park Ball Diamonds	Multi-Functional Community	Sporting Event/Organization	Municipal	
K. W. Mens' Wear LTD.	Multi-Functional Community	Commercial and Retail	Private	27 Broadway St. E.
K.D. Studio & Spa	Multi-Functional Community	Commercial and Retail	Private	C 23 Smith St. W.
Kahkewistahaw Gas & Convenience Store	Multi-Functional Community	Commercial and Retail	Private	500-510 Broadway St. W.
Kees Taekwondo Yorkton	Multi-Functional Community	Sporting Event/Organization	Private	9 Broadway St W
Kinette Club of Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Kinsmen Arena	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	227 Prystai Way
Kinsmen Club of Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	227 Prystai Way Box 275
KLD Lash	Multi-Functional Community	Commercial and Retail	Private	314 Broadway St. W.
Knights of Columbus Park	Multi-Functional Community	Public Park	Municipal	Box 400
Knights of Columbus Park Basketball Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	
Knights of Columbus Park Tennis Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	
Land Titles Building	Multi-Functional Community	Community Centre	Municipal	49 Smith St. E.
Langrill Park	Multi-Functional Community	Public Park	Municipal	31 Landgrill Dr
Lazy Maples Bed & Breakfast	Multi-Functional Community	Commercial and Retail	Private	111 Darlington St. W.

Name	Type	Function	Predominant Organizational Model	Address
Leah McInnes	Multi-Functional Community	Health Care and Support Services	Private	80 Collingwood Cres.
Legion 60th Anniversary and Memorial Time Capsule	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Lion's Ball Diamond	Multi-Functional Community	Sporting Event/Organization	Municipal	Box 400
Living Spring Medical Centre	Multi-Functional Community	Health Care and Support Services	Private	20, Gladstone Avenue South
Logan Green	Multi-Functional Community	Public Park	Municipal	228 Tupper Ave
Lorraine's Bed & Breakfast	Multi-Functional Community	Commercial and Retail	Private	146 Franklin Dr
Loucks Medi-Health Pharmacy	Multi-Functional Community	Commercial and Retail	Private	115 - 41 Broadway Street W
Love Lives Here Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	32 2nd Ave N.
Mac's Convenience Store	Multi-Functional Community	Commercial and Retail	Private	140 Smith St. E.
Mark's	Multi-Functional Community	Commercial and Retail	Private	26 230 Broadway St. E.
Marlin Travel	Multi-Functional Community	Commercial and Retail	Private	25 Broadway St. E.
Memorial Tree Park	Multi-Functional Community	Public Park	Municipal	
Michael & Leah Reavie Red Cross Training	Multi-Functional Community	Health Care and Support Services	Private	
Millstone Raceway	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Mini-Luxe Studio	Multi-Functional Community	Commercial and Retail	Private	200-283 Myrtle Ave
Mobile Gas Bar Superstore	Multi-Functional Community	Commercial and Retail	Private	88 HWY 9 S.
Morris Rod Weeder	Multi-Functional Community	Community Centre	Municipal	Highways 9 and 16
Morrison Park	Multi-Functional Community	Public Park	Municipal	
Multicultural Council of Saskatchewan	Multi-Functional Community	Community Organization	Non-Profit/Community Based	452 Albert Street N.
Navy League of Canada, Yorkton Branch	Multi-Functional Community	Community Organization	Non-Profit/Community Based	19 Darlington Street West

Name	Type	Function	Predominant Organizational Model	Address
New Philippines Product Store	Multi-Functional Community	Commercial and Retail	Private	43 Broadway St. E.
Outta Here Travel	Multi-Functional Community	Commercial and Retail	Private	5 First Ave N.
Painted Hand Casino	Multi-Functional Community	Commercial and Retail	Private	510 Broadway St. W.
Painted Hand Community Development Corporation	Multi-Functional Community	Community Organization	Non-Profit/Community Based	21 Bradbrooke Drive North
Pampered Pooch	Multi-Functional Community	Commercial and Retail	Private	185 1st Ave N.
Park Swingers Square & Round Dance Club	Multi-Functional Community	Dance Studio	Non-Profit/Community Based	380 Broadway St. W
Parkland Association of Disc Golf	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Parkland CPAP Services Inc.	Multi-Functional Community	Health Care and Support Services	Private	226 Broadway St. W.
Parkland Filipino Canadian Association	Multi-Functional Community	Community Organization	Non-Profit/Community Based	Box 1052
Parkland Racing Association	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	550 sully avenue
Parkland Shrine Club	Multi-Functional Community	Church	Non-Profit/Community Based	53 - 111 Haultain Ave.
Parkland Tai-Chi Society	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Parkland Therapeutic Riding Association	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Parkland Valley Sport, Culture and Recreation District Inc.	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	279 Morrison Drive
Parkland Writers Alliance	Multi-Functional Community	Community Organization	Non-Profit/Community Based	Message at:https://parklandwritersalliance.wordpress.com/contact/
Patrick Park	Multi-Functional Community	Public Park	Municipal	112 King St. W
Pharmasave	Multi-Functional Community	Health Care and Support Services	Private	102 20 Gladstone Ave S.
Prairie Harvest Christian Life Centre	Multi-Functional Community	Church	Non-Profit/Community Based	72 Melrose Ave
Pumphouse Athletic	Multi-Functional Community	Sporting Event/Organization	Private	B 27 Second Ave N.

Name	Type	Function	Predominant Organizational Model	Address
Quality Inn & Suites	Multi-Functional Community	Commercial and Retail	Private	2 Kelsey Bay
Raider Gridder Cheerleading	Multi-Functional Community	Dance Studio	Non-Profit/Community Based	
Ravine Ecological Preserve	Multi-Functional Community	Public Park	Municipal	Box 400
RC Creative Balloons	Multi-Functional Community	Commercial and Retail	Private	
Recovery IV	Multi-Functional Community	Health Care and Support Services	Provincial	270 Bradbrooke Drive
Rediscover Downtown Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Redwood Motel	Multi-Functional Community	Commercial and Retail	Private	317 Broadway St. W.
Riverside Terrace Park	Multi-Functional Community	Public Park	Municipal	
Rodney Ridge	Multi-Functional Community	Public Park	Municipal	Box 400
Rolling Thunder Cruisers Inc.	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Rotary Club of Yorkton	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Sacred Heart Assisted Living Inc.	Multi-Functional Community	Health Care and Support Services	Private	162 Dunlop St. W.
Sangsters Health Centre	Multi-Functional Community	Commercial and Retail	Private	19 277 Broadway St. E.
Sask Abilities - Yorkton Region	Multi-Functional Community	Community Organization	Non-Profit/Community Based	162 Ball Road
Sask Lotteries	Multi-Functional Community	Community Organization	Provincial	
Saskatchewan Senior Fitness Association - Parkland Valley District	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
SaskTel Pioneer Park	Multi-Functional Community	Public Park	Municipal	25 Betts Ave
Scouts Canada - Good Spirit Area	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Shaw Park	Multi-Functional Community	Public Park	Municipal	65-83 Fifth Ave N
Shaw Park - Doorways to Opportunity	Multi-Functional Community	Public Park	Municipal	65-83 Fifth Ave N

Name	Type	Function	Predominant Organizational Model	Address
Sheila's Place	Multi-Functional Community	Commercial and Retail	Private	153 Broadway St. W.
Shelwin House	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Sherring Optical Co. LTD.	Multi-Functional Community	Health Care and Support Services	Private	12/13 Broadway St. E.
SIGN - Crossroads	Multi-Functional Community	Community Organization	Non-Profit/Community Based	345 Broadway St W
SIGN Park	Multi-Functional Community	Public Park	Municipal	North St
Silver Heights Park	Multi-Functional Community	Public Park	Municipal	Box 400
Silver Heights Park Basketball Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	
Silver Heights Park Spray Park	Multi-Functional Community	Public Park	Municipal	
Simple Shots by Jackie	Multi-Functional Community	Arts Studio	Private	17 First Ave N.
Skate Yorkton	Multi-Functional Community	Sporting Event/Organization	Private	Box 855
Skinner Garden Classics	Multi-Functional Community	Commercial and Retail	Private	
SLGA Yorkton	Multi-Functional Community	Commercial and Retail	Private	36 Broadway St. E.
Society for the Involvement of Good Neighbours	Multi-Functional Community	Community Organization	Non-Profit/Community Based	83 North St.
Springers Gymnastics Club	Multi-Functional Community	Commercial and Retail	Private	1A Douglas Avenue
St. Gerard Roman Catholic Church	Multi-Functional Community	Church	Non-Profit/Community Based	125 3rd Ave N
St. John's Ambulance	Multi-Functional Community	Health Care and Support Services	Non-Profit/Community Based	21 – 1st Avenue
St. Mary's Ukrainian Catholic Church	Multi-Functional Community	Church	Non-Profit/Community Based	155 Catherine St.
St. Mary's Ukrainian Catholic Church - Cathedral Dome	Multi-Functional Community	Church	Non-Profit/Community Based	155 Catherine St.
St. Mary's Ukrainian Catholic Church - Icon of Our Mother of Perpetual Help	Multi-Functional Community	Church	Non-Profit/Community Based	155 Catherine St.
St. Mary's Ukrainian Catholic Parish Cultural Center	Multi-Functional Community	Community Centre	Non-Profit/Community Based	240 Wellington Ave.

Name	Type	Function	Predominant Organizational Model	Address
Sunrise Health and Wellness Centre	Multi-Functional Community	Health Care and Support Services	Provincial	25 - 259 Hamilton Road
The Caregiver	Multi-Functional Community	Community Organization	Non-Profit/Community Based	49 Smith St. E.
The Railway Story	Multi-Functional Community	Public Park	Municipal	Box 400
TOPS (Taking off Pounds Sensibly)	Multi-Functional Community	Sporting Event/Organization	Private	345 Broadway St W Lower Level York B Salon
Treasure Chest Toastmasters Club	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Tupper Park	Multi-Functional Community	Public Park	Municipal	Tupper Ave
Ukrainian Pioneer Park and Drake Field	Multi-Functional Community	Public Park	Municipal	
Ukrainian Pioneer Park Basketball Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	
Ukrainian Pioneer Park Spray Park	Multi-Functional Community	Public Park	Municipal	
Ukrainian Pioneers	Multi-Functional Community	Public Park	Municipal	Monument in Ukrainian Pioneer Park
Visionsense Eyecare	Multi-Functional Community	Health Care and Support Services	Private	9 Third Ave. N.
Waterloo Park	Multi-Functional Community	Public Park	Municipal	1-45 Waterloo Rd
Weinmaster Park	Multi-Functional Community	Public Park	Municipal	Box 400
Weinmaster Park Spray Park	Multi-Functional Community	Public Park	Municipal	
Weinmaster Parks Basketball Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	
Western Development Museum	Multi-Functional Community	Museum	Non-Profit/Community Based	Box 98 Hwy 16A West Yorkton
Western Development Museum Courts	Multi-Functional Community	Sporting Event/Organization	Municipal	Box 400
Wiggly Field Dog Park	Multi-Functional Community	Public Park	Municipal	
Yelllowhead Flyway Birding Trail Association	Multi-Functional Community	Community Organization	Non-Profit/Community Based	Box 252

Name	Type	Function	Predominant Organizational Model	Address
York Lake Golf & Country Club	Multi-Functional Community	Sporting Event/Organization	Private	
York Lake Regional Park	Multi-Functional Community	Public Park	Non-Profit/Community Based	
Yorkton and District Horticultural Society	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton and District Nursing Home	Multi-Functional Community	Health Care and Support Services	Provincial	200 Bradbrooke Drive
Yorkton Antique Auto Association	Multi-Functional Community	Community Organization	Non-Profit/Community Based	58 Blackwell Cres
Yorkton Army Cadets	Multi-Functional Community	Community Organization	Non-Profit/Community Based	56 First Ave North
Yorkton Arts Council	Multi-Functional Community	Community Organization	Non-Profit/Community Based	49 Smith Street East,
Yorkton Bowl Arena	Multi-Functional Community	Sporting Event/Organization	Private	49 Broadway St E
Yorkton Brick Mill Heritage Society	Multi-Functional Community	Community Organization	Non-Profit/Community Based	120 Livingstone Street
Yorkton Business Improvement District	Multi-Functional Community	Commercial and Retail	Non-Profit/Community Based	2nd Floor,31 Broadway St E,
Yorkton Canoe Kayak Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	York Lake Regional Park
Yorkton Centennial Time Capsule	Multi-Functional Community	Community Organization	Non-Profit/Community Based	49 St. E.
Yorkton Chamber of Commerce	Multi-Functional Community	Commercial and Retail	Non-Profit/Community Based	P.O. Box 1051
Yorkton Community Forum	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Cross Country Ski Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Curling Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	455 Broadway St W
Yorkton Dream Centre	Multi-Functional Community	Church	Non-Profit/Community Based	244 Myrtle Ave
Yorkton Dream Centre - Dreamland	Multi-Functional Community	Public Park	Non-Profit/Community Based	244 Myrtle Ave
Yorkton Duplicate Bridge Club	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Early Years Family Resource Centre	Multi-Functional Community	Community Organization	Non-Profit/Community Based	345 Broadway Street West

Name	Type	Function	Predominant Organizational Model	Address
Yorkton Elks Lodge No. 392	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Exhibition Association	Multi-Functional Community	Community Organization	Non-Profit/Community Based	455 Broadway Street W, Box 908
Yorkton Family Fitness	Multi-Functional Community	Sporting Event/Organization	Private	17 Third Ave N.
Yorkton Friendship Centre	Multi-Functional Community	Community Organization	Non-Profit/Community Based	139 Dominion Avenue
Yorkton Genealogical Society	Multi-Functional Community	Community Organization	Non-Profit/Community Based	50 Matheson Cres.
Yorkton Gun Club and Range	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Hearing Services INC	Multi-Functional Community	Health Care and Support Services	Private	18 First Ave
Yorkton Home Care Office	Multi-Functional Community	Health Care and Support Services	Provincial	270 Bradbrooke Drive
Yorkton Kalyna Dance School	Multi-Functional Community	Dance Studio	Non-Profit/Community Based	P.O. Box 81
Yorkton Karate Club	Multi-Functional Community	Sporting Event/Organization	Private	66 Third Ave N
Yorkton Kids Summer Camp	Multi-Functional Community	School	Non-Profit/Community Based	175 Gladstone Avenue S
Yorkton Kidsport	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Lacrosse Association	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Legion General Alexander Ross Branch #77	Multi-Functional Community	Community Organization	Non-Profit/Community Based	387B Parkview Road
Yorkton Legion Track Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Lions Club	Multi-Functional Community	Community Organization	Non-Profit/Community Based	PO Box 777,
Yorkton Martial Arts Training Center	Multi-Functional Community	Sporting Event/Organization	Private	295 Broadway St W
Yorkton Masonic Lodge 12 District 11	Multi-Functional Community	Church	Non-Profit/Community Based	111 Haultain Ave.
Yorkton Memorial Garden's LTD	Multi-Functional Community	Commercial and Retail	Private	Trans-Canada HWY
Yorkton Mental Health Drop-in Centre	Multi-Functional Community	Health Care and Support Services	Provincial	83 North St

Name	Type	Function	Predominant Organizational Model	Address
Yorkton Motocross Club	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Pacers Running Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Prostate Cancer Support Group	Multi-Functional Community	Health Care and Support Services	Provincial	270 Bradbrooke Dr
Yorkton Public Health Office	Multi-Functional Community	Health Care and Support Services	Provincial	150 Independent Street
Yorkton Radio Control Flyers	Multi-Functional Community	Community Organization	Non-Profit/Community Based	91 Elizabeth Ave
Yorkton Regional Health Centre	Multi-Functional Community	Health Care and Support Services	Provincial	270 Bradbrooke Drive
Yorkton Scottish Society	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton SECON Maulers Hockey Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Skatepark	Multi-Functional Community	Public Park	Municipal	25 Brodie Ave
Yorkton Skating Club	Multi-Functional Community	Sporting Event/Organization	Private	
Yorkton Speed Swim Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Springers Gymnastics Club	Multi-Functional Community	Sporting Event/Organization	Private	1A Douglas Avenue
Yorkton Storm Swim Club	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	Box 445
Yorkton Threshermen's Club Inc.	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Tribal Council	Multi-Functional Community	Community Organization	Aboriginal	Suite 102-506 Broadway St.W
Yorkton Wildlife Federation	Multi-Functional Community	Community Organization	Non-Profit/Community Based	
Yorkton Youth Bowling	Multi-Functional Community	Sporting Event/Organization	Non-Profit/Community Based	49 Broadway St E
Angelina Kardynal	Presentation - Exhibition	Arts Studio	Private	
Bara's Academy of the Arts	Presentation - Exhibition	Arts Studio	Private	
Bob Marley Graffiti Mural	Presentation - Exhibition	Commercial and Retail	Private	37 Betts Ave
Canada 150 Mural Project	Presentation - Exhibition	Community Centre	Municipal	455 Broadway St. W.

Name	Type	Function	Predominant Organizational Model	Address
Centennial Mural	Presentation - Exhibition	Public Performance	Quasi/School Board	119 Bradbrooke Drive
City Centre Clock and Sundial	Presentation - Exhibition	Public Park	Municipal	Box 400
City Centre Park - Mural	Presentation - Exhibition	Public Park	Municipal	
City Hall Bell Tower	Presentation - Exhibition	Museum	Non-Profit/Community Based	Box 98 Hwy 16A West Yorkton
Community pARTners Gallery	Presentation - Exhibition	Community Centre	Non-Profit/Community Based	93 Broadway St W
Dr. Brass School - Brian Marion Mural	Presentation - Exhibition	School	Quasi/School Board	19 Darlington Street West
Dr. Patrick Monument	Presentation - Exhibition	Public Park	Municipal	112 King St. W
Dulmage Farmstead	Presentation - Exhibition	Public Park	Municipal	
Gallagher Centre - Heritage Display	Presentation - Exhibition	Community Centre	Municipal	455 Broadway Street West
Gallagher Centre - Murals	Presentation - Exhibition	Community Centre	Municipal	455 Broadway Street West
Gallagher Centre - Sports Hall of Fame	Presentation - Exhibition	Community Centre	Municipal	455 Broadway Street West
Godfrey Dean Art Gallery	Presentation - Exhibition	Community Centre	Non-Profit/Community Based	49 Smith Street East
Hanna Yokozawa Farquharson	Presentation - Exhibition	Arts Studio	Private	
Jessica Stirrett	Presentation - Exhibition	Arts Studio	Private	
Morley Maier	Presentation - Exhibition	Arts Studio	Private	
Rebecca Wilkinson	Presentation - Exhibition	Arts Studio	Private	
SaskTel Pioneer Park Mural	Presentation - Exhibition	Public Park	Municipal	25 Betts Ave
Sonja Pawliw's Healing & Meditation Garden	Presentation - Exhibition	Commercial and Retail	Private	95 Wellington Ave.
Trans Canada Trail Monument	Presentation - Exhibition	Public Park	Municipal	228 Tupper Ave
Val Morhart Artwork	Presentation - Exhibition	Arts Studio	Private	

Name	Type	Function	Predominant Organizational Model	Address
W.E. Quine Memorial	Presentation - Exhibition	Public Park	Municipal	228 Tupper Ave
Western Development Museum Railway Station Mural	Presentation - Exhibition	Museum	Non-Profit/Community Based	Box 98 Hwy 16A West Yorkton
Western Development Museum Sign	Presentation - Exhibition	Museum	Non-Profit/Community Based	Box 98 Hwy 16A West Yorkton
WWII Memorial	Presentation - Exhibition	Community Organization	Non-Profit/Community Based	29 Darlington St. E.
YDB Scoops - Ice Cream Mural	Presentation - Exhibition	Commercial and Retail	Private	37 Broadway St. W.
Yorkton Memorial Cenotaph	Presentation - Exhibition	Community Organization	Non-Profit/Community Based	29 Darlington St. E.
Anne Portnuff Theatre	Presentation - Live Performance	Community Centre	Non-Profit/Community Based	150 Gladstone Avenue North
Celebrate Saskatchewan	Presentation - Live Performance	Public Performance	Quasi/School Board	119 Bradbrooke Drive
Free My Muse Theatre Company	Presentation - Live Performance	Arts Studio	Private	165 West Broadway
Landmark Cinemas Tower Theatre Yorkton	Presentation - Live Performance	Public Performance	Private	32 – 2nd Avenue
Parkland Writers Alliance Story Slam	Presentation - Live Performance	Public Performance	Non-Profit/Community Based	49 Smith Street East,
Sacred Heart High School - Performing Arts Theatre	Presentation - Live Performance	Public Performance	Quasi/School Board	280 Gladstone Ave. N.
Stars for Saskatchewan	Presentation - Live Performance	Public Performance	Non-Profit/Community Based	
Yorkton Blitz	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	PO Box 12
Yorkton Community Concert Band and All That Jazz	Presentation - Live Performance	Music Studio	Non-Profit/Community Based	Yorkton Regional High School band room
Yorkton Crush Softball	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	Box 661 Yorkton
Yorkton Film Festival	Presentation - Live Performance	Public Performance	Non-Profit/Community Based	49 Smith Street East,
Yorkton Flag Football	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Maulers	Presentation - Live Performance	Sporting Event/Organization	Private	
Yorkton Minor Baseball	Presentation - Live Performance	Sporting Event/Organization	Private	

Name	Type	Function	Predominant Organizational Model	Address
Yorkton Minor Football	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	206 Good Spirit Cres
Yorkton Minor Hockey Association	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	Box 415
Yorkton Paper Bag Players	Presentation - Live Performance	Public Performance	Non-Profit/Community Based	
Yorkton Sidewalk Concerts	Presentation - Live Performance	Public Performance	Non-Profit/Community Based	
Yorkton Slo Pitch League	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Terriers	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	
Yorkton Troyanda Ukrainian Dance Ensemble	Presentation - Live Performance	Dance Studio	Non-Profit/Community Based	Yorkton Victory Church: 38 Bradbrooke Dr.
Yorkton United F.C	Presentation - Live Performance	Sporting Event/Organization	Non-Profit/Community Based	Box 121

Appendix B: What We Learned (Community and Organization Surveys – Full Report)

YORKTON CULTURAL PLAN 2.0

Stage 1: State of Culture What We Learned Report (Community and Organization Surveys)

Photos courtesy of the following websites: City of Yorkton, Tourism Yorkton, Western Development Museum, and Yorkton Arts Council

Prepared by Prairie Wild Consulting Co.

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1.0 Background

Municipal cultural planning includes a process of inclusive community consultation and decision-making that helps local governments identify cultural resources and think strategically about how these resources can help a community achieve its civic goals. Cultural planning is a way of looking at all aspects of a community's cultural life.

In 2009, the City of Yorkton (City) became one of the first four Saskatchewan municipalities to develop a Municipal Cultural Plan (MCP), with support from SaskCulture. Ten years after the process began, the City is revisiting and rejuvenating its MCP. The community of Yorkton has changed over the past ten years and, in 2020, through a SaskCulture Community Cultural Engagement and Planning Grant, Prairie Wild Consulting was engaged to conduct local research, including: information gathering; identification of cultural and community assets; mapping assets, assessment; analysis of data; and eventual publishing of these findings.

This report presents findings from the first Phase community and organization surveys to determine the state of culture in Yorkton.

2.0 Engagement Methodology

2.1 Appreciative Inquiry Framework

The Yorkton Cultural Planning process is guided by an Appreciative Inquiry (AI) framework. This framework is a holistic, strengths-based approach that encourages participants to generate new ideas in a future-oriented state. It also identifies challenges and opportunities for the community. The community and organizational survey were developed utilizing this Framework. More about the surveys and the results are shared in the following sections.

2.2 Community Survey

2.2.1 Respondents by Age and Sex

A written survey was distributed to Yorkton residents to fill in and return. The survey was available in hard copy, by email, and online. Ninety-One (91) respondents completed the survey. Females significantly outnumbered males overall and in almost every age category. Fifty (50) respondents identified as female while thirty (30) identified as male. Two (2) identified as other or N/A. Nine (9) respondents did not provide their gender and eight provided neither their gender nor their age. Out of eighty-three (83) respondents who provided their age, thirty-five (35) were between ages thirty-five (35) to forty-nine (49). A further twenty-four (24) were between ages fifty (50) to sixty-four (64).

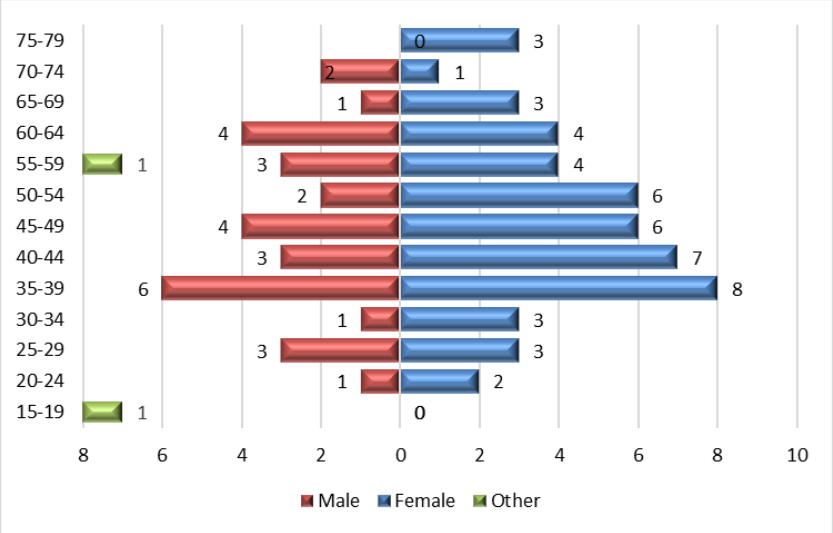


Fig 2.2.1 Respondents by Age and Sex

2.2.2 Respondents by Location

Sixty-nine (69) respondents provided their location information. The overwhelming majority, sixty-one (61), were resident in Yorkton. Two (2) were form Canora. Two (2) simply gave their location as "rural." One (1) was from Cowessess First Nation No. 73. Another (1) was from an unspecified First Nation. One (1) was from Ituna. One was from Melville.

Municipality/Region	Qty.
Yorkton	61
Canora	2
Cowessess First Nation No. 73	1
First Nation	1
Ituna	1
Melville	1
Rural	2
Total Responses	69

Fig 2.2.2.1 Respondent Municipality or Region

Within Yorkton, fifty-six (56) respondents provided details on their approximate location in the City. For the purposes of this process, Yorkton was divided into five districts: central, north, northeast, southwest, and west. These divisions generally followed major roads as shown in figure 2.2.2.2 below.

The central district was considered to be the area bounded by Highway 9, King Street, Bradbrooke Drive, and Darlington Street. This was the most represented area with seventeen (17) respondents residing in this area. The area north of Highway 10 and east of Highway 9 was considered the northeast district. This district was the next best represented with fourteen (14) respondents. The southwest was defined as south of King Street and west of Highway 9. This district included ten (10) resident respondents. The area north of Highway 16 and west of Highway 9 was considered north, along with the area north of Darlington Street between Highway 9 and Bradbrooke Drive. Eight (8) respondents were resident in the north district. The area west of Bradbrook Drive, south of Highway 16, and north of the line from King Street was considered west. Seven (7) respondents were from this district.

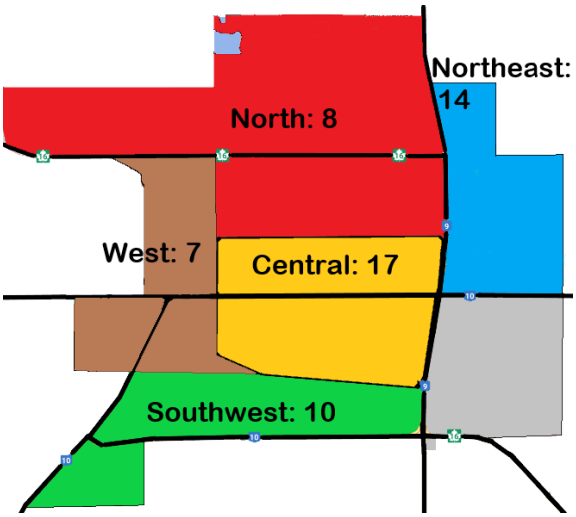


Fig 2.2.2.2 Respondents in Yorkton

2.2.3 Survey Questions

The community survey comprised of eleven (11) questions:

1. When thinking about Yorkton and the word 'culture,' what immediately comes to mind?
2. What are your three most important tangible cultural resources in Yorkton (e.g. *places, people, buildings…*)?
3. What are your three most important intangible cultural resources in Yorkton (e.g. *stories, traditions, achievements, or anything that makes Yorkton unique*)?
4. What do you see as the state of Yorkton's culture today and how has this changed over the last 10 years?
5. How many cultural programs and activities have you participated in the last year in Yorkton?

☐ None ☐ 1-2 ☐3-4 ☐ 5-10 ☐ 11+

   - Please share your top 3 you participated in:

6. Are you able to take part in all the cultural activities that you would like to in Yorkton?

☐None at all ☐ Mostly none ☐ Some ☐ Mostly all

   - Please share any reasons why you may not be able to participate or attend a cultural activity below:

7. Where do you most likely find out information about cultural events and activities in Yorkton?
8. Where would you like to see the state of Yorkton's culture go into the future? (two-three sentences describing your vision)

9. What are your top three big ideas or strategies you might have to advance this vision?

10. To further the success of cultural development in the community of Yorkton what role do you see for…

- Yourself:
- Community-Based Organization(s) (please specify):
- Businesses and Industry (please specify):
- The City of Yorkton (please specify):
- Others e.g. Gov't Orders, Agencies (please specify):

11. Please **share any other related thoughts/ideas** below…

2.3 Organization Survey

2.3.1 Respondents by Age and Sex

The organization survey was distributed to organizations in Yorkton involved in cultural activities. Fourteen (14) organizations responded to the survey. Eleven (11) respondents provided their age and sex. Respondents who provided this information were disproportionately female with eight (8) females to only three (3) males. All were between the ages thirty-five (35) to fifty-nine (59).

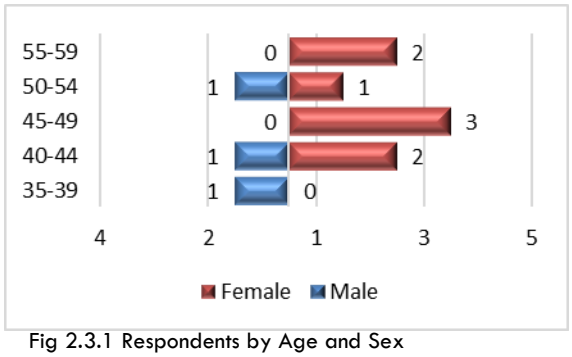


Fig 2.3.1 Respondents by Age and Sex

2.3.2 Respondents by Location

Thirteen (13) respondents provided their location information. The results are summarized in figure 2.3.2. Central and northeast Yorkton were the most represented areas with five (5) and four (4) resident respondents respectively. Two (2) respondents were from northern Yorkton. One (1) respondent was from the southwest and no respondents were from western Yorkton. Two (2) respondents considered themselves rural but provided location information that placed them just inside Yorkton's boundaries.

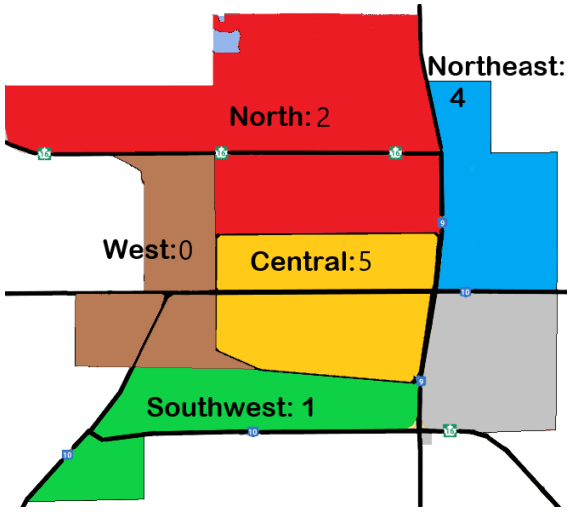


Fig 2.3.2 Respondents by Location

2.3.3 Organization Survey Questions

The organization survey consisted of thirteen (13) questions:

1. When thinking about Yorkton and the word 'culture,' what immediately comes to mind?

2. What are your three most important tangible cultural resources in Yorkton (e.g. places, people, buildings…)?

3. What are your three most important intangible cultural resources in Yorkton (e.g. stories, traditions, achievements, or anything that makes Yorkton unique)?

4. What do you see as the state of Yorkton's culture today and how has this changed over the last 10 years?

5. What types of cultural programs and activities does your organization offer (please share a summary and any online sources, where applicable, to access more information):

6. Approximately how many people accessed your organization's cultural programs and activities over the last year?

☐ Less than 10 ☐ 10-30 ☐30-60 ☐ 60-90 ☐ 90-150 ☐ 150+

7. Who are the main demographics that access your cultural programs and activities? (please select all that apply)

☐ Youth ☐ Individuals ☐Families ☐ Seniors ☐ Newcomers ☐ Indigenous Peoples

Other, please specify:

8. In your opinion, what are the top three key challenges for people to take part in cultural programs and activities in Yorkton?

9. Where do people most likely find out information about your organization's cultural events, programs, and activities?

10. Where would you like to see the state of Yorkton's culture go into the future? (two-three sentences describing your vision)

11. What are your top three big ideas or strategies you might have to advance this vision?

12. To further the success of cultural development in the community of Yorkton what role do you see for…

- Yourself:
- Community-Based Organization(s) (please specify):
- Businesses and Industry (please specify):
- The City of Yorkton (please specify):
- Others e.g. Gov't Orders, Agencies (please specify):

13. Please share any other related thoughts/ideas below.

3.0 Community Survey Results

Results from the community survey are summarized below. Results are organized by question and topic.

3.1 When thinking about Yorkton and the word 'culture,' what immediately comes to mind?

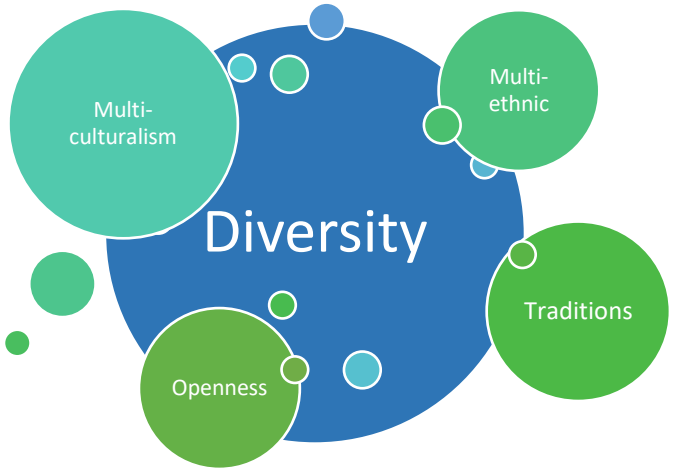
Findings	Respondents
Diversity	56
Events and Programs	19
Arts	18
Community	10
Venues	9
Heritage	8
State of Culture in Yorkton	7
Recreation	6
Community Organizations	6

Eighty-one (81) out of ninety-one (91) respondents replied to this question. The results are summarized across broad categories in the table below. Diversity was the most common topic area associated with culture, with fifty-six (56) respondents commenting on diversity and its many manifestations, such as multiculturalism. Nineteen (19) respondents mentioned events and programs. The arts and arts related activities were mentioned by seventeen (17) respondents. There is some overlap between the arts category and the events category where some events are related to the arts.

3.1.1 Diversity

Findings	Respondents
Diversity	56
Multiculturalism	17
Ukrainian Culture	13
First Nations	8
Traditions	7
Multiethnic	5
Openness	4
Filipino Culture	3

Diversity was the most commonly referenced topic, but it is also an inherently broad topic including variation across culture, ethnicity, nationality, faith, traditions and way of life, to name only a few aspects. Fourteen (14) responses spoke about diversity in a general sense. However, most responses that provided any detail related closely to multiculturalism. Seventeen (17) respondents either specially referenced the term multiculturalism or made comments sufficiently similar such as to "many cultures" or "diversity of culture." Several others answered along similar lines by identifying specific cultural groups that contribute to Yorkton's cultural make-up. Ukrainian culture was the most mentioned culture with thirteen (13) mentions, followed by First Nations cultures with eight (8) mentions, and Filipino culture with three (3) mentions.



> *"becoming a bigger multi-cultural community like bigger cities."*

> *"What comes immediately to mind is diversity, Yorkton is becoming a more beautifully diverse town and it's awesome."*

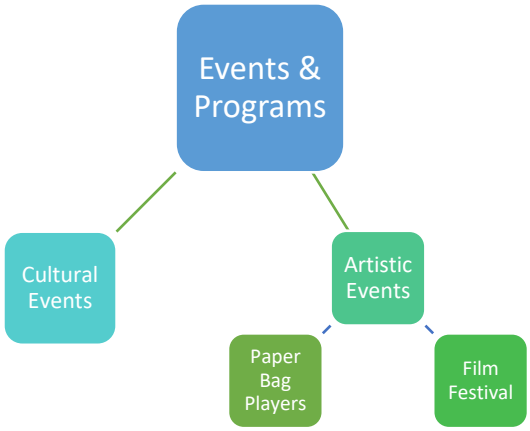
Respondents also expressed diversity as multiethnic and as diverse traditions. Five (5) respondents used the concept "multiethnic" when speaking to diversity in Yorkton. Shared traditions were mentioned by seven (7) respondents. Shared traditions could include multicultural or multifaith traditions, as well as more recently formed regional traditions in Yorkton. Openness, and specifically the need for greater openness towards differences, was mentioned by four (4) respondents in this section and is closely related to diversity.

> *"The practices and traditions of a group of people from the same ecological area."*

3.1.2 Events and Programs

Findings	Respondents
Events and Programs	19
Cultural Events	9
Artistic	6
Film Festival	5
Paper Bag Players	2

Nineteen (19) respondents commented on events and programs. Most comments in this section referred to specific events, though three (3) respondents simply referred to event in general. Cultural events designed to showcase different cultures was the most commonly referenced event type with seven (7) respondents mentioning this event type, and two (2) additional comments mentioning Festival of Cultures and the Ukrainian Festival. This emphasis on cultural events is consistent with the strong association made between multiculturalism and culture in the responses. Respondents also cited events featuring the arts. The Yorkton Film Festival was mentioned by five (5) respondents. The only other event to be mentioned more than once was the Paper Bag Players community theatre, mentioned by two (2) respondents. Other events and programs were mentioned only once including community band, Sunflower, ceremonies, outdoor activities, park parties, tournaments, and public gathering in general.



> *"Local activities and venues bringing us together."*

> *"social events that promote different cultures (mosaics, park parties, etc)."*

3.1.3 Arts

Findings	Respondents
Arts	18
Godfrey Dean Art Gallery	9
Film Festival	5
Arts Council	4
Dance	3
Music	3
Drama	3
Paper Bag Players	2

Eighteen (18) different respondents mentioned the arts in their responses. Five (5) respondents referred to "art" or "arts" such that it was unclear if they were referring to visual arts or the arts more generally. The Godfrey Dean Art Gallery was mentioned by nine (9) respondents, making it the most mentioned artistic event or venue. There is significant overlap between arts and events where events feature artistic displays or performances, such as the Film Festival. The Arts Council was mentioned by four (4) respondents. Dance, music and drama were each mentioned three (3) times either in general or with reference to specific examples, such as the Paper Bag Players or community band.

> *"I normally think of the Museum, Film Festival, the Arts Council, Godfrey Dean and the Gallagher Centre."*

> *"the presence of history and the arts."*

3.1.4 Community

Findings	Respondents
Community	10
Sense of Community	4
Community Involvement & Volunteerism	4

Ten (10) responses related to topics associated with community and community cohesion. Only two topics within this area received more than one response, these were sense of community and community involvement & volunteerism, both with four (4) responses. Other respondents mentioned social ties, and shared humanity.

> *"…resulting in an overall sense of community as a whole."*

> *"Great community to live and many opportunities to become involved in community."*

3.1.5 Venues

Findings	Respondents
Venues	9
Godfrey Dean Art Gallery	9
Western Development Museum	2

Venues for events and activities and other public gathering spaces were considered together in this section. Nine (9) respondents offered comments related to venues. All nine (9) respondents mentioned the Godfrey Dean Art Gallery. Two (2) mentioned the Western Development Museum (WDM) and one (1) more mentioned museums in general. Since the WDM is the only major museum in Yorkton at this time, it is likely these comments are related. Other venues mentioned only once include the Gallagher Centre, the library, and recreation facilities. One (1) respondent was concerned that community halls have been lost due to decreasing volunteer involvement.

3.1.6 Local Heritage

Findings	Respondents
Local Heritage	8
Agricultural Heritage	3
Heritage Buildings	2

Eight (8) respondents made comments related to local heritage. Three (3) specified agricultural heritage. Two (2) others mentioned heritage buildings.

3.1.7 State of Culture in Yorkton

Findings	Respondents
State of Culture in Yorkton	7
Culture Lacking	6

Some participants expressed a more critical outlook regarding the state of culture in Yorkton in general. Six (6) participants believed that culture in Yorkton was lacking or deprioritized. In contrast, one other respondent chose to emphasise the potential for growth.

> *"I think some of the "cultural" items get pushed to the background because other events and interest are perceived to be more important."*

3.1.8 Recreation

Findings	Respondents
Recreation	6
Sports	5
Hockey	2

Six (6) respondents commented on recreation. Five (5) comments suggested that culture in Yorkton is closely tied to sports including golf, hockey, martial arts, parkour, and the Yorkton Terriers hockey club.

3.1.9 Community Organizations

Findings	Respondents
Community Organizations	6
Arts Council	4

Six (6) respondents mentioned community organizations and the programs they offer. The Arts Council was the only community organization to be mentioned more than once with four (4) respondents citing its importance. Other community organizations mentioned include The East Central Newcomer Welcome Centre (ECNWC), the Business Improvement District, the Chamber of Commerce, and the Yorkton Community Forum.

> *"activities and social interactions involving city organizations such as downtown business association, chamber or the city itself."*

3.2 What are your three most important tangible cultural resources in Yorkton (e.g. places, people, buildings…)?

For this question, respondents were asked to identify the three most important tangible cultural resources in Yorkton. Only four (4) of the total two-hundred-and-seventy-three (273) possible responses were not provided. The responses provided covered approximately one-hundred-and-twelve (112) topics. Figure 3.2 summarizes the most frequently listed responses.

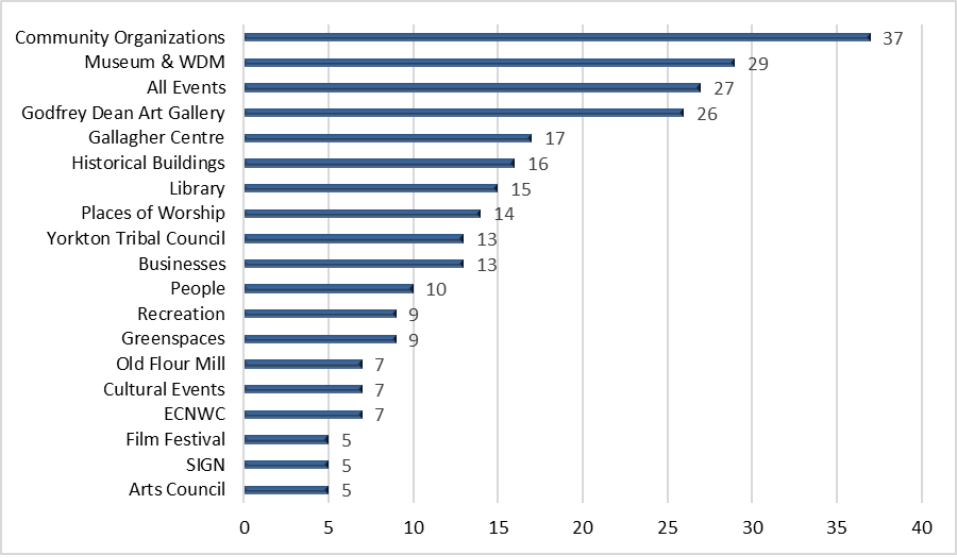


Fig 3.2 Top 3 Tangible Cultural Assets, Most Common Responses

A few individual institutions stood out with high response rates. The Godfrey Dean Art Gallery received twenty-six (26) mentions making it the single most popular institution. This was followed by the Gallagher Centre with seventeen (17) mentions and the Library with fifteen (15). These were the only places that stood out on their own, without being grouped together with similar institutions in a category.

Taken as a group, community organizations received the most attention with thirty-seven (37) responses. The Yorkton Tribal Council was the most commonly referenced community organization with thirteen (13) responses. The East Central Newcomer Welcome Centre (ECNWC) had seven (7) responses, while Society for the Involvement of Good Neighbourhoods (SIGN) and the Arts Council had five (5) each.

Eighteen (18) respondents referred directly to the Western Development Museum (WDM), while another eleven (11) referred simply to "museum." Given that the WDM is the only major museum in Yorkton, it is likely these comments are also referring to the WDM. At the very least, these twenty-nine (29) comments are all closely related and form the next most common response type.

All events taken together account for twenty-seven (27) responses. Cultural events account for seven (7) of these, and the Film Festival accounts for five (5). Several other events were mentioned only once or a couple times such as Culture Days, sidewalk concerts, the Yorkton Exhibition or Festival of Cultures.

Historical Buildings received sixteen (16) mentions. This includes the Old Flour Mill with seven (7) mentions on its own. Other historic buildings mentioned include the Kuziak, Sunspun, and Land Titles buildings.

Local businesses received thirteen (13) mentions, however, the only businesses to be mentioned twice were the Parkland Mall and the Liquor Store. In both cases it was the presence of public gathering or park space that earned them a second mention. Closely related to this, both greenspaces and recreation received nine (9) mentions. "People" received ten (10) mentions.

3.3 What are your three most important intangible cultural resources in Yorkton (e.g. stories, traditions, achievements, or anything that makes Yorkton unique)?

Respondents were asked to provide three answers each to this question. Respondents provided two-hundred-and-fifteen (215) out of two-hundred-and-seventy-three (273) possible responses. These responses covered at least one-hundred-and-twenty-one (121) topics. The most common topics and topic groups are shown in figure 3.3.

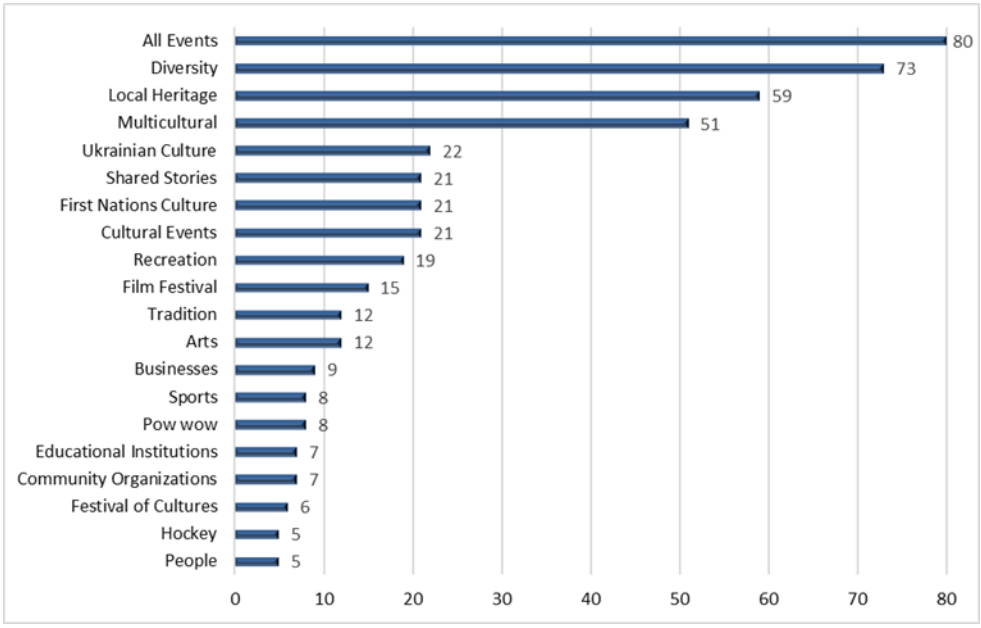


Fig 3.3 Top 3 Intangible Cultural Assets, Most Common Responses

Events taken as a category represented the single largest response type with eighty (80) responses linked to events. The Film Festival was the highest rated individual event with fifteen (15) respondents citing it. Cultural events showcasing different cultural assets accounted for twenty-one (21) responses. Cultural events included Pow wows with eight (8) mentions, and Festival of Cultures with six (6) mentions.

Diversity was the second most cited topic area with seventy-three (73) responses connected to diversity related topics. Fifty-nine (59) of these were related to multiculturalism and contributions made by distinct cultural groups. In particular, Ukrainian culture and First Nations Culture received significant attention with twenty-two (22) and twenty-one (21) mentions respectively. Twelve (12) of the diversity related comments used the language of diverse traditions rather than multiculturalism.

Fifty-nine (59) responses were related to local heritage. Shared stories formed the primary component of this with twenty-one (21) related responses. Shared stories includes stories about local history, stories in the recent collective memory, and capturing oral history.

> *"Capturing the stories from people who lived it."*

3.4 What do you see as the state of Yorkton's culture today and how has this changed over the last 10 years?

Eighty-Two (82) respondents replied to this question. Most responses concerned either growing diversity in Yorkton over the last ten (10) years or conflicting judgements on the overall state of culture in Yorkton.

3.4.1 Diversity

Findings	Respondents
Diversity	59
Multiculturalism	30
Openness	12
First Nations	8
Immigration	8
Traditions	5
Multiethnic	4
Resistance to Change	4
Racism	4

Fifty-nine (59) respondents addressed some aspect of diversity with twenty-one (21) speaking to diversity in general. The overall sentiment is that Yorkton has become more diverse over this period. Thirty (30) comments expressed how Yorkton has become more multicultural with twenty (20) addressing the subject directly. This change was both explicitly and implicitly presented as a positive development. First Nations culture has received increased public attention according to eight (8) respondents. Eight (8) respondents commented on the increase in immigration to Yorkton and how this is changing the city's cultural and ethnic makeup. Comments suggested that this element does not receive sufficient attention in the public sphere.

> *"It's becoming more multicultural and diverse bringing in interesting cultures and traditions from other parts of Canada and the world."*

> *"There is more diversity than 10 years ago and steps have been started towards reconciliation."*

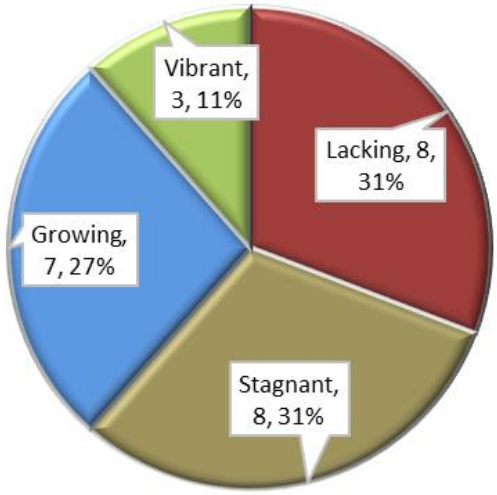
Five (5) comments addressed the related growth in diverse traditions and their interaction with existing traditions in Yorkton. Twelve (12) comments focused on openness as a quality needed to adapt to Yorkton's more diverse present and future. Some comments focused on how Yorkton has become more open, while others focused on the need for more openness going forward. On the other hand, four (4) respondents lamented resistance to change from some quarters in adapting to diversity. Four (4) other respondents specifically reported racism as a factor working against openness and diversity.

> *"We are more diverse but we need to be better at embracing that diversity and creating opportunities and events to share that."*

3.4.2 State of Culture in Yorkton

Findings	Respondents
State of Culture in Yorkton	25
Lacking	8
Stagnant	8
Growing	7
Vibrant	3

Twenty-five (25) different respondents commented on the overall state of culture in Yorkton. The more negative judgements were slightly more numerous with eight (8) describing Yorkton culture as lacking and eight (8) describing it as stagnant. On the positive side, seven (7) respondents described potential or growth. Only three (3) described Yorkton's current culture in highly positive terms such as "vibrant." (One comment described the situation as both currently lacking and having potential.)



"I really don't see a significant culture. I think older years I recall more community engagement and activities in older years, but I feel the state has really declined in recent years (obviously Covid has not helped either)."

"I think there is a slow but gradual change."

3.5 How many cultural programs and activities have you participated in the last year in Yorkton? Please share your top 3 you participated in.

3.5.1 Cultural Program and Activity Participation

Eighty-nine (89) out of ninety-one (91) respondents responded to this question. The results can be seen in figure 3.5.1. Overall event turnout was low. The most common response was from the thirty-four (34) people who attended no cultural programs or activities in the past year. Nearly as many, thirty-three (33) attended one-to-two (1-2). Fourteen had attended three-to-four (3-4) programs and activities. Only seven (7) attended five-to-ten (5-10) activities, and only one (1) attended more than ten (10).

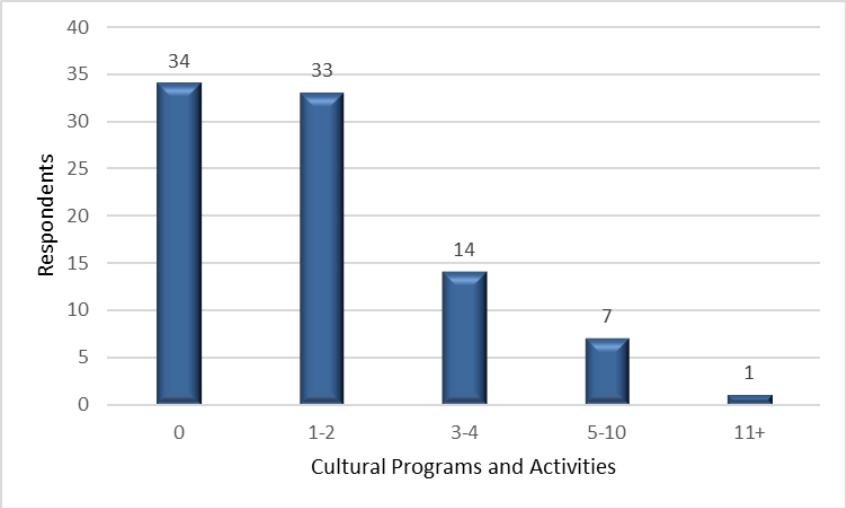


Fig 3.5.1 Cultural Program and Activity Participation

3.5.2 Top Three Cultural Programs and Activities Participated in Within One Year

Thirty-five (35) respondents did not list any programs or activities. This is approximately consistent with the thirty-four (34) participants above who replied that they had attended no activities in the past year. An additional twenty-seven (27) replied that Covid-19 had significantly impacted their ability to attend events, or even prevented them from attending events entirely in the past year.

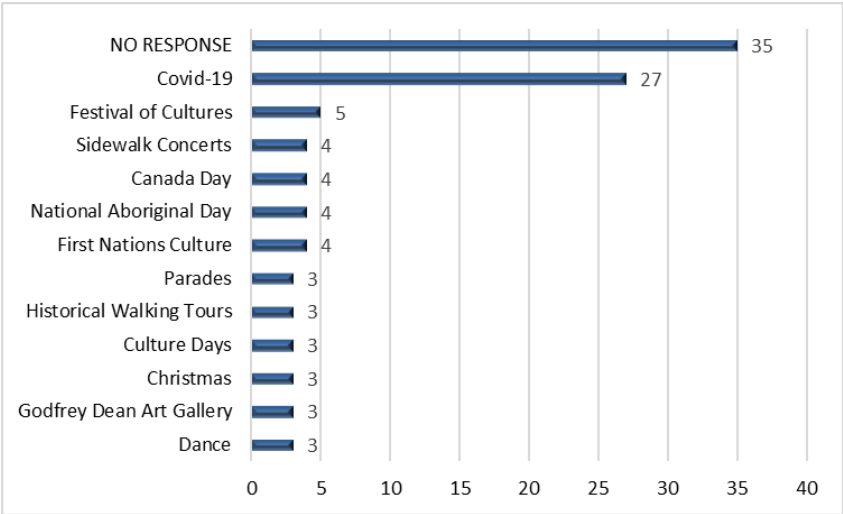


Fig 3.5.2 Activities Participated in Within One Year

Figure 3.5.2 shows all programs and activities with at least three (3) responses. The most commonly attended event was Festival of Cultures with five (5) participants. Sidewalk concerts, Canada Day, National Aboriginal Day, and First Nations Culture had four (4) responses each.

3.6 Are you able to take part in all the cultural activities that you would like to in Yorkton? Please share any reasons why you may not be able to participate or attend a cultural activity below.

3.6.1 Ability to Participate in Cultural Activities

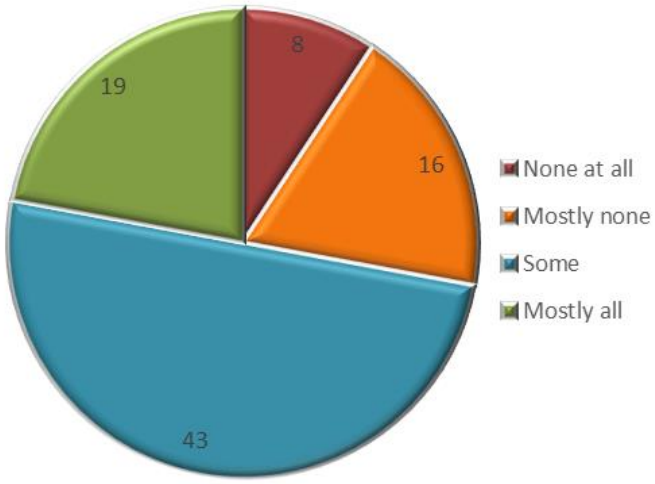


Fig 3.6.1 Ability to Participate in Desired Cultural Activities

Respondents were asked to rate their ability to attend their desired cultural activities. Eighty-six (86) respondents replied to this question. The results are shown in Figure 3.6.1. Positive responses were approximately twice as prevalent as their negative counterparts, suggesting respondents perceive only moderate interference in their ability to attend activities. Half of all respondents (43) replied that they were able to attend some of the activities they would like to. Nineteen (19) replied that they were able to attend mostly all the activities they would like to attend. Sixteen (16) attended mostly none of their preferred activities while another eight (8) were not able to attend any preferred activities.

3.6.2 Reasons for Not Being Able to Participate in Cultural Activities

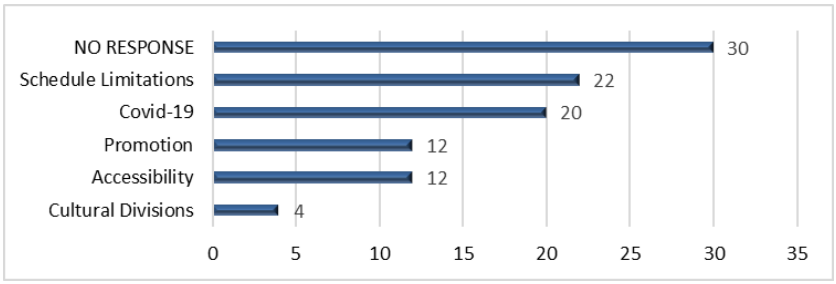


Fig 3.6.2 Impediments to Cultural Activity Participation

Respondents were asked to list the main impediments to their cultural activity attendance. The results are summarized in Figure 3.6.2. Thirty (30) did not respond, suggesting that many respondents do not perceive significant obstacles to attendance. The main impediment was schedule limitation with twenty-two (22) respondents citing this issue. This includes conflicts with work or family obligations. Covid-19 was the second most mentioned limitation with twenty (20) respondents mentioning this factor. Twelve (12) participants blamed insufficient event promotion for people not having sufficient prior knowledge to plan for and attend events. Accessibility was a concern for twelve (12) participants. This include mobility limitations, people living or working outside Yorkton, and cost. Four (4) participants said that cultural divisions made them uncomfortable attending certain cultural events.

"Mostly conflicting schedule keeps us from attending activities."

"COVID-19 – Don't want to die."

"Because I am not aware of these activities even happening!"

3.7 Where do you most likely find out information about cultural events and activities in Yorkton?

Respondents were asked to indicate the main information sources they rely on regarding events and activities in Yorkton. All ninety-one (91) respondents replied. The results are shown in Figure 3.7.

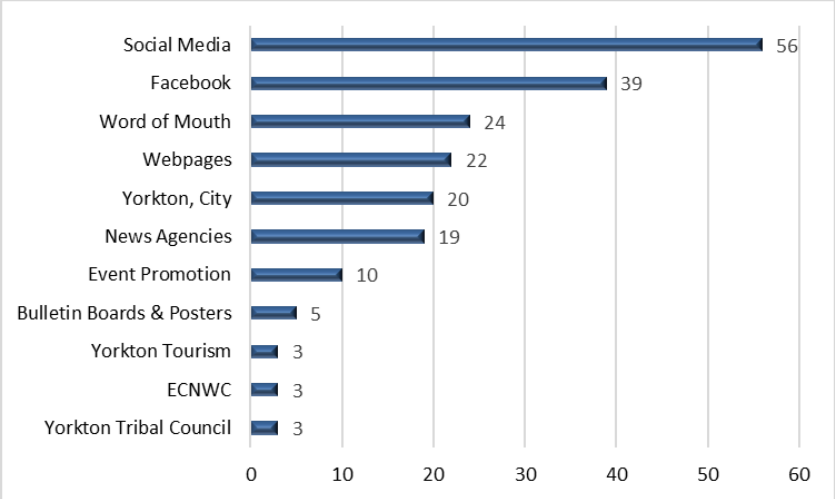


Fig 3.7 Cultural Activity Information Sources

Social Media was by far the most common information source with fifty-six (56) responses. Facebook was the most mentioned social media platform with thirty-nine (39) mentions. Word of mouth was the next most commonly used information source with twenty-four responses. This was followed by webpages with twenty-two (22) mentions and news agencies with nineteen (19) mentions. Five (5) relied on bulletin boards and posters. Ten (10) respondents commented that event promotion was lacking. This approximately consistent with earlier responses identifying insufficient event promotion as a barrier to activity participation (see section 3.6.2).

A few organizations were associated with promoting events. The City of Yorkton was the most mentioned with twenty (20) mentions. This mainly concerns the city website. Yorkton Tourism, the East Central Newcomer Welcome Centre (ECNWC) and the Yorkton Tribal Council were each mentioned three (3) times.

"I never really hear of anything unless it's shared on Facebook I don't normally see anything."

"Advertising in Yorkton often seems to rely on word of mouth or tradition—hard to know what is happening sometimes."

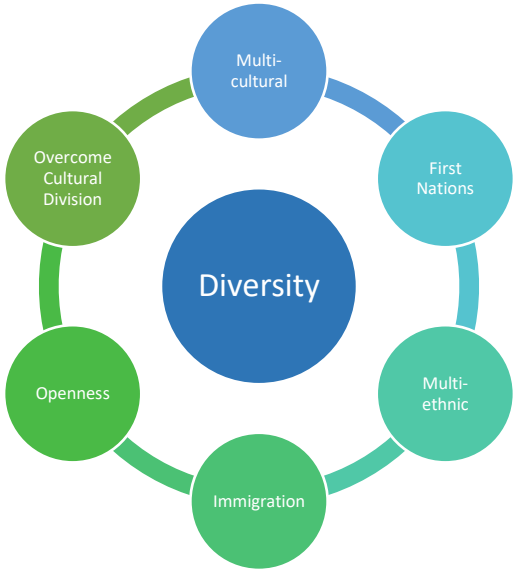
3.8 Where would you like to see the state of Yorkton's culture go into the future?

Respondents were asked how they would like the state of culture in Yorkton to be in the future. Eighty-four (84) respondents replied to this question. Avenues for improvement include diversity, the arts, events and other areas.

3.8.1 Diversity

Findings	Respondents
Diversity	40
Multicultural	21
Openness	19
First Nations	10
Multiethnic	7
Overcome Cultural Divisions	3
Immigration	3

Forty (40) respondents made comments related to diversity and wanting to see a more diverse community or to see the existing diversity better celebrated. Multiculturalism was the most common expression of diversity with twenty-one (21) comments related to this topic. Ten (10) comments related to First Nations Culture specifically. Seven (7) comments related to multiethnic diversity. These comments were closely related to a wish for greater openness. This wish was expressly stated in at least nineteen (19) comments.



"Multicultural including First Nations as a staple to the more dominant culture of Ukrainians. The welcoming of other cultures is important because diversity brings change."

3.8.2 Events

Findings	Respondents
All Events	37
Cultural Events	20
Artistic Events	4
Leisure Classes	4
Outdoor Activities	4
Christmas	3
Public Gathering	3

Thirty-seven (37) respondents wanted to see more events in Yorkton. The specific event types preferred varied widely. Cultural events, such as Festival of Cultures, were the most common type mentioned with twenty (20) respondents supporting this activity. Most comments regarding cultural events did not reference any specific event, but rather described an event showcasing different cultures, food, dance, attire, and general cultural sharing. Artistic events, leisure classes and outdoor activities each received four (4) mentions.

"Multicultural event like Regina has (normally) that incorporates food dance music stories."

3.8.3 Arts

Findings	Respondents
All Arts	20
Music	10
Dance	6
Public Art	6
Visual Arts	5
Drama	3

Twenty (20) respondents wanted to see a larger role for the arts in Yorkton. Music was the most commonly mentioned art form with ten (10) mentions. Dance enjoyed six (6) mentions. Public art, such as murals and other displays used the beautify public places, was mentioned six (6) times. Five (5) comments focused on visual arts displays and three (3) wanted to see drama performances.

"I would like to see more concerts, inside and outside happen in Yorkton. We have facilities they need to be utilized."

3.8.4 Local Heritage

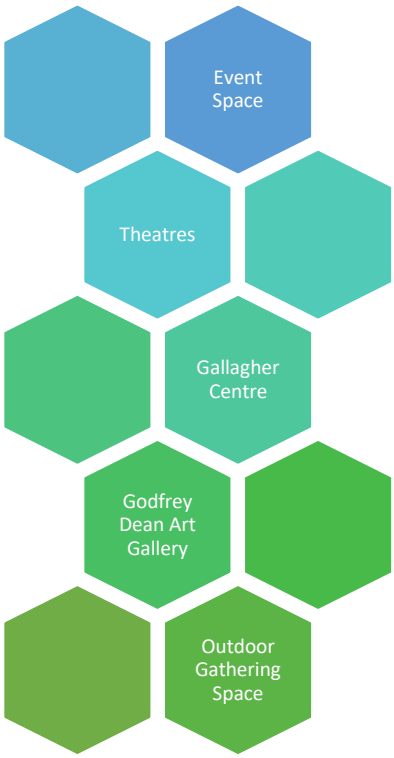
Findings	Respondents
Local Heritage	13
Shared Stories	3

Thirteen (13) comments promoted greater recognition for local heritage. Comments suggested that current historical knowledge in the community is lacking even among respondents and suggested this be remedied. Local heritage knowledge was connected to community pride and belonging. This included interest in programs and educational efforts focused on Yorkton's early history, especially the early settlers and First Nations. Three (3) comments focused on sharing more recent stories, including from newly arrived groups.

3.8.5 Venues

Findings	Respondents
Venues	13
Theatres	3
Gallagher Centre	2
Godfrey Dean Art Gallery	2

Thirteen (13) respondents wanted to see improved venue space in the future. Eight (8) respondents wanted more venue space to support various activities. This included two (2) requests for theatre space and one comment related to the existing Anne Portnuff Theatre. Other comments focused on better utilizing existing venues such as the Gallagher Centre, the Godfrey Dean Art Gallery, the Western Development Museum, and the Library. Respondents included outdoor gathering spaces in their comments.



"A small water feature area and a stage area for performances. Similar to rapid city's downtown area would be amazing! I would also love to see increased community facilities to draw larger tournaments, concerts, rodeos etc."

3.8.6 *Other Comments*

Findings	Respondents
Food and Restaurants	7
Covid-19 Recovery	5
Community Involvement and Volunteerism	5
Accessibility	5
Community Organizations	4
Communication	4
Comparisons to Larger Centres	4
Economic Development	4
Greenspaces	4
Improvements to Downtown	3
Businesses	3
Youth	3

Several other mostly unrelated topics were identified as areas for improvement by at least a few respondents. Seven (7) comments discussed food and restaurants. These comments were often linked to cultural celebrations and diversity.

Five (5) respondents wanted to encourage greater community involvement and volunteerism. Improved communication in the community was related to encouraging greater community involvement and was mentioned four (4) times. This includes both disseminating information and promoting intracommunity dialogue and exchange of ideas. Communication outside the community should promote Yorkton's image, accomplishments, and unique features.

Five (5) respondents mentioned the Covid-19 Pandemic. Covid-19 was mostly brought up incidentally while discussing another topic or activity that it has impacted.

Accessibility was discussed by five respondents (5) comments. This included concern for elderly and mobility impaired access, walking trails, and affordability.

3.9 What are your top three big ideas or strategies you might have to advance this vision?

Sixty-nine (69) respondents replied to this question. Comments included ideas for more events and programs, promoting diversity, improving communication, better utilizing or upgrading public venues, accessibility, the arts, and other topics.

3.9.1 Events

Findings	Respondents
Events and Programs	39
Cultural Events	24
Culture Committee	4
Leisure Classes	4
Outdoor Activities	3

Thirty-nine (39) respondents offered strategies involving more events and programs. Twenty-four (24) strategies focused on cultural events designed to showcase diverse cultures. Some comments suggested monthly or weekly events. Others looked to examples from other centres, such as Saskatoon's Folk Fest and Regina's Mosaic for inspiration. Four (4) respondents proposed a cultural committee to coordinate events between various communities, community organizations, venues, and the City. Four (4) proposed leisure classes and three (3) proposed more outdoor activities.

"a culture day/night showcase (similar to Mosaic or Folkfest in larger cities)"

"I would also love to see a "committee" formed that focuses solely on cultural events and the preservation of culture identities in our communities."

3.9.2 Diversity

Findings	Respondents
Diversity	23
Multicultural	14
First Nations	7
Openness	6

Twenty-three (23) respondents commented on the need to celebrate and adapt to Yorkton's increasing diversity. Most comments, fourteen (14) of twenty-three (23), focused on celebrating multicultural heritage. First Nations Culture featured prominently in this discussion with seven (7) mentions. Promoting greater openness is closely related to these objectives and was expressly stated by six (6) respondents.

"The Festival of Cultures, Pow wows and events such as these helps highlight and celebrate the many cultures in our area. Not only do they celebrate these cultures and traditions, they bring awareness and acceptance of the different cultures in the area and demonstrate that we are all an equal part in our community."

3.9.3 Communication

Findings	Respondents
Communication	20
Better Informed	13
Dialogue	11
Event and Program Promotion	5
Social Media	4

Twenty (20) respondents offered strategies for improved communication. Thirteen (13) focused on ensuring better information dissemination to the community. Eleven (11) participants emphasised dialogue within the community and between leadership and residents as a process leading to strategic improvements. Five (5) respondents wanted to improve event and program promotion. Social media was mentioned as a useful communication medium by four (4) respondents.

"Getting communication out to the people of Yorkton by various outlets."

"Invite groups in for Their in put and ideas."

3.9.4 Venues

Findings	Respondents
Venues	20
City Centre Park	3
Gallagher Centre	3
Library	3

Twenty (20) respondents commented on venues. These comments suggested better utilizing existing venues, making venues more affordable to groups putting on events, and offering more event space. City Centre Park, the Gallagher Centre, and the Library were mentioned as important venues that respondents value and want to see used more. Each received three (3) mentions.

"Outdoor spaces within the community for various cultural activities"

"Market our facilities- keep them booked up."

3.9.5 Accessibility

Findings	Respondents
Accessibility	11
Affordability	3
Bike Paths	3

Eleven (11) respondents commented on accessibility. This involves offerings spaces open to all demographics and abilities. This includes three (3) comments on improving affordability. Three (3) respondents suggested expanding bike paths to improve safety for cyclists.

> *"Outdoor events at accessible locations."*

3.9.6 The Arts

Findings	Respondents
The Arts	9
Dance	3
Music	3

Nine (9) respondents proposed strategies involving the arts. This mainly involved incorporating the arts into public events. Music and dance were both mentioned three (3) times.

> *"Indigenous public art in downtown park and at some intersections Live music in the downtown park- it has a stage that is under-utilized- with variety of music. Not just country or cover bands."*

3.9.7 City of Yorkton's Role

Findings	Respondents
City of Yorkton's Role	9

Nine (9) comments related to the City's role in the process. However, these comments had little in common with each other. Some wanted more communication or funding or official promotion for events. However, one took the opposite view and wanted resources focused on meeting basic needs first.

3.9.8 Funding

Findings	Respondents
Funding	9

Nine (9) respondents commented on funding. Most comments concerned what funding would be used for rather than where it should come from. Respondents wanted to see more funds for community organizations, such as the Arts Council and the events that they organize. Funding for important venues, such as the library was also mentioned.

3.9.9 Other Findings

Findings	Respondents
Comparisons to Larger Centres	7
Community Involvement & Volunteerism	7
Local Heritage	7
Businesses	6
Educational Institutions	6
Greenspaces	6
Youth	4
Recreation	4
City Centre Park	3
Community Organizations	3
Covid-19	3
Downtown Improvements	3

Respondents proposed strategies related to several unrelated areas. This included increasing community involvement and volunteerism, involving educational institutions, promoting greenspaces and recreation, and engaging the youth among others.

3.10 To further the success of cultural development in the community of Yorkton what role do you see for…yourself, community-based organizations, businesses and industry, the City of Yorkton, others e.g. gov't orders, agencies?

3.10.1 Yourself

Findings	Respondents
Community Involvement & Volunteerism	27
Event Participation	26
Inform	6
Advocate	6
Event Organization & Planning	5
Educator	3

Sixty-eight (68) respondents described what role they could play in furthering Yorkton's cultural development. Twenty-seven (27) respondents focused on community involvement and volunteerism. This included several comments on volunteering and comments about getting involved, or engaged, or contributing more. Five (5) participants specifically indicated they could play a role in event planning and organization. Twenty-six (26) respondents mentioned that they could contribute by attending and participating in events. Other comments related to communication, including six (6) focused on disseminating information, six (6) on advocacy, and three (3) on education.

3.10.2 Community-Based Organizations

Findings	Respondents
Event Planning & Organization	18
Community Involvement & Volunteerism	11
Event Promotion	9
Partnerships	6
Diversity	6
Inform	3
Accessibility	3

Fifty-four (54) respondents commented on how community-based organizations could enhance Yorkton's cultural development. Eighteen (18) focused on their role in event and program planning and organization. Another eleven (11) commented on their role in providing volunteers for events and promoting community involvement more broadly. Nine (9) suggested that community-based organizations could play a greater role in event and program promotion. Six (6) respondents suggested that community-based organizations should form more partnerships. Six (6) commented on their role in promoting diversity.

> *"To come and enjoy these activities and show support to those that have taken the time to put these activities on."*

> *"Within their mission, plan and promote cultural activities or assist others in making cultural programming accessible and equitable."*

3.10.3 Businesses and Industry

Findings	Respondents
Funding	29
Diversity	8
Community Involvement & Volunteerism	6
Event and Program Promotion	5
Promoting Yorkton	3
Event Planning & Organization	3
Openness	3

Sixty (60) respondents commented on how businesses and industry can support Yorkton's cultural development. Twenty-nine (29) responses focused on businesses and industry providing funding and sponsorship for events and community-based organizations. Six (6) respondents thought that businesses and industry should also provides support through volunteerism. Five (5) respondents wanted businesses to assist with event and program promotion. Eight (8) respondents wanted businesses to do more to promote diversity and three (3) comments focused on promoting openness. Three (3) respondents saw an opportunity for businesses and industry to promote the City of Yorkton to an outside audience.

"provide sponsorships/supplies/media contacts for organizations putting on events."

"Support events. Host events. Display the different cultures."

3.10.4 City of Yorkton

Findings	Respondents
Funding	14
Venues	12
Event Planning & Organization	12
Event & Program Promotion	12
Diversity	6
Partnerships	4
Accessibility	4
Multiculturalism	4
Community Involvement & Volunteerism	4
Community Organizations	3

Fifty-five (55) respondents commented on the City of Yorkton's role in promoting cultural development. Funding for events and community organizations was the most common comment with fourteen (14) responses. Respondents proposed other ways for the City of Yorkton to support events and community organizations. Twelve (12) respondents wanted the City to ensure venues are available and affordable. Twelve (12) wanted the City to be more involved in supporting event planning organization. Twelve (12) respondents saw a role for the City in promoting events and programs. Six (6) respondents wanted the City to do more to promote diversity, especially multicultural diversity. Four (4) participants wanted the city to facilitate partnerships. Four (4) respondents wanted the City to take a leadership role in promoting community involvement and volunteerism and to participate in committees.

"Extending advertising and funding to help with cultural development."

"Promoting events and assisting with space or organizing."

3.10.5 Others e.g. Gov't Orders, Agencies

Findings	Respondents
Funding	21
Diversity	5
Community Involvement & Volunteerism	4
Community Organizations	3

Only thirty-five (35) respondents suggested a role for other organizations or government orders. Twenty-one (21) focused on funding from external sources. Five (5) comments encouraged promoting diversity. Four (4) encouraged greater community involvement and volunteerism and three (3) suggested working more with community organizations.

"Continue to offer funding for organizations to host such activities or events that aid in cultural development."

3.11 Please share any other related thoughts/ideas below.

Findings	Respondents
Diversity	7
Youth	6
Openness	4
Elderly People	4
Dialogue	4
Multiculturalism	3
Cultural Events	3
Yorkton as an Attractive Place to Live	3

Only twenty-nine (29) respondents replied to the final open response question. Seven (7) comments addressed diversity and four (4) focused on promoting greater openness. Three (3) comments discussed multiculturalism and three (3) supported more cultural events. Three (3) comments argued for making Yorkton a more attractive place to live. Six (6) comments were directed towards youth and four (4) were directed towards elderly people and their needs. Four (4) respondents asked for continued community dialogue around cultural development in Yorkton.

"When all cultures are represented in the development of community then the unity of that community is guaranteed."

"We need to make Yorkton a fun place to be for the young people and for the elderly as well."

"survey would help as well. not just every 10 years it could be twice a year ..Feedbacking is very important. Dialogue to different cultural groups present in the city."

4.0 Organization Survey Results

Results from the Organization survey are summarized below. Results are organized by question and topic.

4.1 When thinking about Yorkton and the word 'culture,' what immediately comes to mind?

Findings	Respondents
Diversity	9
Arts	5
Arts Events	3
Cultural Events	3
Multiculturalism	3
Festivals	2
Food and Restaurants	2

All fourteen (14) respondents replied to this question. Nine (9) respondents associated culture with diversity and its many aspects. Multiculturalism was the most commonly mentioned aspect with three (3) respondents commenting on this. Five (5) respondents associated culture with the arts in general. Three (3) respondents associated culture with artistic events and three (3) associated it with cultural events.

> *"I think of diversity and I think of arts activities."*

4.2 What are your three most important tangible cultural resources in Yorkton (e.g. places, people, buildings…)?

All fourteen (14) respondents listed their top three most important tangible cultural resources for a total of forty-two (42) responses. Eighteen (18) responses related to the arts. This included seven (7) responses for the Godfrey Dean Art Gallery, four (4) for artistic events, three (3) for dance, and three (3) for the Arts Council. Sixteen (16) responses referenced community organizations or the programs that they run. This included five (5) for the East Central Newcomer Welcome Centre (ECNWC), three (3) for the Yorkton Tribal Council, and three (3) for the Arts Council. Eleven (11) comments related to diversity and programs or organizations that deal primarily with diversity such as the ECNWC.

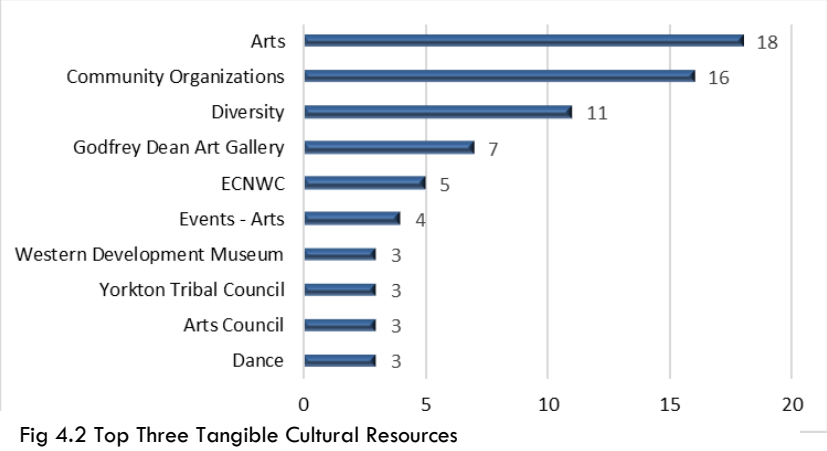


Fig 4.2 Top Three Tangible Cultural Resources

4.3 What are your three most important intangible cultural resources in Yorkton (e.g. stories, traditions, achievements, or anything that makes Yorkton unique)?

Eleven (11) respondents replied to this question, providing twenty-seven (27) responses. Six (6) responses related to local heritage. This included Two (2) references to the Old Flour Mill, and two (2) references to shared stories and oral history. Six (6) comments were related to diversity. Three (3) responses focused on cultural events. Three (3) comments related to the arts.

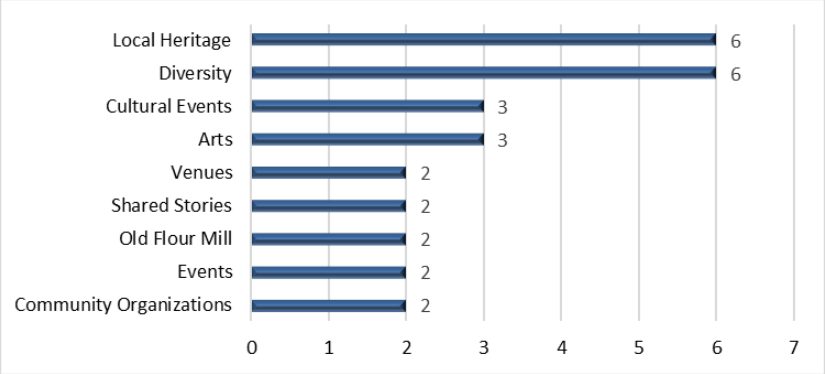


Fig 4.3 Top Three Intangible Cultural Resources

4.4 What do you see as the state of Yorkton's culture today and how has this changed over the last 10 years?

Findings	Respondents
Diversity	10
Multiculturalism	6
Openness	3
Partnerships	3
Covid-19	2
Cultural Events	2
Festival of Cultures	2
Culture in Yorkton Growing	2
Culture in Yorkton Vibrant	2
Multiethnic	2
Multifaith	2

All fourteen (14) respondents replied to this question. Ten (10) respondents described how Yorkton has become more diverse over the past ten (10) years with six (6) referencing increased multiculturalism and three (3) referencing increased openness. Diversity was discussed in multiethnic and multifaith terms by two (2) respondents each. Three (3) respondents discussed how partnerships between organizations to grow culture in Yorkton are currently lacking. Attitudes towards the overall state of culture in Yorkton were mostly positive with two (2) comments suggesting that Yorkton's culture is growing and two (2) comments highly positive about its current state.

> *"Although I see an increase in diversity, I also see a decrease in collaboration between organizations."*

4.5 What types of cultural programs and activities does your organization offer?

Findings	Respondents
Arts	8
Diversity	6
Leisure Classes	5
Multiculturalism	5
First Nations Culture	4
Art Events	3
Cultural Events	3
Social Media/Facebook	3
Dance	2
Multifaith	2
Music	2

All fourteen (14) respondents replied to this question. Eight (8) respondent organizations offered programs and activities related to the arts. This included three (3) involved in arts events, two (2) involved in dance, and two (2) involved in music. Six (6) organizations offered programs and activities related to diversity including five (5) related to multiculturalism and four (4) related to First Nations culture. Five (5) organizations offered leisure classes. Three (3) organizations specified that they promote their activities through social media.

4.6 Approximately how many people accessed your organization's cultural programs and activities over the last year?

All fourteen (14) respondents answered this question. The results can be seen in figure 4.6. Eight (8) organizations reported having over one-hundred-and-fifty (150) people attend their cultural activities over the past year. Two (2) organizations had between ninety (90) and one-hundred-and-fifty (150) attendees over the past year. One organization had between thirty (30) to sixty (60) attendees over the past year.

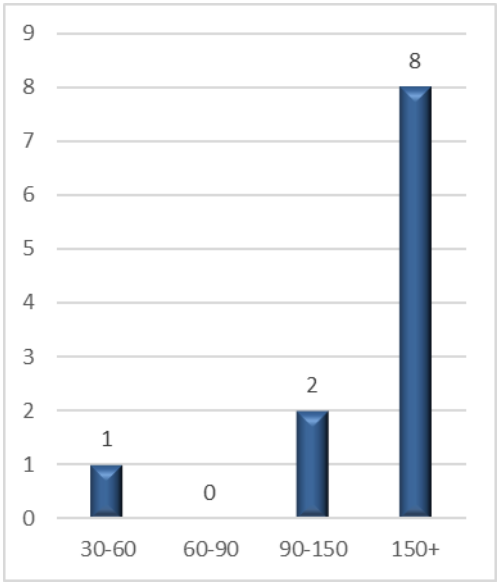


Fig 4.6 Annual Activity Attendance

4.7 Who are the main demographics that access your cultural programs and activities?

All fourteen (14) respondents replied to this question. The results can be seen in Figure 4.7. Families were the most commonly cited audience demographic with thirteen (13) mentions. Youth were the next most commonly catered to group with Twelve (12) mentions. Eleven (11) organizations catered to individuals. Eight (8) cater to seniors. Seven (7) mentioned Indigenous Peoples and five (5) mentioned newcomers as audience members.

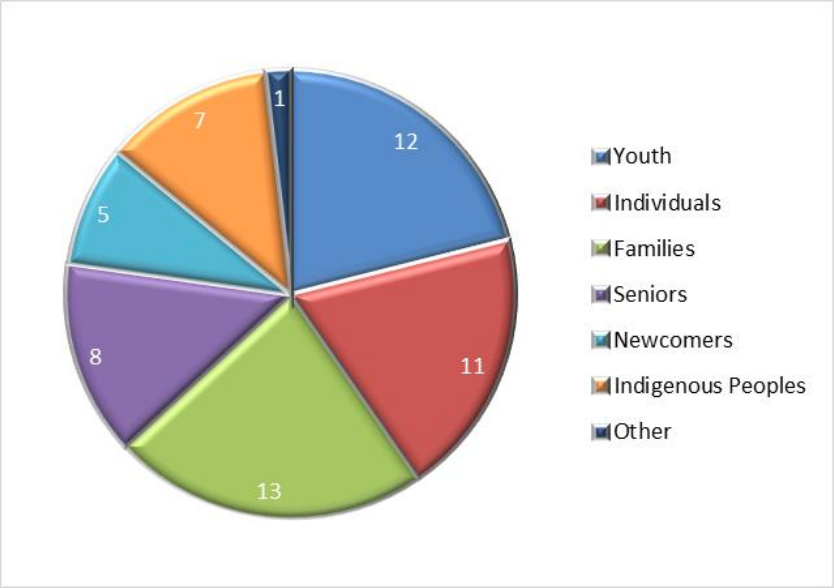


Fig 4.7 Main Audience Demographics

4.8 In your opinion, what are the top three key challenges for people to take part in cultural programs and activities in Yorkton?

Findings	Respondents
Affordability	8
Event and Program Promotion Lacking	8
Schedule Limitations	5
Covid-19	2
Connecting to Families	2
Funding	2
Lack of Interest	2
Venue Availability	2

All fourteen (14) respondents replied to this question. Eight (8) responses identified affordability as an obstacle to participation. Eight (8) blamed insufficient activity promotion for people not knowing about activities being offered. Five (5) mentioned that schedule limitations prevent some people from attending events.

"Affordability and accessibility to programs and activities."

"Not enough promotion of what is happening."

4.9 Where do people most likely find out information about your organization's cultural events, programs, and activities?

Findings	Respondents
Social Media	11
Webpages	7
Bulletin Boards & Posters	6
News Agencies	5
Event Calendar	3
Facebook	3
Word of Mouth	3
ECNWC	2
Instagram	2

Thirteen (13) respondents replied to this question. Eleven (11) relied on social media to disseminate information. Three (3) specifically mentioned using Facebook and two (2) mentioned using Instagram. Seven (7) mentioned disseminating information via webpages. Six (6) use bulleting boards and posters to promote their activities. Five (5) employ news agencies including radio or print media. Three (3) respondents included word of mouth.

> *"Website; social media platforms (Facebook, Twitter, Instagram); local advertising (radio, newspaper, tv, posters); word of mouth."*

4.10 Where would you like to see the state of Yorkton's culture go into the future?

Findings	Respondents
Diversity	9
Openness	6
Cultural Events	3
Funding	3
Multiculturalism	3
Partnerships	3
Arts	2
Events	2
Event Promotion	2

Thirteen (13) respondents replied to this question. Nine (9) respondents wanted to see Yorkton do more to celebrate its diversity in the future. This included six (6) comments promoting greater openness. In concert with this, three (3) respondents wanted multiculturalism to be more widely promoted, and three (3) respondents wanted to see more cultural events. To facilitate Yorkton's cultural development, three (3) respondents wanted greater funding for culture, while three (3) wanted cultural organizations to work together in partnerships.

"I would like to see Yorkton as a more inclusive, more caring and more knowledgeable community when it comes to culture."

"A more inclusive and active slate of annual events. Also a better connected cultural community sharing knowledge and promotion of each others events."

4.11 What are your top three big ideas or strategies you might have to advance this vision?

Findings	Respondents
Diversity	4
Event Promotion	4
Cultural Events	3
Dialogue	3
Partnerships	3
Community Involvement & Volunteerism	2
Community Organizations	2
Funding	2
Immigration	2
Parks	2
Social Media	2
Venues	2

Thirteen (13) respondents replied to this question. Comments in this section were more diffuse than in prior sections. Promoting diversity and improving event and program promotion enjoyed the most relevant responses with four (4) each. In conjunction with this, three (3) responses promoted hosting more cultural events. Three (3) participants each supported greater community dialogue, and partnerships between community organizations.

"Make connections low-input ie) liking and sharing each other's social media posts and advertising."

4.12 To further the success of cultural development in the community of Yorkton what role do you see for…

4.12.1 Yourself

Findings	Respondents
Event Participation	4
Community Involvement & Volunteerism	3
Communication	3
Openness	2

Eleven (11) respondents answered this question. Participating in events was the most common response with four (4) mentions. Three (3) spoke to community involvement and volunteerism in general. Three (3) suggested they could improve communications in some way, including promoting Yorkton. Two (2) wanted to promote greater openness.

"Supporter of various cultural activities and programs in the community."

"Positive promotion of our city, welcoming and inclusive attitudes, participation in community initiatives."

4.12.2 Community-Based Organizations

Findings	Respondents
Community Involvement & Volunteerism	3
Partnerships	3
Cultural Events	2
Event Promotion	2
Events	2

Eleven (11) respondents replied to this question. Three (3) focused on community-based organizations' role in promoting and directing community involvement and volunteerism. Three (3) suggested that more should be done to form partnerships between organizations.

"Partnering with each other to support and promote cultural activity in the community through events and resources."

4.12.3 Businesses and Industry

Findings	Respondents
Community Involvement & Volunteerism	4
Event Promotion	4
Funding	4
Partnerships	2

Nine (9) respondents replied to this question. Four (4) respondents wanted business and industry to support community initiatives and to encourage volunteerism among their staff. Four (4) suggested that business and industry could play a role in promoting events. Four (4) respondents wanted businesses and industry to provide funding and resources.

> *"Promotion, staff encouraged to participate, financial support (if able) for events."*

4.12.4 The City of Yorkton

Findings	Respondents
Community Involvement & Volunteerism	5
Diversity	2
Event Promotion	2
Funding	2
Venues	2

Twelve (12) respondents answered this question. Five (5) respondents wanted the city to support community events and community development. The City was encouraged to promote diversity, promote events, provide funding and provide affordable venues.

> *"Provide the venue free of charge and provide advertisement and assistance. Honorarium for arts organizations so they see it as viable."*

4.12.5 Others e.g. Gov't Orders, Agencies

Findings	Respondents
Funding	5

Seven (7) respondents replied to this question. Five (5) respondents suggested that funding might be available from other sources, but did not specify the sources. No other topic received more than one comment in this section.

> *"Support financially and maybe provide guidance through available resources such as consultants, etc."*

4.13 Please share any other related thoughts/ideas below…

Findings	Respondents
Arts	2
Covid-19	2
Dialogue	2
Culture in Yorkton Vibrant	2

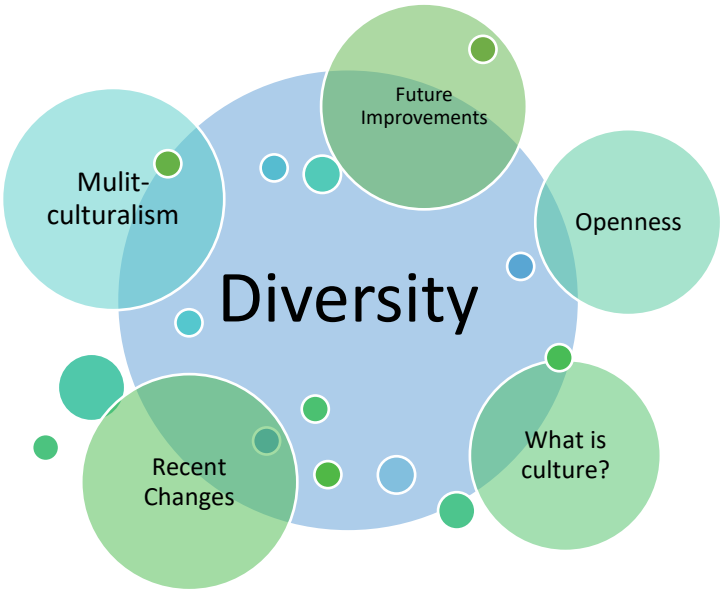
Seven (7) respondents responded to the last open response section. Two (2) comments stressed the importance of the arts. Two (2) comments reflected ta positive outlook towards culture in Yorkton. Two (2) respondents made passing comments regarding the limitations imposed by Covid-19. Two (2) respondents were grateful to be included in dialogue over Yorkton's cultural development.

"I feel like there is always hope for arts and culture in our community. There are so many vibrant people who want to share and work and give. Obviously, the pandemic creates a massive complexity of this."

"grateful to be consulted and has shared the information with committee members and staff."

5.0 Summary and Next Steps

5.1 Diversity

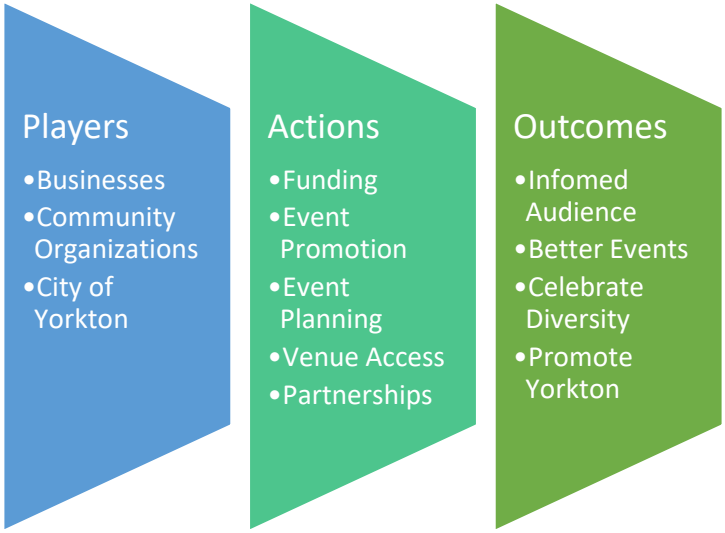


Diversity was the most common recurring theme throughout the survey process. The topic was raised approximately two-hundred-and-twenty-five (225) times in the community survey and a further thirty-eight (38) times in the organizational survey. Multiculturalism was the most common expression of diversity, accounting for one-hundred-and-nineteen (119) mentions in the community survey. Diversity featured prominently when respondents were asked to define what culture means to them. It was also identified as an important intangible cultural asset. Increasing diversity was seen as the factor that most clearly defines cultural changes in Yorkton over the past ten (10) years. This was described positively and increasing cultural diversity was the most commonly expressed hope for Yorkton's future development along with increased openness in outlook.

5.2 Events

Taken together, events were the second most discussed topic in the survey process with two-hundred-and-twenty-three (223) mentions in the community survey. Out of these responses, ninety-three (93) referred to cultural events such as Festival of Cultures, or more commonly the desire for more events to showcase and share diverse cultures, food, dance, music other cultural assets. Events were often associated with culture, diversity, and the arts. Events featured prominently among Yorkton's intangible cultural assets. Events and strategies to improve and promote them were discussed in respondents' hopes for Yorkton's future cultural development and their suggested strategies for change.

5.3 Event Promotion, Funding, and Improvement Strategies

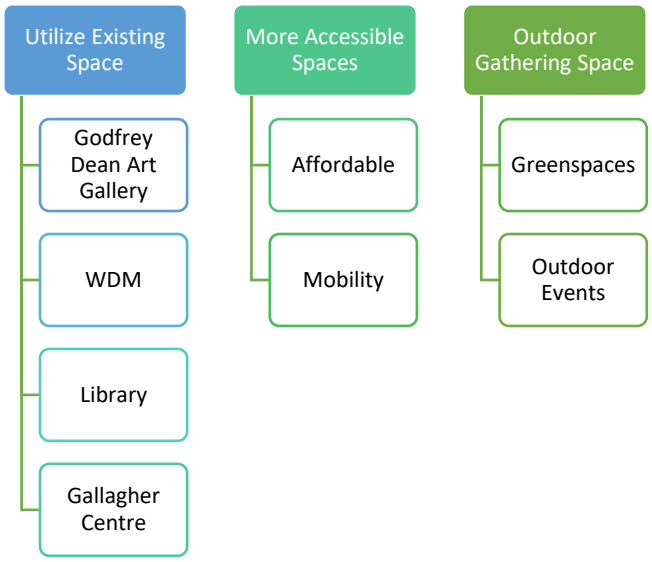


Closely related to the desire for events, other comments discussed strategies to support more events in the community including seeking more funding opportunities and involvement in event planning. Funding and event promotion both received significant attention, especially when respondents were asked about future cultural development. These things were both associated with the role of businesses, government, and community organizations. Funding and sponsorship requests were mainly directed at businesses and the City. Sponsorship could include providing for the venue. Event promotion was identified as an area where some improvement may be needed since some potential audience members are not receiving sufficient notification to plan for and attend events. Respondents wanted to see more partnerships between businesses, the City of Yorkton, and community organizations to develop events over the long term and share resources. Improving Yorkton's events offerings was tied to celebrating diversity through cultural events, improving the overall quality of life, making Yorkton an attractive place to live and promoting Yorkton to an outside audience.

5.4 Local Heritage

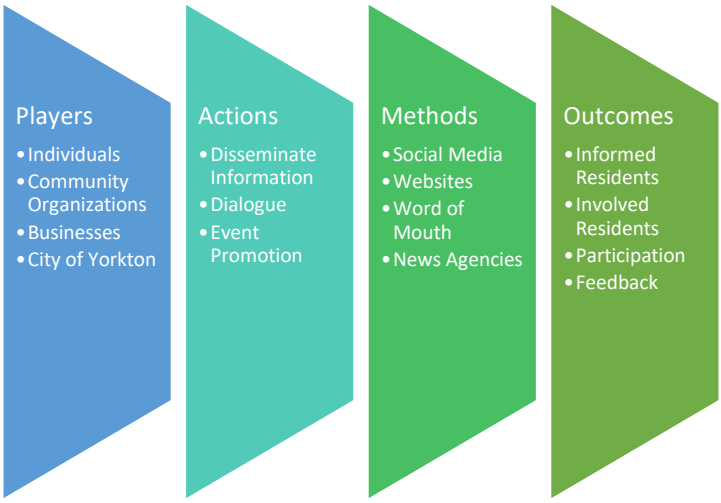
Promoting local heritage was a common theme with seventy-eight (78) mentions in the community survey and a further four (4) in the organizational survey. Reference to heritage were most prominent when respondents were asked to identify Yorkton's tangible and intangible cultural assets. Historic buildings and places, such as the Old Flour Mill, were discussed as local heritage assets that people appreciate and want to see conserved. A few mentioned historic walking tours to take in these sites. Shared stories and oral history received considerable attention. This includes everything from stories about Yorkton's foundational events and interactions between settlers and First Nations peoples to more mundane stories about everyday life in living memory. The Western Development Museum (WDM) also received mention.

5.5 Venues



Venues for public events, gatherings, and programs were discussed as cultural assets in themselves and in relation to facilitating cultural activities. In the community survey, approximately sixty-six (66) comments were related to venues. Some focused on the benefits provided by specific venues while approximately thirty-seven (37) addressed their value in general and the need to either better utilize existing spaces or to add new ones. Similar sentiments were echoed in the organizational survey concerning venue availability and cost. The Godfrey Dean Art Gallery was the most frequently mentioned event and program venue by a significant margin. Other commonly mentioned venues include the Western Development Museum, the Library, and the Gallagher Center. Greenspaces, recreational spaces, and space for outdoor activities were also mentioned.

5.6 Communication

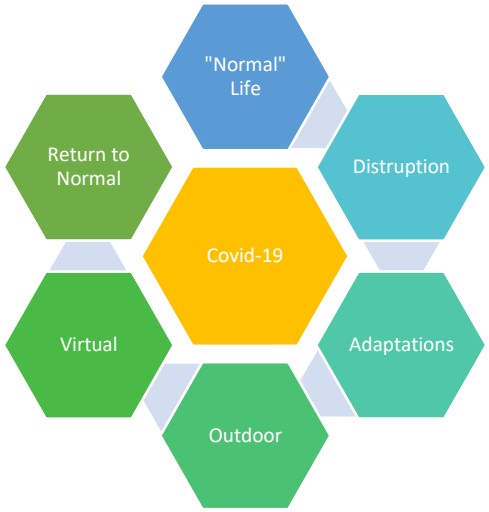


Communication received attention in part because respondents were specifically asked how they hear about, or in the case of organizations promote, cultural activities. In this context, it was clear that social media, and Facebook in particular, was the most relied on communication medium. Websites, word of mouth, and news agencies were next in line.

Communication was also mentioned in two other contexts: things that need to improve, and roles that individuals, community organizations, businesses, and the City can fulfill. Improvements in communication included improved event promotion. People also discussed communication within the community more generally between groups, the city, and residents. Most discussion focused on simple information dissemination, though some comments stressed that dialogue with residents should be maintained.

5.7 Covid-19

Approximately sixty (60) comments in the community survey and eight (8) in the organizational survey related to Covid-19. These comments were most common when respondents were asked about the activities they had attended over the past year and about the barriers to activity attendance. Other comments discussed how they had adapted to more virtual communication and outdoor events. Some respondents replied to questions by describing both their "normal" pre-covid behavior and post-covid behavior. Comments included implicit or explicit hope for a return to normal.



5.8 Future Steps

These findings will inform the new Yorkton Cultural Plan 2.0. Engagement will continue throughout this process to ensure continued alignment between the community and the Plan.

City of Yorkton Community Cultural Plan

STAGE 2: CULTURAL PLANNING REPORT
JUNE 2023

PREPARED BY: Prairie Wild Consulting
Preparing Communities for the Future

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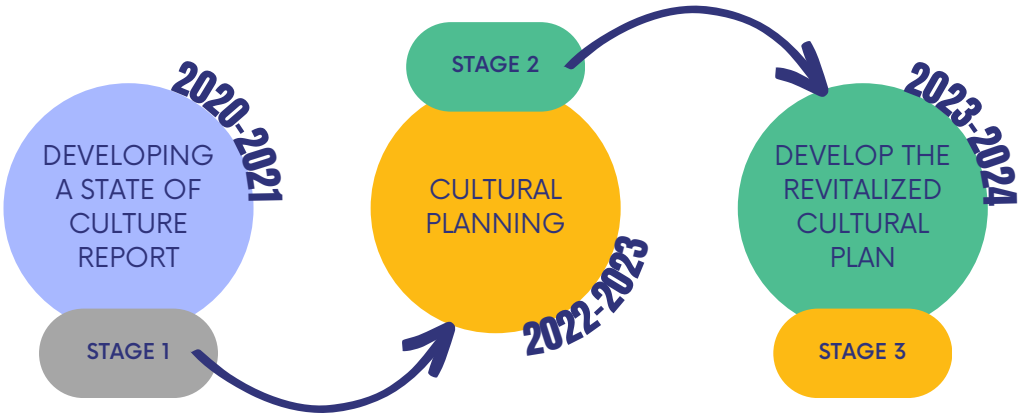
INTRODUCTION AND PURPOSE

The City of Yorkton was among the first Saskatchewan communities to create a Municipal Cultural Plan (MCP) in 2009. Yorkton is currently in the process of engaging with the community and stakeholders to revise and rejuvenate its MCP, which is divided into three stages.



- **Stage 1** involved developing a State of Culture Report. This stage included gathering information, engaging with the community, creating an inventory of cultural resources, mapping them out, conducting assessments, analyzing the collected data, and presenting the findings.

- **Stage 2** focused on sharing the findings from Stage 1 and engaging with the community and stakeholders. This engagement aims to build upon the information gathered in Stage 1 and will inform the creation of a cultural vision, goals, and strategies for the community.

- **In Stage 3**, the revitalized Cultural Plan will be developed. This stage will include the creation of a measurement framework to track and evaluate the implementation of the Cultural Plan.

This process is being supported by the City of Yorkton and SaskCulture's Community Cultural Engagement and Planning Grant. Prairie Wild Consulting Co. is working alongside the community to facilitate the process.

CULTURAL PLANNING APPROACH

Guided by an Appreciative Inquiry framework (see David Cooperrider et al.), the Yorkton cultural planning process focuses on the strengths of the community and creates space for everyone to have a voice. It helps participants uncover existing assets, strengths, advantages, and opportunities in their communities, organizations, and teams, enabling them to collectively work toward developing and implementing strategies for improvement.

Discussions are also facilitated using ethical space, which is where disparate worldviews can come together to develop a framework for dialogue between human communities (see Dr. Willie Ermine, the Space of Engagement, 2017).

A Steering Committee that includes representation from City Council and Administration, community stakeholders, and various organizations have been providing on-going guidance and input throughout the process.

The City of Yorkton and member organizations have various plans highlighting culture and have identified opportunities to advance and enhance culture in the community. This cultural planning process is linked to, complements, and builds upon plans and initiatives including, though not limited to:

- City of Yorkton 2020 Strategic Plan
- City of Yorkton Our City: Our Future Official Community Plan
- Yorkton Regional Planning District District Plan
- Parks and Recreation Master Plan 2023 (Draft)
- Recreation Facilities Master Plan
- Community Safety & Well-Being Initiatives (underway)
- Municipal Heritage Property Designations
- Community Housing Plan
- 2009 Municipal Cultural Action Plan
- Promotional brochures and pamphlets

Stages 1 and 2 have been completed. A summary of the steps for each stage is included on the following page.

Building the Foundation

- Collecting, reviewing, and analysing background information of municipal and organizational plans, policies, documents, and related materials
- Developing a preliminary cultural asset inventory and maps
- Drafting of a cultural profile

Community Engagement

- Hosting of two Steering Committee meetings to discuss cultural planning process, learnings to-date, and gather input on Yorkton's culture today and 25+ years in the future
- Developing and distributing surveys: community and cultural service provider
- Presentation to City Council and Recreation and Community Services Committee to share about the process and learnings to-date, and gather input on Yorkton's culture today and in the future

Drafting the State of Culture Report

- Drafting the report and presenting it to City Council and Administration for review and the opportunity to provide input and feedback

Finalize Report and Prepare for Next Stages

- Incorporating feedback, finalizing report, and submitting to Council and SaskCulture for approval

Community Surveys

- Drafting survey questions based in-part on results from the preliminary engagement carried out in Stage 1
- Conducting intercept surveys with community members on August 30 and 31, 2022
- Coding and analysing survey results

Targeted and Focus Group Sessions

- Targeted interviews with Steering Committee members and key stakeholders from April-October 2022
- Hosting of three focus groups at the Godfrey Dean Cultural Centre on February 15, 2023

Drafting the What We Learned Stage 2 Engagement Report

- Drafting the report; summarizing what we learned, and presenting it to the Steering Committee, City Council and Administration, City Committees, and various stakeholders for review, input, and feedback

Finalize Report and Prepare for Next Stage

- Incorporating feedback, finalizing report, and submit to Council and SaskCulture for approval

WHAT WE LEARNED (SUMMARY)

There were over 40 people engaged through Stage 2 of the Cultural Planning process.

33 SURVEY PARTICIPANTS

16 TARGETTED INTERVIEWS AND FOCUS GROUP PARTICIPANTS

Results from across these engagement efforts are summarized together in this report along thematic lines.

DIVERSITY AND REPRESENTATION

Diversity and Cultural Representation were two major themes that remained present throughout engagement efforts. Many comments discussed ways in which multiculturalism is currently expressed in Yorkton, as well as ways in which the community could strive to become more inclusive.

While many comments expressed that Yorkton is a welcoming and diverse community, those same comments would often expand on issues of racism and discrimination present in the community and their desire to have these issues addressed. A lack of cross-cultural exchange and education was outlined by many as a potential root cause for these issues, with ideas on how to foster growth in these areas ranging from more abundant cultural festivals to the formation of new learning opportunities for adults in the community.

"Kids need choices too."
-Survey Participant

Matters of representation in terms of age demographics were also common throughout the engagement process. Many comments shared a desire to see concentrated effort on the creation of more safe and welcoming spaces for community members of all ages, with particular emphasis on ensuring that children and teens have a variety of safe, accessible spaces and programming made available to them.

These ideas in particular were primarily driven by two streams of thought; Making Yorkton a more inviting place for young families to move to and settle down in, and ensuring that children in the community feel safe and valued.

HERITAGE

Heritage was a recurring theme during the engagement process, with Yorkton's local history being the major focus of these discussions.

Many comments expressed a strong desire to learn more about Yorkton's history, though finding information of this kind can be challenging. There appears to be significant interest in seeing more publicly accessible historical materials and programs made available through facilities such as public archives and museums.

Preservation of Yorkton's historic buildings and neighbourhoods was often linked to creating a stronger sense of local identity, with historical architecture and public artwork being highlighted as ways in which people may feel more connected to the history of the city. The Godfrey Dean Art Gallery, Yorkton Flour Mill, and Western Development Museum were considered to be vital in maintaining a connection to Yorkton's heritage, with many comments expressing a desire to see more municipal efforts to increase their accessibility and inventory of local historic materials.

EVENTS

Local events were a common topic of discussion, and were often viewed as vital to how culture and multiculturalism is expressed in Yorkton.

June Days and Culture Days are seen by many as cultural highlights for the community, with comments often turning to how more events should emulate what is being done during these festivals, or expressing a desire to have these festivals extended so that more members of the community would be able to engage with them.

When discussing ways in which the City could improve how events are held, community members had three key suggestions:

- Finding ways to reduce barriers for newcomer groups wishing to participate in or create events;
- Increasing event accessibility for young families; and
- Creating comfortable outdoor spaces that would allow for more events to take place during the winter.

SAFETY AND ACCESSIBILITY

Many comments shared a focus on the importance of safety and accessibility for community resources and events, with matters of safety and accessibility often being directly linked to one another.

Safety was noted across all demographics. Concerns that were shared included a lack of maintenance increasing the risk of accidents in parks, the need for warm public spaces in the winter, violent crime, and drug addiction. Many of these comments shared a desire to see local governmental organizations visibly working towards a solution, with many sharing that they feel the City of Yorkton's public communication is often lacking.

When discussing safety concerns, community member repeatedly shared hopes that these issue could be managed from a holistic perspective, with ideas such as creating more accessible youth spaces, greater investment in public welfare projects (ex: shelters, safe injection sites, etc.), and more human-centred design being incorporated into public spaces being shared.

The following three types of accessibility in particular were most often highlighted by participants:

- **Physical Accessibility;** Matters such as walkability, condition or availability of accessible infrastructure (ex: handrails, ramps, seating, etc.), parking, and public transportation. These concerns were often shared with the desire to see improvements made to make participating in society easier for the most vulnerable members of the community.

- **Accessibility of Time;** Most often discussed in regard to events and cultural celebrations, where many felt that youth and young family participation has been negatively impacted by scheduling that does not take these groups into account.

- **Accessibility of Cost;** Due to the increasing cost of living, the pricing of events and programming can be the deciding factor for many when assessing whether or not they can participate. Beyond suggestions to keep prices for cultural events and resources low, the need to have low-to-no cost resources better advertised within the community was a recurring topic of discussion, as many felt that finding this information is a challenge at present.

CULTURAL ADAPTIVE STRATEGIES

The effects of the Covid-19 pandemic revealed a need for an unexpected level of adaptability within systems of every level. While communities everywhere begin to see normalcy return, the learnings brought on by these events can continue to be utilized and built upon in a way that can foster a stronger, more adaptable community.

Communication was seen by many as a key component in fostering cultural growth, particularly when discussing a desire to see participation return to pre-pandemic levels. Community members shared stories of having difficulty finding information about Yorkton and its goings on. Many of these comments highlighted a need for a centralized information hub that the community can access to both find and share information.

As Yorkton is a diverse community made up of people from many different cultures and age groups, finding ways to make this information accessible to everyone will be a major factor in its success. Broader usage of physical media (ex: posters, banners), and digital literacy workshops were some methods suggested as ways to help achieve this goal.

FOOD AND AGRICULTURE

Regardless of cultural ties, food and agriculture were almost universally linked to the concept of culture for those involved in discussions.

Cultural cuisine quickly distinguished itself as a prominent method of cross-cultural exchange in the community. Events that included food or cooking were commonly included in participants perceptions of what culture is in Yorkton.

For local newcomer demographics, food and agriculture serve as both a way for them to share their culture with their new community and can also provide comfort to those who begin to feel isolated or homesick. Additionally, desires to create businesses growing or preparing cultural foods locally were common, however, many members of the newcomer population stated that gaining access to the resources needed to start such ventures can pose a significant challenge.

ECONOMIC OPPORTUNITY

Economic opportunity was a recurring theme in many of the discussions held in Stage 2. Many comments shared a desire to see systems put in place that would lower the barrier to entry for members of the community seeking to open local businesses or start their own culture events and programming.

Many of these discussions addressed barriers one might not anticipate when discussing economic opportunity. Some potential ways of overcoming these barriers included:

- **The creation of a makerspace and a community kitchen:** Having these resources accessible to anyone, regardless of economic status, and the networks they create could potentially remove a number of obstacles that have made it challenging for many to be more engaged in Yorkton's economy.

- **Creating greater incentives for those looking to run local businesses:** Doing so was seen as a way to encourage younger members of the community to stay in Yorkton, while also making it a more attractive place for young families to move to.

- **Maintaining a fund to aid local businesses:** More specifically, funding opportunities that would allow local businesses to move to, and then stay in, the downtown area long-term.

Many community members shared hopes that by establishing a stronger downtown core Yorkton can create a more positive and cohesive image for the city centre, in turn allowing for a more well-established community identity to form.

PRELIMINARY CULTURAL PLANNING THEMES

Building upon the insights gained from Stages 1 and 2, preliminary cultural planning themes have emerged. There are some important elements that have been integrated through the process and will be reflected in the Plan and considered upon its implementation. These include the United Nations Declaration on the Rights of Indigenous Peoples, Truth and Reconciliation Commission Calls to Action, and the Missing and Murdered Indigenous Women, Girls, Two-Spirited+ Calls for Justice.

Participants have contributed valuable input to-date about Yorkton's culture today and hopes for the future. This input is helping to shape actionable steps. The following summary highlights some actions and themes, presented in no specific order. In Stage 3, further input and engagement will be sought to expand upon these themes and establish a clear vision, goals, and actionable strategies.

UN DECLARATION ON THE RIGHTS OF INDIGNEOUS PEOPLES

TRUTH AND RECONCILIATION CALLS TO ACTION

MMIWG2S+ CALLS FOR JUSTICE

PRELIMINARY CULTURAL PLANNING THEMES: KEY POINTS - MOVING TO ACTIONS

INCLUSIVITY

- Enhance and implement accessibility standards.
- Create opportunities to come together and share with one another as a community.
- Continue to foster the building of trust and understanding.
- Encourage creative expression and sharing of identity.

SUPPORTING THOSE IN NEED

- Maintain ongoing communication with at risk groups within the community.
- Understand that building and rebuilding trust is an ongoing process.
- Provide opportunities for members of the community to be involved in helping one another.
- Enable those in need to build the tools needed for long-term growth.

SAFETY AND ACCESSIBILITY

- Provide opportunities for all members of the community to communicate their needs and concerns.
- Consider the range of abilities of the members of the community.
- Strive towards policies and designs that enable everyone to participate in Yorkton's culture.
- Continuously monitor the status and local perception of public spaces, systems, and policies.

REPRESENTATION

- Create spaces that are inclusive of everyone regardless of age, status, sexuality, identity, ethnicity, or culture.
- Provide opportunities for children in the community to have their voices heard.
- Ensure that less privileged groups are having their voices heard when discussing matters of culture and inclusivity.

COMMUNICATION

- Ensure that information on local programming and events is easily accessible to all.
- Clearly communicate plans for public spaces and programs.
- Create an accessible system for community members to provide feedback directly to the municipal government.
- Utilize local and social media to share stories from the community.
- Provide opportunities for organizations to collaborate.

TIGHT-KNIT COMMUNITY

- Foster a core identity for Yorkton that is representative of all groups that make up the community.
- Support programming and events that enable newcomers to more easily integrate themselves into the community.
- Encourage continuous cross-cultural education and appreciation within the community.

ECONOMIC OPPORTUNITY

- Create programs that aid in the elimination of barriers for those looking to start local businesses and cultural events.
- Incentivize local business to relocate to and stay in the downtown core.
- Provide guidance and mentorship to newcomers facing challenges entering the local economy.

GOVERNMENTAL SUPPORT

- Communicate the intent and reasoning behind decisions made, particularly for those that have a tangible impact on the community.
- Promote dialogues between local individuals, organizations, and city government.
- Create and promote funding for cultural initiatives.

EVENTS

- Seek out ways to grow audiences for existing events.
- Host cultural celebrations throughout the year.
- Create funding opportunities to encourage organizations to host their own events.
- Utilize physical and digital media to promote events.

GROWTH

- Create an extensive metric for measuring growth beyond economic growth.
- Gauge community satisfaction in areas such as quality of life, happiness, and ability to engage with local culture.

CULTURAL EDUCATION

- Work with cultural organizations in creating educational signage.
- Promote newcomers to share their culture in their own ways.
- Highlight the relationship between local culture and local businesses.
- Create opportunities for local organizations to share information about what they are doing with the community.
- Incentivize the creation of cultural organizations for underrepresented groups in the community.

HERITAGE

- Survey community to aid in the growth of a cultural inventory.
- Streamline processes for heritage/historical status applications at the municipal level.
- Promote the sharing of local history through museums, historical tours, and the like.
- Seek out ways to incorporate local art and artists in beautification efforts around the city.

FOOD AND AGRICULTURE

- Remove barriers for those looking to share their cultural cuisine or cooking methods during festivals through the creation of a community kitchen.
- Encourage the creation of community gardens and homesteading to promote education and food sovereignty.
- Establish ways for newcomers easily and safely sell food locally as a way to more easily integrate themselves into the community and local economy.

MOVING TO STAGE 3: DEVELOP THE REVITALIZED CULTURAL PLAN

This report summarizes the preliminary learnings from Stage 2: Cultural Planning. It included an intercept survey and targeted and focus group sessions.

Moving forward, these insights will serve as a foundation for Stage 3: Develop the Revitalized Cultural Plan. The community will remain actively engaged and collaborate to establish a vision, goals, and actionable strategies for the future of Yorkton's cultural landscape in the coming years. These essential components will be integrated into a draft Cultural Plan, which will undergo review and preparation for adoption by the City of Yorkton.

City of Yorkton

City of Yorkton

REPORTS TO COUNCIL

TITLE: **Saskatchewan Lotteries Community Grant Policy Update**	DATE OF MEETING: July 29, 2024 REPORT DATE: July 24, 2024 1:20 PM
CLEARANCES: Taylor Morrison, Director of Recreation & Community Services Taylor Morrison	ATTACHMENTS: 1. *Saskatchewan Lotteries Community Grant Program Policy No. 10.320* – With revision notes 2. *Saskatchewan Lotteries Community Grant Program Policy No. 10.320* – Revised
Written by: Lisa Washington, Manager of Community, Culture and Heritage Lisa Washington	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

PURPOSE

This report is being provided to update the City of Yorkton's *Saskatchewan Lotteries Community Grant Program Policy No. 10.320*, which is a policy that guides the adjudication process that the Recreation and Community Services Committee members use in their adjudication of this grant program.

BACKGROUND

The Saskatchewan Lotteries Community Grant (SLGC) program is a partnership among Sask Sport Inc., Sask Culture Inc., and the Saskatchewan Parks and Recreation Association (SPRA) Inc., and through the Saskatchewan Lotteries Trust Fund. These three organizations direct lottery proceeds to municipalities through the grant program, in addition to directly supporting their membership. The purpose of the SLGC program is to increase participation in sport, culture and recreation activities by providing funding to non-profit community groups operated by volunteers, enabling them to address the needs of local residents. Municipalities are required to follow the guidelines of the program as established by the Recreation Section of the Lottery Trust, however, the municipality has some input into the process used for adjudication.

The proposed revisions include:

1. Administrative and housekeeping changes.
2. Language updates from the Saskatchewan Lotteries Trust Fund website.
3. Policy updates to reflect current process (ie. applications received via the City's website).
4. Alignment of Yorkton's SLCG program with the strategic plans of the funders (Sask Sport, Sask Culture, and SPRA), which are updated on a regular basis.

FINANCIAL IMPLICATIONS

There are no financial implications to these changes as they are informational and administrative in nature.

COMMUNICATION PLAN/PUBLIC NOTICE

Once approved by City Council, the public guideline document will be updated and replaced on the City's website, and on the Shape Your City platform (https://shapeyourcity.yorkton.ca/sask-lotteries-community-grant-program). Further, all prospective grant applicants will be directed to these guidelines when considering an application. Recreation and Community Services Committee members will receive the document as part of preparations for the next grant intake. Applications to Yorkton's SLCG program are received in April and October annually.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

Regular revision and updates to the SLCG program policy is supported by the Community Development goal of the 2020 strategic plan, being to "Foster a safe community that embraces cultural and social diversity by providing social, recreational and educational opportunities for all community members.", and further the Governance & Communication goal, being that "The governance model is accountable, transparent, engages residents participation and involvement in policy development and goal setting."

The Recreation & Community Services Committee reviewed the policy changes at their meeting on June 19, 2024, and made a motion to recommend the policy revisions to Council for approval.

OPTIONS

1. That Council approve the revisions to the *Saskatchewan Lotteries Community Grant Program Policy No. 10.320*.
2. That Council provide alternate direction to Administration.

RECOMMENDATION

That Council approve the revisions to the *Saskatchewan Lotteries Community Grant Program Policy No. 10.320*.

City of Yorkton

POLICY TITLE		ADOPTED BY	POLICY NO.
Saskatchewan Lotteries Community Grant Program		City Council	10.320
ORIGIN/AUTHORITY	**JURISDICTION**	**EFFECTIVE DATE**	**PAGE #**
Recreation and Community Services Department	Non-Profit Community Organizations	March 9, 1998 Amended January 30, 2017 Amended October 25, 2021 Amended July 29, 2024	1 of 7

1. **Purpose**

The purpose of the Sask Lotteries Community Grant (SLCG) Program is to increase participation in sport, culture and recreation activities for Yorkton residents by providing funding to non-profit community groups, enabling them to address the needs of local residents. ~~This program is funded through the proceeds from the sales of Saskatchewan Lotteries products including LOTTO 649, LOTTO MAX, EXTRA, Western 6/49, Sport Select, and Scratch 'N Win~~. The program is a partnership through the Saskatchewan Lotteries Trust Fund, involving the Government of Saskatchewan, Sask Sport, SaskCulture and the Saskatchewan Parks and Recreation Association. ~~The Saskatchewan Lotteries Community Grant Program is a partnership among Sask Sport Inc., Sask Culture Inc., and the Saskatchewan Parks and Recreation Association Inc. through the Saskatchewan Lotteries Trust Fund.~~ These three organizations direct lottery proceeds to their membership and municipalities through the SLCG program and provide strategic directions, which are updated on a regular basis. The grant program assists in the development of community sport, culture and recreation programs by providing funds to non-profit community organizations operated by volunteers.

The purpose of the Saskatchewan Lotteries Community Grant Program is ~~as follows~~ to:

a. ~~It~~ Provide~~s~~ access to sport, culture, and recreation for all Saskatchewan people regardless of age, sex, ethnicity, economic status, physical or mental ability
b. ~~It~~ Provide~~s~~ funds to community non-profit volunteer organizations in support of sport, culture, and recreation programs
c. ~~It~~ Allows communities to establish local priorities
d. Increase the awareness of the benefits of participation in sport, culture and recreation.
e. ~~It stipulates~~ Ensures that all participating groups, from administration to beneficiary, are responsible for ~~ensuring~~ complete and accurate accounting.

~~The goal of this program is to get people involved in sport, culture and recreation activities by enabling communities to address the needs of local residents.~~

The SLCG Program assists non-profit, volunteer-led community organizations developing impactful and innovative sport, culture and recreation programs that meet the needs of the local community. These groups support a wide range of activities and promote opportunities for participants of all ages and abilities to play, create and grow. They help us to connect and get active, experience arts and culture and enjoy parks, public spaces and activities that build vibrant communities.

Volunteers are the foundation of the lottery-funded sport, culture and recreation system and it is through their contributions - sitting on boards, coaching, instructing, leading and hosting events - that sport, culture and recreation come to life. Across the province, lottery proceeds empower volunteers and community groups to engage diverse populations, promote inclusive communities, foster leadership and increase accessibility. They also support the development of high-quality programs, facilities and environments and help us to recognize excellence and celebrate achievements.

These funds are locally distributed through the City of Yorkton Recreation and Community Services Department. Our local community grant is more than $2,000, and therefore, a portion of the total grant (30%) must be used for programs aimed at increasing participation for equity groups, such as Indigenous people, Newcomers, seniors, women, single-parent families, persons living with disabilities and persons facing financial instability. The equity requirement can be met by welcoming and encouraging diversity among regular programs and/or by creating special programming. The City of Yorkton Recreation and Community Services Department is responsible for the administration of the grant and the final follow-up report for funds directed to the community of Yorkton. For the purpose of this policy, the Manager of Community, Culture and Heritage will be the Grant Administrator.

2. **Eligibility**

The City of Yorkton Recreation and Community Services Department distributes funds to local non-profit volunteer community groups that provide sport, culture and recreation programs in the city. All of the following eligibility requirements must be met:

a. The applicant must be a non-profit community organization recognized by the City of Yorkton Recreation and Community Services Department.
b. The organization must have objectives relating to sport, culture and recreation.
c. Individuals are not eligible for assistance.
d. Expenditures must be directly related to the delivery of a sport, culture, or recreation project within 10 km of the city of Yorkton.
e. The majority of the participants benefiting from the project must reside in the city.
f. Evidence of the direct involvement of under-represented populations in the planning, operating and evaluation of activities to be supported by the grant must be included in the follow-up report.
g. Operation costs of facilities that are directly related to the program are eligible for 25% of the total grant for each program to a maximum of $500.00 per program (including cleaning staff).
h. Projects are to be operated on a non-profit basis.
i. Groups receiving grants must publicly acknowledge Sask Lotteries within their activities.
j. Expenditures must occur within the grant period of April 1 to March 31.
k. ~~Minimum grant amount - $250.00. Maximum grant amount is $5,000.00.~~ An organization may be limited to only one grant during each fiscal year. Grant year is April 1st to March 31st. **Minimum grant amount is $250; maximum is $5,000.00.**
l. Projects should not duplicate existing services.
m. Organizations are responsible to ensure appropriate liability and participant's insurance are in place for events sponsored/funded by the Saskatchewan Lotteries Community Grant Program.
n. Organizations submitting an application are only eligible for portions of their project that are not funded from other Saskatchewan Lotteries Trust Funded or City of Yorkton sources.
o. Religious organizations may be eligible, providing there is a clear distinction between the religious/educational component of the program and recreation program.

3. ~~**How Grants Can Be Used**~~

~~The goal of the program is to get people involved in sport, culture, and recreation activities by enabling the community to address the needs of local residents.~~

~~The Grant Program is divided into two sections:~~

~~a. Target Programs - At minimum, as per SLCGP guidelines, 30% of the total grant must be used for programs aimed at increasing participation in any inactive or traditionally under-represented population within the community. Examples include: indigenous people, seniors, women, economically disadvantaged, persons with a disability and single parent families.~~

~~i. Target populations can be included in regular programs, or special programs may be created to meet their needs.~~

~~ii. Evidence of the direct involvement of target populations in the planning, operating and evaluating of activities to be supported by the grant must be included in the follow-up report.~~

~~b. Base Level Programs - Funding is available for projects which promote or provide sport, culture or recreation opportunities for residents of Yorkton.~~

43. Ineligible Projects and Expenses

The program is designed to provide funding for sport, culture and recreation programs. Therefore, the following expenditures are ineligible for grants:

a. Construction, renovation, retrofits and repairs to buildings/facilities. (This includes fixing doors, shingling roofs, installing flooring, moving/hauling dirt, etc.~~)~~ It also includes any construction/maintenance equipment, which could be considered for personal use in the future, when the program concludes.
b. ~~Property taxes or insurance.~~ Maintenance and operation costs of facilities that are not directly related to a program supported by this grant. (This includes vacuum cleaners, telephones, service charges, property taxes, insurance, etc.)
c. Per diems / day money
d. Donations
e. Alcoholic beverages.
f. Food or food related costs. (This includes catering supplies, coffee pots, coffee, stoves, BBQs, etc.)
g. Membership fees in other lottery funded organizations.
h. Prizes, cash, gifts, awards, honorariums, trophies, plaques and badges.
i. Out of province activities and travel.
j. Subsidization of wages for full time employees. Note: Eligible employment expenditures must be no more than 35 hours per week and no more than 90 days (or 455 hours) in a grant period.
k. Uniforms or personal items such as sweatbands and hats.
l. Other expenses that SaskLotteries Trust Fund may deem inappropriate.
m. Retroactive funding will not be permitted. All projects must be approved in advance by the City of Yorkton Recreation and Community Services Committee. Projects must take place during the fiscal year for which the grant program is in effect (April 1st of any given year to March 31st of the following year).

54. Application Procedure

~~a.~~ Applications ~~deadlines are 4:30 PM on~~ must be received by 11:59 p.m. on March 1 and October 1.
~~b. Late applications may not be considered.~~
c. Applications are ~~available are~~ submitted online ~~at~~ through the City's website.

6. Application Preferences

a. ~~Preference will be given to organizations who have not received funding through the program before.~~ Preference may be given to organizations or initiatives which have not received previous funding.
b. The review committee may not approve funding to organizations which practice deficit budgeting.
c. Priority may be given to organizations which do not have an appreciable surplus of funds.
d. Favorable consideration ~~is~~ may be given to organizations which include a financial contribution towards the project from their own operating budget, although that is not required.
e. Favorable consideration ~~is~~ may be given to requests for new or innovative programs which do not duplicate existing services.
f. Programs that develop, expand and improve opportunities in recreation, culture and sport will be given favorable consideration. ~~as well.~~
g. Favorable consideration is given to projects which are grass roots, community programs. Elite, all star, or competitive programs are given a lower priority.
h. An organization may be limited to only one grant during each fiscal year (April 1st to March 31st of the following year) pending available funding.
i. If the request does not receive funding in this grant process, a new application may be submitted at a future grant application deadline.

7. Adjudication Process and Payments

The Recreation and Community Services Department will receive and organize the submitted applications for review by the Recreation and Community Services Committee ~~Applications submitted will be reviewed~~ on a regular basis. This review process is as follows:

a. Recreation and Community Services Committee reviews the applications on a semi-annual basis.
b. The Recreation and Community Services Committee retains the right to interview applicants to better assess the merits of the application.
c. Once the Recreation and Community Services Committee discusses and approves the applications, organizations will be notified of the status of their application for funding.
d. If an organization ceases to exist, any equipment purchased by that group with Saskatchewan Lotteries Community Grant Program funding shall become the property of the Recreation and Community Services Department.
e. The Recreation and Community Services Department will issue payment of approved funds to the organizations as follows:
    i) 75% of the organization's grant will be released upon approval for funding by the Recreation and Community Services Committee.
    ii) The remaining 25% will be released upon approval of the organization's follow-up report.
    iii) If the total grant amount is less than $1,000, the Grant Administrator may release 100% of the funds depending on the applicant's granting history.

8. **Changes to Spending Plan**

If a funded project does not take place, or all funding is not used, the organization must contact the City of Yorkton Recreation and Community Services Department.

a. A written request for a change in the spending plan must be made to the City of Yorkton Recreation and Community Services Department within the grant period (April 1st to March 31st).
b. The change in spending plan must provide a detailed explanation of any new project and must be approved by the Recreation and Community Services Committee before ~~you~~ proceeding.
c. If an applicant spends Saskatchewan Lotteries Community Grant Program funding without prior written approval from Recreation and Community Services, follow-up funding will be forfeited by the applicant and the organization deemed ineligible for future application processes.
d. A request for a change in spending plan may be considered under the following circumstances:
    i) If a certain project is not going to take place. Example: The local ~~dance~~ club wanted to put on a clinic. Unfortunately, the clinic was cancelled ~~because there was not enough interest~~.due to inclement weather and cannot be rescheduled. In place of the clinic~~'s place~~, the club would like to purchase equipment for the upcoming season.
    ii) If the actual expenditure is less than the estimate. Example: The ~~pottery~~ clinic did not cost as much as originally anticipated. The applicant has left over money they ~~may~~ wish to spend on ~~clay~~ equipment for the club.

9. **Follow-up Process**

~~a.~~ If the organization's project is approved for funding, a Community Grant Project Report Form is required to be completed. The Community Grant Project Report Form is online at www.yorkton.ca. ~~Please be sure to include all of the information requested on the follow-up report.~~
b. All Project Report ~~Forms~~ must be submitted **within ~~30~~ 45 days** of the completion of the project ~~completion date~~ or **no later than April 30** of the year the grant ends, **whichever comes first**. Failure to provide this report within stated deadlines will result in the organization becoming ineligible for further funding. ~~If the deadline is not met, funding will be denied for the current project and may be denied for future projects.~~
c. A list of actual expenditures for the project along with copies of original receipts and/or cancelled cheques must accompany all follow up reports. All receipts must be dated within the appropriate grant year (April 1 – March 31).
d. The ~~Grant Administrator~~ Recreation and Community Services Department may require an audited financial statement prepared by a registered Certified Management Accountant/Certified Accountant/Certified General Accountant ~~is required~~ (As per SLCGP Guidelines).

e. Cheque Request Forms and General Ledger Print Outs are **not eligible** for verification of expenses unless supported by actual receipts.

f. ~~Please include a description of how Saskatchewan Lotteries was publicly acknowledged as the source of funds for the program (samples may be requested).~~ Samples of publicity need to be included in the follow-up report. This is to show acknowledgement of Saskatchewan Lotteries contribution towards the project.

~~g. The City of Yorkton must submit a complete report to Sask Trust which includes follow-up information from all of the organizations funded during the year by the Saskatchewan Lotteries Community Grant Program. It is important for us to have accurate follow-up information from all the organizations receiving funding from this grant program.~~

10. **Unresolved Grants**

Unresolved ~~files~~ **grants** result in administrative costs to the City as well as create the possibility of the Saskatchewan Lotteries Trust Fund initiating a ~~funding~~ review of the ~~community's program~~ City of Yorkton's funding if the final community follow-up is delayed. Therefore, organizations with outstanding final reports for SLCGP grants are not eligible for funding until the outstanding report is resolved.

a. A grant is deemed outstanding when the required follow-up report and supporting documentation is not submitted within the ~~30~~ 45 day follow-up period or no later than April 30 of the year the grant ends, whichever comes first..

b. The second installment of the grant amount will not be released ~~until~~ unless all requirements of the follow-up report are met within the stipulated timelines.

c. An organization who has an outstanding grant need only to do one of the following to be eligible for future SLCGP grants:
   i. The grant funding has been returned, or;
   ii. The appropriate supporting documentation has been provided to the SLCGP Grant Administrator.

d. Organizations whose grants remain unresolved beyond the City's deadlines ~~to submit the community's Saskatchewan Lotteries Trust Fund follow-up~~ will forfeit their second payment and be moved to an Unresolved Files List.

e. The organizations shall remain on the Unresolved Files List until the grant follow-up has been resolved as indicated above.

f. If an organization has been on the Unresolved Files List for two consecutive grant years, the organization may apply to be removed from the Unresolved Files List and re-instated as eligible for funding by completing the SLCGP Reinstitution Form (Appendix A) signed by the organization's Chairperson or President and in the presence of a Commissioner of Oaths. The following information is required on the Reinstitution Form.
   i. Section 1: Project Description
      Include a description of the event or project that was originally applied for (i.e. when it happened, where it happened, how many people attended, successes, outcomes)
   ii. Section 2: Verification of Expenses
      Explain in detail what efforts have been made to attempt to retrieve the proper verification of expenses and attach any information that relates to these projects. Such information could include receipts or other financial verification, pictures of equipment if equipment was purchased, newspaper clippings, etc.
   iii. Section 3: Declaration
      The signature of the organization Board Chairperson or President must be witnessed by a Commissioner of Oaths at the Recreation and Community Services office ~~or a Notary Public~~ before a re-instatement will be considered.

g. A written decision will be communicated back to the organization.

The Unresolved Files List will be reported to the Recreation and Community Services Committee at each adjudication meeting.

11. **Responsibility**

The Director of Recreation and Community Services is responsible for the review and update of this policy.

Appendix A

Saskatchewan Lotteries Community Grant Program
Reinstitution Form

Applicant Organization: _____

Contact Person at Time of Application:_____

Email: _____ **Phone Number:** _____

New Contact Person (if applicable):_____

Email: _____**Phone Number:** _____

Amount Approved: _____**Original Grant Period & Year:** _____

Please attached additional information if more space is required.

Section 1: Project Description

_____

_____

Section 2: Verification of Expenses

_____

_____

Section 3: Declaration

I, _____ , of _____ ,

a non-profit community organization, whose primary services are provided in Yorkton, Saskatchewan; have ensured that every effort has been made to find the required follow-up documentation and do hereby verify that funds for the above mentioned grant were expended in the manner approved through the City of Yorkton, Saskatchewan Lotteries Community Grant Program Policy.

Further, I understand the _____ , a non-profit community organization will be placed under review and any further deviations from the City of Yorkton's, Saskatchewan Lotteries Community Grant Program Policy will jeopardize future funding. If in any case, an unresolved follow-up shall occur for a second time, this organization will be placed under review for a three year period and must supply receipts prior to receiving their next grant allocation for three consecutive granting years.

_____
Signing Authority

_____
Date

City of Yorkton

POLICY TITLE		ADOPTED BY	POLICY NO.
Saskatchewan Lotteries Community Grant Program		City Council	10.320
ORIGIN/AUTHORITY	**JURISDICTION**	**EFFECTIVE DATE**	**PAGE #**
Recreation and Community Services Department	Non-Profit Community Organizations	March 9, 1998 Amended January 30, 2017 Amended October 25, 2021 Amended July 29, 2024	1 of 6

1. **Purpose**

The purpose of the Sask Lotteries Community Grant (SLCG) Program is to increase participation in sport, culture and recreation activities for Yorkton residents by providing funding to non-profit community groups, enabling them to address the needs of local residents. The program is a partnership through the Saskatchewan Lotteries Trust Fund, involving the Government of Saskatchewan, Sask Sport, SaskCulture and the Saskatchewan Parks and Recreation Association. These three organizations direct lottery proceeds to their membership and municipalities through the SLCG program and provide strategic directions, which are updated on a regular basis. The grant program assists in the development of community sport, culture and recreation programs by providing funds to non-profit community organizations operated by volunteers.

The purpose of the Saskatchewan Lotteries Community Grant Program is to:

a. Provide access to sport, culture, and recreation for all Saskatchewan people regardless of age, sex, ethnicity, economic status, physical or mental ability
b. Provide funds to community non-profit volunteer organizations in support of sport, culture, and recreation programs
c. Allow communities to establish local priorities
d. Increase the awareness of the benefits of participation in sport, culture and recreation.
e. Ensures that all participating groups, from administration to beneficiary, are responsible for complete and accurate accounting.

The SLCG Program assists non-profit, volunteer-led community organizations developing impactful and innovative sport, culture and recreation programs that meet the needs of the local community. These groups support a wide range of activities and promote opportunities for participants of all ages and abilities to play, create and grow. They help us to connect and get active, experience arts and culture and enjoy parks, public spaces and activities that build vibrant communities.

Volunteers are the foundation of the lottery-funded sport, culture and recreation system and it is through their contributions - sitting on boards, coaching, instructing, leading and hosting events - that sport, culture and recreation come to life. Across the province, lottery proceeds empower volunteers and community groups to engage diverse populations, promote inclusive communities, foster leadership and increase accessibility. They also support the development of high-quality programs, facilities and environments and help us to recognize excellence and celebrate achievements.

These funds are locally distributed through the City of Yorkton Recreation and Community Services Department. Our local community grant is more than $2,000, and therefore, a portion of the total grant (30%) must be used for programs aimed at increasing participation for equity groups, such as Indigenous people, Newcomers, seniors, women, single-parent families, persons living with disabilities and persons facing financial instability. The equity requirement can be met by welcoming and encouraging diversity among regular programs and/or by creating special programming.

The City of Yorkton Recreation and Community Services Department is responsible for the administration of the grant and the final follow-up report for funds directed to the community of Yorkton. For the purpose of this policy, the Manager of Community, Culture and Heritage will be the Grant Administrator.

2. **Eligibility**

The City of Yorkton Recreation and Community Services Department distributes funds to local non-profit volunteer community groups that provide sport, culture and recreation programs in the city. All of the following eligibility requirements must be met:

a. The applicant must be a non-profit community organization recognized by the City of Yorkton Recreation and Community Services Department.
b. The organization must have objectives relating to sport, culture and recreation.
c. Individuals are not eligible for assistance.
d. Expenditures must be directly related to the delivery of a sport, culture, or recreation project within 10 km of the city of Yorkton.
e. The majority of the participants benefiting from the project must reside in the city.
f. Evidence of the direct involvement of under-represented populations in the planning, operating and evaluation of activities to be supported by the grant must be included in the follow-up report.
g. Operation costs of facilities that are directly related to the program are eligible for 25% of the total grant for each program to a maximum of $500.00 per program (including cleaning staff).
h. Projects are to be operated on a non-profit basis.
i. Groups receiving grants must publicly acknowledge Sask Lotteries within their activities.
j. Expenditures must occur within the grant period of April 1 to March 31.
k. An organization may be limited to only one grant during each fiscal year. Grant year is April 1st to March 31st. **Minimum grant amount is $250; maximum is $5,000.00.**
l. Projects should not duplicate existing services.
m. Organizations are responsible to ensure appropriate liability and participant's insurance are in place for events sponsored/funded by the Saskatchewan Lotteries Community Grant Program.
n. Organizations submitting an application are only eligible for portions of their project that are not funded from other Saskatchewan Lotteries Trust Funded or City of Yorkton sources.
o. Religious organizations may be eligible, providing there is a clear distinction between the religious/educational component of the program and recreation program.

3. **Ineligible Projects and Expenses**

The program is designed to provide funding for sport, culture and recreation programs. Therefore, the following expenditures are ineligible for grants:

a. Construction, renovation, retrofits and repairs to buildings/facilities. (This includes fixing doors, shingling roofs, installing flooring, moving/hauling dirt, etc.) It also includes any construction/maintenance equipment, which could be considered for personal use in the future, when the program concludes.
b. Maintenance and operation costs of facilities that are not directly related to a program supported by this grant. (This includes vacuum cleaners, telephones, service charges, property taxes, insurance, etc.)
c. Per diems / day money
d. Donations
e. Alcoholic beverages.
f. Food or food related costs. (This includes catering supplies, coffee pots, coffee, stoves, BBQs, etc.)
g. Membership fees in other lottery funded organizations.
h. Prizes, cash, gifts, awards, honorariums, trophies, plaques and badges.
i. Out of province activities and travel.
j. Subsidization of wages for full time employees. Note: Eligible employment expenditures must be no more than 35 hours per week and no more than 90 days (or 455 hours) in a grant period.
k. Uniforms or personal items such as sweatbands and hats.
l. Other expenses that SaskLotteries Trust Fund may deem inappropriate.

m. Retroactive funding will not be permitted. All projects must be approved in advance by the City of Yorkton Recreation and Community Services Committee. Projects must take place during the fiscal year for which the grant program is in effect (April 1st of any given year to March 31st of the following year).

4. **Application Procedure**
   a. Applications must be received by 11:59 p.m. on March 1 and October 1.
   b. Applications are submitted online through the City's website.

5. **Application Preferences**
   a. Preference may be given to organizations or initiatives which have not received previous funding.
   b. The review committee may not approve funding to organizations which practice deficit budgeting.
   c. Priority may be given to organizations which do not have an appreciable surplus of funds.
   d. Favorable consideration ~~is~~ may be given to organizations which include a financial contribution towards the project from their own operating budget, although that is not required.
   e. Favorable consideration ~~is~~ may be given to requests for new or innovative programs which do not duplicate existing services.
   f. Programs that develop, expand and improve opportunities in recreation, culture and sport will be given favorable consideration.
   g. Favorable consideration is given to projects which are grass roots, community programs. Elite, all-star, or competitive programs are given a lower priority.
   h. An organization may be limited to only one grant during each fiscal year (April 1st to March 31st of the following year) pending available funding.
   i. If the request does not receive funding in this grant process, a new application may be submitted at a future grant application deadline.

6. **Adjudication Process and Payments**

   The Recreation and Community Services Department will receive and organize the submitted applications for review by the Recreation and Community Services Committee on a regular basis. This review process is as follows:
   a. Recreation and Community Services Committee reviews the applications on a semi-annual basis.
   b. The Recreation and Community Services Committee retains the right to interview applicants to better assess the merits of the application.
   c. Once the Recreation and Community Services Committee discusses and approves the applications, organizations will be notified of the status of their application for funding.
   d. If an organization ceases to exist, any equipment purchased by that group with Saskatchewan Lotteries Community Grant Program funding shall become the property of the Recreation and Community Services Department.
   e. The Recreation and Community Services Department will issue payment of approved funds to the organizations as follows:
      i) 75% of the organization's grant will be released upon approval for funding by the Recreation and Community Services Committee.
      ii) The remaining 25% will be released upon approval of the organization's follow-up report.
      iii) If the total grant amount is less than $1,000, the Grant Administrator may release 100% of the funds depending on the applicant's granting history.

7. **Changes to Spending Plan**

   If a funded project does not take place, or all funding is not used, the organization must contact the City of Yorkton Recreation and Community Services Department.
   a. A written request for a change in the spending plan must be made to the City of Yorkton Recreation and Community Services Department within the grant period (April 1st to March 31st).
   b. The change in spending plan must provide a detailed explanation of any new project and must be approved by the Recreation and Community Services Committee before proceeding.

c. If an applicant spends Saskatchewan Lotteries Community Grant Program funding without prior written approval from Recreation and Community Services, follow-up funding will be forfeited by the applicant and the organization deemed ineligible for future application processes.
d. A request for a change in spending plan may be considered under the following circumstances:
   i) If a certain project is not going to take place. Example: The local dance club wanted to put on a clinic. Unfortunately, the clinic was cancelled due to inclement weather and cannot be rescheduled. In place of the clinic, the club would like to purchase equipment for the upcoming season.
   ii) If the actual expenditure is less than the estimate. Example: The clinic did not cost as much as originally anticipated. The applicant has left over money they wish to spend on equipment for the club.

8. **Follow-up Process**
   a. If the organization's project is approved for funding, a Community Grant Project Report Form is required to be completed. The Community Grant Project Report Form is online at www.yorkton.ca
   b. All Project Report Forms must be submitted **within 45 days** of the completion of the project or **no later than April 30** of the year the grant ends, **whichever comes first**. Failure to provide this report within stated deadlines will result in the organization becoming ineligible for further funding.
   c. A list of actual expenditures for the project along with copies of original receipts and/or cancelled cheques must accompany all follow up reports. All receipts must be dated within the appropriate grant year (April 1 – March 31).
   d. The Recreation and Community Services Department may require an audited financial statement prepared by a registered Certified Management Accountant/Certified Accountant/Certified General Accountant, as per SLCGP Guidelines.
   e. Cheque Request Forms and General Ledger Print Outs are **not eligible** for verification of expenses unless supported by actual receipts.
   f. Samples of publicity need to be included in the follow-up report. This is to show acknowledgement of Saskatchewan Lotteries contribution towards the project.

9. **Unresolved Grants**

Unresolved grants result in administrative costs to the City as well as create the possibility of the Saskatchewan Lotteries Trust Fund initiating a review of the City of Yorkton's funding if the final community follow-up is delayed. Therefore, organizations with outstanding final reports for SLCGP grants are not eligible for funding until the outstanding report is resolved.

   a. A grant is deemed outstanding when the required follow-up report and supporting documentation is not submitted within the 45 day follow-up period or no later than April 30 of the year the grant ends, whichever comes first.
   b. The second installment of the grant amount will not be released unless all requirements of the follow-up report are met within the stipulated timelines.
   c. An organization who has an outstanding grant need only to do one of the following to be eligible for future SLCGP grants:
      i) The grant funding has been returned, or;
      ii) The appropriate supporting documentation has been provided to the SLCGP Grant Administrator.
   d. Organizations whose grants remain unresolved beyond the City's deadlines will forfeit their second payment and be moved to an Unresolved Files List.
   e. The organizations shall remain on the Unresolved Files List until the grant follow-up has been resolved as indicated above.
   f. If an organization has been on the Unresolved Files List for two consecutive grant years, the organization may apply to be removed from the Unresolved Files List and re-instated as eligible for funding by completing the SLCGP Reinstitution Form (Appendix A) signed by the organization's Chairperson or President and in the presence of a Commissioner of Oaths. The following information is required on the Reinstitution Form:

      i) Section 1: Project Description

Include a description of the event or project that was originally applied for (i.e. when it happened, where it happened, how many people attended, successes, outcomes)

ii) Section 2: Verification of Expenses
Explain in detail what efforts have been made to attempt to retrieve the proper verification of expenses and attach any information that relates to these projects. Such information could include receipts or other financial verification, pictures of equipment if equipment was purchased, newspaper clippings, etc.

iii) Section 3: Declaration
The signature of the organization Board Chairperson or President must be witnessed by a Commissioner of Oaths at the Recreation and Community Services office or a Notary Public before a re-instatement will be considered.

g. A written decision will be communicated back to the organization.

The Unresolved Files List will be reported to the Recreation and Community Services Committee at each adjudication meeting.

10. **Responsibility**
The Director of Recreation and Community Services is responsible for the review and update of this policy.

Appendix A

Saskatchewan Lotteries Community Grant Program
Reinstitution Form

Applicant Organization: _____

Contact Person at Time of Application: _____

Email: _____ **Phone Number:** _____

New Contact Person (if applicable): _____

Email: _____ **Phone Number:** _____

Amount Approved: _____ **Original Grant Period & Year:** _____

Please attached additional information if more space is required.

Section 1: Project Description

_____

_____

Section 2: Verification of Expenses

_____

_____

Section 3: Declaration

I, _____ , of _____ ,

a non-profit community organization, whose primary services are provided in Yorkton, Saskatchewan; have ensured that every effort has been made to find the required follow-up documentation and do hereby verify that funds for the above mentioned grant were expended in the manner approved through the City of Yorkton, Saskatchewan Lotteries Community Grant Program Policy.

Further, I understand the _____ , a non-profit community organization will be placed under review and any further deviations from the City of Yorkton's, Saskatchewan Lotteries Community Grant Program Policy will jeopardize future funding. If in any case, an unresolved follow-up shall occur for a second time, this organization will be placed under review for a three year period and must supply receipts prior to receiving their next grant allocation for three consecutive granting years.

_____
Signing Authority

_____
Date

City of Yorkton

REPORTS TO COUNCIL

TITLE: **Kinsmen Arena Ice Systems Upgrades – Revised Scope of Work Tender Award**	DATE OF MEETING: **July 29, 2024** REPORT DATE: July 24, 2024 4:43 PM
CLEARANCES: Ashley Stradeski, Director of Finance Ashley Stradeski	ATTACHMENTS:
Written by: Taylor Morrison, Director of Recreation & Community Services Taylor Morrison	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

PURPOSE/BACKGROUND

At the July 8, 2024 Council meeting, Council was presented with the bid results for the Kinsmen Arena Ice Systems Upgrades project, and directed Administration to *"proceed with issuing an 'Intent to Award' Notice to PCL Construction for the Kinsmen Arena Ice Systems Upgrades Project and further that Administration and PCL Construction explore options to reduce the scope of work resulting in lower project budget and report back to Council."*

DISCUSSION/ANALYSIS/IMPACT

The bid received from PCL Construction was identified as best value, as it was the lowest bid received:

Bidder	Total Bid	PST	Total with PST	GST	Total with PST & GST
Hipperson Construction Company Ltd.	$4,407,745.01	$262,664.70	$4,670,409.71	$218,887.25	$4,889,296.96
NL Construction Inc.	$4,824,110.00	$289,446.60	$5,113,556.60	$241,205.50	$5,354,762.10
PCL Construction Management Inc.	$3,703,411.00	$222,204.66	$3,925,615.66	$185,170.55	$4,110,786.21

At the previous Council meeting, Council had requested a breakdown of the PST in relation to goods and materials, and project labour. Although the contractor does not track these items separately, PCL has estimated that 35% of total PST ($77,771.00) is related to labour costs. The remaining 65% ($144,433.00) is related to materials and supplies. For the purpose of this report, all budget numbers include the PST, and exclude the GST.

The current project budget is:

Project Budget	$3,500,000.00

Expenses *(including PST)*

Spent to Date	($215,561.86)
Lowest Bid	($3,925,615.66)
Contingency	($340,000.00) *only spent if required
Project Insurance	($42,400.00)
Total Expenses	**($4,523,577.52)**
Project Overage	**($1,023,577.52)**
	($683,577.52) if no contingency is used

Following the July 8th meeting, the City's project team, representatives from Alton Tangedal Architect, the project consultants, and project personnel from PCL Construction met to begin reviewing options to reduce the scope of work and overall project budget. The primary focus was on cosmetic items, including sandblasting and painting, blue room rubber flooring, protective netting, and ceiling patching and arena sound system. Further investigation into refrigeration system adjustments, electrical and mechanical revisions, and potential changes to the dehumidification system was completed however substantial cost savings were unable to be identified. A direct connect between the City and PCL's internal insurance division was also made in order to explore project insurance options and costing.

The following changes in project scope have been identified:

Item	Savings	Savings *(including PST)*
Protective Netting – Ceiling	$15,250.00	$16,165.00
Protective Netting – Spectators	$7,200.00	$7,632.00
Sound System	$44,411.00	$47,075.66
Support Column Sandblasting	$10,000.00	$10,600.00
Support Column Painting	$6,200.00	$6,572.00
Remove glass storage cart	$1,400.00	$1,484.00
Revise to flat gap closure between boards and spectators	$1,800.00	$1,908.00
Blue Room Rubber Flooring	$14,500.00	$15,370.00
Water softener system for ice resurfacer	$18,000.00	$19,080.00
Ceiling insulation taping	$3,600.00	$3,816.00
Backup brine (cold floor) pump	$500.00	$530.00
Total	**$122,861.00**	**$130,232.66**

The total potential cost savings identified amounts to $130,232.66, including PST. If all of these identified items were removed from the project, this would bring the proposed budget down to $3,795,383.00, including PST, which is a 3% reduction from the original bid from PCL Construction.

Regarding the project insurance, PCL's internal insurance has been quoted at $34,980.00, compared to the City's current broker which has quoted coverage at $40,815.30. It is recommended that the project proceed with insurance through PCL's internal insurance team, pending submission of the insurance coverage and policy wording, saving an additional $5,835.30.

FINANCIAL IMPLICATIONS

To get this project through the tender phase (January 2023 to date), costs have been ongoing to provide consulting work, tender and engineered drawings, geotechnical studies, etc. The summary of costs to date are as follows:

Item	Cost	PST	Total
Architectural Services Costs	$193,932.36	5696.64	$199,629.00
Refrigeration System Costs	$8,564.40	$513.86	$9,078.26
Slab Repairs (after geotechnical boring)	$5,500.00	$330.00	$5,830.00
Materials Testing	$1,024.60	$0.00	$1,024.00
Total Costs to Date	**$209,021.36**	**$6,540.50**	**$215,561.86**

This leaves a budget of $3,284,438.14 remaining for the project.

To provide a revised scope of work for this project, including all identified project changes and savings outlined above, the existing budget of $3,500,000.00 would still need to be revised to $4,373,400.00. A summary of costing is as follows:

Project Budget **$3,500,000.00**

Expenses:

Item	Cost	PST	Total
Spent to Date	$209,021.36	$6,540.50	$215,561.86
Revised Project Cost *(with all identified savings)*	$3,580,550.00	$214,833.00	$3,795,383.00
Project Insurance *(using PCL internal insurance team)*	$33,000.00	$1,980.00	$34,980.00
Contingency *(10%, less $30,000 allowance for hazardous material abatement included in bid price)*	$328,055.00	$0.00	$328,055.00
Total	$4,150,626.36	$223,353.50	**$4,373,979.86**

Project Overage **($873,979.86)**
($545,924.86) if no contingency is used

As the Deer Park Clubhouse, Westland Arena Ice System, and Kinsmen Arena Ice System projects are internally funded by the Recreation Levy over the next several years, an increase to the Kinsmen Arena project will prolong the use of the Recreation Levy to pay off all three projects. Including all identified project changes and savings will still require the Recreation Levy be allocated through 2030, becoming available for the 2031 budget cycle. The annual Recreation Levy amounts to approximately $1.15 million dollars.

COMMUNICATION PLAN/PUBLIC NOTICE

All bidders will receive notice of the successful bidder and bid amount. Also, the identity of the successful bidder along with the total bid amount will be posted on the Biddingo platform and on SaskTenders.

A project update will also be shared on the project's Shape Your City page, https://shapeyourcity.yorkton.ca/kinsmen-arena-ice-systems-upgrades, and provided to user groups directly.

Planning for the 2024-2025 arena ice season took into consideration that the Kinsmen Arena would be under construction and unavailable from January through August 2025. Ice schedules, tournament planning, and regular season home games have been coordinated around this adjustment. Should the project not proceed, the Kinsmen Arena would remain available for the duration of the 2024-2025 season with ice being available as it would normally be.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

Completing the Kinsmen Arena Ice System Upgrades project is supported by the Infrastructure and Community Development goals of the Official Community Plan. The project is further supported by Yorkton Kinsmen Arena Facility and Assessment Feasibility Study (2019), and the Parks & Recreation Master Plan (2023) which identified upgrades to the facility as essential to the continued use and support of ice programming within the community.

CONSIDERATIONS

While just over $130,000.00 in savings has been identified, most of the items are cosmetic in nature, and do not impact the overall ability to provide good quality ice. Rather, they are the things that user groups, spectators, and the general public will pick up on quickly. There are improvements being made to the rink boards and glass, which are also visual changes that will be noticed right away, but fresh paint on the beams, an upgraded to the sound system, and new safety netting will also go a long way to show the commitment to the continued operation of the Kinsmen Arena. These items will eventually need to be addressed, either through future operating budgets or as separate capital items, so including them in the overall Kinsmen project now will save on future costs, down times, and potential impact to operations.

Given that Council has recently approved funding for other cosmetic improvements, such as the Yorkton Terriers dressing room and drink ledge projects, it would be reasonable for Council to also consider including these items in the Kinsmen project, and completing the project with the original scope of work.

OPTIONS

1. That Council direct Administration to proceed with the Kinsmen Arena Ice Systems Upgrades project, as originally tendered, with a project budget of $4,516,157.52, including PST, to be funded by the Recreation Levy, and award the tender for the project to PCL Construction Management Inc. for a cost of $3,925,615.66, including PST and excluding GST, and further authorize the Mayor and City Clerk to execute the contract.
2. That Council revise the Kinsmen Arena Ice Systems Upgrades project, as decided by Council, and direct Administration to proceed with the revised project scope and budget, to be funded by the Recreation Levy, and award the tender for the project to PCL Construction Management Inc. at a revised cost pending Council revisions, and further authorize the Mayor and City Clerk to execute the contract.
3. That Council direct Administration to not award the contract for the Kinsmen Arena Ice Systems Upgrades Project at this time due to budget constraints.
4. That Council provide other direction.

ADMINISTRATIVE RECOMMENDATION(S)

That Council direct Administration to proceed with the Kinsmen Arena Ice Systems Upgrades project, as originally tendered, with a project budget of $4,516,157.52, including PST, to be funded by the Recreation Levy, and award the tender for the project to PCL Construction Management Inc. for a cost of $3,925,615.66, including PST and excluding GST, and further authorize the Mayor and City Clerk to execute the contract.