

**CITY OF YORKTON
SASKATCHEWAN**

**REGULAR COUNCIL MEETING MINUTES
August 19, 2024**

Minutes of the Regular Council Meeting held on Monday, August 19, 2024 in City Hall Council Chambers.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt, and Darcy Zaharia.

City Administration Present Within the Bar: Brad Hvidston – City Manager, Jessica Matsalla – Director of Legislation and Procedures (City Clerk), Ashley Stradeski – Director of Finance, and Amanda Dietz – Assistant City Clerk.

Regrets: None

Absent: None

Recording: Amanda Dietz – Assistant City Clerk

CALL TO ORDER

A quorum being present Mayor Hipsley called the meeting to order at 5:00 p.m.

Mayor Hipsley delivered the Treaty 4 Land Acknowledgement.

APPROVAL OF AGENDA

*****R00207-2024**

Haider/Goulden

That the Regular Council Meeting Agenda of August 19, 2024 be approved as presented.

Carried Unanimously.***

PUBLIC ACKNOWLEDGEMENTS

Councillor Haider:

1. Encouraged everyone to head to the Silver Heights Park this evening for a free movie in the park. The movie will be starting around 8:00 p.m. with food vendors there until 7:00 p.m.
2. Shared that he volunteered at the Health Foundation Charity Road Race on Sunday, which with 163 participants raised over \$22,000. There were 30 volunteers and it was the event's 17th year holding it. It is a great cause and the money raised goes towards hospital equipment and the forthcoming new hospital.
3. Announced that the Annual Health Foundation Gala will be taking place this year on October 19. He encouraged everyone to support the event if you are able to do so.
4. Announced that Mayor Hipsley celebrated a birthday over the weekend!

Councillor Goulden:

1. Reminded everyone that the city is going to be busy with the Yorkton Arts Council's Sunflower Art and Craft Market taking place on September 6 and 7 featuring vendors from across the province, as well as Alberta and Manitoba.
2. Announced that the Sports Hall of Fame 2024 Inductions and 30th Anniversary Celebrations are taking place on September 7 at the Gallagher Centre. The MC for the evening is Curt Keilback with guest speaker Dennis Polonich. The inductees are Lori Pollock for synchronized swimming, skating coach Nicole Nagy, Ed Zawatsky for hockey, Michael Forster for martial arts, and the 1998 Yorkton Bantam/ Midget Baseball team. Tickets are available online at the Yorkton Sports Hall of Fame website.
3. Announced that the Yorkton Brick Mill Heritage Dinner fundraiser will be held this year on September 25.
4. Announced that if you are looking for fresh produce and baking, the Farmers Market takes place at the Parkland Mall on Thursdays and on Simpson Street on Saturdays.

APPROVAL OF MINUTES

Regular Council Meeting Minutes – July 29, 2024

*****R00208-2024**

Chyz/Wyatt

That the Regular Council Meeting Minutes of July 29, 2024 be approved as presented.

Carried Unanimously***

UNFINISHED BUSINESS

- No Items

REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED

Environmental Committee Meeting Minutes – May 14, 2024

*****R00209-2024**

Brears/Zaharia

That the Environmental Committee Meeting Minutes of May 14, 2024 be received and filed.

Carried Unanimously.***

Director of Planning, Building & Development – Lot Sales Rebate Program Policy – Update to Show Home Rebate Program

*****R00210-2024**

Goulden/Brears

That Council approve the Lot Sales Rebate Program, which repeals and replaces the Show Home Rebate Program, and further, that Administration be directed to allocate the full amount of funds, being \$295,000, as part of the Program.

Carried Unanimously.***

HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

- No Items

BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

- No Items

CORRESPONDENCE

- No Items

BYLAWS

Director of Planning, Building & Development – Proposed Bylaw No. 11/2024 – Amendment to Zoning Bylaw No. 14/2003 – Regulations for Storage Compounds/Facilities [Introduction and First Reading/Authorization of Public Notice]

A report dated August 14, 2024 from the Director of Planning, Building & Development regarding Proposed Bylaw No. 11/2024 – Amendment to Zoning Bylaw No. 14/2003 – Regulations for Storage Compounds/Facilities [Introduction and First Reading/Authorization of Public Notice] was circulated for consideration of Council. Michael Eger, Director of Planning, Building & Development, presented the report to Council.

*****R00211-2024**

Haider/Zaharia

That Bylaw No. 11/2024, a Bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 firstly by clarifying the definition of Storage Compounds/Facilities, secondly by adding special use provisions for Storage Compounds/Facilities adjacent to highways, arterial and collector roadways and thirdly, by adding Storage Compounds/Facilities as Permitted uses in the MI-2 Heavy Industrial zoning district be given 1st Reading this 19th day of August, A.D., 2024, and that Administration be authorized to proceed with the Public Notice process.

Carried Unanimously***

Director of Planning, Building & Development – Proposed Bylaw No. 12/2024 – Amendment to Zoning Bylaw No. 14/2003 – Rezone 1,5 & 9 Cook Drive from R-1A Small Lot residential to R-5 Mixed Density Residential [Introduction and First Reading/Authorization of Public Notice]

A report dated August 14, 2024 from the Director of Planning, Building & Development regarding Proposed Bylaw No. 12/2024 – Rezone 1,5 & 9 Cook Drive from R-1A Small Lot residential to R-5 Mixed Density Residential [Introduction and First Reading/Authorization of Public Notice] was circulated for consideration of Council. Michael Eger, Director of Planning, Building & Development, presented the report to Council.

*****R00212-2024**

Zaharia/Chyz

That Bylaw No. 12/2024, a bylaw of the City of Yorkton in the Province of Saskatchewan to rezone Lots 1, 2 & 3, Blk/Par 2, Plan 102113581 civically known as 1, 5 & 9 Cook Drive, from R-1A Small Lot Residential to R-5 Mixed Density Residential to allow for mixed density dwellings, be introduced and given 1st Reading this 19th day of August, A.D., 2024, and that Administration be authorized to proceed with the Public Notice process.

Carried Unanimously***

ADMINISTRATIVE REPORTS

City Controller – 2023 Financial Statements

A report dated August 14, 2024 from the City Controller regarding the 2023 Financial Statements was circulated for consideration of Council. Amber Matechuk, City Controller, presented the report to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 5:43 – 5:46 p.m., 5:54 – 5:58 p.m.

*****R00213-2024**

Wyatt/Chyz

That Council approve the 2023 Draft Audited Financial Statements for the City of Yorkton as presented; and authorize the Director of Finance to sign the representation letter to the auditors; and further that the final 2023 Financial Statements be created and hereby approved.

Carried Unanimously.***

City Controller – 2023 Public Accounts

A report dated August 14, 2024 from the City Controller regarding the 2023 Public Accounts was circulated for consideration of Council. Amber Matechuk, City Controller, presented the report to Council.

*****R00214-2024**

Haider/Brears

That Council approve the 2023 Municipal Public Accounts for the City of Yorkton as presented.

Carried Unanimously.***

Assessment & Taxation Manager – Parkland Regional Library’s Request for Tax Exemption - Response

A report dated August 12, 2024 from the Assessment & Taxation Manager regarding the Parkland Regional Library’s Request for Tax Exemption - Response was circulated for consideration of Council. Raelyn Knudson, Assessment & Taxation Manager, presented the report to Council.

*****R00215-2024**

Wyatt/Goulden

That the property owned by Parkland Regional Library at 362 Sixth Ave N be added to the 2024 Supplemental Maintenance list in order to change the property from taxable to exempt. The 2024 tax notice will be credited by a supplemental tax notice from the date the library acquired the property (April 3, 2024) to December 31, 2024.

Carried Unanimously.***

Director of Finance – Intent to Borrow – York Road Reconstruction Project [Authorization of RFP and Public Notice]

A report dated July 23, 2024 from the Director of Finance regarding the Intent to Borrow – York Road Reconstruction Project [Authorization of RFP and Public Notice] was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 6:22 – 6:25 p.m.

*****R00216-2024**

Wyatt/Haider

That Council direct Administration to proceed with public notice for Intent to borrow \$12,000,000 for the York Road Reconstruction Project and post the Request for Proposals for the associated debt.

Carried Unanimously.***

Director of Public Works – Sewer Relining Tender

A report dated August 14, 2024 from the Director of Public Works regarding the Sewer Relining Tender was circulated for consideration of Council. Aron Hershmillier, Director of Public Works, presented the report to Council.

*****R00217-2024**

Wyatt/Haider

That Council approve and award the 2024 CIPP Relining Program Tender to Insituform Technologies Ltd. for \$396,885.00 (plus applicable taxes) and further that the City Clerk and Mayor to execute the contract.

Carried Unanimously.***

GIVING NOTICE OF MOTION

Councillor Brears – City of Yorkton Youth Advisory Board

A memorandum dated August 14, 2024 from Councillor Brears regarding the City of Yorkton Youth Advisory Board was circulated for consideration of Council. Councillor Brears presented the memorandum to Council.

*****R00218-2024**

Brears/Zaharia

That Council refer the request for the City of Yorkton to form a Youth Advisory Board (effective 2025) to Administration, using the model from Moose Jaw as a guideline and report back to Council no later than the October 21, 2024 Regular Council Meeting

Carried Unanimously.***

IN CAMERA SESSION

*****R00219-2024**

Haider/Chyz

That this Regular Council Meeting move to an In-Camera Session to deal with two matters categorized as “Property”, one matter categorized as ‘Budgetary, and two matters categorized as “Other” as per LAFOIP contained in Appendix A of *The Procedures Bylaw No. 1/2016*, Sections 3,4,5(a)(c)(e),6(d) - 6:44 p.m.

Carried Unanimously.***

Mayor Hipsley called an eleven (11) minute recess to clear Council Chambers at 6:44 p.m.

Mayor Hipsley called the In-Camera session to order at 6:57 p.m.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt, and Darcy Zaharia.

City Administration Present in Council Chambers: Brad Hvidston – City Manager, Jessica Matsalla – Director of Legislation and Procedures, Ashley Stradeski – Director of Finance, Connor Hunt – Director of Environmental Services (8:10 – 9:30 p.m.), Aron Hershmillier – Director of Public Works (8:10 – 9:30 p.m.), Jake Perpeluk, Waterworks Manager (8:10 – 8:54 p.m.), and Amanda Dietz – Assistant City Clerk.

Guests Present in Council Chambers: Don Reed (6:57 – 7:28 p.m.), Denny Vachon (6:57 – 7:28 p.m.), Sean Bayer (8:10 – 8:54 p.m.)

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 7:19 – 7:20 p.m.

*****R00220-2024**

Brears/Haider

That Council Rise and Report to the Regular Scheduled meeting agenda – 9:35 p.m.

Carried Unanimously.***

RESOLUTIONS RESULTING FROM IN CAMERA SESSION

*****R00221-2024**

Goulden/Brears

That Council direct the City Manager to further discuss terms as discussed In-Camera for the Roundhouse Subdivision proposal and report back to Council at a future Council meeting.

Carried Unanimously.***

*****R00222-2024**

Haider/Zaharia

That Council direct Administration to:

a. Initiate public engagement by publishing the Wastewater Treatment Plant Renewal Project on Shape Your City, allowing for public review and feedback.

b. Receive and file the Wastewater Treatment Plant Renewal Project Update and Presentation, dated August 19, 2024, as presented by the Director of Environmental Services and representatives from KGS Group and Jacobs.

c. Endorse the project, including the progress made to date, as well as the Stakeholder Engagement Strategy outlined in the presentation.

Carried Unanimously.***

*****R00223-2024**

Goulden/Wyatt

That Council unanimously waive the requirement for Notice for the motion to rescind parts of motion R00028-2024 as contained in the Regular Council Meeting minutes of Monday, January 29, 2024, regarding Harvest Meats sewage effluent charges.

Carried Unanimously.***

*****R00224-2024**

Goulden/Wyatt

That Council rescind motion R00028-2024 as contained in the Regular Council Meeting Minutes of Monday, January 29, 2024, which reads as follows:

That Council support their motion made at the September 26, 2022 Committee of the Whole Council Meeting, being to charge 50% of the Harvest Meats sewage effluent surcharges in 2023, and that the remaining 50%

surcharges be forgiven and not charged at the end of December 2023 as a sign of good faith for attempts made. In addition, that 100% of surcharges begin January 1, 2024, but be reduced to 50% for 2024 if Harvest meats' sewage effluent management project is completed and they are compliant with Bylaw 2125 Sewage Works Control Bylaw by the end of 2024.

Carried Unanimously.”

*****R00225-2024**

Goulden/Wyatt

a. That Council receive and file Pollution Prevention Plan 2024-001-Harvest Meats, dated August 12, 2024, as presented by the Director of Environmental Services;

b. and direct Administration to:

i. Approve and sign Pollution Prevention Plan 2024-001-Harvest Meats.

ii. Send a communication to the Authorized Representative identified in Pollution Prevention Plan 2024-001-Harvest Meats, outlining the terms of acceptance with the signed plan attached.

iii. Send a communication to the Authorized Representative identified in Pollution Prevention Plan 2024-001-Harvest Meats, authorizing the preliminary shutdown of the Legacy Watercare pretreatment system effective November 30, 2024.

Carried Unanimously.***

*****R00226-2024**

Wyatt/Brears

That Council deny the request to front the money for the Light up the Water Tower Project; and further authorize the Mayor to have further discussions on the future of the project with the benefactors.

Carried Unanimously.***

*****R00227-2024**

Brears/Zaharia

That Council deny the proposal regarding the Mobile Home Park dated July 29, 2024.

Carried Unanimously.***

ADJOURNMENT

*****R00228-2024**

Zaharia/Brears

That this Regular Council Meeting adjourn at 9:43 p.m.

Carried Unanimously.***

Approved this 9th day of September, A.D. 2024

Mayor

City Clerk