

**CITY OF YORKTON  
SASKATCHEWAN**

**REGULAR COUNCIL MEETING MINUTES  
October 21, 2024**

Minutes of the Regular Council Meeting held on Monday, October 21, 2024 in City Hall Council Chambers.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt (via Zoom), and Darcy Zaharia.

City Administration Present Within the Bar: Brad Hvidston – City Manager, Jessica Matsalla – Director of Legislation and Procedures (City Clerk), Ashley Stradeski – Director of Finance, and Amanda Dietz – Assistant City Clerk.

Regrets: None

Absent: None

Recording: Amanda Dietz – Assistant City Clerk

**CALL TO ORDER**

A quorum being present Mayor Hipsley called the meeting to order at 5:00 p.m.

Mayor Hipsley delivered the Treaty 4 Land Acknowledgement.

**APPROVAL OF AGENDA**

**\*\*\*R00267-2024**

**Brears/Haider**

**That the Regular Council Meeting Agenda of October 21, 2024 be approved as presented.**

**Carried Unanimously.**

## PUBLIC ACKNOWLEDGEMENTS

### *Councillor Zaharia:*

1. Congratulated the Kinsmen Lady Gridders Football Team who wrapped up their season in Regina this past weekend. They had the opportunity to play at Mosaic Stadium, and the experience of being able to play in front of thousands of Saskatchewan Roughrider fans.
2. Announced that the Yorkton Festival of Cultures will be taking place November 24 at Sacred Heart High School. The event will feature food, dance, and activities, and is only \$5.00 per person with children under 12 free.
3. As this will be the last Council meeting before the election, he thanked everyone who has supported him over the past eight years, as well as the current Council who has made this time enjoyable.

### *Councillor Brears:*

1. Thanked everyone for making his first term on Council a very pleasurable one, as well as Administration who helped guide him in learning “the rules of the road”, which he greatly appreciated.

### *Councillor Goulden:*

1. Announced that Yorkton is busy again this month with entertainment including the first concert in the Yorkton Arts Council Presents... series starting on October 25 with Tom and Kalissa Landa. The Painted Hand Casino will also be hosting a Pow Wow from October 25-27, 2024 at the Westland Arena in the Gallagher Centre. She encouraged everyone to attend. Thirdly, the Grain Millers Harvest Showdown will be back at the Gallagher Centre from October 30 to November 2.
4. Shared that the Yorkton Film Festival will be showing a film screening in conjunction with the Royal Canadian Legion Yorkton Branch on November 5. The film is to celebrate the 100<sup>th</sup> Anniversary of the Royal Canadian Air Force and everyone is welcome. The event is free of charge.
5. Thanked all of her Council colleagues for the time they have spent over the past four years. Public service is wonderful and rewarding to take part in, and it has been a privilege to be able to have this time together.

### *Councillor Haider:*

1. Welcomed the Girl Guides who were present tonight in Council Chambers.
2. Thanked The Mosaic Company who is funding the Agriculture in the Classroom event during the Grain Millers Harvest Showdown. Grade 4 and Grade

- 7 students from Yorkton and surrounding area will be attending the Harvest Showdown to learn all about agriculture. This is free of charge to the students.
3. Reminded everyone that the Yorkton Chamber of Commerce All Candidates Forum for the Municipal Election candidates this Wednesday evening at the Gallagher Centre. It begins at 7:00 p.m. and will also be televised and broadcasted over the Rock radio station.
  4. Thanked Administration for always providing support and information when requested, as this will be the last Council Meeting together. He further wished good luck to Councillor Chyz on his retirement, and thanked Councillor Wyatt for encouraging him to run and for everything that he taught him.

*Councillor Chyz:*

1. Shared that this will be his last official Council Meeting, and he thanked the Yorkton citizens for their support over the past eight years as well as the current City Council, and encouraged everyone to get out and vote in the upcoming election. He went on to thank the City Manager, Directors, and Administration staff as well. He then mentioned that even though this is his last meeting, he will keep in touch and might even show up at a Council meeting. He closed with wishing the current Council members who are running again the best of luck.

*Mayor Hipsley:*

1. Thanked the Girl Guides for visiting and attending the Council Meeting tonight.
2. Shared that he is very proud of the City of Yorkton Council and everything that has been accomplished over the past four years. He then acknowledged Council, the taxpayers and Administration staff, and shared that it has been a true privilege to serve Yorkton and sit with you all.

APPROVAL OF MINUTES

Regular Council Meeting Minutes – September 30, 2024

**\*\*\*R00268-2024**

**Goulden/Brears**

**That the Regular Council Meeting Minutes of September 30, 2024 be approved as presented.**

**Carried Unanimously\*\*\***

## UNFINISHED BUSINESS

- No Items

## REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED

### Economic Development Committee Meeting Minutes – June 6, 2024

#### **\*\*\*R00269-2024**

**Zaharia/Chyz**

**That the Economic Development Committee Meeting Minutes of March 27, 2024 be received and filed.**

**Carried Unanimously.\*\*\***

### Development Appeals Board Meeting Minutes – August 22, 2024

#### **\*\*\*R00270-2024**

**Brears/Haider**

**That the Development Appeals Board Meeting Minutes of August 22, 2024 be received and filed.**

**Carried Unanimously.\*\*\***

### Economic Development Committee Meeting Minutes – September 19, 2024

#### **\*\*\*R00271-2024**

**Zahria/Chyz**

**That the Economic Development Committee Meeting Minutes of September 19, 2024 be received and filed.**

**Carried Unanimously.\*\*\***

## HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS

### Presentation – Multicultural Council of Saskatchewan – Saskatchewan Multicultural Week November 16-24, 2024

Correspondence from the Multicultural Council of Saskatchewan regarding Saskatchewan Multicultural Week November 16-24, 2024 dated October 7, 2024

was circulated for consideration of Council. Rhonda Rosenberg, Executive Director for the Multicultural Council of Saskatchewan, presented to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 5:23 – 5:24 p.m.

**\*\*\*R00272-2024**

**Goulden/Haider**

**That Council receive and file the presentation from the Executive Director for the Multicultural Council of Saskatchewan regarding Saskatchewan Multicultural Week November 16-24, 2024.**

**Carried Unanimously.\*\*\***

Presentation – Royal Canadian Legion Yorkton Branch – Veteran’s Week 2024

Correspondence from the Royal Canadian Legion Yorkton Branch #77 regarding Veteran’s Week 2024 dated October 10, 2024 was circulated for consideration of Council. Brittany Johnson, President for the Royal Canadian Legion Yorkton Branch #77, presented to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 5:30 – 5:32 p.m.

**\*\*\*R00273-2024**

**Haider/Zaharia**

**That Council receive and file the presentation from the President of the Royal Canadian Legion Yorkton Branch regarding Veteran’s Week from November 4-11, 2024.**

**Carried Unanimously.\*\*\***

Presentation – Neulux Industries Inc. – Request for Facility Rental Cost Relief

Correspondence from Neulux Industries Inc. regarding the request for facility rental cost relief dated October 10, 2024 was circulated for consideration of Council. Brad Neumann, Owner of Neulux Industries Inc., presented to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 5:46 – 5:47 p.m.

**\*\*\*R00274-2024**

**Goulden/Haider**

**That Council refer the request from Neulux Industries Inc. for facility rental cost relief to Administration for review, and further bring a report back to the November 25, 2024 Council meeting.**

**Carried Unanimously.\*\*\***

Public Hearing – Bylaw No. 13/2024 – Text Amendment to Zoning Bylaw No. 14/2003 to Clarify the Purpose of the C-4 Neighbourhood Commercial Zoning District and add Parking Lots/Facilities as Permitted Uses

The Mayor declared the Public Hearing as open 5:57 p.m.

The City Clerk advised that there were no written submissions received as of the deadline of Wednesday, October 16, 2024 at 9:00 a.m. The Mayor confirmed that there were no petitioners present in the gallery wishing to speak to the matter.

The Mayor declared the Public Hearing as closed 5:58 p.m.

**BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**

Director of Finance – Bylaw No. 13/2024 – Text Amendment to Zoning Bylaw No. 14/2003 to Clarify the Purpose of the C-4 Neighbourhood Commercial Zoning District and add Parking Lots/Facilities as Permitted Uses [2<sup>nd</sup> & 3<sup>rd</sup> Readings]  
A report dated October 11, 2024 from the Land Use Planner regarding proposed Bylaw No. 13/2024 was circulated for consideration of Council. Carleen Koroluk, Land Use Planner, presented the report to Council.

**\*\*\*R00275-2024**

**Goulden/Zaharia**

**That Bylaw No. 13/2024, a bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 by clarifying the use of the C-4 Neighbourhood Commercial zoning district and add Parking Lots/Facilities as Permitted Uses, be given 2nd Reading this 21st day of October, A.D., 2024.**

**Carried Unanimously\*\*\***

**\*\*\*R00276-2024**

**Haider/Zaharia**

**That Bylaw No. 13/2024, a bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 by clarifying the use of the C-4 Neighbourhood Commercial zoning district and add Parking Lots/Facilities as Permitted Uses, be given 3rd Reading, this 21st day of October, A.D., 2024 and entered in the City of Yorkton bylaw registry  
Carried Unanimously\*\*\***

CORRESPONDENCE

- No Items

BYLAWS

- No Items

ADMINISTRATIVE REPORTS

Director of Engineering & Asset Management – Wheel Loader Proposal – Tender Award

A report dated October 21, 2024 from the Director of Engineering & Asset Management regarding the Wheel Loader Proposal – Tender Award was circulated for consideration of Council. Rene Richard, Director of Engineering & Asset Management, presented the report to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 6:08 – 6:11 p.m.

**\*\*\*R00277-2024**

**Brears/Zaharia**

**That Council direct Administration to award the tender for the “Wheel Loader” to Finning Canada for \$393,864.07 plus applicable taxes, and further that the Mayor and City Clerk be authorized to execute said contract.  
Carried Unanimously.\*\*\***

Director of Engineering & Asset Management – Pre-budget Authorization to Tender City Hall Air Conditioner

A report dated October 16, 2024 from the Director of Engineering & Asset Management regarding Pre-budget Authorization to Tender City Hall Air Conditioner was circulated for consideration of Council. Rene Richard, Director of Engineering & Asset Management, presented the report to Council.

**\*\*\*R00278-2024**

**Zaharia/Haider**

**That Council direct Administration to proceed with tendering for a new air conditioning unit for City Hall and further to bring the tender results back to a future council meeting for awarding.**

**Carried Unanimously.\*\*\***

Director of Finance – Tax Relief/Grant Program

A report dated October 10, 2024 from the Director of Finance regarding the Tax Relief/Grant Program was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

**\*\*\*R00279-2024**

**Goulden/Chyz**

**That Council continue to apply property taxes to all taxable properties. Councillor Zaharia Opposed.**

**Carried.\*\*\***

**\*\*\*R00280-2024**

**Haider/Brears**

**That Council direct Administration to explore options for a not for profit grant policy including caps and criteria for adjudication by a Council Committee, and report back prior to the 2025 tax season.**

**Carried Unanimously.\*\*\***

Director of Finance – 2023 Surplus Follow-up

A report dated October 10, 2024 from the Director of Finance regarding the 2023 Surplus Follow-up was circulated for consideration of Council. Ashley Stradeski, Director of Finance, presented the report to Council.

Mayor Hipsley passed the Chair to Deputy Mayor Zaharia 6:58 – 6:59 p.m.



**\*\*\*R00281-2024**

**Brears/Goulden**

**That Council receive and file the 2023 Surplus Follow-up Report from the Director of Finance.**

**Carried Unanimously.\*\*\***

Director of Legislation and Procedures (City Clerk) – Council Meeting Calendar 2025 - Correction

A report dated October 15, 2024 from the Director of Legislation and Procedures regarding the Council Meeting Calendar 2025 - Correction was circulated for consideration of Council. Jessica Matsalla, Director of Legislation and Procedures, presented the report to Council.

**\*\*\*R00282-2024**

**Goulden/Haider**

**That Council approve the September 1, 2025 Council meeting be replaced with a meeting held Tuesday, September 2, 2025.**

**Carried Unanimously.\*\*\***

Assessment and Taxation Manager – Stage Two Tax Enforcement Report

A report dated October 11, 2024 from the Assessment and Taxation Manager regarding Stage Two Tax Enforcement was circulated for consideration of Council. Raelyn Knudson, Assessment and Taxation Manager, presented the report to Council.

**\*\*\*R00283-2023**

**Chyz/Zaharia**

**That Council authorize Administration to proceed with Stage Two of Tax Enforcement on the parcels of land listed by roll number below, and further, direct Administration to refrain from proceeding with Stage Two on any properties where a reasonable effort is being made to pay arrears of taxes.**

484906150	495012600	504816500	505208600	524716400
485140000	495016100	504819950	514707000	524722350
494900200	495115300	504905500	514708450	524729000
494905950	495116250	504905800	514811150	524804150
494910850	495210650	504908100	514819500	524810600
494912000	495211000	504910650	514824350	524812150
494920950	495211100	504914000	514902250	524901650

494925300	495211150	504920850	514905050	524903050
495006100	495211200	504923400	514921700	514915800
495010000	495211250	505009300	515017450	515217400
495012000	504804650	505009800	515018200	504808300
495012300	504808000	505207100	524710250	

**Carried Unanimously.\*\*\***

GIVING NOTICE OF MOTION

- No Items

IN CAMERA SESSION

**\*\*\*R00284-2024**

**Haider/Zaharia**

**That this Regular Council Meeting move to an In-Camera Session to deal with one matter categorized as ‘Other’ and one matter categorized as ‘Budgetary’ as per LAFOIP contained in Appendix A of *The Procedures Bylaw No. 1/2016*, Sections 3,4,5(a) - 7:06 p.m.**

**Carried Unanimously.\*\*\***

Mayor Hipsley called a nine (9) minute recess to clear Council Chambers at 7:06 p.m.

Mayor Hipsley called the In-Camera session to order at 7:19 p.m.

Council Present: Mayor Mitch Hipsley, Councillors: Dustin Brears, Ken Chyz, Randy Goulden, Quinn Haider, Chris Wyatt (via Zoom), and Darcy Zaharia.

City Administration Present in Council Chambers: Brad Hvidston – City Manager, Jessica Matsalla – Director of Legislation and Procedures, Ashley Stradeski – Director of Finance, Taylor Morrison – Director of Recreation & Community Services, Raelyn Knudson – Assessment & Taxation Manager (7:19 – 7:28 p.m.) and Amanda Dietz – Assistant City Clerk.

Councillor Brears declared a conflict of interest for the In-Camera item categorized as “Budgetary Item A” as his spouse is related to one of the submitters. He excused himself from Council Chambers – 7:29 p.m. and returned when the discussion concluded – 8:29 p.m.

Councillor Wyatt exited the meeting electronically due to audio technical difficulties – 8:03 p.m.

**\*\*\*R00285-2024**

**Haider/Chyz**

**That Council Rise and Report to the Regular Scheduled meeting agenda – 8:29 p.m.**

**Carried Unanimously.\*\*\***

RESOLUTIONS RESULTING FROM IN CAMERA SESSION

Councillor Brears excused himself again due to a conflict of interest for the same aforementioned item – 8:32 p.m.

**\*\*\*R00286-2024**

**Goulden/Brears**

**That Council authorize Administration to accept the offer from the financial institution listed in the report, to split the sale proceeds from Lot 21 Blk/Par 16 – Plan 101885115 Ext 0 50/50 with said institution, and further, bring an abatement bylaw to an open Council meeting for approval when the closing costs of the sale have been determined.**

**Carried Unanimously.\*\*\***

Councillor Brears re-entered Council Chambers as the item he had declared a conflict of interest for had been dealt with – 8:32 p.m.

**\*\*\*R00287-2024**

**Haider/Zaharia**

**That Council That direct Administration to award the Golf Services Contract to ABS Golf Management Ltd., and further to direct Administration to begin negotiations of a new golf services operating contract with the contractor.**

**Carried Unanimously.\*\*\***

ADJOURNMENT

**\*\*\*R00288-2024**

**Chyz/Zaharia**

**That this Regular Council Meeting adjourn at 8:33 p.m.**

**Carried Unanimously.\*\*\***

Approved this 25<sup>th</sup> day of November, A.D. 2024

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Mayor

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City Clerk

## 2025 Council Meeting Calendar

January '25							February '25							March '25						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
				1	2	3	4						1							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
														30	31					

  

April '25							May '25							June '25						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

  

July '25							August '25							September '25							
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	5						1	2	1	2	3	4	5	6	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					
							31														

  

October '25							November '25							December '25						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
				1	2	3	4						1	1	2	3	4	5	6	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

## Notes

<http://www.vertex42.com/calendars/>

<b>Council Meetings</b>
SUMA Convention - Regina, SK
Statutory Holidays (Or Observed)
School Breaks (weeks)
CoW - Council Priorities Quarterly Update - Open
CoW - Other
Strategic Planning Meetings

### CoW & Strategic Planning Dates/Topics

- January 15 - SP Operating Budget - #1
- January 20 - SP Operating Budget - #2
- February 3 - CoW Q4 2024 Priorities Update
- April 9 - CoW/SP Q1 2025 Priorities Update and Tax Po
- June 30 - CoW Q2 2025 Priorities Update
- September 29 - CoW Q3 2025 Priorities Update
- November 24 - SP Capital Budget
- December 15 - SP Operating Budget #1

### Deputy Mayor Appointments

- November 1, 2024 - Inauguration - Councillor Randy Goulden
- 2025 Deputy Mayor Appointments TBD

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