

**CITY OF YORKTON**  
**REGULAR COUNCIL MEETING AGENDA**  
**Monday, February 10, 2025 - 5:00 p.m.**  
**Council Chambers, City Hall**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC ACKNOWLEDGEMENTS**
4. **APPROVAL OF MINUTES**
  - a. Regular Council Meeting Minutes – January 27, 2025
5. **UNFINISHED BUSINESS**
6. **REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED**
  - a. Environmental Committee Meeting Minutes – December 5, 2024
7. **HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
  - a. Presentation – Yorkton Minor Football – Request for City-owned/operated Football Field
8. **BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
9. **CORRESPONDENCE**
10. **BYLAWS**
  - a. Director of Public Works
    - Bylaw No. 2/2025 – Refuse Collection Bylaw – to set rates for Residential Refuse and Organics Collection and Removal
    - Bylaw No. 3/2025 – Recycling Bylaw – to set rates for Residential Recycling Collection and Removal
  - b. Land Use Planner
    - Bylaw No. 6/2025 – Amendment to Zoning Bylaw No. 14/2003 – Text Amendment to Allow for Child Care Centres in Residential Zoning Districts [Introduction and First Reading/Authorization of Public Notice]
11. **ADMINISTRATIVE REPORTS**
  - a. Assessment & Taxation Manager
    - Stage One Tax Enforcement
  - b. Director of Engineering & Asset Management
    - 2025 Tandem Truck Proposal – Tender Award
12. **GIVING NOTICE OF MOTION**
13. **IN CAMERA SESSION**
  - a. Other Item A
  - b. Other Item B
  - c. Other Item C
14. **ADJOURNMENT**

# Environmental Committee

## MINUTES

THU, DECEMBER 5, 2024 7:30 A.M. QUEEN ST WTP, STAFF ROOM

Members Present	Chair Shannon Erickson, Sandra Bilan, Dustin Brears, Darcy Zaharia, Kris Gendall, Stefan Bymak, Jason Signarowski
Absent	
City Staff	Aron Hershmillier, Connor Hunt, Lyndon Hicks
Presentation	
Recording	Val Fatteicher
Call to order	7:33 a.m.
Adjourn	9:02 a.m.
<b>1. Declaration of Conflict of Interest</b>	
Declaration	No declaration of conflict of interest was made.
<b>2. Approval of Agenda</b>	
Discussion	Review of agenda items for discussion.
<b>Motion 22-24</b>	<b>Sandra Bilan</b> That the agenda be approved as presented.
<b>Motion 23-24</b>	<b>Sandra Bilan</b> That the agenda be amended by changing order of discussion items, with Item 4 moved to Item 7, after MMSW Program Changes and insert new discussion topic as item 9. City Councillors Committee Role. CARRIED.
<b>3. Minutes of the October 10, 2024 Meeting</b>	
<b>Motion 24-24</b>	<b>Dustin Brears</b> That the minutes of October 10, 2024 be approved as presented. CARRIED.
<b>4. Water and Sewer Rates</b>	
Discussion	Presentation provided by Connor Hunt. <ul style="list-style-type: none"><li>Utilizing rate development standards established by AWWA for proposed changes to water and sewer rates.</li><li>Until the Waterworks Master Plan is completed, cannot project the rate structure beyond five years.</li><li>2025 operational expenditures will increase due to water main replacement projects being funded through the operational budget instead of capital. Ongoing inflationary increases are resulting in elevated costs to complete these projects and maintain operations.</li><li>Projects already planned for 2025 are primarily funded through</li></ul>

	<p>reserves. Utility reserves are not generated by tax revenue.</p> <ul style="list-style-type: none"> <li>• Depleting utility reserves creates vulnerability and minimizes the ability to respond to unpredictable emergency repairs that affect services provided.</li> <li>• Proposed rate increase being presented is for the 2025 budget only.</li> <li>• Rate comparisons across Sask provide that Yorkton has the second lowest base rate for water and sewer services, with the consumption rate somewhere near the middle. These comparisons are based on current rates and not necessarily accounting for any proposed rate increases for 2025 in any of the other cities represented in the model.</li> <li>• The proposed recommended rate increase model would affect both the base and consumption rate to customers.</li> </ul>
<b>Motion 25-24</b>	<p><b>Kris Gendall</b> To support the proposed recommended fees structure increase to 2025 water and sewer rates, which includes an industrial block rate. CARRIED.</p>
<b>5. Landfill Disposal Rates</b>	
Discussion	<p>Presentation provided by Aron Hershmillier.</p> <ul style="list-style-type: none"> <li>• Landfill operations continue to maintain use of the previous cell in addition to the engineered cell recently constructed.</li> <li>• An approved plan is in place to maximize the use of the old cell, saving both cost and extending the useful life of the newer engineered cell.</li> <li>• Last increases to Sanitary Landfill Entrance Fees Bylaw was in September of 2022.</li> <li>• Changes to the landfill residential waste fees affect the rates charged to city customers for refuse disposal services through the levy included on residential water bills.</li> <li>• Proposing a three-year rate increase to Sanitary Landfill Entrance Fees Bylaw starting January 1, 2025.</li> <li>• Will continue providing weekly refuse collection until directed otherwise.</li> <li>• Proposing the introduction of a curbside organics program at the next City Council meeting.</li> <li>• Landfill revenues are unpredictable and fluctuations occur due to projects such as demolitions or contaminated soil site cleanups.</li> </ul>
<b>Motion 26-24</b>	<p><b>Sandra Bilan</b> To support the proposed three-year fee structure increases to the Sanitary Landfill Entrance Fees Bylaw for 2025 through to 2027. CARRIED.</p>
<b>6. MMSW Program Changes</b>	
Discussion	<ul style="list-style-type: none"> <li>• MMSW provides for funding for the City's current recycling program. Recent changes include collecting fees from producers of waste paper and packaging and then redistributing those funds to communities with recycling program agreements.</li> <li>• The City is working with MMSW to continue the partnership it has but also looks for reassurance that the City's current recycling service operation will also continue to be supported.</li> </ul>

	<ul style="list-style-type: none"> <li>• Other recent changes announced include the name change of MMSW to Sask Recycles.</li> <li>• City and Sask Abilities representatives will be meeting on Monday, December 9<sup>th</sup> for further discussions.</li> <li>• Additional program changes are anticipated by next summer, with full program implementation by 2027.</li> </ul> <p>Stefan Bymak left meeting at 8:55 am</p>
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**7. SARCAN Non-Refundable Glass Collection Agreement**

Discussion	<ul style="list-style-type: none"> <li>• In partnership with Sask Recycles, SARCAN has recently announced the acceptance of foam, flexible plastics and glass products.</li> <li>• Glass is not collected through the curbside recycling program but the City had maintained a recycling agreement with SARCAN to have accepted glass dropped off at Recyclability Enterprises for an agreed cost. As of December 1<sup>st</sup>, there will no longer be a cost for residential glass collection at SARCAN.</li> <li>• Flexible film/crinkly packaging such as plastic, snack and zipper-lock bags and foam such as Styrofoam packing, take-out containers and trays will also be collected by SARCAN. These products are not included for recycling in the curbside collection program for residents.</li> </ul>
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**8. Strategic Plan Review**

Discussion	Item carried forward to next meeting
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**9. City Councillor Committee Role**

Discussion	Item carried forward to next meeting
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**10. Next Meeting Date**

Next meeting date pending results of the poll. Proposed for January.

**11. Next Meeting Agenda Items**

- Strategic Plan Review/Finalize
- City Councillor Committee Role

**12. Adjournment 9:02 am**

<b>Motion 27-24</b>	<b>Jason Signarowski</b> That the Environmental Committee Meeting be adjourned. CARRIED.
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These minutes have been approved by members of the Environmental Committee on January 21, 2025.

Shannon Erickson  
Chair

Val Fatteicher  
Recording Secretary



**From:** [Yorkton Minor Football](#)  
**To:** [Jessica Matsalla](#)  
**Cc:** [Amanda Dietz](#)  
**Subject:** RE: Presentation to Mayor/Council  
**Date:** Wednesday, January 15, 2025 2:38:11 PM  
**Attachments:** [sask football fields.docx](#)  
[Minor football still seeking additional field - SaskToday 2021.ca.pdf](#)  
[CoYRequestField 2021.docx](#)  
[2024 Lions Ball Diamond bookings.pdf](#)

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Good afternoon Jessica.

I would like to request the opportunity to speak at the next scheduled council meeting.

Yorkton Minor Football would like to address the new mayor and council regarding our request for a city-owned and operated football field near our Richardson Community Clubhouse.

With the introduction of flag football programs for both youth and adults, our registrations now exceed 300 athletes. We are incredibly grateful to the Good Spirit School Division for providing fields and facilities for our programs since our inception. However, due to our growing numbers and the limited daylight during our season, we are well past the point where additional green space is urgently needed. This is why we are seeking the city's support.

Currently, all other major sports in the community benefit from city-owned and operated facilities, including multiple indoor and outdoor rinks, basketball courts, ball diamonds, soccer fields (including priority access for Yorkton United Soccer to the indoor flexi-hall), and tennis courts.

One potential option we have suggested is to convert Lions Ball Park to include a football field. This modification would not affect its ability to host baseball. The attached usage data shows ample availability for both sports. Furthermore, the football and baseball seasons do not overlap, eliminating competition for the same space. In fact, this proposal could enhance the utilization of this underused green space.

Additionally, we anticipate that our dedicated supporters would likely assist with any necessary dirt work as part of our contribution to the project.

It's important to note that Lions Ball Park is simply a suggestion, and we are open to discussing other potential locations.

I look forward to meeting with the mayor and council to discuss this proposal further.

Attached are some informational materials for council's review, which I may reference during

my presentation.

Best regards,

Roby Sharpe

NOTE: attached are the following:

- sask football fields (some information on other football fields in other communities)
- Letter from earlier presentation (with Lacrosse) I believe from 2019
- Our letter from our presentation in 2021 - Field Request
- Lions Ball Park usage data
- I believe we presented to council prior to fall 2016 but can't find the exact date
- Minor Football media articles



Dear Mayor and City Council.

Yorkton Minor Football (YMF) feels there is an urgent need for a city run football field to help accommodate minor football in Yorkton.

Currently YMF practices on fields owned by the Good Spirit School Division (GSSD) - two practice fields at the YRHS that are not regulation size and Century Field).

There are approximately 175 participants in minor football during the season in the various ages categories; Mighty Mites, Atoms, Pee Wees, Bantams and Lady Gridders. The football season runs from early August until mid-November.

YMF also runs a spring league for youth in grades 5-8 from the end of April to the middle of June. The spring league averages around 80 athletes.

For interest purposes – Yorkton Minor Hockey Player registrations average around the 400 player mark. Yorkton United Soccer has had outdoor registrations around the 500 player mark while indoor numbers are around 400 player mark (pre-Covid). Yorkton Minor Baseball is consistently around the 200 player mark for registrations.

The current fields are not enough space to run practices for all levels of football. One of the practice fields is shared with the school soccer program. Plus, Century Field is the game field – all levels of practices are very limited to using that space as the field conditions worsen drastically the more the field is used. The overuse kills the grass in various parts of the field – mainly right at center field – and this can lead to safety concerns for the players as the grass erodes and the dirt area gets extremely hard.

Improvements and regular maintenance at Century Field have made it one of the top football facilities in the province. The construction of the Richardson Community Clubhouse and the upgrades to the grandstands have made it a top rated facility. For safety purposes, it is in the best interest of all the minor football levels to stay off of Century Field as much as possible and use it solely for game days. YMF has been helping provide maintenance to the field as well as obtaining donations of fertilizer for the main field. Volunteers and donations to YMF currently are enabling us to run power from a GSSD owned facility to our spotters' booth/concession – process is in the works this season.

The field size needs of football (160 yards by 65 yards) and a field similar in size to Century Field would help alleviate permanent field availability for all levels of minor football and help contribute to the improved safety of all players.

Hockey athletes/players currently have access to two indoor rinks (FAA and Kinsmen Arena) and four outdoor rinks provided by the City of Yorkton. Baseball athletes/players currently have access to multiple city owned ball diamonds located at Jubilee Park, Lions Ball Park and Jaycee Beach. Soccer athletes/players have access to the flexi-hall as well as multiple city owned soccer fields which include Crossthwaite Field, Drake Field, Gladstone Avenue South Field, Heritage Heights Park and Waterloo Field. Tennis player/athletes have access to three tennis surfaces owned by the city located at the Western Development Museum, Heritage Heights and at the Knights of Columbus Park. Basketball courts are also in the City of Yorkton's future parks plans and costs for those facilities within the city's budget process.

YMF are officially requesting that the City of Yorkton provide a city owned playing surface within close proximity to Century Field, the two practice fields at the YRHS and the Richardson Community Clubhouse that would accommodate minor football.

Discussions with other communities and users of similar facilities place the cost of developing a natural grass field in the neighborhood of \$250,000. Our plan is to obtain letters of intent from YMF supporters and alumni to help with any earth moving operations to help alleviate the development costs to the city. YMF understands that once the field is completed that our organization will have to rent out this facility just like all other sports organizations within the city do.

We suggest the space that is adjacent to the Lions Ball Diamond by the Kinsmen Arena. It could be a combined space used by baseball and football. Attached is a photo of the area that we feel would be able to accommodate our needs.



We would welcome the opportunity to come and present our request to the Mayor and City Council and answer any questions that they may have.

Regards.

Roby Sharpe  
President – Yorkton Minor Football



# Minor football still seeking additional field



[Calvin Daniels](#)

Oct 25, 2021 9:16 PM



*Yorkton Minor Football numbers are growing creating a need for an additional field. (File Photo) | Calvin Daniels / Yorkton This Week*

YORKTON - Yorkton Minor Football was back before the regular meeting of Yorkton Council Monday seeking an additional field to play on.

The group had appeared in 2019, looking for a field approximately 160 yards by 65 yards near Century Field to alleviate wear and tear on the main field.

At that time, it was suggested the space that is adjacent to the Lions Ball Diamond by the Kinsmen Arena. It could be a combined space used by baseball, football and lacrosse.

Spokesperson Roby Sharpe said Monday a combination field is not unusual noting Brandon has one. He added it wouldn't take a lot of work to turn it into a dual purpose facility.

But as it stands now the need is not being met, said Sharpe.

"In a nutshell we've just grown the amount of kids playing football, and we're out of room," he said.

There are approximately 175 participants in minor football during the season in the various ages categories; Mighty Mites, Atoms, Pee Wees, Bantams and Lady Gridders. The football season runs from early August until mid-November, explained a letter circulated to Council Monday.

"In 20-years we've grown to a substantial minor sport program in our city," said Sharpe.

The added numbers put pressure on existing fields, in particularly impacting Century Field.

"The current fields are not enough space to run practices for all levels of football. One of the practice fields is shared with the school soccer program. Plus, Century Field is the game field – all levels of practices are very limited to using that space as the field conditions worsen drastically the more the field is used. The overuse kills the grass in various parts of the field – mainly right at center field – and this can lead to safety concerns for the players as the grass erodes and the dirt area gets extremely hard," detailed the letter.

Sharpe said by being before Council again, he hopes to kick start the project.

"Our goal here today is to have it referred to budget," he said.

The request was filed and referred to City Administration.

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**Lions Ball Diamond**  
 Summary of Usage: 2019-2024

User	2019		2020		2021		2022		2023		2024	
	Rentals	Hours	Rentals	Hours	Rentals	Hours	Rentals	Hours	Rentals	Hours	Rentals	Hours
Minor Baseball	44	96.75	29	75.5	34	63.25	22	48.5	36	69	22	52.75
High Schools	17	61			37	138.3	9	21			68	101.5
Padres	1	2										
64 Field Battery	1	3										
Tribal Council	2	4.25										
Partners in Mental Health	2	2										
Lady Gridders			6	13.5								
TAG Program					2	2						
Cowessess FN							1	3				
Crush Softball									4	12.5		
Other (private)											8	22.5
<b>Total</b>	<b>67</b>	<b>169</b>	<b>35</b>	<b>89</b>	<b>73</b>	<b>203.5</b>	<b>32</b>	<b>72.5</b>	<b>40</b>	<b>81.5</b>	<b>98</b>	<b>176.8</b>

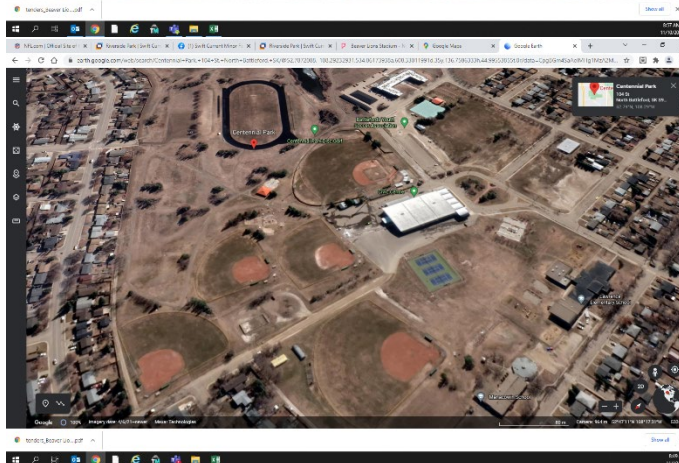


## North Battleford

The football field for N.B. is called Beaver Lions Baseball Stadium.

This stadium is a full senior baseball diamond complete with lights, grass infield, electronic scoreboard, concession and irrigated outfield. This facility is one of the best in the province. It has seating for over 1000 people. In the summer it is the home of the North Battleford Beavers Intermediate, Junior and Midget baseball teams. In the fall the Stadium is converted to a full sized football field that is used by the local High School Vikings as well as the local touch football teams.

[https://www.battlefords.ca/activities/ball\\_diamonds/beaver\\_lions\\_baseball\\_stadium/54](https://www.battlefords.ca/activities/ball_diamonds/beaver_lions_baseball_stadium/54)



## Saskatoon

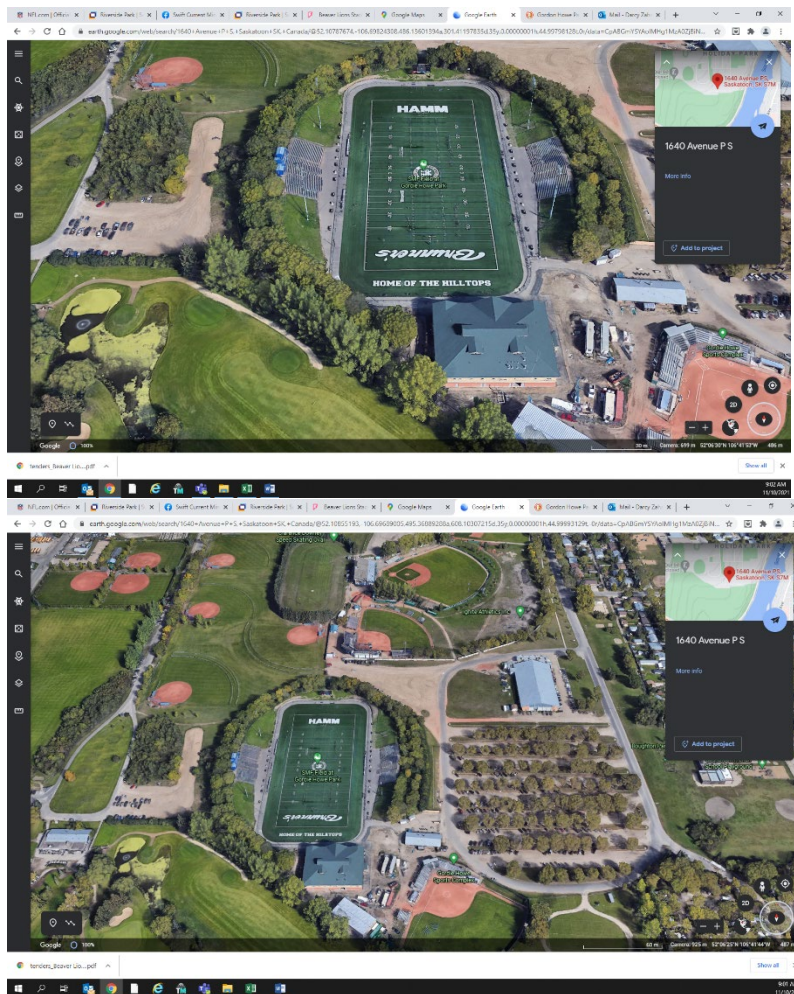
Gordon Howe Park – has a multi-purpose turf field (SMF Field – Saskatoon Minor Football) which is located in the Gordie Howe Sports Complex. Initial cost to put the field in was approximately \$4,000,000 and the operational costs are around \$40,000 per year.

The Friends of the Bowl Foundation created a non-profit group that fundraised for the upgrades to the Gordie Howe Bowl. In 2012 phase one of the upgrades began with the installation of the Saskatoon Minor Football Field (SMF).

The field is used annually by : The Hilltops, Valkyries, high school football, soccer, Kinsmen football, touch football, and ultimate Frisbee.

There are a number of other multi- purpose fields throughout Saskatoon you can find at:

<https://www.saskatoon.ca/parks-recreation-attractions/parks/park-locations-amenities>





## Regina

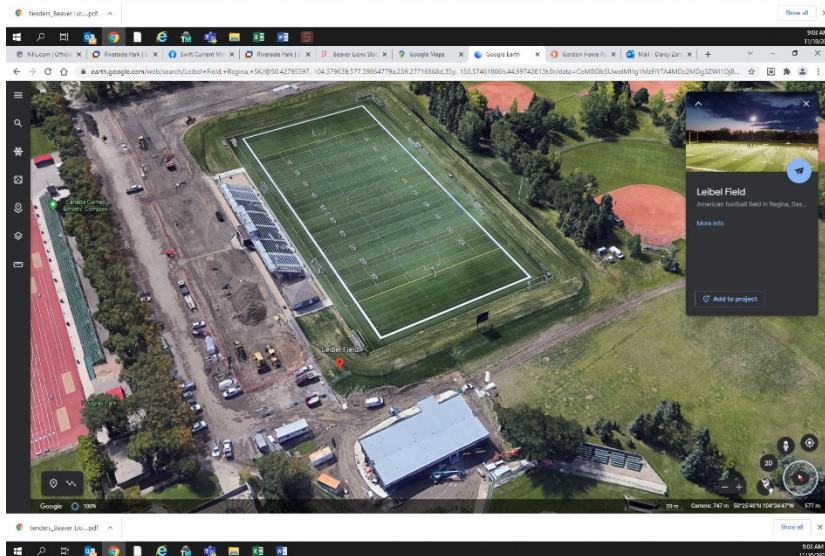
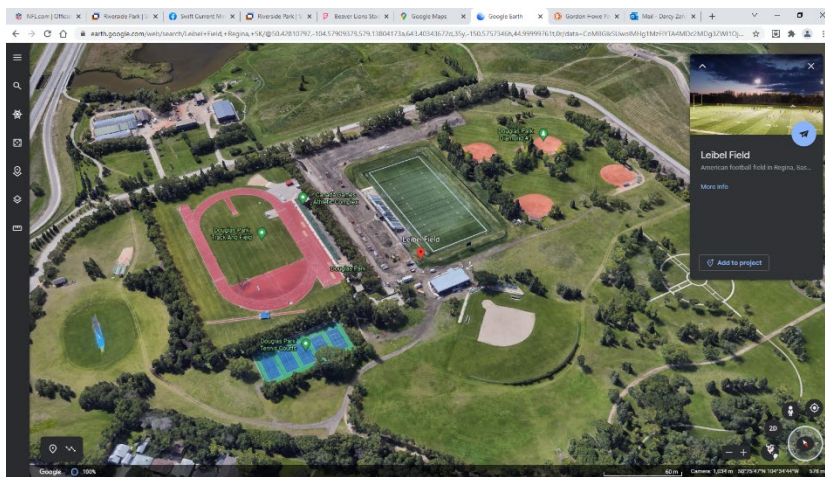
in 2010 RMF, along with Regina Soccer and the City of Regina went in on the turf at Leibel Field. RMF came up with approximately 50%, soccer a much smaller portion and then the City of Regina kicked in the rest.

The bleachers/stands were solely funded by RMF.

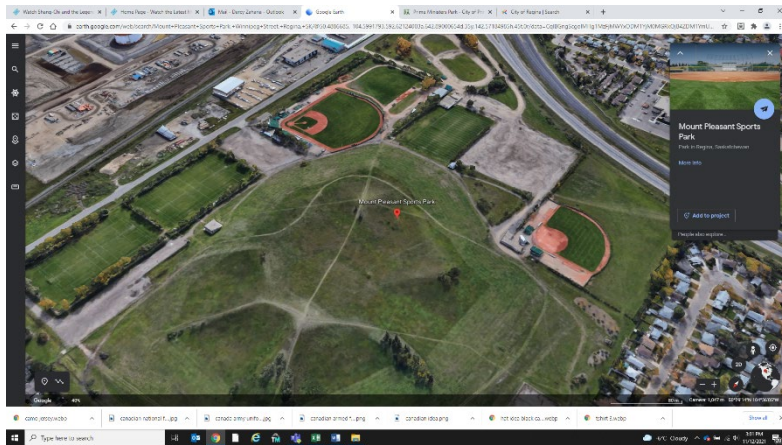
The new facility (building – change rooms and office space) was also solely funded by RMF

The City of Regina operates Leibel field - bills and repairs.

Next year (2022) City of Regina is paying solely for the replacement of the current turf at Leibel - cost is estimated at \$850,000



City also owns and operates Mount Pleasant Park where the Regina Thunder practise.

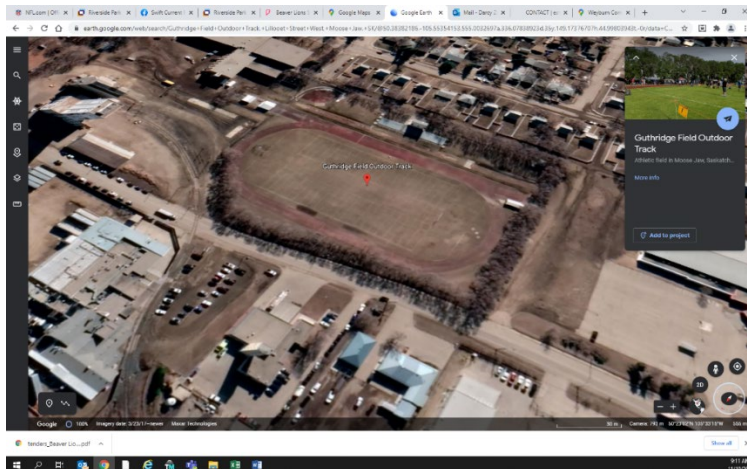


## Moose Jaw

In Moose Jaw – there is a partnership between the City of Moose Jaw and the School Division and they share the cost of operating the main playing field there – Guthridge Field.

I'm not sure about the ownership – waiting to hear back – but I think it's on school property so assuming the school division owns it.

There are three public high schools in Moose Jaw (only two have football teams) and one catholic high school. These three teams all play their high school games at Guthridge Field.



There are two other community fields owned and operated by the City of Moose Jaw:

- Elks Athletic Field – 1600 Caribou Street West
- Moose Jaw Rugby Football Field – 1200 Manitoba Street West



## Weyburn

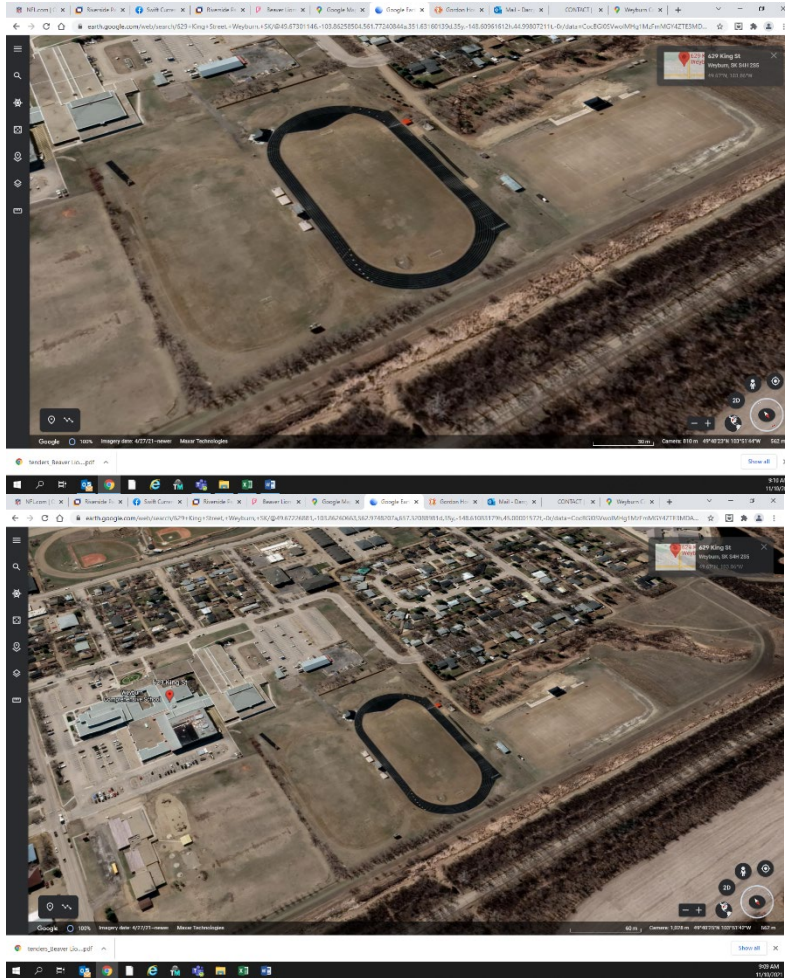
The local minor football organization raised funds and constructed their minor football field and other fixed infrastructure on City of Weyburn lands. The City looks after all seasonal water / irrigation and minor turf maintenance (mowing & weed trimming, spraying, garbage removal) following our operations cycle.

The local group has been responsible to fund the field in its entirety and is responsible for their own insurance on their buildings and fixed assets in addition to their liability insurance.

Weyburn Minor football also utilizes some other community green space for additional practices but has no infrastructure in place. This area is maintained by the parks departments at the standard of a typical greenspace.

Weyburn only has one public high school – there is not a catholic high school.





## Swift Current

The City of Swift Current has two separate agreements with the school division for the athletic facility and the operation costs. The city cuts grass and provides yearly maintenance (fertilizer and weed control) and is reimbursed.

The track was installed over ten years ago and the cost was split. The school division rents out the field under their rules.

The city has a separate facility that minor football uses at Highland Park – Perry Field which is a regulation-size soccer pitch and a full-size football field (and two more mini soccer pitches).

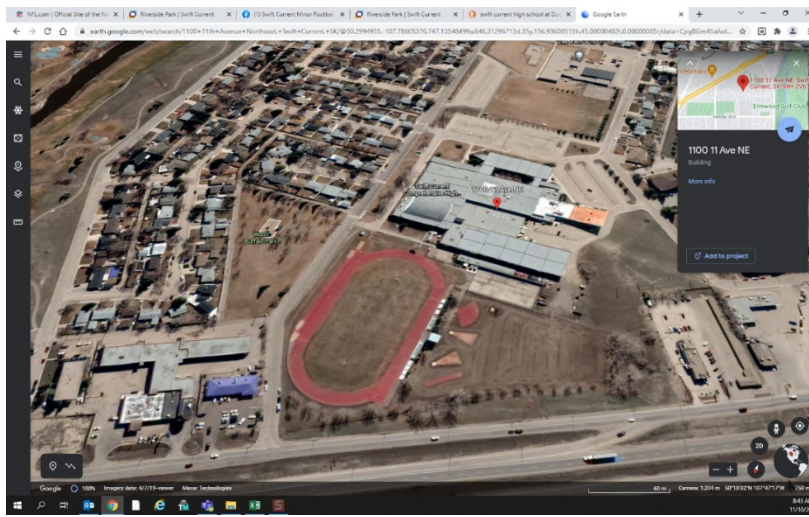
<http://www.swiftcurrent.ca/divisions/community-services/recreation/recreational-facilities/all-weather-track>

Our community's latest outdoor athletic facility, the All Weather Track, is located at the Swift Current Comprehensive High School.

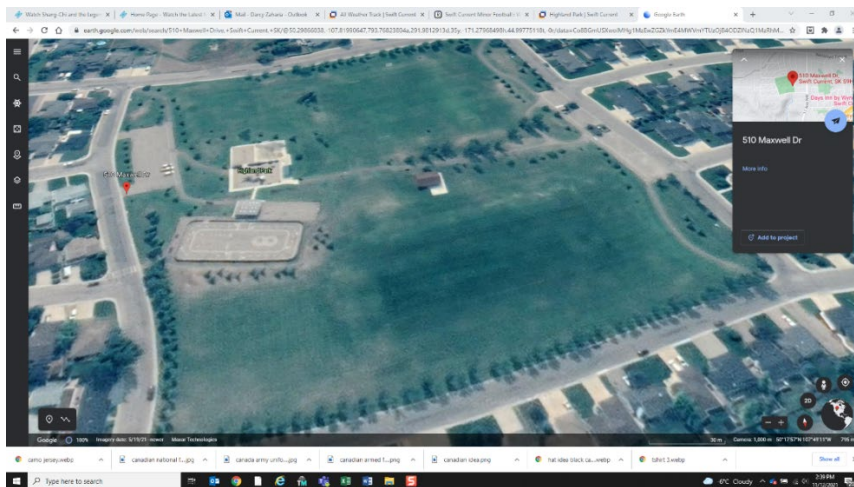
This state-of-the-art facility is the result of a partnership with the Chinook School Division, and includes:

- 8 lane all-weather synthetic running track
- 4 jumping pits for Long Jump and Triple Jump with synthetic surface and changeable boards
- 2 Pole Vault runways with built-in boxes
- High Jump with apron and all weather synthetic surface
- IAAF standard lines are painted on the track for relays and hurdles
- 3 Throwing events—Shot Put, Javelin, Discus—can run simultaneously
- Shot Put, Discus, and Hammer Throw feature concrete circles
- Javelin runway with synthetic surface
- 

Swift Current only has one public high school – no catholic high school.



Perry Field in Swift Current for minor football.





## **ESTEVAN**

Estevan has two football fields that are technically owned and maintained by Woodlawn Regional Park. The game field is across the river from their practice field. Players pay a \$45 user fee but for whatever reason, the high school doesn't pay that fee.

The high school has a practice field which is maintained by the school division but games are played at Woodlawn Regional Park. There is only a public high school located in Estevan – no catholic school.

Estevan has three soccer pitches which are owned and operated by the city.







<p>TITLE: Bylaw No.2/2025 to set Rates for the Residential Refuse Collection and Removal in the City of Yorkton</p>	<p>DATE OF MEETING: February 10, 2025</p>
<p>CLEARANCES:  Ashley Stradeski – Director of Finance  <b>Ashley Stradeski</b></p>	<p>REPORT DATE: January 31, 2025</p> <p>ATTACHMENTS:  1. Draft Bylaw No.2/2025 to Set Rates for the Residential Refuse Collection and Removal in the City of Yorkton</p>
<p>Written by:  Aron Hershmillier – Director of Public Works <b>Aron Hershmillier</b></p>	
<p>Reviewed by: Jessica Matsalla - City Clerk  <b>Jessica Matsalla</b></p>	
<p>Approved by: Brad Hvidston - City Manager  <b>Brad Hvidston</b></p>	

**PURPOSE/BACKGROUND**

The City of Yorkton’s Public Works department continues to plan for the future while improving solid waste management programs and services available to residents. The Residential Garbage or Refuse Levy is a weekly garbage collection and disposal service that is charged on the utility bill. It covers the monthly collection and disposal costs of garbage for all residents and multi-unit dwellers. It is a user pay system where we calculate the amount of material collected (based on our 5-year average) and charge the current landfill rate plus the collection rate. The City’s last levy increase was in 2023 to where it is currently set at \$13.00/month for a single family dwelling and \$10.40/month for a multi-family dwelling.

**DISCUSSION/ANALYSIS/IMPACT**

The 2025 proposed levy rate is \$16.00/month (\$3.00 increase) for a low density single family dwelling and \$11.00/month (\$0.60 increase) for a high-density / multi-family dwelling. This rate includes charges associated with the new curbside organics program (low density single family dwelling only).

Breakdown:

a) Low density residential REFUSE – for the purposes of the bylaw includes single family houses and buildings with up to and including four (4) self-contained residential dwelling units.

**\$13.00 per month** for each residential unit – Refuse Collection (black cart)

b) High density residential / Multi-Family REFUSE – includes homes and buildings with greater than four (4) self-contained dwelling units.

**\$11.00 per month** for each residential unit - \*No Organics Collection program (Green Cart)

c) **NEW PROGRAM:** Low density residential ORGANICS – for the purposes of the bylaw includes single family houses and buildings with up to and including two (2) self-contained main floor residential duplexes.

**\$3.00 per month** for each residential unit – Curbside Organics Collection (green cart)

Total solid waste services levy by unit type: (excluding Recycling)

- 1-2 units = \$16.00 per month
- 3-4 units = \$13.00 per month
- 4+ units = \$11.00 per month

Historical Refuse Collection Rate Increases:

	2020 - 2022 Monthly Rate	2023 - 2024 Monthly Rate	2025 Proposed Rate
Residential	\$12.15	\$13.00	\$16.00
Multi-units	\$9.75	\$10.40	\$11.00

This levy increase incorporates the rising cost for refuse collection and disposal, plus the addition of a NEW seasonal Green Cart Organics Collection program.

Garbage levies are somewhat difficult to compare with other cities. Some cities have their fees incorporated into property taxes while others have the levy charged on the utility bill (as does Yorkton). The collection service itself is also variable among different cities with pickups occurring either weekly, bi-weekly, or a combination of both (generally weekly collection in summer months and bi-weekly in the winter months). In order to better compare services we have elected to compare cities on a cost per collection basis.

For illustrative purposes, we compared the City of Yorkton’s proposed 2025 rates with 10 other Saskatchewan cities’ 2024/2025 rates. Yorkton’s proposed total rate is **\$21.00/month** which includes \$16.00/month for Garbage and Organics plus \$5.00/month for recycling services. By cost comparison Yorkton proposed total is very close to the average of \$20.52/month. From a service standard perspective our cost per collection pickup of **\$1.88** is significantly lower than the average from the other nine cities at **\$3.80** per pick-up. Again for clarity, Yorkton’s cost includes a weekly level of service to our resident for all three products (garbage, organics and recycling). Yorkton’s collection is as follows; 52 garbage collections, 52 recycling collections and 30 seasonal weekly organic collections.

The table below illustrates that cities with bi-weekly collection do pay a higher price per collection but for the most part have a lower monthly cost as a result of the reduced level of service provided to their residents.

<b>Monthly Waste Collection (single dwelling) cost comparison 11 Communities (levy)</b>						
<b>Community</b>	<b>Monthly Cost</b>	<b>Refuse Collection</b>	<b>Recycling Collection</b>	<b>Organics Collection</b>	<b>Number of Collections</b>	<b>\$ Cost per Collection</b>
Melville	\$31.53	Bi-weekly	Bi-weekly	No	52	\$7.27
Saskatoon	\$25.34	Bi-weekly	Bi-weekly	Bi-weekly	78	\$3.89
Lloydminster	\$22.36	Weekly	Weekly	Weekly (May – Oct) Bi-weekly (Nov–April)	142	\$1.89
Regina	\$23.78	Bi-weekly	Bi-weekly	Weekly (April – Oct) Bi-weekly (Nov-Mar)	83	\$3.44
Melfort	\$22.00	Bi-weekly	Bi-weekly	No	52	\$5.07
Yorkton	\$21.00	Weekly	Weekly	Weekly (Apr – Nov)	134	<u>\$1.88</u>
North Battleford	\$20.26	Bi-weekly	Bi-weekly	Optional via Loraas (additional cost \$12.50/month)	52	\$4.67
Martensville	\$18.75	Bi-weekly	Bi-Weekly	Optional via Loraas (additional cost \$12.50/month)	52	\$4.32
Estevan	\$16.00	Weekly	Bi-Weekly	No	78	\$2.66
Swift Current	\$15.50	Weekly	No	No	52	\$3.57
Moose Jaw	\$12.41	Bi-weekly June-Sept -weekly	Bi-weekly	No	58	\$2.57
Average	\$21.32					\$3.80

### **FINANCIAL IMPLICATIONS**

The overall proposed increase for a low density residential single family house, beginning April 1 2025, is \$2.00/month for a total of **\$21.00/month** (includes refuse, recycling and organics services). This includes a \$3.00 increase for refuse /organics collection plus a \$1.00 recycling levy reduction. The addition to the garbage/ organics levy will provide an approximately additional \$200,000 in additional funding used for the collection and disposal. The reduction to the recycling levy equates to approximately \$90,000.

## **COMMUNICATION PLAN/PUBLIC NOTICE**

The City will update the website and all social media platforms indicating the updated levies. Public communication for the new program/service changes will occur on all city communication venues including Shape Your City, City website, using the city's marketing plan and social media platforms, newspaper and Mayor's Weekly Radio Segment.

## **STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

The addition of a Green Cart Collection program has the support of the Environmental Committee with a goal to reduce the volume of organics (primarily grass, leaves and garden organics) from entering the new lined cell.

The following recommendation was approved by City council their Dec 16, 2024, meeting:

*That Council approve the implementation of the Residential Organics Green Cart Collection Program - Option 1 which includes:*

*- Weekly garbage collection (52 collections/year)*

*- Weekly organics collection (30 collections/year) · mid-April – first week of November. And further, approve Administration to proceed with the purchase of green carts through the current refuse / organics collection contractor in the amount of up to \$600,000 from Landfill / Refuse Collection Reserves for an April 2025 program roll-out.*

## **OPTIONS**

1. That Bylaw No. 2/2025 to Set Rates for the Residential Refuse & Organics Collection and Removal in the City of Yorkton take effect April 1, 2025 and be given first, second and third readings and thereby approved at this meeting, with the unanimous consent of Council.
2. That Bylaw No. 2/2025 be defeated, and the existing Bylaw No. 17/2022 refuse collection levy remain in effect.
3. That Administration be directed as Council deems appropriate.

## **ADMINISTRATIVE RECOMMENDATION(S)**

1. **That Bylaw No. 2/2025, A Bylaw in the City of Yorkton in the Province of Saskatchewan to Set Rates for Residential Refuse & Organics Collection and Removal in the City of Yorkton be introduced and given first reading this 10<sup>th</sup> day of February A.D., 2025.**
2. **That Bylaw No. 2/2025 be given second reading this 10<sup>th</sup> day of February A.D., 2025.**
3. **That with the unanimous consent of Council, Bylaw No. 2/2025 proceed to third reading this 10<sup>th</sup> day of February A.D., 2025.**
4. **That Bylaw No. 2/2025, A Bylaw in the City of Yorkton in the Province of Saskatchewan to Set Rates for Residential Refuse Collection and Removal in the City of Yorkton be given third and final reading and entered in the Bylaw Registry of the City of Yorkton this 10<sup>th</sup> day of February A.D., 2025.**

**CITY OF YORKTON  
SASKATCHEWAN****BYLAW NO. 2/2025****A BYLAW OF THE CITY OF YORKTON IN THE PROVINCE OF  
SASKATCHEWAN TO SET RATES FOR RESIDENTIAL REFUSE  
AND ORGANICS COLLECTION AND REMOVAL IN THE CITY OF  
YORKTON.**

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**WHEREAS** Section 8 of *The Cities Act* includes authorization for Council to establish fees for services provided by or on behalf of the City,

**AND WHEREAS**, the Council of the City of Yorkton deems it appropriate to charge a fee for the collection and disposal of residential refuse.

**NOW THEREFORE**, the Council of the City of Yorkton in Council assembled hereby enacts as follows:

1. The following rate shall be charged for the collection and removal of residential refuse and shall be billed within the utility billings as follows:
  - a). Low density residential REFUSE – for the purposes of this bylaw includes single family houses and buildings with up to and including four (4) self-contained residential dwelling units.
    - **\$13.00 per month** for each residential unit – Refuse Collection (Black Cart)
  - b). High density residential / Multi-Family REFUSE – includes homes and buildings with greater than four (4) self-contained dwelling units.
    - **\$11.00 per month** for each residential unit - \* No Organics program service
  - c). Low density residential ORGANICS – for the purposes of this bylaw includes single family houses and buildings with up to and including two (2) self-contained main floor residential dwelling units.
    - **\$3.00 per month** for each residential unit – Organics Collection (Green Cart)

Total solid waste services levy by unit type: (excluding Recycling)

- 1-2 units = \$16.00 per month
  - 3-4 units = \$13.00 per month
  - 4+ units = \$11.00 per month
2. The definition of refuse and organics shall be defined in the “Solid Waste Management Bylaw” or any amendments thereto.
  3. **REPEALING BYLAW**  
Bylaw No. 17/2022 passed on the 5<sup>th</sup> day of December 2022, is hereby repealed.
  4. **EFFECTIVE DATE OF BYLAW**  
This bylaw shall come into force and take effect on April 1, 2025.

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MAYOR

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CITY CLERK

Introduced and read a first time this 10<sup>th</sup> day of February, A.D., 2025.

Read a second time this 10<sup>th</sup> day of February, A.D., 2025.

Read a third time and adopted this 10<sup>th</sup> day of February, A.D., 2025

<p>TITLE: Bylaw No. 3/2025 to set rates for residential recycling collection services in the City of Yorkton.</p>	<p>DATE OF MEETING: Feb 10, 2025</p>
<p>CLEARANCES: Ashley Stradeski – Director of Finance  <b>Ashley Stradeski</b></p>	<p>REPORT DATE: January 31, 2025</p> <p>ATTACHMENTS:  1. Draft Bylaw No. 3/2025 to set rates for residential recycling collection services in the City of Yorkton.</p>
<p>Written by: Aron Hershmillier - Director of Public Works <b>Aron Hershmillier</b></p>	
<p>Reviewed by: Jessica Matsalla – City Clerk <b>Jessica Matsalla</b></p>	
<p>Approved by: Brad Hvidston – City Manager <b>Brad Hvidston</b></p>	

**PURPOSE/BACKGROUND**

The City of Yorkton’s Public Works department continues to plan for the future while improving solid waste management programs and services available to residents. The residential recycling collection service occurs weekly to all residential households (all single and multi-family units). The last levy increase for this service was in 2015 which brought the levy to its current rate at \$6.00/month.

Recycling in Yorkton started in 1994 with a six month federally funded trial program. This recycling initiative has since diverted approximately two million kilograms (2,000 tonnes) per year of recyclable material from the landfill (material from both residential and businesses). SaskAbilities, an organization who works with people of varying abilities to enhance their independence and participation in the community, operates the recycling facility. This facility processes materials from the three residential big blue bins around the City, the recycling cages at SaskAbilities, plus the material from the curbside collection program. Our curbside collection program is operated by Prairie Harvest Employment Program (PHEP) a non-profit, community based organization that creates valuable job opportunities for youth at risk and individuals with barriers to employment.

Since 1996 Yorkton residents have been contributing to a recycling levy. At this time the initial recycling operations agreement was signed with SaskAbilities. The levy was set at \$1/month/household for paper and cardboard recycling. In 1999 the program expanded to include tin, glass and plastic; this increased the levy to \$2/month/household. The curbside collection program (clear bag) was introduced in 2005, increasing the levy to \$4/month/household. In 2006,



Council formed the Solid Waste Management Committee (now the Environmental Committee) with a mandate to have zero waste to the landfill by 2026. This committee introduced new landfill rates and a recycling penalty at the landfill for loads that have excessive recycling material. In 2010, the cost to operate the curbside program increased and the levy was raised to \$5/month/household. In 2015 the levy increased to its current rate of \$6 per month.

**DISCUSSION/ANALYSIS/IMPACT**

Yorkton has a truly special model for recycling services. Our recycling services are a three-way partnership between Prairie Harvest Employment Program (collection), SaskAbilities (post collection), and the City of Yorkton (funder). This model focuses on the triple bottom line, taking into account the social, economic, and environmental impact.

The City of Yorkton’s Strategic Plan consists of eight pillars; one of which one is Environment. The plan identified the Environment with a goal to *“promote environmental responsibility, sustainability, and stewardship..... reduce the impact on the environment .....encourage the community to follow conservation methods.....promote the reduction of waste and adopt environmentally responsible practices.* This proposed program directly aligns with the City’s current strategic plan and the Environmental Committee’s strategic plan.

<b>Monthly Waste Collection (single dwelling) cost comparison 11 Communities (levy)</b>						
<b>Community</b>	<b>Monthly Cost</b>	<b>Refuse Collection</b>	<b>Recycling Collection</b>	<b>Organics Collection</b>	<b>Number of Collections</b>	<b>\$ Cost per Collection</b>
Melville	\$31.53	Bi-weekly	Bi-weekly	No	52	\$7.27
Saskatoon	\$25.34	Bi-weekly	Bi-weekly	Bi-weekly	78	\$3.89
Lloydminster	\$22.36	Weekly	Weekly	Weekly (May – Oct) Bi-weekly (Nov– April)	142	\$1.89
Regina	\$23.78	Bi-weekly	Biweekly	Weekly (April – Oct) Bi-weekly (Nov-Mar)		
Melfort	\$22.00	Bi-weekly	Bi-weekly	No	52	\$5.07
Yorkton	\$21.00	Weekly	Weekly	Weekly (Apr – Nov)	134	<u>\$1.88</u>
North Battleford	\$20.26	Bi-weekly	Bi-weekly	Optional via Loraas (\$12.50/month)	52	\$4.67
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Estevan	\$16.00	Weekly	Bi-Weekly	No	78	\$2.66
Swift Current	\$15.50	Weekly	No	No	52	\$3.57

Moose Jaw	\$12.41	Bi-weekly June-Sept - weekly	Bi-weekly	No	58	\$2.57
Average	\$21.32					\$3.80

The proposed recycling rate to take effect April 1, 2025 is \$5.00/month or (\$1.00 decrease) for all residential dwellings

**FINANCIAL IMPLICATIONS**

The decrease in levies totals approximately \$90,000 / year. This reduction in revenue is offset by the SK Recycles EPR (Extended Producer Responsibility) Grant. SK Recycles, formerly Multi-Material Stewardship Western (MMSW), took over recycling in Saskatchewan in 2024. They work closely with the large paper and cardboard producers to develop a full EPR program. It’s an environmental policy that holds producers responsible for the management of their products of paper and packaging recycling.

SK Recycles provides funding grants to communities in order to assist with the cost of their recycling programs. This grant funding allows us to reduce our existing recycling levy, as a portion of our expenses are covered.

- Current recycling collection levy- \$6.00/month/household
- Proposed recycling collection levy- \$5.00/month/household

Residents will see a \$1.00 reduction to their recycling levy on their water /utility bill, effective April 1, 2025.

**COMMUNICATION PLAN/PUBLIC NOTICE**

The City will update the website and all social media platforms indicating the updated levies. Public communication for the new program/service changes will occur on all city communication venues including Shape Your City, City website, using the city’s marketing plan and social media platforms, newspaper and Mayor’s Weekly Radio Segment.

**STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

The Environmental Committee has reviewed and endorsed the proposed \$1.00 decrease to the recycling collection levy. The recycling collection levy is charged on all residential utility accounts including multi-family dwellings on a per-unit basis.

**OPTIONS**

1. That Bylaw No. 3/2025 to Set Rates for the Residential Recycling Collection and Removal in the City of Yorkton take effect April 1, 2025 and be given first, second and third readings and thereby approved at this meeting, with the unanimous consent of Council.
2. That Bylaw No. 3/2025 be defeated, and the existing Bylaw No. 16/2015 recycling collection levy of \$6.00 remain in effect.
3. That Administration be directed as Council deems appropriate.

## **ADMINISTRATIVE RECOMMENDATION(S)**

- 1. That Bylaw No. 3/2025, A Bylaw in the City of Yorkton in the Province of Saskatchewan to Set Rates for Residential Recycling Collection and Removal in the City of Yorkton be introduced and given first reading this 10<sup>th</sup> day of February A.D., 2025.**
- 2. That Bylaw No. 3/2025 be given second reading this 10<sup>th</sup> day of February A.D., 2025.**
- 3. That with the unanimous consent of Council, Bylaw No. 3/2025 proceed to third reading this 10<sup>th</sup> day of February A.D., 2025.**
- 4. That Bylaw No. 3/2025, A Bylaw in the City of Yorkton in the Province of Saskatchewan to Set Rates for Residential Recycling Collection and Removal in the City of Yorkton be given third and final reading and entered in the Bylaw Registry of the City of Yorkton this 10<sup>th</sup> day of February A.D., 2025.**

**CITY OF YORKTON  
SASKATCHEWAN**

**BYLAW NO. 3/2025**

**A BYLAW OF THE CITY OF YORKTON IN THE PROVINCE OF  
SASKATCHEWAN TO SET RATES FOR RESIDENTIAL RECYCLING COLLECTION  
AND REMOVAL IN THE CITY OF YORKTON**

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**WHEREAS**, Section 8 of *The Cities Act* provides for set fees in connection with any services provided by the City;

**AND WHEREAS**, the Council of the City of Yorkton deems it expedient to impose a fee for a recycling collection and removal service;

**NOW THEREFORE**, the Council of the City of Yorkton in Council assembled hereby enacts as follows:

1. That the following rate shall be charged for the collection and removal of residential recycling and shall be billed within the utility billings as follows:
  - a. Low density residential – includes single family houses and buildings with up to and including four (4) self-contained residential dwelling units.
    - Recycling levy of **\$5.00 per month** for each residential unit
  - b. High density residential / multi-family – includes buildings with greater than four (4) self-contained dwelling units.
    - Recycling levy of **\$5.00 per month** for each residential unit

Total recycling services levy by unit type: (excluding garbage /organics)

- 1 – 4 units = \$5.00 per month
- 4+ units = \$5.00 per month

2. The definition of recycling and recyclable products shall be defined in the “Solid Waste Management Bylaw” or any amendments thereto.

3. **REPEALING BYLAW**

Bylaw No. 16/2015 passed on the 14<sup>th</sup> day of December 2015, establishing a residential recycling collection service fee of \$6.00 per month is hereby repealed.

4. **EFFECTIVE DATE OF BYLAW**

This Bylaw shall come into force and take effect on April 1, 2025.

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MAYOR

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CITY CLERK

Introduced and read a first time this 10<sup>th</sup> day of February, A.D., 2025.

Read a second time this 10<sup>th</sup> day of February, A.D., 2025.

Read a third time and adopted this 10<sup>th</sup> day of February A.D., 2025.

<b>TITLE: Bylaw No. 6/2025 – Amendment to Zoning Bylaw No. 14/2003 – Text Amendment to Allow for Child Care Centres in Residential Zoning Districts</b> <b>Council Report #1 – 1<sup>st</sup> Reading &amp; Public Notice</b>	DATE OF MEETING: January 27, 2025
	REPORT DATE: February 5, 2025, 3:44 PM
<b>CLEARANCES:</b> Michael Eger – Director of Planning, Building & Development <span style="color: red;">Michael Eger</span>	<b>ATTACHMENTS:</b> 1. Bylaw No. 6/2025 2. Road Classification Map
Written by: Carleen Koroluk – Planner <span style="color: red;">Carleen Koroluk</span>	
Reviewed by: Jessica Matsalla – City Clerk <span style="color: red;">Jessica Matsalla</span>	
Approved by: Brad Hvidston – City Manager <span style="color: red;">Brad Hvidston</span>	

**Summary of History/Discussion:**

Because so many parents work outside the home today, quality childcare provides much needed services where children can enjoy a variety of benefits academically, socially, and physically. However, despite recent legislation to reduce costs, parents continue to struggle with the shortage of child care spaces within the city.

A recent inquiry regarding the conversion of an unoccupied residential dwelling to a day care centre to offer more child care spaces in the city prompted review of Zoning Bylaw provisions for child care facilities. The review was brought to the Planning and Infrastructure Commission at the January 29 meeting. The Commission acknowledged the need for, and lack of, child care spaces in the city and was supportive of Administration proceeding with zoning amendments that would allow for additional opportunities.

The Government of Saskatchewan website currently lists six licenced Day Care Centres and eleven child Care Homes within the city. A Business Licence is required for local child care providers and in addition to the licenced providers, current records include two additional unlicensed providers. It is anticipated that there are also additional child care providers that the city is unaware of.

Due to provincial limitations and requirements for facilities that offer infant care spaces, many parents are encountering difficulties in securing care for children under the age of 18 months and are forced to take extended parental leave.

Under provincial legislation, Day Care *Centres* can provide more spaces for infant care (< 18 months) than Child Care *Homes* and the role of the municipality is to provide locations suitable for them. After reviewing the city's current provisions for child care facilities, Administration is proposing a Zoning Bylaw amendment (Bylaw No. 6/2025 as attached) to allow for Day Care Centres in residential zoning districts.

### **Administrative Review**

Zoning Bylaw No. 14/2003 was updated in 2018 to relax regulations for Family Child Care Homes, most significantly by changing their use from Discretionary to Permitted. The Zoning Bylaw now allows for the following two child care uses:

**Family Child Care Home (FCCH)** – A Home Based Business operating under Provincial statutes, where occupants of the dwelling provide less than twenty-four hour care and supervision to more than two non-resident children, to a maximum of twelve children (including the children of the caretaker).

FCCH are considered Home Based Businesses and are Permitted Uses in all residential zones in all dwelling types, with the exception of secondary suites and apartments. Provincial licencing is not required, however, approval of FCCHs requires satisfactory Fire and Building inspections and a Business Licence.

**Day Care Centres** - A provincially licenced establishment providing for the care, supervision, protection and/or education of children, but does not include the provision of overnight supervision. Uses typically include day care centres, day nurseries, kindergartens, nursery schools and play schools.

Day Care Centres are Permitted Uses in all commercial zones with the exception of the C-3 Highway Commercial and C-4 Neighbourhood Commercial zoning districts. As they are not operated from an occupied residence, they are commercial uses and subject to commercial development requirements.

Child care uses within Saskatchewan are monitored by the Early Years Branch, Ministry of Education under *The Child Care Act, 2014* (the Act). The Act defines “Child Care Centre” as “a facility that provides child care service, but does not include a family child care home or a group family child care home.” This means that any child care that is done in a building other than an occupied residence falls under the definition of Child Care Centre and for the purpose of this report the Zoning Bylaw’s “Day Care Centres” and the province’s “Child Care Centres” are interchangeable.

The Act places restrictions on the number of children in both licensed and unlicensed child care homes, allowing a maximum of 8 - 12 depending on the ages of the children. The number of spaces for infants (6 weeks – 18 months) are limited based on the number of toddler (18 – 30 months) and preschool (30 months – kindergarten) spaces offered. Day Care Centres are limited to 90 individuals, including a maximum of 12 infants, depending on the size of the centre and the number of staff.

Correspondence from the province confirms that:

- Nursery schools that offer care for less than 3 hours per day do not require licencing by the Ministry of Education;
- Unlicensed childcare homes may have up to 8 children;
- Licensed childcare homes may have up to 12 children; and
- All commercially run day care centres must be licenced.

The Official Community Plan (*Our City: Our Future - Official Community Plan Section 4.5.1.7*) supports encouraging the integration of compatible land uses such as child care into appropriate locations in existing and new residential neighbourhoods.

*The Statements of Provincial Interest Regulations* (Section 6.15.6) also supports the development of child care facilities that are necessary to meet the well-being of all Saskatchewan residents and notes that planning documents should allow facilities in both new and existing neighbourhoods.

The Statements of Provincial Interest Handbook, a companion document to the Regulations, also notes that planning documents should support the development of child care facilities that are necessary to meet the well-being of all Saskatchewan residents. It further notes that planning documents should support cooperating with project proponents to proactively identify needs and suitable locations for facilities.

The following potential concerns associated with allowing Day Care Centres in residential zones, were identified:

### **Adequate Space Capacity for Proposed Numbers of Individuals Under Care**

*The Child Care Regulations, 2015* regulates the number of individuals based on usable floor areas, as well as outdoor play area requirements. In addition to the province's requirements, it is proposed that the rear yard of Day Care Centres in residential zoning districts be fully fenced with 2 metre high fencing along the perimeter to provide separation and screening from neighbouring properties.

### **Passenger Drop-off Space Availability/ Safety**

On-site parking and drop-off spaces are required to ensure safety. Typical existing residential properties have a minimum of two on-site parking spaces. This may provide sufficient employee parking for smaller providers, however administration proposes additional drop off spaces being required, based on the occupancy of the centre. As such, on-site parking requirements, based in part on the City of Regina requirements for Day Care Centres, are proposed as follows:

- Employee Parking – 1 space per every 2 employees with a minimum of 2 parking spaces
- Drop-off Stalls:
  - 1 – 10 approved children: 1 stall
  - 11 – 15 approved children: 2 stalls
  - 16 – 30 approved children: 3 stalls



- 31 – 45 approved children: 4 stalls
- 46 – 60 approved children: 5 stalls
- More than 60 children approved – two additional stalls for each increment of 15 individuals in excess of 60

### **Impacts on the Local Traffic Flow**

Based on the province’s required useable floor space per individual, it is anticipated that the maximum number of individuals that an average fully developed two floor (main/basement) 1,300 ft<sup>2</sup> residential dwelling dedicated for child care use could reasonably accommodate is 25 - 35. Based on estimates, an increase in traffic during peak times (drop-off and pick-up) can be expected.

Required on-site drop-off spaces and development on corner lots offer the potential of additional street parking spaces should they be required at busier times such as typical morning drop offs and afternoon pick ups. As corner lots have two street frontages, there typically is more room for vehicles to park, reducing congestion due to increased traffic.

### **Building Code Requirements Being Met**

Amendments to *The Building Code Regulations* in December 2023 included reclassification of Child Care Centres which resulted in potentially lesser fire/life safety requirements depending on the building size and location. Specifically, sprinkler requirements can typically be less, or even eliminated, for smaller buildings and/or buildings on corner lots which can result in significant cost savings to prospective developers.

In summary, Bylaw No. 6/2025 (see Attachment 1) proposes:

- that Day Care Centres for up to 30 individuals on locations on corner lots that abut arterial, major or minor collector streets (see Attachment 2) be Permitted Uses in Single Detached Dwellings in the R-1 General Residential, R-2 Low Density Residential, R-3 Medium Density Residential and R-5 Mixed Density Residential zoning districts;
- that parking requirements be based on the approved number of individuals under care;
- that Day Care Centres outside of the above parameters be Discretionary Uses considered by Council on a case by case basis;
- to delete Zoning Bylaw Section 7.2.1.C requiring on-site fenced outdoor play for Day Care Centres as this requirement is addressed through provincial licencing.

### **Public Notice**

At this time, with the Planning and Infrastructure Commission input and support, Planning Services proposes to initiate the public notice process including advertisement of the proposed bylaw amendment in the local newspaper, at City Hall and on the City website.

### **Conclusion**

In conclusion, should Council wish to proceed with the amendment and give the Bylaw 1<sup>st</sup> Reading, a Public Hearing will be held after allowing sufficient time for public notification, after which Council may proceed with 2<sup>nd</sup> and 3<sup>rd</sup> Reading if desired.

**Council Options:**

1. That Bylaw No. 6/2025, a bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 to allow Day Care Centres in Residential zoning districts, be introduced and given 1<sup>st</sup> Reading, and that Administration be authorized to proceed with the Public Notice process.
2. That Bylaw No. 6/2025, a bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 to allow Day Care Centres in Residential zoning districts, be denied for reasons as listed by Council;
3. That Administration be provided with alternative direction.

**Administrative Recommendation:**

That Bylaw No. 6/2025, a bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 to allow Day Care Centres in Residential zoning districts, be introduced and given 1<sup>st</sup> Reading, and that Administration be authorized to proceed with the Public Notice process.

Attachment 1 – Bylaw No 5/2025

City of Yorkton  
Saskatchewan

Bylaw No. 6/2025

**A Bylaw of the City of Yorkton in the Province of Saskatchewan to Amend Zoning Bylaw No. 14/2003, to allow for Day Care Centres in Residential zoning districts.**

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**WHEREAS**, pursuant to Sections 46(3) and 69 of *The Planning and Development Act, 2007*, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

That Zoning Bylaw No. 14/2003 be amended by:

**ADDING IN SECTION 7.2 – SPECIAL USE PROVISIONS FOR DAY CARE CENTRES**

7.2.1

- E. Day Care Centres shall be Permitted Uses in Single Detached Dwellings in the R-1, R-2, R-3 and R-5 Zoning Districts only if, in addition to all other requirements of the Zoning Bylaw, they also comply with the following thresholds:
- the location is a corner lot which abuts an arterial, major or minor collector street;
  - the number of individuals under care does not exceed 30 at any one time.
- F. In all other instances Day Care Centres shall be Discretionary Uses in the R-1, R-2, R-3 and R-5 Zoning Districts and will be more favourably considered when the use is appropriate to the site and that it will have a minimal impact on the surrounding adjacent areas, including, but not limited to:
- the anticipated levels of noise created by the use;
  - the proposed use is not detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential development in the vicinity;
  - the use will have a minimal impact on the amenity of the surrounding zoning district and adjacent areas and that these areas will not be reasonably compromised;
  - the character of adjacent uses, shall be protected and maintained through the provision of buffer areas, separation distances and screening;
  - the anticipated increased level or types of vehicle traffic, unsafe conditions or situations for vehicles, cyclists or pedestrians.

Attachment 1 Continued – Bylaw No. 6/2025

G. In all cases rear yards of Day Care Centres in Residential Zoning Districts shall be fully fenced with 2 metre high fencing along the perimeter.

H. On-site Parking Requirements for Day Care Centres in Residential Zoning Districts shall be as follows:

- Employee Parking – 1 space per every 2 employees with a minimum of 2 parking spaces
- Drop-off Stalls:
  - 1 – 10 approved children: 1 stall
  - 11 – 15 approved children: 2 stalls
  - 16 – 30 approved children: 3 stalls
  - 31 – 45 approved children: 4 stalls
  - 46 – 60 approved children: 5 stalls
  - More than 60 children approved: 2 additional stalls for each increment of 15 individuals in excess of 60
- All on-site passenger drop-off stalls shall be reserved and clearly marked for passenger drop-off purposes.

DELETION OF SECTION 7.2.1.C

This bylaw shall come into force and take effect on the date of final passing thereof.

\_\_\_\_\_  
MAYOR

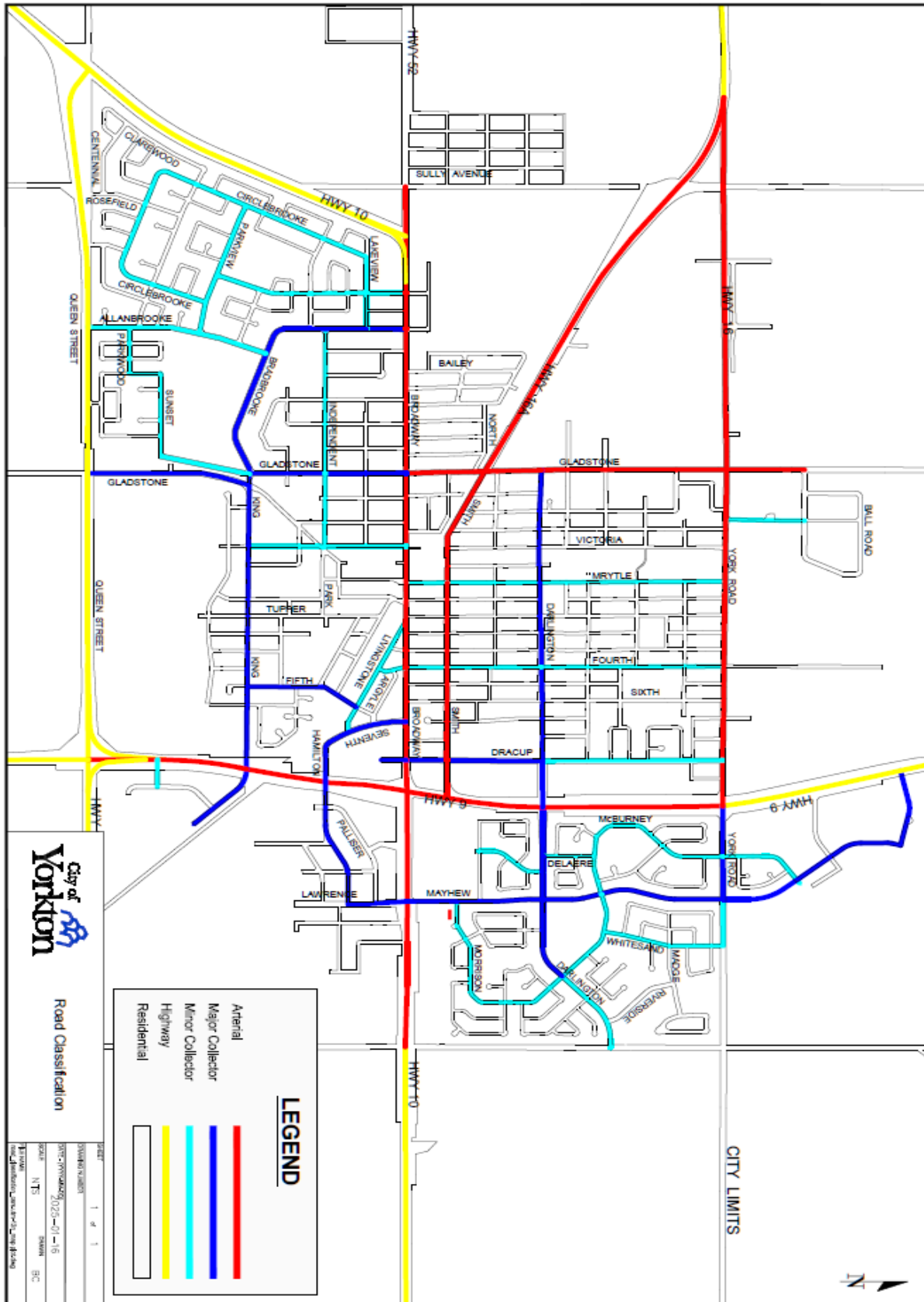
\_\_\_\_\_  
CITY CLERK

Introduced and read a first time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

Read a third time and adopted this \_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

## Attachment 2 – Road Classification Map



TITLE: <b>Stage One Tax Enforcement</b>	DATE OF MEETING: <b>February 10, 2025</b>
	REPORT DATE: January 31, 2025
CLEARANCES: Ashley Stradeski – Director of Finance <b>Ashley Stradeski</b>	ATTACHMENTS:  1. <b>Form A (Section 4) - List of Lands in Arrears</b>
Written by: Raelyn Knudson – Assessment & Taxation Manager <b>Raelyn Knudson</b>	
Reviewed by: Jessica Matsalla - City Clerk <b>Jessica Matsalla</b>	
Approved by: Brad Hvidston - City Manager <b>Brad Hvidston</b>	

**BACKGROUND**

Each year, Administration prepares Form A - List of Lands in Arrears (attachment 1) which includes properties with outstanding balances exceeding \$100.00. The list details each parcel and the amount of arrears at the time of submission. We will add administrative fees of \$50.00 per roll number and a newspaper-advertising fee of \$2.00 per title, as outlined in the *Tax Enforcement Fees & Timelines Policy No. 40.80*.

Notably, we exclude properties already under a tax lien from the list. In past years, Council has occasionally directed the exclusion of properties with arrears that amount to less than half of the previous year’s tax levy. However, this often resulted in recurring non-payment, leading to a higher number of properties being in arrears the following year.

When Council approves the list, we advertise it in the local newspaper for one week and display it in City Hall for 60 days. If arrears remain unpaid after the 60-day period, tax liens are registered on the properties (no later than January 31, 2026). Additional fees of \$25.00 for Information Services Corporation lien registration and \$100.00 per roll for administrative fees are applied. This represents stage one of the municipal tax enforcement process.

**DISCUSSION/ANALYSIS/IMPACT**

Once a tax lien is registered, it remains in place until all outstanding taxes and fees are fully paid. If people pay by personal cheque, the City waits for the cheque to clear before we discharge the lien.

Properties with liens lasting over six months escalate to stage two of the Tax Enforcement process, which could lead to the City taking title of the property.



## **FINANCIAL IMPLICATIONS**

The initial stage of tax enforcement, stage one, has no direct financial impact on the City. We ensure recovery of all enforcement costs by adding them to the tax roll in accordance with *The Tax Enforcement Act* and the City of Yorkton's *Tax Enforcement Fees & Timelines Policy No. 40.80*.

## **COMMUNICATION PLAN/PUBLIC NOTICE**

The List of Lands in Arrears serves as a notification to property owners. If arrears remain unpaid within 60 days of the advertisement, the City will proceed with registering a tax lien.

We sent correspondence to property owners in September and November of 2024, notifying them of the consequences of unpaid taxes. We will issue another notice this week, highlighting the deadline to prevent the registration of tax liens.

## **STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

In line with provincial legislation, the City of Yorkton has a responsibility to provide essential services to its residents, such as protective services, infrastructure, parks, and recreation. Property taxes are the primary source of revenue to fund these services. Proper tax enforcement ensures a fair distribution of the cost of these services across the municipality.

## **OPTIONS & RECOMMENDATION**

Options are:

1. That Council acknowledge the advertisement of the attached Form A - List of Lands in Arrears, to comply with *The Tax Enforcement Act*; and further, have Administration proceed with Stage One of the Tax Enforcement process.
2. That Council acknowledge the advertisement of the attached Form A – List of Lands in Arrears, with the exception of those properties where the amount of taxes in arrears does not exceed one half of the preceding year's tax levy per Section 3(3) of *The Tax Enforcement Act*; and further, have Administration proceed with Stage One of the Tax Enforcement process.
3. Delay Stage One Tax Enforcement proceedings until a future date.

Our recommendation:

1. That Council acknowledge the advertisement of the attached Form A - List of Lands in Arrears, to comply with *The Tax Enforcement Act*; and further, have Administration proceed with Stage One of the Tax Enforcement process.

Form A  
(Section 4)  
List of Lands in Arrears  
**TAX LIEN**  
***The Tax Enforcement Act***

Notice is hereby given under *The Tax Enforcement Act*, that unless the total arrears and costs appearing opposite the land described in the following list are fully paid before the 14th day of April, 2025, a tax lien will be registered against the land. A sum for the cost of advertising and administering has been added to the arrears.

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin. Costs		Total Arrears & Costs
							Arrears	Costs	
494903550		3	13	BN12		154430298	\$ 2,218.96	\$ 52.00	\$ 2,270.96
494903950		11	13	BN12	0	135592960	\$ 1,232.73	\$ 52.00	\$ 1,284.73
494906550		12	7A	74Y06165	0	155499441	\$ 2,863.34	\$ 52.00	\$ 2,915.34
494906600		11	7A	74Y06165	0	124126400	\$ 208.04	\$ 52.00	\$ 260.04
494909250		69	11	99Y08572	0	156466356	\$ 1,538.82	\$ 52.00	\$ 1,590.82
494909700		60	11	99Y08572	0	123670773	\$ 571.08	\$ 52.00	\$ 623.08
494909900		56	11	99Y08572	0	153734799	\$ 649.46	\$ 52.00	\$ 701.46
494910050		51	11	99Y08572	0	153004351	\$ 1,738.04	\$ 52.00	
		52	11	99Y08572	0	153004362		\$ 2.00	\$ 1,792.04
494910130		71	11	102119521	0	157216833	\$ 3,490.63	\$ 52.00	\$ 3,542.63
494911250		33	3	Z1894	0	124139639	\$ 585.35	\$ 52.00	
		34	3	Z1894	0	124139640		\$ 2.00	\$ 639.35
494912400		70	12	99Y08572	0	157435162	\$ 2,361.92	\$ 52.00	\$ 2,413.92
494912650		64	12	99Y08572	0	146804902	\$ 2,220.81	\$ 52.00	\$ 2,272.81
494912950		58	12	99Y08572	0	157899885	\$ 732.52	\$ 52.00	\$ 784.52
494913300		50	12	99Y08572	0	139255151	\$ 1,996.08	\$ 52.00	\$ 2,048.08
494913700		52	5	99Y08572	0	145298537	\$ 2,068.52	\$ 52.00	\$ 2,120.52
494920850		63	9	99Y08572	0	142531792	\$ 2,832.61	\$ 52.00	\$ 2,884.61
494920950		61	9	99Y08572	0	135395972	\$ 859.86	\$ 52.00	\$ 911.86
494921350		51	10	00Y00664	0	156238241	\$ 2,354.00	\$ 52.00	\$ 2,406.00
494926100		82	6	00Y00270	0	142387601	\$ 7,586.02	\$ 52.00	\$ 7,638.02
494927500		65	6	00Y00270	0	148596339	\$ 1,096.51	\$ 52.00	
		66	6	00Y00270	0	148596340		\$ 2.00	\$ 1,150.51
494927850		74	1	00Y00270	0	146459492	\$ 262.04	\$ 52.00	\$ 314.04
494930850		82	7	00Y00270	0	135365823	\$ 1,633.07	\$ 52.00	\$ 1,685.07
494932400		65	7	00Y00270	0	151953688	\$ 622.06	\$ 52.00	\$ 674.06
495000850		15	3	S340	0	146942657	\$ 1,796.50	\$ 52.00	
		16	3	S340	0	146942679		\$ 2.00	\$ 1,850.50
495002200		1	3	Y701	0	157058501	\$ 1,458.29	\$ 52.00	
		2	3	Y701	0	157058512		\$ 2.00	\$ 1,512.29
495002850		3	A	AA349	0	153944905	\$ 663.90	\$ 52.00	
		4	A	AA349	0	153944927		\$ 2.00	\$ 717.90
495003450		13	3	Z2171	0	124201516	\$ 678.25	\$ 52.00	
		14	3	Z2171	0	124201527		\$ 2.00	\$ 732.25

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	
495004450		1	2	Z2171	0	142991129	\$ 2,019.45	\$ 52.00	
		2	2	Z2171	0	142991130		\$ 2.00	\$ 2,073.45
495004550		5	2	Z2171	0	157310704	\$ 494.89	\$ 52.00	
		6	2	Z2171	0	157310726		\$ 2.00	\$ 548.89
495004600		7	2	Z2171	0	150637507	\$ 4,050.71	\$ 52.00	
		8	2	Z2171	0	150637518		\$ 2.00	
		9	2	Z2171	1	150637530		\$ 2.00	\$ 4,106.71
495004850		3	14	P2307	0	134303688	\$ 1,041.58	\$ 52.00	
		4	14	P2307	0	134303734		\$ 2.00	
		10	14	101774639	7	134303756		\$ 2.00	\$ 1,097.58
495005050		3	J	BV5744	0	124134566	\$ 120.35	\$ 52.00	\$ 172.35
495005200		15	15	P2307	0	126895135	\$ 294.95	\$ 52.00	
		16	15	P2307	0	126895113		\$ 2.00	\$ 348.95
495006250		11	16	P2307	0	145996644	\$ 2,011.37	\$ 52.00	
		12	16	P2307	0	145996655		\$ 2.00	\$ 2,065.37
495007100		12	6	Z2171	11	156388663	\$ 994.11	\$ 52.00	
		13	6	Z2171	0	156388685		\$ 2.00	
		14	6	Z2171	0	156388696		\$ 2.00	\$ 1,050.11
495007850		8	16A	CG2475	0	124139088	\$ 545.21	\$ 52.00	\$ 597.21
495011500		1	14	Z2171	0	124202371	\$ 2,002.81	\$ 52.00	\$ 2,054.81
495012000		36	5	00Y00270	0	158266491	\$ 2,500.96	\$ 52.00	\$ 2,552.96
495012100		38	5	00Y00270	0	138848305	\$ 2,256.32	\$ 52.00	\$ 2,308.32
495012400		63	10	00Y00270	0	142969977	\$ 2,210.45	\$ 52.00	\$ 2,262.45
495012850		72	10	00Y00270	0	153202014	\$ 1,176.97	\$ 52.00	\$ 1,228.97
495013450		83	10	00Y00270	0	157069873	\$ 2,118.72	\$ 52.00	\$ 2,170.72
495015400		75	9	00Y00270	0	157326734	\$ 2,197.63	\$ 52.00	\$ 2,249.63
495015600		78	9	00Y00270	0	153899904	\$ 263.96	\$ 52.00	\$ 315.96
495016550		69	8	00Y00270	0	147539740	\$ 760.82	\$ 52.00	\$ 812.82
495016850		75	8	00Y00270	0	123875613	\$ 4,535.38	\$ 52.00	\$ 4,587.38
495017200		81	8	00Y00270	0	157490815	\$ 2,117.54	\$ 52.00	\$ 2,169.54
495017550		64	4	00Y00270	0	157052808	\$ 260.10	\$ 52.00	\$ 312.10
495018200		67	3	00Y00270	0	151332353	\$ 2,425.87	\$ 52.00	\$ 2,477.87
495020300		14	1	101670421	0	154027425	\$ 3,587.70	\$ 52.00	\$ 3,639.70
495025350		21	67	75Y06626	0	141313452	\$ 516.18	\$ 52.00	\$ 568.18
495028700		22	65	73Y02273	0	139798243	\$ 1,617.79	\$ 52.00	\$ 1,669.79
495029200		12	65	73Y02273	0	148764505	\$ 1,484.26	\$ 52.00	\$ 1,536.26
495029400		8	65	73Y02273	0	148138588	\$ 809.41	\$ 52.00	\$ 861.41
495032000		8	30	P2307	0	157734805	\$ 157.23	\$ 52.00	
		9	30	P2307	0	157734816		\$ 2.00	\$ 211.23
495113350		38	72	76Y02839	0	157420346	\$ 3,354.10	\$ 52.00	\$ 3,406.10
495114450		1	73	76Y02839	0	139542341	\$ 3,215.36	\$ 52.00	\$ 3,267.36
495116150		3	76	76Y02839	0	01Y07299	\$ 3,580.25	\$ 52.00	\$ 3,632.25
495117750		49	77	76Y07477	0	139915154	\$ 2,230.55	\$ 52.00	\$ 2,282.55
495118250		24	78	76Y07477	0	158133685	\$ 3,585.62	\$ 52.00	\$ 3,637.62

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	
495118300		25	78	76Y07477	0	155710920	\$ 367.78	\$ 52.00	\$ 419.78
495118700		33	78	76Y07477	0	150149145	\$ 1,657.84	\$ 52.00	\$ 1,709.84
495120050		12	78	76Y07477	0	150754978	\$ 1,254.55	\$ 52.00	\$ 1,306.55
495122150		9	77	76Y07477	0	155512537	\$ 157.23	\$ 52.00	\$ 209.23
495200600			KK	102129511	0	158270643	\$ 32,579.28	\$ 52.00	\$ 32,631.28
495204604	4			02Y04837	0	153416998	\$ 3,619.75	\$ 52.00	\$ 3,671.75
495206000		21	1	00Y10405	0	155221107	\$ 3,606.18	\$ 52.00	\$ 3,658.18
495206800		61B	1	102195604	0	146846223	\$ 4,173.41	\$ 52.00	\$ 4,225.41
495206820		61A	1	102195604	0	146846234	\$ 4,170.22	\$ 52.00	\$ 4,222.22
495208100		72A	1	102136621	0	144423637	\$ 157.23	\$ 52.00	\$ 209.23
495210850		9A	2	102139938	0	157942479	\$ 131.80	\$ 52.00	\$ 183.80
495214200		: 2	3	00Y10405	0	156339018	\$ 5,831.27	\$ 52.00	\$ 5,883.27
495215800		10	3	00Y10405	0	146483972	\$ 2,797.23	\$ 52.00	\$ 2,849.23
495219900		10	9	102022232	0	141132147	\$ 5,034.34	\$ 52.00	\$ 5,086.34
495222400		34	9	102022232	0	143465418	\$ 1,679.80	\$ 52.00	\$ 1,731.80
495224100		12	6	00Y10405	0	156884923	\$ 5,847.27	\$ 52.00	\$ 5,899.27
495226200		28	6	00Y10405	0	147034649	\$ 446.47	\$ 52.00	\$ 498.47
495226700		32	6	00Y10405	0	150195304	\$ 5,828.08	\$ 52.00	\$ 5,880.08
495280300		3	10	101886318	0	135828423	\$ 5,866.05	\$ 52.00	\$ 5,918.05
495282500		25	10	101886318	0	138969387	\$ 7,233.71	\$ 52.00	\$ 7,285.71
504701000		1	66	70Y03589	0	124153051	\$ 33,240.22	\$ 52.00	\$ 33,292.22
504801250		3	1	AA6142	0	148006111	\$ 321.82	\$ 52.00	\$ 373.82
504801350		5	1	AA6142	0	158270564	\$ 1,193.48	\$ 52.00	\$ 1,245.48
504801400		30	11	99Y00657	0	158270519	\$ 2,106.91	\$ 52.00	\$ 2,158.91
504801450		29	11	99Y00657	0	158270485	\$ 2,246.69	\$ 52.00	\$ 2,298.69
504801500		28	11	99Y00657	0	158270463	\$ 2,121.90	\$ 52.00	\$ 2,173.90
504801550		27	11	99Y00657	0	131331192	\$ 2,279.12	\$ 52.00	\$ 2,331.12
504804450		19	10	99Y00657	0	124519642	\$ 2,005.25	\$ 52.00	\$ 2,057.25
504805000		8	10	99Y00657	0	150200974	\$ 334.84	\$ 52.00	\$ 386.84
504805400		1	10	99Y00657	0	157860670	\$ 158.98	\$ 52.00	\$ 210.98
504808550		33	11	99Y00657	0	139432103	\$ 558.04	\$ 52.00	\$ 610.04
504809050		13	1	AA6142	0	157417511	\$ 2,357.65	\$ 52.00	\$ 2,409.65
504809200			E	AA6142	0	157560622	\$ 2,561.39	\$ 52.00	\$ 2,613.39
504809400		4	6	AA6142	0	157117451	\$ 2,521.96	\$ 52.00	\$ 2,573.96
504813050		4	11	59Y05945	0	134801692	\$ 2,466.56	\$ 52.00	\$ 2,518.56
504815400		5	13	59Y05945	0	155430031	\$ 2,490.12	\$ 52.00	\$ 2,542.12
504816200		19	8	59Y05945	0	154500162	\$ 3,204.72	\$ 52.00	\$ 3,256.72
504818600		9	7	59Y05945	0	156625016	\$ 2,535.83	\$ 52.00	\$ 2,587.83
504818950		2	7	59Y05945	0	143127457	\$ 2,870.79	\$ 52.00	\$ 2,922.79
504819000		1	7	59Y05945	0	156561284	\$ 3,291.11	\$ 52.00	\$ 3,343.11
504819700		24	1	AA6142	0	144118807	\$ 1,928.99	\$ 52.00	\$ 1,980.99
504901750		10	30	62Y00144	0	155820371	\$ 2,776.88	\$ 52.00	\$ 2,828.88
504902550		29	32	99Y04947	0	119551765	\$ 233.55	\$ 52.00	\$ 285.55
504902850		23	32	99Y04947	0	157022164	\$ 2,796.13	\$ 52.00	\$ 2,848.13

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	
504903250		27	34	99Y04947	0	137319958	\$ 1,403.14	\$ 52.00	\$ 1,455.14
504903450					0	155997792	\$ 18,377.66	\$ 52.00	\$ 18,429.66
504904200			G	62Y08073	0	141213383	\$ 47,882.61	\$ 52.00	\$ 47,934.61
504905550		51	1	00Y06559	0	00Y07704	\$ 482.25	\$ 52.00	\$ 534.25
504905650		32	1	99Y11400	0	155435665	\$ 11,693.69	\$ 52.00	\$ 11,745.69
504905700		31	1	99Y11400	0	146295669	\$ 180.00	\$ 52.00	\$ 232.00
504905750		30	1	99Y11400	0	146295658	\$ 3,097.29	\$ 52.00	\$ 3,149.29
504905800		29	1	99Y11400	0	152590260	\$ 9,896.14	\$ 52.00	\$ 9,948.14
504906600		37	1	99Y11400	0	123867894	\$ 4,890.53	\$ 52.00	\$ 4,942.53
504907550		15	2	33277	0	154434090	\$ 1,012.50	\$ 52.00	\$ 1,064.50
504910100		51	7	99Y11400	0	01Y09451	\$ 2,293.63	\$ 52.00	\$ 2,345.63
504910550		42	7	99Y11400	0	02Y04776	\$ 141.63	\$ 52.00	\$ 193.63
504910650		16	6	33277	0	142076932	\$ 2,816.12	\$ 52.00	\$ 2,868.12
504911250		28	5	35951	0	134314804	\$ 159.55	\$ 52.00	\$ 211.55
504911400		25	5	35951	0	142415737	\$ 2,890.02	\$ 52.00	
		31	5	101694461	10	142415748		\$ 2.00	\$ 2,944.02
504911600		21	5	35951	0	130429425	\$ 1,777.25	\$ 52.00	\$ 1,829.25
504911700		19	5	35951	0	146942624	\$ 2,162.41	\$ 52.00	\$ 2,214.41
504912050		43	8	S700	0	146942714	\$ 551.12	\$ 52.00	
		44	8	S700	0	146942905		\$ 2.00	\$ 605.12
504912100		45	8	S700	0	137193914	\$ 2,719.30	\$ 52.00	
		46	8	S700	0	137193925		\$ 2.00	
		47	8	S700	0	137193947		\$ 2.00	\$ 2,775.30
504912150		48	8	S700	0	153445080	\$ 2,543.38	\$ 52.00	
		49	8	S700	0	153445103		\$ 2.00	
		50	8	S700	0	153445114		\$ 2.00	\$ 2,599.38
504912200		51	8	S700	0	139288641	\$ 2,588.07	\$ 52.00	
		52	8	S700	0	139288696		\$ 2.00	\$ 2,642.07
504913250		12	5	35951	0	130327297	\$ 790.84	\$ 52.00	\$ 842.84
504913350		11	5	35951	0	134297523	\$ 318.18	\$ 52.00	\$ 370.18
504913400		10	5	35951	0	137168893	\$ 160.95	\$ 52.00	\$ 212.95
504914000		1A	9	102243765	0	149870098	\$ 14,178.27	\$ 52.00	\$ 14,230.27
504919600		76	21	99Y04947	0	158270609	\$ 1,779.43	\$ 52.00	\$ 1,831.43
504919850		71	21	99Y04947	0	156772660	\$ 1,297.63	\$ 52.00	\$ 1,349.63
504919950		69	21	99Y04947	0	144063547	\$ 2,297.90	\$ 52.00	\$ 2,349.90
504920800		76	24	99Y04947	0	149654043	\$ 2,310.71	\$ 52.00	\$ 2,362.71
504920850		75	24	99Y04947	0	136646792	\$ 1,872.41	\$ 52.00	\$ 1,924.41
504921100		52	25	99Y04947	0	142869022	\$ 1,990.67	\$ 52.00	\$ 2,042.67
504921250		49	25	99Y04947	0	139657719	\$ 2,337.39	\$ 52.00	\$ 2,389.39
504921300		48	25	99Y04947	0	157386279	\$ 2,685.68	\$ 52.00	\$ 2,737.68
504922050		77	20	99Y04947	0	148585056	\$ 2,603.87	\$ 52.00	\$ 2,655.87
504922100		76	20	99Y04947	0	124038558	\$ 321.95	\$ 52.00	\$ 373.95
504922150		75	20	99Y04947	0	153357396	\$ 2,259.49	\$ 52.00	\$ 2,311.49
504922350		71	20	99Y04947	0	138620123	\$ 2,361.92	\$ 52.00	\$ 2,413.92

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	
504922800		65	25	99Y04947	0	154476186	\$ 945.68	\$ 52.00	\$ 997.68
504923800		65	19	99Y04947	0	138116987	\$ 2,086.04	\$ 52.00	\$ 2,138.04
504925400		67	18	99Y04947	0	135761104	\$ 1,154.24	\$ 52.00	\$ 1,206.24
505000100		45	5	99Y11400	0	153461796	\$ 8,971.63	\$ 52.00	
		46	5	99Y11400	0	153461808		\$ 2.00	\$ 9,025.63
505000500		37	5	99Y11400	0	142045556	\$ 1,449.08	\$ 52.00	\$ 1,501.08
505000700		32	5	99Y11400	0	142045501	\$ 21,172.73	\$ 52.00	\$ 21,224.73
505001000		27	5	99Y11400	0	135817870	\$ 10,451.68	\$ 52.00	\$ 10,503.68
505001500		1	2	9913	0	124169889	\$ 28,811.27	\$ 52.00	
		29	2	101740441	1	124169890		\$ 2.00	\$ 28,865.27
505001600		3	2	9913	0	152027063	\$ 996.58	\$ 52.00	\$ 1,048.58
505001650		4	2	9913	0	113558711	\$ 200.35	\$ 52.00	\$ 252.35
505001700		30	2	101740283	6	113558733	\$ 231.81	\$ 52.00	\$ 283.81
505002400		29	3	101740182	0	139152517	\$ 10,330.10	\$ 52.00	\$ 10,382.10
505002700		4	3	9913	0	01Y04088	\$ 7,531.85	\$ 52.00	\$ 7,583.85
505004250		23	5	00Y05677	0	154466871	\$ 20,298.49	\$ 52.00	\$ 20,350.49
505004650		17	5	00Y05677	0	155685044	\$ 244.94	\$ 52.00	\$ 296.94
505005550		1	A	80Y00402	0	156091754	\$ 1,035.36	\$ 52.00	
		8	A	80Y00402	0	156091765		\$ 2.00	\$ 1,089.36
505006500		14	7	00Y05677	0	153612558	\$ 1,339.71	\$ 52.00	\$ 1,391.71
505008000		2	32	87Y03065	0	129726513	\$ 1,029.42	\$ 52.00	\$ 1,081.42
505009150		1	21A	CC968	0	130259189	\$ 3,459.96	\$ 52.00	
		7	21A	101702922	2	130259190		\$ 2.00	\$ 3,513.96
505009550		40	19	102168581	0	156852399	\$ 3,140.70	\$ 52.00	\$ 3,192.70
505010250		24	A	H1053	0	156959971	\$ 2,039.71	\$ 52.00	\$ 2,091.71
505010550		18	8	00Y05677	0	131140875	\$ 780.76	\$ 52.00	\$ 832.76
505010900		3	8	20767	0	155680386	\$ 663.88	\$ 52.00	\$ 715.88
505011000		1	8	20767	0	156586269	\$ 3,532.80	\$ 52.00	\$ 3,584.80
505011100		21	8	00Y05677	0	154485636	\$ 1,499.24	\$ 52.00	\$ 1,551.24
505011450		13	A	D3853	0	124275225	\$ 249.53	\$ 52.00	\$ 301.53
505011750		7	A	D3853	0	141836508	\$ 1,011.65	\$ 52.00	\$ 1,063.65
505011850		5	A	D3853	0	156674773	\$ 1,028.81	\$ 52.00	\$ 1,080.81
505013300		45	9	00Y05677	0	145808219	\$ 2,652.33	\$ 52.00	\$ 2,704.33
505013450		5	S	101702719	0	153675951	\$ 2,326.69	\$ 52.00	\$ 2,378.69
505013700		9	C	101702584	0	156506799	\$ 3,394.51	\$ 52.00	
		10	C	101702584	27	156506801		\$ 2.00	\$ 3,448.51
505014200		19	10	27474	0	144966011	\$ 360.55	\$ 52.00	
		46	10	101702461	1	144965953		\$ 2.00	\$ 414.55
505014600		10	10	20767	0	154070670	\$ 588.12	\$ 52.00	\$ 640.12
505016400		17	11	27474	0	154027436	\$ 2,814.28	\$ 52.00	\$ 2,866.28
505016450		16	11	27474	0	153697102	\$ 2,696.78	\$ 52.00	\$ 2,748.78
505016860		7	11	27474	0	144092538	\$ 2,581.86	\$ 52.00	\$ 2,633.86
505017450		37	11	27474	0	141089766	\$ 2,441.94	\$ 52.00	\$ 2,493.94
505018600		42	6	99Y11400	0	150862675	\$ 2,332.06	\$ 52.00	\$ 2,384.06



Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	Costs
505113602	2			: 89Y01425	0	130196684	\$ 471.73	\$ 52.00	\$ 523.73
505120000		1	81	78Y14126	0	134404927	\$ 10,580.32	\$ 52.00	
		20	81	101515823	14	134404916		\$ 2.00	\$ 10,634.32
505122812	12			00Y08927	0	156681579	\$ 2,190.04	\$ 52.00	\$ 2,242.04
505208300		39	82	82Y09634	0	125023935	\$ 3,667.72	\$ 52.00	\$ 3,719.72
505212550		24	83	82Y09634	0	155594605	\$ 182.06	\$ 52.00	\$ 234.06
505215350		7	84	82Y09634	0	153342604	\$ 4,284.50	\$ 52.00	\$ 4,336.50
505219150		44	88	87Y08562	0	154334550	\$ 1,642.95	\$ 52.00	\$ 1,694.95
505219150		44	88	87Y08562	0	154334550	\$ 1,642.95	\$ 52.00	\$ 1,694.95
505222750		32	86	87Y08562	0	153230374	\$ 4,263.97	\$ 52.00	\$ 4,315.97
505223550		48	86	87Y08562	0	126428777	\$ 2,048.29	\$ 52.00	\$ 2,100.29
505225100		13	89	87Y08562	0	154473431	\$ 341.72	\$ 52.00	\$ 393.72
505225100		13	89	87Y08562	0	154473431	\$ 341.72	\$ 52.00	\$ 393.72
505226000		31	89	87Y08562	0	153181526	\$ 5,103.72	\$ 52.00	\$ 5,155.72
505229500		1	94	00Y09697	0	156721248	\$ 4,878.60	\$ 52.00	\$ 4,930.60
505229850		2	93	87Y08562	0	150725156	\$ 2,826.97	\$ 52.00	\$ 2,878.97
505230450		14	93	87Y08562	0	155630101	\$ 5,348.02	\$ 52.00	\$ 5,400.02
505230650		18	93	87Y08562	0	146489787	\$ 4,761.23	\$ 52.00	\$ 4,813.23
505232350		13	92	87Y08562	0	150065423	\$ 5,955.76	\$ 52.00	\$ 6,007.76
514705700		47	35	101782100	0	151242230	\$ 1,996.19	\$ 52.00	\$ 2,048.19
514706000		30	35	63Y00274	0	157656527	\$ 2,451.56	\$ 52.00	\$ 2,503.56
514706020		30	35	63Y00274	0	157656549	\$ 2,441.94	\$ 52.00	\$ 2,493.94
514706550		19	35	63Y00274	0	124732683	\$ 3,182.31	\$ 52.00	\$ 3,234.31
514706800		14	35	63Y00274	0	124732638	\$ 106.35	\$ 52.00	\$ 158.35
514708100		38	33	63Y00274	0	146095870	\$ 2,724.56	\$ 52.00	\$ 2,776.56
514708300		34	33	63Y00274	0	145757717	\$ 1,448.50	\$ 52.00	\$ 1,500.50
514709500		17	34	63Y00274	0	148720035	\$ 3,157.77	\$ 52.00	\$ 3,209.77
514709550		16	34	63Y00274	0	136880411	\$ 473.96	\$ 52.00	\$ 525.96
514710950		9	32	63Y00274	0	154163572	\$ 2,077.16	\$ 52.00	\$ 2,129.16
514713850		19	40	64Y00489	0	124409651	\$ 3,394.21	\$ 52.00	\$ 3,446.21
514715500		4	38	64Y00489	0	154759865	\$ 3,788.31	\$ 52.00	\$ 3,840.31
514718150		4	42	64Y00489	0	143691767	\$ 3,582.67	\$ 52.00	\$ 3,634.67
514718200		5	42	64Y00489	0	146376489	\$ 3,508.78	\$ 52.00	\$ 3,560.78
514719800		11	43	64Y00489	0	146199134	\$ 232.12	\$ 52.00	\$ 284.12
514720250		2	43	64Y00489	0	155452282	\$ 1,354.06	\$ 52.00	\$ 1,406.06
514720750		24	43	64Y00489	0	149183095	\$ 1,939.50	\$ 52.00	\$ 1,991.50
514721400		47	40	64Y00489	0	148282443	\$ 2,542.45	\$ 52.00	\$ 2,594.45
514721570		44A	40	102063259	0	150879640	\$ 1,845.05	\$ 52.00	\$ 1,897.05
514722100	2			76Y09913	0	138709334	\$ 1,292.81	\$ 52.00	\$ 1,344.81
514722850		6	46	64Y00489	0	139351204	\$ 181.50	\$ 52.00	\$ 233.50
514722880		6	46	64Y00489	0	139351204	\$ 158.68	\$ 52.00	\$ 210.68
514722950		7	46	64Y00489	0	154911540	\$ 2,971.05	\$ 52.00	\$ 3,023.05
514723800		25	46	64Y00489	0	128306246	\$ 1,748.32	\$ 52.00	\$ 1,800.32
514724650		13	45	64Y00489	0	156805881	\$ 3,843.72	\$ 52.00	

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	Costs
		25	45	101788128	20	156805870		\$ 2.00	\$ 3,897.72
514802650		8	4	99Y00657	0	147909022	\$ 1,888.43	\$ 52.00	\$ 1,940.43
514803000		17	1	99Y00657	0	158270430	\$ 2,654.20	\$ 52.00	\$ 2,706.20
514803050		18	1	99Y00657	0	158270351	\$ 1,864.78	\$ 52.00	\$ 1,916.78
514803100		19	1	99Y00657	0	158270339	\$ 2,375.81	\$ 52.00	\$ 2,427.81
514803150		20	1	99Y00657	0	158270328	\$ 1,944.80	\$ 52.00	\$ 1,996.80
514803200		21	1	99Y00657	0	158270306	\$ 2,646.75	\$ 52.00	\$ 2,698.75
514804650		F	9	CH1883	0	143917465	\$ 167.94	\$ 52.00	\$ 219.94
514807700		9	K	61Y05009	0	150282682	\$ 18,332.49	\$ 52.00	\$ 18,384.49
514813300		35	2	99Y00657	0	158303820	\$ 286.10	\$ 52.00	\$ 338.10
514813500		39	2	99Y00657	0	156902698	\$ 2,415.24	\$ 52.00	\$ 2,467.24
514820100		11	15	61Y05009	0	146691849	\$ 883.45	\$ 52.00	\$ 935.45
514821800		19	G	61Y05009	0	135661046	\$ 2,104.08	\$ 52.00	\$ 2,156.08
514822200		7	F	61Y05009	0	156226709	\$ 3,222.87	\$ 52.00	\$ 3,274.87
514824200		28	F	61Y05009	0	130207621	\$ 3,453.29	\$ 52.00	\$ 3,505.29
514902050		34	12	99Y00657	0	124520464	\$ 3,087.28	\$ 52.00	\$ 3,139.28
514902300		29	12	99Y00657	0	134169082	\$ 2,480.36	\$ 52.00	\$ 2,532.36
514902350		28	12	99Y00657	0	152112305	\$ 1,528.33	\$ 52.00	\$ 1,580.33
514903750		19	3	AS367	0	134602118	\$ 765.52	\$ 52.00	\$ 817.52
514904700		29	A	46116	0	153187522	\$ 2,190.57	\$ 52.00	\$ 2,242.57
514904800		27	A	46116	0	134540793	\$ 2,501.54	\$ 52.00	\$ 2,553.54
514905150		15	6	36064	0	158270575	\$ 1,862.61	\$ 52.00	\$ 1,914.61
514905250		17	6	36064	0	01Y05156	\$ 2,308.77	\$ 52.00	\$ 2,360.77
514905300		18	6	36064	0	138118754	\$ 522.42	\$ 52.00	\$ 574.42
514906400		14	5	V1232	0	149569127	\$ 2,097.17	\$ 52.00	\$ 2,149.17
514906550		11	5	V1232	0	156587529	\$ 3,144.91	\$ 52.00	\$ 3,196.91
514909550		7	5	BG94	0	149002130	\$ 2,717.73	\$ 52.00	\$ 2,769.73
514913150		4	1	Z5855	0	154637714	\$ 2,315.44	\$ 52.00	\$ 2,367.44
514915700		6	21	CG1111	0	154929000	\$ 3,133.25	\$ 52.00	
		16	21	101728313	2	154929022		\$ 2.00	\$ 3,187.25
514917700		20	18	BZ5561	0	154575186	\$ 291.48	\$ 52.00	\$ 343.48
514918150		12	19	BZ5561	0	149719775	\$ 2,547.56	\$ 52.00	\$ 2,599.56
514918200		13	19	BZ5561	0	156407755	\$ 802.60	\$ 52.00	\$ 854.60
514918900		27	19	BZ5561	0	131660276	\$ 545.51	\$ 52.00	\$ 597.51
514923100		41	B	42488	0	140835742	\$ 184.74	\$ 52.00	
		42	B	42488	0	140835764		\$ 2.00	
		60	B	101785899	26	140835810		\$ 2.00	\$ 240.74
514923200		45	B	42488	0	144204308	\$ 398.17	\$ 52.00	
		46	B	42488	0	144204331		\$ 2.00	\$ 452.17
514924150		21	B	42488	0	148813948	\$ 184.74	\$ 52.00	
		22	B	42488	0	148814028		\$ 2.00	\$ 238.74
514924700		26	A	42488	0	157977725	\$ 3,181.58	\$ 52.00	
		27	A	42488	0	157977736		\$ 2.00	\$ 3,235.58
514925100		10	A	42488	0	155691737	\$ 1,491.05	\$ 52.00	

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	
		11	A	42488	0	155691748		\$ 2.00	\$ 1,545.05
514926000		7	C	46116	0	146415753	\$ 1,429.59	\$ 52.00	\$ 1,481.59
514926700		19	B	46116	0	156670522	\$ 1,571.25	\$ 52.00	\$ 1,623.25
514928550		23	B	46116	0	126101810	\$ 2,112.28	\$ 52.00	\$ 2,164.28
515000150		16	9	75Y03477	0	153654194	\$ 1,757.46	\$ 52.00	\$ 1,809.46
515000300		5	1	Z5453	0	156855910	\$ 1,339.24	\$ 52.00	
		12	1	101793393	19	156855932		\$ 2.00	\$ 1,393.24
515001100		1	1	W1884	0	144231353	\$ 1,081.80	\$ 52.00	
		2	1	W1884	0	144231364		\$ 2.00	
		3	1	W1884	0	144231386		\$ 2.00	\$ 1,137.80
515001350		12	1	W1884	0	158270621	\$ 2,278.69	\$ 52.00	
		13	1	W1884	0	158270632		\$ 2.00	\$ 2,332.69
515001550		21	1	W1884	0	140221965	\$ 209.62	\$ 52.00	
		22	1	W1884	0	140221987		\$ 2.00	
		23	1	W1884	0	140221998		\$ 2.00	\$ 265.62
515001900		37	1	W1884	0	135101157	\$ 980.28	\$ 52.00	
		38	1	W1884	0	135101179		\$ 2.00	\$ 1,034.28
515005550		26	2	W1884	0	158001465	\$ 2,232.81	\$ 52.00	
		27	2	W1884	0	158001476		\$ 2.00	\$ 2,286.81
515005800		37	2	W1884	0	153371224	\$ 135.08	\$ 52.00	
		38	2	W1884	0	153371246		\$ 2.00	\$ 189.08
515044100		4	3	85Y02730	0	123836575	\$ 9,397.15	\$ 52.00	\$ 9,449.15
515050500		E	5	CG1523	0	124233230	\$ 16,853.33	\$ 52.00	\$ 16,905.33
515050600		F	5	CG1523	0	145466589	\$ 1,965.21	\$ 52.00	\$ 2,017.21
515050650		1	5	7023	0	145466567	\$ 1,289.10	\$ 52.00	\$ 1,341.10
515050700		2	5	7023	0	145466578	\$ 1,289.10	\$ 52.00	\$ 1,341.10
515050850		5	5	7023	0	150757757	\$ 2,169.57	\$ 52.00	\$ 2,221.57
515100925	1			101899053	0	143514008	\$ 20,926.75	\$ 52.00	\$ 20,978.75
515102000		1	10	87Y05786	0	124147728	\$ 271.23	\$ 52.00	\$ 323.23
515102200		2	11	102414866	0	156441887	\$ 5,635.70	\$ 52.00	\$ 5,687.70
515201450		16	2	101973023	0	157057779	\$ 428.28	\$ 52.00	\$ 480.28
515201700		14	2	101697497	0	129260178	\$ 3,003.10	\$ 52.00	\$ 3,055.10
515203100		H	1	65Y08125	0	134620837	\$ 2,582.53	\$ 52.00	\$ 2,634.53
515213000		N	3	65Y08125	0	136131375	\$ 1,200.98	\$ 52.00	\$ 1,252.98
524700200		4	47	64Y00489	0	151002739	\$ 3,216.43	\$ 52.00	\$ 3,268.43
524701050		15	47	66Y09711	0	151913268	\$ 3,172.49	\$ 52.00	\$ 3,224.49
524702250		52	46	66Y09711	0	151012482	\$ 3,397.81	\$ 52.00	\$ 3,449.81
524703200		70	46	66Y09711	0	134710905	\$ 3,761.61	\$ 52.00	\$ 3,813.61
524703350		73	46	66Y09711	0	00Y05974	\$ 159.72	\$ 52.00	\$ 211.72
524703800		83	46	68Y02394	0	150748173	\$ 1,641.43	\$ 52.00	\$ 1,693.43
524705300		5	62	68Y02394	0	156017954	\$ 3,967.50	\$ 52.00	\$ 4,019.50
524706100		37	59	68Y02394	0	153842205	\$ 771.69	\$ 52.00	\$ 823.69
524706200		39	59	68Y02394	0	152150622	\$ 3,139.40	\$ 52.00	\$ 3,191.40
524706400		43	59	68Y02394	0	148822038	\$ 3,756.27	\$ 52.00	\$ 3,808.27

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	
524706450		44	59	68Y02394	0	142820311	\$ 2,780.68	\$ 52.00	\$ 2,832.68
524707100		5	59	68Y02394	0	128506518	\$ 3,195.10	\$ 52.00	\$ 3,247.10
524708650		4	60	68Y02394	0	152761754	\$ 784.54	\$ 52.00	\$ 836.54
524709400		28	53	66Y09711	0	155587753	\$ 2,827.54	\$ 52.00	\$ 2,879.54
524710100		42	53	68Y02394	0	156937483	\$ 3,463.93	\$ 52.00	\$ 3,515.93
524710250		45	53	68Y02394	0	134645036	\$ 144.33	\$ 52.00	\$ 196.33
524711150		17	53	66Y09711	0	154146236	\$ 3,346.59	\$ 52.00	\$ 3,398.59
524711400		5	54	66Y09711	0	153003675	\$ 2,717.66	\$ 52.00	\$ 2,769.66
524712200		22	54	66Y09711	0	130521406	\$ 3,333.08	\$ 52.00	\$ 3,385.08
524712600		30	54	66Y09711	0	149683922	\$ 375.81	\$ 52.00	\$ 427.81
524713700		19	48	66Y09711	0	124106150	\$ 2,514.38	\$ 52.00	\$ 2,566.38
524715950		14	51	66Y09711	0	127947774	\$ 1,097.24	\$ 52.00	\$ 1,149.24
524720800		3	50	66Y09711	0	156571353	\$ 543.51	\$ 52.00	\$ 595.51
524720820		3	50	66Y09711	0	156571353	\$ 556.14	\$ 52.00	\$ 608.14
524722430		26	61	91Y01736	0	134112327	\$ 1,320.29	\$ 52.00	\$ 1,372.29
524723100		12	61	68Y02394	0	156444677	\$ 776.94	\$ 52.00	\$ 828.94
524723750		1	61	68Y02394	0	154339117	\$ 301.33	\$ 52.00	\$ 353.33
524724250		38	56	101706836	10	152942104	\$ 3,087.00	\$ 52.00	
		39	56	101706836	11	152942092		\$ 2.00	\$ 3,141.00
524725950		10	57	66Y09711	0	153974335	\$ 2,445.56	\$ 52.00	\$ 2,497.56
524727100		8	58	68Y02394	0	133961799	\$ 3,471.44	\$ 52.00	\$ 3,523.44
524728700		116	46	68Y02394	0	147163619	\$ 1,671.98	\$ 52.00	\$ 1,723.98
524804150		1	2	76Y07074	0	151005608	\$ 2,586.03	\$ 52.00	\$ 2,638.03
524805700		25	1	76Y07074	0	146738368	\$ 343.85	\$ 52.00	\$ 395.85
524807400		12	A	78Y09106	0	156441551	\$ 4,228.88	\$ 52.00	
		19	A	101682019	3	156441528		\$ 2.00	\$ 4,282.88
524807500		14	A	78Y09106	0	113880191	\$ 2,022.60	\$ 52.00	\$ 2,074.60
524807600		16	A	78Y09106	0	115948839	\$ 2,789.71	\$ 52.00	\$ 2,841.71
524808550		7	10	79Y09101	0	136509431	\$ 3,875.79	\$ 52.00	\$ 3,927.79
524810450		10	7	76Y07074	0	138219611	\$ 4,526.51	\$ 52.00	\$ 4,578.51
524812450		2	3	76Y07074	0	147271327	\$ 773.38	\$ 52.00	\$ 825.38
524814350		16	6	79Y09101	0	124137569	\$ 4,541.27	\$ 52.00	\$ 4,593.27
524814900		27	6	79Y09101	0	130184535	\$ 3,932.29	\$ 52.00	\$ 3,984.29
524815300		2	5	79Y09101	0	143721525	\$ 1,407.77	\$ 52.00	\$ 1,459.77
524816600		11	11	79Y09101	0	128009471	\$ 4,108.98	\$ 52.00	\$ 4,160.98
524901400		10	A	CE6408	0	146726017	\$ 568.71	\$ 52.00	\$ 620.71
524905250		9	3	AA1366	0	153552393	\$ 2,180.56	\$ 52.00	
		10	3	AA1366	0	153552405		\$ 2.00	\$ 2,234.56
524905450		1	3	AA1366	0	155016211	\$ 201.38	\$ 52.00	
		2	3	AA1366	0	155016222		\$ 2.00	\$ 255.38
524906250		14	B	CE6408	6	136499631	\$ 410.93	\$ 52.00	
		26	B	101727895	5	136499642		\$ 2.00	\$ 464.93
524906400		23	A	CE6408	0	138948261	\$ 374.56	\$ 52.00	\$ 426.56
525001350		9	A	CF4480	0	138911418	\$ 2,409.02	\$ 52.00	\$ 2,461.02

Assessment No.	Unit No.	Lot	Block	Plan No.	Ext.	Title No.	Advertising & Admin.		Total Arrears & Costs
							Arrears	Costs	Costs
525001600		4	A	CF4480	0	124232532	\$ 737.31	\$ 52.00	\$ 789.31
525002600		2	27	CE3845	4	139181902	\$ 628.28	\$ 52.00	
		3	27	CE3845	5	139182004		\$ 2.00	\$ 682.28
525003850		36	25	101698566	13	147135168	\$ 2,367.28	\$ 52.00	
		37	25	101698566	14	147135179		\$ 2.00	\$ 2,421.28
525004450		8	25	AA3397	0	154361819	\$ 2,200.22	\$ 52.00	\$ 2,252.22
525004600		11	25	AA3397	0	149665179	\$ 6,379.86	\$ 52.00	
		12	25	AA3397	0	149665191		\$ 2.00	\$ 6,433.86
525004950		16	27	CE3845	0	154913036	\$ 2,278.46	\$ 52.00	\$ 2,330.46
<b>TOTALS</b>							<b>\$998,155.67</b>	<b>\$ 17,690.00</b>	<b>\$ 1,015,845.67</b>

Dated this 10th day of February, 2025.  
(SEAL)

Raelyn Knudson  
Collector of Taxes

City of Yorkton  
37 Third Ave N, Yorkton, SK S3N 2W3

TITLE: <b>2025 Tandem Truck Proposal – Tender Award</b>	DATE OF MEETING: <b>February 10, 2025</b>
	REPORT DATE: January 31, 2025
CLEARANCES:	ATTACHMENTS:
Written by: René Richard, Director of Engineering and Asset Management <b>Rene Richard</b>	
Reviewed by: Jessica Matsalla, City Clerk <b>Jessica Matsalla</b>	
Approved by: Brad Hvidston, City Manager <b>Brad Hvidston</b>	

**BACKGROUND**

The purchase of a two (2) new tandem gravel trucks was included in the 2025 approved capital budget (2024). Due to a potential upcoming lack of supply, the tender was issued early in 2025 so units could be secured in a reasonable timeframe. The two (2) units will replace two (2) older, existing tandem trucks.

**DISCUSSION/ANALYSIS/IMPACT**

The Invitation to Tender for the “Purchase of Two (2) Tandem Axle Gravel Trucks” was advertised on SaskTenders and Biddingo for a tender period of two (2) weeks and a closing date of January 13, 2025. Four (4) bids were received. Bids for equipment are typically evaluated on a weighted point system to identify which bid is “best value”, taking into consideration price, delivery date, adherence to specifications, trade value of existing equipment, guaranteed maintenance amount, and guaranteed buyback. A summary of the bids are as follows:

Supplier	Make/ Model	Score (out of 400)
Frontline Freightliner Truck Centre Ltd. (Saskatoon)	2025 Freightliner 114SD	290
Maxim Truck and Trailer (Regina)	2025 International MV607	270
Brandt Truck and Trailer (Regina)	2025 Peterbilt 548	255
Redhead Equipment (Emerald Park)	2025 Mack Anthem 64R	209

The bid from Frontline Freightliner Truck Centre Ltd. was deemed to be the best value as it achieved the highest score, and their bid of \$527,316.08 (PST included) for both tandem trucks was within the budgetary estimate amount of \$550,000.



## **FINANCIAL IMPLICATIONS**

Funding for this project will come from the Fleet Reserve as approved during budget deliberations. As usual, the existing units will either be traded in or sold depending on which is the better deal for the City of Yorkton.

## **COMMUNICATION PLAN/PUBLIC NOTICE**

All bidders will receive a letter indicating the successful bidder and bid amount. Also, the identity of the successful bidder along with the total bid amount will be posted on the City's website, SaskTenders, and Biddingo for a period of 2 weeks.

## **STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)**

N/A

## **OPTIONS**

1. That Council direct Administration to award the tender for "Purchase of Two (2) Tandem Axle Gravel Trucks" to Frontline Freightliner Truck Centre Ltd. for \$497,468.00 plus applicable taxes, and further that the Mayor and City Clerk be authorized to execute said contract.
2. That Council provide other direction.

## **RECOMMENDATION**

1. **That Council direct Administration to award the tender for "Purchase of Two (2) Tandem Axle Gravel Trucks" to Frontline Freightliner Truck Centre Ltd. for \$497,468.00 plus applicable taxes, and further that the Mayor and City Clerk be authorized to execute said contract.**