

CITY OF YORKTON
REGULAR COUNCIL MEETING AGENDA
Monday, September 22, 2025 - 5:00 p.m.
Council Chambers, City Hall

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC ACKNOWLEDGEMENTS**
4. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting Minutes – September 2, 2025
5. **UNFINISHED BUSINESS**
6. **REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED**
 - a. Economic Development Committee Meeting Minutes – June 12, 2025
 - b. Development Appeals Board Meeting Minutes – July 10, 2025
 - c. Mayor Kienle – Appointment to the Environmental Committee
 - d. Mayor Kienle – Appointment City Representative to Community Future Ventures Board
7. **HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
8. **BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
9. **CORRESPONDENCE**
 - a. Chamber of Commerce Letter re: Rescind Section 3. Emergency Response Charges for Fire Suppression – Bylaw No. 9/2024
10. **BYLAWS**
 - a. Director of Public Works
 - Bylaw No. 4/2025 – Residential Solid Waste Management Collection & Removal Fees
11. **ADMINISTRATIVE REPORTS**
 - a. Director of Public Works
 - Residential Recycling – City of Yorkton/SK Recycles Agreement
 - b. Director of Recreation & Community Services
 - Municipal Heritage Property Designation Request
 - c. Fire Chief
 - Fire Fighting Charges
12. **GIVING NOTICE OF MOTION**
13. **IN CAMERA SESSION**
 - a. Budgetary Item A
14. **ADJOURNMENT**

Economic Development Committee

Minutes

June 12, 2025

7:00 a.m. City Hall – Meeting Room A

Attendees

Members	Chairperson: Bob Knox Councillors: Councillor Darcy Zaharia (arrived at 7:29 a.m.) Members: Ajay Tadi, Gwen Machnee (via Zoom), Marty Sveinbjornson, Corey Werner, Greg Haas
Invited guests	Councillor Stephanie Ortynsky; Juanita Polegi, Chamber Of Commerce (left at 8:03 a.m.); Kaitlyn Kitzan, Yorkton Business Improvement District
Staff	Jennifer Brooker, Business Liaison; Michael Eger, Director Of Planning, Building & Development; Brad Hvidston, City Manager
Regrets	Councillor Dustin Brears, Don Reed
Absent	
Recording	Jennifer Brooker
Call to Order	7:02 a.m.
Adjourn	8:33 a.m.

Adoption of Agenda

Discussion	Review of agenda items for discussion.
Motion 17-25	Marty Sveinbjornson That the agenda be approved as presented. Carried

Minutes of May 8, 2025

Discussion	Minutes from the May 8, 2025 meeting of the committee were circulated.
Motion 18-25	Corey Werner That the minutes of the May 8, 2025 meeting be approved as presented. Carried

Economic Development Priorities:

Hotel Development	Jennifer informed the committee that: There is a meeting with an investor next week.
Promote Housing Development	Jennifer informed the committee that: The department has met with several developers over the past few weeks and continues to receive inquiries from builders interested in constructing spec homes.
Vacant Commercial Buildings	Jennifer informed the committee that: The department will present the motions passed by the committee to the Council during budget deliberations.
Improve The Narrative That Yorkton Is "Open For Business"	Jennifer informed the committee that: The City of Yorkton is getting a new website. As part of the new site the entire Economic Development subpage will be redone. The Three LAMP pages, one each for residents, business, and industry, as talked about at the last meeting will be part of this new website. I am hoping to bring the Business and Industry page to a future meeting for review.
Action Item	Jennifer will send out the LAMP pages to the committee for review before being published.
Recruitment/Retention of Medical/Dental Professionals	Not discussed at this meeting.
Develop Regional Econ Dev Group	A meeting of the Central Prairies Development Alliance (CPDA) was held on June 11. Councillor Ortynsky provided an update from the meeting.

Past Motions

Past Motions	The Committee reviewed all Motions passed this year. For Motion 09-25, That the Council members of the Committee engage the local MLA to plan a fall meeting with the committee, the committee suggested an agenda including: • Access to Medical Care in Yorkton,
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	• Trade and Exporting, • Housing in Yorkton, • Road and Infrastructure Improvements, and • College Programs. Additionally, the committee mentioned that Council should be having monthly meetings with the Minister of Trade and Export, as well as the Saskatchewan Health Authority.
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New Business

CanExport Community Investment Grant	Jennifer reviewed her report on the CanExport Community Investment Grant the city applied for in December 2025. The Committee discussed the opportunity to attract another large agri-processor in Yorkton and the need for partner collaboration for Foreign Direct Investment (FDI) attraction to be successful.
FDI Attraction Training	Jennifer, Michael, Councillor Ortynsky, Ajay, and two other staff from YTC attended FDI Attraction Training last week. Some key take-a-ways from the training were: • To focus on what we have. • Community appeal is more important than incentives for attracting and retaining a strong workforce. • Yorkton's airport facilitates business travel from major centers via chartered flights. • Attending trade shows requires strategic planning and repeated annual visits to build strong connections with potential investors and companies. The Committee did not make a resolution, but agree this is something to continue exploring.

Business from the Floor

Vacant Buildings, Incentives, and Strategic Planning	The committee discussed the Strategic Plan 2020. Kaitlyn suggested that YBID host a brain storming session on to come up with ideas on how to address the vacant building in the city along with other Incentive that the city could offer to help the YBID and other Commercial and Industrial areas of the city grow.
Action Item	Kaitlyn, Councillor Ortynsky, and Jennifer will meet to discuss and plan the brain storming event.
Events	The committee discussed ideas about promoting civic pride, local news, and local events within the community.
Action Item	All members will return with one marketing suggestion for Yorkton.

Next Meeting

Next Meeting	There will be no meetings during the months of July and August. The next meeting will be September 11, 2025 .
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Adjournment

Motion 19-25	Corey Werner That the Economic Development Committee Meeting be Adjourned at 8:33 a.m. Carried
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Bob Knox

Chairperson
Bob Knox

Jennifer Brooker

Recording Secretary
Jennifer Brooker

**CITY OF YORKTON
SASKATCHEWAN**

**PUBLIC MINUTES OF THE DEVELOPMENT APPEALS BOARD
July 10, 2025**

Minutes of the Development Appeals Board Meeting held on Thursday, July 10, 2025 in City Hall Council Chambers.

Members Present: Scott Sharpe, Jerome Niezgoda, and Brinton Hall

Others Present: Jessica Matsalla – City Clerk, Amanda Dietz – Secretary, Carleen Koroluk – Land Use Planner - Respondent, John Gross – Appellant

Regrets: Kosta Stamatinos, Sheldon Stechyshyn

Absent: None

Recording: Amanda Dietz - Secretary

CALL TO ORDER

A quorum being present, Chairman Sharpe called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

R08-2025

Moved by Jerome Niezgoda

That the agenda for July 10, 2025 be approved as presented.

Carried Unanimously.

APPROVAL OF MINUTES

R09-2025

Moved by Brinton Hall

That the minutes of the May 29, 2025 Development Appeals Board meeting be approved as presented.

Carried Unanimously.

HEARINGS

A. DEVELOPMENT APPEAL NO. 3/2025

An appeal application was considered regarding the subject property 43 Franklin Avenue, Lot 23, Blk/Par 5; Plan 99Y00657 requesting variance to the City of Yorkton's Zoning Bylaw No. 14/2003 to subdivide a vacant lot to create two separate lots and to allow for the interior lot width to be 10.516 metres instead of the required 15 metres.

John Gross – Appellant, and Carleen Koroluk – Land Use Planner, appeared before the Board with respect to the appeal.

IN CAMERA SESSION

R10-2025

Moved by Brinton Hall

That this Meeting move to an In Camera Session to deliberate a decision for Appeal No. 3/2025 – 5:32 pm.

Carried Unanimously.

Chairman Sharpe called a brief recess to clear Council Chambers at 5:32 p.m.

Chairman Sharpe called the In-Camera session to order at 5:34 p.m.

Members Present: Scott Sharpe, Jerome Niezgoda, and Brinton Hall

Others Present: Amanda Dietz – Secretary

R11-2025

Moved by Jerome Niezgoda

That members rise and report to the regular scheduled meeting agenda – 5:55 p.m.

Carried Unanimously.

RESOLUTIONS RESULTING FROM IN CAMERA SESSION

R12-2025

Moved by Brinton Hall

That Development Appeals Board Appeal No. 3/2025 for variance to the Zoning Bylaw No. 14/2003 regarding subject property 43 Franklin Avenue, Lot 23, Blk/Par 5; Plan 99Y00657 be granted for the reasons set forth in the Record of Decision of the Board.

Carried Unanimously

ADJOURNMENT

R13-2025

Moved by Jerome Niezgoda

That this Regular Meeting adjourn at 5:56 p.m.

Carried Unanimously.

Approved this 21st day of August A.D., 2025

Scott Sharpe

Chairperson

Amanda Dietz

Secretary



September 22, 2025

Memorandum to: Members of Yorkton City Council

Re: 2025 Appointment to the Environmental Committee

In recognition of a vacancy for the Environmental Committee, I would like to recommend the following:

RECOMMENDATION:

That the Council of the City of Yorkton appoint Aleksandra Hoeber to the Environmental Committee for the remainder of 2025.

Respectfully submitted,


Aaron Kienle

MAYOR AARON KIENLE



September 22, 2025

Memorandum to: Members of Yorkton City Council

Re: Voting Representative and Board Meeting to the Community Futures
Ventures Board

As a member, the City of Yorkton may appoint a voting representative to the Community Futures Ventures Board for a period of one (1), two (2), or three (3) years. Additionally, the City of Yorkton may appoint a Director to the Community Futures Board for a period of one (1), two (2), or three (3) years. I would like to recommend the following:

RECOMMENDATION:

That the Council of the City of Yorkton appoint Jennifer Brooker, Business Liaison, as both the Voting Representative and Director to the Community Futures Ventures Board for a term of three (3) years.

Respectfully submitted,


Aaron Kienle

MAYOR AARON KIENLE



YORKTON CHAMBER of COMMERCE

Junction #9 & #16 • P.O. Box 1051 Yorkton, Sask. S3N 2X3 • Phone: (306) 783-4368 Fax: (306) 786-6978
Website: www.yorktonchamber.com • email: info@yorktonchamber.com

Aug 19, 2025

Mayor Aaron Kienle
Councillors Brears, Goulden, Haider, Litvanyi, Ortynsky and Zaharia
City of Yorkton

RE: Rescind Section 3. Emergency Response Charges 2) Fire Suppression of Bylaw No. 9/2024

Dear Mayor Kienle and Council:

The Yorkton Chamber of Commerce Directors are concerned that there is significant confusion regarding the status of Bylaw No. 15/2010 and Bylaw No. 9/2024. With the failure of Bylaw No. 19/2025, the Emergency Response Charges for Fire Suppression in Bylaw No. 9/2024 remain in effect.

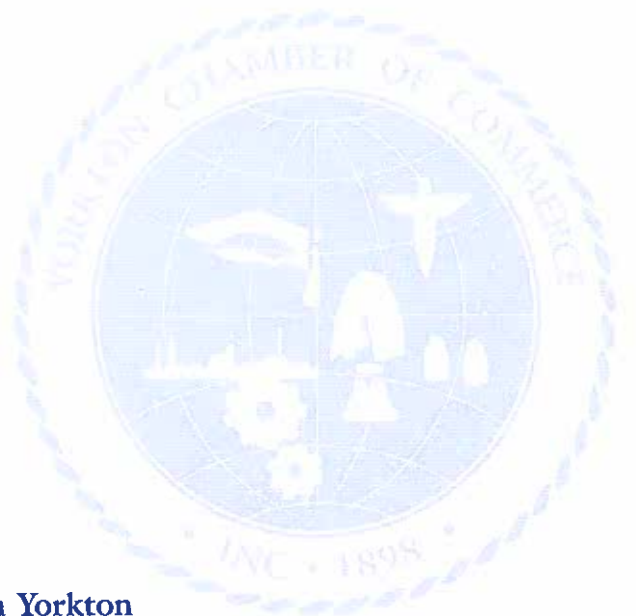
This creates an unacceptable level of uncertainty for businesses. If a commercial building experiences a fire, owners do not know whether they will be invoiced for the fire department's response, nor what the potential costs could be, since no "cap" is defined.

The Chamber strongly urges Council to eliminate the fees outlined in *Bylaw No. 9/2024 Section 3. Emergency Response Charges 2) Fire Suppression* by rescinding this section of the Bylaw. Businesses should not be penalized for emergencies beyond their control, and the risk of open-ended fire suppression charges must be removed.

Sincerely,


Mike Stackhouse

Mike Stackhouse
Vice President and Chair Policy Committee



TITLE: Solid Waste Management Bylaw No.4/2025	DATE OF MEETING: Sept 22, 2025
	REPORT DATE: September 12, 2025
CLEARANCES:	ATTACHMENTS: 1. Solid Waste Management Bylaw 4/2025 (New) 2. Bylaw 16/1981 (old)
Written by: Aron Hershmiller, Director of Public Works Aron Hershmiller	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

PURPOSE/BACKGROUND

The City's Public Works department is continually evaluating the programs and services they offer and Solid Waste Management is one of those services. Solid Waste Management is comprised of Refuse (garbage), Recycling and Organics collection and removal via curbside pick-up plus the ownership and management of the Sanitary Landfill.

Our current Solid Waste Management Bylaw No. 16/1981 is severely outdated and with the recent roll-out of the organics collection program and upcoming changes to recycling collection bylaw, changes were long overdue and required.

DISCUSSION/ANALYSIS/IMPACT

With the recent roll-out of the new Curbside Organics Program (green carts) in April 2025, and recycling changes and new blue cart collection beginning November 2025, changes to the bylaw were required.

Key points in the new bylaw are as follows:

- Multiple definition additions / changes
 - Clearly identifying residential dwelling units 1-5+
- With the major changes to collection, the need to update the bylaw was very apparent. Formerly we had back alley dumpster collection, we're now using the three cart system for most residential units with bins in high density residential units 5+.

- We didn't have a recycling program prior to the 1990's and are making collection changes effective in Nov 2025, so therefore additions regarding recycling was much needed.
- We have a permanent Household Hazardous Waste (HHW) collection depot, the second to be approved in Saskatchewan, so this needed to be incorporated as well.
- We rolled out the organics collection program in April of 2025 with green cart collection. We are one of six cities in Saskatchewan that offer residents curbside organics collection. This service was also added to the bylaw.
- We also recently built a new landfill cell with leachate collection (2019/2020), and had to make some edits and additions to the landfill portion.
- Lastly and perhaps most importantly we wanted to add enforcement options should rules not be followed. Obviously enforcement is not a preferred method BUT in scenarios of misuse and blatant disregard to the bylaw it will be easier for the city to follow-up with options.

FINANCIAL IMPLICATIONS

There are no financial implication attached to this bylaw, as the landfill rate bylaw and the collection levy bylaw are separate.

Number of homes: City wide programs service 7472 households (all types).

Solid Waste Management Collection - (108 total annual pick-ups)

- a. Weekly Summer Organics (30 pick-ups)
- b. Weekly garbage (52 pick-ups)
- c. Bi-weekly recycling (26 – pick-ups)

The table below is a solid waste management cost comparison for single family dwellings. The City of Yorkton has one of the lowest solid waste management collection levies in the province, and offers all three collection services plus still has weekly garbage collection for the second highest collection / service in SK.

Monthly Single Dwelling - Solid Waste (Garbage, Recycling, Organics) curbside collection / and removal cost comparison -11 communities (levy)						
Community	Monthly Cost	Refuse Collection	Recycling Collection	Organics Collection	Number of Collections	\$ Cost per Collection
Melville	\$31.53	Bi-weekly	Bi-weekly	No	52	\$7.27
North Battleford	\$26.51	Bi-weekly	Bi-weekly	Optional via Loraas bi-weekly (\$12.50)	65	\$4.89
Saskatoon	\$25.34	Bi-weekly	Bi-weekly	Bi-weekly	78	\$3.89
Martensville	\$25.00	Bi-weekly	Bi-weekly	Optional via Loraas bi-weekly (\$12.50)	65	\$4.61
Regina	\$23.78	Bi-weekly	Bi-weekly	Weekly (April – Oct) Bi-weekly (Nov–April)	93	\$3.07
Lloydminster	\$22.36	Weekly	Weekly	Weekly (May – Oct) Bi-weekly (Nov–April)	142	\$1.89
Melfort	\$22.00	Bi-weekly	Bi-weekly	No	52	\$5.07
Yorkton	\$21.00	Weekly	Bi-weekly	Weekly (Apr – Nov)	108	<u>\$2.33</u>
Estevan	\$16.00	Weekly	Bi-weekly	No	78	\$2.66
Swift Current	\$15.50	Weekly	No	No	52	\$3.57
Moose Jaw	\$15.73	Bi-weekly June-Sept - Weekly	Bi-weekly	No	58	\$2.57
Average	\$22.25				77	\$3.86

COMMUNICATION PLAN/PUBLIC NOTICE

Shape Your City pages have been created for the new programs (organics and recycling service changes). We have and will continue to communicate via our various venues including Shape Your City, City website, using the city’s marketing plan and social media platforms, newspaper and Mayor’s Weekly Radio Segment. Information in the water bills is currently being distributed regarding the recycling changes (blue cart program).

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

The Environmental Committee supports the need to update the solid waste management bylaw and was identified in their strategic plan.

OPTIONS:

1. That Bylaw No. 4/2025 a bylaw in the City of Yorkton in the Province of Saskatchewan to Provide Solid Waste Management (Landfill Operations, Garbage, Organics and Recycling Collection) be unanimously given three readings at this meeting.
2. That Council defeat Bylaw No. 4/2025 the Solid Waste Management Bylaw.
3. That Council direct Administration with alternative options.

ADMINISTRATIVE RECOMMENDATION(S)

1. That Bylaw No. 4/2025 a bylaw in the City of Yorkton in the Province of Saskatchewan to Provide Solid Waste Management (Landfill Operations, Garbage, Organics and Recycling Collection) be introduced and given 1st Reading this 22nd day of September, A.D., 2025; and
2. That Bylaw No. 4/2025 be given 2nd Reading this 22nd day of September, A.D., 2025.
3. That with unanimous consent of Council, that Bylaw No. 4/2025 proceed to 3rd Reading at the September 22, 2025 Council Meeting; and
4. That Bylaw No. 4/2025 a bylaw in the City of Yorkton in the Province of Saskatchewan to Provide Solid Waste Management (Landfill Operations, Garbage, Organics and Recycling Collection) be given 3rd and final Reading this 22nd day of September, A.D., 2025 and entered in the City of Yorkton Bylaw Register.

**CITY OF YORKTON
SASKATCHEWAN**

BYLAW NO. 4/2025

**A BYLAW OF THE CITY OF YORKTON IN THE PROVINCE OF SASKATCHEWAN
TO PROVIDE SOLID WASTE MANAGEMENT (LANDFILL OPERATIONS,
GARBAGE, ORGANICS & RECYCLING COLLECTION).**

WHEREAS, the City of Yorkton contracts a waste hauling company to collect and remove residential refuse, recyclables and organics.

AND WHEREAS, the Council of the City of Yorkton deems it appropriate to charge a fee for the service provided

NOW THEREFORE, the Council of the City of Yorkton in Council assembled hereby enacts as follows:

1. DEFINITIONS

In this bylaw:

- A) “Asbestos Waste”** is defined as waste containing asbestos in a concentration greater than 1% by weight.
- B) “Automated Collection”** means the mechanical collection of carts, receptacles, or bins.
- C) “Bylaw Enforcement Officer”** means a bylaw enforcement officer or Community Safety Officer of the City of Yorkton.
- D) “Carts”** means black garbage carts, blue recyclable carts and green organics carts.
- E) “City”** means the City of Yorkton.
- F) “City Manager”** means the City Manager or their designate.
- G) “Collection Area / Zone”** means the area within the City where solid waste collection service is provided to a designated property.
- H) “Collection Day”** means the day upon which the City provides solid waste collection to a designated property.
- I) “Collector”** means a person, company or organization employed by the City to collect and remove refuse (garbage), recyclables and organics.
- J) “Commercial Refuse”** refuse generated from any trade premises.
- K) “Director of Public Works”** the Director of Public Works is a City employee that is tasked to oversee the operation of the Sanitary Landfill, Solid Waste collection and management such as Refuse, Organics and Recycling.
- L) “Dwelling”** shall mean any building or place occupied or used as a place of living.

- M) **“Garbage”** see refuse definition.
- N) **“Household”** shall mean any person occupying any dwelling for habitation, or place of residence, but shall not include any person who is merely a boarder, roomer, or lodger therein or the occupant of any house.
- O) **“Household Waste”** shall mean general rubbish or accumulation of waste or discarded materials, or things of any kind of nature, originating from any dwelling.
- P) **“Household Hazardous Waste (HHW)” shall mean** any household waste that is restricted from entering the landfill. Hazardous wastes may be found in different physical states such as gaseous, liquids, or solids. Means the materials listed in Schedule “A”.
- Q) **“Household Hazardous Waste (HHW) Depot”** a depot in the city of Yorkton to collect HHW material.
- R) **“Industrial Refuse”** refuse generated from any industrial premises.
- S) **“Industrial, Commercial, and Institutional Property or ICI property”** any refuse generated from these facilities.
- T) **“Institutional Refuse”** refuse generated from any institutional premises.
- U) **“In-city”** any dwelling within the City of Yorkton’s boundary.
- V) **“Landfill Cell”** the space that is occupied daily by the compacted waste and the cover material.
- W) **“Landfill Contractor”** is the company hired by the City to manage the scale house and daily activities of the sanitary landfill.
- X) **“Landfill Site” or “Sanitary Landfill”** also known as a dump, garbage dump, dumping grounds, tipping area or rubbish grounds located at the S1/4 and SE1/4 13-26-4W2.
- Y) **“Lined Cell”** is the engineered landfill cell that is lined to protect the environment underneath the waste material placed within the lined cell.
- Z) **“Low Density Residential Dwelling (1 unit)” or “Single Family Dwelling”** shall mean a building which is intended to be occupied as a habitation or place of residence by one (1) residential dwelling unit. Each residential unit shall have (1) Refuse Collection (Black Cart), (1) Organics Collection (Green Cart) and (1) Recycling Collection (Blue Cart).
- AA) **“Low Density Residential Dwelling (2 unit - duplex)”** shall mean a building which is intended to be occupied as a habitation or place of residence by Two (2) residential dwelling units located physically side by side. Each residential unit shall have – (1) Refuse Collection (Black Cart), (1) Organics Collection (Green Cart) and (1) Recycling Collection (Blue Cart)
- BB) **“Low Density Residential Dwelling (2 unit – basement suite)”** shall mean a building which is intended to be occupied as a habitation or place of residence by Two (2)

residential dwelling units, one main floor unit and one basement unit. The mainfloor residential unit shall have – (1) Refuse Collection (Black Cart), (1) Organics Collection (Green Cart) and (1) Recycling Collection (Blue Cart). The one basement unit shall have (1) Refuse Collection (Black Cart), and (1) Recycling Collection (Blue Cart)

CC) “Low Density Residential Dwelling (3 - units)” shall mean a building which is intended to be occupied as a habitation or place of residence by three (3) residential dwelling units. Each residential unit shall have – (1) Refuse Collection (Black Cart), and (1) Recycling Collection (Blue Cart) and the mainfloor residential unit shall also have a green cart.

DD) “Low Density Residential Dwelling (4 units)” shall mean a building which is intended to be occupied as a habitation or place of residence by four (4) residential dwelling units. Each residential unit shall have – (1) Refuse Collection (Black Cart), and (1) Recycling Collection (Blue Cart)

EE) “High Density Residential Dwelling (5+ units)” shall mean a building which is intended to be occupied as a habitation or place of residence by more than four (4) residential dwelling units (5+). Each residential unit shall have made available by the building owner, a garbage and recycling bin, size to be determined by the owner and waste hauler.

FF) “Multi-Family Dwelling” shall mean a building in which is, or is intended to be occupied as a habitation or place of residence by two (2) or more families living independently of one another upon the same premises.

GG) “Needles / Sharps” are medical devices like needles, scalpels, and other tools that cut or go into the skin.

HH) “Organic Material” or “Organics” any compostable yard waste as defined in Schedule “A”

II) “Outside City” any dwelling outside the City of Yorkton’s boundary.

JJ) “Outside City Refuse” any material delivered to the landfill from outside the City’s boundary.

KK) “Recyclable Material” or “Recyclables” any recyclable material listed in Schedule “A”.

LL) “Receptacle” means, a cart, or bin that is used to contain, refuse, recyclables or organics that are provided for the collection of these materials.

MM) “Refuse” means any type of waste, garbage or rubbish materials set out for garbage service that does NOT include accepted recyclable material, organic material, or household hazardous waste as specified in Schedule “A”.

NN) “Residential User” also known as a resident of the City of Yorkton.

OO) “Scavenge” means to search through, pick over or remove objects or waste set out for collection for city waste service.

PP) “Single Family Dwelling” means a house occupied by not more than one (1) family; any detached building consisting of one dwelling unit that is occupied or intended to be occupied as the home or residence of one family.

QQ) “Solid Waste & Environmental Programs Manager” The Solid Waste & Environmental Programs Manager is a City Staff position that manages the City of Yorkton’s sanitary landfill and solid waste programs within the City and reports to the Director of Public Works.

RR) “Trade Premises” shall mean any Industrial, Commercial, or Institutional Business. Any building other than a dwelling or apartment house.

SS) “Trade Wastes” shall mean any accumulation of waste from the operation of any trade premises.

TT) “Waste” shall mean garbage, refuse, organics or recycling materials.

UU) “Waste Hauler - Collector” means the waste hauling company that is contracted to collect and haul the waste material to a depot or the City’s Landfill.

2. **ADMINISTRATION**

- a. The Director of Public Works is hereby designated as the official responsible for the control and supervision of the provisions of this Bylaw.
- b. The Solid Waste & Environmental Programs Manager and Bylaw Services will play a vital role in the implementation of this bylaw.

3. **SANITARY LANDFILL**

- a. The following is hereby designated as the Sanitary Landfill of the City of Yorkton: the SW ½ of Section 13, Township 26, Range 4, West of the Second Meridian.
- b. Sanitary Landfill Entrance fees can be found in the entrance and disposal fees to the sanitary landfill bylaw.
- c. The Sanitary Landfill grounds are enclosed by a fence with a suitable gate to provide ingress and egress to the grounds.
- d. Products that enter the sanitary landfill site are Residential, Commercial, Industrial, Construction, and Institutional waste from in-city and outside city sources.
- e. No person shall be permitted to enter the sanitary landfill except a person or persons operating a vehicle for the purpose of conveying refuse into the grounds, and such person or persons shall be permitted to remain on the Sanitary Landfill grounds only as long as reasonably may be required to unload the refuse contained in the vehicle.
- f. No person shall enter upon the Sanitary Landfill grounds for the purpose of removing any refuse therein or otherwise approved by the Director of Public Works.
- g. Under the approval of the Solid Waste & Environmental Programs Manager, the following may enter and exit the sanitary landfill:
 - i. Landfill Contractor that manages the day to day activities at the landfill

- ii. Waste hauling companies hauling materials to the landfill site.
 - iii. Consultant, contractor or company staff performing work for the City at the landfill.
 - iv. Contractors hired to haul compost, top soil, clay or other cover material to and from the landfill site.
 - v. Residents hauling materials for disposal to the landfill site.
 - vi. Individuals including students that are partaking in an educational tour of the landfill site.
- h. Subsection (e) herein shall not apply to employees of the City who may have occasion to go on to the Sanitary Landfill Grounds in the course of their employment with the City, nor to officials of the City or other persons who have occasion to go on to the Sanitary Landfill grounds for the purposes of business of the City.
 - i. Landfill hours of operation are listed in the Sanitary Landfill Entrance Fees Bylaw. The hours during which refuse may be deposited in the Sanitary Landfill grounds by any person or persons conveying refuse to the said Sanitary Landfill grounds shall be adhered to during those times.

4. **TERMINATION OR INTERRUPTION OF SERVICE**

- a. The landfill site may be closed when experiencing extreme weather conditions, such as a large snow or rain event or extreme wind conditions.
- b. Solid waste collection may have interruptions due to construction activities being performed by the City or when experiencing extreme weather conditions such as large rain or snow events.
- c. Collection could also be interrupted if the landfill site had to be unexpectedly closed.

5. **LANDFILL FEES**

- a. Refer to the entrance and disposal fees in the Sanitary Landfill Fees Bylaw for the current landfill fees.

6. **RECEPTACLES / BINS / CARTS**

- a. All garbage, recycling, and organic materials listed in schedule 'A' originating from such premises shall be deposited in such receptacles.
- b. The waste hauler/collector shall provide every residential unit with a roll-out cart or receptacle at all times for the use for the occupants thereof.
- c. No person shall set out a cart which contains waste that falls out or protrudes from it.
- d. Refuse shall be placed in all receptacles in such a manner that, when inverted into the collection truck, the contents of any receptacle will fall out.
- e. Any receptacle which cannot be picked up by the collection truck due to excessive weight or for bin placement reasons, will be the resident's responsibility to haul it to the landfill.
- f. Carts must remain on home owner/home occupant's property until 6 pm the day before collection and placed on the street at the curb adjoining their property no later than 7:00 am on collection day. They must be returned to their property by 10 pm the following day.
- g. No person shall place waste beside or on top of carts. If waste is placed outside of the cart, it will be considered littering and fines will be applied.
- h. Refusal of waste collection is applied if the cart is overfull, the waste is not placed in the cart or if waste contains restricted or prohibited materials. Any cart refused to be collected will be the resident's responsibility.
- i. Manual waste collection will apply to residential dwellings where automated waste collection cannot efficiently take place.

- j. Carts which are damaged under normal use will be repaired or replaced without charge to the resident. If carts are damaged from un-intended usage; residents will be responsible for any associated fees.
- k. All high-density residential complexes shall provide waste and recycling services for residents. Bin sizes may vary upon the discretion of the waste hauler.

7. **COMMERCIAL BUSINESS/INDUSTRY**

- a. All 'Trade Premises' shall make private arrangements for both solid waste collection/disposal and recycling services.
- b. Any trade premises sending recyclable material (exceeding 10% by weight or volume at the discretion of the Solid Waste & Environmental Programs Manager) to the sanitary landfill will be charged a recyclable material surcharge as per the entrance and disposal fees to the Sanitary Landfill Fees Bylaw.

8. **WASTE**

- a. All unwanted household and yard waste that does NOT include accepted recyclable material, organic material, or household hazardous waste as specified in Schedule "A" shall be placed in the provided garbage receptacle.

9. **ORGANICS**

- a. The city offers a mandatory seasonal curbside residential organics green cart collection program for all "Low Density Residential Dwelling (1 unit)" or "Single Family Dwelling", "Low Density Residential Dwelling (2 unit - duplex)", "Low Density Residential Dwelling (2 unit – basement suite)", and Low Density Residential Dwelling (3 units)"
- b. Residents are encouraged to participate in the program targeted at keeping these items out of the landfill.
- c. The accepted products listed in Schedule "A", other city documents and on the website.
- d. These items can also be dropped off at the landfill free of charge during regular landfill hours.
- e. Larger branches from shrubs and trees can be dropped off at the landfill where entrance fees apply. Branches that are the diameter size of a dime or less are accepted in the green cart.

10. **RECYCLING**

- a. The City offers a mandatory curbside residential recycling blue cart collection program for all residents.
- b. Residents are encouraged to participate in the program and recycle the products listed in Schedule "A", other city documents, on the website and the recycling app.
- c. Large community residential blue bins are also provided to residents for their use located throughout the city.

11. **HOUSEHOLD HAZARDOUS WASTE (HHW)**

- a. The City offers to its residents a HHW waste depot site.
- b. Hazardous wastes may be found in different physical states such as gaseous, liquids, or solids. A hazardous waste is a special type of waste because it cannot be disposed of by common means like other by-products of our everyday lives. Depending on the physical state of the waste, treatment and solidification processes might be required.

- c. Yorkton residents are encouraged to participate and can drop off any HHW material listed in schedule “A” at the depot during regular business hours.
- d. No person shall dispose of any Household Hazardous Wastes in their garbage receptacle or at the Landfill.

12. **NEEDLES / SHARPS**

- a. All needles / sharps should be properly disposed of at any needle/sharps bin.
- b. The removal of refuse from places placarded by the Medical Health Officer by reason of communicable diseases shall be performed under the direction and supervision of the Medical Health Officer.
- c. No person shall dispose of any needles / sharps in their garbage, recycling or organics receptacles, or in the large community cages or blue bins.

13. **OFFENCES AND PENALTIES**

- a. Waste collection will only apply to residential dwellings.
- b. No person or persons shall deposit any refuse in other resident’s receptacles or locations not intended for public disposal. This includes businesses refuse bins, apartment refuse bins, alleys, private roads or anywhere else that isn’t identified in this bylaw.
- c. No person or persons shall deposit any hazardous waste materials or waste not suitable for deposit by the landfill method.
- d. No person shall damage or deface any garbage, recycling or organics curbside collection receptacles.
- e. No person shall deposit or place any ashes, flaming or smoldering material in a receptacle.
- f. It is the resident’s responsibility to make sure that receptacles are closed after the disposal of waste.
- g. Garbage shall be drained of all liquids before it is placed in a waste receptacle. The residential waste collection system is not to be used for construction waste, automotive waste, appliances or other wastes other than private residential garbage and rubbish.
- h. All garbage must be contained in receptacles.
- i. No person shall interfere with or scatter any waste which has been put out for collection.
- j. Household waste must be placed in plastic garbage bags before going into receptacles.
- k. Restricted and prohibited waste should be separated from household waste and transported to applicable HHW or recycling centers.
- l. Restricted Waste: construction rubble over 1 kilogram, automobile parts over 1 kilogram, batteries (all sizes), major appliances, used or discarded oil including oil filters, petroleum contaminated solids, fuel storage and propane tanks.
- m. No person shall burn any waste within the confines of the city.
- n. While delivering waste to the landfill site, all material shall be covered and securely fastened.
- o. The owner or occupant of every premise shall maintain their receptacles in a fully closed state at all times.
- p. No person shall dispose of any hazardous waste in their garbage receptacles or at the sanitary landfill.
- q. All wastes being disposed of at the sanitary landfill shall be deposited in the designated areas.
- r. No person shall enter the sanitary landfill except to deposit waste, unless they are authorized.

- s. All asbestos delivered to the Landfill, shall follow the Landfill Asbestos Acceptance Policy. Disposal of Asbestos waste, including contaminated disposable clothing, must be double-bagged and placed in sealable containers labelled as “Asbestos.”
- t. It is unlawful for anyone to scavenge, pick over, scatter, search through, or burn any waste at the sanitary landfill.
- u. Any land or structure within the city cannot be used to dispose of garbage, refuse, industrial and domestic waste. Domestic waste includes but is not limited to refrigerators, stoves, furniture and paper.
- v. Any person who contravenes any provision of this bylaw is guilty of an offence and liable on Summary Conviction to a fine not less than one hundred dollars (\$100.00) and not exceeding: in the case of an individual, not more than \$10,000 and in the case of a corporation, not more than \$25,000.
- w. When a Bylaw Enforcement Officer has reason to believe that a person or corporation has contravened any provision of this Bylaw, that Officer may issue a Notice of Violation to the person or corporation.
- x. A Notice of Violation may indicate that the City will accept a voluntary payment at Yorkton City Hall in the amount listed on the Notice of Violation.
- y. Voluntary payment amounts shall be between \$100 and \$500 for any offence contravention. Voluntary payment amounts shall increase by \$100 for each subsequent offence in a twelve month period.
- z. If voluntary payment is not received within twenty days of the Notice of Violation issuance, a summons may be issued. If voluntary payment is received prior to the date listed on the summons, the person charged shall not be subject to further court action.
- aa. Fines will be administered at the discretion of the City’s bylaw services and Public Works department.

14. **PRIVATE CONTRACTORS RESPONSIBILITY**

- a. No person shall collect residential waste other than a collector employed by a contractor.
- b. No curbside or multi-unit residential collection shall be made on a Sunday unless an emergency or exceptional situation as deemed by the city must occur.

15. **REPEAL OF OTHER BYLAWS**

Bylaw No. 16/1981 is hereby repealed.

16. **EFFECTIVE DATE OF BYLAW**

This bylaw shall come into force and take effect on the 1st day of November, 2025.

MAYOR

CITY CLERK

Introduced and read a first time this ____ day of _____, A.D., 2025.

Read a second time this ____ day of _____, A.D., 2025.

Read a third time and adopted this ____ day of _____ A.D., 2025.

Schedule “A”

1) **RECYCLABLE MATERIALS** – Curbside Pickup Blue Carts/Community Blue Bins

The following items are recyclable materials for the purposes of this Bylaw:

*NOTE: all food and drink recyclable material must be rinsed clean prior to recycling

Paper Products:

- a) Newspaper, flyers, magazines, and catalogues
- b) Telephone books- excluding hardcover and paperback books
- c) Writing/home office paper correspondence – loose leaf, colored paper, printer paper, plain and window envelopes, shredded paper
- d) Corrugated cardboard boxes - shipping boxes, grocery/liquor store boxes, banker boxes, lightly soiled pizza boxes.
- e) Cardboard/boxboard- boxes for cereal, shoes, frozen entrees, toilet tissue cores, soda boxes etc.
- f) Moulded boxboard packaging - egg cartons, take out beverage trays, empty paper based garden boxes (no soil)
- g) Paper bags/multi-layer paper bags - excluding wax, parchment paper, foil, and plastic lined
- h) Gift bags/boxers- excluding bags with plastic, glitter and rope
- i) Non-durable paper food containers - brown or white paper trays (must be clean)
- j) Disposable compressed paper hangers

Containers:

- a) Paper cups for hot and cold beverage - must be rinsed with lid removed
- b) Gable top cartons, soup/broth cartons
- c) Frozen dessert boxes
- d) Paper plates/bowls - rinsed and clean
- e) Spiral wound cans and metal lids
- f) Steel cans and lids
- g) Metal storage containers
- h) Aluminum foil/aluminum foil disposables
- i) Plastic clamshells (cleaned)
- j) Plastic jars/bottles/jugs - excluding oil, vehicle lubricants, and antifreeze containers.
- k) Plastic trays and tops
- l) Plastic tubs - margarine, spreads, yogurt, cottage cheese, sour cream etc (must be clean)
- m) Plastic cold drink cups
- n) Plastic plant pots and saucers
- o) Microwave bowls and cups- for soups and entrees
- p) Non-durable plastic food containers
- q) Disposable clothes hangers
- r) Plastic gift boxes - excluding bags with plastic, glitter and rope
- s) Plastic tape dispensers and dental floss dispensers

2) **ORGANIC/COMPOSTABLE YARD & GARDEN WASTE**

The following items are material that would be considered compostable yard and garden waste for the purposes of this Bylaw:

- a) grass
- b) weeds;
- c) garden waste
- d) flowers and potting plant waste
- e) leaves

- f) pine or spruce cones
- g) branches no larger in diameter than a dime
- h) raspberry canes and hedge trimmings

3) HOUSEHOLD HAZARDOUS WASTE

The following types of materials are considered household hazardous waste for the purposes of this Bylaw:

- a) solid wastes from homes and residences that have properties that make them dangerous or capable of having a harmful effect on human health and the environment;
- b) corrosives including but not limited to domestic corrosive products in liquid, solid, and aerosol forms;
- c) flammable liquids including but not limited to gasoline, liquid and aerosol flammables;
- d) toxic wastes including but not limited to domestic toxic products in liquid and aerosol forms;
- e) pesticides including but not limited to domestic, nonagricultural pesticides in liquid, solid, and aerosol forms; and
- f) physically hazardous products including but not limited to non-refillable fuel cylinders with a label that displays both the flammable symbol and explosive symbol.

CITY OF YORKTON BYLAW NO. 16-1981

Disclaimer:

This information has been provided solely for research convenience. Official bylaws are available from the Office of the City Clerk and must be consulted for purposes of interpretation and application of the law.

CITY OF YORKTON

SASKATCHEWAN

BYLAW NO. 16-1981

**A BYLAW OF THE CITY OF YORKTON TO PROVIDE FOR THE REMOVAL AND
DISPOSAL OF GARBAGE, ASHES AND OTHER REFUSE.**

The Municipal Council of the City of Yorkton enacts as follows:

1. In this Bylaw the following definitions shall apply:
 - (1) "Dwelling" shall mean any building or place in the City occupied or used as a place of abode or place of living by not more than two families, but shall not mean or include any apartment house as hereinafter defined.
 - (2) "Householder" shall mean any person occupying any dwelling, habitation, or place of residence in the city, but shall not include any person who is merely a boarder, roomer, or Lodger therein or the occupant of any apartment house.
 - (3) "Apartment House" shall mean a building in the city which is, or is intended to be occupied as a habitation or place of residence by three (3) or more families living independently of one another upon the same premises; and shall also include a hotel, tenement house, lodging house, rooming house, boarding house, terrace of houses, row of cabins, or more than two suites on one legal residential site, even though they are in separate buildings, and any habitation or place of residence where three (3) or more families live, abide or dwell. Notwithstanding anything contained in the above, "Apartment House" shall also include any room or suite of rooms in any building containing any trade premises irrespective of the number of families living, abiding or dwelling therein.
 - (4) "Trade Premises" shall mean any restaurant, cafe, warehouse, store, wholesale or retail place of business, office block or building within the city, other than a dwelling or apartment house.
 - (5) "Ashes" shall mean the residue of any fuel after the same has been consumed by fire at or in any dwelling, apartment house or trade premises.
 - (6) "Garbage" shall mean the refuse or waste material, including containers from any matter for human consumption or consumption by household pets, originating from or discarded from any dwelling, apartment house or trade premises.

- (7) "Household Waste" shall mean general rubbish or accumulation of waste or discarded materials, or things of any kind of nature, other than garbage or ashes, originating from any dwelling or apartment house.
- (8) "Trade Wastes" shall mean refuse and accumulation of waste and abandoned materials resulting from the operation of a trade or business upon any trade premises, including paper, boxes and packing cases, wrapping material, sweepings, and all inflammable materials of a like nature other than garbage and ashes.
- (9) "Owner of an Apartment House" shall mean and include the agent of such owner.

2. The Director of Public Services is hereby designated as the official responsible for the control and supervision of the provisions of this Bylaw, except in cases where the said provisions relate to untidy and unsightly premises.

3. No person shall dispose of garbage, ashes, household wastes or trade wastes within the City of Yorkton, except in accordance with the provisions of this Bylaw.

Receptacles

- 4. (1) Every householder shall at all times provide and maintain upon his premises, in good and sufficient repair, one or more water-tight galvanized iron garbage receptacles or approved equivalent. All garbage originating from such premises shall be deposited in such receptacles.
- (2) Each receptacle shall be equipped with handles and a tight fitting cover, and shall be of a circular design not larger than 30 inches in height and 18 inches in diameter. Refuse shall be placed in all receptacles in such a manner that, when inverted, the contents of any container will fall out.
- (3) Garbage may be placed in plastic bags, securely tied, but not necessarily placed in an approved receptacle.
- 5. (1) The owner of every apartment house shall at all times provide and maintain in good and sufficient repair for the use of the occupants thereof, such number of water-tight galvanized iron receptacles or approved equivalent as, in the discretion of the Director of Public Services (which shall be final), are necessary to provide storage for the garbage originating from such apartment house over any given period of seven (7) days.
- (2) Each such receptacle shall be equipped with handles and a tight fitting cover, and shall be of a circular design not larger than 30 inches in height and 18 inches in diameter. Refuse shall be placed in all receptacles in such a manner that, when inverted, the contents of any container will fall out.
- (3) The owner of every apartment house shall deposit or cause to be deposited in such receptacles, all garbage originating therefrom, save such as may be immediately burned upon the premises.

- (4) Garbage may be placed in plastic bags, securely tied, but not necessarily placed in an approved receptacle.

- 6.
 - (1) Every person who occupies any trade premises shall at all times provide and maintain thereon in good repair, such water-tight galvanized iron receptacles or approved equivalent as the Director of Public Services may, in his discretion (which shall be final), deem necessary to provide storage for garbage originating from such premises over any given period of seven (7) days.
 - (2) Each such receptacle shall be equipped with a tight fitting cover and shall be of a design, size and construction approved by the Director of Public Services. The Director of Public Services may require that such receptacles be equipped with locks, or a locking type device.
 - (3) The occupant of every trade premises shall deposit or cause to be deposited in such receptacles all garbage originating therefrom.
 - (4) Garbage may be placed in plastic bags, securely tied, but not necessarily placed in an approved receptacle.

7. Every person required by this Bylaw to provide a garbage receptacle shall at all times, except when the same is being emptied by the Collector, or when garbage is being placed therein, keep the cover thereof tightly closed.

City
providing
receptacles

- 8.
 - (1) In any case where the owner of premises contravenes the provisions of this Bylaw by failing to provide and maintain a proper receptacle for the storage of garbage originating therefrom, or a sufficient number of such receptacles where more than one is required hereunder, the Director of Public Services may provide the same for such premises at the expense of such owner.
 - (2) Where any charge rendered to the owner of premises for the supply of a receptacle or receptacles for garbage remains unpaid for ninety (90) days following the date on which it was first rendered, the City Treasurer shall certify the same to the City Assessor who shall direct the charge to be entered upon the tax roll as a lien and charge against the said premises, to be levied and collected in like manner as municipal rates and taxes are by law recoverable.
 - (3) The Assessor shall forthwith, after adding the said charge to the Tax Roll, cause particulars thereof to be sent by registered mail to the assessed owner of the said premises.
 - (4) Nothing in this section contained shall be deemed to relieve such owner from liability for any penalty provided for in this Bylaw for failure to provide and maintain such receptacle or receptacles.

Location of receptacles	9.	Subject to the provisions of Section 10 hereof, of all garbage receptacles shall be kept at the rear or side of the premises and not more than six feet from the lane, so that the garbage collectors may have ready access thereto. In no case shall any receptacle be placed nearer than ten feet to any street, nor shall it encroach on any lane more than two feet, nor shall it impede traffic. All such receptacles shall be so secured that they cannot be overturned. In cases of trade premises, the receptacles must be placed on raised platforms not over thirty (30) inches in height with at least one (1) foot of clear space underneath.	
	10.	Where this is no lane at the rear or side of any premises, or where, for any other reason, the provisions of Section 9 hereof cannot be reasonably complied with, such receptacles shall be kept in such place as the Director of Public Services may designate.	
Disposal of ashes	11.	Ashes shall not be mixed with other refuse, but shall be placed in suitable non-combustible containers not to exceed three (3) cubic feet in capacity on the rear of the lot within six (6) feet of the lane in a place convenient for collectors. Where there is no lane at the rear or side of any premises, or where, for any reason, the provisions of this section cannot reasonably be complied with, ashes and containers therefor shall be placed where the Director of Public Services may designate.	
Disposal of other materials	12.	Rags, paper, magazines, cartons and other like materials shall be securely tied in bundles or put in containers and placed immediately adjacent to the garbage receptacle for collection and removal.	
	13.	The removal of refuse from places placarded by the Medical Health Officer by reason of communicable diseases shall be performed under the direction and supervision of the Medical Health Officer.	
	14.	No person, other than a lawful user thereof or the authorized employees of the City or the Collector, shall open any garbage receptacle or remove anything therefrom, or in any manner disturb the contents thereof, or in any way handle, interfere with or disturb any rubbish put out for collection and removal.	
Disposal of garbage and inflammable material	15.	(1)	Broken glass, crockery, stones or rocks, shall not be mixed with other refuse, but: shall be placed together in a separate garbage receptacle.
		(2)	Inflammable materials must be placed in separate fireproof containers and will not be picked up with garbage, trade waste or ashes. Special pick-ups may be made of these materials upon application to the Director of Public Services.
Collection of wastes	16.	(1)	The Director of Public Services shall arrange for the systematic collection and disposal of all the garbage, ashes, household wastes and trade wastes, originating from all dwellings, apartment houses and trade premises in the City, and all provisions as contained in this Bylaw pertaining to such collection and disposal service shall be deemed to apply only to the places as mentioned in this subsection, except as otherwise specifically provided.

- (2) The Collectors shall empty each garbage receptacle and remove the contents to the City's landfill site at such periodic intervals as may be established from time to time by resolution of Council.
- (3) The Collectors shall collect all wastes to which this Bylaw relates at the same time as garbage is collected, and dispose of the same in like manner.
- (4) The Collectors shall collect all "cold" ashes at the same time as garbage is collected, provided the cold ashes are set out beside the garbage receptacles in satisfactory containers.
- (5) The collection and disposal service, as provided for in this section, shall be rendered at the City cost, except as follows:
 - (a) Council shall establish a monthly charge to commercial establishments, apartment owners and trade premises for garbage collection, and the collector may haul tree cuttings, waste material, resulting from building construction or alteration and charge at an hourly rate for such service.
 - (b) All garbage, ashes and other wastes to which this bylaw applies may be removed by and at the cost of the owners, tenants or operators of the premises, by their own means or by hired agents, and no charge will be made by the City for such materials so removed, provided same is removed in a manner and to a place suitable to the Director of Public Services.

Fees

- (6) The Council may, from time to time, by Bylaw:
 - (a) Fix a scale of charges to be levied by the City and paid by those liable therefor under this Bylaw, for removal of garbage, ashes and other wastes;
 - (b) Provide for the manner and time within which payment of such charges shall be made.
- (7) Failure on the part of any person liable therefor to pay any charge rendered pursuant to the provisions of subsection (6) hereof, within the time which may be fixed therefor, shall be deemed to be a breach of this Bylaw.
- (8) Where a charge rendered in accordance with the provisions of this Bylaw by the City to the owner or occupant of any premises for the collection, removal and disposal therefrom of any garbage, ashes or other refuse, remains unpaid for ninety (90) days following the date on which it was first rendered, the City Treasurer shall certify the same to the City Assessor, who shall cause it to be entered upon the Tax Roll as a lien and charge against the said premises, to be levied and collected in like manner as municipal rates and taxes are by law recoverable. The City Assessor shall forthwith, after adding the said charge to the Tax Roll, cause particulars thereof to be sent by registered mail to the assessed owner of the premises.
- (9) The charge for the removal of garbage, ashes, and other wastes from Apartment Blocks may be made at the discretion of the Director of Public Services and based

on the volume of garbage, if necessary. Where the owner or operator of an Apartment Block has installed an approved type of incinerator within the building, the aforementioned basis of charging for garbage removal from Apartment Blocks shall be adjusted by the Director of Public Services.

17. No person or persons shall operate any vehicle transporting wastes or other debris of any kind along or over any highway, street, lane, vacant lot, park or public place in the City of Yorkton unless the load is completely enclosed or covered with a securely fastened covering in such a manner to prohibit any part of the load on the said vehicle finding its way to the roadway or adjacent premises.

18. The Director of Public Services may provide a complete or partial collection and disposal service to any specified premises not covered in this Bylaw upon such terms and conditions as to payment or otherwise as he may set forth.

19. (1) Council may, from time to time by resolution, approve of one or more methods for the disposal of garbage upon the premises from whence the same originates, by discharging the same directly into the City's sewers after it has first been thoroughly ground, or otherwise treated or processed, as may be specified in such resolution.
- (2) No person shall install any equipment for, nor introduce into his own or any other premises within the City, any method for disposal of garbage by discharge of the same into the City's sewers, except upon written permit of the Director of Public Services.
- (3) Where any method for disposal of garbage is approved under subsection (1) hereof, Council may by bylaw:
- (a) Fix a charge or scale of charges to be levied by the City and paid by every householder, apartment house owner, or occupant of trade premises, as the case may be, who disposes of garbage by such method;
- (b) Provide for the manner and time within which payment of such charges shall be made.
- (4) Failure on the part of any person liable therefor to pay any charge rendered pursuant to the provisions of subsection (3) hereof, within the time which may be fixed therefor, shall be deemed to be a breach of this Bylaw.
- (5) No person shall burn any garbage within the City of Yorkton unless written permission is received from the Fire Chief.

- Sanitary Landfill 20. (1) The following is hereby designated as the Sanitary Landfill of the City of Yorkton: A portion of the SW ¼ of Section 13, Township 26, Range 4, West of the Second Meridian.
- (2) The Sanitary Landfill grounds shall be enclosed by a fence with a suitable gate to

provide ingress and egress to the grounds.

- (3) No person shall be permitted to enter the grounds except a person or persons operating a vehicle for the purpose of conveying refuse into the grounds, and such person or persons shall be permitted to remain on the Sanitary Landfill grounds only as long as reasonably may be required to unload the refuse contained in the vehicle.
- (4) No person shall enter upon the City's Sanitary Landfill grounds for the purpose of removing anything therefrom, nor for the purpose of examining or in any way disturbing or handling any refuse therein.
- (5) The Director of Public Services may permit any person who is not a resident of the City to dispose of refuse in the Sanitary Landfill grounds, subject to such terms and conditions as the Director of Public Services may deem expedient.
- (6) Subsection (3) herein shall not apply to employees of the City who may have occasion to go on to the Sanitary Landfill Grounds in the course of their employment with the City, nor to officials of the City or other persons who have occasion to go on to the Sanitary Landfill grounds for the purposes of business of the City.
- (7) No person shall place or dump in the Sanitary Landfill grounds any oil or oil products, or waste oil of any kind, mixture or nature whatsoever, except in the area specifically provided and designed by the Director of Public Services in the Sanitary Landfill grounds.
- (8) The hours during which refuse may be deposited in the Sanitary Landfill grounds by any person or persons conveying refuse to the said Sanitary Landfill grounds shall be:

Summer Hours – May 1 to October 31

Monday to Friday	8:00 a.m. to 9:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday & Holidays	Closed

Winter Hours – November 1 to April 30

Monday to Saturday	8:00 a.m. to 6:00 p.m.
Sunday & Holidays	Closed

and may be changed from time to time by resolution of Council.

Amended By
Bylaw
No. 32/1981

(9) **No person shall burn any refuse or cause any fire to be set at the Sanitary Landfill Grounds, except in a designated dry disposal area; and no person shall deposit any combustible or inflammable refuse in the cell area of the said Sanitary Landfill Grounds except as directed.**

(10) No one shall dispose of the carcass of any dead animal, fowl, or any form of livestock at the Sanitary Landfill grounds, save upon notification to the operator of the Sanitary Landfill, and upon such terms as to disposal and payment therefor as may be demanded by the City of Yorkton.

(11) No person or persons shall deposit any hazardous waste materials or waste not suitable for deposit by the landfill method.

Penalties 21. Any person guilty of a breach of any of the provisions of this Bylaw, or of a breach of any of the provisions of any resolution of Council passed pursuant to this Bylaw, or of a breach of any direction given him or her by the Director of Public Services in accordance with this Bylaw, shall, on conviction thereof, be liable to the penalties imposed under Penalty Bylaw No. 1690 of the City of Yorkton.

22. This Bylaw shall come into full force and effect on the date that approval is received from the Minister of Public Health and the Minister of the Environment.

23. Bylaw No. 926, No. 1403, No. 1612, No. 1902, and any amendments thereto, are hereby repealed.

Introduced and read a first time this 1st day of June, A. D. 1981.

Read a first time this 22nd day of June, A. D. 1981.

Read a second time this 22nd day of June, A. D. 1981.

Read a third time this 22nd day of June, A.D.1981, after unanimous agreement had been reached to have a third reading, and passed unanimously this 22nd day of June, A. D. 1981, and registered in the Bylaw Register of the City of Yorkton.

Mayor

City Clerk

TITLE: Residential Recycling – COY / SK Recycles Agreement	DATE OF MEETING: September 22, 2025
	REPORT DATE: September 12, 2025
CLEARANCES:	ATTACHMENTS: 1. SK Recycles presentation document – May update
Written by: Aron Hershmillier – Director of Public Works Aron Hershmillier	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston - City Manager Brad Hvidston	

PURPOSE/BACKGROUND

In 2010 the Province of Saskatchewan initially rolled out an Act to make regulations requiring the creation and operation of a product management program. In 2013, the provincial government first approved the Household Packaging and Paper Stewardship Program Regulations which launched funding for municipalities in January of 2016.

The Province of Saskatchewan recently conducted a review and engagement process of these regulations. As a result of this process, *The Household Packaging and Paper Stewardship Program Regulations, 2023* (the Regulation) came into effect on March 31, 2023. The new regulations require the transition to a full extended producer responsibility (EPR) model, whereby producers assume operational and financial responsibility for collecting and recycling household packaging and paper products (PPP) in Saskatchewan. In May 2024, the Saskatchewan Ministry of Environment approved the Household Packaging and Paper Stewardship Plan (Program Plan) submitted by Multi-Material Stewardship Western (now SK Recycles) on behalf of producers.

At the June 13 Council Meeting, Council voted in favor of purchasing blue carts with collection changes being effective November 2025.

DISCUSSION/ANALYSIS/IMPACT

SK Recycles is working with Municipalities in Saskatchewan to better manage recyclable products. In order to continue to access recycling funding, municipalities must transition into a contract with SK Recycles by December 1, 2027. Communities such as Regina, Melfort and Weyburn have begun their transition to this new model. Entering into a contract with SK Recycles is necessary for the City to keep recycling services affordable for residents. Under the

new program the city would not be responsible for any aspect of recyclable material after it is collected. After collection, SK Recycles will be responsible for the sorting and marketing of material. SK Recycles is looking into a 'Post-Collection Agreement' with SK Abilities.

It is timely for the City to now transition as soon as possible to begin this new process with SK Recycles.

Under the proposed community led model:

- Yorkton will continue to deliver household recycling services to residents under a funding contract with SK Recycles
- Yorkton may hire a collection sub-contractor of their choice
- SK Recycles will be responsible for all aspects of the post-collection management of recyclable material
- SK Recycles will assist the community with communication assistance through this transition

Remaining under the 'community led model' allows municipalities to control operational decisions, such as selecting their recycling collector and managing curbside services.

The other alternative is a 'program led model' in which the city would relinquish all control to SK Recycles making them responsible for all aspects of the management of curbside collection services to residents.

In-order to proceed under the proposed community led model we require a council resolution stipulating the City of Yorkton's desire to adopt the Community Led model for recycling with SK Recycles starting on a presumptive date, of February 1, 2026 – as per the SK Recycles target date.

FINANCIAL IMPLICATIONS

Through our existing contract with MMSW, the City receives \$42.75 per residential household annually. We have 7472 households as part of the recycling program for a funding allotment of \$319,428.00. This funding is then used to partially cover the collection (PHEP) and post collection (SK Abilities) operational costs. Our annual recycling budget for 2025 was \$720,000 so the MMSW funding covered approximately 44% of our recycling program.

The new funding model with SK Recycles will cover \$40.75 annually per residential household. This funding is for collection ONLY. Again using our 7472 units that would equate to \$304,484. The BIG difference with the new program is SK Recycles assumes the responsibility and costs associated for all post collection operations. Our new projected recycling budget for 2026 is unknown at this time but will be much less than the 2025 budget estimated at 20+ % less.

Under the new program/agreement with SK Recycles there are tonnage targets built into the model which may reduce funding levels to municipalities (if targets are not met). These targets pertain to:

- a) Material collected: SK Recycles has per household tonnage targets developed from other jurisdictions. Basically we must meet a minimum tonnages of material collected (70 kg/household/year).

- b) Contamination levels / penalties: If collected recyclable material consistently contains more than 6% non-recyclable material (contamination).

COMMUNICATION PLAN/PUBLIC NOTICE

Public communication for the new program/service changes will occur on all city communication venues including Shape Your City, City website, using the city's marketing plan and social media platforms, newspaper and Mayor's Weekly Radio Segment. We will also explore the option of including program change information with water bill mail-outs.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

The project has the support of the Environmental Committee. At their June 10, 2025, the committee made the motion to support proceeding with a Residential Blue Cart Recycling Curbside Collection program.

OPTIONS:

1. That Council approve to enter into an agreement with SK Recycles to adopt the Community-Led Model with the City of Yorkton as responsible for the collection of recyclable materials listed by SK Recycles and delivery of those materials to the post collection depot, projected for February 2026 target start date.
2. That council direct administration with other options

ADMINISTRATIVE RECOMMENDATION(S)

That Council approve entering into an agreement with SK Recycles to adopt the Community-Led Model with the City of Yorkton as responsible for the collection of recyclable materials listed by SK Recycles and delivery of those materials to the post collection depot, projected for February 2026 target start date.



SK Recycles



SWRC Reform
May 28-30, 2025
Regina, SK



Agenda



- Recap Program Transition
- Phase 1 Transition Progress
- Phase 2 Transition Progress
- Phase 2 Eligibility & Efficiency Criteria
- Phase 2 Collector Transition Pathways
- Phase 3 Transition Update

Recap



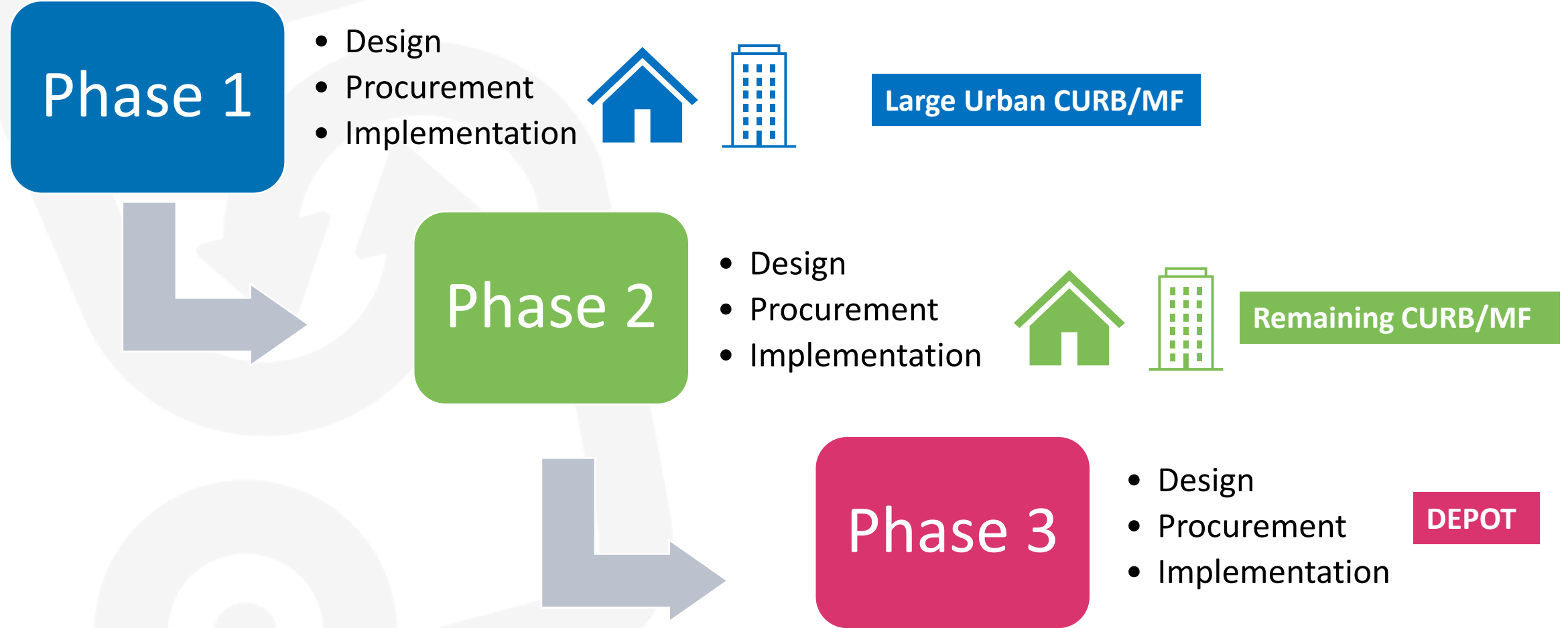
Post-Collection System



- SK Recycles will be responsible for all aspects of post-collection for PPP collected under each transition phase.



Phased Approach to Implementation



Phase 1



Phase 1 Progress

- Collectors in Phase 1 may choose either participation model
 - **Community-led collectors**
 - Continue to deliver household recycling services to residents under contract to SK Recycles
 - Collector may hire collection sub-contractor of their choosing
 - SK Recycles responsible for all aspects of post-collection management
 - **Program-led collectors**
 - No longer involved in delivery of household recycling services
 - SK Recycles delivers all aspects of household recycling program including collection, post-collection, resident education, customer service, etc.

Phase 1 Transition Underway



City of Melfort

- June 2025
- Community-led

City of Regina

- July 2025
- Community-led

City of Weyburn

- September 2025
- Community-led

City of Saskatoon

- 2028
- Program-led

Partnership with SARCAN

At All SARCAN depots:

- Flexible plastics
- Foam packaging
- Glass bottles and jars



**NEW ITEMS
ACCEPTED**
at **SARCAN** depots

FLEX

Crinkly Wrappers and Bags

Zipper-lock and Stand-up Pouches

Protective and Squishy Cushion Packaging

FOAM

Foam Trays, Take-out Containers and Cups

Rigid Foam Cushion Packaging

GLASS

Non-deposit Glass Bottles and Jars

You can now recycle **even more.**

SK Recycles **SARCAN RECYCLING** A DIVISION OF SARG

Visit SKRecycles.ca for a list of all the items you can bring.



Phase 2



Phase 2 Program Amendment



- ✓ Community Curbside and Multifamily Collection Eligibility Criteria/ Phase 2 Efficiency Criteria submission was made to MOE Dec. 1/2024
- ✓ Establishes overall program delivery allowing SK Recycles to improve efficiency of household recycling across the province
- ✓ Determines which collectors can continue as curbside into the new program
- ✓ Determines criteria for those wishing to join the program
- ✓ APPROVED April 2025

Submission Number	Program Plan Component	Program Plan Reference	Submission Timeline
1	Community Curbside and Multi-Family Collection Eligibility Criteria / Phase 2 Efficiency Criteria	Section 4.4.6 and 4.4.7	Launch of Transition Phase 1 Dec. 1, 2024
2	Depot Collection Eligibility Criteria and Collection Standards, Policies and Procedures for Depot Collection	Section 4.4.9	Launch of Transition Phase 2 Feb 1, 2026
3	Performance Targets	Section 5.3.4	Launch of Transition Phase 3 + 12 months Feb. 1, 2028

Update Phase 2 & 3 Transition Timelines



1

Phase 2 launch
February 1, 2026
(1st window)

2

Phase 3 launch
February 1, 2027

3

ALL Phase 2 & 3
collectors
transitioned by
February 1, 2028



Phase 2 Eligibility Criteria

Community Curbside and Multi-Family Eligibility Criteria



- **Criteria - SK Recycles Collectors:**
 - All municipalities and RWAs with existing curbside collection programs participating in the SK Recycles program as of July 1, 2024, will be eligible to participate in Transition Phase 2.
 - All municipalities and RWAs participating in the SK Recycles program as a curbside collection service provider (whether under the shared responsibility program, Transition Phase 1 or Phase 2) are eligible to launch and operate a multi-family collection program in the same service area.

Community Curbside and Multi-Family Eligibility Criteria



- **Criteria – Non-SK Recycles Municipalities:**
 - Communities that did not have curbside collection programs participating in the SK Recycles program as of July 1, 2024, will be eligible to participate in Transition Phase 2 provided the following criteria are met:
 - The community is an incorporated municipality and either a Town, Northern Town, Village or Northern Village;
 - The community has a minimum population of 1,000 residents per the 2021 Census; and
 - A curbside garbage collection program is in place and operated by the municipality (whether directly or through a contract with a private collection company) or scheduled to launch no later than coinciding with the introduction of PPP curbside collection.

Community Curbside and Multi-Family Eligibility Criteria



- **Criteria – Non-SK Recycles Municipalities:**
 - Communities that do not meet the criteria and wish to participate in Transition Phase 2 will be considered on a case-by-case basis. The following criteria will be considered when reviewing such requests and determining whether an exception will be granted:
 - Community population and density
 - Community proximity to other curbside service areas, population centers and post-collection facilities; and
 - The ability for the community to contribute to SK Recycles's collection targets and the establishment of an efficient and effective collection system.



Efficiency Criteria

Key Dates



- Phase 2 Launches February 1, 2026
- Shared responsibility model sunsets February 1, 2028
- Program-led model begins February 1, 2028: all Phase 2 communities under SK Recycles will become program-led except for approved RWAs that formally request to act as collection service providers or communities that choose to exit the program.



Phase 2 - Three Models



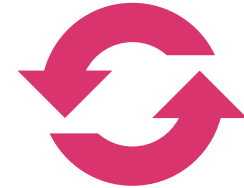
Community-Led Model

Eligible communities may provide curbside and/or multi-family collection services in their community while acting as a collection service provider to SK Recycles.



Program-Led Model

SK Recycles operates curbside and/or multi-family collection service directly.



Continuation of current shared responsibility model

Continue with status quo option in the short-term.

Pathway #1



Pathway #2



Status Quo Shared
Program (MMSW)

Provide SK Recycles
confirmation of intent
to transition

Program-led
• Feb. 2028 →

Pathway #3



Status Quo Shared
Program (MMSW)

Collector does not provide
SK Recycles confirmation of
intent to transition

Exit SK Recycles Program
Feb. 1/2028

Due no later than
Feb. 1/2026

Shared program incentives
\$/HH cease

Community-Led Model



Communities that are interested in considering SK Recycles' offer may establish a review, signing and participation timeline for Phase 2 that reflects their internal decision-making process and will not be required to launch on February 1, 2026.



SK Recycles will communicate quarterly launch opportunities, each with respective deadlines for offer acceptance.



First launch window February 1, 2026.

Program-Led Model



Effective February 1, 2028

SK Recycles will directly operate curbside and, if applicable, multi-family collection services in all municipalities and RWAs that meet the eligibility criteria and are participating in the SK Recycles program by February 1, 2026, except in the following cases:

An RWA that provides PPP curbside collection to two or more municipalities, First Nations or Métis communities (whether directly or through a contract with a private collection company) formally requests to act as a collection service provider under Phase 2 beyond February 1, 2028.

The municipality or RWA requests by February 1, 2026, to opt out of the SK Recycles program and intends to either terminate curbside collection services or operate those curbside collection services independently of the SK Recycles program after February 1, 2028.

Program-Led Model



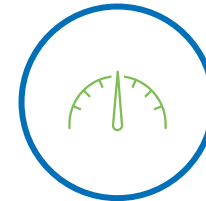
SK Recycles will be responsible for all aspects of the management of collection services to residents

SK Recycles will procure collection services with private waste haulers **directly**.



Eligible communities will continue to receive curbside and, if applicable, multi-family collection services directly from SK Recycles

The community maintains a **minimum threshold of 30 kg of collected material** per household per year.



If, after 5 years a community has not achieved this threshold (or falls below the threshold after 5 years), SK Recycles will reserve the right to terminate that collection service.

Watch For Our Emails Coming Soon



Collectors will need to confirm their intent to proceed with Program-led model

SK Recycles will provide information package to support confirmation process

Confirmations due by Q3 2025

Phase 3 Depot Update



Phase 3 Collectors



Using depot as primary method
of household recycling



Using as supplemental service to
CURB household recycling

Establish Current State

- Questionnaire sent out to relevant collectors
- Targeted toward learning more about:
 - Site design
 - Range of materials
 - Staffing/security
 - Challenges/successes

Form Phase 3 Working Group

- As in Phase 1 and 2, establish working group with Phase 3
- Two-way exchange of information and feedback on critical components of success
 - Depot eligibility criteria
 - Collections Standards, Policies, Procedures
 - Incentive rates
 - Contract language/structure

Phase 3 Program Amendment



- As several major program components cannot be developed until elements of the transition phases are implemented, MMSW will submit to the Ministry a total of three formal submissions for approval.
- Each submission will include a dedicated engagement period with relevant parties in advance of submission.

Submission Number	Program Plan Component	Program Plan Reference	Submission Timeline
1	Community Curbside and Multi-Family Collection Eligibility Criteria / Phase 2 Efficiency Criteria	Section 4.4.6 and 4.4.7	Launch of Transition Phase 1 Dec. 1, 2024
2	Depot Collection Eligibility Criteria and Collection Standards, Policies and Procedures for Depot Collection	Section 4.4.9	Launch of Transition Phase 2 Feb. 1, 2026
3	Performance Targets	Section 5.3.4	Launch of Transition Phase 3 + 12 months Feb. 1, 2028

Questions



TITLE: Municipal Heritage Property Designation Request	DATE OF MEETING: September 22, 2025
	REPORT DATE: September 18, 2025
CLEARANCES: Michael Eger, Director of Planning, Building & Development Michael Eger	ATTACHMENTS: 1. Photos of Hanger #2.
Written by: Taylor Morrison, Director of Recreation & Community Services Taylor Morrison	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

BACKGROUND

Earlier this year Administration received a request from Yorkton Aircraft Service to designate their property, Hangar #2 at the Yorkton Airport, as a municipal heritage property. The application identified:

This is the last remaining hangar from the site built by the British Commonwealth Air Training Plan in 1940-1941. Yorkton Aircraft has been maintaining this hangar since our ownership of it in 2016. The north lean-to needs replacement and we are interested in keeping the footprint of the original building, so we may as well have it declared a heritage property and perhaps help us with restoration costs.

There were many flight schools built by BCATP in the 40's but there are NOT many hangars still standing.

Attached are 2 pics of the hangar as it sits today. The picture below showing Yorkton Flying Service on the building dates to the 1950s.

DISCUSSION/ANALYSIS/IMPACT

Through *The Heritage Property Act*, municipalities can designate properties as a tangible way to recognize people, places and events that are significant to the history of the community. In addition to preserving these places and their stories for future generations, designation also supports and promotes economic development and community pride, a 'sense of place' and our well-being. Benefits of municipal heritage designation include publicity and formally recognizing a property's heritage value, it protects the property and encourages good stewardship, and identifies the property as being eligible for potential financial assistance from the Saskatchewan Heritage Foundation.

In Yorkton, City Council has established the Municipal Heritage Advisory Sub-Committee which advises Council on any matter arising out of *The Heritage Property Act*. The Sub-Committee is responsible for receiving and reviewing application requests, and providing a recommendation back to City Council for consideration as part of a designation bylaw which is required for formally recognizing the property as a municipal heritage property.

FINANCIAL IMPLICATIONS

There are no financial implications in designating a heritage property, unless the City owns the property being designated. In this case, ownership of the property would remain with Yorkton Aircraft Service, who would continue to be responsible for the building operations and upkeep.

COMMUNICATION PLAN/PUBLIC NOTICE

The Heritage Property Act outlines the requirements for public notice regarding designation of municipal heritage properties. This includes a notice of intention to designate as part of the public notice for the formal bylaw which designates the property, which would be completed after the Sub-Committee's review and recommendation to Council. These notices would be posted at City Hall, in the local paper, and on the City's website if approved.

STRATEGIC PRIORITIES/OCP/COMMITTEE RECOMMENDATION(S)

Recommendation from the Municipal Heritage Advisory Sub-Committee would come before Council at a future meeting with their recommendation upon completing their review of the request.

OPTIONS

1. That Council refer the request for municipal heritage property designation for Hanger #2 at the Yorkton Airport to the Municipal Heritage Advisory Sub-Committee for review and recommendations; to report back to Council at a later date.
2. That Council provide other direction.

RECOMMENDATION

That Council refer the request for municipal heritage property designation for Hanger #2 at the Yorkton Airport to the Municipal Heritage Advisory Sub-Committee for review and recommendations; to report back to Council at a later date.



Aerial photo of the Yorkton Airport with Hanger #2 circled in red. Circa 1940.



Hanger #2 identifying Yorkton Flying Services. Circa 1950.



Hanger #2 as currently operated.

TITLE: Fire Fighting Charges	DATE OF MEETING: September 22, 2025
	REPORT DATE: September 17, 2025
CLEARANCES:	ATTACHMENTS: None.
Written by: Trevor Morrissey, Fire Chief Trevor Morrissey	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

PURPOSE/BACKGROUND

In September 2024 a Bylaw was unanimously passed to amend the Fire Bylaw to enable the City of Yorkton to charge firefighting fees for services provided.

In May 2025 an amendment to the Bylaw was presented to clarify that the firefighting fees would not be applicable to basic firefighting services and it would only be applied to additional resources such as additional units and additional firefighters. It was also proposed to place a maximum charge to residential properties at \$5,000. This amendment was defeated on third reading with a tied vote 3-3.

In a Committee of the Whole Meeting in August 2025 and Council Meeting in September 2025 Council raised concerns and recommended that Administration prepare another report.

DISCUSSION/ANALYSIS/IMPACT

As municipalities across Canada face rising operational costs and increased demands on emergency services, the City of Yorkton has the opportunity to adopt a proactive, fair, and fiscally responsible approach to fire service funding. By implementing a cost recovery model for additional expenses incurred during firefighting operations, rather than being absorbed solely by taxpayers.

1. No Impact on Insurance Premiums for Yorkton Residents

One of the most common concerns regarding fire service charges is the potential for increased insurance premiums. However, this concern is largely unfounded in Yorkton's context. Most property insurance policies already include provisions for fire department service charges. These are standard across many providers and jurisdictions, meaning that policyholders are already paying for this coverage as part of their existing premiums.

Importantly, residents do not have the ability to remove this coverage from their policies, even if they wanted to. This means they are already paying for a service they are not currently receiving the full benefit of. By implementing cost recovery, Yorkton is simply enabling residents to access a benefit already built into their insurance. It does not add new costs to the homeowner or business, nor does it increase the risk of premium hikes specifically tied to this charge.

2. Insurance Premium Risk Is Spread Broadly — Not Just in Yorkton

Another key point of clarification is that property insurance premiums are not necessarily set at the municipal level. Insurance companies operate on a regional, provincial, or national basis when calculating risk and setting premiums. As such, a cost recovery policy in Yorkton does not singularly affect local premiums. Instead, the risk and cost is shared across a much broader pool of policyholders.

This means Yorkton residents are already part of a much larger system where similar charges are applied in other municipalities. Yorkton adopting this approach is consistent with regional trends and does not make the city stand out in a way that would negatively impact residents' premiums.

3. Generating Additional Revenue for the City

Yorkton, like many municipalities, faces growing demands on emergency services, infrastructure, and public safety. Implementing cost recovery allows the City to generate revenue directly tied to service use without increasing taxes. These funds can be reinvested into improving fire department equipment, training, and response capabilities—ensuring continued high-quality service delivery across the city.

Rather than placing the financial burden on all taxpayers, this user-pay model ensures that the cost of extraordinary firefighting services, particularly those involving industrial sites or large commercial operations, is more equitably distributed.

4. Reducing Financial Risk from Major Incidents

Fires, particularly large or complex ones, often require additional resources beyond the immediate capacity of the Yorkton Fire Department. This can involve overtime for internal crews or bringing in mutual aid from neighboring departments, both of which incur substantial additional costs to the City.

By billing these extraordinary costs to insurance providers through a cost recovery model, Yorkton can significantly reduce the financial risk of major incidents. This ensures that large, one-time emergencies do not negatively impact the City's operating budget or lead to shortfalls that must be covered by local taxpayers. In this way, the financial burden is shifted away from residents and ratepayers and onto insurers, where appropriate.

5. Protecting Against Additional Loss and Strain on Public Resources

Cost recovery helps mitigate the broader impact of fire-related emergencies by ensuring the operational costs of firefighting efforts are accounted for and reimbursed. This protects the City's general operating budget from being strained by unexpected fire-related expenses and helps maintain funding for other essential services such as roads, parks, and recreation.

Moreover, it reinforces the principle that those who cause or experience significant loss, and are already covered by insurance, should bear a fair share of the financial responsibility for the emergency response.

6. Setting Limits

During our consultations it has been suggested that limits be set so that those that are unfortunate enough to have a loss caused by a fire aren't hit with additional costs over and above what their policy may allow for. As minimum coverage on most policies for residential is \$5,000 that would be a comfortable limit for residential. Commercial policies have a greater variance in the maximum coverage so can be tougher to set but is typically much larger than residential. Industrial carries the largest risk of loss and carries the largest maximums so a limit may not be in the best interest in this category.

Conclusion

The implementation of a cost recovery model for fire services in the City of Yorkton is a financially sound, equitable, and community-focused decision. It allows the City to access insurance funding that residents and businesses are already paying into, without placing additional strain on municipal finances or increasing premiums.

By shifting financial responsibility for exceptional fire response costs from local taxpayers to insurance providers, Yorkton ensures sustainable service delivery, improved public safety infrastructure, and continued fairness in how public resources are managed.

FINANCIAL IMPLICATIONS

The brokers at HUB were able to have a discussion with SGI and they received the following response: “the addition or absence of a Fire Fighting Expense By-Law is not a factor on the rating of personal property or commercial property at this time.”

Residential insurance policies include a limit of protection for the policy holder which will cover these types of charges. These limits will vary depending on the insurer. Generally the rate to increase this coverage is \$1.00 / \$100 of coverage (\$10.00 per thousand), but could vary by insurer. Through our conversations, residential policies typically have coverage of at least \$5,000 or more. Commercial and Industrial insurance policies also have coverage available for Fire Department charges. Many times this coverage is included with other policy extensions with a single premium charge for all or, additional fire department charges can be added on their own.

Insurance rates are set based on historical data analysis including frequency of loss, severity of loss, location, level of risk, etc. Including maximum cumulative charges in the bylaw allows for the following:

- It limits the severity exposure to the insurance companies so rates are much more likely to remain stable
- It provides residents and businesses a clear guideline to purchase coverage that will cover their exposure
- It allows the City to recover some expenses and may give them the ability to improve the budget needs of full time fire services to our community.

Implementing these changes in the bylaw allows the City to reduce their financial exposure by utilizing a spread of risk business strategy, while realizing an additional revenue stream when services are provided.

OPTIONS

1. That Council direct Administration to prepare a bylaw to amend the current Fire Bylaw Emergency Response fee structure to put a maximum charge on firefighting cost recovery as follows:
 - \$5,000 for Residential
 - \$50,000 for Commercial
 - No limit for Industrial or Agricultural
2. Remain status quo with current fee structure for firefighting rates.
3. Rescind current firefighting fees which would remove any fees for firefighting charges.
4. That Council direct Administration with alternative options.

ADMINISTRATIVE RECOMMENDATION(S)

1. That Council direct Administration to prepare a bylaw to amend the current Fire Bylaw Emergency Response fee structure to put a maximum charge on firefighting cost recovery as follows:
 - \$5,000 for Residential
 - \$50,000 for Commercial
 - No limit for Industrial or Agricultural