CITY OF YORKTON
REGULAR COUNCIL MEETING AGENDA
Monday, October 6, 2025 - 5:00 p.m.
Council Chambers, City Hall

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **PUBLIC ACKNOWLEDGEMENTS**

4. **APPROVAL OF MINUTES**
   a. Regular Council Meeting Minutes – September 22, 2025
   b. Committee of the Whole Council Meeting Minutes – September 29, 2025

5. **UNFINISHED BUSINESS**

6. **REPORTS OF COUNCIL COMMITTEES AND MATTERS REFERRED**
   a. Environmental Committee Meeting Minutes – June 10, 2025
   b. Protective Services Committee Meeting Minutes – July 8, 2026

7. **HEARING OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**
   a. Royal Canadian Legion Yorkton – Veteran's Week November 5-11 & Remembrance 2025
   b. Royal Canadian Legion Yorkton and Yorkton Tribal Council - Civic Property (Street/ Park) Renaming Proposal (Portion of Darlington, Livingstone, City Centre Park)

8. **BUSINESS ARISING OUT OF PETITIONS, PUBLIC NOTICES AND PRESENTATIONS**

9. **CORRESPONDENCE**

10. **BYLAWS**
    a. Land Use Planner
       – Bylaw No. 25/2025 – Amendment to Zoning Bylaw No. 14/2003 – Text Amendment to Establish Definitions and Special Land Use Regulations for Fleet Service Uses [1st Reading and Authorization of Public Notice]

11. **ADMINISTRATIVE REPORTS**
    a. Director of Finance
       – Investment Policy
    b. Director of Legislation and Procedures (City Clerk)
       – Recommendations from the Committee of the Whole – September 29, 2025

12. **GIVING NOTICE OF MOTION**

13. **IN CAMERA SESSION**
    a. Other Item A

14. **ADJOURNMENT**

Environmental Committee

MINUTES **TUE, JUNE 10, 2025** **7:30 A.M.** **QUEEN ST WTP, STAFF ROOM**

Members Present	Chair Sandra Bilan, Dustin Brears, Darcy Zaharia (remote), Jason Signarowski, Rong Lu, Rick Sheichuk, Stefan Bymak
Absent	Kris Gendall, Shannon Erickson, Connor Hunt
City Staff	Aron Hershmiller, Lyndon Hicks,
Presentation	
Recording	Val Fatteicher
Call to order	7:37 a.m.
Adjourn	9:07 a.m.

1. Declaration of Conflict of Interest

Declaration	No declaration of conflict of interest was made. Sandra and Stefan identified a possible conflict as they are employed by SaskAbilities and PHEP, but the committee agreed to have them stay for the discussion as their comments would add to the overall discussion and decision.

Sandra Bilan assumed the role of Chair for the meeting.

2. Approval of Agenda

Discussion	Review of agenda items for discussion.
Motion 08-25	**Dustin Brears** That the agenda be approved as presented. CARRIED.

3. Minutes of the March 27, 2025 Meeting

Motion 09-25	**Jason Signarowski** That the minutes of March 27, 2025 be approved as presented. CARRIED.

4. Spring Clean Up Week Program/Community Clean Up

Discussion	Community Clean Up program held the first week of May. Very good participation from various groups including residents, schools, city employees and businesses. 21 groups total with approximately 506 participants. Groups selected their clean up area or were assigned one. RCS Dept completed the advertising and scheduling. Lyndon met with each group to provide a safety review. With the introduction of the residential organic collection program, the previous spring clean up week program (free landfill week) is no longer

	necessary. Consideration could be made for a community fall program clean up as well if warranted.
5. Residential Organics Program Update	
Discussion	Feedback on the program has been mostly positive with approximately 5580 carts deployed to residents. After the distribution of the cart, an approximate 90 calls received with the following comments: • some clarification needed on the program cost, • accepted/ineligible product acceptance, • properties with xeriscaping and no grass or trees, • manage their own compost/mulch grass clippings, • not supportive of the program, • would use the cart 2-4 times per season for seasonal yard cleanup. Garbage content has been manageable. Landfill contractor has been maintaining the removal of plastic waste. Cleaner collected product may be attributed to having a weekly garbage collection schedule. Over a seven-week collection period, 284 tonnes of organic material was collected. This information will be shared on social media including Shape Your City. Collection day has been set for the day preceding scheduled garbage collection day in the specific collection zone. Residents that have no use for the cart and do not want to store them on their property have been able to return them and have acknowledged they will not receive an adjustment to the levy. Food waste has been excluded from the accepted organics collected due to additional handling and treatment needed. Current soil treatment pad at the landfill would not be able to accommodate the current incoming material quantities. Finished product will be used for landfill cover material and capping of the old landfill cell. Screening the material will not be needed for this use.
6. Residential Recycling – Curbside Collection Program	
Discussion	Previous MMSW funding program for residential recycling was transitioned to Sask Recycles. They continue working with communities to setup collection of recycling products in the province. Currently Sask Abilities provides the collection and sorting of our residential recycling. Under the new Sask Recycles program, the City will have the opportunity to choose a collector but Sask Recycles will be

	assuming the role of processing/marketing the collected materials. To continue receiving government funding, the City must participate in the Sask Recycles program. Sask Recycles will be streamlining materials collected province-wide in order to reduce trucking costs to larger depot facilities. Due to the recent loss of provincial government funding to Prairie Harvest Employment Program in April, the collection of residential recycling materials requires evaluation. Consideration for initiating blue cart recycling collection is in progress. The purchase of recycling carts would be required in order to provide this service similar to organic cart collection. An update to the relevant bylaw will be needed to incorporate changes in the affected services for solid waste and recycling. Maintaining the current service level of weekly collection for residential garbage may help reduce contamination of collected recycling materials. Sask Recycles applies penalties to program funding disbursements for material contamination. The proposed service levels with those related levies were reviewed. Requesting support from the committee to propose these service changes to City Council. The report outlining the cart purchase, service changes and residential service levies is expected to be presented to Council in June.
Motion 10-25	**Jason Signarowski** The Environmental Committee supports the proposed change in residential recycling collection to curbside cart service and further supports the required purchase of the necessary supply of blue recycling carts. CARRIED.
Motion 11-25	**Jason Signarowski** The Environmental Committee supports the continuation of weekly residential refuse collection service. CARRIED. Darcy Zaharia left the meeting – 9:07 am

7. Next Meeting Date

Next meeting has been scheduled for August 28th

8. Next Meeting Agenda Items

- Curbside Organics Program Update
- Recycling Program Update

9. **Adjournment**	
Motion 12-25	**Jason Signarowski** That the Environmental Committee Meeting be adjourned. CARRIED.

These minutes have been approved by members of the Environmental Committee on August 28, 2025.

Shannon Erickson

Chair

Val Fatteicher

Recording Secretary

Protective Services Committee

MINUTES	**July 8, 2025**	**7:00 AM**	**IN-PERSON/ZOOM**

Attendees	Mayor Aaron Kienle, Councillor Dustin Brears, Larry Off, Larry Pearen, Pat Taylor, Tereza Vaslyuk, Andrew Sedley, Bylaw & Safety Supervisor Nicole Baptist, BTAC Cathy Yaworski, , Staff Sgt. Burton Jones, Deputy Fire Chief Dallas D'Aoust, Michelle Goulden
Regrets	Fire Chief Trevor Morrissey, Scott Robertson, EMS Medavie Tianna Langelotz, Dr. Rasak Abdullahi
Absent	PSAR Dale Hintz, CN Constable Hank Neumiller
Recording	Jen Prysliak
Call to order	7:00 a.m.
Adjourn	8:17 a.m.

Agenda Topics

Approval of Agenda

Motion 25-11	**Off** The agenda be approved as circulated. Carried.

Approval of the May 13, 2025 Meeting Minutes

Discussion	Minutes from the May 13, 2025 meeting were circulated.
Motion 25-12	**Pearen** The minutes of May 13, 2025 meeting be approved as circulated. Carried.

Unfinished Business

Harm Reduction	• SHA focusing on how to retain doctors update on staffing.
	Tereza arrives at 7:03 a.m.
Voyent Alert	• Voyent Account Representative contact information was provided to the R.M.'s.

	• Registration numbers continue to increase.
Fire – EMS Responses	• Working on determinacy with Medavie to what calls the Fire Department would be responding too. Fire Chief Morrissey reached out to other contracts with SHA regarding responses, training and costs. Using community groups like Parkland Search and Rescue (PSAR) as responders. • Medical calls are up and down. The Chiefs are attending medical calls to relieve on shift platoon if a fire call comes in. • No funding available for extra fire department staffing when responding to medical calls.

New Business

	No New Business

Department Updates

Fire Department	• Firefighters attended the Yorkton Exhibition for first aid support and standby.
RCMP	• The Annual Bike Rodeo was a great success. Every child received a helmet and eight bikes were provided to students. Great attendance from all of the schools. • The Yorkton Exhibition Fair was busy, officers stayed on the grounds at all times. Shifts were 8-2 with two members, and 2-8 with two members. It was a successful plan to deter most individuals. • There was an incident with bear spray. The hired Security Company was very helpful and assisted RCMP. • Staff Sgt. Burton to discuss with the Yorkton Exhibition board for next year to add bag checks for public safety at the admission gates. • RCMP continue to operate with reduced members, 23 out of 34, 7 soft vacancies which are members off work on leaves, etc. 4 open positions. Two members transferring making it four vacancies. Potentially two out of the four filled soon. • Recruitment down in Saskatchewan. All recruits from Ontario get to go back to Ontario after 3 years of service in Saskatchewan. New approach to attract members to come to Saskatchewan. • RCMP are receiving complaints in the mornings regarding houseless individuals sleeping in the entrances of the post office and banks.

Bylaw	• The CSO's were at the Yorkton Exhibition Fair. It was a busy day, with a high volume of people in the area in the early mornings. • Bylaw Supervisor Nicole Baptist and CSO's attended two tent encampments along the CN tracks. • Assisting two new individuals in the community. • Two officers will be scheduled to attend the 2026 Exhibition Fair. • The province contracted an auditor to do a review of the Bylaw Division. There were no concerns. A survey was posted and sent out to organizations to respond. • Stats and data needed for future funding. • Discussion regarding Bylaw and RCMP stat reports to go out to the public, local papers, etc. to show the calls for service RCMP and Bylaw are responding too. Does not have to be a detailed report. Consider the pros and cons. • Traffic stats might be more effective to send out to the public with speeding and traffic noise data. Loud mufflers, etc. • Minimal complaints to Bylaw regarding the houseless individuals, there has been an increase in daily patrols in the downtown business areas. • Traffic reports – send out data numbers to the public.
CN Police	• CN is busy with encampments on property.
Parkland Search and Rescue (PSAR)	• The team has been busy around the province. Activated responses to wildfires around Candle Lake. Fire smart activities were conducted in the communities like removing propane tanks and fuels from yards in the event of fires reaching the community.
EMS	• Not in attendance/No updates.

Next Meeting

Tuesday Sept 9th, 2025 @ 7:00 a.m.

Adjournment

Motion 25-13	**Pearen** That the Protective Services Committee Meeting be adjourned at 8:17 a.m. Carried.

X Andrew Sedley

Andrew Sedley
Chairperson

X Jen Prysliak

Jen Prysliak
Secretary

From: noreply@esolutionsgroup.ca
To: Amanda Dietz
Subject: New Response Completed for Request to Appear Before Council Form
Date: Monday, September 22, 2025 8:41:03 PM

Hello,

Please note the following response to Request to Appear Before Council Form has been submitted at Monday September 22nd 2025 8:35 PM with reference number 2025-09-22-007.

- **First name:**
  Brittany
- **Last Name:**
  Johnson
- **Committee/Organization name:**
  Royal Canadian Legion Yorkton
- **Address:**
  387B Parkview Rd
- **City:**
  Yorkton
- **Province:**
  Saskatchewan
- **Postal code:**
  S3N 2L4
- **Name:**
  President Brittany Johnson
- **Title:**
  Mrs
- **Daytime phone number:**
  [redacted]
- **Email:**
  branch77yorkton@gmail.com
- **Date of request:**
  9/23/2025
- **Date of council meeting that the presenter is wishing to attend:**
  10/6/2025
- **Topic being presented:**
  Veteran's Week & Remembrance 2025
- **Description of request: (Clearly state what is being asked of Council. Provide detailed information about why the information is being presented and the importance to the community)**
  Presentation to City Council – Monday October 6th 1900hrs

  Good evening your worship and members of city council.

  I am Brittany Johnson, President of the Royal Canadian Legion General Alexander Ross Branch #77.

  2025 is another year where we have a chance to say thank you to those many men and women who so bravely gave of themselves to give us the opportunities and freedoms we have today.

  With this in mind, the Royal Canadian Legion General Alexander Ross Branch #77 would request the City of Yorkton to recognize November 5th to November 11th as Veterans' Week and we will fly the flag of remembrance on the flagpole at the cenotaph on Darlington St. The flag raising will take place on the 5th of November at 1000 hours and the Legion invites the Mayor and council to take part in the flag raising ceremony along with citizens of Yorkton.

  Cadets, Scouts and the Yorkton Legion Blue Basketball Club will be out on Tag Day Nov. 1st commencing at 1000 hours. Wreath sales will begin on October 23rd with Veterans, volunteers and members of the Legion going to local businesses in Yorkton, Bredenbury, Saltcoats and Churchbridge selling wreaths to rais money for the Poppy Fund. If anyone would like a wreath to honour the Veterans, please give us a call at 306-783-9789 or email at branch77yorkton@gmail.com.

  A Candlelight Tribute Ceremony will take place November 10th at 1600 hours at the Cenotaph on Darlington. Candles will be placed by children. All are welcome to attend this service.

  November 11th will be our Remembrance Day service in the Flexihall at the Gallagher Centre. We thank the Council for allowing us to host the parade at this venue. We would like everyone seated by 1045 hours.

  Remembrance Day is a very important day for all Veterans and Legion members. They would like as many citizens of Yorkton and surrounding area to join us and share in our Veterans remembrance and to celebrate the freedoms they gave us. The ceremony will also be livestreamed on the Legion's Facebook site.

  On behalf of all Legion members, I thank you for listening to our presentation.

  Thank you.

[This is an automated email notification -- please do not respond]

Yorkton City Council Presentation

Yorkton Veterans Way & Park Renaming Proposal

Presented by Yorkton Tribal Council & Yorkton Legion Branch #77

Background

Yorkton is one of the few major communities in Saskatchewan without a dedicated street or park named to honor veterans. In contrast, many nearby towns and cities including Melfort, Prince Albert, Montgomery Place (Saskatoon), Moose Jaw, and Imperial have visible tributes such as “Veterans Way,” “Veterans Memorial Highway,” and themed parks or banners.

Years ago, Yorkton’s Legion request for a veterans-named street was declined. Today, recognizing the lasting community pride in military heritage and Treaty relationships, Yorkton Tribal Council and Yorkton Legion request action to publicly honor veterans both Indigenous and non-Indigenous and unite the city in remembrance.

Phase 1 - Renaming Proposals

A. Renaming a Prominent Street "Veterans Way"

Three candidate routes have been researched for their visibility and impact:

Option	Route Description	Benefits	Considerations
1	2nd Avenue to City Park (Darlington St)	Highest visibility, civic importance	More businesses affected by address changes
2	Darlington St (from Betts Ave near Dr. Brass School, through the cenotaph and past 6th Ave)	Connects with veteran banners and cenotaph; residential area	Moderate impact to addresses; strong thematic connection
3	Street extending from City Park down past Carwash/Culligan/Brick Mill	Least affected addresses; easiest administratively	Lowest visibility and prominence

Option 1 is preferred for its visibility and community impact, though all options are viable.

B. Renaming the City Park (with the Teepee)

Suggested names reflect both Treaty heritage and honoring veterans:

- **Circle of Remembrance Park:**
  Symbolizes unity and reflection beneath the teepee, connecting all "Treaty people" and honoring veterans together.
- **Veterans Memorial Teepee Park:**
  Directly associates veteran commemoration and the Yorkton Tribal Council teepee as a landmark of both Indigenous and non-Indigenous pride.
- **Remembrance Teepee Circle:**
  Merges the teepee's significance with remembrance—an inclusive place for reflection and gathering.

A commemorative plaque is proposed for the site, jointly by YTC, Legion, and the City of Yorkton, explaining the symbolism and the partnership.

Phase 2 (Future Vision – Brief Overview)

As a second step, after street and park renaming, consider an educational and commemorative art installation at the park.
Concept: A large metal art piece and learning displays to further educate about Treaty history and honor all veterans.

Conclusion

Renaming a street and city park as visible tributes will position Yorkton with its neighbors as a leader in honoring veterans. The partnership between Yorkton Tribal Council, Legion Yorkton, and the City of Yorkton will elevate community pride and inclusivity.

We request Council's approval to proceed with these renaming initiatives.

Supporting maps attached for reference.


DR. Brass Elementary
St Andrew's United Church
St. Gerard Roman Catholic Church...
Yorkton Bowl Arena
Option 1


Jackson Park
DR. Brass Elementary
1st Ave
6th Ave
St. Gerard Roman Catholic Church...
Good Spirit Housing Authority
Option 2
St Gerard's Rectory


Pumphouse
Athletic Club 24hrs
Option 3

Yorkton's Veterans Way Community Impact Assessment

by

Yorkton Tribal Council

Index Page No:

Darlington Street (Option 2) Proposal

1. Executive Summary

This report assesses the community and economic impacts of renaming Darlington Street (from 1st Avenue near Dr. Brass School to just past 6th Avenue) as “Veterans Way” in Yorkton. The proposed renaming—led by Yorkton Tribal Council (YTC) and Legion Yorkton—intends to honor all veterans, strengthen Treaty relationships, and align Yorkton with regional best practices for visible, civic recognition of military service. The assessment includes detailed stakeholder analysis, anticipated benefits, challenges, a cost breakdown, and a realistic implementation timeline, with all figures based on published municipal data and Saskatchewan precedents.

2. Project Scope

Location: Darlington Street from 1st Ave to just after 6th Avenue

Objective: Rename the identified street segment as “Veterans Way,” and rename the adjacent city park at the permanent teepee to reflect both veterans and Treaty heritage.

Timeline: 6–11 months from council approval to full implementation

3. Stakeholder Analysis

Primary Stakeholders (Direct Impact)

- **Residents:** All homes and multifamily dwellings along the affected Darlington Street segment (estimated 15-25 households)
- **Local Businesses:** Including but not limited to Back Forty Brewery and similar enterprises on Darlington
- **Dr. Brass School:** School community that directly benefits from new educational opportunities

Secondary Stakeholders (Broader/Indirect Impact)

- Veterans organizations and families
- First Nations community members
- General public of Yorkton

- Local and regional tourism/visitor services

Institutional Partners

- City of Yorkton administration
- Emergency services (police, fire, ambulance/EMS)
- Canada Post and delivery companies
- Related government services and utilities

4. Impact Assessment

Positive Community Impacts

a) **Veteran Recognition:**

- Creates a highly visible, lasting civic tribute to those who served
- Ties in with the public cenotaph and existing banner programs
- Demonstrates Yorkton’s commitment to remembrance and civic duty

b) **Educational Value:**

- Provides a “real-world” learning context, especially for Dr. Brass School
- Promotes curriculum links to Treaty education and military history
- Supports community engagement and intergenerational learning

c) **Cultural Reconciliation & Treaty Awareness:**

- Strengthens relationship between City of Yorkton, YTC, and regional Indigenous and non-Indigenous residents
- Demonstrates that Yorkton values the heritage and contributions of all Treaty peoples and veterans
- Advances public understanding and pride in Treaty history

d) **Community Identity & Tourism:**

- Boosts civic branding and external perception of Yorkton

- Attracts visitors for Remembrance Day, Treaty education, and heritage tourism
- Aligns with the practice of similar Saskatchewan communities

5. Potential Challenges & Mitigation

a) **Address Change Requirements:**

- Residents and businesses will need to update mailing addresses, identification, accounts, signage, and marketing materials.
- *Mitigation:* Launch a 6-month public notification campaign, City support for documentation, “grace period” for address transition.

b) **Administrative & Service Costs:**

- City and businesses face signage, stationery, recordkeeping, and communications expenses.
- *Mitigation:* Budgeting for phased implementation, bulk purchasing, and potential grants or cost-recovery programs.

c) **Service Coordination:**

- Emergency services, utilities, and postal systems require database/address updates.
- *Mitigation:* Early notice and collaboration, database updates coordinated with official implementation date.

d) **Public Consultation/Acceptance:**

- Ensuring community buy-in and understanding of project benefits.
- *Mitigation:* Host open houses, information sessions, online engagement, and stakeholder meetings.

6. Detailed Cost Breakdown & Justification

City Costs (Estimated $13,000–$28,000)

- **Street signage replacements:** ~$1,200–$2,000 per sign x 4–6 signs ($5,000–$12,000 total), based on published Saskatchewan and Ontario benchmarks.

- **Administrative coordination:** $3,000–$8,000 for internal staff time, records, and approvals.
- **Public communications:** $2,000–$5,000 for consultations, mailings, and meetings.

Private/Resident/Business Costs (Estimated $2,000–$7,000)

- **Business Signage Updates:** $500–$1,500 per business for new outdoor signs, price based on regional signage company quotes and similar Canadian projects.
- **Printed Materials:** $100–$300 per business for new business cards, letterhead, and marketing collateral.
- **Digital Updates:** Free to $100 for website and listings (where third-party costs apply).
- **Residential/Other Notification:** $25–$50 per household for postage or document changes (including updates for utilities, licenses, etc.).

All estimates are compiled from published city documents, case studies, Saskatchewan street renaming experience, and direct quotes from service providers and vendors.

Example Cost Table

Category	Description	Estimated Range
City Signage	Street signs + installation	$5,000 – $12,000
Admin Costs	City staff, records, updates	$3,000 – $8,000
Public Comm	Consult, outreach, notices	$2,000 – $5,000
Business Cost	Signs, stationery, digital	$600 – $2,000 each
Residents	Notifications, postage	$25 – $50 per home
Total		**$15,000 – $35,000**

7. Implementation Timeline

- **Planning and Consultation:** 3–6 months (public engagement, legal steps)
- **Administrative Coordination:** 2–3 months (address updates, service notifications)
- **Physical Implementation:** 1–2 months (sign installation, ceremony/unveiling)

- **Total Expected Duration:** 6–11 months from Council approval

8. Risk Assessment

- **Low Environmental Risk:** No significant footprint beyond sign changes.
- **Low Legal/Process Risk:** Follows standard provincial/municipal renaming practice.
- **Medium Implementation Risk:** Anticipated minor delays or complications during notice and service transition. Managed with early planning and phased/address system overlap.

9. Visual Impact Table

Impact Category	Description	Level	Mitigation Strategy
Economic - Businesses	Address change costs	Medium	Advance notice, phased roll-out
Economic - Residents	Address change notification	Low/Med	Public info campaign
Social/Cultural - Community	Veteran recognition, Treaty relations	High Pos	Community events, educational effort
Administrative - City/Services	Update for emergency/utility/postal	Medium	Early coordination
Environmental	Signage replacement	Low	Standard practice
Tourism	Enhanced civic identity	Med Pos	Civic marketing

10. References & Sources

- Published municipal guidelines and financial impact reports: City of Toronto, Brantford, Richmond Hill, Regina, and Saskatchewan's road name policy.
- Local business directories, Yorkton zoning bylaws, and publicly available business/real estate listings.
- Vendor quotes (signage, printing, digital services) as provided in Saskatchewan, Alberta, and Ontario.
- Yorkton's own public consultation and cultural planning documents.

- Summary of comparable projects and cost benchmarks from Canadian municipalities, 2018–2025.

11. Conclusion & Recommendations

Option 2 (Darlington Street) provides an effective, manageable, and visible solution for Yorkton to honor veterans and uphold Treaty relationships. Risks are low, costs are predictable and justifiable, and benefits are substantial for community identity and pride. It is recommended to initiate public engagement and council approval as outlined and proceed with phased adoption.

12. DISCLAIMER AND LIMITATIONS

Important Notice: This Community Impact Assessment is prepared for informational and planning purposes only. All cost estimates, timelines, and impact projections contained in this report are approximate values based on publicly available data, comparable municipal projects, and general industry standards. Actual costs, implementation timelines, and project impacts may vary significantly based on specific circumstances, market conditions, regulatory requirements, and unforeseen factors.

Key Limitations:

- All financial estimates are preliminary and subject to change based on detailed engineering assessments, vendor quotes, and market fluctuations
- Timeline projections are estimates and may be affected by administrative processes, public consultation outcomes, and regulatory approvals
- Impact assessments are based on general municipal practices and may not reflect all local conditions or requirements
- This document does not constitute a formal feasibility study or professional engineering assessment

Legal Notice: This assessment is provided for preliminary planning purposes only and does not constitute a legally binding commitment or guarantee by Yorkton Tribal Council, Legion Yorkton, or any other party. Final project costs, timelines, and impacts must be determined through formal municipal processes, detailed studies, and professional assessments. Users of this information are advised to seek appropriate professional counsel and conduct their own due diligence before making decisions based on this report.

Data Sources: While efforts have been made to ensure accuracy, all information is compiled from publicly available sources and comparable projects. The authors disclaim any responsibility for decisions made based solely on the contents of this preliminary assessment.

Yorkton Veterans Way & Park Renaming Proposal

Honoring Veterans and Treaty Heritage

BACKGROUND

- Yorkton has an opportunity to join regional communities in honoring veterans through public naming
- Neighboring communities have veteran tributes:
  - Melfort: Veterans Way
  - Prince Albert: Veterans Way
  - Highway 2: Veterans Memorial Highway
  - Montgomery Place: Military-themed streets
- Previous Legion request declined many years ago
- YTC Tribal Chief O'Soup & Yorkton Legion Branch #77 partnering for renewed proposal

PHASE 1- STREET RENAMING OPTIONS

Option 1

2nd Ave to City Park

- Highest visibility
- More business address changes

Option 2

Darlington St (from Betts Ave near Dr. Brass School, through the cenotaph and past 6th Ave)

- Connects with cenotaph & veteran banners
- Moderate impact

Option 3

Park-adjacent street

- Least address changes
- Lower visibility


DR. Brass Elementary
St Andrew's United Church
St. Gerard Roman Catholic Church
Option 1
Yorkton Bowl Arena

Jackson Park
DR. Brass Elementary
1st Ave
6th Ave
St. Gerard Roman
Catholic Church...
Good Spirit
Housing Authority
Option 2
St Gerard's Rectory


Pumphouse
Athletic Club 24hrs
Option 3

PHASE 1- PARK RENAMING

City Center Park

1
Circle of Remembrance Park

Symbolizes unity and reflection beneath the teepee, connecting all “Treaty people” and honoring veterans together.

2
Veterans Memorial Teepee Park

Directly associates veteran commemoration and the Yorkton Tribal Council teepee as a landmark of both Indigenous and non-Indigenous pride.

3
Remembrance Teepee Circle

Merges the teepee’s significance with remembrance—an inclusive place for reflection and gathering.

COMMEMORATIVE PLAQUE

- **Joint installation by:**
  - Yorkton Tribal Council
  - Yorkton Legion Branch #77
  - City of Yorkton
- **Purpose:**
  - Explain park renaming significance
  - Acknowledge Treaty relationship
  - Honor all veterans (Indigenous & non-Indigenous)

PHASE 2- FUTURE VISION

- After Phase 1 completion:
  - Educational art installation at the park
  - Treaty unity & veteran recognition themes
  - Community learning displays
  - Further research & consultation planned including all parties

CALL TO ACTION

Step 1

Renaming street to "Veterans Way"

Aligns Yorkton with regional veteran recognition

Step 2

Renaming city center park

Honors Treaty heritage & military service

Step 3

Installing commemorative plaque

Demonstrates community unity & pride

Contact Info

Brittany

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Mitch Hippsley

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Yorkton Tribal Council
Suite 102-506 Broadway St W
Yorkton Sk S3N 0P3
306 782 3644

City of Yorkton

REPORT TO COUNCIL

TITLE: **Bylaw No. 25/2025 – Amendment to Zoning Bylaw No. 14/2003 – Text Amendment to establish definitions and establish Special Land Use Regulations for Fleet Service Uses** **Council Report #1 – 1st Reading & Public Notice**	DATE OF MEETING: October 6, 2025 REPORT DATE: October 1, 2025, 11:03 AM
CLEARANCES: Michael Eger Michael Eger, Director of Planning, Building & Development Rene Richard Rene Richard, Director of Engineering & Asset Management	ATTACHMENTS: 1. Bylaw No. 14/2003 Zoning Map 2. Bylaw No. 09/1996 Zoning Map 3. Bylaw No. 25/2025 4. Vehicle Weight Examples
Written by: Carleen Koroluk – Planner Carleen Koroluk	
Reviewed by: Jessica Matsalla – City Clerk Jessica Matsalla	
Approved by: Brad Hvidston – City Manager Brad Hvidston	

Summary of History/Discussion:

Administration recently received an application for a proposed taxi business in the C-2 Arterial Commercial zoning district in the Broadway Street West area (see Attachment 1). Review of Zoning Bylaw No. 14/2003 identified that the proposed use is not listed as either permitted or discretionary in the C-2 Arterial Commercial zoning district and therefore is prohibited. In order for staff to issue the necessary permit and licences, an amendment to the Zoning Bylaw would firstly be required and this process cannot be guaranteed to the applicant as a bylaw amendment is subject to Council's review and approval.

Administration believes that there is merit to allowing a taxi use in the C-2 zone and subsequently proposes a zoning bylaw amendment as outlined in this report.

Administrative Review

In the City's current Zoning Bylaw, taxi operations are included in the land use definition for Fleet Services – "a development using a fleet of vehicles for the delivery of goods or services, where such vehicles are not available for sale or long term lease. This includes taxi services, bus services, bus lines, messenger and courier services, but does not include moving or cartage firms involving trucks with a gross vehicle weight of more than 3,000 kg (6,614 lbs)."

The use is currently permitted in the C-1 City Centre Commercial, C-3 Highway Commercial, MI-1 Light Industrial, MI-2 Heavy Industrial and CMI-1 Commercial-Industrial Transitional zones.

The City's previous Zoning Bylaw (09/1996) included slightly different zoning district designations (see Attachment 2) and only allowed fleet services (taxi businesses) in the C-1 Central Business District (renamed C-1 City Centre Commercial in Zoning Bylaw No. 14/2003) and C-3 General Commercial District (renamed C-3 Highway Commercial). It is not known if the City intentionally prohibited fleet services from the C-2 Highway Commercial District which included a small number of properties on Broadway Street West, or if this was an oversight.

With the adoption of the current Zoning Bylaw (14/2003), most of the properties on Broadway Street West were zoned C-2 Arterial Commercial, which allows for businesses that have a minimal impact on the adjacent residential neighbourhoods. Permitted uses in this zone include auto sales, automotive maintenance, parking lots, restaurants, drinking establishments and retail stores. It is Administration's opinion that the proposed taxi business would not have a greater impact on the surrounding residential area than the current permitted uses and should be allowed.

Under the current Fleet Services definition, cartage or moving vehicles with a gross vehicle weight greater than 3,000 kg (6,614 lbs) are not specifically addressed in the Zoning Bylaw. Considering weight in these types of definitions helps us keep heavy trucks away from under-designed road structures and intersections. The type of engine or fuel source is not contemplated either and, as we have recently seen, the noise and odours of diesel engines can be perceived as a nuisance in close proximity to residential uses. As such, the zoning amendment (see Attachment 3) also proposes to create subclasses to better regulate heavy, diesel powered vehicle fleets vs light vehicle fleets (see Attachment 4) as follows:

> **Fleet Service** – A development using a fleet of vehicles for the delivery of goods or services where such vehicles are not available for sale or long-term lease.
>
> **Fleet Services, Type 1** – A fleet service involving vehicles with a gross vehicle weight (GVW) equal to or less than 3,000 kg (6,614 lbs), or non-diesel powered vehicles with a GVW equal to or less than 7,250 kg (15,984 lbs).
>
> **Fleet Services, Type 2** – A fleet service involving vehicles with a gross vehicle weight (GVW) of more than 7,250 kg (15,984 lbs). or diesel powered vehicles with a GVW more than 3,000 kg (6,614 lbs).

The amendment proposes that Fleet Services, Type 1 be permitted uses in the C-1, C-2, C-3, MI-1, MI-2 and CMI-1 districts and Fleet Services, Type 2 be permitted in the MI-1 and MI-2 districts and be discretionary in the C-1, C-2, C-3 and CMI-1 districts.

The amendment supports the Official Community Plan and its strategic planning objectives by effectively managing potential impacts through careful regulatory and operational planning. Pursuant to *The Planning and Development Act, 2007*, the addition of special use provisions to better regulate and manage development associated with discretionary uses within the proposed bylaw are outlined below:

- the character of adjacent residential uses, if applicable, shall be protected and maintained;

- locations shall have a minimal impact on the surrounding adjacent areas including the anticipated levels of noise and odours and the anticipated increased level or types of vehicle traffic;
- the use shall have a minimal impact on the amenity of the surrounding zoning districts;
- on site parking calculations will align with Section 5.0 ensuring adequate spaces based on a combination of uses, if applicable;
- the use shall comply with all applicable Municipal, Provincial and Federal regulations; and
- discretionary use applications shall be more favourably considered where the use is compatible with activities already located in the area and on the site.

Public Notice

At this time, Planning Services proposes to initiate the public notice process. This will involve advertisement in the local newspaper, notices at City Hall and postings on the City website.

If authorized to proceed, the bylaw amendment will be referred to the Planning and Infrastructure Commission prior to Council's review and decision in line with the scheduled Public Hearing.

Conclusion

In conclusion, should Council wish to proceed with the amendment and give the Bylaw 1st Reading, a Public Hearing will be set for the October 27, 2025 Council Meeting after which Council may proceed with consideration of 2nd and 3rd Readings.

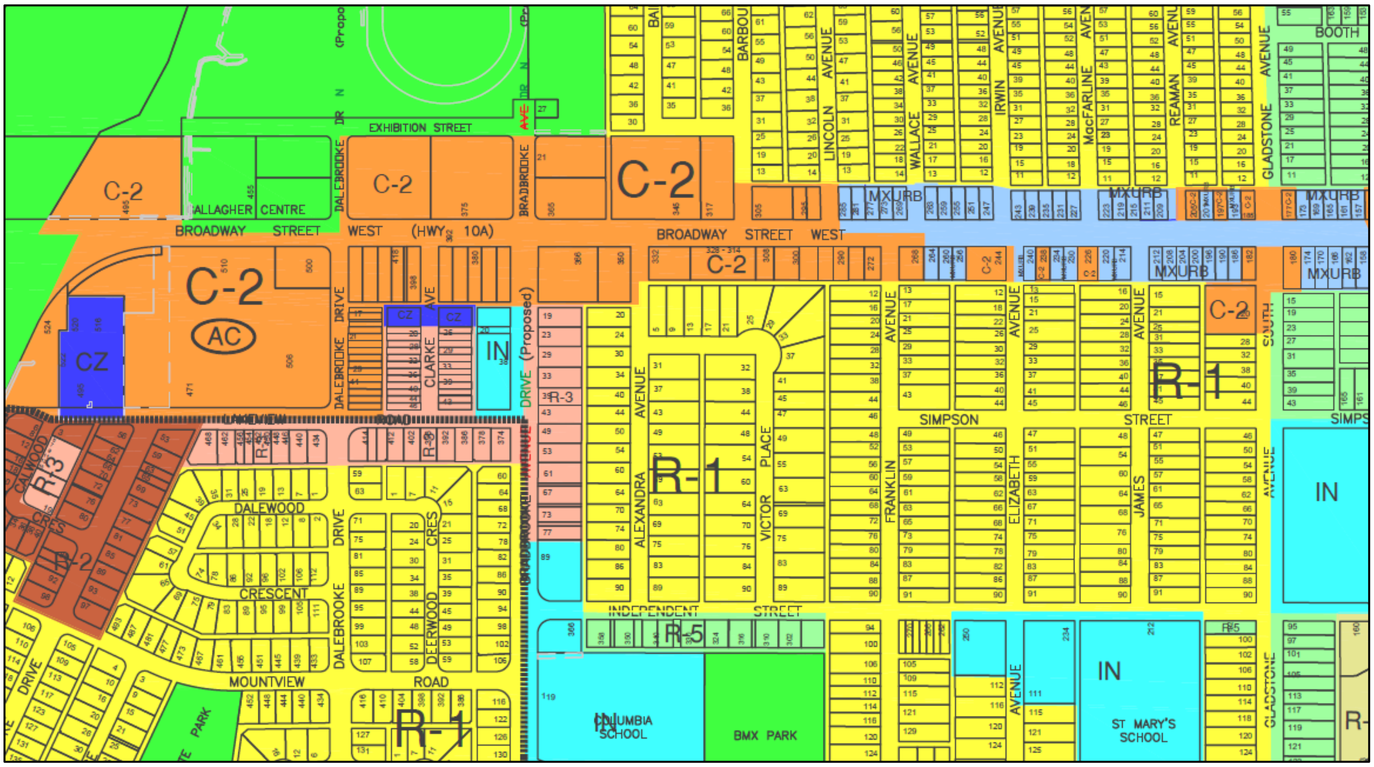
Council Options:

1. Approve Bylaw No. 25/2025 for 1st Reading and authorize the Public Notice process.
2. Deny the amendment with specified reasons.
3. Provide alternate directives for Administration.

Administrative Recommendation:

That Bylaw No. 25/2025, a bylaw of the City of Yorkton in the Province of Saskatchewan to amend Zoning Bylaw No. 14/2003 by establishing definitions and special land use regulations for Fleet Service uses, be introduced and given 1st Reading this 6th day of October A.D., 2025, and that Administration be authorized to initiate the Public Notice process.

Attachment 1 – Bylaw No. 14/2003 Zoning Map



ZONING DISTRICTS

RESIDENTIAL DISTRICTS

- R-1 GENERAL RESIDENTIAL
- R-1A SMALL LOT RESIDENTIAL
- R-2 LOW DENSITY RESIDENTIAL
- R-3 MEDIUM DENSITY RESIDENTIAL
- R-4 HIGH DENSITY RESIDENTIAL
- R-5 MIXED DENSITY RESIDENTIAL
- R-6 MANUFACTURED HOME RESIDENTIAL

COMMERCIAL DISTRICTS

- C-1 CITY CENTRE COMMERCIAL
- CT-1 CITY CENTRE COMMERCIAL (TRANSITIONAL
- C-2 ARTERIAL COMMERCIAL
- C-3 HIGHWAY COMMERCIAL
- C-4 NEIGHBOURHOOD COMMERCIAL
- CMI-1 COMMERCIAL-INDUSTRIAL TRANSITIONAL
- MXURB MIXED USE RESIDENTIAL - BUSINESS

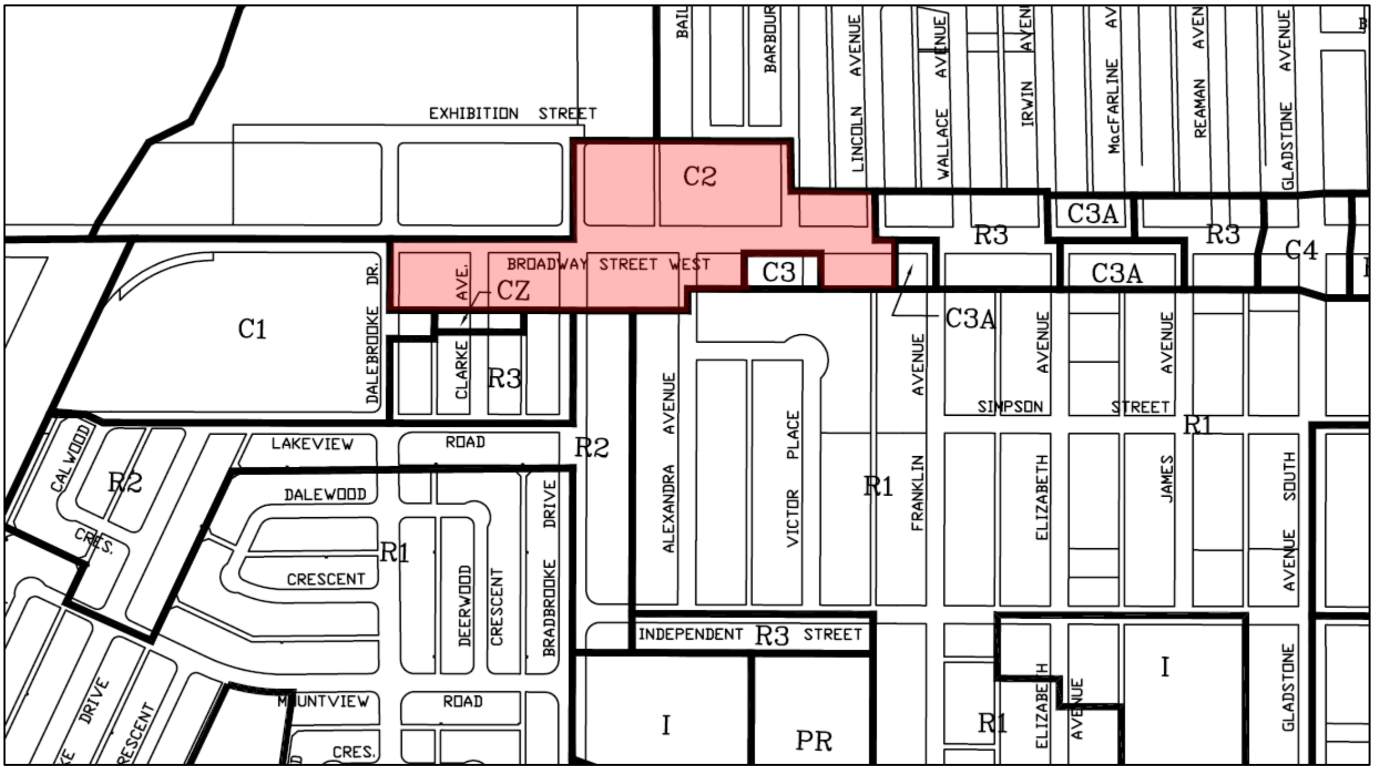
INDUSTRIAL DISTRICTS

- MI-1 LIGHT INDUSTRIAL
- MI-2 HEAVY INDUSTRIAL

MUNICIPAL DISTRICTS

- IN INSTITUTIONAL
- PR-1 PARKS AND RECREATION
- CZ CONTRACT ZONE

Attachment 2 – Bylaw No. 09/1996 Zoning Map



KEY

RESIDENTIAL DISTRICTS

R1 SINGLE DETACHED DWELLINGS
R2 TWO UNIT DWELLINGS
R2A TRANSITIONAL RESIDENTIAL
R3 MULTIPLE UNIT DWELLINGS
R4 HIGH RISE APARTMENT
R5 MOBILE HOME DEVELOPMENTS

INDUSTRIAL DISTRICTS

M1 LIGHT INDUSTRIAL
M2 HEAVY INDUSTRIAL

COMMERCIAL DISTRICTS

C1 CENTRAL BUSINESS DISTRICT
C2 HIGHWAY COMMERCIAL
C3 GENERAL COMMERCIAL
CSA TRANSITIONAL COMMERCIAL
C4 NEIGHBOURHOOD COMMERCIAL

OTHER DISTRICTS

UR URBAN RESERVE
I INSTITUTIONAL
PR PARKS AND RECREATION
RD RESTRICTED DEVELOPMENT
CZ CONTRACT ZONE

Attachment 3 - Bylaw No 25/2025

City of Yorkton
Saskatchewan

Bylaw No. 25/2025

A Bylaw of the City of Yorkton in the Province of Saskatchewan to Amend Zoning Bylaw No. 14/2003, by Establishing Definitions and Special Land Use Regulations for Fleet Service Uses.

WHEREAS, PURSUANT TO Section 46(3) and 69 of *The Planning and Development Act, 2007*, the Council of the City of Yorkton in the Province of Saskatchewan in Council assembled hereby enacts as follows:

That Zoning Bylaw No. 14/2003 be amended by:

1. In Section 2.2 "Land-Use Definitions", deleting the definitions for "Fleet Services" and replacing with:

   Fleet Service – A development using a fleet of vehicles for the delivery of goods or services where such vehicles are not available for sale or long-term lease.

   Fleet Services, Type 1 – A fleet service involving vehicles with a gross vehicle weight (GVW) equal to or less than 3,000 kg (6,614 lbs), or non-diesel powered vehicles with a GVW equal to or less than 7,250 kg (15,984 lbs).

   Fleet Services, Type 2 – A fleet service involving vehicles with a gross vehicle weight (GVW) of more than 7,250 kg (15,984 lbs) or diesel powered vehicles with a GVW more than 3,000 kg (6,614 lbs).

2. Addition of subsection as follows:

   Section 7.17 - FLEET SERVICES

   7.17.1

   For all Fleet Services:

   A. The character of adjacent residential uses, if applicable, shall be protected and maintained;

   B. The location shall have a minimal impact on the surrounding adjacent areas, including, but not limited to:

      i. The anticipated levels of noise and odours created by the use;

      ii. The anticipated increased level or types of vehicle traffic, unsafe conditions or situations for vehicles, cyclists or pedestrians,

   C. The use shall have a minimal impact on the amenity of the surrounding zoning district and these areas shall not be reasonably compromised;

   D. On-site parking shall comply with Section 5.0 and required parking spaces in all zoning districts shall be calculated based on the requirements for such use in the C2 – C4 Districts and furthermore, shall be in addition to parking requirements for any other use(s) on the site;

   E. The use can comply with all applicable Municipal, Provincial and Federal regulations.

7.17.2

Where listed as a Discretionary Uses:

A. Fleet Service uses shall be subject to Section 3.5 Development Permit Applications: Discretionary Uses;

B. Consideration shall be given to the presence of activities already located in the area and on the site, and the effect on the surrounding environment;

C. Discretionary Uses Shall be more favourably considered where it can be demonstrated that the use is compatible with activities already located in the area and on the site.

3. Deleting Fleet Services use from the following Sections:

   a. 15.1.1.19 - C-1 Permitted Uses
   b. 17.1.2.19 - C-3 Permitted Uses
   c. 19.1.1.17 - MI-1 Permitted Uses
   d. 20.1.1.19 - MI-2 Permitted Uses
   e. 28.1.1.16 - CMI-1 Permitted Uses

4. Additions as follows:

   a. 15.1.1.42 - Fleet Services, Type 1 (Section 7.17) - C-1 Permitted Uses
   b. 16.1.1.42 - Fleet Services, Type 1 (Section 7.17) - C-2 Permitted Uses
   c. 17.1.1.46 - Fleet Services, Type 1 (Section 7.17) - C-3 Permitted Uses
   d. 19.1.1.41 - Fleet Services, Type 1 (Section 7.17) - MI-1 Permitted Uses
   e. 20.1.1.42 - Fleet Services, Type 1 (Section 7.17) - MI-2 Permitted Uses
   f. 28.1.1.35 - Fleet Services, Type 1 (Section 7.17) - CMI-1 Permitted Uses
   g. 30.1.1.33 - Fleet Services, Type 1 (Section 7.17) - MXURB Permitted Uses

5. Additions as follows:

   a. 19.1.1.42 - Fleet Services, Type 2 (Section 7.17) - MI-1 Permitted Uses
   b. 20.1.1.41 - Fleet Services, Type 2 (Section 7.17) - MI-2 Permitted Uses
   c. 15.1.2.14 - Fleet Services, Type 2 (Section 7.17) - C-1 Discretionary Uses
   d. 16.1.2.11 - Fleet Services, Type 2 (Section 7.17) - C-2 Discretionary Uses
   e. 17.1.2.14 - Fleet Services, Type 2 (Section 7.17) - C-3 Discretionary Uses
   f. 28.1.2.26 - Fleet Services, Type 2 (Section 7.17) - CMI-1 Discretionary Uses

This bylaw shall come into force and take effect on the date of final passing thereof.

____
MAYOR

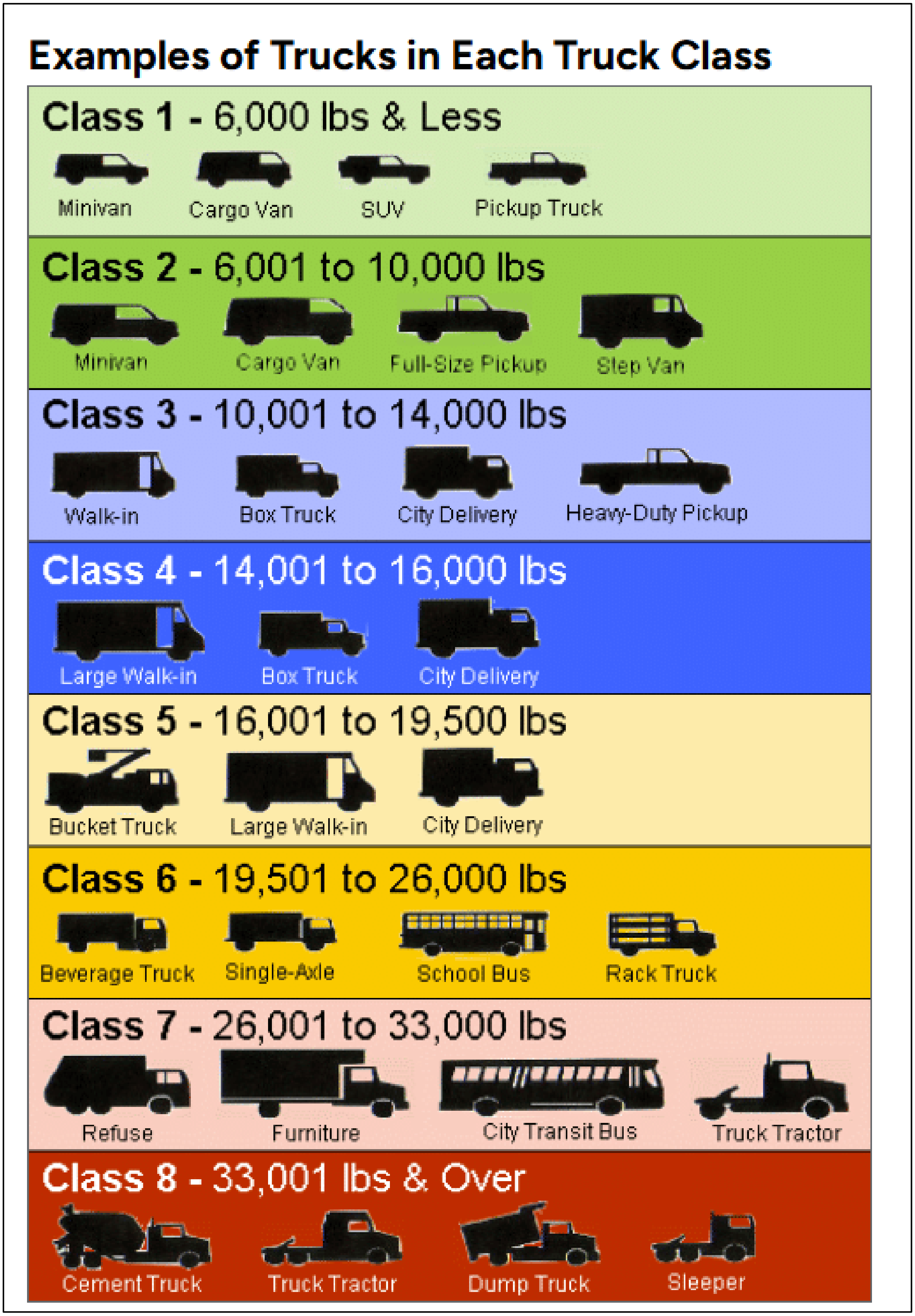
____
CITY CLERK

Introduced and read a first time this ____ day of _____________, A.D., 2025.

Read a second time this ____ day of _____________, A.D., 2025.

Read a third time and adopted this ____ day of _____________, A.D., 2025.

Attachment 4 –Vehicle Weighs Examples



REPORTS TO COUNCIL

TITLE: **Investment Policy**	DATE OF MEETING: October 6, 2025 REPORT DATE: September 22, 2025
CLEARANCES:	**ATTACHMENTS:** 1) New Investment Policy 2) Old Investment Policy 3) SUMAInvest Booklet
Written by: Ashley Stradeski, CPA, Director of Finance Ashley Stradeski	
Reviewed by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

BACKGROUND

The City of Yorkton has many needs for capital infrastructure improvement of our roads, water lines, facilities, and generally every physical asset with the City. It is prudent for the City to save up reserve funds to pay for the replacement of these assets over time – for example, if a road is going to cost $10 million to repair in ten years, the City should be allocating $1 million per year to this for ten years such that it can pay for it when it is time to construct the road.

Given this, on year 9, the City would have saved $9 million. While the City is not in a position to fully save for every possible project that needs doing, we do try to plan our capital spending this way such that we do not need to do large tax increases when there are large projects; rather, we have steady tax increases and savings to fund these larger projects in combination with sustainable debt.

The result of this is that our City, and indeed every municipality that is properly planning for capital projects, has at any point an amount of capital reserve funds that are being saved for specific projects.

These funds have traditionally been invested in simpler investment products such as GIC's or high interest-bearing accounts, to generate additional returns for the City. These returns have in fact been the cause of the surplus in the last two years, due to high interest rates.

Now that interest rates are dropping, it is prudent to re-evaluate our investment strategy and our policies to ensure we maximize the return on our reserve funds while still protecting our capital.

DISCUSSION

Upon review, our existing Investment Policy is quite out of date, and it is our desire to update this policy to allow us to take advantages of new investment opportunities.

The old policy was rather restrictive, allowing the City to invest mainly in well-rated bonds, Canadian banks, and other low-risk but low-return investment products.

The new policy will allow much more flexibility, acknowledging that it should be possible for the City to take on some level or risk but maintain higher long-term performance that will provide benefits to the City and ultimately taxpayers.

The investment landscape has changed dramatically even in the last decade, with larger institutional investors like the Canadian Pension Plan and many others getting into alternative investments, including infrastructure and private equity. These can generally only be obtained at scale, and is not something the City could have traditionally invested in. Through pooled fund products, the City now has the capability to join other larger investors in these ventures to diversify risk in the investment portfolio.

SUMAInvest (Attachment #2) is one such product, aimed specifically at Saskatchewan Municipalities. This is a pooled fund, with over $125 million invested collectively into a well-diversified portfolio (equities, real estate, fixed income, infrastructure, etc) and relatively low investment fees (average 1.03%). Their 5-year average return is north of 10%, with a 15-year approximately 8%. These funds are liquid as well, in that the City would be able to cash out its investments in relatively short order.

While it is key to know that **past performance is not indicative of future returns,** it should be possible for the City to obtain higher than traditional GIC type investment returns in the future, while still protecting our Capital.

We are proposing initial investment of reserve funds of $10 million as the City's investment account. Future funds will be added or withdrawn as available or required. This amount has been chosen for several reasons. The main reason is that this amount is similar to what we have in our short term / revolving high interest accounts, so it shouldn't negatively affect our operations from a cash flow standpoint. For perspective, we are a $70 million corporation, meaning we collect approximately $70 million in revenue annually which is spent on operations and capital / reserves, or roughly $5-6 million per month in spend. Further, this amount is a rough approximation to our net reserves on hand projected for the end of 2025, after factoring in internal debt and other approved capital projects.

As a foundation for this investment portfolio, we are recommending that half of our investment funds go to SUMAInvest, in order to establish the core foundation of our investments. This will ensure that we have a well-rounded, professionally managed portfolio at the heart of our investments.

We are proposing the other half of invested funds be given to an investment manager with a mandate to maximize return for the City while keeping investment risk at an acceptable level. This manager will be selected using an RFP process that will assess who we feel has the best approach to creating and managing a portfolio that suits the City.

FINANCIAL IMPLICATIONS

The City's funds will be used to, ideally, generate a return that will provide additional revenue for the capital projects that are being saved for. There will be investment manager fees taken from our invested capital as is standard practice, and the expectation is that our investment managers will generate a return that exceeds these fees.

There is always the risk of losses, however a long-term view on investing and an appropriately managed portfolio will help mitigate this risk to acceptable levels. There will likely be some years where we lose money on investments, perhaps during economic downturns or periods of market instability, but it is our belief that the gains will outweigh the losses in the long term.

COMMUNICATION PLAN/PUBLIC NOTICE

No public notice is required for this item. Any RFP issued will follow our normal processes.

OPTIONS

1. That Council repeal Policy 10.400 (old investment policy) and adopt the Investment Policy proposed, and further approve the creation of a SUMAInvest account with direction to invest $5 million with SUMAInvest. And further direct Administration to create an RFP for an investment portfolio manager.
2. Other direction as given by Council.

ADMINISTRATIVE RECOMMENDATION(S)

That Council repeal Policy 10.400 (old investment policy) and adopt the Investment Policy proposed, and further approve the creation of a SUMAInvest account with direction to invest $5 million with SUMAInvest. And further direct Administration to create an RFP for an investment portfolio manager.

City of Yorkton			
POLICY TITLE INVESTMENT POLICY		**ADOPTED BY** City Council	**POLICY NO.** XX-2025
ORIGIN/AUTHORITY City Council	**JURISDICTION** City of Yorkton	**EFFECTIVE DATE** October 6, 2025	**PAGE #** 1 of 3

1. **PURPOSE**:

The purpose of this Investment Policy is to provide a framework for the prudent investment of public funds, ensuring the preservation of capital, maintaining adequate liquidity, and achieving a reasonable rate of return. The policy ensures compliance with all applicable legislative requirements and reflects the fiduciary responsibility of the City of Yorkton to its citizens.

This policy applies to all funds held by or on behalf of the City of Yorkton, including but not limited to:

- General Operating Fund
- Capital Funds
- Reserve Funds
- Land Development Fund
- Working Capital Balances
- Any other funds established by Council

Unless specifically exempted by legislation or Council resolution.

2. **POLICY**:

In priority order, the primary objectives of the City's investment activities are:

a. **Safety of Principal** – Preservation of capital is the foremost objective.

b. **Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all cash flow requirements.

c. **Return on Investment** – The portfolio shall be designed to attain a market rate of return within the constraints of safety and liquidity. It should protect the purchasing power of the City over the long term.

2. **RESPONSIBILITY**:

a. City Council
- Approves the Investment Policy by resolution.
- Monitors and makes adjustments to the policy

b. Director of Finance
- Manages and oversees the City's investment portfolio.
- Ensures compliance with this policy and applicable legislation.
- Forecasts cash requirements and selects appropriate investments.
- Reconciles investments and reports to the City Manager.

4. **AUTHORIZED AND SUITABLE INVESTMENTS:**

Investments shall be made in accordance with *The Cities Act* and any other relevant provincial legislation. Authorized investment types include:

- Securities issued or guaranteed by the Government of Canada or a Canadian province
- Securities issued by Canadian municipalities, school districts, or health districts rated A or better
- Obligations of Canadian chartered banks, credit unions, and trust companies
- Term deposits and guaranteed investment certificates (GICs)
- Canadian, US, and Global stocks traded on a public stock market (ie: TSX, NYSE)
- Pooled infrastructure and alternative investment funds, including private equity, real estate and other similar funds
- Money market mutual funds and pooled investment funds restricted to eligible instruments above
- Fixed income investments, including bonds or fixed income funds
- Municipally focused pooled investments through firms such as SUMAInvest

It should be noted that the City has a long-term investment horizon, and understands that equity investments have historically provided greater returns than fixed income investments, although have greater short-term volatility.

5. **PORTFOLIO DIVERSIFICATION AND CONSTRAINTS**

To reduce risk of loss due to over-concentration, the investment portfolio will be well-diversified to keep investment risk to an acceptable level. The portfolio construction will be determined with consultation from investment professionals who will manage the funds.

To ensure our portfolio is not over-concentrated, no investment in a single company shall exceed 10% of the portfolio at any time.

All individuals with investment decisions, including City staff, Council, and investment professionals shall disclose any conflicts of interest.

6. **MATURITY AND LIQUIDITY GUIDELINES**
- Minimum of 20% of the portfolio shall be available within 90 days.
- Maximum term to maturity for any investment: 10 years.
- Weighted average maturity of the portfolio not to exceed 5 years.

7. **SAFEKEEPING AND CUSTODY**
- All securities shall be held in the City's name by registered financial institutions or securities brokers.
- Written confirmation of safekeeping shall be maintained.

8. **PERFORMANCE AND REPORTING**
- The investment portfolio shall be reviewed quarterly by the Director of Finance and compared to market benchmarks.
- Annual reporting to Council shall include: portfolio listing, cost and market value, yields, and compliance summary.
- Benchmarks may include Government of Canada bond yields and other public fund indexes.

9. **POLICY REVIEW AND AMENDMENTS**
- This policy shall be reviewed at least every three years or more frequently as required by changes in legislation or market conditions.
- Any changes shall be approved by Council resolution.

City of Yorkton			
POLICY TITLE **INVESTMENT POLICY**		**ADOPTED BY** City Council	**POLICY NO.** 10.400
ORIGIN/AUTHORITY City Council	**JURISDICTION** City of Yorkton	**EFFECTIVE DATE** January 27, 2003 Reviewed January 2009 Reviewed August 2014	**PAGE #** 1 of 6

1. **PURPOSE**:

The purpose of this policy is to ensure that the investment of City funds is made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probably income to be derived.

This policy applies to all financial assets of the City of Yorkton. These funds are accounted for in the City of Yorkton's Audited Annual Financial Report and include:

General Operating Fund
Working Capital Balances
Perpetual Care Fund
Other Trust Accounts
Land Development Fund
Reserve Account Balances
and any other fund created by City Council, unless specifically exempted.

2. **POLICY**:

The City of Yorkton shall invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City.

3. **DEFINITIONS**:

3.1 Approved list and limits – the back page of this document identifies the approved fixed income instruments, maximum amounts that can be invested in any instrument, and the maximum amount that can be invested in any single institution, where applicable.

3.2 Ask – The price, at which, the City can purchase securities.

3.3 Asset Backed Securities – these are securities created by the sale of certain assets, such as major blocks of accounts receivable, by a corporation to another, and investors buy a stake in those assets; investors have a claim on those assets. Mortgage backed securities are a similar financial instrument.

3.4 Banker's Acceptances – This instrument is essentially a commercial draft drawn by a borrower for payment on a specified date and accepted, or guaranteed, by his or her bank. The bank's acceptance is signified by counter-signature on the draft. Once a draft of this type has been co-signed, it becomes a 'Banker's Acceptance" backed by the credit of the accepting bank. These are extremely liquid, and tend to yield higher than government obligations by 10 to 15 basis points.

3.5 Bearer Discount Notes – These are a direct obligation of the specific issuing bank. They are issued on a discount basis in denominations of $100,000. Terms range from one week to one year. They are of a liquid nature and yield approximately the same as a banker's acceptance note when issued by larger banks. Those issued by smaller banks can be less liquid but they tend to yield from 10 to 40 basis points more.

3.6 Bid – The price offered for securities which the City wants to sell.

3.7 Broker – A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

3.8 Commercial Paper - is the name given to unsecured promissory notes issued by a wide range of Canadian corporations. The notes are backed by the general credit of the issuing corporation and are usually unsecured. In addition, unused bank lines of credit and/or a parental guarantee support most borrowers. In most cases, they are authorized investments for life insurance, trust companies, and pension funds. Notes are usually issued in multiples of $1,000 subject to a minimum of $50,000, although a number of companies have minimums of $100,000. Maturities range from overnight to one year. The notes may be interest bearing or discount, fully registered or in bearer form.

3.9 Coupon – (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

3.10 Dealer – A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

3.11 Debenture – a bond secured only by the general credit of the issuer.

3.12 Delivery versus Payment – There are two methods of delivery of securities; delivery versus payment and delivery versus receipt (also called free). Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the security.

3.13 Derivatives – The term "derivatives" refers to a wide array of financial products that are dependent for their value on (or "derived" from) an underlying financial instrument (eg. Stocks, bonds, currencies), a commodity, or an index representing

3.14 Discount – The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also if considered to be at a discount.

3.15 Discount Securities – Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value (e.g. Treasury Bills).

3.16 Diversification – Dividing investment funds among a variety of securities offering independent returns.

3.17 Face (Par) Value – The value of a security as expressed on its face without consideration to any premium or discount. It represents the dollar value on which the interest rate is applied.

3.18 Federal and Provincial Crown Corporation Notes – These investments are guaranteed by or are a direct obligation of the Crown. They are of high quality and liquidity. Issued in either discount or interest-bearing form, these notes yield approximately the same as direct Provincial or Federal obligations.

3.19 Funds – Are those City of Yorkton assets held in various bank accounts and invested in a variety of securities for the benefit of the citizens of Yorkton or the beneficiaries of a fund.

3.20 Interest Rate – The actual interest rate as shown on the security.

3.21 Liquidity – A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be transacted at those quotes.

3.22 Long Term – An investment when purchased having a maturity date in excess of one year.

3.23 Market Value - The price at which a security is trading and could presumably be purchased or sold.

3.24 Maturity – The date upon which the principal or stated value of an investment becomes due and payable.

3.25 Money Market - The market in which short term debt instruments (bills, commercial paper, banker's acceptances, etc.) are issued and traded.

3.26 Portfolio – Collection of securities held by an investor.

3.27 Premium – The difference between the purchase price of a security and its value at maturity when the price paid at the time of purchase is higher than the face value.

3.28 Prudent Person Rule – An investment standard, the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

3.29 Provincial Treasury Bills and Notes - Several provinces issue treasurer bills and notes. These too are high-quality, low-risk, extremely liquid investments. These can be either interest bearing or discount.

3.30 Provincial Canada Bonds – these securities form an active part of the short-term money market as the long-term debt approaches maturity. Like the other government investments, they are considered high quality and their yield is in the line with other government issues.

3.31 Rate of Return – The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

3.32 Bond Rating Service - A corporation whose primary business mandate is to analyze the credit-worthiness of debt securities issued by all levels of government and corporations and make recommendations as to the risk level of such debt. Debt ratings refer to the ratings issued by Dominion Bond Rating Services (DBRS) or other recognized bond-rating services (i.e. Standard & Poors, Moody's Investor Services).

3.33 Ratings – Companies are granted a rating of either R1, R2 or R3. These categories are broken down even further into High, Medium, or Low. Below is a table providing a comparison between DBRS Commercial Paper ratings and Bond ratings.

CREDIT QUALITY	BOND RATING	COMMERCIAL PAPER RATING
Above Average	AAA or AA	R1-M to R1-H
Average	A	R1-L
Medium Grade	BBB	R2-M to R2-H
Lower Grade	BB	R2-L to R2-M

3.34 Risk – the potential for loss of principal and/or accrued interest on an investment.

3.35 Safekeeping – A service to customers rendered by banks and investment dealers for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

3.36 Securities Debt – Includes bonds, debentures, treasury bills, commercial paper, repurchase agreements, promissory notes, coupons, residuals and asset backed securities.

3.37 Securities, Equities - Includes common stock, preferred shares, convertible debentures, partially paid shares, warrants or rights, publicly traded on a recognized Stock Exchange.

3.38 Short Term Investments - an investment when purchased having a maturity date within 12 months.

3.39 Term Receipts – These instruments operate under various labels (Certificates of Deposit, Term Deposits, Fixed Term Deposits, Guaranteed Investment Certificates, etc.) These tend to be fully registered, nontransferable, interest bearing notes. Terms range from one day to ten years. Though some may have call features, which allow them to be liquidated on demand for an interest penalty, usually these tend to be nonliquid investments. Rates and terms can vary significantly, so a municipality is well advised to shop around before investing.

3.40 Government of Canada Treasury Bills – the Bank of Canada, as agent for the Government of Canada, calls for tenders for a specified amount of treasury bills. The terms at issue are regularly 91 days and 182 days, and occasionally term of 270 days and 364 days. "T-Bills" are available in bearer form only and are sold at a discount to mature at face values of $1,000, $5,000, $25,000, $100,000 and $1,000,000. They are extremely liquid and considered a prime investment vehicle.

3.41 Trust Funds – Deposits held under a separate legal agreement, joint use with a third party and the City, and/or managed by specific request of a third party.

3.42 Yield - The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD OR YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

4. **RESPONSIBILITY**

4.1 City Council to:

i. Adopt, by resolution, the City of Yorkton's Investment Policy.
ii. Ensure that as part of the annual audit, performed by the external auditors, that compliance with this policy has been achieved.

4.2 Director of Finance

i. Ensure that the investment portfolio is sufficiently liquid to enable the City of Yorkton to meet all operating requirements, which might be reasonably anticipated.
ii. Ensure that the investment portfolio attains a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.
iii. Is responsible for the day to day management of the investment of surplus funds as identified in this policy.
iv. Is responsible for reconciling all investments to the general ledger, and submitting a listing of the City's investment portfolio to the City Manager.
v. Is jointly responsible, for the custody, control and safekeeping of all investment securities owned by the City of Yorkton.

5. **PROCEDURES**:

The Director of Finance will:

5.1 Review the total amount of funds available and make decisions as to term and type of securities, taking into consideration the existing portfolio and anticipated cash requirements.

5.2 Forecast the cash requirements of the City's Capital and Operating budgets by noting any large intended withdrawals and deposits for the current and subsequent years.

5.3 Give consideration to investing with local institutions and doing business with local brokers over non-residents, providing rates, terms, quality of investment and service is comparable.

5.4 Assess the risk/return nature of investments, liquidity and duration of portfolio when deciding upon investment vehicles, always keeping in mind the "Prudent Person" principle.

5.5 When an investment whose rating is downgraded below the investment policy guidelines, ensure it is sold as soon as practical without compromising the portfolio.

6. **POLICY REVIEW AND UPDATE**:

6.1 The Director of Finance is responsible for reviewing and updating this policy as may be periodically appropriate.

SCHEDULE "A"
INVESTMENT POLICY

CREDIT QUALITY	BOND RATING	COMMERCIAL PAPER RATING
Above Average	AAA or AA	R1-M to R1-H
Average	A	R1-L
Medium Grade	BBB	R2-M to R2-H
Lower Grade	BB	R2-L to R2-M

Approved List of Investments	**Maximum % of portfolio**
<u>Short Term Investments</u>	
Investments when purchased having a term to maturity of less than 12 months	
Federal Government of Canada and Federal Crown Corporations	
Provincial Government in Canada and Provincial Crown Corporations –	
Rated "A" or higher by DBRS -	unlimited
Canadian Banks Schedule I "A" or better –	unlimited
Canadian Banks Schedule II or Canadian Trust Companies rated "R-1 mid" or better	30%
Corporate Bonds Rated "A" or higher by DBRS –	10%
Commercial Paper Rated R1 (MID) or higher by DBRS –	10%
<u>Long Term Investments</u>	
Investments when purchased having a term to maturity of greater than 12 months	
Federal Government of Canada and Federal Crown Corporations –	unlimited
Provincial Government in Canada and Provincial Crown Corporations	
Rated "A" or higher by DBRS –	unlimited
Canadian Banks Schedule I rated "A" or better –	unlimited
Canadian Banks Schedule II or Canadian Trust companies rated "A" or better –	30%
Corporate Bonds Rated "A" or higher by DBRS –	10%
Commercial Paper Rated R1 (MID) or higher by DBRS –	10%
*Municipal Government, School District or Health District rated "A" or better –	10%

*There shall be no restrictions on the purchase of securities offered by or unconditionally guaranteed by the Province of Saskatchewan and the City of Yorkton.

NOTE: The City of Yorkton shall not take any foreign currency risk. Therefore, investments are not allowed in non-Canadian dominated investments.

Attachment 3

SUMAINVEST

Growing Reserves for Growing Communities

An easy, effective way to manage your municipal reserves

SUMAInvest.ca

Contents

Learn more about the SUMAInvest program and access additional information and resources by navigating to www.SUMAInvest.ca

First edition printed April 2025

About SUMAInvest

A new opportunity for Saskatchewan municipalities to pool reserves and benefit from a diversified, professionally-managed investment portfolio

SUMAInvest is a collaboration between the Saskatchewan Urban Municipalities Association and the Saskatchewan Community Foundation with the goal of **strengthening the financial capacity of municipalities by working together for pooled reserve investment**.

The program leverages the diversifed and professionally-managed investment portfolio of the Saskatchewan Community Foundation to help your municipality grow reserves and meet the needs of your community.

1 Your municipality opens a SUMAInvest account with a motion from council

2 Your municipality pools reserve funds with the shared investment portfolio

3 Your municipal reserves grow in the diversified and professionally-managed portfolio

4 Your council can withdraw funds at anytime for programs, projects, or emergent needs

Effective reserve management is key to municipal finances

As the former mayor of Humboldt, Malcolm Eaton encourages municipal leaders to learn about best practices for governance and financial management. Drawing on his own experience as a member of council and his work with municipalities, he recognizes the importance of effective reserve management to help stretch municipal dollars.

"The aspirations we all have for the future of our communities must be based on financial plans that support our long term goals and vision. **SUMAInvest provides a vehicle to help councils make financial planning decisions that can have a real impact.**"

Program Partners

SUMAInvest is a collaboration between SUMA and the Saskatchewan Community Foundation designed to strengthen our communities.

SUMAInvest is an initiative created by two trusted and local partners with over 150 years of collective experience supporting Saskatchewan communities. The program leverages each organization's expertise and is built on **a shared commitment to help Saskatchewan municipalities succeed.**

Saskatchewan Urban Municipalities Association

Recognized since 1905 as the collective voice of Saskatchewan municipalities, SUMA represents the interests of municipal governments on policy and program matters within provincial jurisdiction.

The Association has been in continuous operation since that time, serving the needs of member councils by maintaining and improving the strength of local government. The SUMAInvest program is an opportunity for member municipalities to strengthen their financial position and grow reserves to sustain and enhance our communities.

Saskatchewan Community Foundation

For over 55 years, the Saskatchewan Community Foundation has been investing in Saskatchewan communities and is one of the largest non-governmental funders of the charitable sector in the province. The Community Foundation serves as a catalyst for community impact and has granted out over $40 million in the past decade alone to charities and qualified donees.

As an institutional investor, the Saskatchewan Community Foundation is trusted with over $125 million in assets. SUMAInvest harnesses the investment infrastructure and economies of scale of the Community Foundation to support municipal reserve management.

Benefits of SUMAInvest

Our goal is to harness the power of a pooled investment portfolio to grow municipal reserves and put more money back into our communities.

Professional, Expert Management

Benefit from the expertise and experience of third-party investment managers. Qualified professionals apply strategic insights to maximize returns and reduce risk.

Diversified Investments

The well-balanced investment portfolio reduces exposure to market volatility with alternative investments in infrastrucutre, real estate, and mortgages.

Access Funds Anytime

Enjoy the flexibility and peace-of-mind knowing that you can withdraw funds at anytime without penalty. There is no holding period and no locked-in term.

Maintain Control over Funds

Your funds remain under your ownership and are accounted for on your financials. Retain control over your funds without sacrificing growth potential.

Full Transparency

In addition to quarterly financial statements, you will have access to a private, online Fund Portal that chronicles contributions and withdrawals from your account.

Low Administrative Fees

The low fees (0.5%) charged by the Community Foundation — a registered charity — ultimately go back to support local jobs and Saskatchewan communities.

Homegrown Impact

The Community Foundation has been built by Saskatchewan people to serve our province. A portion of the investment pool is dedicated to investing with local impact.

Cost Savings

Benefit from our economies of scale, low fees, and organizational expertise to save your municipality time and money that can be refocused on community impact.

For Communities of All Sizes

From small hamlets to majoir cities, the SUMAInvest program is open to all Saskatchewan communities with a minimum initial investment of just $10,000.

Trusted Third-Party

The Community Foundation has been a trusted steward of funds for over 55 years with a wealth of experience and robust governance structures for accountability.

Investment Portfolio

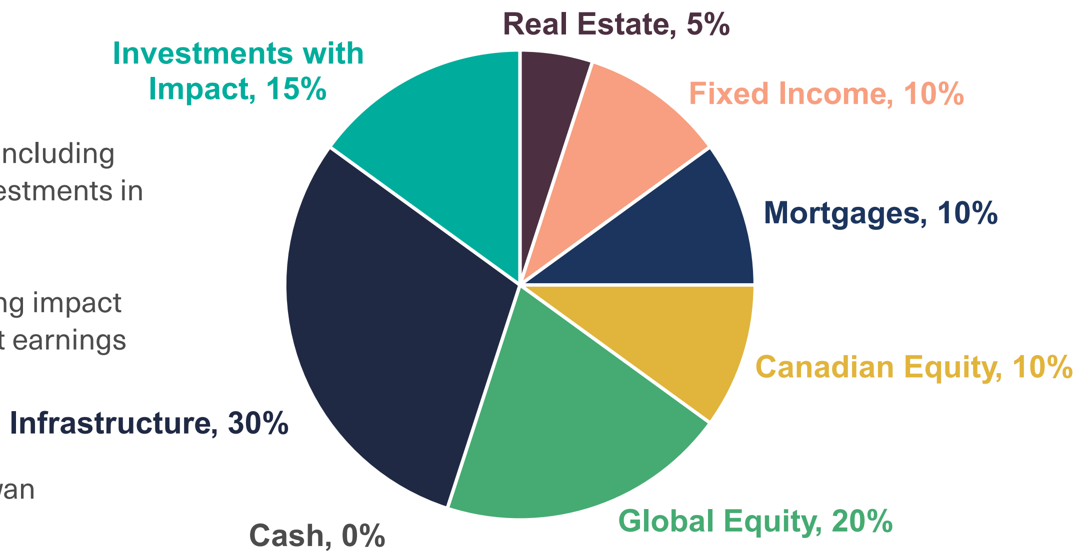
Powered by the Saskatchewan Community Foundation, the SUMAInvest investment portfolio is balanced and diversified, like a pension plan.

The SUMAInvest portfolio balances market-based equities with alternative investments, like infrastructure and real estate. The investments are structured with a long-term outlook and a commitment to investing locally in Saskatchewan businesses and jobs.

The target asset mix, presented below, outlines the structure of the investment portfolio. It is analyzed quarterly by investment experts, reviewed annually by a Finance Committee, and approved by the Board.

The portfolio involves a commitment to investing approximately 15% in "Investments with Impact," including social impact loans and investments in Saskatchewan companies.

We are committed to creating impact not only through investment earnings on your reserves, but through responsible investment of the asset pool to support Saskatchewan communites and local jobs.



SUMAInvest Fees

Community Foundation Administration Fee Supports the local jobs and operational costs of the Saskatchewan Community Foundation	0.5% Annual Fee, charged quarterly
Investment Management Fee For professional active fund management and charged on a cost recovery basis	Average 0.53% Annual Fee, charged quarterly

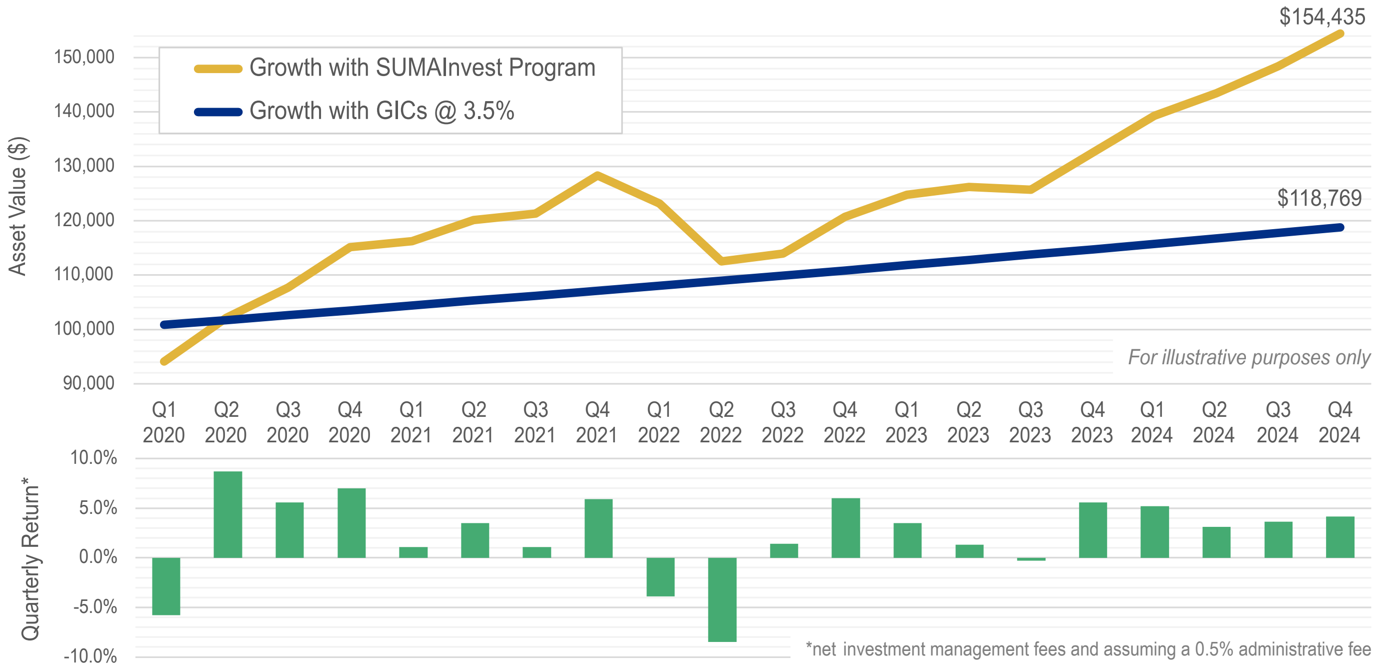
Comparison to GICs

SUMAInvest can earn your municipality significantly more than holding reserves in cash or GICs.

The SUMAInvest program offers greater potential for investment growth and reduced risk as part of a diversified portfolio of over $125 million.

The figure below plots our quarterly returns for the past five years (green bars). Our fifteen-year historical average annualized return is now close to 8% and our five-year average annualized return is above 10%.

While there are occasionally unrealized losses in some quarters, the investment portfolio is designed with a long-term outlook. **The greatest risk of losses is in the short-term and the greatest opportunity for growth is in the long-term.**



The top figure illustrates the potential growth of $100,000 in reserves if pooled with the SUMAInvest program (yellow line) compared to GICs (blue line), assuming five consecutive 1-year terms at 3.5% interest (a generous GIC rate as benchmark interest rates decline).

After five years, the GIC value would be $118,769. **By comparison, the same initial investment of $100,000 would have grown to $154,435 with SUMAInvest.** That's an additional $35,666!

Better Together

The SUMAInvest program brings together trusted and local partners to offer Saskatchewan municipalities a new opportunity for investing reserves.

Our communities thrive when we work together.

SUMAInvest allows communities across the province to pool reserve dollars and benefit from a diversified and expertly-managed investment portfolio. Together, our economies of scale help produce higher investment returns and put more money back into our communities.

"One of the biggest challenge facing every council is its ability to invest in the long term future of the community. This was certainly true in my time as Mayor. The SUMAInvest program provides for a very beneficial partnership to help with financial planning. I'm very excited about the collaboration between SUMA and the Saskatchewan Community Foundation and look forward to benefits the program brings for Saskatchewan Municipalities."

Malcolm Eaton, Former Mayor of Humboldt

"The Saskatchewan Community Foundation is a local catalyst for impact and committed to strengthening our communities, now and in the future. For over 55 years, we have been a trusted partner for individuals, families, and organizations dedicated to creating community impact. With SUMAInvest, the Community Foundation is excited to build partnerships with Saskatchewan municipalities to grow reserves and put more money back into our local communities."

Donna Ziegler, Saskatchewan Community Foundation Executive Director

"By benefiting from better financial management of reserves, SUMAInvest empowers urban municipalities to leverage strategic investments, grow their wealth, support long-term community planning, and significantly enhance community infrastructure. Through a well-structured municipal investment program, our municipalities can foster sustainable growth, improve quality of life, and create vibrant, interconnected communities that thrive."

Jean-Marc Nadeau, PhD, C.Mgr., SUMA CEO

SUMAINVEST

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Website:	www.SUMAInvest.ca

City of Yorkton

REPORTS TO COUNCIL

TITLE: Recommendations from the Committee of the Whole Council Meeting of September 29, 2025 – re Accessory Building Regulations and Council Priorities Updates Q3 Update	DATE OF MEETING: October 6, 2025 REPORT DATE: October 1, 2025
CLEARANCES: None.	ATTACHMENTS: 1. Updated Priorities Chart of September 29, 2025 2. Memo from Sept. 29/25 Council Priorities Update
Written by: Jessica Matsalla, City Clerk Jessica Matsalla	
Approved by: Brad Hvidston, City Manager Brad Hvidston	

PURPOSE/BACKGROUND

A Committee of the Whole Council Meeting was held on September 29 to further discuss permitting washroom amenities in accessory buildings as it was postponed from the August 11, 2025 Committee of the Whole due to time constraints. A Notice of Motion was filed regarding the matter in May by Councillor Litvanyi to review accessory building regulations as mentioned, Administration prepared a responsive report for Council in July; and it was referred to Committee of the Whole for further discussion.

Interpretation of the current bylaw was such that inclusion of washroom amenities in accessory buildings (garages) could make it a habitable space. Administration cited concerns surrounding this and regulating any potential toxic effluent through the sewer after initial installation. However, the recommendation from the Committee was for Administration to draft regulations surrounding the permittance of such but include parameters to limit those concerns.

The Council Priorities Chart - Q3 2025 Update was also presented at the meeting. The City Manager reported on the progress of many projects, initiatives, and advocacy efforts. At this point in time, there were no recommendations on movement for the chart.

The Committee of the Whole Council Meeting minutes for September 29, 2025 are included in the October 6, 2025 package for approval, and the public package is available for viewing at www.yorkton.ca .

OPTIONS

1. That Council accept the Committee of the Whole recommendations.
2. That Council provide alternate direction.

COMMITTEE OF THE WHOLE RECOMMENDATIONS:

1. That Council accept the recommendation, as contained in the Committee of the Whole Council Meeting minutes of September 29, 2025 as C00027-2025**,** to direct Administration to prepare draft regulations to allow for washroom facilities (sink, toilet, shower) in accessory buildings, and further to bring a report back to the next Committee of the Whole Council Meeting.
2. That Council accept the recommendation, as contained in the minutes of September 29, 2025 Committee of the Whole meeting as C00028-2025, to approve the Council Priorities Chart as presented, and further authorize Administration to publish the chart.

Attachment #1

City of Yorkton

COUNCIL PRIORITIES CHART	September 29, 2025
CORPORATE PRIORITIES (Council/CAO)	

Current Priorities

1. Reinvigoration of Outdoor Rec Areas – JC Beach/Hopkins Lake (skating, etc.) **solicit quotes for consultant*
2. Ag Pavilion Multi-use sport court **referred to 2026 budget*
3. Outdoor basketball courts **referred to 2026 budget*
4. New Indoor Sport Facility ** strike a planning committee*
5.

COUNCIL ADVOCACY / PARTNERSHIPS

- Infrastructure & Housing funding with Provincial and Federal governments
- Revenue structure with Provincial and Federal governments
- Mental Health, Houselessness, and Substance Use Harms Municipal Support Funding
- Ongoing meetings and memberships with agency, community and regional partners, and other levels of government on various matters (RM's, York Lake, SUMA, FCM, Yorkton Exhibition Association, Yorkton Tribal Council, Yorkton Chamber of Commerce, YBID, MP's MLA's, etc.)

Next Priorities

1. Ice cover for events **referred to 2026 budget*
2. Asset mapping and inventory
3. Revenue generation for facilities
4. City Operations Centre fitness space **referred to 2026 budget*
5. Exploration of events grant program
6. Governance Documents Review (Policies & Bylaws) with Investment priorities as first to review – combined with financial analysis
7. Council Committee Review (within next year)
8. Better Local government participation – improve voter turnout
9. Council Chamber tech upgrades

Working List

*indicates updated info as of the date of the Chart

Green – Proceed now – lime highlight indicates 'Top 5'	**Yellow – circle back in future**	**Red – postpone until further notice or regular review**
	Large Capital	
New indoor sport facility * *direction for committee to be struck*	Hospital Financing	Long Term Real Estate Investments/RCMP Detachment Building* *transferred from yellow. Better plans with revenue generation may be considered in future.*
Dredge or re-invigorate JC Beach **direction for consultant to be tendered*	Waste Water Treatment Plant Financing	
Ag Pavilion as Multi-use Sport Court**referred to 2026 budget*	Hwy 9 & King Street Improvements	
Outdoor Basketball courts* *refer to 2026 budget*	Airport improvements	
	New financial software	
	Small Capital	
	Fountain in pond by Royal Ford – *refer to YBID – * referred to budget 2026 with the desire for a community partner*	
	Ice cover for events **referred to budget 2026*	
	City Operations Centre fitness centre **referred to 2026 budget*	

	Council Chamber tech upgrades	
	Operational	
City manage landscaping projects after water/road construction **referred to 2026 budget*	Less consultants – more skills obtained internally	
Tree program – residential tree planting program *Rollover funds available to support initiative. Community Based programming – tree planting and maintenance. Schools. * Grants have been applied for. *referred to 2026 budget*	Less contractors - obtain skills internally	
	Asset Mapping and inventory	
	Revenue generation for facilities	
	Exploration of events grant program	
	Governance documents review (bylaws and policies) – Investment Policy combined with financial analysis	
	Council Committee Review	
	Better local government participation – improve voter turnout	
	More engagement from diverse groups	
	Water System improvements	
	Succession planning for managers	
	Additional Mechanic Position – **more information on cost comparison requested/referred to 2026 budget*	
	Strategic/Policy	
New Accommodation Development Attraction	More engagement from diverse groups	
Utility Master Plan completion	Advocacy Planning	
Spending Management	Economic Development Plan	
Housing Supply and Affordability	Medical Professional retention and attraction	
	Transit Review* – *referred to budget 2026*	
	Forming Community Accessibility Committee	
	Large outdoor event/ concert* *transferred from green*	
	Employee Satisfaction*	

	Encourage activities/ events downtown* *transferred from green and is considered to be ongoing*	

Completed Items - Completed or work ongoing	**Notes/Category**
As of September 29, 2025 (previously blue column)	
Water servicing/ Water Upgrades for Industry – *in budget*	Large Capital
Grainmillers Road – improvements and advocacy	Large Capital
Increase water line replacement to reduce reactive repairs	Small Capital
Flood mitigation/ Maintain flood mitigation funding	Small Capital
Roads / Additional annual allocation to road resurfacing	Small Capital
Asset security **plan** – *fencing, etc. incorporated in the budget*	Small Capital
Residential Organics Program	Operational
New Utility Compliance Officer Position	Operational
Relationship building (Chamber, Surrounding RM's & communities, MLA's, MP's, YBID, YEA, YTC, etc.)	Strategic/Policy
Transparent Processes – Open Budget, Council Correspondence	Strategic/Policy
Incentive Review (tax, storefront, potential daycare, etc.)	Strategic/Policy
More public communication – dedicated communications role	Strategic/Policy
Celebrate long term residents	Strategic/Policy
Food truck regulations	Strategic/Policy
Enhanced Recycle Program	Large Capital

Removed Items – not deemed a priority for Council anymore	**Notes**
As of September 29, 2025	
Better equip Fire Department to handle large Ag industry fires.	Operational
Outdoor pool complex	Large Capital
3rd ice surface	Large Capital
Pump Track	Large Capital

Attachment #2

City of Yorkton

City of Yorkton

Box 400 · 37 Third Avenue North · Yorkton, Saskatchewan · S3N 2W3 · Phone 306-786-1700 · Fax 306-786-6880 · www.yorkton.ca

MEMORANDUM

TO: Yorkton City Council

FROM: Brad Hvidston, City Manager

DATE: September 29, 2025

TOPIC: Council Priorities Chart – Dashboard update

Re: Priorities Update

Here is an update to the items on the Council Priorities Chart as a snapshot in time to where each project sits as of the date of this report.

RED items – these items were deemed least important and as such minimal work has been done on these items, with the following minor notes:

- Long Term Real Estate Investment/RCMP Detachment is the only remaining item. No progress, recommend monitoring for future potential funding partners but taking no immediate action.

No Recommended Changes at this time.

YELLOW items – were less important, or items to be dealt with in the future but were to remain on our radar as items to think about. Updates to items in yellow since last meeting include:

- Wastewater Treatment Plant Financing – Significant advocacy being done on this. Meetings have happened with the Ministry of Government Relations and local MLA. Mayor is an invited delegate to a meeting in Ottawa with federal ministers. A continued advocacy plan is in place and will continue.
- Airport Improvements – Airport Terminal Building is complete with leases in place. Grand Opening on Oct 2.
- Council Chamber Tech Upgrades – Tenders are in draft for tech and millwork, with a target issue date for month end. Staff are working on design and drawings for millwork, and have quotes. Staff are also ensuring future meeting management software will maximize efficiency of the entire set up.
- Investment Policy is completed in draft and will be at the next Council Meeting.
- Water System Improvements – Water main is nearing completion on highway #9, with Sully Drive expected to start in the next week.
- Advocacy Planning – new Communications Manager in place and a she has been very busy with advocacy in her first few weeks. Putting together a plan is in her priorities now.
- Mayor and Health Foundation have done advocacy on medical retention and attraction. A new Ophthalmologist and a new General Surgeon have started.

- Transit Review – Staff has met with SaskAbilities to come up with some cost savings before the budget review.
- Large Outdoor event – had conversations with a production company interested in holding a multi-day event in Yorkton. More details being worked on and looking to work together with YEA and other groups.
- Employee Satisfaction – new employee plan was rolled out and there has been lots of uptick and positive comments. Staff is very thankful for the program and believe it has boosted morale. It has been used in recruitment as well, and has been very well received by new recruits. It would not be recommended to reduce/remove at this time.

No Recommended Changes at this time.

GREEN items were deemed to be priority items and to be worked on during this term, or possibly within this year. Updates on these items include:

- New indoor facility – direction is to form a committee to begin consultation on what is needed.
- JC Beach – consultant for preliminary study appointed (Clifton). Staff meeting with consultant to discuss expected outcomes.
- New Accommodation – Continued advocacy occurring with several meetings with potential developers on both the hotel and residential side.

No Recommended Changes at this time, work to continue on all projects.